



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

YOUTH COUNCIL MEETING

**Thursday, August 18, 2011
8:00 A.M.**

Doubletree Hilton Miami Airport Hotel Convention Center
711 N.W. 72nd Avenue
Miami, FL 33126
2nd Floor of the Convention Center

AGENDA

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
 - A. June 23, 2011
3. Information – Youth Employment Skills Expo
4. Recommendation as to Approval to Allocate Youth Program Funds for the Inspector Service Academy Training Program Initiative
5. Recommendation as to Approval to Authorize Staff to Release a RFP for WIA Youth Employment & Training Services
6. Recommendation as to the Approval WIA Waiver Request



2.A.

SFWIB - Youth Council

August 18, 2011

**Minutes of SFWIB Youth Council Meeting,
June 23, 2011**

South Florida Workforce Investment Board
 Youth Council Meeting
 June 23, 2011, 8:00 A.M.
 Doubletree Airport Hotel – Convention Center
 711 NW 72nd Avenue
 Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	OTHER ATTENDEES	
1. Ferradaz, Gilda (Vice-Chair) 2. Brown, Clarence 3. Walker, Wanda 4. Scott, Kenneth 5. Talbert, Gregg	Barroso, Lupe- <i>CNC</i> Castillo, Alicia - <i>Adults Mankind Organization, Inc. (AMO)</i> Dorsette, Deborah - <i>Greater Miami Service Corps (GMSC)</i>	Solomon, Myra – <i>Solomon & Partners, Inc.</i> Someillan, Elsa - <i>CCI</i> Thompson, Tasha - <i>Adults Mankind Organization, Inc. (AMO)</i>
YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE	Farinas, Irene - <i>Adults Mankind Organization, Inc. (AMO)</i> Heit, David - <i>Youth Co-Op, Inc.</i> Hernandez, Ana - <i>Adults Mankind Organization, Inc. (AMO)</i> K. Claudia – <i>Youth Co-Op, Inc.</i>	Thorpe, Twanda - <i>Greater Miami Service Corps (GMSC)</i> Townsend, Alice – <i>Transition, Inc.</i> Velez, Pauline - <i>Youth Co-Op, Inc.</i>
SFWIB STAFF Morgan, Myria	Marti, Sergio - <i>Miami-Dade County Public Schools (M-DCPS)</i> Quintero, Marcela – <i>Youth Co-Op, Inc.</i> Rodoli, Isabel - <i>Adults Mankind Organization, Inc. (AMO)</i>	

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Ms. Gilda Ferradaz called the meeting to order and asked all those present to introduce themselves.

3. Information – Youth Programs Performance Update

Ms. Myria Morgan, SFWIB Youth Programs Manager reviewed and discussed the WIA Youth Service Providers Performance handout for July 1, 2010 – June 22, 2011. She noted that the performance period ends June 30, 2011 and providers have until July 10, 2011 to finalize their data. The following agencies also highlighted in the report are currently performing below required standards:

In School Youth Program

- Adults Mankind Organization 67%
- Cuban American 78%
- Transition 73%

Out of School Youth Program

- Adult Mankind Organization 57%
- Transition 59%

Ms. Ferradaz asked if there are any discrepancies with the data and Ms. Morgan responded there are less than before, however, staff is working with providers and the State to improve it. She noted the region's current rating is above standard and a yearly report will be provided at the next meeting scheduled in August.

4. Information – Youth Employment Skills Expo

Ms. Morgan presented the item and noted that SFWIB plans on partnering with Miami Dade College, Miami-Dade Juvenile Services Department, Miami-Dade County Public Schools (M-DCPS) and Big Brothers Big Sisters of Greater Miami, Inc. to sponsor a Youth Employment Skills/ Work Readiness Expo. There will be three Expositions scheduled throughout Miami-Dade County. Tentative locations are Miami Dade College North, Inter-American and Kendall campuses. The Exposition will include a series of hands-on employability skills and career development workshops. Additionally, the workshop will be led by a team of career training experts who will assist participants with the following:

- Creating a successful resume
- Developing effective interview techniques
- Dressing appropriately for the interview
- Learning tips on how to connect with potential employers
- Acquiring job search techniques
- Disseminating information relating to career pathways and
- Completing sample job applications

Ms. Morgan also noted that the Exposition will commence prior to the beginning of the 2011-12 school year and SFWIB is currently seeking sponsors to provide lunch for the event.

