



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

### **YOUTH COUNCIL MEETING**

**Thursday, October 17, 2013  
8:00 A.M.**

Doubletree Miami Hotel – Convention Center  
711 NW 72nd Avenue, 2nd floor  
Miami, Florida 33126

### **AGENDA**

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
  - A. June 20, 2013
  - B. August 15, 2013
3. Information – Youth Service Providers and Region Performance
4. Recommendation as to Approval of an Allocation to the National Flight Academy – Explore Ambition Program for Miami-Dade County Public Schools Students
5. Recommendation as to Approval of an Allocation to the National Flight Academy –Explore Ambition Program for Monroe County School District Students
6. Recommendation as to Approval of an Extension to the Miami-Dade County Internship Program’s Completion Date



**COMMITTEE: YOUTH COUNCIL**

**AGENDA ITEM NUMBER: 2A**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** October 17, 2012, 8:00AM

Doubletree by Hilton Miami Airport  
 Convention Center  
 711 NW 72nd Avenue  
 Miami, Florida 33126

<b>YOUTH COUNCIL MEMBERS IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>	
1. Brown, Clarence, <i>Chairman</i> 2. Ferradaz, Gilda 3. Scott, Kenneth 4. Walker, Wanda 5. West, Alvin	Alamo, Lillian – <i>Greater Miami Services Corp.</i> Albano, Tom – <i>Miami Dade College, Take Stock in Children</i> Banks, Theron – <i>Greater Miami Services Corp.</i> Barroso, Lupe – <i>Cuban American National Council, Inc.</i> Buttacavoci, Jose – <i>Community Coalition, Inc.</i> Castillo, Alicia – <i>Adult Mankind Organization, Inc. (AMO)</i> Clark, Robert – <i>Greater Miami Services Corp.</i> Cruz, Ana M. – <i>Miami Dade College</i> Davila, Michael – <i>Key West Fire Department</i> Farinas, Irene - <i>Adult Mankind Organization, Inc. (AMO)</i>	Fraga, David – <i>Key West Fire Department</i> Guadalupe, Amy – <i>Cuban American National Council. Inc.(CNC)</i> Kos, Claudia – <i>Youth Co-Op, Inc.</i> Marti – Sergio – <i>Miami-Dade County Public Schools – (M-DCPS)</i> Martin, Marisol – <i>Youth Co-Op, Inc.</i> Miller Bursey, Bridget – <i>Greater Miami Services Corp.</i> Ramirez, Michelle – <i>Youth Co-Op, Inc.</i> Velez, Paulina – <i>Youth Co-Op, Inc.</i>
<b>YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE</b>		
6. Rodriguez-Roig, Alex 7. Talbert, Gregg		
<b>SFWIB STAFF</b> Morgan, Myria		

Note: Agenda items are listed in the order in which they were discussed.

**1. Call to Order and Introductions**

Council Chairman, Clarence Brown called the meeting to order at 8:10am and asked all those present to introduce themselves.

Quorum achieved.

**2. Approval of Youth Council Minutes of April 18, 2013.**

SWWIB Chairman Alvin West moved the approval of April 18, 2013 meeting minutes. Motion was seconded by Mr. Kenneth Scott; **Motion Passed Unanimously:**

**6. Information – Youth Program’s Performance Overview for PY’2012-13**

Mr. Brown introduced the item. Ms. Morgan further presented and reviewed with the Council the WIA Youth Service Provider’s Performance for the period of July 1, 2012 to May 31, 2013. She additionally announced that the providers completed another successful quarter. The Council congratulated them for their accomplishment.

**7. Recommendation as to Approval to Renew Existing Youth Service Provider Contracts**

Mr. Brown introduced the item and Ms. Morgan further presented and read the item into record noting staff’s recommendation for the Council’s approval to recommend to the Board to renew existing youth service provider’s contracts for the new program year, beginning July 1, 2013 to June 30, 2014.

Mr. Kenneth Scott moved the approval to renew existing youth service provider contracts. Motion was seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

**3. Information – Key West Fire Academy**

Mr. Brown introduced the item. Ms. Morgan further discussed and introduced Michael Davila from the Key West Fire Department who appeared before the Council and presented the program highlights.

Mr. West inquired about the amount of students currently in the program.

Mr. Scott commented that he felt this is a good program considering the fact the training is very challenging and it takes special people for this type profession.

**4. Information – Take Stock in Children Scholarship Program**

Mr. Brown introduced the item and Ms. Morgan further discussed by introducing Tom Albano of Miami Dade College Take Stock in Children who appeared before the Council and presented the TSIC scholarship highlights.

