



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**YOUTH COUNCIL MEETING**

**Thursday, August 21, 2014  
8:00 A.M.**

Camillus House  
1603 NW 7th Avenue  
Miami, Florida 33136

**AGENDA**

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes  
    A. June 19, 2014
3. Information – Update for Release of a Request for Proposal for In-School Youth Program Services
4. Information – Update for National Flight Academy for Program Year 2013-2014
5. Recommendation as to Approval to Allocate Funding to Miami-Dade College – Take Stock in Children Scholarship Program
6. Recommendation as to Approval to Allocate Funding to the Future Banker’s Training Program
7. Recommendation as to Approval to Allocate Funding to the City of Key West Fire Academy Training Program
8. Recommendation as to Approval to Allocate Funding to the National Flight Academy



**COMMITTEE: YOUTH COUNCIL**

**AGENDA ITEM NUMBER: 2A**

**DATE:** August 21, 2014, 8:00AM

June 19, 2014 at 8:00am  
 Doubletree by Hilton Miami Airport Hotel  
 Convention Center, 2nd floor  
 711 NW 72nd Avenue  
 Miami, Florida 33126

<b>YOUTH COUNCIL MEMBERS IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>	
<ol style="list-style-type: none"> <li>1. Brown, Clarence, <i>Chairman</i></li> <li>2. del Valle, Juan Carlos</li> <li>3. Ferradaz, Gilda</li> <li>4. Scott, Kenneth</li> <li>5. Walker, Wanda</li> <li>6. West, Alvin</li> </ol>	<p>Adian, Raymond – <i>UNIDAD of Miami Beach</i></p> <p>Banks, Theresa – <i>Greater Miami Service Corps</i></p> <p>Barosso, Lupe – <i>Cuban National Council, Inc. (CNC)</i></p>	<p>Gilhooley, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Ibarra, Bobbie – <i>Miami Coalition for the Homeless</i></p> <p>Kos, Claudia – <i>Youth Co-Op, Inc.</i></p>
<b>YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE</b>	<p>Buttacavoli, Jose – <i>Community Coalition, Inc.</i></p>	<p>Jimenez, Raisa – <i>Cuban National Council</i></p>
<ol style="list-style-type: none"> <li>7. Rodriguez-Roig, Alex</li> <li>8. Talbert, Gregg</li> </ol>	<p>Castillo, Alicia - <i>Adults Mankind Organization, Inc. (AMO)</i></p>	<p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p>
<b>SFWIB STAFF</b>	<p>Dorsett, Deborah – <i>Greater Miami Service Corp (GMSC)</i></p>	<p>Lightburn, Ray – <i>Cuban National Council, Inc. (CNC)</i></p>
<p>Beasley, Rick</p> <p>Desrameaux, Raphael</p> <p>Morgan, Myria</p>	<p>Farinas, Irene - <i>Adults Mankind Organization, Inc. (AMO)</i></p>	<p>Velez, Paulina – <i>Youth Co-Op, Inc.</i></p>

Note: Agenda items are listed in the order in which they were discussed.

**1. Call to Order and Introductions**

Council Chairman Clarence Brown called the meeting to order at 8:15am, and asked all those present introduce themselves. A quorum of members had not been achieved.

**2. Approval of Youth Council Minutes of April 24, 2014**

Mr. Kenneth Scott moved the approval of April 24, 2014 meeting minutes. Motion seconded by Ms. Gilda Ferradaz; Motion Passed Unanimously

**Added-On**

Chairman Brown introduced Ms. Bobbie Ibarra, Executive Director of Miami Coalition for the Homeless, who appeared before the Council and presented.

**3. Information – Youth Employment Skills Workshops**

Chairman Brown introduced the item and Ms. Morgan presented.

Mr. del Valle asked whether career centers from the various universities can partner with CSSF to provide services to youth participants. Ms. Morgan responded, “Yes”.

**4. Information – Boeing Aviation Exposition**

Chairman Brown introduced the item and Ms. Morgan presented.

No further questions or comments.

**3. Information – National Grant Proposal – Points of Light AmeriCorps/VISTA**

Chairman Brown introduced the item and Ms. Morgan presented. She additionally updated the Council on a prior concern regarding the challenges with retrieving information on adult youth performances between the ages of 18 to 21. She later introduced Youth Programs Coordinator, Raphael Desrameaux and Youth Co-Op, Inc. Executive Director, Maria Rodriguez, who both appeared before the Council and provided additional information.

