



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Thursday, September 18, 2008

9:00 A.M.

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of SFWIB Meeting Minutes:
 - A. April 17, 2008
 - B. May 16, 2008
 - C. June 19, 2008
 - D. June 26, 2008
3. Chairman's Report
4. Executive Director's Report
 - A. Report of Temporary Assistance for Needy Families (TANF) Actions
 - B. Report of Temporary Assistance for Needy Families (TANF) Summer Youth Enhancement Actions
 - C. Report of the Three Month Allocation
5. Executive Committee Report
 - A. Approval to Create a Re-Entry Council
 - B. Discussion - Career and Technical Initiative
 - C. Discussion - Digital Skills Working Group
 - D. Discussion - South Florida Workforce Board Retreat
6. Finance Committee Report
 - A. July 2008 Financial Report
 - B. Approval of SFWIB Fiscal Year 2008-2009 Budget
 - C. Approval to Renew Professional Services Agreement with Sharpton, Brunson & Company, P.A. to Provide External Independent Auditing Services
 - D. Pilot Cash Advance Initiative
7. Workforce Systems Improvement Committee
 - A. Approval of Consolidation Action for Quality Assurance Staff
 - B. Approval of Workforce Services RFP Dated May 20, 2008, Actions

- C. Approval of the Renewal of Current Refugee Services Contractors and Funding Allocations for PY 2008-2009
 - D. Approval of an Allocation of Florida Rebuilds Funds
 - E. Approval to Accept and Allocate Food Stamp Employment and Training (FSET) Funds
 - F. Approval to Accept and Approve the Food Stamp Employment and Training (FSET) Allocation
 - G. Approval of Workforce Services RFP WS2008-09-2 Actions
8. Youth Council
- A. Approval of Florida International University Informal Resolution Conference Action
 - B. Approval of Youth Service RFP YS2008-09-1 Actions
 - C. Approval of Youth Services RFP YS2008-09-2 Actions

Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance."

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



2.A

South Florida Workforce Investment Board

September 18, 2008

Minutes of South Florida Workforce Investment Board Meeting, April 17, 2008

South Florida Workforce Investment Board Meeting, April 17, 2008, at 9:00 A.M.

South Florida Workforce Investment Board Headquarters

7300 Corporate Center Drive, 5th Floor - Conference Room 3

SFWI Board Members in Attendance	SFWI Board Members Not in Attendance	Other Attendees
<ol style="list-style-type: none"> 1. Margolis, Edward- <i>Chairperson</i> 2. Adrover, Bernardo 3. Chi, Joe-Vice Chairperson 4. Barsell, Debra 5. Brown, Clarence 6. Corradino, Joseph M. 7. DuBois, Victoria 8. Etter, Stephanie 9. Ferradaz, Gilda 10. Fils-Aime, Daniel 11. Frost, Fred 12. Gaber, Cynthia 13. Gibson, Charles A. 14. Giles, Regina M. 15. Harder, Jacklyn R. 16. Inguanzo, Ramiro 17. Jordan, Hon. Barbara 18. Manning, Anne 19. Manrique, Carlos A. 20. Marinelli, Frederick H. 21. Perez, Andre M 22. Piedra, Obdulio 23. Regueiro, Maria C. 24. Rosemond, David A. 25. Roth, Thomas 26. Talbert, Gregg 27. Wiedman, Holly 	<ol style="list-style-type: none"> 28. Acosta, Jose 29. Blacher, Jeffrey 30. Bridges, Jeff 31. Carpenter, Willie 32. Castellanos, Ray 33. Cerezo, Luis 34. Datorre, Roberto 35. Diggs, Bill 36. Huston, Al 37. Moreno, Rolando 38. Roberts, Alvin W. 39. Rodriguez, Pedro 40. Russo, Monica 41. Sapoznik, Rachel A. 42. Socorro, Ivonne 43. Talbert, William <p>Legal Counsel</p> <p>Tell, Peter-Assistant Miami-Dade County Attorney</p> <p>SFW Staff</p> <p>Alonso, Gustavo Beasley, Rick Hernandez, Juan Kistner, Ken Pierre, Linda Smith, Marian</p>	<p>Coffie, Eric - <i>South Dade Air Inc.</i> Morrow, Paul - <i>South Dade Air Inc.</i> Sookie, Josette - <i>The Paxen Group, Inc.</i> Diaz, Luis A. - <i>Youth Co-Op, Inc.</i> Brown, Delphine - <i>Youth Co-Op, Inc.</i> Cambronne, Robert - <i>Youth Co-Op, Inc.</i> Alexis, Carl - <i>Youth Co-Op, Inc.</i> Simpkins, Ted - <i>Arbor</i> Iglesias, Laura - <i>Jobs for Miami</i> Ventura, Lilliam - <i>Arbor</i> Morales, Maria - <i>Arbor</i> Rodriguez, Robert - <i>Management Resources, Inc. (MRI)</i> Cruz, Teresita - <i>Youth Co-Op, Inc.</i> Adrian, Raymond - <i>MBHCC</i> Cepeda-Leonardo, Margarita - <i>Miami Beach One-Stop</i> Pichardo, Jorge - <i>Youth Co-Op, Inc.</i> Von Werne, Elizabeth - <i>LSF</i> Farinas, Irene - <i>AMO</i> Sante, Alicia - <i>Youth Co-Op, Inc.</i> Carther, Lloyd - <i>Forward March</i> Marti, Sergio - <i>MDCPS</i> Milian, Dalia - <i>City of Hialeah</i> Milian, Delia - <i>City of Hialeah</i> Mitchell, Carlena - <i>MDCPS</i> Rodriguez, Maria - <i>Youth Co-Op, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 9:10 A.M. All members were welcomed. Mr. Margolis noted a quorum had been reached.

2. Approval of Minutes of the February 21, 2008, Meeting of the SFWIB

David Rosemond moved approval of the Minutes of the February 21, 2008 meeting of the SFWIB. The motion was seconded by Ramiro Inguanzo and approved.

3. Chairman's Report

Mr. Margolis announced that another SFWIB meeting was scheduled on May 15, 2008, at 9:00am.

He also reminded the Members of Mayor Carlos Alvarez' Economic Development, Job Training Initiative, and State of the Workforce event at 9:00 A.M. at the Grove Isle Hotel, Four Grove Isle Drive, Coconut Grove, Florida 33133.

3a. Strategic Plan Discussion

He recapped some of the areas of discussion regarding the strategic plan such as a component approach, the avoidance of a monopoly, the need to work with the shareholders. He added that another retreat would be scheduled in about six (6) months.

4. Executive Director's Report

Mr. Beasley, Executive Director noted that the Finance Committee had not met due to the illness of some of the members.

4a. Reemployment and Eligibility Assessment (REA) Allocation

Jackie Harder moved approval of the Reemployment and Eligibility Assessment (REA) Allocation. The motion was seconded by Joe Chi and approved.

Mr. Manrique asked whether the Miami Downtown was still operational, and Mr. Beasley responded that a 60-day notice to vacate had been received from the landlord, and Youth Co-Op, Inc. is operating the Center provisionally, and funds will be re-assigned. He added that services continue to be provided.

4b. WIA/Wagner Peyser Planning Estimate

Mr. Beasley reviewed WIA/Wagner Peyser Planning Estimate and noted the issue of the regression model used to allocate funds to Region 23.

There was a lengthy discussion regarding the change in the formulas used to determine funding for certain large municipal areas, and that the change affects any and all programs based on unemployment figures.

Mr. Margolis asked that the issue be taken up by the Intergovernmental Affairs Committee.

4c. USDOL WIA Rescissions

This item was distributed at the meeting.

Mr. Beasley explained in detail the Region's potential reduction in funding.

Commissioner Barbara Jordan suggested that the issue be addressed at the federal level.

Mr. Andy Perez suggested that a task force be established to look into the issue, and the methods used.

Commissioner Barbara Jordan moved approval for the Executive Director to meet with whomever he chooses and that the Assistant Miami-Dade County Attorney prepare an item for the Miami-Dade County Commission. The motion was seconded by Fred Marinelli and approved.

5. Finance Committee Report

Mr. Beasley noted that Workforce Florida, Inc. had contracted with Ernst & Young to review the internal controls of each workforce region, and SFW was currently being reviewed.

5a. Fiscal Year 2006-2007 Audit Report

Mr. Beasley noted that Mr. Kevin Adderly was expected to provide the report, but he was not present. The audit report will be provided at the next Board meeting.

5b. February 2008 Financial Report

Mr. Beasley reviewed the Financial Report covering July 1, 2007 thru February 29, 2008.

A discussion was held concerning the under expenditures in Training and Support Services. It was noted that this report was for February and we are still processing invoices and payments.

Ms. Barsell asked if unspent dollars can be carried forward. Mr. Beasley responded in the affirmative.

6. Economic Development and Industry Sector (EDIS) Committee Report

6a. State of the Workforce /Event Update

Andy Perez provided an update on the Mayor Carlos Alvarez' Economic Development, Job Training Initiative, and State of the Workforce event to be held at 9:00 A.M. at the Grove Isle Hotel, Four Grove Isle Drive, Coconut Grove, Florida 33133.

7. Youth Council Report

7a. Approval of Youth Services Informal Resolution Conference Recommendations

7b. Approval of Miami-Dade County Public Schools Informal Resolution Conference Result

7c. Approval of Youth Services Utilizing The Children's Trust Funds Negotiations

Fred Marinelli moved approval of Items 7a, 7b, and 7c. The motion was seconded by Commissioner Barbara Jordan and approved.

Commissioner Jordan addressed the Board concerning the SFW policy not to provide cash advances to small Community Based Organizations (CBO) interested in providing summer youth employment. She suggested that the Finance Committee consider a pilot project because if cash advances are not provided to the small CBOs, then only huge organizations would be funded, thereby, leaving out the small CBOs. As part of the process a consideration could be that a funding limit could be set and the funds repaid over a set period.

Jackie Harder noted that the Small Business Development Centers survey online must be completed. Monroe County had 38 responses, and only seventeen (17) responded from Miami-Dade. She added that the deadline was the next day and suggested that the deadline be extended to get more participation.

The meeting adjourned at 10:36 A.M.



2. B

South Florida Workforce Investment Board

September 18, 2008

Minutes of South Florida Workforce Investment Board Meeting, May 16, 2008

South Florida Workforce Investment Board Meeting, May 16, 2008, at 9:00 A.M.

South Florida Workforce Investment Board Headquarters

7300 Corporate Center Drive, 5th Floor - Conference Room 3

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<p>Legal Counsel</p> <p>Tell, Peter-Assistant Miami-Dade County Attorney</p>	<p>SFW Staff</p> <p>Alonso, Gustavo Beasley, Rick Hernandez, Juan Kistner, Ken Pierre, Linda Quiñones, Dulce Smith, Marian</p>	

		Sante, Alicia - <i>Youth Co-Op, Inc.</i> Santiago, Helga – <i>Transition, Inc.</i> Simpkins, Ted – <i>Arbor, Employment & Training</i> Sookie, Josette - <i>The Paxen Group, Inc.</i> Valde, Roberto - <i>CANC</i> Ventura, Lilliam - <i>Arbor</i>
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1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 9:18 A.M. All members were welcomed and Mr. Margolis noted that a quorum had not been achieved.

2. Approval of Minutes of the April 17, 2008, Meeting of the SFWIB

As there was no quorum, the minutes were not approved.