Mr. West requested additional information regarding the number of scholarships purchased.

Mr. Brown inquired about the various partners that provide low income housing, as he noted that Miami-Dade County and the City of Miami offer a variety of housing programs to low income families.

**5. Information – Future Banker’s Program**

Mr. Brown introduced the item and Ms. Morgan further discussed, introducing Dr. Ana Cruz who appeared before the Council and presented the program highlights.

Mr. West inquired about the current demographics participating in the program, as well as how many academies there are in Miami-Dade County.

Ms. Morgan briefly introduced participants of Cuban National Council, Inc. (CNC) and announced that Youth Co-Op, Inc. and Greater Miami Services, held graduation ceremonies for their client/participants.

Mr. West noted that he also attended the graduation and he thanked staff for their great work and dedication.

A video was presented to the Council by Youth Co-Op, Inc.

There being no further discussion to come before the Council, the meeting was adjourned at 9:00am.

**COMMITTEE: YOUTH COUNCIL**

**AGENDA ITEM NUMBER: 2B**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** August 15, 2013, 8:00AM

Doubletree by Hilton Miami Airport  
 Convention Center  
 711 NW 72nd Avenue  
 Miami, Florida 33126

<b>YOUTH COUNCIL MEMBERS IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>	
1. Brown, Clarence, <i>Chairman</i> 2. Ferradaz, Gilda 3. West, Alvin	Alamo, Lillian – <i>Greater Miami Services Corp.</i>	Guadalupe, Amy – <i>Cuban American National Council, Inc.(CNC)</i>
	Banks, Theron – <i>Greater Miami Services Corp.</i>	Lightburrrn, Ray - <i>Cuban National Council, Inc.</i>
<b>YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE</b>	Buttacavoci, Jose – <i>Community Coalition, Inc.</i>	
4. Rodriguez-Roig, Alex 5. Scott, Kenneth 6. Talbert, Gregg 7. Walker, Wanda	Dorsett, Debbie – <i>Greater Miami Services Corp.</i>	
<b>SFWIB STAFF</b> Morgan, Myria	Farinas, Irene - <i>Adult Mankind Organization, Inc. (AMO)</i>	

Note: Agenda items are listed in the order in which they were discussed.

**1. Call to Order and Introductions**

Council Chairman, Clarence Brown called the meeting to order at 8:10am, asked all those present to introduce themselves and noted that a quorum had not been achieved.

**2. Approval of Youth Council Minutes of June 20, 2013.**

Item deferred

**3. Recommendation – Approval to Allocate Funding to Career Center Providers for the Work Readiness Young Adult Employment Program**

Mr. Brown introduced the item and Ms. Morgan further discussed, noting staff's recommendation for the Council's approval to recommend to the Board, funds to be allocated to Career Center Providers for the Work Readiness Young Adult Employment Program.

Ms. Ferradaz asked whether the funds would be evenly divided among the career centers. Ms. Morgan further explained.

Mr. West requested a copy of last year's report.

Ms. Ferradaz asked whether last year's funds were fully expended.

Executive Director Rick Beasley arrived and responded the above questions.

**This item was recommended to the Board by consensus of the members present.**

**4. Information – Community Development Block Grant Funding**

Mr. Brown introduced the item and Mr. Beasley further discussed, noting that in Partnership with Miami-Dade County Mayor's office and Public Housing and Community Development, SFW submitted two proposals for CDBG funding to support a job skills training program for Temporary Assistance for Needy Family (TANF) recipients and employment program for youth.

Mr. West inquired about additional funding. Mr. Brown explained by giving an overview of the program funding policy and processes.

Mr. West asked whether there would be any possibility to get additional funding. Mr. Brown further explained.

Mr. West requested this item be presented to the full Board

**5. Recommendation – Approval to Allocate Funding to Miami Dade College – Take Stock in Children Scholarship Program**

Mr. Brown introduced the item and Ms. Morgan further discussed, noting staff's recommendation for the Council's approval to allocate funding in an amount not exceed \$425,000 to support the Take Stock in Children Scholarship for the following programs:

- ✓ Miami-Dade College
- ✓ Take Stock in Children
- ✓ 5000 Role Models of Excellence
- ✓ Mexican American Council
- ✓ Big Brother Big Sister

Ms. Morgan additionally noted that Miami Dade College would be the fiscal agent for these programs. She additionally noted into record the recommendation to waive the competitive procurement processes.

