



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

WORKFORCE SYSTEMS IMPROVEMENT (WSI) COMMITTEE

Thursday, December 17, 2009

8:00 A.M.

Doubletree Miami Mart/Airport Hotel and Exhibition Center
711 NW 72nd Avenue
Palm Room
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Workforce Systems Improvement Meeting Minutes
 - A. June 18, 2009
 - B. August 20, 2009
 - C. October 15, 2009
3. Recommendation as to the Approval of Informal Resolution Conference Results
4. SFWIB Training Expo Update
5. SFWIB Programs Quality Assurance Report
6. First Quarter Program Year (PY) 2009 through 2010 Balanced Scorecard Update
7. SFWIB Waiver Requests

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2.A

SFWIB – Workforce Systems Improvement Committee

December 17, 2009

Minutes of SFWIB Workforce Systems Improvement Committee Meeting June 18, 2009

South Florida Workforce Investment Board
 Workforce Systems Improvement Committee Meeting
 June 18, 2009, at 8:00 A.M.
 Doubletree Miami Mart/Airport Hotel and Exhibition Center
 711 NW 72nd Avenue, Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	SFW STAFF
1. Fils-Aime, Sr., Daniel 2. DuBois, Victoria 3. Harder, Jackie 4. Manning, Anne 5. Socorro, Ivonne	6. Acosta, Jose 7. Gaber, Cynthia 8. Huston, Albert 9. Piedra, Obdulio 10. Roberts, Alvin	Hernandez, Juan Howard, Lori Parodi, Silvio Polow, Edward Smith, Marian Soto, Roxanne OTHER ATTENDEES

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Daniel Fils-Aime, Sr., Committee Chairperson called the meeting to order at 8:15 A.M. and noted that there was no quorum.

Mr. Fils-Aime, Sr. noted that since there was no quorum the meeting would get started with the first presentation.

Ms. Maria Batista, Principal Planner, Miami-Dade Transit, introduced herself and stated that she came to explain the Transit Development Plan (TDP) and how SFWIB can help Miami-Dade County with the requirement of TDP. Ms. Batista explained that all transit projects are required to be included annually in a TDP with a ten year horizon to be eligible for state block grants.

Ms. Batista stated that there was a detailed report of all transit activities, bus routes etc. for calendar year 2007. Ms. Batista also stated that the 2008 plan is an administrative update. Ms. Batista added that the 2009 should be finished by the end of the year and that the 2009 TDP is a major update which requires community involvement. Ms. Batista pointed out that there was a consistency analysis table included in the report.

Ms. Batista reiterated that transit is seeking recommended changes for improvement for the next 10 years. She also noted that comments from the Regional Workforce Board are required, particularly as it relates to participants of the regions' welfare program.

Ms. Batista pointed out that all possible projects, funded and not funded are included in case additional funding is identified.

Ms. Batista referred the committee members to the second page of the executive summary of the TDP, and encouraged all to participate in this years' 2009 plan, and she asked that the committee members provide their recommendations or comments through Mr. Beasley or Mr. Fils-Aime.

Ending her presentation, Ms. Batista stated that she represents transit and is soliciting the Board's input.

Ms. Jackie Harder asked whether the program included the American Coach routes that come from Miami-Dade to Monroe County. Ms. Batista stated that yes it touches on all the services transit provides.

Ms. Harder asked whether transit's development plan seeks to improve the frequency or number of bus/metro to improve the commute time to reduce the commute time. Ms. Batista answered in the negative and stated that the bus travels a certain amount of time at a certain speed and must include stopping time and cannot compete with cars. Ms. Batista stated that transit has done a comparison in Kendall twice and transit won but that commute time depends on which corridor you are traveling on.

Ms. Harder asked whether there are plans to increase the metro rail. Ms. Batista answered that there are studies for the north corridor and the east west corridor. The plan has some information on all corridors, however, funding is very low right now and unless we find other sources of funding she does not think it's going to happen. She added that the dedicated bus way works well to the south Miami-Dade area.

Ms. Harder stated that there is a correlation between employment and transportation, and stressed the importance of a short commute time. Ms. Harder asked whether there was any stimulus money available for these types of improvements. Ms. Batista stated that stimulus money plans will be included in the TDP for 2009 and encouraged members to provide comments on the utilization of the stimulus funding.

4. Informational – Balanced Scorecard Presentation

Mr. Juan Hernandez presented the informational item.

Ms. Harder asked about the Monroe Career Center and questioned whether red, (in the report for Monroe) is a bad thing. Mr. Hernandez answered that red means that they did not meet the measure, and further explained that each measure equals a monetary sum in the contract and that if the career center did not meet the measure the contractor did not meet the pay point. He added that this is part of the 2.5% holdback in the contract.

Mr. Hernandez concluded the Balanced Scorecard presentation and asked whether there were any questions.

Mr. Fils-Aime, Sr. also asked whether there were any questions and noted that there were none.

3. Informational – Stimulus Update

With the Chair's permission Ms. Marian Smith, SFWIB Director of Administration, introduced Ms. Lori Howard who has been hired to handle the SFWIB Stimulus Program.

Mr. Juan Hernandez presented the informational item which included the:

- Community Workforce Program
- Apprenticeship Program and, the
- Career Exploration and Career Pathway Initiative.

Ms. Harder questioned whether there were any programs to be stimulus funded in Monroe County, and how would Monroe County going spend the stimulus money. Mr. Hernandez answered that he would take that comment back to the stimulus program manager and the workgroup.

5. Informational – Youth Co-Op Refugee Employment & Training (RET) Program

Mr. Juan Hernandez presented the informational item and noted that Youth Co-Op, Inc had advised SFWIB staff that during their internal monitoring process of their Refugee Employment & Training (RET) program identified nineteen (19) part-time placements, which did not appear as having registered with Miami-Dade County Public Schools and Miami Dade College as required.

Youth Co-Op, Inc has requested the deduction of \$12,855.00 paid for these placements from their June 2009, invoice.

Youth Co-Op, Inc. has advised staff that the employees involved have been terminated, and they have advised staff that they are conducting monitoring on a monthly basis and will be providing training to all refugee staff to ensure that this issue does not occur in the future.

SFWIB staff is implementing its own investigation as a follow-up to this incident.

6. Recommendation as to Career Center Services Standardization Consultant

Ms. Marian Smith presented the item and noted that SFWIB staff recommends the selection of the Bradner Consulting Group to review, assess and standardize the Region's workforce service delivery systems at the Career Centers for an amount not to exceed \$11,000.00.

Ms. Jackie Harder questioned why there was such huge difference between the bids of Bradner Consulting Group and the Corporation for a Skilled Workforce and whether quality is compromised by the equivalent dollar amount.

Ms. Smith answered that Bradner Consulting Group has done the same type of consulting with other workforce regions and although there is a differentiation in costs, staff looked at the experience as well.