3. Chairman's Report

Mr. Margolis, SFWIB Chair, thanked the members for attending this additional SFWIB meeting which was necessary due to end of fiscal year issues.

Mr. Margolis thanked Mr. Rick Beasley, SFWIB Executive Director for his efforts on behalf of SFW at the Workforce Florida, Inc. (WFI) meeting which they both attended. He noted that Mr. Beasley, in a difficult environment, represented SFW very well and in a very good light. He did so through performance, perseverance, and excellent people skills.

He added that there had been much discussion regarding investment in the local community, venture capital and following the money. Other subjects discussed were energy, water, health care, and public relations.

Locally we are doing a lot with real estate, management, and our providers have provided excellent services.

Mr. Margolis also thanked Mr. Andy Perez for his work on the Economic Development and Job Training Initiative and release of the State of the Workforce report hosted by Mayor Alvarez, and co-hosted by SFW.

He also thanked the SFWIB members who helped sponsor the event, Mr. Bernardo Adrover of BankUnited, Mr. Obdulio Piedra of Great Florida Bank, Mr. Thomas Roth of Hines Interests Limited Partnership, and Mr. Andy Perez of The Academy of South Florida, Inc.

Mr. Perez commented that the *State of the Workforce* event went extremely well, and the attendees from the private sector were very impressed. He added that possibly two follow-up events are anticipated.

4. Executive Director's Report

Mr. Beasley distributed the *State of the Workforce* report, as well as a letter sent to Mr. Chris Hart, President, Workforce Florida, Inc. He added that working with Mr. Hart is a pleasure and he is very professional. He leads by example and he is a man of his word.

The letter highlighted three issues concerning this region: the loss of approximately \$4Million in new funding; questions regarding the methodologies used to calculate the PY08-09 planning

allocations; and that the concern that the formula still does not adequately reflect the economic conditions present in this workforce region.

He thanked Mr. Margolis for not only attending the WFI meeting in Orlando, but also meeting with Mr. Hart.

Regarding the release of the *State of the Workforce* report, he thanked Mr. Andy Perez of the Academy, as well as staff persons Ms. Marian Smith, Ms. Myria Morgan, Ms. Sharon McFarlane, and the all the others who assisted in the event.

He also thanked Ms. Linda Pierre, Mr. Richard Clarke for their work preparing the *State of the Workforce* report and Ms. Maria Bencomo for the layout of the report. He thanked the sponsors as well.

5. Finance Committee Report

Mr. Margolis introduced Mr. Bernardo Adrover, Finance Committee Vice-Chair, who presented the report.

5a. Approval of Actions for Additional Food Stamp Employment & Training (FSET) Funds

Mr. Beasley reported that FSET funds in the amount of \$87,332.00 must be spent by June 30, 2008. As there was no quorum, he asked that the SFWIB ratify the action at the next meeting.

Mr. Manrique asked what period of time the salaries were for, and to which Career Centers the staff would be assigned. Mr. Beasley reported that these are temporary staff to work part time.

Mr. Beasley reported that the original allocation and been dispersed, and this is additional funding to be dispersed.

Mr. Manrique noted that it would not be necessary to ratify an action, but that staff must inform the Board at the next meeting that the funds were appropriately spent.

Mr. Marinelli indicated that the Board had previously given to the Executive Director discretionary authority on an emergency basis up to a certain dollar amount. If that was so, the Executive Director could allocate the funds requested in this item.

Mr. Peter Tell, Assistant Miami-Dade County Attorney, noted that no limit was specified.

5b. Fiscal Year 2006-2007 Audit Report

Mr. Anthony Brunson and Mr. Kevin Adderly, Sharpton, Brunson & Company, P.A., provided a presentation on the Fiscal Year 2006-2007 audit examination of SFWIB.

The opinion on financial statements and OMB, were unqualified. There were no items of non-compliance.

Mr. Adrover noted that the assets amount reported in presentation is not current. Mr. Adderly replied that the slide in the hard copy was an earlier draft.

Mr. Adrover asked about the material weakness. Mr. Adderly responded that the material weakness was a deferred liability carried forward for several years, even before Mr. Beasley's time, and due to turnover in staff and management, supporting documentation was not readily available. Management sent a letter to the State to inquire if information was available to help. The funds in the amount of \$651,000 appear to be amounts drawn down and for which the funds were never used.

Mr. Marinelli noted that the five members of the South Florida Employment and Training Consortium (SFETC) took up that issue, and it is now a moot issue. The state has resolved the \$299,000, and the balance is expected to be re-paid three to four months.

Mr. Peter Tell, Assistant Miami-Dade County Attorney, reported that this liability was a liability of the predecessor organization which no longer exists. It has nothing to do legally or financially with this board. The auditors, for whatever reason have put it on the SFWIB books. This board and its funds have no liability for those monies.

To date both Monroe County and Miami-Dade County have approved the settlement agreement with the state. Two of the three cities: the City of Hialeah and the City of Miami have approved the settlement agreement with the state. We expect the City of Miami Beach settlement to be approved as well. This would then be off the books of the predecessor organization.

Mr. Margolis noted that the State monitors recommended some control items in the area of board oversight into the financial controls. He asked the Finance committee to suggest ways to do that.

Commissioner Jordan asked whether the State auditors had made specific recommendations.

Mr. Brunson responded that it deals with Board composition, and items such as those brought to today's meeting. The desire is to have the Board more engaged.

Mr. Margolis asked whether the correct assets were included in the report to the State. Mr. Brunson noted that the handout which contains the incorrect amount was never submitted to the State. The correct amount was submitted.

5c. March 2008 Financial Report

Mr. Adrover began the financial report.

Mr. Beasley noted that in some areas spending was not up to the expected 75% in anticipation of the rescission. Mr. Adrover commented that Mr. Beasley exhibited careful management of the funding.

Items reported included:

1. Headquarter Costs- Equipment is under anticipated target, 23.36% vs. 75% over a nine month period due mainly to little spending in the Capital & Non-Capital Equipment budget. These purchases will be made on an as needed basis.
2. Career Centers-Youth Services are under anticipated target in the areas of Out of School (60.15%), In School (58.96%), and Special Programs (59.50%). Staff will keep an eye out on these variances to see if further intervention is necessary. However please note that there is a summer program that begins in June that have budgeted expenditures that will not materialize until fiscal year end.
3. Career Centers- Veteran Staff Incentives have been fully utilized, 100% vs. 75%, and no additional payment is anticipated this fiscal year.
4. Training and Support Services are significantly under anticipated projections, 40.53% vs. 75%. This is an area that has been closely monitored in the past and will continue to be. Staff is diligently working with Service Partners in an effort to maximize resources available. Some suggestions that staff have made, is for the service providers to closely monitor vouchers issued that have not materialized and to reconcile and void if necessary. Also, not all EWT and TAA allocations have been awarded.
5. Other Programs & Contracts are under anticipated projections, 50.23% vs. 75%. This is due to some new Board actions that have been recently approved and/or awarded such as 5,000 Role Models of Excellence, Take Stock in Children, University of West Florida, and Miami Dade College. Also, IDA and Career Services allocations have not been awarded.

Mr. Beasley noted that the figure for Youth would increase with the beginning of the summer program which started in May. He also added that there are invoices which have not yet been received, such as Miami-Dade County Public Schools, and Miami Dade College. Also funds such as EWT funds were not spent due to the pending rescission.

Ms. Barsell commented that the EWT program had funds held, and not all the funds held were due to the pending rescission. She asked if there was a plan to spend the funds or would the funds be rolled-over.

Mr. Beasley responded that the Career Centers had EWT funds to spend, although headquarters withheld EWT funds awaiting the decision by the State Board. That decision was received yesterday. The funds would now be spent on a number of projects that were awaiting that decision, and the remaining would be carried forward to next year.

Ms. Barsell commented that the delay of EWT funding was not a benefit to Monroe County. Mr. Beasley responded that Monroe County received 6.7 percent of the funding to this region, and EWT funding would be additional to that amount.

Ms. Barsell noted that if the funds were allocated, but not spent, then it is not a benefit to our community.

Mr. Beasley commented that the strategy for Monroe County is very different, and instead of using Workforce Investment Act (WIA) youth funds it would be better to use Temporary Assistance to Needy Families (TANF) funds for that population. Also, for individual training accounts (ITA) it would be better to use employed worker training (EWT) funds.

Mr. Margolis commented that Ms Barsell brought up a good point, and funds should be held aside for training for initiatives, such as career ladders.

Mr. Margolis noted that as there was no quorum, this had turned into more of a workshop meeting.

Mr. Beasley noted that Monroe County did not have any funds held. The only funds held were for EWT which are more or less discretionary.

Ms. Barsell expressed her concern regarding services in Monroe County.

Commissioner Jordan asked for clarification because she thought the concern was not just funding received, but funding not expended. The request is to have the funds brought back to Monroe County, and not carried forward.

Mr. Beasley repeated that for the Youth program Monroe County could use other dollars, which we have done. Instead of using the ITA model for Monroe County, use the EWT model. Expenditure-wise they are right on target, but we need to look at the Youth program.

Mr. Manrique commented that the provider was doing their job, but that Monroe County is a difficult area to fit into the given funding streams.

Mr. Beasley noted that in Monroe County there are very experienced workers coming back to the workforce and many need soft skills training, which is not regularly approved. We are looking at a certification specific to that area to provide trainings not usually approved, such as soft skills. If and chambers and their associations certify that the skills are required, it may be possible for SFW to pay for those trainings.

Mr. Manrique suggested staff work with Ms. Barsell on an economic summit similar to the Mayor's economic and job development initiative, so that Monroe County could help decide on the recommendations for Monroe.

6. Workforce Systems Improvement Committee Report

6a. Approval of Actions for the Redesign of the Workforce Delivery System

Ms. Cynthia Gaber, Committee Vice-Chair, presented the report.

At the Workforce Systems Improvement Committee meeting the Service Partners and staff teams presented three recommendations to the committee and option number one was approved.

Commissioner Jordan asked whether the cost savings was the only criteria for the decision.

Mr. Beasley asked the teams to present.

Ms. Harder suggested that as a member of the Committee she offered to clarify. The committee looked at maximizing our savings, and the committee endeavored to ensure that the number of services, the kinds of services, and the level of services would not be impacted. In addition, if the center was consolidating, to ensure that the customers would still have access to transportation to get to the new sites. All three recommendations agreed on consolidating two of the three centers, so that it was necessary to decide on the third site.

Commissioner Jordan noted that she needed to know where the other centers are so as to know if transportation is available.

Staff provided information on the sites considered, the access points to be opened, and those centers selected for closure.

Mr. Charles Gibson requested detailed information on how decisions were made, and to include a transit map.

Comm. Jordan requested the information on the numbers of customers affected. If those are the hard to serve, we really need to reach them. Staff provided approximate figures.

She asked for more information to back up the decisions, because it appears that for poor people concentrated in certain areas it would be harder for them to access services.

Mr. Rodriguez commented that he has a concern regarding closing the Carol City center.

Comm. Jordan suggested that the Teams go back to the drawing Board. As a County Commissioner, she must cut \$200M from the County budget, and this same population would again be affected.

Mr. Beasley noted that SFW cannot keep every door open, because if we do, there will not be staff enough to provide the services.

Mr. Piedra asked if the other centers have the capacity to absorb the staff from the closed centers. Mr. Beasley noted that the access points would reduce the number of customers who must visit the Career Centers.

He added that he is still trying to find another center in that area at no cost to SFW.