Mr. West inquired about all administrative costs and Ms. Morgan explained.

Mr. Brown requested staff provide clarification regarding administrative and program costs.

Mr. West requested the language be revised providing details regarding all costs associated with administrative and program.

This item was recommended to the Board by consensus of the members present.

**6. Recommendation – Approval to Allocate Funding to Miami Dade College – Future Banker’s Training Program**

Mr. Brown introduced the item and Ms. Morgan further discussed noting staff’s recommendation for the Council’s approval to recommend to the Board to allocate youth funding in an amount not to exceed \$32,000 for the period covering program year July 1, 2013 to June 30<sup>th</sup> 2014 to support the Miami Dade College Future Banker’s Training Program. She additionally noted staff’s recommendation to waive the competitive procurement process.

This item was recommended to the Board by consensus of the members present.

**7. Recommendation – Approval to Allocate Funding to Miami-Dade County Public School Board**

Mr. Brown introduced the item. Ms. Morgan further discussed, noting staff’s recommendation for the Council’s approval to recommend to the Board to allocate youth funding in an amount not to exceed \$50,000 for the period covering program year July 1, 2013 to June 30, 2014. She moreover noted that this would be to cover the cost of a teacher/counselor position for the Department of Juvenile Justice/ M-DCPS Project serving adjudicated and foster care youth.

Ms. Ferradaz asked whether dependent children can participate in this program and Ms. Morgan’s responded, “Yes”.

Mr. West asked whether this request was previously approved by the Council and full Board.

Ms. Ferradaz requested staff explain the duties of the Liaison position and Ms. Morgan explained that the position would entail traveling back and forth to the school board, as well as the juvenile courts.

This item was recommended to the Board by consensus of the members present.

**8. Recommendation – Approval to Allocate Funding to The City of Key West – Fire Academy Training Program**

Mr. Brown introduced the item. Ms. Morgan further presented and read the item into record, noting staff’s recommendation for the Council’s approval to recommend to the Board to allocate youth funding in an amount not to exceed \$37,000 for the period covering Program Year July 1, 2013 to June 30, 2014 to support the City of Key West Fire Academy Training Program. She additionally noted staff’s recommendation to waive the competitive procurement process.

Ms. Ferradaz inquired about the Academy’s schedule and Ms. Morgan provided details.

This item was recommended to the Board by consensus of the members present.

**9. Recommendation – Approval to Allocate Funding to Miami-Dade County Internship Program**

Mr. Brown introduced the item then recused himself from participating in the discussion due to a declared conflict.

[Council Chairman Brown stepped out of the meeting room]

Ms. Morgan further discussed the item, noting staff's recommendation for the Council's approval to recommend to the Board to allocate youth funding in an amount not to exceed \$250,500 for the period covering Program Year July 1, 2013 to November 30, 2013. She additionally noted into record the recommendation to waive the competitive procurement process.

Ms. Ferradaz inquired about the program end date and Ms. Morgan responded November 30.

Mr. West inquired about placements and Ms. Morgan responded that a few students have been placed.

Ms. Ferradaz recommended extending the program longer than the above requested period, in order to fully expend the funds. Ms. Morgan however, advised that all unexpended funds would be carried over.

Ms. Ferradaz inquired about the amount of hours students would be allowed to work and Ms. Morgan explained.

This item was recommended to the Board by consensus of the members present.

[Council Chairman Brown returned to the meeting room]

There being no further discussion to come before the Council, the meeting was adjourned at 9:10am.





**SFWIB YOUTH COUNCIL**

**DATE:** 10/17/2013

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** YOUTH SERVICE PROVIDERS AND REGION PERFORMANCE

**AGENDA ITEM TYPE:** INFORMATION

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

**BACKGROUND:**

Performance measures for the Youth Service Providers and Region covering the period of July 1, 2013 through September 30, 2013 as represented on the State's Monthly Management Report (MMR) for the first reporting quarter are as follows:

- 436 out of 437 youth made an increase in their skill attainment performance measure (basic skills, work readiness skills, occupational skills). The Region's youth skill attainment performance measure is 99.8 percent.
- 12 out of 12 younger youth exited the program with a positive outcome (obtain a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The Region's younger youth positive outcome performance measure is at 100 percent.
- 107 out of 107 in-school youth exited the program with a positive outcome (obtain a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The Region's in-school youth positive outcome performance measure is at 100 percent.
- 24 out of 24 out-of-school youth exited the program with a positive outcome (obtain a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The Region's out-of-school youth positive outcome performance measure is at 100 percent.

