



Revised

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

YOUTH COUNCIL MEETING

**Friday, June 13, 2008
1:30 P.M.**

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Youth Council Meeting Minutes
 - A. March 18, 2008
 - B. April 8, 2008
 - C. May 13, 2008
3. Summer Youth Employment Update (Update)
 - Work Opportunity Tax Credit (WOTC) Initiative
4. FIU Informal Resolution Conference Update
5. Allocation of Temporary Assistance to Needy Families (TANF) Funds
6. Approval of Youth Service Providers
 - In-School Program
 - Out-of-School Program
 - Special Populations Program



2.A.

SFWIB - Youth Council

June 13, 2008

**Minutes of SFWIB Youth Council Meeting
March 18, 2008**

South Florida Workforce Investment Board
 Youth Council Meeting
 March 18, 2008, at 1:30 P.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3
 Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	YOUTH COUNCIL MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Clarence Brown 2. Stephanie Etter 3. Gilda Ferradaz 4. Fred Frost 5. Rolando Moreno 6. Pedro Rodriguez 7. Alex Rodriguez-Roig 8. Zahraa Younis	9. Regina Giles, <i>Chairperson</i> 10. Ray Castellanos 11. Luis Cerezo 12. Joycelyn Davis 13. James Morrison 14. Wansley Walters	Diaz, Luis A.-Youth Co-Op, Inc. Heit, David-Youth Co-Op, Inc. Killings, Fred-Jobs for Miami Marti, Sergio-Miami-Dade County Public Schools Martin, Marisol-Youth Co-Op, Inc. Ramirez, Michelle-Youth Co- Op, Inc. Velez, Paulina-Youth Co-Op, Inc.
OTHER SFWIB MEMBERS IN ATTENDANCE Margolis, Edward <i>Added</i>	SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda Quiñones, Dulce Salomon, Maribel	

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Mr. Rick Beasley, SFW Executive Director, announced that Ms. Regina Giles, Committee Chairperson, called to say she was unexpectedly called away to another meeting. Mrs. Gilda Ferradaz, Department of Children and Families volunteered to chair the meeting in Ms. Giles' absence.

Mrs. Ferradaz noted that a quorum had been achieved and welcomed those present and introductions were made.

2. Approval of Youth Council Meeting Minutes: December 11, 2007, January 8, 2008, and February 19, 2008

Mr. Pedro Rodriguez moved approval of the Minutes of the December 11, 2007, January 8, 2008, and February 19, 2008 meetings. The motion was seconded by Mr. Clarence Brown and approved.

3. Recommendation for Youth Services Utilizing the Children's Trust Funds

There was discussion regarding the cost per for youth participants and the difference of costs between year-round and summer activities. Mrs. Ferradaz noted there were providers who were asked to perform additional activities.

Mr. Beasley noted that the intention was to keep the cost per at no more that \$1,520 for summer activities. He added that with the funds from the Children's Trust SFW expects to serve approximately 2,100 youth (1,700 summer and 500 year-round).

Mr. Pedro Rodriguez moved approval to negotiate for Youth Services utilizing The Children's Trust funds with Service Providers with scores of 80 points and higher as set forth in the agenda item, based on available funds. The motion was seconded by Dr. Stephanie Etter and approved.

4. Youth Services Informal Resolution Conference Recommendations

Mr. Beasley reported that the Informal Resolution Panel met the previous week (March 14, 2008) and their recommendations are listed below.

Organization	Recommendation
Miami-Dade County Public Schools	Recommended for an award of Youth Services/TCT funding contingent upon the satisfactory review by SFW of the submitted due diligence documents.
Florida International University	Recommended for an award of Youth Services/TCT funding contingent upon the satisfactory review by SFW of the submitted due diligence documents.
Trinity Church, Inc.	Not recommended for an award of Youth Services/TCT funding.
Career T.E.A.M., LLC with Spirit Ministry Inc.	Not recommended for an award of Youth Services/TCT funding.

Dr. Stephanie Etter moved approval for the results of the Informal Resolution Conferences as described in the agenda item. The motion was seconded by Mr. Pedro Rodriguez and approved.

