



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

### **YOUTH COUNCIL MEETING**

**Thursday, December 15, 2011  
8:00 A.M.**

Miami Dade College West Campus  
3800 NW 115th Avenue  
Miami, Florida 33178  
Third Floor

### **AGENDA**

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
  - A. October 20, 2011
3. Information – Youth-STEM Grant Proposal
4. Recommendation as to Approval of an Allocation for Miami Dade College's Future Banker's Training Program
5. Recommendation as to Approval of an Allocation for the City of Miami Gardens Internship Project



2.A.

**SFWIB - Youth Council**

**December 15, 2011**

**Minutes of SFWIB Youth Council Meeting,  
October 20, 2011**

South Florida Workforce Investment Board  
 Youth Council Meeting  
 October 20, 2011, 8:00 A.M.  
 Doubletree by Hilton Miami Airport Hotel  
 711 NW 72<sup>nd</sup> Avenue  
 Miami, Florida 33126

<b>YOUTH COUNCIL MEMBERS IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>	
1. Ferradaz, Gilda (Vice-Chair) 2. Brown, Clarence 3. Brown, Willie J. 4. Walker, Wanda 5. West, Alvin	Battle, Jorge - <i>Arbor E &amp; T, LLC</i>	Kos, Claudia – <i>Youth Co-Op, Inc.</i>
<b>YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE</b>	Buttacavoli, Jose – <i>Community Coalition, Inc.</i>	Quintero, Marcela – <i>Youth Co-Op, Inc.</i>
6. Jennings, Donna 7. Rodriguez-Roig, Alex 8. Scott, Kenneth 9. Talbert, Gregg	Cardenas, Rosa M. - <i>Youth Co-Op</i>	Marti, Sergio – <i>Miami-Dade County Public Schools (M-DCPS)</i>
<b>SFWIB STAFF</b> Morgan, Myria	Castillo, Alicia - <i>Adult Mankind Organization, Inc. (AMO)</i>	Marton, Marisol – <i>Youth Co-Op, Inc.</i>
	Cooper, Jamie – <i>New Horizons, Inc.</i>	Velez, Paulina – <i>Youth Co-Op, Inc.</i>
	Dorsette, Deborah - <i>Greater Miami Service Corps (GMSC)</i>	
	Farinas, Irene – <i>Adult Mankind Organization, Inc. (AMO)</i>	

Note: Agenda items are listed in the order in which they were discussed.

**1. Call to Order and Introductions**

Ms. Gilda Ferradaz called the meeting to order at 8:30am and asked all those present to introduce themselves. She noted that a quorum had not been achieved. Therefore, items requiring approval will be recommended to the Board by consensus of the members present.

**3. Information – Youth Providers’ Performance Update**

Ms. Myria Morgan, SFWIB Youth Programs Manager presented the item and reviewed with the Council the WIA Youth Service Providers Performance for July 1, 2011 through September 30, 2011 preliminary report. She noted that staff will work with those providers that are currently scoring below performance.

[Five (5) minute recess]

[Quorum Achieved]

**2. Approval of Youth Council Minutes of August 18, 2011.**

Mr. Clarence Brown moved the approval of August 18, 2011 meeting minutes and motion was seconded by Mr. Willie Brown; Motion Passed

All in favor with no opposition

**4. Recommendation as to Approval to Allocate Youth Program Funds to Support a Fire Academy Training Program Initiative**

Ms. Morgan read the item into record and noted that staff recommended to the Council for recommendation to the board the approval to allocate youth funding in the amount of \$35,000.00, which will cover equipment for the students, physical examinations/drug screening, orientation, agility tests, CPR and EMT training, uniforms (shirts, pants, badges, shoes, other necessities), and other intangible/incidentals. She later introduced Michael Davila, Division Chief of Operations and Captain Daniel Blanco, Academy Coordinator for City of Key West Fire Department to further present.