Ms. Ferradaz wanted to know if the other career centers were experiencing the same challenges retrieving data. Ms. Morgan and Ms. Desrameaux further explained.

Chairman Brown requested an updated report be provided by staff at a later date.

No further questions or discussions.

**6. Recommendation as to Approval to Allocate Funding to Miami-Dade College – Take Stock in Children Scholarships Program**

Chairman Brown introduced the item and Ms. Morgan further discussed, noting staff’s recommendation to the Council to recommend to the Board, the approval to allocate \$400,000 in Temporary Assistance for Needy Family (TANF) program funds. She additionally noted that the funds would not carry-over to the following program year, and staff’s recommendation to waive the competitive procurement process.

Ms. Ferradaz requested more information regarding staff’s waiver request and Ms. Morgan explained.

Chairman Brown asked whether this agency has previously issued funding to Miami Dade College and Ms. Morgan responded “Yes”. She additionally noted that funds would be used

for 2014/15 program year. Mr. West inquired about the amount that was previously funded, and Ms. Morgan responded \$400,000.

Mr. Juan-Carlos del Valle moved the approval to allocate funding to Miami-Dade College Take Stock in Children Scholarships Program. Motion seconded by Mr. Kenneth Scott; Motion Passed Unanimously

7. **Recommendation as to Approval of WIA Youth Employment and Training Services for Program Year 2014-15 Contractors**

Chairman Brown introduced the item and Ms. Morgan further discussed, noting staff's recommendation for the Council's approval to recommend to the Board the negotiation of Youth Services contracts, if funding is available, with WIA Youth and Employment Training Services for Program Year 2014-15 RFP Respondents that scored 80-points and higher. She additionally noted the following:

- Youth Council's approval to release a Request for Proposal (RFP) for Program Year 2014-15 at February 27, 2014 meeting
- RFP released on April 21, 2014
  - ✓ Fourteen (14) proposals received prior to the May 30, 2014 deadline;
  - ✓ Seven (7) respondents submitted proposals for the In-School youth program;
  - ✓ Seven (7) respondents submitted proposals for the Out-of-School youth program;
  - ✓ Four (4) Respondents met Youth Council's 80-point threshold for the In-School Youth program;
  - ✓ Six (6) Respondents met Youth Council's 80-point threshold for the Out-of-School program; and
  - ✓ Public Review Forum held June 11, 2014

Ms. Morgan moreover reviewed with the Council the 2014-15 WIA Youth Services RFP (Out-of-School) and 2014-15 WIA Youth Services RFP (In-School) reports.

Ms. Walker asked whether Greater Miami Service Corp. had been informed regarding the additional documents needed to be submitted. Ms. Morgan responded.

Mr. West requested additional information regarding the appeal process and Ms. Morgan explained.

Chairman Brown clarified the recommendation into record.

Mr. Kenneth Scott moved the approval of Workforce Investment Act (WIA) Youth Employment and Training Services PY 2014-15 Contractors. Motion seconded by Mr. Juan-Carlos del Valle; Motion Passed Unanimously

8. **Recommendation as to Approval of Funding for the Work Readiness- Young Adult Work Program**

Chairman Brown introduced the item. Ms. Morgan further discussed and read into record staff's recommendation for the Council's approval to recommend to the Board to allocate an amount not to exceed \$900,000 in Workforce Investment Act (WIA) Adult funds to support a Young Adult Work Program targeting communities with high arrest/crime areas for the period of July 1, 2014 to June 15, 2015.

Mr. West inquired about the employment period and Ms. Morgan responded.

Ms. Ferradaz asked how would age limits be determined online and Ms. Morgan provided details. Mr. Brown inquired about eligibility requirements and Ms. Morgan further explained. The Council further asked how would staff determine and select those that are most at-risk.

Mr. West inquired about the size of the current candidate pool and salary information. Ms. Morgan responded that the current candidate pool consists of over 450 registrants between the ages of 18-24. She additionally noted that those selected will earn a salary of \$10 per hour.

Chairman Brown questioned the selection process of registrants deemed high risk as he wanted to ensure those that are most at-risk living in the targeted communities with high arrest/crime areas, would be the ones selected. Ms. Morgan explained that the selection criteria would be based on zip codes.

Mr. Kenneth Scott moved the approval of funding for the Work Readiness – Young Adult Work Program. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

Chairman Brown requested the selection process be conducted before the next the scheduled Council meeting.

