



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

YOUTH COUNCIL MEETING

**Thursday, August 15, 2013
8:00 A.M.**

Doubletree by Hilton Miami Airport
Convention Center
711 NW 72nd Avenue, 2nd Floor
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
 - A. June 20, 2013
3. Recommendation – Approval to Allocate Funding to Career Center Providers for the Work Readiness Young Adult Employment Program
4. Information – Community Development Block Grant Funding
5. Recommendation – Approval to Allocate Funding to Miami-Dade College - Take Stock In Children Scholarship Program
6. Recommendation – Approval to Allocate Funding to Miami-Dade College - Future Banker's Training Program
7. Recommendation – Approval to Allocate Funding to Miami-Dade County Public School Board
8. Recommendation – Approval to Allocate Funding to The City of Key West - Fire Academy Training Program
9. Recommendation – Approval to Allocate Funding to Miami-Dade County Internship Program



COMMITTEE: YOUTH COUNCIL

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: June 20, 2012, 8:00AM

Doubletree by Hilton Miami Airport
 Convention Center
 711 NW 72nd Avenue
 Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	OTHER ATTENDEES	
1. Brown, Clarence, <i>Chairman</i> 2. Ferradaz, Gilda 3. Scott, Kenneth 4. Walker, Wanda 5. West, Alvin	Alamo, Lillian – <i>Greater Miami Services Corp.</i> Albano, Tom – <i>Miami Dade College, Take Stock in Children</i> Banks, Theron – <i>Greater Miami Services Corp.</i> Barroso, Lupe – <i>Cuban American National Council, Inc.</i> Buttacavoci, Jose – <i>Community Coalition, Inc.</i> Castillo, Alicia – <i>Adult Mankind Organization, Inc. (AMO)</i> Clark, Robert – <i>Greater Miami Services Corp.</i> Cruz, Ana M. – <i>Miami Dade College</i> Davila, Michael – <i>Key West Fire Department</i> Farinas, Irene - <i>Adult Mankind Organization, Inc. (AMO)</i>	Fraga, David – <i>Key West Fire Department</i> Guadalupe, Amy – <i>Cuban American National Council. Inc.(CNC)</i> Kos, Claudia – <i>Youth Co-Op, Inc.</i> Marti – Sergio – <i>Miami-Dade County Public Schools – (M-DCPS)</i> Martin, Marisol – <i>Youth Co-Op, Inc.</i> Miller Bursey, Bridget – <i>Greater Miami Services Corp.</i> Ramirez, Michelle – <i>Youth Co-Op, Inc.</i> Velez, Paulina – <i>Youth Co-Op, Inc.</i>
YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE 6. Rodriguez-Roig, Alex 7. Talbert, Gregg		
SFWIB STAFF Morgan, Myria		

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Council Chairman, Clarence Brown called the meeting to order at 8:10am and asked all those present to introduce themselves.

Quorum achieved.

2. Approval of Youth Council Minutes of April 18, 2013.

SFWIB Chairman Alvin West moved the approval of April 18, 2013 meeting minutes. Motion was seconded by Mr. Kenneth Scott; **Motion Passed Unanimously:**

6. Information – Youth Program’s Performance Overview for PY’2012-13

Mr. Brown introduced the item. Ms. Morgan further presented and reviewed with the Council the WIA Youth Service Provider’s Performance for the period of July 1, 2012 to May 31, 2013. She additionally announced that the providers completed another successful quarter. The Council congratulated them for their accomplishment.

7. Recommendation as to Approval to Renew Existing Youth Service Provider Contracts

Mr. Brown introduced the item and Ms. Morgan further presented and read the item into record noting staff’s recommendation for the Council’s approval to recommend to the Board to renew existing youth service provider’s contracts for the new program year, beginning July 1, 2013 to June 30, 2014.