Mr. Beasley thanked the members of the review panel, including Mrs. Cynthia Gaber, and Mrs. Regina Giles.

5. Summer Youth Follow-up Discussion

Mr. Beasley reported on the strategy sessions that had taken place with organizations such as Our Kids, Florida Department of Children and Families (DCF), Miami-Dade County Department of Human Services (DHS), and the Miami-Dade County Community Action Agency to in order to ensure that youth find employment during summer months. He added that the goal is to have 1,000 un-subsidized positions available.

Mr. Beasley added that by partnering with DHS the registration for summer jobs would be processed county-wide.

Mr. Clarence Brown commented that some organizations could not become involved because the funds from SFW are not provided up-front and they cannot wait for the funds to be received.

Mr. Beasley noted that SFW used the cost-reimbursement process, and not cash advances. From experience, SFW found that by permitting cash advance payments, it did not allow for recovery of misspent funds. He added if SFW needed, would work with an agency to process invoices more quickly so that the funds could be available sooner. Ms. Ferradaz noted that this policy is not unique.

There followed discussion as to the turn-around time of various entities as compared to SFW.

Mr. Edward Margolis, SFW Board Chair, noted that SFW must encourage business to invest in youth now by providing un-subsidized employment.

There also followed discussion regarding the methods being use by SFW to encourage participation. Mr. Beasley noted that an ad had been placed in the South Florida Business Journal, and that business and Chambers are being encouraged to make a commitment to one job per member.

Mr. Brown brought up the issue of the lack of preparation of young people applying for jobs now, and what could be done to correct this situation.

Mr. Margolis commented that the expectation is not that SFW is guaranteeing a job, and if hired the must perform. He offered that a booklet for job seekers prepared by a workforce region in Missouri might be something SFW could prepare as well.

6. PY 08/09 Youth Service Strategies/ Career Exploration

Mr. Beasley introduced the item by reporting that the Youth Council needs to engage in discussions leading to the enhancement of the current youth program structure. There followed discussion concerning the methods to be used by employers to select participants. Mr. Beasley commented that there are no eligibility requirements for use of The Children's Trust funds. He added that the employers would provide their own orientation sessions.

Ms. Zahraa Younis noted that she the opportunity to intern at the Miami-Dade County courthouse was presented and she took that opportunity and she is happy she did.

Mr. Alex Rodriguez-Roig offered his perspective as far as his experience with the Boys & Girls Clubs of Miami, including the need to have different strategies to be productive, and the job seekers might only be thinking one day at a time. He added that there needs to be a drop-out recovery piece in dealing with youth. SFW must provide job preparation, and offer GED and find ways to get youth through high school.

Mr. Beasley gave a brief overview of the SFW State of the Workforce Report, and the statistics of people without a high school education or more.

Mr. Rodriguez noted that the education system must return to the basics of reading, writing, math and science.

Dr. Etter informed the Committee that the model used by Ocean Bank could be considered which involves a future banker's camp and high school seniors are trained in banking and they get certification. In addition, the company offers each student an internship at \$10 per hour.

She also suggested that SFW work with the academies in the schools to make the summer jobs a career focus. Mr. Beasley noted that the academies are involved.

Mr. Fred Frost reported on the point of view of the unions, of which his union represents 30,000 Miami-Dade employees. He added that he would like to involve the most vulnerable in our community. He discussed the effort to hire a large number of persons in the construction trades, and is discussing adding a youth component.

Mr. Frost added that union members are an aging population, and there are fewer and fewer each year. There must be involvement of the trades and SFW must think outside the box.

Mr. Beasley noted that public works projects could be considered, as an example, during the Great Depression.

Mr. Beasley noted that the Committee needs to decide the industries on which SFW should focus.

Mr. Rodriguez added that unconventional learning must be provided to reach frustrated students.

Mr. Beasley recapped that the issues for staff to research are: goals for graduation, work with the colleges, investigate energy grant partnering, and the hook to engage youth.

Mrs. Ferradaz added that staff must investigate what is already being done on issues such as school truancy, and The Children's Trust work in that area, and to identify the gaps in service.

Mr. Brown noted that there must be dynamic case management, and a thorough assessment of the family. He added that all students should have a career path.