There being no further discussion to come before the Council, the meeting was adjourned at 9:05am.



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** UPDATE FOR RELEASE OF REQUEST FOR PROPOSAL FOR IN-SCHOOL YOUTH PROGRAM SERVICES

**AGENDA ITEM TYPE:** INFORMATION

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

At the July 17, 2014 Executive Committee meeting, the Committee approved authorization for staff to release a Request for Proposal (RFP) for In-School Youth Program service delivery for the period of October 1, 2014 through June 30, 2015 for Workforce Investment Act (WIA) Youth Employment and Training Services.

The RFP was released on August 7, 2014 to solicit one youth service provider to coordinate WIA In-School Youth Training and Employment Services. Proposals are due on August 20, 2014, and the Public Review Forum for the delivery of proposal scores will take place on September 3, 2014. The final proposal scores and the recommendation will be presented at the next Youth Council meeting on October 23, 2014.

**FUNDING:** Workforce Investment Act (WIA) Youth Funding

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** UPDATE FOR NATIONAL FLIGHT ACADEMY - PROGRAM YEAR '13-14

**AGENDA ITEM TYPE:** INFORMATION

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

On October 17, 2013, the Board approved funding for an amount not to exceed \$200,000 in Temporary Assistance to Needy Families (TANF) funds to support the National Flight Academy (NFA). The funds supported 200 students divided equally among Miami-Dade County Public Schools (MDCPS) and Monroe County School District (MCSD). Two trips were scheduled due to the availability of space and maximum number of students the NFA could provide services at one training session.

For the March 23-28, 2014 trip, the school districts registered 82 students to attend the NFA, however, a total of 79 students participated. Fifty-nine students from MDCPS, and 20 students from MCSD participated in the program.

For the June 8-13, 2014 trip, the coordinator from MDCPS informed CSSF staff on May 6, 2014 that MDCPS would not be available to assist in recruiting youth to participate in the second trip to the NFA. CSSF staff began soliciting youth organizations, who partnered with CSSF (Our Kids, Big Brothers Big Sisters, Migrant Seasonal Farmworkers and Experience Aviation) to assist in recruiting and registering students.

The youth organizations, within 22 days, recruited and registered 54 students. MCSD recruited and registered 20 students.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM (TSIC)

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** CSSF staff recommends to the Youth Council to recommend to the Board the approval to allocate an amount not to exceed \$125,000 in Temporary Assistance to Needy Families (TANF) funds for Miami-Dade College – Take Stock in Children Scholarship Program (TSIC) to support program costs.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

At the June 19, 2014 SFWIB meeting, the Board approved funding to support the purchase of TSIC Scholarships before the end of the June 30, 2014 program year. On May 1, 2014, the Department of Economic Opportunity (DEO) notified SFWIB that unlike prior years CareerSource Florida would not certify forward Welfare Transition (TANF) funds for any purpose other than liquidating obligations that exist at June 30, 2014. Accordingly, SFWIB would not be able to carry forward \$400,000 in projected unexpended funding remaining at June 30, 2014.

To minimize the amount of funds that would revert to DEO, because of the change in policy, the Board approved the allocation of unexpended TANF funds as set forth below:

Talent Development Scholarships:

- Take Stock in Children                      \$200,000
- 5000 Role Models                            \$100,000
- Mexican American Council                \$ 50,000
- Big Brother Big Sisters                     \$ 50,000

The scholarship program is managed by Miami-Dade College, which serves as the administrator, program, and fiscal agent for the above organizations. Program costs for TSIC includes: 2 full time student advocates, 1 database specialist, fringe benefits, professional services, year end event, office supplies, student books and supplies, office reproduction, and local travel.



In following the procurement process of Miami-Dade County, Administrative Order No: 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two thirds (2/3) vote of the quorum is required to waive the competitive procurement process, and award Miami-Dade College an allocation not to exceed \$125,000 in Temporary Assistance to Needy Families (TANF) funds to support the Take Stock in Children's program costs.