Mr. Kenneth Scott moved the approval to renew existing youth service provider contracts. Motion was seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

3. Information – Key West Fire Academy

Mr. Brown introduced the item. Ms. Morgan further discussed and introduced Michael Davila from the Key West Fire Department who appeared before the Council and presented the program highlights.

Mr. West inquired about the amount of students currently in the program.

Mr. Scott commented that he felt this is a good program considering the fact the training is very challenging and it takes special people for this type profession.

4. Information – Take Stock in Children Scholarship Program

Mr. Brown introduced the item and Ms. Morgan further discussed by introducing Tom Albano of Miami Dade College Take Stock in Children who appeared before the Council and presented the TSIC scholarship highlights.

Mr. West requested additional information regarding the number of scholarships purchased.

Mr. Brown inquired about the various partners that provide low income housing, as he noted that Miami-Dade County and the City of Miami offer a variety of housing programs to low income families.

5. Information – Future Banker’s Program

Mr. Brown introduced the item and Ms. Morgan further discussed, introducing Dr. Ana Cruz who appeared before the Council and presented the program highlights.

Mr. West inquired about the current demographics participating in the program, as well as how many academies there are in Miami-Dade County.

Ms. Morgan briefly introduced participants of Cuban National Council, Inc. (CNC) and announced that Youth Co-Op, Inc. and Greater Miami Services, held graduation ceremonies for their client/participants.

Mr. West noted that he also attended the graduation and he thanked staff for their great work and dedication.

A video was presented to the Council by Youth Co-Op, Inc.

There being no further discussion to come before the Council, the meeting was adjourned at 9:00am.



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: WORK READINESS YOUNG ADULT EMPLOYMENT PROGRAM

AGENDA ITEMS TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council recommend to the Board the approval to allocate funding to Career Center providers for the Work Readiness Young Adult Employment Program.

STRATEGIC GOALS: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; State Leader in Collaborative Partnerships; and Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: The Age 14 to 24 Agenda and Raise the Bar One-Stop Performance and Consistency

BACKGROUND: On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number adult funding was proposed for allocation under the Workforce Investment Act (WIA) to provide employment and training services. The Work Readiness Young Adult Employment Initiative under adult services was recommended to receive \$900,000 to include participant cost.

The \$900,000 will provide 500 young adults, ages 18-24, from low-income families with the opportunity to enhance their work readiness skills while earning an income. The Work Readiness Young Adult Employment Initiative will be coordinated through the Career Centers.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE:

- Placement of 500 young adults in local businesses

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

AGENDA ITEMS TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOALS: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships; and Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: The Age 14 to 24 Agenda and Raise the Bar One-Stop Performance and Consistency

BACKGROUND: Annually Miami-Dade County receives an allocation of Community Development Block Grant (CDBG) funding from the federal government. By policy of the Board of County Commissioners (BCC), 40% of the CDBG funding is allocated for eligible activities administered by County Departments. Public Housing and Community Development (PHCD) invited County Departments to submit an application narrative for FY'2014 CDBG funding.

On July 5, 2013, South Florida Workforce Investment Board (SFWIB) submitted two application narratives to PHCD seeking funding to support a job skills training program for Temporary Assistance for Needy Families (TANF) recipients and an employment program for youth.

On July 30, 2013, SFWIB received notification that a recommendation memorandum from the PHCD for \$150,000 will be submitted to the Mayor's office for approval. Once SFWIB receives official notification, the CDBG funding will be leveraged with Agenda Item #3 to provide an additional 94 young adults with work readiness skills and employment activities.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE: (N/A)

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: TAKE STOCK IN CHILDREN SCHOLARSHIP PROGRAM

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council recommend to the Board the approval to allocate funding in an amount not to exceed \$425,000 to support the Take Stock in Children Scholarship Program (TSIC).

STRATEGIC GOAL: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND: At the June 20, 2013 Youth Council meeting, Thomas Albano, Executive Director, Take Stock in Children Miami-Dade College, presented information detailing the Take Stock in Children Scholarship Program's responsibilities, participant requirements, program successes, and other statistical information, which was followed by a question and answer session.