Overall, the first reporting quarter for the Youth Service Providers and Region demonstrates continuous improvement in the youth performance measures as required by the State. Attached is a summary of the Youth Providers and Region performance.

**FUNDING:** Workforce Investment Act (WIA)

**PERFORMANCE:** N/A

*ATTACHMENT*

## WIA YOUTH SERVICE PROVIDER'S PERFORMANCE - JULY 1, 2013 - SEPTEMBER 30, 2013

Youth Service Providers	Younger Youth Positive Outcome Performance Measure (90%)			Youth Skill Attainment Performance Measure (basic education, work readiness, occupational skills (85%))			In School Youth Positive Outcome Performance Measure (90%)			Out of School Youth Positive Outcome Performance Measure (90%)		
	# to be Met	# Met	Actual % Met	# to be Met	# Met	Actual % Met	# to be Met	# Met	Actual % Met	# to be Met	# Met	Actual % Met
<b>IN SCHOOL YOUTH PROGRAM</b>												
Adults Mankind Organization	13	13	100%	40	39	98%	12	12	100%			
Community Coalition	39	39	100%	39	39	100%	45	45	100%			
Cuban National Council	26	26	100%	50	50	100%	26	26	100%			
Youth Coop Monroe	3	3	100%	3	3	100%	4	4	100%			
UNIDAD of Miami Beach	11	11	100%	11	11	100%	11	11	100%			
Youth Coop Miami-Dade	9	9	100%	62	62	100%	9	9	100%			
<b>TOTAL IN SCHOOL PERFORMANCE</b>	<b>101</b>	<b>101</b>	<b>100%</b>	<b>205</b>	<b>204</b>	<b>100%</b>	<b>107</b>	<b>107</b>	<b>100%</b>			
<b>OUT OF SCHOOL YOUTH</b>												
Adults Mankind Organization				40	40	100%				2	2	100%
Cuban National Council	2	2	100%	36	36	100%				6	6	100%
Youth Coop Monroe	2	2	100%	6	6	100%				2	2	100%
Greater Miami Service Corps	2	2	100%	39	39	100%				1	1	100%
Youth Coop Miami-Dade	6	6	100%	111	111	100%				10	10	100%
<b>TOTAL OUT OF SCHOOL PERFORMANCE</b>	<b>12</b>	<b>12</b>	<b>100%</b>	<b>232</b>	<b>232</b>	<b>100%</b>				<b>21</b>	<b>21</b>	<b>100%</b>
<b>CAREER CENTERS</b>												
Hialeah										1	1	100%
Little Havana										1	1	100%
Perrine										1	1	100%
<b>TOTAL CAREER CENTER PERFORMANCE</b>										<b>3</b>	<b>3</b>	<b>100%</b>
<b>REGIONAL PERFORMANCE</b>	<b>113</b>	<b>113</b>	<b>100%</b>	<b>437</b>	<b>436</b>	<b>99.8%</b>	<b>107</b>	<b>107</b>	<b>100%</b>	<b>24</b>	<b>24</b>	<b>100%</b>



## **SFWIB YOUTH COUNCIL**

**DATE:** 10/17/2013

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** ALLOCATION TO THE NATIONAL FLIGHT ACADEMY – EXPLORE AMBITION PROGRAM FOR MIAMI-DADE COUNTY PUBLIC SCHOOL STUDENTS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** SFWIB staff recommends that the Youth Council recommend to the Board the approval to allocate funding in an amount not to exceed \$100,000 to the National Flight Academy to support the Explore Ambition Program for Miami-Dade County Public School students.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

### **BACKGROUND:**

On August 15, 2013, the Youth Council and Board approved to include funding in the SFWIB Budget for an amount not to exceed \$100,000.00 in Temporary Assistance to Needy Families (TANF) funds to support the National Flight Academy – Explore Ambition Program (NFA).

The funds will support 100 students from Miami-Dade County Public Schools to participate in Science, Technology, Engineering and Mathematics (STEM) disciplines through the NFA Aviation Program during the March 24, 2014 to March 29, 2014 Spring recess.

Through the dedication and funding of the South Florida Workforce Investment Board (SFWIB), sixty-three (63) high school students from Miami-Dade County Public Schools (MDCPS) immersed themselves in Science, Technology, Engineering, and Mathematics (STEM) learning through the National Flight Academy – Explore Ambition Program (NFA) located in Pensacola Florida during the 2013 Spring Break.