Mr. Marinelli suggested that counting on transportation as is, may not in fact be there because of county and city cuts in funding. Comm. Jordan noted that the Commission cut 18 bus routes, and there may not be transportation for those customers having to go to another center.

Mr. Beasley commented that keeping the center open is also a disservice, although SFW would do what the Board decides.

Mr. Manrique added that the total savings for the consolidations proposed would be only \$1.9Million, but that there is still the budget process to look for the remaining \$1.2M. Recommendations to consider would be those actions taken by the school system, employees to

take one day off without pay, senior management would take five days without pay, and cabinet members would take ten days without pay.

Mr. Manrique noted that the committee did an excellent job, but he suggests that Carol City remain open and staff investigate other ways to save the remaining \$1.2M.

Mr. Perez asked for information on the Miami Downtown center that already closed and consolidated. He asked how the Little Havana and Northside centers were working with the customers from Miami Downtown.

Mr. Beasley responded that some centers have a lot of vacant space, and added that he would have conversations with Mr. Manrique regarding vacant school space.

Mr. Margolis noted that Mr. Beasley has worked very hard to reduce the bricks and mortar costs.

Comm. Jordan noted that the School Board has taken re-purposing off the table, but SFW must contact them to express our interest. She also added that the City of Miami Gardens Community Development agreed to help with the bricks and mortar costs for the Carol City center from their funds, and she asked that every avenue be explored to keep the Carol City center open.

Mr. Rodriguez expressed his concern that Carol City is strategically located and there are many customers there.

Mr. Manrique congratulated Mr. Beasley and the way this had been handled. He suggested items to include in the RFPs: ensure there is language included that a Career Center is subject to being closed in 30-45 days; and that the successful proposer could be required to supervise additional satellites over and above those that may be included in the RFP.

He added that in his opinion closure of the Carol City center is not necessary.

6b. Approval to Draft and Release an RFP for Career Center Services

There was discussion as to whether discussion should be held at this meeting regarding the release of RFPs.

Mr. Tell noted that the release of the Request for Proposals is an operational item, and SFWIB is a policy board. The Board must approve the results of the RFP, which is the selection of successful proposer organization, and that reiterates what Commissioner Jordan said.

Mr. Manrique offered that language should be included in the RFP that the contract is subject to a 30 to 45 day notice to move to a new location and that the successful contractor may be required to supervise satellite centers.

He added that in his opinion, the \$1.9M could be identified in the budget process.

Mr. Marinelli suggested that the RFP be released to require that the proposers submit responses for several scenarios.

7. Executive Committee Report

7a. Approval of Number of Career Centers an Organization May Manage/Operate

8. Youth Council Report

8a. Approval of Florida International University Informal Resolution Conference Action

8b. Approval to Allocate TANF Funds

Items 7., 7a., 8., 8a., and 8b., were not discussed.

8c. Approval to Draft and Release an RFP for Youth Services

See agenda item 6b.

The meeting adjourned at 10:55 A.M.



2.C

South Florida Workforce Investment Board

September 18, 2008

Minutes of South Florida Workforce Investment Board Meeting, June 19, 2008

South Florida Workforce Investment Board Meeting, June 19, 2008, at 9:00 A.M.

South Florida Workforce Investment Board Headquarters

7300 Corporate Center Drive, 5th Floor - Conference Room 3

SFWI Board Members in Attendance	SFWI Board Members Not in Attendance	Other Attendees
<ol style="list-style-type: none"> Margolis, Edward- <i>Chairperson</i> Adrover, Bernardo Bridges, Jeff Brown, Clarence DuBois, Victoria Fils-Aime, Daniel Gaber, Cynthia Gibson, Charles A. Giles, Regina M. Harder, Jacklyn R. Inguanzo, Ramiro Manrique, Carlos A. Perez, Andre M Piedra, Obdulio Rodriguez, Pedro Rosemond, David A. Roth, Thomas Russo, Monica Talbert, Gregg <p>Legal Counsel Clark Christian, Valda - Assistant Miami-Dade County Attorney</p>	<ol style="list-style-type: none"> Acosta, Jose Barsell, Debra Blacher, Jeffrey Carpenter, Willie Castellanos, Ray Chi, Joe-Vice Chairperson Corradino, Joseph M. Datorre, Roberto Diggs, Bill Ferradaz, Gilda Frost, Fred Huston, Al Jennings, Donna Jordan, Hon. Barbara Manning, Anne Marinelli, Frederick H. Moreno, Rolando Regueiro, Maria C. Roberts, Alvin W. Sapoznik, Rachel A. Socorro, Ivonne Talbert, William Wiedman, Holly <p>SFW Staff Alonso, Gustavo Beasley, Rick Hernandez, Juan Kistner, Ken Pierre, Linda Quiñones, Dulce Smith, Marian Mcfarlane, Sharon</p>	<p>Agnew, Crystal – <i>Trinity Church</i> Barroso, Lupe - <i>CANC</i> Battle, Jorge – <i>Arbor</i> Cepeda-Leonardo, Margarita - <i>Miami Beach One-Stop</i> Coffie, Eric - <i>South Dade Air Inc.</i> Costas, Jorge - <i>Youth Co-Op, Inc.</i> Cruz, Teresita - <i>Youth Co-Op, Inc.</i> Fitzgerald, Neil – <i>Youth Cop-Op, Inc.</i> Heit, David – <i>Youth Co-Op, Inc.</i> Iglesias, Laura - <i>Jobs for Miami</i> Lopez-Gaviria, Beatriz - <i>SER Jobs</i> Lopez, Sonia - <i>CANC</i> Marti, Sergio – <i>MDCPS</i> McGranahan, Margie – <i>Gulf Coast Community Care</i> Milian, Dalia - <i>City of Hialeah</i> Milian, Delia - <i>City of Hialeah</i> Mitchell, Carlena - <i>MDCPS</i> Morales, Maria – <i>Arbor</i> Nunez, Guadalupe – <i>Community Coalition, Inc.</i> Oller, Virama – <i>Transition, Inc.</i> Rodriguez, Maria - <i>Youth Co-Op, Inc.</i> Romero, Alfonso – <i>Gulf Coast Community Care</i> Sanchez, Ophelia – <i>Management Resources Institute</i> Simpkins, Ted – <i>Arbor, Employment & Training</i> Someillan, Ana - <i>AMO</i> Valdez, Roberto - <i>CANC</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 9:10 A.M. All members present were welcomed and Mr. Margolis noted that a quorum had not been achieved.

2. Approval of Minutes of the April 19, 2008, and the May 16, 2008 Meetings of the SFWIB

As there was no quorum, the minutes were not approved.

3. Chairman's Report

Mr. Margolis noted that there had been no quorum for the Finance Committee as well as the Board meeting; since budget actions were required, both meetings will need to be re-scheduled. The meetings once scheduled will be publicly noticed so that all could attend and participate. In addition, Mr. Margolis informed the Board that the Youth Services RFP recently released was declared by the Youth Council as a failed RFP. As a result, the existing contracts will be extended for 3 months. Staff will need authorization from the Board to re-issue a new RFP. Mr. Margolis requested Executive Director, Rick Beasley provide the Board with updates on recent actions.

4. Executive Director's Report

Rick Beasley, Executive Director, informed the Board that the Workforce Systems Improvement Committee (WSI) at its April 24 and June 13, 2008, meetings, recommended certain actions for the consolidation of the Carol City, Hialeah Gardens and Miami Downtown Career Centers.

SFW staff researched alternative solutions for the Carol City and Hialeah Gardens Career Centers. Staff prepared an analysis outlining a solution. If approved by the Board, SFW would proceed with the consolidation of the Carol City and Hialeah Gardens Career Centers. However, by reducing the square footage and/or relocating the West Dade Career Center, the savings will enable SFW to negotiate and open new Career Centers in the Hialeah Gardens and Carol City areas. To ensure savings, the size of these Centers would be reduced compared to the existing locations.

The actions detailed would enable SFW to maintain its presence in the Carol City and Hialeah Gardens communities.

SFW staff recommends that staff be authorized to move forward with the Career Center actions detailed above. This issue was operational, and staff needed to move quickly. The guidance of the Assistant County Attorney was needed.

Mr. Beasley also informed the Board that the recently released Youth Services RFP was declared by the Youth Council a failed RFP. As a result the existing contracts will be extended for 3 months. Staff will need authorization from the Board to extend contracts with current provider until such a time as a new RFP was released, proposals received and recommendations prepared by staff for Board approval.

Mr. Carlos Manrique had concerns on the RFP process that was used. Mr. Beasley stated that any recommendations made by staff on the RFP process will require Board approval.

Mr. Obdulio Piedra called staff's attention to a typo on item 7D. The name of one of the organizations was incorrect. The correct name is the Cuban American National Council. Staff stated it will correct the typo.

The Board held a lengthy discussion on the RFP process

Mr. Manrique was joined by other Board members in expressing dissatisfaction with the fact that Board members appointed by the Mayor's office are not making an effort to be in attendance at the meetings. This is creating a lot of frustration for the members who do make an effort to attend. Mr. Manrique requested the Chair meet with the Mayor's office to bring this problem to their attention and to advise that members with excessive absences be removed from the board and replaced with others that are committed to serve.

Mr. Piedra stated that this was a good opportunity to re-structure the Board. Mr. Piedra feels 45 members is too large a number to manage. The Board discussed current vacancies. In addition, the Board requested a policy be drafted into the By-Laws to limit the number of absences allowed by any one member.

Mr. Beasley stated that staff keeps an attendance list and the Board's concerns will be taken to the Mayor's Office for their consideration.

Mr. Beasley informed the Board that there were TANF dollars that must be allocated before the end of the fiscal year, if this was not done the funds would be lost. Meetings will need to be re-scheduled very soon. After some discussion, it was agreed that the Finance Committee will be re-scheduled to Wednesday, June 25, 2008 at noon; the Full Board and an Executive Committee meeting will be held on Thursday, June 26, 2008 starting at 9:00am.

All items will be forwarded to the Board meeting to be held on June 26, 2008.

The meeting adjourned at 10:47 A.M.



2 D

South Florida Workforce Investment Board

September 18, 2008

Combined Minutes of the South Florida Workforce Investment Board/Executive Committee Meeting, June 26, 2008

Combined South Florida Workforce Investment Board/Executive Committee Meeting

June 26, 2008, at 9:00 A.M.