On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number youth initiatives were proposed for allocation of Temporary Assistance for Needy Families (TANF) funding to provide training and support services through talent development scholarships. The Take Stock in Children Scholarship Program was recommended to receive \$425,000 to include administrative/scholarship costs.

The allocation to purchase scholarships for the TSIC Scholarship Program is as follows:

➤ Miami-Dade College:	\$150,000.00	(program/administrative costs)
➤ Take Stock in Children:	\$100,000.00	(scholarship cost)
➤ 5000 Role Models of Excellence:	\$ 75,000.00	(scholarship cost)
➤ Mexican American Council:	\$ 50,000.00	(scholarship cost)
➤ Big Brothers Big sisters:	\$ 50,000.00	(scholarship cost)

The scholarship program is managed by Miami-Dade College, who serves as the administrator and fiscal agent for all of the above agencies. Each agency is responsible for program implementation and case management. The agencies work together to keep youth in-school and offer scholarships to youth who successfully complete high school. All agencies provide educational, social, and mentoring services to youth who are classified as at-risk and not likely to enroll in a post-secondary institution. In order to ensure that youth receive multiple services offered by each agency and Miami-Dade College, youth will participate in dual activities in both respective agencies.

In following the procurement process of Miami-Dade County, Administrative Order No.: 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interests of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$425,000 in TANF funding for Miami-Dade College to purchase scholarships on behalf of the Take Stock in Children Program, 5,000 Role Models of Excellence, Mexican-American Council and Big Brothers Big Sisters.

FUNDING: Temporary Assistance to Needy Families (TANF)

PERFORMANCE:

A paid college tuition scholarship (or vocational) for students who complete the program and graduate from high school.

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: June 20, 2013

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: FUTURE BANKER'S TRAINING PROGRAM

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council recommend to the Board the approval to allocate youth funding in an amount not to exceed \$32,000 for the period covering Program Year July 1, 2013 to June 30, 2014 to support the Miami-Dade College Future Banker's Training Program.

STRATEGIC GOAL: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND: At the June 20, 2013 Youth Council meeting, Dr. Ana M. Cruz, Miami-Dade College, School of Business Chair, presented information detailing the Future Banker's Training Program, participant activities and successes, which was followed by a question and answer session.

On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number youth initiatives were proposed for allocation of Workforce Investment Act (WIA) funding to provide employment and training services. The Future Banker's Training Program was recommended to receive \$32,000 to include administrative and programmatic costs.

The Future Banker's Program is designed to motivate and tap into the talent of minority students from low-income areas, providing them a promising career path in the financial services industry. After completing the program, students are eligible to receive the American Banker's Association (ABA) and American Institute of Banking (AIB) Bank Teller Certificates. Students who graduate high school are eligible for Miami-Dade College's Vocational Certificate, allowing them to work toward the AS Degree in Financial Services. Students also participate in industry internships with partnering financial institutions.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami-Dade College an allocation not to exceed \$32,000 in Workforce Investment Act (WIA) Youth funds to provide the Future Banker's Program.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE:

- 17 youth enrolled in program
- 17 youth receive Bank Teller Certificate/ABA Certificate, and internships in financial institutions

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: DEPARTMENT OF JUVENILE JUSTICE/MIAMI-DADE COUNTY PUBLIC SCHOOL BOARD PROJECT

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council to recommend to the Board the approval to allocate youth funding in an amount not to exceed \$50,000 for the period covering Program Year July 1, 2013 to June 30, 2014 to support the cost of a teacher/counselor position for the Department of Juvenile Justice/MDCPS Project serving adjudicated and foster care youth.

STRATEGIC GOAL: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; State Leadership in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND: On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number of youth initiatives were proposed for allocation of Workforce Investment Act (WIA) funding to provide employment and training services. The Miami-Dade County Public School Board was recommended to receive \$50,000 to include programmatic costs.