The NFA Ambition Program is the world's only virtual land-locked aircraft carrier. The students receive immersion training using various technologies including simulators and virtual reality games that have proven to inspire students to high levels of academic achievement in STEM occupations. For more information about the NFA – go to [www.nationalflightacademy.com](http://www.nationalflightacademy.com).

The funds will cover the costs for tuition, classroom materials, t-shirts, room and board on the naval base, meals (breakfast, lunch, dinner and snacks), 24 hour security, field trips and academics for students to participate in STEM disciplines (Science, Technology, Engineering and Mathematics) through the NFA Aviation Program.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the National Flight Academy an allocation not to exceed \$100,000.00 in Temporary Assistance to Needy Families (TANF) Youth funds to provide the STEM Aviation Program.

**FUNDING:** Temporary Assistance to Needy Families (TANF)

**PERFORMANCE:**

Expected outcome: -- One Hundred high school students from Miami-Dade County Public Schools introduced and exposed to STEM disciplines

*NO ATTACHMENT*



**SFWIB YOUTH COUNCIL**

**DATE:** 10/17/2013

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** ALLOCATION TO THE NATIONAL FLIGHT ACADEMY – EXPLORE AMBITION PROGRAM FOR MONROE COUNTY SCHOOL DISTRICT STUDENTS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** SFWIB staff recommends that the Youth Council recommend to the Board the approval to allocate funding in an amount not to exceed \$100,000.00 to the National Flight Academy to support the Explore Ambition Program for 100 Monroe County School District students.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

**BACKGROUND:**

Through the dedication and funding of the South Florida Workforce Investment Board (SFWIB), thirty-three (33) high school students from the Monroe County School District immersed themselves in Science, Technology, Engineering, and Mathematics (STEM) learning through the National Flight Academy – Explore Ambition Program (NFA) located in Pensacola Florida during the 2013 Spring Break.

The NFA Ambition Program is the world’s only virtual land-locked aircraft carrier. The students receive immersion training using various technologies including simulators and virtual reality games that have proven to inspire students to high levels of academic achievement in STEM occupations. For more information about the NFA – go to [www.nationalflightacademy.com](http://www.nationalflightacademy.com).

Funding will cover the costs for tuition, classroom materials, t-shirts, room and board on the naval base, meals (breakfast, lunch, dinner and snacks), 24 hour security, field trips and academics for students to participate in STEM disciplines (Science, Technology, Engineering and Mathematics) through the NFA Aviation Program during the week of March 24, 2014 to March 29, 2014.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the National Flight Academy an allocation not to exceed \$100,000.00 in Temporary Assistance to Needy Families (TANF) Youth funds to provide the STEM Aviation Program.

**FUNDING:** Temporary Assistance to Needy Families (TANF) from the Monroe County allocation

**PERFORMANCE:**

Expected outcome -- One Hundred high school students from Monroe County School District introduced and exposed to STEM disciplines

*NO ATTACHMENT*



**SFWIB YOUTH COUNCIL**

**DATE:** 10/17/2013

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** EXTENSION OF THE MIAMI-DADE COUNTY INTERNSHIP PROGRAM'S COMPLETION DATE

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** SFWIB staff recommends that the Youth Council recommend to the Board the approval to extend the youth participants program end date for the Miami-Dade County Internship Program from October 31, 2013 to December 31, 2013.

**STRATEGIC GOAL:** Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

**STRATEGIC PROJECT:** The Age 14 to 24 Agenda

**BACKGROUND:**

SFWIB staff recommends that the Youth Council recommend to the Board the approval to extend the Miami-Dade County Internship Program's youth participation completion end date up to December 31, 2013.

At the August 15, 2013, the Youth Council recommended to the Board the approval to allocate youth funding in an amount not to exceed \$280,500.00 up to November 30, 2013 to support the Miami-Dade County Internship Program. The Board approved the funds to support the program.

Expenditures for the months of July, August and September was approximately \$131,421.00. To cover the costs of the youth for three additional months at the same expenditure rate, funding is available to support the program for three months up to December 31, 2013.

Below is a summary of the program activities from April 1, 2013 through October 4, 2013:

- Total enrollments: 54
- Current enrollments: 39
- Pending worksite placement: 2
- Program exits: 15



**FUNDING:** Workforce Investment Act (WIA)

**PERFORMANCE:**

- Placement of youth in governmental departments: 50
- Youth to complete program with a positive outcome: 45
- Enhance the ability of youth to find and maintain employment

*NO ATTACHMENT*