South Florida Workforce Investment Board Headquarters

7300 Corporate Center Drive, 5th Floor - Conference Room 3

SFWI Board Members in Attendance	SFWI Board Members Not in Attendance	Other Attendees
<ol style="list-style-type: none"> 1. Margolis, Edward-<i>Chairperson</i> 2. Barsell, Debra 3. Adrover, Bernardo 4. Bridges, Jeff 5. Brown, Clarence 6. Carpenter, Willie 7. Chi, Joe-Vice Chairperson 8. DuBois, Victoria 9. Fils-Aime, Daniel 10. Gaber, Cynthia 11. Giles, Regina M. 12. Inguanzo, Ramiro 13. Jennings, Donna, Dr. 14. Manning, Anne 15. Manrique, Carlos A. 16. Marinelli, Frederick H. 17. Perez, Andre M 18. Roth, Thomas 19. Socorro, Ivonne 20. Wiedman, Holly 	<ol style="list-style-type: none"> 21. Acosta, Jose 22. Blacher, Jeffrey 23. Castellanos, Ray 24. Corradino, Joseph M. 25. Datorre, Roberto 26. Diggs, Bill 27. Ferradaz, Gilda 28. Frost, Fred 29. Gibson, Charles A. 30. Harder, Jacklyn R. 31. Huston, Al 32. Jordan, Hon. Barbara 33. Moreno, Rolando 34. Piedra, Obdulio 35. Regueiro, Maria C. 36. Roberts, Alvin W. 37. Rodriguez, Pedro 38. Rosemond, David A. 39. Russo, Monica 40. Sapoznik, Rachel A. 41. Talbert, Gregg 42. Talbert, William 	<p>Agnew, Crystal – <i>Trinity Church</i></p> <p>Batista, Mercedes - <i>ARBOR</i></p> <p>Cepeda-Leonardo, Margarita - <i>UNIDAD</i></p> <p>Costas, Jorge - <i>Youth Co-Op, Inc.</i></p> <p>Desulne, Alex – <i>ADA</i></p> <p>Flores, E. – <i>Gulf Coast</i></p> <p>Gonzalez, Patricia – <i>Management Resources</i></p> <p>Lopez, Sonia - <i>CANC</i></p> <p>Milian, Delia - <i>City of Hialeah</i></p> <p>Morales, Maria – <i>ARBOR</i></p> <p>Oller, Virama – <i>Transition, Inc.</i></p> <p>Orta, Christina - <i>AMO</i></p> <p>Ramirez, Maggie – <i>City of Hialeah</i></p> <p>Rodriguez, Maria - <i>Youth Co-Op, Inc.</i></p> <p>Romero, Alfonso – <i>Gulf Coast</i></p> <p>Simpkins, Ted – <i>ARBOR</i></p> <p>Sookie, Jossette – <i>The Paxen Group, Inc.</i></p>
<p>Legal Counsel</p> <p>Tell, Peter - Assistant Miami-Dade County Attorney</p>	<p>SFW Staff</p> <p>Alonso, Gustavo</p> <p>Beasley, Rick</p> <p>Hernandez, Juan</p> <p>Infante, Adela</p> <p>Kistner, Ken</p> <p>Morgan, Myria</p> <p>Pierre, Linda</p> <p>Quinones, Dulce</p> <p>Smith, Marian</p>	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 9:00 A.M. Introductions of all members present took place. Mr. Margolis noted that a quorum had not been achieved, but additional members indicated they would be in attendance. While waiting to reach quorum, Mr. Margolis changed the order of the agenda. Items 3 and 4 would be presented first.

3. Chairman's Report

Mr. Margolis stated SFWIB faces an incredibly tough budget as will be reported by Jeff Bridges and Bernardo Adrover under Item 5. Mr. Margolis reported that at the last meeting of the Board, in-depth discussions took place in reference to keeping services to the communities of Carol City and Hialeah Gardens. Staff has worked out a solution in order to resolve the issue as will be reported under Item 6.

Mr. Margolis provided an update on SFWIB staff member, Anne Glancy who is recuperating well at home.

Mr. Margolis requested Items 5B, 5D & 5E be tabled.

4. Executive Director's Report

Rick Beasley, Executive Director, reported on the US Conference of Mayors 19th Congressional Forum that took place June 20 – 24, 2008 in Miami. Mr. Beasley stated he sits on the Board of the Workforce Development Council, which is part of the Conference. At the event, Mayor Manny Diaz was elected the new President of the US Conference of Mayors. Mr. Beasley thanked the members that had provided sponsorships for, and attended the event. The forum was very successful and with the participation of The Academy and Youth Co-Op, Inc., SFWIB was able to showcase the services provided at the career centers and the mobile unit.

Mr. Beasley introduced Maria Bencomo, SFWIB's Graphics Designer. Mr. Beasley praised Ms. Bencomo's excellent work product, she is the person that designed the State of the Workforce Report and is currently working on modifying SFW's website. An overhead presentation was provided with some of the upgrades thus far completed on the website which will include links to all our partners, programs and services. It is anticipated all upgrades will be completed in about a week.

Mr. Beasley reported on several Job Fairs SFW has been involved with and some upcoming ones which continue to keep our mobile units and staff very busy providing employment services even on weekends.

Mr. Beasley announced that an Item would need to be added under Item 6: Approval to Accept Additional Temporary Assistance for Needy Families (TANF) Funds, but a quorum was necessary for approval.

Mr. Margolis noted a quorum had not been achieved yet. Mr. Margolis asked Jeff Bridges, Chair of the Finance Committee to present the Finance Committee Report.

5. Finance Committee Report

Mr. Bridges thanked the members of the Finance Committee for their dedication throughout this difficult budget process. The Committee had met many times in order to complete the difficult task of making funding recommendations taking into consideration current and future budget cuts. It had been a very lengthy and difficult process. Mr. Bridges specifically acknowledged the work of Bernardo Adrover for his dedication and his assistance to Mr. Bridges at those times Mr. Bridges was not able to attend meetings. Mr. Bridges hoped a quorum would be achieved at this meeting since it was very important the recommended budget be approved on this day.

Mr. Bridges reported on some of the highlights for the period July 1, 2007 through April 30, 2008 under the following categories:

- Headquarter Costs
- Career Centers – Youth Services
- Career Centers – Veteran Staff
- Training & Support Services

The Board requested that whenever possible reports be presented with a larger font. Staff stated it would comply.

Mr. Bridges asked Mr. Beasley to present the proposed 2008-2009 budget recommendations.

C. Approval of the SFW Fiscal Year (FY) 2008-2009 Budget

Mr. Beasley explained the methodology staff had used to come up with the projected 2008-2009 budget taking into consideration funding cuts and the deficit. Mr. Adrover stated for the benefit of the members that were not aware, SFWIB was facing an estimated deficit of \$6.9 million dollars. Mr. Beasley added that this was due to the fact the federal government has been cutting funding resources for workforce services year after year. With less and less resources coming in, we must become pro-active and reduce wherever we can in order to continue providing services.

Frederick Marinelli asked if we had reached the State to request changes in the funding formula as had been discussed at previous meetings. Mr. Beasley stated that he had a preliminary conversation with Congressman Meek and a meeting will be scheduled to pursue this issue. In addition, Mr. Beasley has had a few conversations with Workforce Florida, Inc. staff in reference to our issues and allocations, so the State is aware of our needs.

Mr. Beasley also reported that SFWIB continues writing grants in an effort to find additional funding streams to offset the deficit.

Joe Chi suggested staff look into partnering with other agencies such as the County's Community and Economic Development Office; they might be able to utilize our infrastructure thus bringing additional funds into our system.

Mr. Marinelli noted that at this hour the Board still did not have a quorum in order to approve the important recommendations needed to continue services to our communities.

Mr. Margolis stated that although the necessary quorum to officially take action on pending recommendations had not been reached, nevertheless, staff has and will continue taking steps in order to continue operating our agency and providing services to the community. Mr. Margolis wanted the Board to hear some of the financial reports and plans for next year budgets so that the members present will be aware of actions staff will take until a quorum officially approves recommendations. As had been mentioned at previous meetings, staff will be extending contracts with current providers for 3 months until such a time as recommendations are approved.

Mr. Marinelli stated that in the past the By-Laws allowed for the Executive Committee to approve certain actions until they could be ratified by the full Board. Mr. Margolis responded that our current By-Laws did not allow for such actions. Mr. Marinelli voiced the need for the By-Laws to be amended/revised in order to allow certain procedures to be in place to handle these type situations. The issue of lack of quorum is becoming a huge problem that needs to be resolved either by amending the By-Laws and/or addressing the membership issue with the Mayor's office once and for all.

Mr. Adrover stated he shared Mr. Marinelli's concern and supported efforts to resolve the lack of a quorum at meetings. Action to resolve this issue needs to take place as soon as possible.

Mr. Beasley responded that the lack of a quorum was a problem for Board members and staff, where the same work is done and re-done, which was wasteful time and effort for everyone involved.

Mr. Margolis stated that the Mayor was the only one who had the power to change membership on the Board.

Board members asked if participation by teleconference is permitted.

Peter Tell, Assistant County Attorney informed the membership that the current By-Laws prohibit teleconferencing, same process that it is used at the State level to avoid problems with the Sunshine Law.

Mr. Beasley informed the members that he had spoken to the Mayors office in reference to the number of absences any one member may have before recommendations are made for the member to be removed and replaced. Additional meetings will be requested and he will report back to the Board on the outcome.

Mr. Beasley reported he had spoken to the State to inform them of the 3 month extension plan of action and the State has no problems with it.

Carlos Manrique had a question in reference to the headquarter budget, specifically the personnel budget increase at headquarters and an issue with the Quality Assurance Staff.

Mr. Margolis responded that are a number of factors that need to be taken into consideration. First due to the deficit, Mr. Beasley did not fill open positions last year. Since then, State auditors indicated that that SFWIB has a weakness under Quality Assurance. In order to comply with the State staff has to fill some positions.

Mr. Beasley further explained that headquarter staff were employees of Miami-Dade County. Regardless of deficit and funding cuts, by law and union agreements, staff that are eligible for yearly increases have to be given those increases. In addition, because we are a County entity, last year 3 open positions were bumped which ended up costing SFWIB \$143,000 that was not budgeted. Mr. Beasley has already advised the County that SFWIB does not receive funding from the County and cannot absorb these types of actions by the County.

Mr. Beasley further explained that the decision to fill the Quality Assurance positions with staff from Partner agencies, was a recommendation from the Partner agencies to the Workforce Systems Improvement Committee. This action represents \$217,000 in budget cost.

In addition, since the desire was to keep the same number of career centers and providers, SFW was responsible for completing oversight as required by law. If SFWIB does not comply with due diligence, the two entities that will be liable will be Miami-Dade County and Monroe County.

Mr. Manrique stated he still had a concern, since the 4 Quality Assurance employees are doing the work at the one stops, why do they need to be moved to headquarters, by doing so; these staffs' salaries would be taken away from the partner agencies. Mr. Manrique recommended that SFWIB wait until the County finalizes the reduction process before the 4 employees are moved to headquarters.

Mr. Beasley stated that he is managing the budget tightly so no one is laid off.

Mr. Beasley informed the Board of actions that staff will take and return to the Board for approval at a later date as follows:

6A: Approval of Career Center Location Actions

Mr. Beasley will consolidate space in center locations, leases need to be signed.

6C: Approval of an Allocation of Welfare Transition Non-Custodial Parent Funds

Mr. Beasley informed the Board these dollars need to be allocated to providers or they will need to be returned to the State.

6D: Approval of Additional Funds for City of Hialeah

Mr. Beasley reported that the City of Hialeah requested additional dollars in the amount of \$186,400; that amount was not available, but \$94,433 was available. This amount if not allocated would need to be returned to the State, thus staff will move forward and allocate the available funds to the City of Hialeah.

7B: Approval of Allocation of Temporary Assistance to Needy Families (TANF) Funds to Enhance Summer Youth Activities

Mr. Beasley informed the Board these dollars need to be allocated to providers or they will need to be returned to the State.

7C: Approval of Allocation of Temporary Assistance to Needy Families (TANF) Funds

Mr. Beasley informed the Board these dollars need to be allocated to providers or they will need to be returned to the State.

Mr. Marinelli requested this meeting be labeled a workshop instead of a meeting.

Mr. Manrique requested that all actions proposed by staff must be brought back to the Board for approval, and the current budget for 2007-2008 presented on this day cannot be changed. In addition, as of July 1, 2008 a new budget needs to take effect and because we do not have a balance budget that is not going to happen.