Mr. Fils-Aime, Sr. stated that the gap is pretty large and whether there could be a two or three month trial.

Ms. Smith stated that the consultant would be working closely with staff and that staff reviewed the services and experience of the firm.

Mr. Fils-Aime, Sr. requested a report from staff at the end of the first three (3) months.

There being no quorum it was the consensus of the Members present to forward this item to the Full Board.

7. Recommendation as to Renewal of Current Workforce Services Contractors for Program Year 2009-2010 (corresponds to item #7)

Mr. Juan Hernandez presented the item. Mr. Hernandez stated that the finance committee was looking at an item that indicated that the SER-Jobs for Progress, Inc. was in breach of contract and that the outcome of that item may affect this item.

Ms. Anne Manning asked why SER-Jobs for Progress, Inc. information was included in this item for approval.

Ms. Harder, reading the item, asked about the letter that is mentioned in the full board item. Mr. Hernandez stated that this is in the full board package as well.

Mr. Hernandez pointed out that information regarding the financial status of SER-Jobs for Progress, Inc. was in the full board package.

Ms. Harder stated that the item would be to renew everyone except for Ser-Jobs for Progress, Inc. and asked what is their SER-Jobs for Progress, Inc. annual funding.

There being no quorum it was the consensus of the Members present to forward this item to the Full Board requesting approval to renew of all contracts listed, except for SER-Jobs for Progress, Inc.

8. Recommendation as to Approval to Authorize Staff to Draft and Release a Request for Proposals for Refugee Employment and Training Services

Mr. Hernandez presented the item.

There being no quorum it was the consensus of the Members present to forward this item to the Full Board.

Mr. Fils-Aime, Sr. asked whether there were any other questions, and seeing none he thanked the Members and the meeting adjourned at 9:05 A.M.



2.B

SFWIB – Workforce Systems Improvement Committee

December 17, 2009

Minutes of SFWIB Workforce Systems Improvement Committee Meeting August 20, 2009

South Florida Workforce Investment Board
 Workforce Systems Improvement Committee Meeting
 August 20, 2009, at 8:00 A.M.
 Miami Dade College North Campus
 11380 NW 27th Avenue, Miami, FL

<p>COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Fils-Aime, Sr., Daniel 2. Dubois, Victoria 3. Gaber, Cynthia 4. Manning, Anne 5. Socorro, Ivonne <p>COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 6. Acosta, Jose 7. Harder, Jackie 8. Huston, Albert 9. Piedra, Obdulio 10. Roberts, Alvin 	<p>SFW STAFF</p> <p>Beasley, Rick Clarke, Richard Hernandez, Juan</p> <p>OTHER ATTENDEES</p> <p>Zeno, Miriam – <i>SER-Jobs for Progress, Inc.</i> Farinas, Irene – <i>A.M.O.</i> Milian, Dalia – <i>City of Hialeah</i> Milian, Delia – <i>City of Hialeah</i> Marti, Sergio – <i>Miami-Dade County Public Schools</i> Von Werne, Elizabeth – <i>Community Partnership for the Homeless</i> Caparros, Gaby – <i>A.M.O.</i> Scarello, Eduardo - <i>A.M.O.</i> Someillan, Elsa – <i>Community Coalition</i></p>
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1. Call to Order and Introductions

Mr. Daniel Fils-Aime, Sr., Committee Chairperson called the meeting to order at 8:20 A.M. and noted that there was no quorum.

3. Work Readiness RFP Recommendations

Mr. Richard Clarke, SFWIB Public Information Officer, noted that the RFPs were advertised in the Miami Herald. Ms. Anne Manning asked where the RFPs are advertised, and whether SFWIB members are notified.

Mr. Juan Hernandez, SFWIB Programs Director, presented the informational item.

Cynthia Gaber moved to approve negotiating for the Work Readiness Services with the respondent with a score of 80 points and higher as set forth in Table 1 and to give staff the authority to re-release the Work Readiness RFP. The motion was seconded and the motion carried.

2. Approval of Workforce Systems Improvement Meeting Minutes of June 18, 2009

Anne Manning moved approval of the minutes of the June 18, 2009 meeting. The motion was seconded by Victoria DuBois and approved.

4. Refugee Employment and Training Recommendations

Mr. Hernandez presented the item.

Anne Manning moved to approve reissue the Refugee Employment and Training RFP, extend the contracts for 3 months and to award the contract to Youth Co-op which did meet the standards. The motion was seconded by Cynthia Gaber and approved.

5. Recommendation as to Approval to Contract with Gulf Coast Community Care for the Non Custodial Parent Employment Program (NCPEP)

Anne Manning moved approval to grant staff the authority to enter into a contractual agreement with Gulf Coast Community Care for the Non Custodial Parent Employment Program (NCPEP) for an amount not to exceed \$620,511.00, as set forth in the item. The motion was seconded by Cynthia Gaber and approved.

6. Designated Targeted Area System Demonstration

Richard Clarke presented the information on the Designated Targeted Areas (DTA), and noted that Accelerate South Florida targets Designated Targeted Area (DTA) residents for services. And SFWIB staff has developed a database system that enables individuals to be correctly identified as a resident of a DTA. Career Centers are designated as hubs.

Mr. Fils-Aime requested to be informed when the calendars are set.

7. Career Assistance Program (CAP) Error Rate Matrix

Mr. Doug Howard, SFWIB Quality Assurance Coordinator, presented the item and noted that SFWIB staff monitors the Service Providers quality assurance process for the various programs. He gave an overview of the Career Assistance Program (CAP) Error Rate Matrix.

Ms. Manning asked for prior year data, from March or April of 2008.

Ms. Socorro requested that an item on the Senior Program be added to the next agenda.

Mr. Fils-Aime, Sr. asked whether there were any other questions, and seeing none he thanked the Members and the meeting adjourned at 9:25 A.M.



2.C

SFWIB – Workforce Systems Improvement Committee

December 17, 2009

Minutes of SFWIB Workforce Systems Improvement Committee Meeting October 15, 2009

South Florida Workforce Investment Board
 Workforce Systems Improvement Committee Meeting
 October 15, 2009, at 8:00 A.M
 Doubletree Miami Mart/Airport Hotel & Exhibition Center
 711 NW 72nd Avenue, Palm Room
 Miami, FL 33126

<p>COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Fils-Aime, Sr., Daniel 2. DuBois, Victoria 3. Gaber, Cynthia 4. Manning, Anne 5. Roberts, Alvin <p>COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 6. Acosta, Jose 7. Arboleda, Carlos 8. Huston, Albert 9. Rodriguez, Pedro 10. Socorro, Ivonne 	<p>SFW STAFF</p> <p>Beasley, Rick Hernandez, Juan Howard, Lori</p> <p>OTHER ATTENDEES</p> <p>Arian-Guzman, Susanna – <i>Miami-Dade Transit</i> Batista, Maria – <i>Miami-Dade Transit</i> Gaviria-Lopez, Beatrice – <i>SER Jobs for Progress.</i> Lafferty, John - <i>PB</i> Milian, Delia – <i>City of Hialeah</i> Perez, Julio – <i>Transition, Inc.</i> Rodriguez, Maria – <i>Youth Co-Op, Inc.</i> Someillan, Ana – <i>Adult Mankind Organization</i></p>
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Daniel Fils-Aime, Sr., Committee Chairperson called the meeting to order at 8:15 A.M. and noted that there was no quorum.