Mr. Frost recommended that the Committee meet at an apprentice class.

Mr. Beasley added that soft skills must be included, and Mr. Rodriguez added that they could be included within the programs such as the Adult and English for Speakers of Other language (ESOL).

Dr. Etter noted that students may earn college credits while in high school, but there is not wide-spread use of this opportunity.

Mr. Beasley commented that there must be a strategy of what SFW should look like. He added that SFW must serve the hard to serve job seekers.

Mr. Margolis reiterated that an interview skills booklet be developed so that job seekers arrive for interviews prepared and groomed.

Mr. Beasley recapped the issues from the meeting: review services; look at the level of case management; coordinate with the academies; investigate apprenticeships, and continue to work with Miami-Dade County Public Schools.

Mrs. Ferradaz thanked the members, and the meeting adjourned at 3:25 P.M.



2.B

SFWIB - Youth Council

June 13, 2008

Minutes of SFWIB Youth Council Meeting
April 8, 2008

South Florida Workforce Investment Board
Youth Council Meeting
April 8, 2008, at 1:30 P.M.
South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive, 5th Floor - Conference Room 3
Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	YOUTH COUNCIL MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Regina Giles, <i>Chairperson</i> 2. Clarence Brown 3. Stephanie Etter 4. Gilda Ferradaz 5. Pedro Rodriguez	6. Fred Frost 7. Ray Castellanos 8. Luis Cerezo 9. Joycelyn Davis 10. Rolando Moreno 11. James Morrison 12. Alex Rodriguez-Roig 13. Wansley Walters 14. Zahraa Younis	Diaz, Luis A.- <i>Youth Co-Op, Inc.</i> Marti, Sergio- <i>Miami-Dade County Public Schools</i>
OTHER SFWIB MEMBERS IN ATTENDANCE	SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Morgan, Myria Pierre, Linda	

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Ms. Regina Giles, Committee Chairperson, introduced those present.
Ms. Giles noted that a quorum had not been achieved.

2. Approval of Youth Council Meeting Minutes March 18, 2008

Ms. Giles noted that as there was no quorum the minutes could not be approved.
Mr. Charles Brown noted a change in agenda item number 5, to read that the comment he made regarding up-front funding for Community Based Organizations (CBOs) was in fact a comment made to him by Commissioner Moss.
Mr. Rodriguez noted a change in the third paragraph that the frustration may lead to delinquency, and possible criminal activity. He also added that he is concerned for those with learning disabilities.

Ms. Giles asked that the record reflect the changes.

[Dr. Stephanie Etter arrived.]

3. Recommendation as to the Approval of Miami-Dade County Public Schools Informal Resolution Conference Result (Revised)

At the March 18, 2008, Youth Council Committee meeting, the council approved the results of the SFWIB Informal Resolution Conference. As indicated in the attached chart, the Miami-Dade County Public Schools has met the required due diligence.

Ms. Myria Morgan presented the item and noted that the Miami-Dade County Public Schools had met the required due diligence and that staff recommended authorization to negotiate for Youth Services utilizing The Children's Trust funds with Service Provider(s) with scores of 80 points and higher as set forth in Table 1, based on available funds.

Mr. Rodriguez questioned whether the activities are activities for which the Miami-Dade County Public Schools already receives funding. Ms. Morgan responded that the activities are for summer only, and the activities are not included in funding already received by the Miami-Dade County Public Schools.

Ms. Giles noted that this was consistent with actions taken at the last meeting.

4. Recommendation as to Approval of Negotiated Funding Award for Miami-Dade County Public Schools (Added)

Ms. Morgan presented the item and noted that at the March 18, 2008, Youth Council Committee meeting the council approved the results of the SFWIB Informal Resolution Conference and Miami-Dade County Public Schools has met the required due diligence.

She added that Miami-Dade County Public Schools agreed to be funded at the same level, although SFW requested that they 225 additional youth.

Dr. Etter asked if Miami- Dade County Public Schools agreed to the offer, and Ms. Morgan replied in the affirmative.

Ms. Giles asked that the record reflect that there was consensus to recommend approval of agenda items three (3) and four (4) and that the items were to be forwarded to the full Board for consideration.