In order to facilitate and assist youth involved in the juvenile justice/foster care systems with re-enrollment into the regular school environment, there is a need to have a school representative who has the necessary connections to the juvenile court and school systems. The responsibilities of the representative include, but are not limited to: acting as a liaison between the court/school and youth, administering comprehensive educational assessments, accessing the student's prior school profile/records/performance and school involvement, identifying at-risk factors, provide supports wherever possible in order to minimize effects of the at-risk factors with the youth returning and remaining in school, provide educational recommendations to SFWIB provider staff, assist in completing a career plan for each youth, provide ongoing counseling, provide required program reports, and perform any other appropriate job tasks assigned.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami-Dade County Public Schools an allocation not to exceed \$50,000 to provide programmatic services to youth participating in the Youth Reentry Initiative.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 8

AGENDA ITEM SUBJECT: KEY WEST FIRE ACADEMY TRAINING PROGRAM

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council recommend to the Board the approval to allocate youth funding in an amount not to exceed \$37,500 for the period covering Program Year July 1, 2013 to June 30, 2014 to support the City of Key West Fire Academy Training Program.

STRATEGIC GOAL: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND: At the June 20, 2013 Youth Council meeting, Michael Davila, Division Chief of Operations for the City of Key West Fire Department (CKWFD), presented information detailing the Key West Firefighter Academy Training Program, which was followed by a question and answer session.

On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number of youth initiatives were proposed for allocation of Workforce Investment Act (WIA) funding to provide employment and training services. The CKWFD was recommended to receive \$37,500 to include administrative and programmatic costs.

The funding will cover the student's physical examinations/drug screening, orientation, agility tests, CPR and EMT training, equipment/uniforms (bunker gear: boots, shirts, pants, badges, shoes, and etc.), partial classroom training/instructor costs, and other intangible/incidentals (transportation, training books/materials, etc.). Monroe County Fire Academy and Key West High School are partnering with the Key West Fire Department to provide/match in-kind services as needed to ten junior/senior high school students.

In following the procurement process of Miami-Dade County, Administrative Order No.: 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the City of Key West an allocation not to exceed \$37,500 in Workforce Investment Act (WIA) Youth funds for the Fire Academy Training Program.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE:

- Youth to enroll in program: 10
- Youth to attain a high school diploma: 10
- Youth to complete program: 9
- Youth to attain Firefighter One Certificate: 8

NO ATTACHMENT



SFWIB YOUTH COUNCIL

DATE: August 15, 2013

AGENDA ITEM NUMBER: 9

AGENDA ITEM SUBJECT: MIAMI-DADE COUNTY INTERNSHIP PROGRAM

AGENDA ITEMS TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Youth Council recommend to the Board the approval to allocate youth funding in an amount not to exceed \$280,500 for the period covering Program Year July 1, 2013 to November 30, 2013 to support the Miami-Dade County Internship Project.

STRATEGIC GOALS: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND: On June 20, 2013, the South Florida Workforce Investment Board (SFWIB) approved the Fiscal Year 2013-2014 Budget. Based on the SFWIB recommendations, a number youth initiatives were proposed for allocation of Workforce Investment Act (WIA) funding to provide employment and training services. The Internship Program was recommended to receive \$280,500 to include administrative and programmatic costs.

The internship project offers fifty youth from low-income families the opportunity to be paired with administrators from various county departments to enhance their work readiness skills, and learn about county government. Eligible participants are 18-21 years of age, working a minimum of twenty hours a week in entry-level positions, and earning \$10.00 an hour.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process.

FUNDING: Workforce Investment Act (WIA)

PERFORMANCE:

- Placement of youth in governmental departments 50
- Youth to complete program 45
- Enhance the ability of youth to find and maintain employment 45

NO ATTACHMENT