Mr. Talbert asked if there will be any events held in Monroe County. Ms. Morgan responded that arrangements can be made to schedule events there as well.

[Clarence Brown arrived; **Quorum Achieved**]

2. Approval of Youth Council Minutes of December 16, 2010 and February 24, 2011 and April 14, 2011.

Mr. Kenneth Scott moved the approval of December 16, 2010 minutes and motion was seconded by Mr. Clarence Brown; **Motion Passed**

Ms. Wanda Walker moved the approval of February 24, 2011 minutes and motion was seconded by Mr. Clarence Brown; **Motion Passed**

Mr. Kenneth Scott moved the approval of April 14, 2011 minutes and motion was seconded by Mr. Gregg Talbert; **Motion Passed**

All in favor with no opposition

5. Information – 2011 Youth Adult Summer Employment Program Update

Ms. Morgan read the item and noted that on February 24, 2011, the Board approved \$1,198,792 in WIA Dislocated Worker Program funds to provide a 2011 summer employment and training opportunity youth program for young adults ages 18-24. She noted that unfortunately, there is no employment funding available for youth ages 14- 17.

There were close to 4000 young adult youths ages 18-24 that registered and from that amount, 554 slots are filled. Additionally, there were close to 10,000 youths ages 14-17 that registered. A total of 211 employers registered which resulted in 1500 openings for youth employment. The career centers are in the process of contacting the youths that were selected so that they can begin working in mid July.

Mr. Talbert inquired about the qualifications for youth employment and Ms. Morgan responded that it consists of the following:

- ✓ Must be within the ages of 18-24;
- ✓ Must meet minimum household income requirements (based on family size);
- ✓ The applicant must be a resident of either Miami-Dade or Monroe County.

She also noted that the selection is conducted by a lottery pool.

Ms. Ferradaz inquired about the lottery draw process and Ms. Morgan responded that its computer generated and sorted by proximate zip codes to SFWIB Career Centers.

6. Recommendation as to Approval of WIA Youth Employment & Training Services PY 2011-12 Contractors

Ms. Morgan read the item and noted that on February 24, 2011, the Board approved the Youth Council's recommendation to authorize staff to release a RFP for PY 2011-12 WIA Youth Employment & Training Services as the existing contracts for year-round youth services expire at the end of this PY, June 30, 2011. The RFP was released in the month of April and Offeror's conference was held on June 10, 2011. There were a total of 19 proposals; 11 for In-School and eight (8) for Out of School. There were five (5) in school respondents that met the 80% threshold, however, two (2) of the respondents did not meet due diligence. For out of school, there were four (4) respondents that met the 80% threshold, but one did not meet due diligence. For those that did not meet due diligence, but have met the 80% threshold, a contract will be awarded contingent upon the respondent meeting the required due diligence. The respondents are as follows:

In-School

1. Adults Mankind Organization
2. Cuban National Council
3. Community Coalition
4. UNIDAD of Miami Beach
5. Youth Co-Op Miami
6. Youth Co-Op Monroe

Out-of -School

1. Adults Mankind Organization
2. Cuban National Council
3. Greater Miami Service Corps
4. Youth Co-Op Miami
5. Youth Co-Op Monroe

Mr. Clarence Brown moved the approval of WIA Youth Employment & Training Services PY 2011-12 Contractors with recommendations to award the five (5) In-School respondents and four (4) Out-of School respondents that has satisfied the 80 point threshold and for the respondents that did satisfied the 80 point threshold but did not meet due diligence, a contract award is contingent upon the respondent meeting the required due diligence. Ms. Wanda Walker seconded; **Motion Passed.**

All in favor with no opposition

Ms. Ferradaz asked if there were any questions or concerns then adjourned the meeting.



