



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**YOUTH COUNCIL MEETING**

**Thursday, August 20, 2009  
8:00 A.M.**

Miami Dade College, North Campus  
11380 NW 27<sup>th</sup> Avenue  
Building A – Science Complex, Room A102  
Miami, Florida 33167

**AGENDA**

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
  - A. June 18, 2009
3. Discussion - Youth Balance Scorecard Update
4. Discussion – Two-Year WIA Plan – Youth Section
5. Discussion – Transition Inc. Performance Update
6. Summer Youth Employment Program Update

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



2.

**SFWIB - Youth Council**

**August 20, 2009**

**Minutes of SFWIB Youth Council Meeting,  
June 18, 2009**

South Florida Workforce Investment Board  
 Youth Council Meeting  
 June 18, 2009 at 8:00 A.M.  
 Doubletree Miami Mart/Airport Hotel and Exhibition Center  
 711 NW 72<sup>nd</sup> Avenue, Miami, FL 33126

<b>YOUTH COUNCIL MEMBERS IN ATTENDANCE</b>	<b>SFWIB STAFF</b>	<b>Other Attendees</b>
1. Giles, Regina, <i>Chairperson</i> 2. Brown, Clarence 3. Brown, Willie J. 4. Ferradaz, Gilda 5. Frost, Fred 6. Jennings, Donna	Beasley, Rick Morgan, Myria	Cherry, Carline – <i>Youth Participant-Jobs for Miami</i> Collingwood, Diane - <i>Miami-Dade County Fire Department</i> Del Valle, Michael – <i>Youth Participant Graduate</i> Hatchett, Ramos - <i>Youth Participant-Greater Miami Service Corps</i> Hatchett, Ron - <i>Youth Participant-Greater Miami Service Corps</i> Hockamen, R - <i>????</i> Jean-Baptiste, Kensington – <i>Youth Participant-AMO</i> Karina Kazudas – <i>Youth Participant-UNIDAD, Miami Beach</i> Morales, Mark - <i>Program Director for Youth Services for Transition, Inc.</i> Rosario, Jessica – <i>Youth Participant – Youth Co-Op Homestead</i> St. Juste, Annie - <i>Youth Participant-Transition, Inc.</i> Strong, Richard - <i>Youth Participant-Transition, Inc.</i> Wall, Daniel
<b>YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE</b> 7. Rodriguez, Pedro 8. Rodriguez-Roig, Alex		

Note: Agenda items are listed in the order in which they were discussed.

**1. Call to Order and Introductions**

As the Chair, Ms. Regina Giles was not present, Council Member Ms. Gilda Ferradaz chaired the meeting and introductions were made.

**2. Approval of Youth Council Meeting Minutes of February 26, 2009 and April 16, 2009**

Clarence Brown moved approval of the Youth Council meeting minutes of February 26, 2009. The motion was seconded by Donna Jennings, and the motion carried.

Donna Jennings moved approval of the Youth Council meeting minutes of April 16, 2009. The motion was seconded by Fred Frost, and the motion carried.

**3. Stimulus Youth Update**

Ms. Ferradaz introduced Ms. Myria Morgan, Youth Programs Director, who presented the item.

Ms. Morgan reported that there was an overwhelming response of 18,362 youth who registered on line from Miami-Dade and Monroe Counties, and the break down was 230 from Monroe County, and 18, 132 in Miami-Dade County.

The number of youth deemed ineligible based on info entered into the system from Miami-Dade County was 5,000 and 103 from Monroe County. Staff is working with the remaining 13,163 youth for Miami-Dade County and 127 youth for Monroe County.

There have been 718 employers registered in total: 677 in Miami-Dade County and 41 in Monroe County. SFWIB is working with the foster care system as well as the court involved youth, although veterans have first priority over all deemed eligible in the system.

Monroe County has just 127 youth who applied, so a special recruitment with mobile units is scheduled for June 27<sup>th</sup> in Monroe County.