**FUNDING:** Temporary Assistance to Needy Families (TANF)

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** FUTURE BANKER'S TRAINING PROGRAM

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** CSSF staff recommends that the Youth Council recommend to the Board the approval to allocate funding in an amount not to exceed \$50,000 for the period covering September 1, 2014 to June 30, 2015 to support the Miami-Dade College Future Banker's Training Program.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

The Future Banker's Training Program is designed to motivate and tap into the talent of minority students from low-income areas, providing them a promising career path in the financial services industry. Upon completing the program, students are eligible to receive the American Banker's Association (ABA) and American Institute of Banking (AIB) Bank Teller Certificates. Students who graduate high school are eligible for Miami-Dade College's Vocational Certificate, allowing them to work toward the AS Degree in Financial Services. Students also participate in industry internships with partnering financial institutions. The Future Banker's Training Program partners with the Cuban National Council Youth Program (CNC) to facilitate recruiting and enrolling youth in the program.

With matching program dollars from banking institutions, the Future Banker's Training Program for Program Year 2013-2014 provided program services to 45 students:

- 45 juniors enrolled in the program
- 45 completed 150 hours of classroom instructions
- 45 participated in internships
- 45 received the ABA Bank Teller Certification
- 15 financial institutions provided internships
- 7 high schools participated in the program

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami-Dade College an allocation not to exceed \$50,000 in Workforce Investment Act (WIA) Youth funds to provide the Future Banker's Program.

**FUNDING:** Workforce Investment Act (WIA) Youth Funding

**PERFORMANCE:**

Enrollment and program services for school year 2014-2015:

- 22 students enrolled in program
- 22 students receive Bank Teller Certificate/ABA Certificate
- 22 students receive internships

*NO ATTACHMENT*



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 7

**AGENDA ITEM SUBJECT:** KEY WEST FIRE ACADEMY TRAINING PROGRAM

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** CSSF staff recommends that the Youth Council recommend to the Board to allocate funding in the amount not to exceed \$35,000 for the period of September 1, 2014 to June 30, 2015 to support the City of Key West Fire Academy Training Program.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

The Key West Fire Department in coordination with Key West High School developed a Fire Academy Program to provide instructions to junior and senior students attending Key West High School with the goal of facilitating the students to become Fire Fighter One Level and First Responders. Key West Fire Department partners with the Youth Co-Op, Inc. Youth Program to facilitate recruiting and enrolling students in the program.

The Fire Academy targets and prepares high school students to work in the public safety industry in Key West and Monroe County. The goal of the Key West Fire Department is to develop employees who will spend their entire career with the Key West Fire Department as valuable hard working men and women.

The Key West Fire Department for Program Year 2013-2014 provided enrollment and orientation services to ten students:

- 8 of the students completed the program
- 2 of the student completed the EMS Training
- 6 of the students (seniors) received a high school diploma (other 4 students are under classmen)
- 4 of the students will obtain Firefighter One Certification (other students will obtain once 18 years of age)
- 8 past students are currently employed with Key West Fire Department as Firefighters

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the Key West Fire Department an allocation not to exceed \$35,000 in Workforce Investment Act (WIA) Youth funds.

**FUNDING:** Workforce Investment Act (WIA)

**PERFORMANCE:**

Enrollment and program services for school year 2014-2015:

- 15 students (10,11 and 12th graders)
- 12 complete all program requirements
- 4 seniors attain Firefighter One Certification

*NO ATTACHMENT*



## **SFWIB YOUTH COUNCIL**

**DATE:** 8/21/2014

**AGENDA ITEM NUMBER:** 8

**AGENDA ITEM SUBJECT:** THE NATIONAL FLIGHT ACADEMY – EXPLORE AMBITION PROGRAM

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** CSSF staff recommends to the Youth Council to recommend to the Board the approval to allocate funding in an amount not to exceed \$200,000 in Temporary Assistance to Needy Families (TANF) program funding to support the National Flight Academy Program.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

Through the dedication and funding of the South Florida Workforce Investment Board (SFWIB), high school students have immersed themselves in Science, Technology, Engineering, and Mathematics (STEM) learning through the National Flight Academy – Explore Ambition Program (NFA) for the the past two program years 2012-2013 and 2013-2014.

Funding covers the costs for tuition, classroom materials, t-shirts, room and board on the naval base, meals (breakfast, lunch, dinner and snacks), 24 hour security, field trips and academics for students to participate in STEM disciplines through the NFA Aviation Program.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the National Flight Academy an allocation not to exceed \$200,000 in Temporary Assistance to Needy Families (TANF) funds to provide the STEM Aviation Program.

**FUNDING:** Temporary Assistance to Needy Families (TANF)

**PERFORMANCE:** Introduce and expose high school students to STEM disciplines

*NO ATTACHMENT*