Mr. West inquired about the amount of high school juniors and seniors that are currently registered in the program. The representatives responded a total of nine (9) students. He further asked whether there will be guaranteed placements soon after completing the program. Their response was no guarantee; however, there will be first preference to those who completed.

Ms. Ferradaz inquired about the duration of the program. They responded that the program is one (1) year of which the classes are held during regular school hours for the duration of two class periods.

Ms. Wanda Walker moved the approval to allocate youth program funding in the amount not to exceed \$35,000.00 for the period of November 1, 2011 to June 30, 2012 to support the City of Key West Fire Academy Training Program. It was seconded by Ms. Gilda Ferradaz; **Motion Passed**

**5. Recommendation as to Approval of the Results of the SFWIB-Transition, Inc. Informal Resolution Conference**

Ms. Morgan read the item into record and noted that staff recommended to the Council for recommendation to the Board the approval of the outcome of the Informal Resolution Conference held with Transition, Inc. on August 9, 2011 and August 15, 2011.

Mr. Clarence Brown moved the approval to recommend to the Board the results of the SFWIB-Transition, Inc. Information Resolution Conference. It was seconded by Ms. Gilda Ferradaz; **Further Discussion:**

Ms. Ferradaz inquired about the panel members. Mr. Clarence Brown responded that he was part of the panel as well as Ms. Cynthia Gaber and the Executive Director (Mr. Rick Beasley).

**Motion Passed**

All in favor with no opposition

**6. Recommendation as to Approval to Allocate Additional Youth Program Funds**

Ms. Morgan read the item into record and reviewed with the Council a table providing information regarding the Youth Case Files that will be transferred to current 2011-2012 Youth Contractors.

Mr. Willie Brown moved the approval for staff to allocate additional Youth Program funds in the amount of \$729,000 as detailed in the table. It was seconded by Mr. Clarence Brown; **Further Discussion:**

Mr. West asked whether the providers have been informed of this change and will they be permitted to reapply next year. Ms. Morgan responded that providers will be contacted soon after this item is approved by the Board and providers will be able to reapply next year. Mr. West later requested that a follow-up report be provided to the Council at the next scheduled meeting.

**6. Recommendation as Approval of an Allocation of Additional TANF Surplus Funds**

Ms. Morgan read the item into record.

Mr. West and Ms. Ferradaz inquired about the administrative and programmatic cost.

Ms. Madeline Pumariega from Miami Dade College appeared before the Council and responded to their concerns explaining that it will only fund direct services.

Mr. Clarence Brown moved the approval of an Allocation of Additional TANF Surplus Funds. It was seconded by Mr. Willie Brown; **Motion Passed**

Ms. Ferradaz announced that she will be stepping down from her current position as vice-chair and Mr. West stated he will speak with the Executive Director to find a replacement as well as adding new members. He also requested staff provide him with a current attendance roster for this Council.

Mr. West asked if there were any questions or concerns then adjourned the meeting at 9:33am.



3.

**SFWIB - Youth Council**

***December 15, 2011***

**Youth-STEM Grant Proposal**

**Information Item**

**BACKGROUND**

On November 28, 2011, SFWIB submitted to the Department of Economic Opportunity its Youth-STEM grant proposal. The primary goal of the proposal is to afford WIA eligible youth every opportunity to fully engage in a STEM (science, technology, engineering and math) related field of study and workforce activities which will ultimately lead to self-sufficiency in a STEM related occupation.

Under the proposal, SFWIB partnered with Miami Dade College (MDC) to deliver the training component. A cohort of up to 40 eligible out-of-school youth participants will enroll in a Biotechnology College Credit Certificate (CCC) program; participants who successfully complete the CCC program have the option to enroll in the Biotechnology AS program. SFWIB will cover all training and training-related costs through grant and matching funds as well as Individual Training Accounts.

SFWIB also partnered with several employers, including the University of Miami Miller School of Medicine. The employers will facilitate in placing participants into STEM-related internships and/or work experience.

Participants who successfully complete the program will be prepared for entry level positions in the following occupations: research assistant, lab technician, quality control technician, assay analysis, chemical technician, biological technician and microbiologist.