5. Summer Youth Follow-up Discussion

Ms. Morgan presented the item and noted that since the last meeting SFW has advertised in the South Florida Business Journal to recruit employers interested in employing summer students and including the fact that SFW may provide matching funds if a second summer student is employed by the hiring organization. The first student is selected by the employer and the SFW Provider would select the second student who would be paid by SFW. She added that this process had been used last year with two employers.

Mr. Brown asked what the screening process would be and Ms. Morgan responded that the Partners would act as a temporary staffing agency and work with both the employer and the student.

Mr. Brown asked whether the Partners are competitive, and do they select the best candidates. Ms. Morgan responded that the decision is up to the Partner, and it may be first come, first served, and it was also possible that an employer would want to interview the students themselves.

Ms. Giles asked the Committee to continue to search for solutions to increase the participation of youth in employment and increase partnerships with employers.

6. PY 08/09 Youth Service Strategies/Center Explorations RFP Discussion

Ms. Giles presented the item which included discussions on the development and implementation of a comprehensive youth service delivery system, leading to the enhancement of the current youth program structure. Ms. Giles requested that perhaps staff could provide some detailed information on what is requested to generate some forward movement. Some of her questions were: are there hurdles, or do we want to expand services, etc.

Mr. Rodriguez asked whether integration of programmatic operation was to mean that looking for an homogeneous, like we at SFW wants, and these are the steps, and all Partners on the same page. Or like now, the Partners do their own thing. I would like to see the same services, quantity, and quality of services throughout the system.

Ms. Morgan commented that in line with the Workforce Investment Act all Partners have the same basic requirements, however each Partner is unique in that some go above and beyond in providing services. Partners who go beyond the minimum are the Partners SFW seeks. Mr. Brown suggested that this should be included in the next RFP.

Ms. Giles asked whether there are standards or measures that SFW considers minimal.

Mr. Rodriguez offered comment on the employers receiving students on a first come/first served basis, and that employers would be better served if the candidates sent to them are not just the first to apply, but that they must meet the employer's requirements. Ms. Morgan noted that there are other Partners who could find a student with the requested requirements.

Mr. Rodriguez commented that more employers might participate if we strive to send the best candidate for each opening.

Ms. Giles asked if the Youth are being prepared for what employers want, and that maybe SFW should focus on specific industries.

Ms. Morgan explained that prior to placement, students receive work readiness skills, a pre and post test, and receive information on: how to act on a job, perform mock interviews, punctuality, application completion, etc. While at the worksite they receive instruction on work maturity skills, and are evaluated by the employer, and that evaluation is shared with the student.

Mr. Brown asked to see some of those evaluations.

Ms. Ferradaz offered that what Mr. Rodriguez is getting at is that many people may be qualified for a position, but particular people skills may also be needed for jobs such as the hospitality industry.

Dr. Etter noted that students are being prepared for work but not necessarily for a particular job in an industry such as hospitality, which continues to have openings. She added that the hospitality industry is an industry that has a steady increase in jobs each month. She asked whether workshops geared towards the hospitality industry could be added.

Ms. Giles commented that most of the students must be trained in those skills. Mr. Rodriguez noted that it is a matter of job matching.

Ms. Ferradaz suggested additional information regarding the consolidation of Career Center, such as an inventory of all programs, an inventory of all Providers, and an inventory of what each Provider does.

Mr. Brown added that after having a brief dialogue with the Director of Office of Community Development, the director is very interested in SFW's training initiatives.

Mr. Brown expressed his concern that in his past experience as a member of a board, he was able to experience the programs and touch and feel them, and he is missing that hands-on contact with this Council. Ms. Giles asked staff to schedule visits to some of the Career Centers for those interested.

Ms. Giles summarized that the Council recommended approval of the informal resolution conference for Miami-Dade County Public Schools, as well as the approval recommendation to negotiate funding with Miami-Dade County Public Schools, and to forward both to the full Board.

She added that detailed information regarding strategy, funding, and site visits, service delivery and provider information is necessary in order to make recommendations. She also added that standards that have proven successful would be considered for inclusion in future RFPs.