Ramiro Inguanzo asked if there was any assurances that Miami-Dade County laid off employees from other departments will not be bumped into our open positions.

Mr. Beasley stated there were no guarantees, but the County had been made aware of SFWIB's different status, since it did not receive funding from the County.

Since there was no Quorum, some of the following items were discussed, but not approved.

2. Approval of Minutes of the April 17, 2008, and the May 16, 2008 Meetings of the SFWIB

As there was no quorum, the minutes were not approved.

The meeting adjourned at 10:30 A.M.



3.

South Florida Workforce Investment Board

September 18, 2008

Chairman's Report

BACKGROUND

The Chair will provide a report.



4.

South Florida Workforce Investment Board

September 18, 2008

Executive Director's Report

BACKGROUND

The Executive Director will provide a report.



4.A

South Florida Workforce Investment Board

September 18, 2008

Report on Temporary Assistance for Needy Families (TANF) Actions

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency Meeting, a quorum was not achieved. The agenda for the meeting included a number of action items to allocate TANF funding. Since a quorum was not achieved, the Executive Director informed the members that were present the operational actions that will be implemented. Under administrative authority, the SFW Executive Director allocated TANF funds before June 30, 2008, or they could not be certified forward for the next fiscal year.

Fiscal Item	Program Activity	Funding Stream	Amount Allocated
Gulf Coast Community Care¹	Non-Custodial Program	TANF / Welfare Transition	\$47,057.00
City of Hialeah²	Career Center		\$94,433.00
		TANF / Welfare Transition	\$59,370.00
		Unemployment Compensation Funds	\$35,063.00
Take Stock in Children³	15 Scholarships	TANF / Welfare Transition	\$92,576.50
5,000 Role Models of Excellence³	22 Scholarships	TANF / Welfare Transition	\$92,576.50

¹ On June 13, 2008, the consensus of the Workforce System Improvement Committee members recommended the allocation and to forward to the full Board for approval.

² On June 13, 2008, the consensus of the Workforce System Improvement Committee members recommended the allocation and to forward to the full Board for approval.

³ On June, 13, 2008, the Youth Council recommended the approval of the item and to forward to the full Board for approval.



4.B

South Florida Workforce Investment Board

September 18, 2008

Report of Temporary Assistance for Needy Families (TANF) Summer Youth Enhancement Actions

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency Meeting, a quorum was not achieved. The agenda for the meeting included a number of action items to allocate TANF funding. Since a quorum was not achieved, the Executive Director informed the members that were present the operational actions that will be implemented. Under administrative authority, the SFW Executive Director allocated TANF funds before June 30, 2008, or they could not be certified forward for the next fiscal year.

At the May 13, 2008, Youth Council the consensus of the Workforce System Improvement Committee members recommended the allocation and to forward to the full Board for approval.

Attachment

PY 07-08 TANF SUMMER YOUTH SERVICES

PARTNER'S NAME	Proposed by Partners-CURRENT		
	Number of CURRENT Youth	Amount Requested	Cost per Participant
SUMMER ACTIVITIES IN-SCHOOL			
City of Hialeah	75	90,000	1,200
Cuban American National Council	32	25,634	801
Easter Seals	40	13,137	328
Jobs for Miami	350	312,643	893
UNIDAD	0	0	0
Youth Co-Op	0	0	0
IN-SCHOOL TOTALS	497	441,414	888
SUMMER ACTIVITIES OUT-of-SCHOOL			
Easter Seals	8	2,923	365
Greater Miami Service Corps	10	16,320	1,632
Youth Co-Op	0	0	0
OUT-OF-SCHOOL TOTALS	18	19,243	1,069
CRIME PREVENTION			
Trinity Peacemakers	40	30,000	750
Youth Co-Op	0	0	0
CRIME PREVENTION TOTALS	40	30,000	750
PROGRAM TOTALS	555	490,657	884

SFW RECOMMENDATIONS-CURRENT		
# OF YOUTH	FUNDING	Cost per Participant
75	69,075	921
32	25,632	801
40	13,137	328
175	156,275	893
0	0	0
0	0	0
322	264,119	820
8	2,923	365
10	9,210	921
0	0	0
18	12,133	674
40	30,000	750
0	0	0
40	30,000	750
380	306,252	806

Proposed by Partners-NEW		
Number of NEW Youth	Amount Requested	Cost per Participant
0	0	0
0	0	0
10	9,234	923
120	107,192	893
18	8,861	492
75	73,156	975
223	198,443	890
0	0	0
0	0	0
25	31,150	1,246
25	31,150	1,246
40	30,000	750
20	24,920	1,246
60	54,920	915
308	284,513	924

SFW RECOMMENDATIONS-NEW			PARTNER'S TOTAL REQUEST	SFW'S FUNDING RECOMMENDATIONS
# of YOUTH	FUNDING	Cost Per Participant		
0	0	0	90,000	69,075
0	0	0	25,634	25,632
10	9,210	921	22,371	22,347
0	0	0	419,835	156,275
18	8,856	492	8,861	8,856
75	69,075	921	73,156	69,075
103	87,141	846	639,857	351,260
0	0	0	0	2,923
0	0	0	16,320	9,210
25	23,025	921	31,150	23,025
25	23,025	921	47,470	35,158
40	30,000	750	60,000	60,000
20	18,420	921	24,920	18,420
60	48,420	807	84,920	78,420
188	158,586	844	772,247	464,838

MAXIMUM FOR WAGES \$921



4.C

South Florida Workforce Investment Board

September 18, 2008

Fiscal Item: 3 Month Allocation

Informational

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency Meeting, a quorum was not achieved. The agenda for the meeting included a number of two action items to declare the Workforce Services and Youth Services, Request For Proposals (RFP) failed procurements, as well as, to authorize staff to renew the current contracts for three months.

Since a quorum was not achieved, the Executive Director informed the members that were present the operational actions that will be implemented. Under administrative authority, the SFW Executive Director renewed the current contracts for Workforce and Youth Services for three months.

The attached chart sets forth the Career Center allocations for the next 3 months of business (July 1, 2008 – September 30, 2008).

Attachments

Adult Allocation

ALLOCATION							
WIA Adult	WIA DW	TANF	FSET (Jul to Sept)	FSET (Oct to Jun)	UC	REA	Total

08/09 BUDGET

Available Funding	\$ 1,821,880	\$ 890,045	\$ 12,475,395	\$ 820,194	\$ 1,369,672	\$ 275,303	\$ 306,469	\$ 17,958,959
Less: Monroe Cnty 6.7%	\$ 122,066	\$ 59,633	\$ 835,851	\$ -	\$ -	\$ 18,445	\$ 20,533	\$ 1,056,529
Less: Set Asides 6.2%	\$ 105,695	\$ 51,635	\$ 723,752	\$ -	\$ 85,167	\$ 15,972	\$ 17,780	\$ 1,000,000
Balance to Allocate	\$ 1,594,119	\$ 778,777	\$ 10,915,792	\$ 820,194	\$ 1,284,506	\$ 240,886	\$ 268,156	\$ 15,902,430

3-Month Alloc. w/o M. Downtown									
Carol City	\$ 28,791	\$ 12,311	\$ 242,946	114,946	\$ -	\$ 5,311	\$ 6,210	\$ 410,516	
Culmer/ransition, Inc	\$ 65,623	\$ -	\$ 37,727	41,119	\$ -	\$ -	\$ -	\$ 144,469	
Hialeah, City of	\$ 29,006	\$ 32,542	\$ 167,895	38,211	\$ -	\$ 5,651	\$ 5,939	\$ 279,243	
Hialeah Garden	\$ 20,748	\$ 12,911	\$ 213,888	54,098	\$ -	\$ 5,307	\$ 5,663	\$ 312,615	
Homestead	\$ 15,084	\$ 6,373	\$ 179,593	52,748	\$ -	\$ 5,231	\$ 5,517	\$ 264,545	
Little Havana	\$ 40,624	\$ 27,039	\$ 304,941	75,696	\$ -	\$ 7,109	\$ 7,924	\$ 463,333	
Miami Beach	\$ 23,526	\$ 23,797	\$ 177,670	26,582	\$ -	\$ 5,591	\$ 5,240	\$ 262,406	
Miami Downtown	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	
North Miami Beach	\$ 52,603	\$ 8,674	\$ 317,550	45,480	\$ -	\$ 5,591	\$ 7,864	\$ 437,762	
Northside	\$ 67,361	\$ 12,709	\$ 510,383	239,236	\$ -	\$ 9,186	\$ 8,762	\$ 847,638	
Perrine	\$ 29,762	\$ 16,192	\$ 321,142	79,330	\$ -	\$ 5,622	\$ 6,662	\$ 458,711	
West Dade	\$ 25,402	\$ 42,145	\$ 255,214	52,748	\$ -	\$ 5,622	\$ 7,258	\$ 388,389	
	\$ 398,530	\$ 194,694	\$ 2,728,948	\$ 820,194	\$ -	\$ 60,222	\$ 67,039	\$ 4,269,626	
Monroe County		30,516	14,908	208,963	-	-	4,611	5,133	\$ 264,132

Youth Allocation

08-09 Budget (12 months)		
WIA Youth	TANF	Total

08-09 Budget (3 months)		
WIA Youth	TANF	Total

Available Funds			4,294,825	2,000,000	6,294,825
	Less Monroe Cnty	6.7%	-	\$ 421,753	\$ 421,753
	Less Set Asides	6.8%	292,510	107,490	\$ 400,000
Balance to Allocate			4,002,315	1,470,756	5,473,071

	1,073,706	500,000	1,573,706
-	105,438		105,438
73,127	26,873		100,000
1,000,579	367,689		1,368,268

Out of School			1,933,831	800,874	2,734,705
	-JFM Downtown/Northside		125,415	47,732	173,147
	-City of Hialeah		136,211	58,160	194,371
	-Youth Co-Op, Inc. - Homestead		582,895	301,167	884,063
	-Cuban American National Council, Inc.		27,026	12,080	39,106
	-Jobs for Miami - Northside		394,776	156,980	551,756
	-Youth Co-Op, Inc. - Little Havana		550,877	184,009	734,886
	-Greater Miami Service Corp		116,631	40,746	157,377

	483,458	200,218	683,676
	31,354	11,933	43,287
	34,053	14,540	48,593
	145,724	75,292	221,016
	6,756	3,020	9,776
	98,694	39,245	137,939
	137,719	46,002	183,721
	29,158	10,187	39,344

In School			1,371,603	452,465	1,824,068
	-Easter Seals South Florida, Inc.		193,716	57,029	250,745
	-City of Hialeah		77,771	22,895	100,666
	-Cuban American National Council, Inc.		164,880	52,718	217,599
	-Unidad of Miami Beach, Inc.		183,673	70,051	253,723
	-Jobs for Miami		375,008	138,917	513,924
	-Youth Co-Op, Inc.		376,556	110,855	487,410

	342,901	113,116	456,017
	48,429	14,257	62,686
	19,443	5,724	25,167
	41,220	13,180	54,400
	45,918	17,513	63,431
	93,752	34,729	128,481
	94,139	27,714	121,853

Special Programs			423,608	135,947	559,555
	-Transition Inc. -- Youth Offenders		342,327	106,341	448,668
	-Easter Seals South Florida, Inc - Disabled		81,281	29,606	110,887

	105,902	33,987	139,889
	85,582	26,585	112,167
	20,320	7,402	27,722

Crime Prevention Programs			273,273	81,470	354,744
	-Trinity Church, Inc.		67,525	20,349	87,875
	-Transition Inc.		69,205	20,374	89,578
	-Youth Co-Op, Inc.		67,339	20,374	87,712
	-Miami-Dade County Public Schools		69,205	20,374	89,578

	68,318	20,368	88,686
	16,881	5,087	21,969
	17,301	5,093	22,395
	16,835	5,093	21,928
	17,301	5,093	22,395

Subtotal - Miami Dade County			4,002,315	1,470,756	5,473,071
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	1,000,579	367,689	1,368,268
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Monroe County			-	421,753	421,753
	-Out of School		-	168,701	168,701
	-In School		-	253,052	253,052

	-	105,438	105,438
	-	42,175	42,175
	-	63,263	63,263

Totals Allocation			4,002,315	1,892,510	5,894,825
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	1,000,579	473,127	1,473,706
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5.A

South Florida Workforce Investment Board

September 18, 2008

Approval to Create a Re-Entry Council

RECOMMENDATION

The SFWIB Executive Committee recommends the creation of a Miami-Dade County Re-Entry Council as a committee of the South Florida Workforce Investment Board.

