



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

YOUTH COUNCIL MEETING

**Monday, September 15, 2008
1:30 P.M.**

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
 - A. August 12, 2008
3. Youth Performance Measures/ Balance Scorecard
4. Career and Technical Initiative -Update
5. Youth Services RFP Actions

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



2.

SFWIB - Youth Council

August 12, 2008

Minutes of SFWIB Youth Council Meeting June 13, 2008

South Florida Workforce Investment Board
 Youth Council Meeting
 June 13, 2008, at 1:30 P.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3
 Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Clarence Brown 2. Gilda Ferradaz 3. Fred Frost 4. Regina Giles, <i>Chairperson</i> 5. Dr. Donna Jennings 6. Alex Rodriguez-Roig 7. Pedro Rodriguez	8. Ray Castellanos 9. Jocelyn Davis 10. Rolando Moreno 11. James Morrison 12. Wansley Walters 13. Zahraa Younis SFWIB STAFF Barreau, Raphaelle Beasley, Rick Glancy, Anne Kistner, Ken Morgan, Myria Pierre, Linda Quinones, Dulce Shorter, Pat	Cepeda, Margarita, Unidad Daughtrey, Sylvia.- <i>Youth Co-Op, Inc.</i> Ingle, Anthony – <i>Youth Co-Op, Inc.</i> Marti, Sergio- <i>Miami-Dade County Public Schools</i> Martin, Marisol – <i>Youth Co-Op, Inc.</i> Milian, Delia – <i>City of Hialeah</i> Oller, Virama – <i>Transition, Inc.</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Rabitto, Catherine – <i>Easter Seals</i> Rodriguez, Maria – <i>Youth Co-Op, Inc.</i> Someillan, Ana – <i>AMO</i> Vidal, Monica – <i>Community Coalition, Inc.</i>
OTHER SFWIB MEMBERS IN ATTENDANCE		

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Ms. Regina Giles, Youth Council Chairperson, call the meeting to order with introductions of those present. Ms. Giles welcomed newly appointed Miami Dade College representative to the Council, Dr. Donna Jennings who is replacing Dr. Stephanie Etter.

2. Approval of Youth Council Meeting Minutes of:

- A. March 18, 2008**
- B. April 8, 2008**
- C. May 13, 2008**

Fred Frost moved approval of the Youth Council Meeting Minutes of March, 18, 2008, April 8, 2008 and May 13, 2008 as presented. The motion was seconded by Clarence Brown and approved.

3. Summer Youth Employment Update: Work Opportunity Tax Credit (WOTC) Initiative (Information Item)

Rick Beasley, Executive Director of the South Florida Workforce Investment Board asked Myria Morgan, Youth Program Coordinator to present.

Ms. Morgan stated that as the result of the State recognizing the lack of summer youth employment and in an effort to increase the number of employed youth, The Agency for Workforce Innovation (AWI) in collaboration with Workforce Florida, Inc. (WFI), announced a Summer Youth Mentoring and Employment Initiative Program. South Florida Workforce and WorkSource in Jacksonville were chosen as participants to pilot this summer initiative. The program is designed to help youth obtain employment skills as well as meaningful work experience. The initiative encourages local businesses to both employ and mentor youth. While investing valuable time with youth, businesses may qualify for the Federal Work Opportunity Tax Credit (WOTC).

Ms. Morgan called the Council's attention to brochures that were prepared for mass mailing to employers and chambers of commerce to encourage the hiring of youth in our community.

The incentives to private sector employers are provided to encourage them to hire youth from age 16 but not who have not yet reached 18 years of age living in a designated Empowerment Zone within Miami-Dade County and they are: Allapattah/Civic Center area, Florida City, Homestead, Liberty City, Little Havana, Melrose, Overtown, Wynwood, Miami International Airport, areas of the Central Business District and the Seaport. Other areas in which the youth can reside are Opa-Locka, and the Northside/Poinciana Industrial Center areas.

Ms. Morgan informed the Council that after a recent review, the State has changed the maximum tax credit for each youth employed from \$2,400 to \$1,200.

Mr. Beasley praised SFWIB staff for the high quality design of the Brochure which was developed completely in house.

4. Florida International University (FIU) Informal Resolution Conference Update

Mr. Beasley reminded the Council that at its' May 13, 2008, meeting the Council came to a consensus that FIU be permitted additional 30 days to work with SFWIB staff to determine the necessary required documentation to fulfill the due diligence and to provide such documentation to SFWIB. As of June 9, 2008, staff has not received any of the required supporting documentation.

As a result, SFWIB staff recommends FIU be removed from funding consideration and to allocate those funds to existing youth providers under the Children's' Trust Funding. The dollars need to be allocated and used by September 2008.