Ms. Giles noted that the next meeting is scheduled on May 13, 2008.

The meeting adjourned at 2:15 pm.



2.C

SFWIB - Youth Council

June 13, 2008

**Minutes of SFWIB Youth Council Meeting
May 13, 2008**

South Florida Workforce Investment Board
 Youth Council Meeting
 May 13, 2008, at 1:30 P.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3
 Miami, Florida 33126

YOUTH COUNCIL MEMBERS IN ATTENDANCE	YOUTH COUNCIL MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Clarence Brown 2. Stephanie Etter 3. Gilda Ferradaz	4. Ray Castellanos 5. Luis Cerezo 6. Joycelyn Davis 7. Fred Frost 8. Regina Giles, <i>Chairperson</i> 9. Rolando Moreno 10. James Morrison 11. Pedro Rodriguez 12. Alex Rodriguez-Roig 13. Wansley Walters 14. Zahraa Younis SFW STAFF Barreau, Raphaelle Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda Quinones, Dulce Shorter, Pat	Diaz, Luis A.- <i>Youth Co-Op, Inc.</i> Fins, Frank- <i>FIU - Enlace</i> Marti, Sergio- <i>Miami-Dade County Public Schools</i> Navarro, Connie- <i>Miami-Dade County Public Schools</i>
OTHER SFWIB MEMBERS IN ATTENDANCE		

Note: Agenda items are listed in the order in which they were discussed.

1. Call to Order and Introductions

Staff informed the Council that Ms. Regina Giles, Committee Chairperson, was unavailable to attend the meeting. Ms. Gilda Ferradaz volunteered to chair the meeting in Ms. Giles' absence.

Introductions of those present were made and Ms. Ferradaz noted that a quorum had not been achieved.

2. A. Approval of Youth Council Meeting Minutes of March 18, 2008

B. Approval of Youth Council Meeting Minutes of April 8, 2008

Ms. Ferradaz noted that as there was no quorum the minutes could not be approved.

3. Summer Youth Employment Update: Work Opportunity Tax Credit (WOTC) Initiative (Information Item)

Ms. Raphaelle Barreau, SFW Youth Programs Coordinator, described the initiative by the Agency for Workforce Innovation (AWI) in collaboration with Workforce Florida, Inc. (WFI), which recognized the lack of summer youth employment and in an effort to increase the number of employed youth, announced a Summer Youth Mentoring and Employment Initiative Program. South Florida Workforce and WorkSource in Jacksonville were chosen as participants to pilot this summer initiative. The program is designed to help youth obtain employment skills as well as meaningful work experience. The initiative encourages local businesses to both employ and mentor youth. While investing valuable time with youth, businesses may qualify for the Federal Work Opportunity Tax Credit (WOTC) which includes a maximum tax credit for each youth employed in the summer months of \$1,200. There is no limit to the number of qualified youth for which an employer may take the tax credit, and the program is from May 1, 2008, to September 15, 2008.

The incentives to private sector employers are provided to encourage them to hire youth from age 16 but not who have not yet reached 18 years of age living in a designated Empowerment Zone within Miami-Dade County and they are: Allapattah/Civic Center area, Florida City, Homestead, Liberty City, Little Havana, Melrose, Overtown, Wynwood, Miami International Airport, areas of the Central Business District and the Seaport. Other areas in which the youth can reside are Opa Locka, and the Northside/Poinciana Industrial Center areas.

4. Florida International University (FIU) Informal Resolution Conference Update

Mr. Rick Beasley, SFWIB Executive Director informed the Council that based on the results of the review of the due diligence documentation submitted by FIU, staff recommended that a due date be given to FIU for submission of the required due diligence documentation for the Children's Trust funding. He noted that this was necessary because FIU had not yet provided the required documentation.

Ms. Dulce Quiñones, SFW Contracts Compliance Supervisor, informed the Council that FIU failed to submit the pending required documentation such as: check registers, bank statements and reconciliations. Mr. Beasley asked how Miami Dade College and Miami-Dade County Public Schools handled these requests, and Ms. Quiñones responded that those entities submitted the documents required in the Request for Proposals (RFP). She added that South Florida Workforce is required to be consistent with all submitting entities, and that the procurement process must be applied equally to all.