BACKGROUND

On January 28, 2008, the Miami-Dade County Blue Ribbon Advisory Committee released a final report which provided recommendations regarding the matters set forth below. This committee recommended that a Miami-Dade County Re-Entry Council be created under the aegis of the South Florida Workforce Investment Board.

The Miami-Dade County Blue Ribbon Advisory Committee held several meetings over the course of one year to discuss a 1.8 million dollar Edward Byrne grant to initiate a pilot Miami-Dade County Prisoner Re-entry Program at the following Miami-Dade County correctional facilities: Metro West Detention Center and Turner Guilford Knight Correctional Center. In addition, this committee explored the following issues facing Miami-Dade County's correctional facilities and its prison population:

- Re-Entry Implications for Government and Service Systems
- Re-Entry Implications for Criminal Justice
- Re-Entry Implications for Correctional Operations
- Re-Entry Implications for Service Providers
- Re-Entry Implications for Facilities Design
- Re-Entry from State or Federal Prisons.

To ensure the development and implementation of the Miami-Dade County Re-Entry Council the SFWIB Executive Committee engaged in further discussion of the relevant issues.

Based upon the Blue Ribbon Advisory Committee report, SFWIB's Executive Committee recommends the creation of a Miami-Dade County Re-Entry Council as a committee of the SFWIB. This Council shall serve as a Miami-Dade County- wide leadership group to work collaboratively on: improving the success and safety of ex-offenders transitioning back into society after the prisoners have completed their sentences.

The mission and objective of the Miami-Dade County Re-Entry Council is to create a common vision for the transitioning and re-entry of offenders upon their release, including:

- Reviewing existing policies and practices, with specific recommendations for improvement, including but not limited to, institutional case planning, institutional transition planning and preparation, information sharing, the continuum of services following release, housing and employment with specific recommendations for improvement;
- Coordinating prisoner re-entry initiatives across the workforce region;
- Removing barriers that impede successful transition and reintegration; and
- Recommending changes in funding to support the reformed transition process.

The Miami-Dade County Re-Entry Council shall consist of members who may include some of the following:

- Representative of the Miami-Dade County Board of County Commissioners,
- Representative of the Miami-Dade County Department of Corrections,
- Representative of the Miami-Dade County Department of Human Services,
- Representative of the Miami-Dade County Housing Agency,
- Representative of the South Florida Workforce Investment Board,
- Representative of the Miami-Dade County State Attorney's Office,
- Representative of the Miami-Dade County Public Defender's Office,
- Representative of the Miami-Dade College,
- Representative of the Miami-Dade Public Schools,
- Representative/Advocate for the Victims Community,
- Representative from the Federal Re-Entry Taskforce,
- Representative from faith-based organization(s),
- Representative for the State Probation Office,
- Representative from labor unions,
- Ex-offender representative,
- Representative from a social service provider focused on offender transition; and
- Representative of the Miami-Dade Juvenile Justice Board.



5.B

South Florida Workforce Investment Board

September 18, 2008

Career and Technical Initiative

Discussion

Based on the State of the Workforce Report, SFW in partnership with the Beacon Council, South Florida Unions and South Florida's Training partners should develop a number of publications and initiatives that will assist the communities of the South Florida Workforce Region enhance their education transformation around the Career and Technical Education (CTE) needs of their employers. A number of communities are leading the way with new models that reflect what the business community expects—all students should be prepared to enter postsecondary education or the workforce.

CTE Project & Initiatives Projects Include:

- Hosting a CTE Expo for South Florida Workforce Region
- Developing CTE publications for the business community and youth
- Connecting the business community to the National Advisory Committees for the 16 career clusters
- Developing a CTE training program for Dislocated Workers and Youth

BACKGROUND

Career and technical education (CTE) is experiencing a much-needed redesign and resurgence. Entry-level jobs and apprenticeships require more math, science, communications, and problem-solving skills than ever before. But, while the jobs have changed, the public education portion of the training has not. Ninety percent of the fastest growing jobs and over 60% of all new jobs will require some postsecondary education or training, but not necessarily a bachelor's degree. A new system with more integration of CTE and general education courses will be necessary to adequately prepare students for the challenges of their postsecondary training programs.

Traditional CTE programs, such as carpentry, which emphasized employment in a specific trade, are evolving into programs that now educate students for a range of careers in the broader construction industry. New CTE programs, such as computer networking and pre-engineering, are being created to educate and prepare students for careers involving sophisticated scientific and technological skills and knowledge. Today, more than half the students who choose to concentrate in CTE also take a college preparatory curriculum.

Despite CTE's past reputation as a less-demanding track, research proves that career technical education engages and motivates students by offering them real-world learning opportunities, leading to lower dropout rates and greater earnings for high school graduates. When CTE courses also incorporate more academic rigor, research shows that student achievement significantly increases. These findings suggest that CTE should be an important aspect of a state's broader high school redesign strategy.



5.C

South Florida Workforce Investment Board

September 18, 2008

Digital Skills Working Group

Informational

Implement a Digital Skills Working Group for the South Florida Workforce Investment Board.

BACKGROUND

The U.S. and Florida economic growth and competitiveness depend on the effective application of digital technologies in all sectors of the economy. Business, now more than ever, has an urgent need to develop a comprehensive agenda for digital skills development. All workers must be prepared with the necessary skills - particularly digital skills, to compete in the 21st century.

The Digital Skills Working Group for the South Florida Workforce Investment Board will be comprised of a core group of corporations committed to building a broad coalition to support this work.

OBJECTIVE: To convey the range of digital skill levels required for today's workforce.

The Working Group will:

- Develop clear definitions of "digital skills" and the SFW Workforce Region populations who lack them;
- Create messages and mechanisms for promotion on the urgency of this need; and
- Build an action agenda of recommendations for business, education and training organizations, and government.

A range of digital skill levels is required to develop and apply these technologies throughout the economy (see table of skill levels below).

Digital Skill Level	Proficiency	Description	Target Segment
Basic	Digital Literacy	Computer & Internet familiarity	All Citizens
Digital Skills for "Non-Digital" Jobs	Digital Fluency	Sophisticated application of ICT tools in job performance	Most Managers, Entrepreneurs, Professionals, IT Technicians
Digital Skills for "Digital" Specialties	Digital Mastery	Computer Scientists & Highly-Skilled STEM Professionals	IT Researchers, Advanced Programmers, Product Designers

The Business Case for Heightened Attention to Digital Skills

- A growing proportion of Florida and U.S. jobs require at least a basic level of digital literacy, with many of the best jobs demanding increasing levels of digital fluency.
 - Despite strong evidence of downward trends in the overall skill levels and competitiveness of the Florida workforce, there is no visible urgency, active debate, analysis of best practices, or integrated policy/legislative proposals to change this situation for the existing workforce.
 - Other key countries have national "frameworks" and "roadmaps" for education and training, and strong national policies to support workforce training for the jobs of the future.

- Improvements in the workforce will only come if we can generate commitment and resources outside of current programs and exploit the opportunities for on-line and distance learning.
 - The overseers of training—government, educational institutions, and career and technical schools—may recognize the problems, but are often impeded by concerns about jurisdiction and funding to achieve significant improvements.
 - Federal and state workforce development programs together represent more than \$3 billion annually, yet are often ineffective, inaccessible and designed for an industrial economy, not a knowledge-intensive society.
 - In addition to federally-funded workforce training, many state governments, non-governmental organizations (NGOs) and corporations have programs underway to address parts of the challenge, which is why there is a significant opportunity to consolidate experience, skills definitions, certifications, curriculum, and facilities to achieve larger scale and improved performance.



5.D

South Florida Workforce Investment Board

September 18, 2008

SFWIB Retreat - Discussion

Discussion

The last SFWIB Board Retreat was held September 28 – 30, 2007 at which the SFW Strategic Plan was developed. The Executive Committee has requested for SFWIB staff to research availability to hold the board retreat in the month of October.



6.A

South Florida Workforce Investment Board

September 18, 2008

July 2008 Financial Report

BACKGROUND

The un-audited finance report for the months ending July 31, 2008, will be reviewed.

Attachments



6.B

South Florida Workforce Investment Board

September 18, 2008

Approval of the SFWIB Fiscal Year (FY) 2008-2009 Budget

RECOMMENDATION

The Finance Committee recommends the approval for the SFWIB FY 2008-2009 Budget.

BACKGROUND

At the August 14, 2008, SFWIB Finance Committee reviewed the FY 2008-2009 budget and the funding revenue projections. In addition, the committee reviewed the projected expenditures for headquarters, training, facility cost and contract services (i.e., Youth, Workforce, etc.). There was discussion regarding the projected carry forward revenue for the upcoming year. SFWIB staff is projected roughly \$7 million dollars in carry forward revenue.

Mr. Bernardo Adrover moved approval of the SFWIB 2008-2009 Budget. The motion was seconded by Mr. Willie Carpenter and carried unanimously. The Finance Committee recommends the approval for the FY 2008-2009 budget.

Attachment



6.C

South Florida Workforce Investment Board

September 18, 2008

Approval to Renew Professional Services Agreement with Sharpton, Brunson & Company, P.A. to Provide External Independent Auditing Services

RECOMMENDATION

The Finance Committee recommends the approval to renew the Professional Services Agreement for the period July 1, 2008 to June 30, 2009, with Sharpton, Brunson & Company, P.A. to provide External Independent Auditing Services for an amount not to exceed \$130,000.

BACKGROUND

Sharpton, Brunson & Company, P.A. was competitively selected to provide independent external auditing services for the South Florida Workforce Investment Board and the Professional Agreement with Sharpton, Brunson & Company, P.A. contained renewal language.

Sharpton, Brunson & Company, P.A. has performed exceptionally well, completing the external audit by the deadline and allowing SFWIB to meet its regulatory and contractual requirements.

SFWIB staff recommends the approval to renew the Professional Services Agreement for the period July 1, 2008 to June 30, 2009, with Sharpton, Brunson & Company, P.A. to provide External Independent Auditing Services for an amount not to exceed \$130,000.

Approval of this action would allow Sharpton, Brunson & Company, P.A. to begin the audit process immediately after the end of the current fiscal year. Mr. Willie Carpenter moved approval to Renew Professional Services Agreement with Sharpton, Brunson & Company, P.A. The motion was seconded by Mr. Charles Gibson and carried unanimously.