[Mr. Alvin Roberts arrived]

4. Presentation: Miami-Dade Transit Development Plan

Mr. Fils-Aime introduced Maria Batista, representing Miami-Dade Transit. Ms. Batista thanked the Committee for the opportunity to present the draft Miami-Dade Transit Development Plan.

Ms. Batista introduced John Lafferty and Susanna Arian-Guzman of Miami-Dade Transit.

Mr. Lafferty described the draft Miami-Dade Transit Development Plan (TDP) for Fiscal Year (FY) 2010-2019. This will be the Strategic Development and operational guide for public transportation used by Miami-Dade Transit (MDT) for the next 10 year planning horizon. The TDP includes an update of existing services, demographic and travel characteristics overview, a summary of local transit policies within the region, the development of proposed transit enhancements, and the preparation of a ten-year implementation plan that provides guidance for future MDT planning.

The State of Florida Public Transit Block Grant Program was enacted by the Florida Legislature to provide a stable source of state funding for public transportation. The Block Grant Program requires public transit service providers to develop and adopt a TDP. TDP updates must be submitted to the Florida Department of Transportation (FDOT) by September 1st of each year. A major update is required every five years

MDT is mandated to provide the plan for review to local entities such as the South Florida Workforce. SFWIB is one of the TDP review agencies required by the State to be solicited for comments to ensure local workforce transportation needs are adequately met by the local transportation services. The final plan will be presented to the Board of County Commissioners on November 3, 2009 for adoption.

The Committee Members were encouraged to go to MDT's website to review the full plan and provide comments/suggestions.

Mr. Alvin Roberts wanted to suggest that bus drivers take additional customer service training, on several occasions he has witnessed a bus driver keep driving and not stop to pick up a disabled customer.

Sussana Arean –Guzman informed Mr. Roberts on the steps he could take to file a formal complaint.

Ms. Anne Manning asked if there were stimulus funds available for the project. Ms. Arean-Guzman responded that they were working on several different projects, inclusive of ADA improvements, not all of them will use stimulus funds, but perhaps others will.

The Committee had a few questions that were addressed by representatives of MDT.

6. Discussion Item – Mystery Shopper Update

Mr. Juan Hernandez, SFWIB Programs Director provided an update on the items that are being implemented to address the deficiencies in the Mystery Shopper Report as a result of the discussions held at the Board's August 20, 2009 meeting.

Staff reported that new staff members were requested to visit the One-Stops as customers to assess issues of deficiency that need to be addressed.

The following items are being implemented to address the deficiencies in the Mystery Shopper Report:

- The consultant will begin the customer flow assessment and process design on November 1, 2009.
- Based on the Mystery Shopper results, SFWIB Staff in consultation with the service providers will implement and host a series of customer service and service enhancement workshops. The workshops are intended to enhance Career Center staff skills, as well as, improve customer satisfaction.

Mr. Fils-Aime stated that he has visited some of the Centers and before SFWIB takes action on any center deficiencies, that we assess any needs the centers have, which needs might be the reason of the deficiency. Mr. Fils-Aime requested to be informed on when the workshops are scheduled so that he can attend and assess progress.

5. Discussion Item – Balance Scorecard Performance Update

Mr. Hernandez presented and described the Region's Balanced Scorecard for the period July 1, 2009 – September 30, 2009 which measures the Service Partners performance.

[Mr. Rick Beasley arrived at the meeting]

3. Recommendation as to the Approval of SFWIB WIA Two Year Plan

Mr. Hernandez described SFWIB staff recommendation that the WSI Committee recommends to the Board the approval of the SFWIB WIA Two-Year Plan.

The Agency for Workforce Innovation (AWI) has notified all Regional Workforce Investment Boards of the requirement to submit the 2009-2010, Two-Year Workforce Plan. The State in the planning instructions advised the Regions rather than a total rewrite of the local plan, they were requiring the following:

- A modification of the current plan to reflect only those changes the RWB finds necessary to describe any organizational changes, new or modified strategies to respond to changes in the local economy and/or occasioned by the additional ARRA funding.
- Completed Board Membership form as required by law for the certification of RWB membership.
- A “stand-alone” document to be attached as an addendum that responds to the questions outlined in these instructions related to ARRA efforts.

Mr. Beasley clarified that only five members were present and the Quorum is 6. If the Committee chooses to do so it can forward items to the full Board under consensus.

7. Refugee Employment and Training (RET) July 16, 2009, RFP Informal Resolution Conference Recommendations

Mr. Hernandez described the SFWIB Informal Resolution Conference Panel recommendation approving the results of the Informal Resolution Conferences described below.

The SFWIB Appeal Rules require Service Providers not awarded funding an opportunity to appeal funding decisions. The first level of the appeal process is the required Informal Resolution Conference. Any resolution resulting from an Informal Resolution Conference must be approved by SFWIB in order to be effective. In the event the SFWIB does not approve the proposed informal resolution, then the agency's appeal shall be heard by the Appeals Panel.

The attached chart set forth the Refugee Employment and Training (RET) July 16, 2009, RFP Informal Resolution Conferences held on October 8, 2009 that requires action by the Workforce Systems Improvement Committee.

The SFWIB Informal Resolution Conference Panel recommends approval for the results of the Informal Resolution Conferences. Only one of the Providers, the City of Hialeah was recommended by the Informal Resolution Panel to be awarded RET funding based on the scores attained.

Although there was no quorum, it was the consensus of the Members present to forward this item to the full Board for consideration.

8. Work Readiness WR-2009-2 RFP Recommendations

Mr. Hernandez described SFWIB staff recommendation that the WSI Committee recommends to the Board the approval to authorize staff to negotiate for the Work Readiness Services with the Respondent with a score of 80 points and higher as set forth in Table 1.

The Board at its August 20, 2009 meeting authorized staff to re-release the Work Readiness RFP. On September 18, 2009, a Request for Proposals (RFP) for Work Readiness was released to the community, soliciting proposals from organizations capable of providing Work Readiness within Region 23. A total of three (3) agencies responded to the Work Readiness WS2009-2 RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was held on October 9, 2009. The reviewers provided their scores per respondent. Table 1 displays the results of the public review session

Historically, 80 points was the minimum score for consideration for funding.

Based on the results of the proposal review session, SFWIB staff recommends authorizing staff to negotiate for the Work Readiness Services with the Respondent with a score of 80 points and higher as set forth in Table 1.