Mr. Beasley announced that Mr. Frank Fins, Program Director for FIU-Enlace was present at the meeting and asked to address the Council. Mr. Fins addressed the Council and stated that FIU's Controllars' Office had been working with Ms. Quinones on this issue, and he was not sure why not all the documentation had been submitted, and unfortunately the FIU staff involved was not available to attend the meeting. He added that the problem may be that FIU is a large entity that has many different grants and processes, and it is very difficult to separate certain data. Mr. Fins answered several questions from the Council to the best of his knowledge. He stated that he needed approval to proceed, since he was running out of time to get the program established.

Mr. Beasley stated that the requirements of due diligence must be met, and that FIU must submit the required information.

After a lengthy discussion, the Council came to consensus that FIU be permitted with 30 additional days to work with SFW staff to determine the necessary required documentation to fulfill the due diligence and to provide such documentation to SFW.

5. PY 07/08 Youth Performance Report (Update)

Ms. Ferradaz announced the Youth performance report from July 1, 2007, through March 31, 2008, would be provided at the next meeting of the Council, where hopefully there would be a quorum.

Council Member, Clarence Brown requested that staff revise the minutes to reflect his correct name. Staff apologized for the oversight and stated the minutes would be corrected.

6. PY 08/09 Youth Service Strategies/Career Exploration

Mr. Beasley stated that at the April 8, 2008, meeting, the Council discussed program activity considerations for the youth program that would be part of the Youth Services Strategies for Program Year '08-09, and that Youth Council members requested that program strategies be presented by staff at this meeting.

Mr. Brown stated that his request had been in reference to best practices. Mr. Beasley responded that many of our partners provide different services geared to achieving the goals and strategies of SFW, such as working with ex-offenders, industry focus initiatives, leadership institutes, etc. These were some of the initiatives that he was familiar with but that there were many others.

7. Approval to Allocate TANF Funds

Mr. Beasley informed the Council that approval was requested for the utilization of Temporary Assistance to Needy Families (TANF) funds in the amount of \$650,000 to sponsor summer youth activities.

SFW staff had identified \$650,000 of TANF funding to enhance this year's summer youth activities, and staff requested approval to allocate TANF dollars to current Workforce Investment Act (WIA) youth providers to deliver summer youth employment activities. WIA Youth Service Providers would be responsible for administering the fiscal and programmatic components of the program.

Mr. Beasley called the Council's attention to the fact that SFW staff has reservations in reference to Jobs for Miami's financial stability. He added that their performance was satisfactory; although the issue was the timely payment of the students. The Council had a lengthy discussion on this issue.

The Council discussed the possibility of providing additional funds to other providers, and staff responded that providers were given the opportunity to request the number of youth they wanted to serve, and SFW's recommendations reflected those numbers. Mr. Beasley advised the Council that a consensus was needed giving SFW the authority to utilize TANF funds as described in the agenda item.

After additional discussion, the Council provided consensus for the utilization of Temporary Assistance to Needy Families (TANF) funds in the amount of \$650,000 to sponsor summer youth activities as described in the agenda item.

Mr. Beasley added that if additional funds were to become available, staff would return to the Council with additional recommendations to ensure all the funds are utilized to serve as many youth as possible.

8. Youth Council Member's Information Request

Mr. Beasley stated that as per the Council's request at its April 8, 2008, meeting, staff was providing the following information:

- A listing of scheduled SFW Youth Programs site visits
- Copies of Youth Evaluation forms.

Mr. Brown stated that what he had requested were completed evaluation forms, not just the blank forms. He noted that he was interested to learn the outcomes of the program, and whether participants were placed on career paths, and where those career paths were leading.

Mr. Beasley stated that staff would provide the Council with performance information by career center, which should provide an overview of the program outcomes. Mr. Brown requested as well, a sampling of evaluations of the participants, including the good and the bad.

Mr. Beasley asked Mr. Luis Diaz of Youth Co-Op, Inc. to share with the Council the process in place to serve in-school and out-of school youth. Mr. Diaz informed the Council that Youth Co-Op, Inc. works in the schools developing workshops with career advisors to develop career opportunities for participating youth. Students are also taken to visit colleges to encourage them to pursue higher education.