Dr. Jennings asked whether a waiver submitted was to eliminate income eligibility. The federal response was negative, since the funds are WIA related, income is the first criteria.

Ms. Ferradaz asked whether the youth had been notified and Ms. Morgan responded that the counties have begun to notify the youth and have begun the registration intake process. Background screening has been required by each county, which is slowing down the process. Miami-Dade County is working with the police dept. which is being completed in about three days, and the fingerprinting is taken at the registration sites.

#### **5. Presentation – Network for Teaching Entrepreneurship South Florida**

Ms. Morgan noted that the presenters asked to postpone their presentation for another meeting.

#### **7. Transition WIA Youth Program Performance**

Ms. Morgan provided the item. Staff recommends that Transition, Inc. be placed on a watch list for three months to improve their performance. If not sufficiently improved at that time, the contract could be terminated.

Dr. Jennings suggested that Adult Mankind also be put on a watch list. Ms Morgan noted that they have only been with the program for six months, and are still learning the system. Ms. Ferradaz noted that contracts would come back to the Council before terminations. Mr. Willie Brown recommends placing Adult Mankind on a six month watch list.

Mr. Clarence Brown asked if there are other providers available to handle the caseload now handled by Transition, Inc. Ms. Morgan responded that other providers also handle the offender population.

Dr. Jennings moved to place Transition, Inc. on a three (3) month watch list, and that Adult Mankind be placed on a six (6) month watch list to track the performance improvement of both organizations. The motion was seconded by Fred Frost and the motion carried.

#### **6. Recommendation as to Renewal of Youth Services Contracts for Program Year 2009-2010**

Ms. Morgan presented the item, and noted that there was no procurement process and all current agencies remain to provide services. Dr. Jennings asked that performance information be provided before approval of the item.

Willie Brown moved approval of the renewal of Youth Services contracts for Program Year 2009-2010. Fred Frost seconded the motion and the motion carried.

Ms. Ferradaz introduced Mark Morales, Program Director for Youth Services for Transition, Inc. Mr. Morales noted that new staff hires, and corrective action plans, etc. have improved the performance of Transition, Inc. He added that the support by SFW has helped a great deal and he has feeling more comfortable in the program.

**8. Recommendation as to the Approval of an Allocation of Youth Program Funds for Public Safety Services Academy**

Mr. Daniel Wall made the request for approval.

Diane Collingwood, Miami-Dade County Fire Department, noted that the criteria are part of the Criminal Justice programs in Miami-Dade County Public Schools, which are already established. All requirements of SFWIB would be met prior to graduation; eligibility on the front end and graduation requirements on the back end.

[Ms. Regina Giles, Council Chairperson, arrived.]

Dr. Jennings expressed concern with waiving the Miami-Dade County procurement process. Ms. Giles responded that the process has been waived just to begin the program, but the waiver is not permanent.

Ms. Ferradaz noted that procurement processes are different when dealing with other government entities, and a waiver might not be necessary.

Clarence Brown moved to approve an allocation of Youth Program funds not to exceed \$168,000 for the period July 1, 2009 to June 30, 2010 directly with Miami-Dade County Public Schools for year-round activities for eligible in-school youth to sponsor a Public Safety Academy. The motion was seconded by Fred Frost and the motion carried with Dr. Donna Jennings abstaining.

**4. Presentation – Youth Testimonials**

Presentations were provided by some of the Youth Program participants: Kensington Jean-Baptiste, Ron Hatchett, Ramos Hatchett, Annie St. Juste, Michael Del Valle, and Jessica Rosario.

Ms. Ferradaz thanked the Council members, and the meeting adjourned at 9:28 A.M.



3.

**SFWIB – Youth Council**

***August 20, 2009***

**Youth Balance Scorecard Update**

**Discussion Item**

**BACKGROUND**

The purpose of the Region's Balance Scorecard is to strengthen the youth service delivery system. The balance scorecard provides performance goals and tracking of those goals for the youth service providers and provides an overall regional performance.