Respondents that failed to meet the due diligence requirement and scoring criteria have the option to appeal. If the Respondent is successful as a result of the appeal process the Respondent would be eligible for funding consideration.

Although there was no quorum, it was the consensus of the Members present to forward this item to the full Board for consideration.

9. Refugee Employment and Training (RET), RET-2009-02 RFP Recommendations

Mr. Hernandez described SFWIB staff recommendation that the WSI Committee recommends to the Board the approval to authorize staff to negotiate for the Refugee Employment and Training Services with Respondent with a score of 80 points and higher as set forth in Table 1.

The Board at its August 20, 2009 meeting authorized staff to re-release the Refugee Employment and Training RFP. On September 18, 2009, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations capable of providing Refugee Employment and Training services for refugees residing within Miami-Dade County of Region 23. A total of ten (10) agencies responded to the Refugee Employment and Training (RET) RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was held on October 9, 2009. The reviewers provided their scores per respondent. Table 1 displays the results of the public review session.

Historically, 80 points was the minimum score for consideration for funding.

Based on the results of the proposal review session, SFWIB staff recommends authorizing staff to negotiate for the Refugee Employment and Training Services with Respondent with a score of 80 points and higher as set forth in Table 1.

Respondents that did not meet the scoring criteria have the option to appeal. If the Respondent is successful as a result of the appeal process the Respondent would be eligible for funding consideration.

Although there was no quorum, it was the consensus of the Members present to forward this item to the full Board for consideration.

10. Recommendation as to the Allocation of TANF Surplus Funds to Provide Enhanced Services to the Refugee Eligible TANF Participants

Mr. Hernandez described the recommendation to be forwarded to the full Board the approval to authorize staff to allocate TANF surplus funds to retain the staff that is currently servicing the refugee/TANF population, as set forth below.

SFWIB will utilize \$545,000 TANF surplus funds to provide enhanced services to Refugee eligible TANF participants. This enhancement will support the long-term employment of refugees in addition to assisting in meeting the TANF participation rate. In order to enhance the services SFWIB will:

1. Retain (10) temporary staff and assign to Career Centers by caseload needs to assist and support the case managers serving the Refugee eligible TANF caseload,

2. Retain five (5) temporary staff and assign to Career Centers on a rotating schedule for the development of Refugee Specific Orientation and Workshops that meet countable work activities for this population, and
3. Retain two (2) in house job developers to work with the Employer Services Unit to support the development of community services work opportunities for refugee clients, particularly on expanding opportunities for individuals who speak little or no English.

SFWIB staff recommends approval to allocate \$545,000 of TANF surplus funds as set forth above.

Although there was no quorum, it was the consensus of the Members present to forward this item to the full Board for consideration.

2. Approval of Workforce Systems Improvement Meeting Minutes

A. June 18, 2009

B. August 20, 2009

Mr. Fils-Aime noted that due to lack of a quorum, the minutes could not be approved.

Mr. Fils-Aime stated that he would speak to the Executive Director in reference to the quorum/non-quorum issue to ensure a quorum for the next meeting.

Mr. Fils-Aime asked whether there were any other questions, and hearing none he thanked the Members and the meeting adjourned at 9:20 A.M.



3.

SFWIB – Workforce Systems Improvement (WSI) Committee

December 17, 2009

Recommendation as to the Approval of Informal Resolution Conference Results

RECOMMENDATION

The SFWIB Informal Resolution Conference Panel recommends approval for the results of the Informal Resolution Conferences described below.

BACKGROUND

SFWIB's Service Provider Appeal Rules permit Service Providers who are not awarded funding an opportunity to challenge the denial. The first step of the appeal process is an Informal Resolution Conference conducted by an Informal Resolution Panel. Any resolution from the Informal Resolution Conference shall be in writing and signed by the Executive Director and Service Provider. No resolution is effective until approved by SFWIB. In the event there is no resolution as a result of the Informal Resolution Conference or the SFWIB does not approve the proposed informal resolution, then the appeal shall be heard by an Appeal Panel at an appeal hearing. Both the Informal Resolution Conference and the appeal hearing must be held in accord with Florida Public Meetings Law. Upon receipt of the recommendation as to the disposition of the appeal from the Appeals Panel, the SFWIB shall accept or reject or modify the recommendation or take such action necessary and appropriate to dispose of the appeal. The action of the SFWIB with respect to the appeal shall constitute final action by the SFWIB as to the issues raised in the appeal.

The attached chart sets forth the results of the Refugee Employment and Training (RET) RFP #-2009-02 and Work Readiness RFP #2009-2 Informal Resolution Conferences held on December 3, 2009.

The SFWIB Informal Resolution Conference Panel recommends approval for the results of the Informal Resolution Conferences.

Attachment

Organization	Results	Recommendation
Refugee Employment and Training Services		
ADGAM Inc.	<p>ADGAM Inc. failed to show for its scheduled Informal Resolution Conference. SFWIB Service Provider Appeal Rules Section 5.d., states “Failure of the Service Provider to attend or participate in good faith in the Informal Resolution Conference shall be deemed a waiver of both the Service Provider’s right to an Informal Resolution Conference and right to an appeal hearing and the action or decision of the SFWIB appealed from shall be deemed final in all respects”.</p> <p>The Informal Resolution Panel upholds the decision to not award funding based on the scores attained.</p>	Uphold the non-funding recommendation
Cuban American National Council (CANC), Inc.	<p>Cuban American National Council (CANC), Inc. RET proposal was a good proposal, however, based on technical, and performance information the proposal was not rated as high as other proposals. During the Informal Resolution Conference, the CANC did provide sufficient information to reverse the scores received.</p> <p>The Informal Resolution Panel recommends to award RET funding based on the scores attained.</p>	Recommend Approval
UNIDAD of Miami Beach, Inc.	<p>UNIDAD of Miami Beach, Inc. RET proposal was a good proposal, however, based on technical, and performance information the proposal was not rated as high as other proposals. During the Informal Resolution Conference, UNIDAD of Miami Beach, Inc did provide sufficient information to reverse the scores received.</p> <p>The Informal Resolution Panel recommends to award RET funding based on the scores attained.</p>	Recommend Approval
Work Readiness		
Work America, Inc.	<p>Work America, Inc. Work Readiness proposal was a good proposal, however, based on organizational, technical, budget and cost allocation information the proposal was not rated as high as the proposals that met the criteria for funding. During the Informal Resolution Conference, Work America, Inc. did not provide sufficient information to reverse the scores received.</p> <p>The Informal Resolution Panel upholds the decision to not award funding based on the scores attained.</p>	Uphold the non-funding recommendation



4.