3.

SFWIB - Youth Council

August 18, 2011

Youth Employment Skills Expo

Information Item

BACKGROUND

SFWIB partnered with Miami-Dade College, Miami-Dade Juvenile Services Department, and Big Brothers Big Sisters of Greater Miami, Inc. to sponsor a Youth Employment Skills Expo. The expo was held August 11, 2011 at Miami-Dade College's North Campus.

The expo included a series of six hands-on employability skills and career development workshops: creating a successful resume, developing effective interview techniques, dressing appropriately for the job interview, learning to connect with potential employers, acquiring job search techniques and completing sample job applications. Information relating to career pathways was also furnished.

Interested youth were required to register on SFW's website. The guest speaker was Mr. Barrington Irving, the youngest person to pilot a plane around the world solo. Mr. Irving founded Experience Aviation, a non-profit organization dedicated to empowering minority youth to pursue careers in aviation.



4.

SFWIB - Youth Council

August 18, 2011

Approval to Allocate Youth Program Funds for the Inspector Safety Service Academy Training Program Initiative

RECOMMENDATION

SFWIB staff recommends that the Youth Council recommend to the Board the approval to allocate \$168,000 in Youth Program funds for the period of October 1, 2011 to June 30, 2012 to Greater Miami Service Corps (GMSC) to support the Inspector Safety Service Academy Training Program.

BACKGROUND

In partnership with the Miami-Dade County Fire Department, GMSC developed an Inspector Safety Service Academy Training Program to prepare youth for the position of Inspector Service Aide. GMSC will operate and manage the program. The Fire Department will contribute an estimated \$201,750.00 in in-kind services, including, administering the training, providing the training materials and facility and covering a portion of the instructors' salary costs.

The program's mission includes the following: creating a work program that will be a combination of education and training, implementing a curriculum that meets departmental academy requirements, providing a learning environment that will meet the needs of the workplace to include internships and establishing an entry level community-based employment feeder program.

To participate in the program, a young adult must be legally eligible to work in the United States, comply with all County employment requirements, register with SFWIB and meet family and income eligibility requirements.



5.

SFWIB - Youth Council

August 18, 2011

**Approval to Authorize Staff to Release a RFP for
WIA Youth Employment & Training Services**

RECOMMENDATION

SFWIB staff recommends that the Youth Council recommend to the Board the approval to authorize staff to release a Request for Proposals (RFP) for Workforce Investment Act Youth Employment and Training Services.

BACKGROUND

The prior WIA Youth Services RFP was released during April 2011 and resulted in contracts with five agencies for In-School Youth Services and contracts with four agencies for Out-of-School Youth Services. The contracts are for Program Year (PY) 2011-12, expiring on June 30, 2012. Staff has determined that there is a need for additional youth services providers for PY 2011-12 and thus is requesting Board approval to release a WIA Youth Services RFP.



6.

SFWIB – Youth Council

August 18, 2011

Approval of WIA Waiver Requests

RECOMMENDATION

SFWIB staff recommends that the Youth Council recommend to the Board the approval of the WIA waiver requests as set forth below.

BACKGROUND

In response to the Federal Stimulus package, staff researched and developed the attached WIA waiver requests that are intended to provide flexibility in SFWIB's response to the region's current workforce and economic development issues. The waiver requests promote initiatives that include, but are not limited to:

- An expansion of On-the-Job training assistance,
- Provide for limited financial assistance to small business enterprises,
- Allow for public service employment, and
- Expand availability of services for the region's youth.

If approved, the requests would stimulate the local economy by equipping businesses with the tools to successfully sustain operations and creating employment opportunities for jobseekers.

Attached for the Committee to consider are the WIA waiver recommendations.

Attachment

SUMMARY OF WAIVER REQUESTS

Part 661 – Statewide and Local Governance of the Workforce Investment System Under Title 1 of the Workforce Investment Act.