6.D

South Florida Workforce Investment Board

September 18, 2008

Approval of a Pilot Cash Advance Initiative

RECOMMENDATION

SFWIB staff recommends the approval to develop and implement a Pilot Cash Advance program.

BACKGROUND

At the May 7, 2008, Finance Committee meeting, the members discussed the possibility of SFWIB developing a Pilot Cash Advance Initiative that would assist local small Community-Based and Faith-Based Organizations to participate in SFWIB future initiatives.

SFWIB staff has researched the Miami-Dade County policy and staff is recommending that a Pilot Cash Advance program be developed and include, as a minimum, the following:

1. The Pilot will be limited to four agencies,
2. Contracts will not exceed \$100,000.00 per project,
3. The agencies must be a non-profit, in business for at least two (2) years, has not had a contract with SFWIB within the last two (2) years and must be able to meet the SFWIB Due Diligence Requirements,
4. The Cash advance will be 2/12th of the contract amount (first and last months of the contract),
5. Expenses must be fully supported and documented; i.e. cancelled checks, etc., and
6. Reimbursements will be on a monthly basis, and cash advanced funds will be repaid as a percentage of the reimbursement invoice.

SFWIB staff recommends the approval to develop and implement a Pilot Cash Advance program.



7.A

South Florida Workforce Investment Board

September 18, 2008

Approval of Consolidation Action for Quality Assurance Staff

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval to consolidate four Quality Assurance (QA) staff currently assigned to the Career Centers/Service Providers with the current SFWIB Program staff.

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The, Executive Director informed members that were present that operational actions would be implemented, since a quorum was not achieved.

The Workforce Systems Improvement (WSI) Committee has held discussions on the Region's Service Delivery which have focused on how to provide services where not currently provided, funding levels and the impact funding has on the Career Centers and the services that can be provided.

The Service Partners and SFWIB staff having been working in partnership to develop recommendations for the Region's service delivery system. Two teams had been created, each team composed of Service Partners and SFWIB staff. The first team was charged with determining the number of service delivery centers, and the second team was charged with reviewing the service delivery process.

At the April 24, 2008, Workforce Systems Improvement (WSI) Committee meeting, two options to improve Quality Assurance (QA) were presented for the Committee's review and action. The two options were:

- Option 1: consolidating four QA staff currently assigned to the Career Centers/Service Providers with the current SFWIB Program staff. This option results in a cost savings ranging from \$208, 308 to \$313,908 for PY'08/098.
- Option 2: implements a peer-to-peer QA process at no cost savings

The Workforce Systems Improvement (WSI) Committee discussed this item. The Committee recommends that Option 1, consolidating four Quality Assurance (QA) staff currently assigned to the Career Centers/Service Providers with the current SFWIB Program staff be forwarded to the full Board for approval.

Attachment

Career Center Process Improvement Recommendations for Quality Assurance

Pursuant to the Workforce Systems Committee's request in March 2008, a Career Center Process Improvement Working Group ("Group") comprised of South Florida Workforce Investment Board (SFWIB) staff and current service providers' staff was convened to study and provide recommendations to improve the Career Center service delivery system and identify cost savings for Program Years 08/09 and 09/10. The Group was charged to: a) provide recommendations for Career Center staff on how to continue to provide adequate delivery of services to our primary and secondary customers and b) to do so without radically impacting the current staffing levels of existing career centers.

The Group met over a five week period to review and discuss the current career center service delivery system and to consider a variety of models proposed. Summarized below are the Quality Assurance options that could potentially improve the Career Center service delivery system and realize a potential cost savings.

As detailed below, the desired cost savings would only be realized in one of the two options recommended by the Career Center Process Working Group. The cost savings analysis is also attached (**Attachment A**).

Quality Assurance - Option One

The first option contemplates the savings to be realized by consolidating four (4) Quality Assurance staff currently assigned to the Career Centers/Service Providers with the current SFW Programs staff. As a result, this would enhance the Quality Assurance process at no additional administrative cost. In addition, this will allow additional file and system reviews, as well as providing more technical assistance/training. Furthermore, this staff will have the flexibility to provide Quality Assurance not only at the Career Centers but across all South Florida Workforce programs. This option results in a cost savings ranging from \$208,308 to \$313,908 for PY08/09.

Quality Assurance - Option Two

The second option considered by the working group contemplates implementing a peer to peer Quality Assurance process at no cost savings. This simply means modifying the Quality Assurance process to have the current staff from one Career Center/Service Partner provide Quality Assurance to another Career Center/Service Provider. Therefore, there is no cost savings. A process will have to be worked on in order to minimize any disruption in synergy.

Conclusion

In conclusion, the group made considerable progress in articulating strategies that would allow the Region to improve the Quality Assurance Process for the Region. The working group recognizes that it is extremely important that we become more proactive, have subject matter experts as points of contact, and to improve the process by providing more training, feedback, and technical assistance. Undoubtedly, we face many constraints and challenges, therefore it will be the responsibility of all of us to stay the course and provide support to this important process as it now enters its crucial, implementation phase. We look forward to keeping you apprised of our progress in the future.

Option 2 Provider/Career Center Peer to Peer Quality Assurance

JOB TITLE	Salary	Fringe Benefits	Adm Cost	Total Cost
Career Advisor/Quality assurance	\$ 13,734.87	\$ 4,396.16	\$ 1,813.10	\$ 19,944.13
Job Specialist/Quality Assurance	\$ 37,003.20	\$ 11,842.02	\$ 4,884.52	\$ 53,729.75
Quality Assurance/Trainer	\$ 64,986.02	\$ 20,796.53	\$ 8,578.25	\$ 94,360.80
Quality Assurance Manager	\$ 69,550.00	\$ 22,257.00	\$ 9,180.70	\$ 100,987.70
Supervisor, QA & CQI	\$ 45,000.00	\$ 14,401.00	\$ 5,940.10	\$ 65,341.10
Supervisor, QA & CQI	\$ 45,362.00	\$ 14,516.84	\$ 5,987.88	\$ 65,866.72
Supervisor & QA	\$ 49,640.00	\$ 15,885.80	\$ 6,552.58	\$ 72,078.38
	\$ 325,276.09	\$ 104,095.35	\$ 42,937.14	\$ 472,308.58

Option 1 SFW Quality Assurance

	Minimum	Maximum
Salary Range	\$ 30,000.00	\$ 50,000.00
Salary plus Fringe Benefits	\$ 39,600.00	\$ 66,000.00
Salary plus Fringe Benefits for 4 QA Staff	\$ 158,400.00	\$ 264,000.00
Cost Savings	\$ 313,908.58	\$ 208,308.58



7.B

South Florida Workforce Investment Board

September 18, 2008

**Approval of Workforce Services RFP Dated
May 20, 2008, Actions**

RECOMMENDATION

The consensus of the Workforce Systems Improvement (WSI) Committee members present recommends the approval to declare the Workforce Services Request for Proposal a failed procurement, to give staff the authority to extend current contracts three months and to authorize staff to draft and release a new Workforce Services Request for Proposals.

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The, Executive Director informed members that were present that operational actions would be implemented, since a quorum was not achieved.

On May 20, 2008, a Request for Proposals (RFP) for Workforce Services for the period July 1, 2008 through June 30, 2009, was released to the community. A total of nine (9) agencies responded to the Workforce Services RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on June 11, 2008. The reviewers provided their scoring per respondent. A total of four (4) agencies were disqualified from consideration for failing to meet due diligence requirements. Table 1 displays the results of the public review session.

Historically, 80 points was the minimum score for consideration for funding. Based on the results of the proposal review session, SFWIB staff recommends that the Workforce Services RFP be declared a failed procurement.

At the June 13, 2008, Workforce Systems Improvement Committee meeting there was no quorum for this item; however, the consensus of the members' present recommend the approval to declare the Workforce Services Request for Proposal a failed procurement, give staff the authority to extend current contracts three months, to authorize staff to draft and release a new Workforce Services Request for Proposals, and to forward to the full Board for approval.

Attachment



7.C

South Florida Workforce Investment Board

September 18, 2008

**Approval of the Renewal of Current Refugee Services
Contractors and Funding Allocations for PY 2008-
2009**

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval for the renewal of current Refugee Employment and Training (RET) contractors and the funding allocations for Program Year 2008-2009, as set forth below.

BACKGROUND

In 2006, the SFWIB approved the awarding of the current RET contracts. The RET contracts allow for renewal of these contracts based on availability of funds. Listed below are the current contractors for renewal.

The Workforce Systems Improvement (WSI) Committee discussed this item at its September 15, 2008, meeting. The WSI Committee recommends the approval for the renewal of current Refugee Employment and Training (RET) contractors and the funding allocations for Program Year 2008-2009, as set forth above.

Note: Renewal of Jobs for Miami (JFM) is contingent upon satisfactory compliance with fiscal monitoring report.

Service Providers	Total Allocations
AMO	\$ 1,262,318.50
ARBOR	\$ 467,399.02
CANC	\$ 870,691.15
Community Coalition	\$ 357,742.05
Hialeah, City of	\$ 335,954.65
Jobs For Miami	\$ 1,743,681.71
JFM2	\$ 167,233.20
Lutheran Ministries	\$ 1,537,599.36
Miami Beach Latin Chamber	\$ 189,657.50
Miami Dade Human Ser	\$ 1,092,889.25
Unidad of Miami Beach	\$ 154,820.25
Youth Co-Op	\$ 2,394,195.36
Total	\$ 10,574,182.00



7.D

South Florida Workforce Investment Board

September 18, 2008

Approval of an Allocation of Florida Rebuilds Funds

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval of an allocation of \$43,200 into the Northside Career Center, Florida reBuilds Training Project, as set forth below.

BACKGROUND

The Agency for Workforce Innovation notified SFWIB that the Florida reBuilds project was extended until September 30, 2008. Currently, SFWIB has a total of \$37,000 of available funds, which needs to be allocated by the end of the month. SFWIB staff recommends using the available funds to aid the Northside Career Center, in their Florida reBuilds On-the-Job (OJT) Project which is in partnership with Youth Co-Op, Palmetto Homes, Inc. and Miami-Dade Affordable Housing Foundation, Inc. Thus far, a total of twenty (20) participants have been served and placed in a job with an average wage of \$15.00 per hour.

Florida reBuilds OJT Project Youth Co-Op Northside SAMS

- Florida rebuilds \$37,000
- WIA Adult \$6,200
- Total \$43,200

The Workforce Systems Improvement (WSI) Committee discussed this item at its September 15, 2008, meeting. The WSI Committee recommends the approval of an allocation of \$43,200 into the Northside Career Center, Florida reBuilds Training Project as set forth above.



7.E

South Florida Workforce Investment Board

September 18, 2008

**Approval to Accept and Allocate Food Stamp
Employment and Training (FSET) Funds**

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval to authorize staff to accept and allocate Food Stamp Employment and Training (FSET) funding to Career Centers, as set forth below.

BACKGROUND

The Food Stamp Employment and Training Program (FSET) emphasize work, self-sufficiency and personal responsibility. The program strives to meet the needs of participants in gaining skills, training, work, and experience that will increase the programs participants' ability to obtain total self-sufficiency.

The Workforce Florida Inc. has authorized the allocation of FSET funds to the 24 workforce regions. The FSET funding period is from October 1, 2008- June 30, 2009. At this time, SFWIB staff has not received the Notice of Funding Availability (NFA); however, the NFA is expected to be released in the next couple of weeks. SFWIB staff is recommending the authorization to allocate the funding to Career Centers based on the attached chart minus facility and headquarter cost.