The Youth Council has discussed the performance categories to be included as part of the youth balance scorecard. The attached chart summarizes the categories recommended by the Youth Council to be added to the state's performance standards.

*Attachment*

# YOUTH COUNCIL PERFORMANCE STANDARDS

## YOUTH BALANCED SCORECARD

PERFORMANCE STANDARDS/MEASURES	SFWIB Older Youth	SFWIB Younger Youth	YOUTH COUNCIL STANDARDS
<b>ENROLLMENT:</b>	<b>100%</b>	<b>100%</b>	
<b>EDUCATIONAL ATTAINMENT TO INCLUDE:</b>	<b>60%</b>	<b>60%</b>	
Attained High School Diploma/Equivalent			
Attained Degree (Post Secondary Education)			
Attained Credential, Licenses, Certificate, Certification (Career & Technical Education)			
Increase Grade Level through TABE Testing (Math, Language, Reading)		<b>85%</b>	
<b>IN SCHOOL YOUTH:</b>			
Improved School Attendance	<b>50%</b>	<b>50%</b>	
Improved Grade Point Average	<b>50%</b>	<b>50%</b>	
Decreased Outdoor Suspensions	<b>50%</b>	<b>50%</b>	
Decreased Indoor Suspensions	<b>50%</b>	<b>50%</b>	
Advanced to the Next Grade Level	<b>50%</b>	<b>50%</b>	
Maintained Grade Point Average	<b>50%</b>	<b>50%</b>	
<b>POSITIVE OUTCOMES TO INCLUDE:</b>	<b>90%</b>	<b>90%</b>	
Entered Employment/Military	<b>90%</b>	<b>60%</b>	
Entered Post Secondary/Advanced Training		<b>30%</b>	
<b>NINE MONTH RETENTION TO INCLUDE:</b>	<b>85%</b>	<b>70%</b>	
Remained in Employment/Military			
Remained in Post Secondary/Advanced Training			
<b>EARNINGS:</b>			
Job Placements above Minimum Wage			
Job Placements at \$_____ hourly			
Training Related Job Placements			
<b>WORK READINESS ACTIVITIES:</b>			
Increase Work Readiness Skills	<b>85%</b>	<b>85%</b>	
<b>FOLLOW-UP ACTIVITIES:</b>	<b>100%</b>	<b>100%</b>	

## **YOUTH COUNCIL ACTIVITY REPORT**

### **SEPARATE ACTIVITY REPORT (Attached to the Balance Scorecard)**

1. Youth participating in:
  - Internships
  - Tutoring
  - Leadership Development
  - Work Experience
  - Apprenticeships
  - Job Shadowing
  - Mentoring
  - Pre-employment Skills
  - Work Maturity Skills
  - Occupational Skills
  - Job Search Activities
  - Other
  
2. Job placement in area of participant's interest
  
3. Type of support services received after exiting program:
  - Career counseling
  - Transportation
  - Job referrals
  - Obtained another job
  - Upgrade workforce skills training
  - Other



4.

**SFWIB – Youth Council**

***August 20, 2009***

**Two –Year WIA Plan – Youth Section**

**Discussion Item**

**BACKGROUND**

Workforce Florida Inc. (WFI) has notified all Regional Workforce Investment Boards of the requirement to submit the 2009-2010, two-year workforce plan. In addition, WFI released to the Regions the Two-Year WIA Plan instructions. The Two-Year Plan is due to WFI by September 15, 2009.

Attached for the Council members review and discussion is the Youth Services part of the Plan.

*Attachment*



**STATE OF FLORIDA  
REGIONAL WORKFORCE BOARD  
LOCAL WORKFORCE SERVICES PLAN INSTRUCTIONS 2009-2010**

**II.C.3. Describe the RWB's vision for increasing training access and opportunities for individuals including the investment of WIA Title I funds and the leveraging of other funds and resources. (§112(b)(17)(a)(i).)**

The RWB should describe how it will increase training access and opportunities for individuals, including the investment of WIA Title I funds and Recovery Act funds, and the leveraging of other funds and resources. How will the RWB's contract with and use contracts with institutions of higher education and other training providers to maximize funds to the greatest benefit.