SFWIB – Workforce Systems Improvement (WSI) Committee

December 17, 2009

SFWIB Training Expo Update

Information Item

BACKGROUND

SFWIB’s Training Expo was held on Thursday, October 29, 2009 from 9AM to 4PM at the Miami-Dade County Fair Exposition Center. During the course of the day, 1,720 attendees were served. Of that sum, 327 are from designated target areas (DTA), low-income, economically depressed neighborhoods receiving heightened career services. Moreover, SFWIB staff administered 520 education and training vouchers to eligible attendees and conducted 2,500 job referrals on Employ Florida Marketplace (EFM), Florida’s state-run online job-matching service.

411 Regular (Non-DTA) Vouchers.....\$2,307,645

109 (DTA) Vouchers for a total of\$ 578,297

520 Total Vouchers for a total of.....\$2,885,942

Attached for the Committee’s review are the Training Expo vouchers by Training Agent and vouchers by Training Program

Attachments

TRAINING EXPO - VOUCHERS BY TRAINING PROGRAM

Training Program	Vouchers	Amount
Air Conditioning Refrigeration Technician	2	\$ 9,262.00
Application Architech Program (.Net, SQL, Sharepoint)	3	\$ 26,010.00
Automotive Technology	10	\$ 61,466.00
Basic X-Ray Operator	14	\$ 60,200.00
Biotechnology	3	\$ 11,424.00
Business Computer Specialist Program	2	\$ 11,178.00
Business Operations	2	\$ 4,836.00
CDL Class A	42	\$ 148,212.00
CISCO	5	\$ 18,974.00
COHORT * Microsoft Certified Database Administrator (MCDBA)	1	\$ 3,752.00
COHORT CDL Class A - Advanced Tractor Trailer - Long Haul Driver	11	\$ 21,945.00
COHORT CDL Class A - Tractor Trailer Driver	24	\$ 47,880.00
COHORT Emergency Medical Technician	1	\$ 1,676.00
COHORT Microsoft Certified Application Specialist (MCAS)	1	\$ 1,995.00
COHORT Microsoft Office Specialist (MOS)	9	\$ 17,955.00
Commercial Heating & Air Conditioning Technology (OCPs)	1	\$ 4,210.00
Computer Business Application	2	\$ 11,178.00
Computer Programming	2	\$ 10,486.00
Computer Specialist	1	\$ 3,366.00
Computer Technician A+	10	\$ 51,831.00
Dental Assistant/Assisting	3	\$ 14,448.00
Educator Preparation Course	2	\$ 5,676.00
Electricity Technician	1	\$ 4,598.00
Emergency Medical Technician	2	\$ 3,352.00
Florida Teacher Program for Professionals of Other Countries (FTCE)	9	\$ 39,420.00
Florida Teacher Program with Intensive English (ESOL) for Professionals of Other Countries (FTCE)	13	\$ 121,160.00
Information Technology Program (MCTS/MCITP & CCNA)	14	\$ 129,794.00
Internet Manager and Web Designer	1	\$ 2,883.00
Legal Administrative Assistant	1	\$ 4,979.00
Medical Administration Specialist (Billing & Coding Program)	3	\$ 14,919.00
Medical Administrative Assisting Technology	1	\$ 4,015.00
Medical Assistant	52	\$ 300,748.00
Medical Coding and Billing	61	\$ 289,735.00
Microcomputer Data Processing	9	\$ 31,500.00
Microcomputer Repairer/Installer	1	\$ 2,410.00
Microsoft Certified Application Specialist/Microsoft Office Specialist	8	\$ 25,973.00
Microsoft Certified Solutions Developer (MCSO)	3	\$ 22,995.00
Microsoft Certified Systems Administrator (MCSA)	63	\$ 430,290.00
Microsoft Certified Systems Engineer (MCSE)	35	\$ 306,390.00
NCLEX Prep	2	\$ 11,182.00
Network Professional	1	\$ 9,176.00
Network Support Services	2	\$ 11,088.00
Network Systems Developer	1	\$ 5,192.00
Office Professional Total	6	\$ 39,174.00
Office Technology Total	9	\$ 45,963.00
Paralegal Certificate Program Total	5	\$ 35,550.00
PC Support	14	\$ 82,816.00
Practical Nursing	23	\$ 147,145.00
Radiology Technology Preparation, ARRT for Foreign Radiology Technicians	2	\$ 5,986.00
Surgical Technologist	2	\$ 9,488.00
Television Production	2	\$ 11,346.00
The Academy Network Associates Program (A+,N+, MCTS Server 2008)	17	\$ 157,607.00
Web Designer	6	\$ 31,108.00
Grand Total	520	\$ 2,885,942.00

TRAINING EXPO - VOUCHERS BY TRAINING AGENT

Training Agent	Vouchers	Amount
Advanced Science Institute	19	\$ 92,886.00
Advanced Technical Center	14	\$ 49,923.00
American Advanced Technicians Institute	9	\$ 55,826.00
ATI Career College of Health - Medical Campus	4	\$ 23,592.00
ATI Career Training Center - Miami Campus	2	\$ 9,655.00
College of Business & Technology	11	\$ 55,462.00
Compu-Med Vocational Career Corp.	7	\$ 38,504.00
Everest Institute (Hialeah)	3	\$ 16,540.00
Everest Institute (Kendall)	15	\$ 78,066.00
Everest Institute (North Miami)	6	\$ 33,538.00
FastTrain	6	\$ 36,716.00
Florida Education Institute, Inc.	2	\$ 9,946.00
Florida International University (MARC130)	5	\$ 35,550.00
Florida National College	6	\$ 24,375.00
Keiser Career College	6	\$ 40,796.00
Management Resources, Inc.	48	\$ 291,120.00
MDCP SCHOOLS (ALL)	18	\$ 91,260.00
Metropolitan Trucking and Technical Institute	63	\$ 184,185.00
Miami-Dade College	59	\$ 272,824.00
New Horizons	129	\$ 876,963.00
New Professions Technical Institute	10	\$ 55,587.00
Sullivan And Cogliano	8	\$ 46,637.00
Technical Career Institute	21	\$ 116,733.00
The Academy of South Florida	35	\$ 315,406.00
The CDL School	14	\$ 33,852.00
Total:	520	\$ 2,885,942.00



5.

SFWIB – Workforce Systems Improvement (WSI) Committee

December 17, 2009

SFWIB Programs Quality Assurance Report

Informational Item

BACKGROUND

1) AWI Program Year 2008 Data Element Validation Review

- When: December 17-18, 2009
- Programs Reviewed: Workforce Investment Act (WIA), Trade Adjustment Act (TAA) and National Emergency Grant (NEG)
- Timeframe of Selected Files: Participants in USDOL funded programs that terminated their program participation between April 1, 2007 and September 30, 2008
- Where: Conducted on-site at SFWIB headquarters

2) AWI Quality Assurance Programmatic Review

- When: January 11-15, 2010
- Programs Reviewed: All
- Timeframe of Selected Files: October 1, 2008 through September 30, 2009
- Where: Conducted region-wide

3) SFWIB Post-Expo Individual Training Account (ITA) Monitoring and Follow-up

SFWIB Quality Assurance staff began verifying Training Expo voucher recipient eligibility on December 2, 2009. The verifications are being conducted on-site at the Career Centers and will encompass 100% of the voucher recipients.