Section	Current Language	Proposed Waiver
<p>WIA Sec. 136 / 20 CFR 667.300:</p> <p>What are the reporting requirements for Workforce Investment Act programs?</p>	<p>Performance Accountability System</p> <p>All States and other direct grant recipients must report financial, participant and performance data in accordance with instructions issue by DOL. Required reports must be submitted no more frequently than quarterly within a time period specified in the reporting institutions.</p>	<p>Waiver to allow entrepreneurial training to be provided through state-level grants and local formula dollars with the performance tracked and aggregated at the state level, but not included in local performance calculations.</p>

SUMMARY OF WAIVER REQUESTS

Part 663 – Adult & Dislocated Worker Activities under Title 1 of the Workforce Investment Act.

Section	Current Language	Proposed Waiver
<p>WIA Sec. 101(31) (B) / 20 CFR 663.710(b):</p> <p>What conditions govern OJT payments to employers?</p>	<p>On-The-Job Training – provides reimbursement to the employer of up to 50 percent of the wage rate of the participant, for extraordinary cost of providing the training and additional supervision related to the training;</p> <p>Employer may be reimbursed up to 50 percent of the wage rate of an OJT participant for the extraordinary costs of providing the training and additional supervision related to the OJT. (WIA sec. 101(31) (B)).</p>	<p>Waiver of WIA section 101(31) (B) to increase the employer reimbursement for on-the-job training for small-and medium-sized businesses. Under the waiver, states will have the flexibility to permit local areas to reimburse the employer for up to 100 percent of the wage rate of participants.</p>
<p>WIA Sec. 101(8)(C) / 20 CFR 663.715(c):</p> <p>What is Customized Training?</p>	<p>Customized Training – for which the employer pays for not less than 50 percent of the training.</p> <p>[Training] for which the employer pays for not less than 50 percent of the cost of the training. (WIA sec. 101(8).)</p>	<p>Waiver of the required 50 percent employer match for customized training at WIA section 101(8) (C). Under the waiver, states will have the flexibility to permit local areas to reimburse the employer for up to 100 percent of the wage rate of participants.</p>

SUMMARY OF WAIVER REQUESTS

Part 664 – Youth Activities under Title 1 of the Workforce Investment Act.

Section	Current Language	Proposed Waiver
<p>WIA Section 129(c)(5) / 20 CFR 664.220:</p> <p>Is there an exception to permit youth who are not low-income individuals to receive youth services?</p>	<p>Exceptions – Not more than 5 percent of participants assisted under this section in each local area may be individuals who do not meet the minimum income criteria to be considered eligible youth, if such individuals are within one or more of the following categories:</p> <p>Yes, up to five percent of youth participants served by youth programs in a local area may be individuals who do not meet the income criterion for eligible youth, provided that they are within one or more of the following categories: (WIA sec 129(c) (5)).</p>	<p>Waiver to increase the exception of youth who may not meet the low income criteria.</p>

SUMMARY OF WAIVER REQUESTS

Part 664 – Youth Activities under Title 1 of the Workforce Investment Act.

Continued

Section	Current Language	Proposed Waiver
<p>WIA Section 101(25)(A) / 20 CFR 664.240</p> <p>May local program use eligibility for free lunches under the National School Lunch Program as a substitute for the income eligibility criteria under Title 1 of WIA?</p>	<p>Receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program.</p> <p>No, the criteria for income eligibility under the National School Lunch Program are not the same as the Act’s income eligibility criteria. Therefore, the school lunch list may not be used as a substitute for income eligibility to determine who is eligible for services under the Act.</p>	<p>Waiver to include youth receiving free school lunches under the National School Lunch Program as a substitute for the WIA Title 1 income eligibility criteria.</p>

SUMMARY OF WAIVER REQUESTS

Part 664 – Youth Activities under Title 1 of the Workforce Investment Act.