**II.C.4. The RWB should describe its models/templates/approaches for service delivery in the One-Stop Career Centers, particularly whether it is adjusting its approach to deliver increased levels of services with funds received under the Recovery Act.**

The RWB should:

1. Describe the method of organizing service delivery for Business customers in the One-Stop Career Centers.
2. What assessment process will be utilized in the One-Stop Career Centers?
3. What approaches will be used to ensure funds are targeted to those most in need, including low-income assistance recipients, persons with disabilities, etc.?
4. How will the RWB streamline the sequence of services to facilitate individual access to needed services and training?

**Youth Services**

**In preparing responses to the questions identified below, please consult the RWB's Summer Youth Plan submitted in May 2009 and attach a copy of that plan. In your responses, you may also make reference to the Summer Youth Plan where appropriate rather than repeating the same language.**

**STATE OF FLORIDA  
REGIONAL WORKFORCE BOARD  
LOCAL WORKFORCE SERVICES PLAN INSTRUCTIONS 2009-2010**

**II.D. Describe the RWB's strategy for providing comprehensive, integrated services to eligible youth, including those most in need (§112(b)(18).)**

In responding to this question, the RWB should include the following:

1. Describe the anticipated program design for the WIA Youth funds provided under the ARRA. Include in the description a program design for both younger, in-school, and older or out-of-school youth (including the 22-24 year olds that can be served with ARRA funds).
2. Will the RWB use the Recovery Act funds to fund only a 2009 summer youth program or some combination of 2009 and 2010? If using the funds over two summers, what percentage of funds does the RWB anticipate using for the first summer?
3. If using the funds for summer employment opportunities, describe how the RWB will deliver summer youth employment opportunities. Will the RWB operate the program or allocate the funds?
4. Describe the types of worksites that will be developed for summer employment, including a mix of public and private sector work experiences, and how the RWB will ensure that meaningful work experiences will be developed.
5. Describe the RWB's policy for developing the mix of classroom versus worksite time in a summer employment opportunity. Describe the RWB's policy for determining that summer employment opportunities are connected to academic and/or occupational learning and the types of connections that will be utilized.
6. Describe any policies or strategies that the RWB is implementing to ensure that local areas implement activities that support out-of-school youth during summer and/or non-summer months, such as supportive services, needs-based payments, or day-care.
7. Provide the anticipated number of youth to be served with Recovery Act funds, including the anticipated number of summer employment opportunities created with Recovery Act funds.



5.

**SFWIB – Youth Council**

***August 20, 2009***

**Transition Inc. Performance Update**

**Discussion Item**

**BACKGROUND**

At the June 18, 2009, Youth Council Meeting, the Council members approved to place Transition, Inc. on a performance watch list for the first quarter of the new program year, July 1, 2009 through September 30, 2009, for failing to achieve state and local required performance standards. In addition, the Council members recommended that Adult Mankind Organization, Inc. be placed on the performance watch list for six months of the new program year, July 1, 2009 through December 31, 2009.

The attached chart describes the youth provider's performance measures as reported by the State for the year-to-date reporting period of July 1, 2008 through June 30, 2009. In addition, attached is the performance chart from the June 18, 2009 Youth Council Meeting.