SFWIB Finance staff is verifying, on an ongoing basis since the Training Expo, that the training certificates issued on the day of the Expo are matched with the official vouchers produced in SAMS and that all dollar amounts are correct.

Moving forward, Training Provider success outcomes (both for Training Expo participants and those enrolled in training via the Career Centers) will be evaluated on a monthly basis. SFWIB Quality Assurance staff will verify Training Participant data contained in on-line Hercules reports, SAMS, as well as Work Number quarterly reports. Using these tools and programs, Quality Assurance staff will be able to readily monitor and analyze the following data:

- ITA student enrollment;
- ITA student dropout occurrences;
- ITA student completion rates;
- ITA student certification rates;
- ITA student placement rates.

On a quarterly basis, Training Provider status reports will be submitted to the Executive Director by SFWIB Quality Assurance staff. These status reports will include performance data, cost data and outcome analysis broken down by Training Provider. Recommendations for on-going relations and procedures will also be provided.

4) Employment Verification Strategies

On a quarterly basis, SFWIB staff will extensively review Employment Verification data. Staff will use the following information sources to ensure that employment is verified across multiple funding streams: Employ Florida, The Work Number, and state Unemployment Insurance (UI) wage data. Employment Verification efforts are a priority initiative for the continuous improvement of SFWIB.



6.

SFWIB – Workforce Systems Improvement (WSI) Committee

December 17, 2009

First Quarter Balanced Scorecard and Performance Payments Summary

Discussion Item

BACKGROUND

The Region’s Balanced Scorecard, which measures the performance of Service Partners, is attached for the period of July 1, 2009 through September 30, 2009 to the members of the Workforce Systems Improvement Committee. Additionally, the Region’s Performance Payments Summary, which is based on the Balanced Scorecard for the First Quarter, is presented below to the members of the Workforce Systems Improvement Committee.

Attachment

Regional Summary - Performance Payments			
	Performance At Risk July 09 - Sept 09	Performance Payment July-Sept	% of Performance Payment
Carol City	\$ 11,762	\$ 4,970	42.25%
Hialeah Gardens	\$ 9,945	\$ 3,804	38.25%
North Miami Beach (SER)	\$ 14,493	\$ 5,833	40.25%
Miami Beach (UNIDAD)	\$ 9,800	\$ 3,063	31.25%
Homestead	\$ 7,955	\$ 4,276	53.75%
Florida Keys	\$ 6,118	\$ 2,600	42.50%
Little Havana	\$ 15,556	\$ 4,706	30.25%
Northside	\$ 23,485	\$ 13,210	56.25%
Perrine	\$ 14,275	\$ 5,746	40.25%
West Dade	\$ 14,295	\$ 7,183	50.25%
Transition	\$ 3,784	\$ 709	18.75%
Totals	\$ 131,468	\$ 56,100	42.67%

SFWIB Balanced Scorecard Report

Report Dates: 7/1/2009 To 9/30/2009

		1		2		3		3.A		3.B		3.C		3.D	
		Level of Services		Level of Services for Special Customer Groups		Service Outcome Rate		Service Outcome Rate		Service Outcome Rate		Service Outcome Rate		Service Outcome Rate	
		Measure	Standard	Measure	Standard	Over All	Standard	Core	Standard	Staff Assisted	Standard	Intensive	Standard	Training	Standard
Arbor	Carol City Career Center	7.91%	7.11%	8.39%	6.70%	3.44%	15.00%	0.43%	20.00%	3.13%	14.00%	3.52%	11.00%	95.45%	61.00%
	Hialeah Gardens Career Center	9.13%	5.74%	6.99%	5.40%	5.48%	15.00%	2.27%	20.00%	6.57%	14.00%	3.06%	11.00%	93.75%	61.00%
City of Hialeah	Hialeah Downtown Career Center	9.21%	7.52%	8.55%	7.08%	4.62%	15.00%	7.59%	20.00%	3.29%	14.00%	6.78%	11.00%	55.00%	61.00%
Ser Jobs	North Miami Beach Career Center	12.06%	8.36%	12.15%	7.87%	7.38%	15.00%	7.31%	20.00%	7.99%	14.00%	5.55%	11.00%	100.00%	61.00%
Transition	Transition Offender Service Center	1.06%	1.56%	2.12%	1.46%	17.06%	15.00%	58.33%	20.00%	16.99%	14.00%	12.50%	11.00%	0.00%	61.00%
Unidad of Miami Beach	Miami Beach Career Center	4.48%	5.72%	5.71%	5.38%	8.63%	15.00%	9.64%	20.00%	8.29%	14.00%	8.21%	11.00%	86.67%	61.00%
Youth Co-op	Homestead Career Center	6.50%	4.80%	6.65%	4.52%	19.40%	15.00%	52.85%	20.00%	13.69%	14.00%	24.74%	11.00%	66.67%	61.00%
Youth Co-Op	Florida Keys Career Center	2.21%	4.38%	4.70%	4.12%	9.15%	15.00%	50.00%	20.00%	8.32%	14.00%	6.45%	11.00%	75.00%	61.00%
	Little Havana Career Center	9.08%	9.15%	7.37%	8.62%	8.03%	15.00%	12.46%	20.00%	8.60%	14.00%	5.12%	11.00%	76.67%	61.00%
	Northside Career Center	13.73%	12.51%	15.04%	11.78%	7.94%	15.00%	9.62%	20.00%	8.59%	14.00%	4.15%	11.00%	91.53%	61.00%
	Perrine Career Center	9.59%	8.06%	10.48%	7.58%	6.86%	15.00%	14.04%	20.00%	7.07%	14.00%	2.83%	11.00%	77.27%	61.00%
	West Dade Career Center	14.51%	10.02%	11.84%	9.43%	7.49%	15.00%	8.91%	20.00%	8.94%	14.00%	2.48%	11.00%	96.77%	61.00%
Total For Region		100.00%	84.941%	100.00%	79.944%	8.19%	15.0%	15.60%	20.0%	8.09%	14.0%	6.01%	11.0%	84.38%	61.0%