Staff called the Council's attention to the proposed schedule of visits to the Out-of-School sites as requested. The Council discussed different Career Centers that they might visit for a first-hand look at the activities provided by youth partners.

The Council suggested that staff look into additional dollars that may be available through partnering with other Miami-Dade County agencies.

The meeting adjourned at 2:15pm.



3.

SFWIB - Youth Council

June 13, 2008

**Summer Youth Employment Update:
Work Opportunity Tax Credit (WOTC)
Initiative (Update)**

INFORMATION

BACKGROUND

The State has recognized the lack of summer youth employment and in an effort to increase the number of employed youth, the Agency for Workforce Innovation (AWI) in collaboration with Workforce Florida, Inc. (WFI), announced a Summer Youth Mentoring and Employment Initiative Program. South Florida Workforce and WorkSource in Jacksonville were chosen as participants to pilot this summer initiative. The program is designed to help youth obtain employment skills and meaningful work experience. The initiative encourages local businesses to both employ and mentor youth. While investing valuable time with youth, businesses may qualify for the Federal Work Opportunity Tax Credit (WOTC).

The Work Opportunity Tax Credit provides incentives to private sector employers to encourage them to hire youth residing in designated Empowerment Zones within Miami-Dade County: Allapattah/Civic Center area, Florida City, Homestead, Liberty City, Little Havana, Melrose, Overtown, Wynwood, Miami International Airport, areas of the Central Business District and the Seaport. Other areas in which the youth can reside are Opa Locka, and the Northside/Poinciana Industrial Center areas.

This initiative will only focus on youth who are 16 but not yet 18 years of age and the youth must live in a designated Empowerment Zone. This pilot program is projected for summer employment activities and tax incentives from May 1, 2008 to September 15, 2008.

The Work Opportunity Tax Credit is a federal tax credit that may provide businesses with incentives for employing youth for the summer. The maximum tax credit for each youth employed in the summer months is \$1,200. There is no limit to the number of qualified youth for which an employer can take the tax credit.



4.

SFWIB - Youth Council

June 13, 2008

**Florida International University (FIU)
Informal Resolution Conference Result
Update**

INFORMATIONAL UPDATE

BACKGROUND

At the March 18, 2008, Youth Council Committee Meeting, the Council approved the results of the SFWIB Informal Resolution Conference. As indicated in the chart below, Florida International University did meet the required due diligence.

SFW staff has diligently worked with FIU to obtain the required due diligence documentation since the Informal Resolution Conference decision. As to this date, FIU has not submitted all of the required documents.

At the May 13, 2008, Youth Council Meeting, members requested that FIU receive an extension of 30 days to submit the required forms. As of June 9, 2008, staff has not received any supporting documents.

Organization	Results	Recommendation
Florida International University (FIU)	<p>Florida International University provided the required due diligence items at the time of the Informal Resolution Conference. In addition, during the session, Florida International University (FIU) provided sufficient documentation to reverse the scores received from the raters for the programmatic components of the proposal. The panel decided that contingent upon the satisfactory review by SFW staff of the submitted due diligence documents, the SFWIB Informal Resolution Panel recommended that Florida International University be awarded youth services for The Children's Trust.</p> <p>SFW has reviewed the submitted due diligence documentation and the documents submitted did not meet the due diligence requirements.</p>	Recommended for an award of Youth Services/TCT funding contingent upon the satisfactory review by SFW of the submitted due diligence documents.



5.

SFWIB - Youth Council

June 13, 2008

**Allocation of Temporary Assistance to
Needy Families (TANF) Funds**

RECOMMENDATION

SFWIB staff recommends the approval of an allocation not to exceed \$185,153.00 in unobligated TANF funds as set forth below.

BACKGROUND

Take Stock in Children (TSIC) and 5,000 Role Models of Excellence are programs that work with economically disadvantaged at-risk youth. The 5,000 Role Models of Excellence program in particular works with at-risk minority males. The programs work to keep youth in-school and offer scholarships to youth who successfully complete school.