Continued

Section	Current Language	Proposed Waiver
<p>WIA Section 129(c)(2) / 20 CFR 664.410</p> <p>Must local programs include each of the ten program elements listed in WIA section 129(c) (2) as options available to youth participants?</p>	<p>Program elements – The programs described in paragraph (1) shall provide elements consisting of –</p> <p>Yes, local programs must make the following services available to youth participants:</p>	<p>Waiver of the requirement that local programs provide each of the ten youth program elements at WIA Section 129(c) (2) as options available to youth participants.</p>
<p>WIA Section 129(c)(2)(I) / 20 CFR 664.600(d)</p> <p>Are Local Boards required to offer summer employment opportunities in the local youth program?</p>	<p>Program Elements – The programs described in paragraph (1) shall provide elements consisting of – (I) follow-up services for not less than 12 months after the completion of participation, as appropriate;</p> <p>The summer youth employment opportunities element is not intended to be a stand-alone program. Local programs should integrate a youth’s participation in that element into a comprehensive strategy for addressing the youth’s employment and training needs. Youths who participate in summer employment opportunities must be provided with a minimum of twelve months of follow-up services as required in 664.550 [WIA sec. 129(c)(2)(C).</p>	<p>Waiver of the requirements of summer youth employment element as a stand-alone program and 12 month follow-up services element.</p>

SUMMARY OF WAIVER REQUESTS

Part 667 – Administrative Provisions under Title I of the Workforce Investment Act.

Section	Current Language	Proposed Waiver
<p>WIA section 181(e) / 20 CFR 667.262(a):</p> <p>Are employment generating activities, or similar activities, allowable under WIA Title I?</p>	<p>Limitation on use of funds – No funds available under this title shall be used for employment generating activities, economic development activities, investment in revolving loan funds, capitalization of business, investment in contract bidding resource centers, and similar activities that are not directly related to training for eligible individuals under this title. No funds available under subtitle B shall be used for foreign travel.</p> <p>Under WIA section 181(e), WIA Title I funds may not be spent on employment generating activities, economic development, and other similar activities, unless they are related to training for eligible individuals.</p>	<p>Waiver of the limitation on use of funds for capitalization of businesses at WIA Section 181(e) to permit WIA funds to be used to capitalize a small business up to \$5,000.</p>

SUMMARY OF WAIVER REQUESTS

Part 667 – Administrative Provisions under Title I of the Workforce Investment Act.

Continued

Section	Current Language	Proposed Waiver
<p>WIA Section 129(c)(2) / 20 CFR 664.410</p> <p>Must local programs include each of the ten program elements listed in WIA section 129(c) (2) as options available to youth participants?</p>	<p>No funds available under this title may be used for public service employment except as specifically authorized under this title.</p> <p>Public service employment, except to provide disaster relief employment, as specifically authorized in section 173 (d) of WIA, ((WIA sec.195 (10)).</p>	<p>Waiver of the prohibition on the use of funds for public service employment at WIA Section 195(10).</p>
<p>WIA Section 133(b)(4) / 20 CFR 667.140</p> <p>Does a Local Board have the authority to transfer between programs?</p>	<p>Transfer Authority – A local board may transfer, if such a transfer is approved by the Governor, not more than 20 percent of the funds allocated to the local area under paragraph (2)(A) or (3), and 20 percent of the funds allocated to the local area under paragraph (2)(B), for a fiscal year between—</p> <p>A local board may transfer up to 20 percent of a program year allocation for adult employment and training activities, and up to 20 percent of a program year allocation for dislocated worker employment and training activities between the two programs.</p>	<p>Waiver to allow local workforce boards to transfer up to 100 percent of a program year allocation for Adult funds and up to 100 percent of a program year allocation for Dislocated Worker funds between the two funding streams.</p>

SUMMARY OF WAIVER REQUESTS

Part 664 – Youth Activities under Title 1 of the Workforce Investment Act.

Section	Current Language	Proposed Waiver
<p>WIA Sections 134(a)(1)(B) and 129(b)</p>	<p>Use of funds for statewide employment and training activities as described in WIA sections 128(a) and 133(a) (1).</p>	<p>Waiver of language that limits the authority to provide the activities identified in WIA Section 134 to the State. Waiver will permit local areas to request the use of up to 100 percent of local area formula allocation funds to provide statewide employment and training activities.</p>