Report Dates: 7/1/2009 To 9/30/2009

		4		5		6		7		8		9		10	
		Training Completion Rate		Training Related Placements		Employment After Services		WIA Employment Gateway		Increase in Professional Placements		Increase Self-Sufficiency Placement		Job Order Index	
		Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard
Arbor	Carol City Career Center	76.19%	75.00%	ND	60.00%	345	448	26	42	9	31	70	86	222	205
	Hialeah Gardens Career Center	100.00%	75.00%	33.00%	60.00%	365	456	64	64	8	64	96	91	264	296
City of Hialeah	Hialeah Downtown Career Center	100.00%	75.00%	ND	60.00%	153	389	3	43	15	31	55	38	466	454
Ser Jobs	North Miami Beach Career Center	68.18%	75.00%	100.00%	60.00%	625	549	42	56	18	44	85	156	449	424
Transition	Transition Offender Service Center	ND	75.00%	ND	60.00%	153	159	1		ND	4	15	38	79	82
Unidad of Miami Beach	Miami Beach Career Center	66.67%	75.00%	ND	60.00%	267	255	72	66	15	20	61	66	188	225
Youth Co-op	Homestead Career Center	100.00%	75.00%	0.00%	60.00%	296	808	44	38	13	26	170	74	174	147
Youth Co-Op	Florida Keys Career Center	ND	75.00%	ND	60.00%	191	132	24	19	11	8	28	47	156	129
	Little Havana Career Center	92.31%	75.00%	0.00%	60.00%	359	594	46	97	27	57	143	89	497	448
	Northside Career Center	87.23%	75.00%	0.00%	60.00%	1269	1076	78	98	38	64	131	317	559	532
	Perrine Career Center	100.00%	75.00%	50.00%	60.00%	527	636	82	59	30	59	126	131	328	280
	West Dade Career Center	81.25%	75.00%	ND	60.00%	478	647	73	73	37	99	128	119	559	485
Total For Region		84.77%	75.0%	21.43%	60.0%	5085	6149	555	655	222	504	1112	1252	3943	3707

Report Dates: 7/1/2009 To 9/30/2009

		11 Job Order Index above \$13		14 Jobs Openings Filled Rate		15 WP EER		16 WIA Adult EER		17 WIA Dislocated Worker EER		18 WIA Adult Employed Worker Outcome Rate		19 CAP EER		20 CAP Participation Rate	
		Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard
Arbor	Carol City Career Center	95	77	61.89%	62.00%	12.02%	28.00%	100.00%	93.00%	100.00%	92.00%	ND	95.00%	19.61%	38.00%	65.61%	52.00%
	Hialeah Gardens Career Center	61	92	27.84%	62.00%	15.81%	28.00%	100.00%	93.00%	100.00%	92.00%	67.00%	95.00%	38.20%	38.00%	75.15%	52.00%
City of Hialeah	Hialeah Downtown Career Center	162	163	33.61%	62.00%	10.75%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	31.88%	38.00%	53.88%	52.00%
Ser Jobs	North Miami Beach Career Center	98	157	76.44%	62.00%	14.75%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	23.58%	38.00%	52.66%	52.00%
Transition	Transition Offender Service Center	4	27	99.31%	62.00%	24.61%	28.00%	100.00%	93.00%	ND	92.00%	ND	95.00%	16.39%	38.00%	57.79%	52.00%
Unidad of Miami Beach	Miami Beach Career Center	39	65	65.58%	62.00%	13.91%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	31.43%	38.00%	59.57%	52.00%
Youth Co-op	Homestead Career Center	62	60	70.27%	62.00%	35.32%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	16.39%	38.00%	84.29%	52.00%
Youth Co-Op	Florida Keys Career Center	56	54	71.98%	62.00%	8.61%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	26.32%	38.00%	4.76%	52.00%
	Little Havana Career Center	124	173	54.93%	62.00%	16.73%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	35.01%	38.00%	65.03%	52.00%
	Northside Career Center	202	195	40.63%	62.00%	15.70%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	15.77%	38.00%	63.97%	52.00%
	Perrine Career Center	113	114	57.48%	62.00%	18.11%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	24.05%	38.00%	80.29%	52.00%
	West Dade Career Center	216	195	46.53%	62.00%	13.03%	28.00%	100.00%	93.00%	100.00%	92.00%	100.00%	95.00%	37.91%	38.00%	74.79%	52.00%
		Job Order Index above \$13		Jobs Openings Filled Rate		WP EER		WIA Adult EER		WIA Dislocated Worker EER		WIA Adult Employed Worker Outcome Rate		CAP EER		CAP Participation Rate	
		Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard	Measure	Standard
Total For Region		1234	1372	56.33%	62.00%	16.50%	28.00%	100.00%	93.00%	100.00%	92.00%	98.04%	95.00%	26.79%	38.00%	64.07%	52.00%

Report Dates: 7/1/2009 To 9/30/2009

		21		22		23	
		CAP Two Parent Participation Rate		Short-Term Veterans EER		FSET EER	
		Measure	Standard	Measure	Standard	Measure	Standard
Arbor	Carol City Career Center	71.79%	90.00%	23.40%	35.00%	15.26%	20.00%
	Hialeah Gardens Career Center	71.15%	90.00%	23.08%	35.00%	20.75%	20.00%
City of Hialeah	Hialeah Downtown Career Center	61.04%	90.00%	14.29%	35.00%	11.54%	20.00%
Ser Jobs	North Miami Beach Career Center	47.73%	90.00%	20.83%	35.00%	11.70%	20.00%
Transition	Transition Offender Service Center	33.33%	90.00%	0.00%	35.00%	18.45%	20.00%
Unidad of Miami Beach	Miami Beach Career Center	81.82%	90.00%	20.45%	35.00%	32.51%	20.00%
Youth Co-op	Homestead Career Center	84.91%	90.00%	19.44%	35.00%	20.34%	20.00%
Youth Co-Op	Florida Keys Career Center	0.00%	90.00%	7.84%	35.00%	42.13%	20.00%
	Little Havana Career Center	77.87%	90.00%	12.90%	35.00%	1.09%	20.00%
	Northside Career Center	87.00%	90.00%	12.24%	35.00%	26.48%	20.00%
	Perrine Career Center	87.98%	90.00%	11.63%	35.00%	18.20%	20.00%
	West Dade Career Center	79.05%	90.00%	8.89%	35.00%	7.45%	20.00%
Total For Region		72.67%	90.00%	15.32%	35.00%	20.05%	20.00%



7.

**SFWIB – Workforce Systems Improvement
(WSI) Committee**

December 17, 2009

SFWIB Waiver Requests

Discussion Item

BACKGROUND

In response to the American Recovery and Reinvestment Act, the Board, at its February 26, 2009 meeting approved waiver recommendations to the Workforce Investment Act. The waiver recommendations aim to provide flexibility in SFWIB's response to Region 23's current workforce and economic development issues. Specifically, the waiver recommendations are intended to promote the following initiatives:

- Expand on-the-job training assistance;
- Provide for limited financial assistance to small business enterprises;
- Allow for public service employment; and
- Expand availability of services for the region's youth.

Please note that the above list is not exhaustive. The Agency for Workforce Innovation (AWI) has advised SFWIB staff of USDOL's response to the submitted waivers.

Attached are the proposed SFWIB Waivers and USDOL's responses for WSI Committee members to review.