Clarence Brown moved approval not to fund FIU and to reallocate funds under the Youth Services/TCT funding. The motion was seconded by Pedro Rodriguez and approved.

5. Allocation of Temporary Assistance to Needy Families (TANF) Funds

Mr. Beasley described for the Council the recommendation for the approval of an allocation not to exceed \$185,153.00 in unobligated Temporary Assistance to Needy Families (TANF) funds be allocated to purchase scholarships for Take Stock in Children and the 5,000 Role Models of Excellence Program as follows:

- Take Stock in Children \$92,576.50
- 5,000 Role Models of Excellence \$92,576.50

Mr. Beasley added that the funds would need to be allocated or they will need to be returned to the State.

Pedro Rodriguez asked how many youth would be served. Mr. Beasley responded that staff will have the correct number of youth that will be served at the next meeting.

Clarence Brown moved approval to allocate unobligated TANF funding to Take Stock in Children and 5,000 Role models of Excellence as recommended by staff. The motion was seconded by Alex Rodriguez –Roig and approved.

6. Youth Services RFP Actions

Mr. Beasley reported that on May 20, 2008, a Request for Proposals (RFP) for Youth Services for the period July 1, 2008 through June 30, 2009 was released to the community. A total of 12 agencies responded to the RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A total of five agencies were disqualified from consideration for failing to meet the due diligence requirements.

Historically, 80 points was the minimum score for consideration for funding. The results of the proposal review session were that most providers' scores were below the required 80 points. Mr. Beasley blamed the outcome on the short turn around time that was allotted for proposals to be submitted and the short turn around time staff had to review the proposals. Staff wants to ensure that we fund agencies that provide high quality service to this community, and as such the minimum standards will not be lowered.

As a result of the review session findings, staff recommends that the Youth Services RFP be declared a failed procurement, that current provider contracts be extended 3 months and that a revised RFP with new time frames be re-issued to the community.

Fred Frost moved approval of staff recommendations for the Youth Services RFP to be declared a failed procurement. The motion was seconded by Dr. Donna Jennings.

Clarence Brown amended the motion to also include that current provider contracts be extended 3 months so that a revised RFP with new time frames be re-issued to the community. Mr. Frost accepted the amendment which was seconded by Dr. Jennings and approved.

Mr. Beasley reported that SFWIB has applied for two (2) Grants to the US Department of Labor:

- \$2 million in partnership with AWI
- \$1.1 in partnership with Miami Dade County/Department of Corrections

Mr. Beasley announced that in conjunction with the US Conference of Mayors upcoming 76th Annual meeting sponsorship pledges were being sought from SFWIB Board members. The conference was scheduled to take place at the Intercontinental Hotel, here in Miami from June 20 – 24th, 2008.

The meeting adjourned at 2:10pm.



3.

SFWIB - Youth Council

September 15, 2008

Youth Performance Measure/ Balance Scorecard

Discussion Item

BACKGROUND

At the August 12, 2008, Youth Council meeting, members requested for SFWIB staff research and develop performance measures for the SFWIB youth program. Staff have developed draft measures for discussion. Please refer to the table below.

The Youth Performance Report provides the performance goals for the Region’s Youth Service Providers. For PY 2007-2008 Youth Performance was measured in the following areas:

SFWIB YOUTH PROGRAM
Performance Measures for Youth
In-School Youth
Graduate High School
Out-of-School
Drop Out Recovery
All Youth
Entered Employment
Credential/Certificate Attainment
Placement in Employment
Placement in Education
Retention
Increase Wage/Earnings Change
Error Rate

Attached for the Committee’s review is the Region’s Youth Performance measures definitions and formula sheet.

Attachment

In-School Youth – Definitions

DIPLOMA OR EQUIVALENT ATTAINMENT RATE/Graduated High School

Those youth who at time of participation are in school (without a diploma or equivalent) and attain a high school diploma or equivalent by the third month after exit.

Out-of School Youth

DROP OUT RECOVERY*

Those youth who are not in school (drop-out) at time of participation are without a diploma or equivalent and attain a high school diploma or equivalent by the third month after exit.

All Youth In-School & Out-of School

ENTERED EMPLOYMENT RATE

Those older youth who are not employed at date of participation and have entered employment by the third month after the exit date.

CREDENTIAL/CERTIFICATE ATTAINMENT RATE

Those older youth who were in post-secondary or advanced training at any point during the program and attain a credential or certificate.

Those older youth who are in employment, post-secondary or advanced training in the first three months after exit and receive a credential/certificate by the ninth months after exit.

POSITIVE OUTCOME RATE (Placement in Employment)

All youth who exit and entered the military or employment.

POSITIVE OUTCOME RATE (Placement in Education)

All youth who exit and are enrolled in post- secondary, a qualified apprenticeship, or advanced training.

RETENTION RATE

Number of youth found in one of the following categories in the first three months after exit: employment, or military.