*Attachment*

# Youth Performance Report

Report Range: July 1, 2008 - June 30, 2009

July 1, 2008 - June 30, 2009				Performance Variance Reported Last Council Meeting 6/18/09	July 1, 2008 - June 30, 2009				Performance Variance Reported Last Council Meeting 6/18/09	July 1, 2008 - June 30, 2009			Performance Variance Reported Last Council Meeting 6/18/09	July 1, 2008 - June 30, 2009			Performance Variance Reported Last Council Meeting 6/18/09
In-School Youth - Who Exit the Program: Obtained Employment, Entered Military, Post-Secondary or Trade School					Out-of-School Youth - Who Exit the Program: Obtained Employment, Entered Military, Post-Secondary or Trade School					Younger Youth - Who Increased Reading, Math, Language thru TABE Test, Occupational or Work Readiness Skills				Younger Youth - Who Exit the Program: Obtained Employment, Entered Military, Post-Secondary or Trade School			
PARTNERS	Partner's Performance	Standard 90%	Variance		Partner's Performance	Standard 90%	Variance		Partner's Performance	Standard 80%	Variance		Partner's Performance	Standard 90%	Variance		
<b>In-School</b>																	
Adult Mankind Organization	91%	90%	1%	-8%	0%	90%			48%	80%	-32%	-48%	83%	90%	-7%	-15%	
City of Hialeah	100%	90%			0%	90%			90%	80%			100%	90%			
Cuban American National Council	96%	90%			0%	90%			83%	80%			96%	90%			
Youth Co-Op Monroe	100%	90%			0%	90%			100%	80%			100%	90%			
Unidad Miami Beach	86%	90%	-4%	-15%	100%	90%			87%	80%			86%	90%	-4%	-13%	
Youth Co-Op	97%	90%			0%	90%			88%	80%			97%	90%			
<b>Out-of-School</b>																	
Adult Mankind Organization	88%	90%	-3%	-3%	86%	90%	-4%	-2%	51%	80%	-29%	-37%	78%	90%	-12%	-3%	
Youth Co-Op Monroe	0%	90%			100%	90%			71%	80%	-9%		100%	90%			
Greater Miami Service Corps	100%	90%			56%	90%	-34%	-23%	96%	80%			75%	90%			
Hialeah Downtown	100%	90%			96%	90%			93%	80%			100%	90%			
Youth Co-Op Homestead	100%	90%			100%	90%			91%	80%			100%	90%			
Youth Co-Op Little Havana	100%	90%			100%	90%			88%	80%			100%	90%			
<b>Special Population</b>																	
Transition Youth Offender	61%	90%	-29%	-30%	52%	90%	-38%	-40%	27%	80%	-53%	-54%	35%	90%	-55%	-52%	
<b>Career Centers</b>																	
Hialeah Gardens	0%	0%			100%	90%			0%	0%			0%	0%			
Hialeah Downtown	0%	0%			100%	90%			0%	0%			0%	0%			
Northside	0%	0%			100%	90%			0%	0%			0%	0%			
Perrine	0%	0%			100%	90%			0%	0%			0%	0%			
North Miami Beach	0%	0%			100%	90%			0%	0%			0%	0%			
Miami Beach	0%	0%			80%	90%	-10%	-40%	0%	0%			0%	0%			
Homestead	0%	0%			100%	90%			0%	0%			0%	0%			
Little Havana	0%	0%			100%	90%			0%	0%			0%	0%			
Miami Downtown	0%	0%			0%	90%			0%	0%			0%	0%			
Carol City	0%	0%			100%	90%			0%	0%			0%	0%			
West Dade	0%	0%			0%	90%			0%	0%			0%	0%			
Monroe County	0%	0%			0%	90%			0%	0%			0%	0%			
<b>Partners No longer Contracted</b>																	
Cases Closed before January 1, 2009	86%	90%	-4%	-2%	94%	90%	4%	10%	31%	80%	-49%	-52%	86%	90%	-4%	-4%	
<b>REGIONAL PERCENTAGES</b>	<b>88%</b>	<b>90%</b>	<b>-2%</b>	<b>-3%</b>	<b>92%</b>	<b>90%</b>	<b>2%</b>	<b>3%</b>	<b>68%</b>	<b>80%</b>	<b>-12%</b>	<b>-13%</b>	<b>86%</b>	<b>90%</b>	<b>-4%</b>	<b>-5%</b>	



6.

**SFWIB – Youth Council**

*August 20, 2009*

**ARRA Summer Program Update**

**INFORMATIONAL**

**BACKGROUND**

SFWIB staff will provide information on the status of the ARRA Summer Youth Program activities.