SFWIB has provided scholarship to both TSIC and 5,000 Role Models of Excellence.

SFWIB staff recommends that up to \$185,153.00 in unobligated TANF funds be allocated to purchase for scholarships for Take Stock in Children and the 5,000 Role Models of Excellence program as follows:

- Take Stock in Children \$92,576.50
 - 5,000 Role Models of Excellence \$92,576.50
- \$185,153.00



6. Revised

SFWIB – Youth Council Committee

June 13, 2008

Youth Services RFP Actions

RECOMMENDATION

SFWIB staff recommends that the Youth Services Request for Proposal (RFP) be declared a failed procurement.

BACKGROUND

On May 20, 2008, a Request for Proposals (RFP) for Youth Services for the period July 1, 2008 through June 30, 2009, was released to the community. A total of twelve (12) agencies responded to the Youth Services RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on June 11, 2008. The reviewers provided their scoring per respondent. A total of five (5) agencies were disqualified from consideration for failing to meet the due diligence requirements. Table 1 displays the results of the public review session.

Historically, 80 points was the minimum score for consideration for funding. Based on the results of the proposal review session; SFWIB staff recommends that the Youth Services RFP be declared a failed procurement.

Attachment

Youth Services
 Scores

Requesting Organization	Youth Services/In-School Youth						Comments
	Organizational Experience/ Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 points) (Average Score Across Raters)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance + Budget & Cost Allocation Plan)	
Adults Mankind Organization, (AMO) Inc.	3.58	46.94	2.50	9.00	9.00	71.02	
Community Coalition, Inc.	4.33	38.69	3.00	9.50	10.00	65.52	
Cuban American National Foundation, Inc.	4.50	36.56	2.50	9.00	10.00	62.56	
Florida Venture Foundation	3.83	31.06	1.75	6.50	5.00	48.14	The Proposal was disqualified. The Respondent did not meet Due Diligence
Hialeah, City of	3.50	43.25	4.50	9.00	8.50	68.75	The Proposal was disqualified. The Respondent did not meet Due Diligence
Miami-Dade County Public Schools	2.83	23.26	3.00	7.50	10.00	46.58	The Proposal was disqualified. The Respondent did not meet Due Diligence
Private Industry Council of Dade County dba Jobs for Miami	4.33	52.25	7.00	9.50	10.00	83.08	The Proposal was disqualified. The Respondent did not meet Due Diligence
Transition, Inc.	4.25	47.00	5.25	6.50	9.00	72.00	
Trinity Church, Inc.	4.08	40.88	1.75	7.50	8.50	62.71	
UNIDAD of Miami Beach, Inc	3.08	46.19	4.00	6.50	7.00	66.77	
Youth Co-O, Inc.	4.25	47.81	9.00	7.00	10.00	78.06	

Yout h Services
Scores

Requesting Organization	Youth Services/Out of School Youth						Comments
	Organizational Experience/ Capabilities and Staffing Qulaifications (5points)	Proposed Service Strategies/Scope of Services (65 points) (Average Score Across Raters)	Proposed Perfomance/Cost Effectiveness (10 points)	Proposed Budget (10 points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap +Average Score of raqters (Technical)+ Proposed Performance+Budget & Cost Allocation Plan)	
Adults Mankind Organization, (AMO) Inc.	3.58	46.75	5.25	9.00	9.00	73.58	
Cuban American National Foundation, Inc.	4.50	36.75	4.75	8.50	10.00	64.50	
Greater Miami Service Corps	4.33	51.81	1.75	9.00	10.00	76.89	The Proposal was disqualified. The Respondent did not meet Due Diligence
Hialeah, City of	3.75	44.06	8.50	7.50	8.50	72.31	The Proposal was disqualified. The Respondent did not meet Due Diligence
Private Industry Council of Dade County dba Jobs for Miami	4.33	44.88	4.75	9.00	10.00	72.96	The Proposal was disqualified. The Respondent did not meet Due Diligence
Transition, Inc.	4.25	47.50	7.25	6.50	9.00	74.50	
Youth Co-O, Inc.	4.25	52.56	8.00	7.00	10.00	81.81	