RETENTION RATE

Number of youth found in one of the following categories in the first three months after exit: post-secondary education, advanced training or apprenticeship.

INCREASED WAGE / EARNINGS CHANGE

Those older youth who are employed in the first three months after exit and are employed nine months after exit.

The total post-program earnings (earnings six and nine months after exit) minus pre-program earnings (earnings six and nine months prior to participation).

NON-IT MEASURE

ERROR RATE

Quality Assurance Data Validation Programmatic Reviews performed by SFW's Office of Continuous Improvement for all contracted Youth Service Partners.

In-School Youth -Formula Sheet

DIPLOMA OR EQUIVALENT ATTAINMENT RATE/Graduated High School

Of those youth who at time of participation are In-School without a diploma or equivalent:

- Numerator: Count of all youth who attain a secondary school diploma or equivalent by the end of the first quarter after exit.
- Denominator: Count of all youth who exit during the reporting period.

Out-of School Youth

DROP OUT RECOVERY*

Of those youth who at time of participation are not attending school and are without a diploma or equivalent:

- Numerator: Count of all Out of School youth who attain a secondary school diploma or equivalent by the end of the first quarter after exit.
- Denominator: Count of all Out of School youth who exit during the reporting period.

All Youth In-School & Out-of School

ENTERED EMPLOYMENT RATE

Of those older youth who are not employed at date of participation and who are not enrolled in post-secondary education or advanced training in the first quarter after exit:

- Numerator: Count of older youth who have entered employment by the end of the first quarter after the exit date.
- Denominator: Count of all older youth who exit during the reporting period.

CREDENTIAL/CERTIFICATE ATTAINMENT RATE

Of those older youth who are in employment, post-secondary or advanced training in the first quarter after exit and receive a credential/certificate by the end of the third quarter after exit or any point during the program:

- Numerator: Count of all older youth who attain a credential or certificate.
- Denominator: Count of all older youth who exit during the reporting period.

POSITIVE OUTCOME RATE (Placement in Employment)

Of all youth who exit and entered the military or employment:

- Numerator: Count of all youth who at time of exit entered the military or who are employed.
- Denominator: Count of all youth who exit the program.

POSITIVE OUTCOME RATE (Placement in Education)

Of all youth who exit and are enrolled in post- secondary, or advanced training:

- Numerator: Count of all youth who at time of exit who are in a qualified apprenticeship, post-secondary education or advance training.
- Denominator: Count of all youth who exit the program.

RETENTION RATE

Number of younger youth found in one of the following categories in the third quarter after exit: post-secondary education, advanced training, employment, military or apprenticeship:

- Numerator: Count of all younger youth with a positive exit at the end of the third quarter after the exit quarter.
- Denominator: Count of all younger youth who exit the program during the reporting period.

INCREASED WAGE / EARNINGS CHANGE

Of those older youth who are employed in the first quarter after exit and who are not enrolled in post-secondary education or advanced training in the third quarter after exit:

- Numerator: Count of all older youth who are employed in the quarter after exit:
The total post-program earnings (earnings in second and third quarters after exit) minus pre-program earnings (earnings in second and third quarters prior to participation).
- Denominator: Count of all older youth who exit during the reporting period.

ERROR RATE

Quality Assurance Data Validation Programmatic Reviews performed by SFY's Office of Continuous Improvement for all contracted Youth Service Partners.



4.

SFWIB - Youth Council

September 15, 2008

Career and Technical Initiative- Update

Discussion

At the September 4, 2008, Executive Committee meeting, members agreed that the Youth Council would take the lead in developing an awareness campaign, for the Career and Technical Education (CTE) initiative.

Based on the State of the Workforce Report, SFWIB in partnership with the Beacon Council, South Florida Unions and South Florida's Training partners should develop a number of publications and initiatives that will assist the communities of the South Florida Workforce Region enhance their education transformation around the Career and Technical Education (CTE) needs of their employers. A number of communities are leading the way with new models that reflect what the business community expects—all students should be prepared to enter postsecondary education or the workforce.

CTE Project & Initiatives Projects Include:

- Hosting a CTE Expo for South Florida Workforce Region
- Developing CTE publications for the business community and youth
- Connecting the business community to the National Advisory Committees for the 16 career clusters
- Developing a CTE training program for Dislocated Workers and Youth

BACKGROUND

Career and technical education (CTE) is experiencing a much-needed redesign and resurgence. Entry-level jobs and apprenticeships require more math, science, communications, and problem-solving skills than ever before. But, while the jobs have changed, the public education portion of the training has not. Ninety percent of the fastest growing jobs and over 60% of all new jobs will require some postsecondary education or training, but not necessarily a bachelor's degree. A new system with more integration of CTE and general education courses will be necessary to adequately prepare students for the challenges of their postsecondary training programs.