Attachment

Summary of Waiver Requests

Part 663 – Adult & Dislocated Worker Activities under Title I of the Workforce Investment Act.		
Section	Proposed Waiver	
<p>WIA Sec. 101(31) (B) / 20 CFR 663.710(b):</p> <p>What conditions govern OJT payments to employers?</p>	<p>Waiver of WIA section 101(31) (B) to increase the employer reimbursement for on-the-job training for small-and medium-sized businesses. Under the waiver, states will have the flexibility to permit local areas to reimburse the employer for up to 100 percent of the wage rate of participants.</p>	<p>The State is granted this waiver through June 30, 2010. Under the waiver, the following reimbursement amounts will be permitted: 1) up to 90 percent for employers with 50 or fewer employees, and 2) up to 75 percent for employers with 51-250 employees. For employers with more than 250 employees, the current statutory requirements (50 percent reimbursement) will continue to apply. When determining the funding source for on-the-job training, the State must use the appropriate program funds for the appropriate WIA-eligible population. The State may provide on-the-job training to dislocated workers with WIA Dislocated Worker funds. On-the-job training provided with statewide funds must serve WIA eligible individuals.</p>
<p>WIA Sec. 101(8)(C) / 20 CFR 663.715(c):</p> <p>What is Customized Training?</p>	<p>Waiver of the required 50 percent employer match for customized training at WIA section 101(8) (C). Under the waiver, states will have the flexibility to permit local areas to reimburse the employer for up to 100 percent of the wage rate of participants.</p>	<p>The State is granted this waiver through June 30, 2010. Under the waiver, the following sliding scale is permitted: 1) no less than 25 percent match for employers with 50 or fewer employees, and 2) no less than 25 percent match for employers with 51-250 employees. For employers with more than 250 employees, the current statutory requirements (50 percent contribution) continue to apply. When determining the funding source for customized training, the State must use the appropriate program funds for the appropriate WIA-eligible population. The State may provide customized training to low-income adults with WIA Adult funds, and may provide customized training to dislocated workers with WIA Dislocated worker funds. Customized training provided with statewide funds must serve WIA eligible individuals.</p>

Summary of Waiver Requests

Part 664 – Youth Activities under Title 1 of the Workforce Investment Act.		
Section	Proposed Waiver	
WIA Section 129(c)(5) / 20 CFR 664.220: Is there an exception to permit youth who are not low-income individuals to receive youth services?	Waiver to increase the exception of youth who may not meet the low income criteria.	This waiver is not approved. TEGL 14-08
WIA Section 101(25)(A) / 20 CFR 664.240 May local program use eligibility for free lunches under the National School Lunch Program as a substitute for the income eligibility criteria under Title 1 of WIA?	Waiver to include youth receiving free school lunches under the National School Lunch Program as a substitute for the WIA Title 1 income eligibility criteria.	This waiver is not approved. TEGL 14-08
WIA Section 129(c)(2)(I) / 20 CFR 664.600(d) Are Local Boards required to offer summer employment opportunities in the local youth program?	Waiver of the requirements of summer youth employment element as a stand-alone program.	This waiver was approved for purposes of the Recovery Act funds; the period of “summer” will be from May 1 through September 30. TEGL 14-08

Summary of Waiver Requests

Part 667 – Administrative Provisions under Title I of the Workforce Investment Act.		
Section	Proposed Waiver	
<p>WIA section 181(e) / 20 CFR 667.262(a):</p> <p>Are employment generating activities, or similar activities, allowable under WIA Title I?</p>	<p>Waiver of the limitation on use of funds for capitalization of businesses at WIA Section 181(e) to permit WIA funds to be used to capitalize a small business up to \$5,000.</p>	<p>ETA denies this waiver. Entrepreneurship is important to job creation, however business capitalization is best supported by organizations and agencies whose mission and statutory authority directly relate to business development.</p>
<p>WIA Section 195 (10) / 20 CFR 667.214(a)(2):</p> <p>What other activities are prohibited under Title I of WIA?</p>	<p>Waiver of the prohibition on the use of funds for public service employment at WIA Section 195(10).</p>	<p>This waiver is not approved. While ETA has at times provided this waiver in the case of several natural disasters to aid in recovery efforts, ETA does not feel that it is an appropriate use of waiver authority to allow WIA funds to be used for public service employment outside of a disaster situation. Public service employment would constitute a dramatic shift from Congressional intention for the use of WIA funds.</p>
<p>WIA Section 133(b)(4) / 20 CFR 667.140</p> <p>Does a Local Board have the authority to transfer between programs?</p>	<p>Waiver to allow local workforce boards to transfer up to 100 percent of a program year allocation for Adult funds and up to 100 percent of a program year allocation for Dislocated Worker funds between the two funding streams.</p>	<p>The State is granted this waiver through June 30, 2010. Under the waiver, transfer authority is limited to 50 percent. This limitation provides states flexibility while ensuring consistency with Congressional intent regarding the level of funding appropriated for the WIA Adult and Dislocated Worker programs. As stated in ETA Training and Employment Guidance Letter (TEGL) No. 14-08, Section 19, issued on March 18, 2009, this waiver does not apply to funds made available through ARRA. However, the State is permitted to transfer up to 30 percent of ARRA funds between programs under and under the Department of Labor Appropriations Act of 2009. This authority is discussed in TEGL No. 14-08, change 1.</p>

Summary of Waiver Requests

<p>WIA Sections 134(a)(1)(B) and 129(b)</p>	<p>Waiver of language that limits the authority to provide the activities identified in WIA Section 134 to the State. Waiver will permit local areas to request the use of up to 100 percent of local area formula allocation funds to provide statewide employment and training activities.</p>	<p>Not included in the letter from United States Department of Labor (USDOL) informing the State of the Department's decisions regarding the waivers of Workforce Investment Act (WIA) and Wagner-Peyser Act (law and regulations) that the State had requested for the current program year period.</p>
<p>Part 667 – Administrative Provisions under Title I of the Workforce Investment Act.</p>		
Section	Proposed Waiver	
<p>WIA Sec. 136 / 20 CFR 667.300:</p> <p>What are the reporting requirements for Workforce Investment Act programs?</p>	<p>Waiver to allow entrepreneurial training to be provided through state-level grants and local formula dollars with the performance tracked and aggregated at the state level, but not included in local performance calculations.</p>	<p>ETA denies this waiver. There is a higher standard for waiving the key WIA reform principle of increased accountability at 20 CFR 661.410(c), and we believe the collection of local performance information is essential for effective program management and performance accountability. ETA previously approved this request on a time-limited basis to support the development of workforce strategies that lead to self-employment. Since then, ETA has provided a considerable amount of flexibility in the use of funds to support self-employment options for WIA participants. We believe this flexibility offers ample incentive for local areas to invest in entrepreneurial training. Therefore, when considering the State's new request to continue to exclude local performance calculations, both the need for local performance information and the flexibility in the use of the funds to support self-employment options support a denial of this waiver.</p>