There is up to \$500,000 allocated at the state level to fund new Youth-STEM projects for 2012. Awards to individual regions may not exceed \$166,667 and only three regions will receive the maximum project amount. Notice of the award is scheduled for the end of this month.



4.

**SFWIB - Youth Council**

***December 15, 2011***

**Approval of an Allocation of Youth Program Funds for Miami Dade College's Future Banker's Training Program**

## **RECOMMENDATION**

SFWIB staff recommends that the Youth Council recommend to the Board the approval to allocate youth funding in an amount not to exceed \$25,000.00 in Workforce Investment Act (WIA) Youth funds to Miami Dade College, for the period of January 1, 2012 to June 30, 2012, to support the Future Banker's Training Program.

## **BACKGROUND**

The Miami Dade College (MDC) School of Business and the Center for Financial Training (CFT) operates a Future Banker's Camp program. The Future Banker's Camp is designed to motivate and tap into the talent of minority students from low-income areas, providing them a clear and promising career path in the financial services industry. The program is a collaboration with MDC School of Business, Center for Financial Training (CFT), Miami Dade County Public Schools, and local financial services institutions.

The Future Banker's Camp is geared toward rising high school juniors and seniors from high-risk neighborhoods. The program has been developed to enhance the student's math and communications skills. The Future Bankers Camp will prepare 20 high school students to successfully complete additional educational classes and gain employment in financial services. The Future Bankers Camp has two main components: (1) a course of classroom study and (2) on-site training and paid job shadowing/internship experiences.

After completing the program, students are eligible to receive the American Bankers Association (ABA), American Institute of Banking (AIB) Bank Teller Certificate. This national industry-standard certificate also meets the educational requirements to sit for the certification exam offered by the Institute of Certified Bankers (ICB). Students who graduate high school are eligible for Miami Dade College's Vocational Certificate, a stepping stone allowing them to work toward the AS Degree in Financial Services. Students will participate in industry internships with partner financial institutions with the possibility of entry level employment.

The Future Bankers Camp's innovative education and training program addresses three areas of the State's Strategic Imperatives: (1) helps to strengthen foundation skills (English, Communications and Math), (2) improves career and college readiness by immersing young people in college-level coursework and providing them with real-life experiences, and (3) develops understanding of opportunities for postsecondary degrees and certificates, as well as financial literacy skills needed for life.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade College an allocation not to exceed \$25,000.00 in Workforce Investment Act (WIA) Youth funds to provide the Future Bankers Camp Program.



5.

**SFWIB - Youth Council**

***December 15, 2011***

**Approval of an Allocation of Youth Program Funds for the City of Miami Gardens Internship Project**

## **RECOMMENDATION**

SFWIB staff recommends that the Youth Council approve to allocate youth funding in an amount not to exceed \$100,000.00 in Workforce Investment Act (WIA) Youth funds for the period of January 1, 2012 to December 31, 2012 to the City of Miami Gardens to support the City of Miami Gardens' Internship Project.

## **BACKGROUND**

The City of Miami Gardens developed an Internship Project to create a pipeline for young adults residing in the City of Miami Gardens to receive instructional and mentoring activities with the goal of facilitating a ready entry- level workforce for positions within the City of Miami Gardens.

The project provides professional work experience, enabling young adults to gain practical employment skills in the field of public administration as well as an understanding of the workplace in a government setting. The young adults will work alongside administrators within various participating City of Miami Gardens Departments.

The Project is scheduled to begin January 2012 and will target 10 young adults (five high school and five college students). To participate in the project, a young adult must be a qualified individual between the ages of 16-21, be eligible to work in the United States, comply with the City of Miami Gardens' employment requirements, and must meet WIA income and eligibility requirements. Qualified applicants may earn \$10.00 to \$12.00 per hour and must be able to commit up to 20 hours per week for approximately 32 weeks.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interests of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award Miami Gardens funding to provide services to young adults under the Workforce Investment Act.