Traditional CTE programs, such as carpentry, which emphasized employment in a specific trade, are evolving into programs that now educate students for a range of careers in the broader construction industry. New CTE programs, such as computer networking and pre-engineering, are being created to educate and prepare students for careers involving sophisticated scientific and technological skills and knowledge. Today, more than half the students who choose to concentrate in CTE also take a college preparatory curriculum.

Despite CTE's past reputation as a less-demanding track, research proves that career technical education engages and motivates students by offering them real-world learning opportunities, leading to lower dropout rates and greater earnings for high school graduates. When CTE courses also incorporate more academic rigor, research shows that student achievement significantly increases. These findings suggest that CTE should be an important aspect of a state's broader high school redesign strategy.



5.

SFWIB - Youth Council

September 15, 2008

Recommendation as to the Approval of Youth Services RFP

RECOMMENDATION

SFWIB staff recommends authorizing staff to negotiate for the Youth Services RFP with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

BACKGROUND

On August 13, 2008, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations capable of providing youth services within Region 23. A total of fifteen (15) agencies responded to the Youth Services RFP.

Staff has reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was held on September 12, 2008. The reviewers provided their scores per respondent. Table 1 displays the results of the public review session.

SFWIB staff recommends authorizing staff to negotiate for the Youth Services RFP with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

Attachments

Youth Services

Requesting Organization	Youth Services - In-School Youth							Comments
	Organizational Experience/ Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/ Scope of Services (65 Points)	Proposed Performance/ Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan		
		Average Score Across Raters						
Adults Mankind Organization, INC (AMO)	4.375	42.025	10.000	9.000	9.000	74.400		
City of Hialeah*	4.500	41.925 45.163	10.000	7.000	9.000	72.425 75.663		
Community Coalition, Inc.	4.500	28.863	10.000	9.000	9.500	61.863		
Concerned African Women Inc.	1.500	0.000	4.950	7.500	0.500	14.450	Proposal Disqualified. The Respondent did not meet Due Diligence	
Cuban American National Council, Inc.	4.000	37.763	10.000	9.500	6.000	67.263		
Easter Seals South Florida	3.875	31.513	10.000	8.000	3.000	56.388		
The Florida Endowment Foundation for Florida Graduates	2.000	15.588	10.000	3.000	3.000	33.588	Proposal Disqualified. The Respondent did not meet Due Diligence	
Private Industry Council of Dade County dba Jobs for Miami	4.625	29.413	10.000	9.000	9.500	62.538	Proposal Disqualified. The Respondent did not meet Due Diligence	
Miami-Dade County Public Schools	3.000	32.488	4.950	8.000	9.250	57.688	Proposal Disqualified. The Respondent did not meet Due Diligence	
Spirit Ministry	3.250	34.850	4.950	7.500	5.000	55.550	Proposal Disqualified. The Respondent did not meet Due Diligence	
Transition Inc	4.400	35.388	10.000	6.500	9.500	65.788		
Trinity Church, Peacemaker Family Center	3.625	25.688	4.950	8.500	8.500	51.263		
UNIDAD of Miami Beach, Inc	4.025	41.538	4.950	10.000	8.500	69.013		
Youth Co-Op Inc - Dade County	4.750	50.638	10.000	9.000	10.000	84.388		
Youth Co-Op Inc - Florida Keys	4.750	50.638	10.000	7.500	10.000	82.888		

* Score adjusted for City of Hialeah due to scoring error noted during verification process.

Youth Services

Requesting Organization	Youth Services - Out-of-School Youth						Comments
	Organizational Experience/ Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/ Scope of Services (65 Points)	Proposed Performance/ Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	
		Average Score Across Raters					
Adults Mankind Organization (AMO) Inc.	4.500	42.025	10.000	9.000	9.000	74.525	
City of Hialeah*	4.500	45.125 45.588	10.000	8.500	9.000	77.125 77.588	
Cuban American National Council, Inc.	4.000	32.888	10.000	9.000	6.000	61.888	
Easter Seals South Florida	3.875	31.888	10.000	9.000	3.000	57.763	
Greater Miami Service Corps	4.750	43.100	9.200	9.000	9.500	75.550	
Private Industry Council of Dade County dba Jobs for Miami	4.625	41.025	10.000	9.000	9.500	74.150	Proposal Disqualified. The Respondent did not meet Due Diligence
Transition, Inc.	4.400	36.000	10.000	8.000	9.500	67.900	
Youth Co-Op, Inc.- Miami-Dade County	4.750	50.700	10.000	9.500	10.000	84.950	
Youth Co-Op, Inc. - Monroe County	4.750	50.700	10.000	8.500	10.000	83.950	

* Score adjusted for City of Hialeah due to scoring error noted during verification process.