The Workforce Systems Improvement (WSI) Committee discussed this item at its September 15, 2008, meeting. The WSI Committee recommends the approval to authorize staff to accept and allocate Food Stamp Employment and Training (FSET) funding to Career Centers, as set forth above.

CAREER CENTER	OPEN CASES	Caseload %
Perrine	907	9.9%
North Miami Beach	635	6.9%
Northside	2,548	27.7%
West Dade	607	6.6%
Hialeah Downtown	390	4.2%
Homestead	694	7.5%
Miami Beach	342	3.7%
Hialeah Gardens	492	5.3%
Carol City	1,129	12.3%
Little Havana	930	10.1%
Transition Inc.	531	5.8%
Regional Total	9,205	100.0%



7.F

South Florida Workforce Investment Board

September 18, 2008

Approval to Accept and Approve the Food Stamp Employment and Training (FSET) Allocation

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval to accept and to approve the Food Stamp Employment and Training (FSET) Allocations, as set below.

BACKGROUND

The Agency for Workforce Innovation (AWI) has allocated an additional \$ 175,000 of FSET funding for the purchase of equipment for the FSET program. The Notice of Funding Availability (NFA) for these funds will expire on September 30, 2008. SFWIB will utilize the funds for the following improvements:

- The expansion of employment and training opportunity resources for FSET participants through the SFWIB Access Points.
- The purchase of 110 computers and 15 laser printers - \$129,963
- The purchase of Crystal Reports Server Software - \$7,535
- The purchase of “Work Number”. The Work Number is a service of TALX, which will help verify employment verifications on FSET customers. - \$37,500

The Workforce Systems Improvement (WSI) Committee discussed this item at its September 15, 2008, meeting. The WSI Committee recommends the approval to accept and to approve the Food Stamp Employment and Training (FSET) Allocations, as set forth above.



7.G

South Florida Workforce Investment Board

September 18, 2008

Approval of Workforce Services RFP WS2008-09-2 Actions

RECOMMENDATION

The Workforce Systems Improvement (WSI) Committee recommends the approval to authorize SFWIB staff to negotiate for the Workforce Services based on the Workforce Services RFP WS2008-09-2 with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

BACKGROUND

On August 13, 2008, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations capable of providing workforce services and youth services within Region 23. A total of ten (10) agencies responded to the Workforce Services RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was held on September 12, 2008. The reviewers provided their scores per respondent. Table 1 displays the results of the public review session.

SFWIB staff recommends authorizing staff to negotiate for the Workforce Services RFP with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

The Workforce Systems Improvement (WSI) Committee discussed this item at its September 15, 2008, meeting. The Workforce Systems Improvement (WSI) Committee recommends the approval to authorize SFWIB staff to negotiate for the Workforce Services based on the based on the Workforce Services RFP WS2008-09-2 with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

Following the meeting of the Board, the organizations that are not awarded a contract will be advised of their appeal rights.

Attachments

Requesting Organization	Workforce Services		
	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance + Budget & Cost Allocation Plan)	Workforce Services Locations Awarded	Comments
Youth Co-Op, Inc.	86.513	Little Havana Career Center	
	85.213	Key Largo Career Center	
	85.213	Key West Career Centers	
	84.213	Perrine Career Center	
	84.213	Homestead, Perrine and	
	84.213	West Dade Career Centers	
	84.213	Homestead Career Center	
	83.213	Northside Career Center	
City of Hialeah	83.933	Hialeah Downtown	
Arbor E&T, LLC	77.580	Carol City Career Center	
	77.580	Hialeah Gardens Career Center	
	76.588	North Miami Beach Career Center	
Transition Inc.	75.088	REG Courthouse	
	74.488	Overtown/Culmer Neighborhood Center	
UNIDAD of Miami Beach, Inc	73.650	Miami Beach Career Center	
Organizations Not Awarded Workforce Services			
SER-Jobs for Progress, Inc	87.775	North Miami Beach Career Center	Proposal disqualified. The Respondent did not meet Due Diligence.
Arbor E&T, LLC	76.588	Homestead Career Center	
	76.588	Little Havana Career Center	
	76.588	Northside Career Center	
Better Family Life - Miami LLC	75.150	Carol City Career Center	
	75.150	Northside Career Center	
Adults Mankind Organization, Inc.	72.038	Hialeah Gardens Career Center	
	72.038	Homestead Career Center	
	70.038	West Dade Career Center	
Haitian Neighborhood Center Sant La	45.700	5000 Biscayne Blvd, Ste 100 Miami Fl 33137	
Career T.E.A.M. Inc.	36.500	Homestead Career Center	Proposal disqualified. The Respondent did not meet Due Diligence.

Workforce Services

Requesting Organization	Workforce Services Carol City Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Arbor E&T LLC	4.525	53.313	1.000	9.500	9.250	77.588	
Better Family Life - Miami LLC	4.275	47.875	9.000	5.500	8.500	75.150	

Workforce Services

Requesting Organization	Workforce Services North Miami Beach Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Arbor E&T	4.525	53.313	0.000	9.500	9.250	76.588	
SER-Jobs for Progress, Inc.	4.275	54.500	10.000	9.500	8.500	87.775	Proposal disqualified. The Respondent did not meet Due Diligence.

Workforce Services

Requesting Organization	Workforce Services Hialeah Gardens Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Arbor E&T LLC	4.525	53.313	1.000	9.500	9.250	77.588	
Adults Mankind Organization, Inc.	4.125	43.313	7.000	8.600	9.000	72.038	

Workforce Services

Requesting Organization	Workforce Services Hialeah Downtown Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
City of Hialeah	4.525	52.313	9.000	9.100	9.000	83.933	

Workforce Services

Requesting Organization	Workforce Services Northside Location							
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)		Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan)	Comments
		Average Score Across Raters						
Arbor E&T LLC	4.525	53.313	0.000		9.500	9.250	76.588	
Better Family Life - Miami LLC	4.275	47.875	9.000		5.500	8.500	75.150	
Youth Co-Op, Inc.	4.800	53.813	6.000		8.600	10.000	83.213	

Workforce Services

Requesting Organization	Workforce Services Miami Beach Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
UNIDAD of Miami Beach	4.050	42.500	10.000	8.600	8.500	73.650	

Workforce Services

Requesting Organization	Workforce Services West Dade Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Adults Mankind Organization, Inc.	4.125	43.313	5.000	8.600	9.000	70.038	
Youth Co-Op, Inc.	4.800	53.813	7.000	8.600	10.000	84.213	

Workforce Services

Requesting Organization	Workforce Services Little Havana Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Arbor E&T LLC	4.525	53.313	0.000	9.500	9.250	76.588	
Youth Co-Op, Inc.	4.800	53.813	9.000	8.900	10.000	86.513	

Workforce Services

Requesting Organization	Workforce Services Perrine Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Youth Co-Op, Inc.	4.800	53.813	7.000	8.600	10.000	84.213	

Workforce Services

Requesting Organization	Workforce Services Homestead Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Arbor E&T LLC	4.525	53.313	0.000	9.500	9.250	76.588	
Adults Mankind Organization, Inc.	4.125	43.313	7.000	8.600	9.000	72.038	
Career T.E.A.M LLC	2.250	10.750	7.000	9.500	7.000	36.500	Proposal disqualified. The Respondent did not meet Due Diligence.
Youth Co-Op, Inc.	4.800	53.813	7.000	8.600	10.000	84.213	

Workforce Services

Requesting Organization	Workforce Services Key Largo Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Youth Co-Op, Inc.	4.800	53.813	8.000	8.600	10.000	85.213	

Workforce Services

Requesting Organization	Workforce Services Key West Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Youth Co-Op, Inc.	4.800	53.813	8.000	8.600	10.000	85.213	

Workforce Services

Requesting Organization	Workforce Services Overtown/Culmer Neighborhood Center Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Transition, Inc.	4.025	43.063	10.000	7.900	9.500	74.488	

Workforce Services

Requesting Organization	Workforce Services REG Courthouse Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan)	Comments
		Average Score Across Raters					
Transition, Inc.	4.025	43.063	10.000	8.500	9.500	75.088	

Workforce Services

Requesting Organization	Workforce Services 5000 Biscayne Blvd, Ste 110 Location						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	Comments
		Average Score Across Raters					
Haitian Neighborhood Center Sant La	2.250	31.750	0.000	8.200	3.500	45.700	



8.A

South Florida Workforce Investment Board

September 18, 2008

Approval of FIU Youth Services/TCT Informal Resolution Conference Action

RECOMMENDATION

The Youth Council recommends the approval of removing FIU from Youth Services/TCT funding consideration for failing to meet due diligence and to allocate the remaining Youth Services/TCT funds to the other Youth Services/TCT funded providers.

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The, Executive Director informed members that were present that operational actions would be implemented, since a quorum was not achieved.

At the March 18, 2008, Youth Council Committee Meeting, the Council approved the results of the SFWIB Informal Resolution Conference. As indicated in the chart below, Florida International University did not meet the required due diligence.

SFWIB staff has diligently worked with FIU to obtain the required due diligence documentation since the Informal Resolution Conference decision.

At the May 13, 2008, Youth Council recommended that FIU be given an additional 30 days to submit all required due diligence documents. As June 13, 2008, FIU has not submitted the required documents.

Organization	Results	Recommendation
Florida International University (FIU)	<p>Florida International University provided the required due diligence items at the time of the Informal Resolution Conference. In addition, during the session, Florida International University (FIU) provided sufficient documentation to reverse the scores received from the raters for the programmatic components of the proposal. The panel decided that contingent upon the satisfactory review by SFWIB staff of the submitted due diligence documents, the SFWIB Informal Resolution Panel recommended that Florida International University be awarded youth services for The Children's Trust.</p> <p>SFWIB has reviewed the submitted due diligence documentation and the documents submitted did not meet the due diligence requirements.</p>	Not recommended for funding. FIU has not met due diligence.

The Youth Council discussed this item at its June 13, 2008, meeting. The Youth Council is recommending that FIU be removed from funding consideration for failing to meet due diligence and to allocate the remaining Youth Services/TCT funds to the other Youth Services/TCT funded providers, and to forward to the full Board for approval.



8.B

South Florida Workforce Investment Board

September 18, 2008

**Approval of Youth Services RFP YS2008-09-1
Actions**

RECOMMENDATION

The Youth Council recommends the approval to declare the Youth Services Request for Proposal a failed procurement, to give staff the authority to extend current contracts three months, and to authorize staff to draft and release a new Youth Services Request for Proposals.

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The, Executive Director informed members that were present that operational actions would be implemented, since a quorum was not achieved.

On May 20, 2008, a Request for Proposals (RFP) for Youth Services for the period July 1, 2008 through June 30, 2009, was released to the community. A total of twelve (12) agencies responded to the Youth Services RFP.

Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on June 11, 2008. The reviewers provided their scoring per respondent. A total of five (5) agencies were disqualified from consideration for failing to meet the due diligence requirements. Table 1 displays the results of the public review session.

Historically, 80 points was the minimum score for consideration for funding. Based on the results of the proposal review session; SFWIB staff recommends that the Youth Services RFP be declared a failed procurement.

The Youth Council discussed this item at its June 13, 2008, meeting. The Youth Council recommends approval to declare the Youth Services Request for Proposal a failed procurement, give staff the authority to extend current contracts three months, to authorize staff to draft and release a new Youth Services Request for Proposals and to forward to the full Board for approval.

Attachment



8.C

South Florida Workforce Investment Board

September 18, 2008

**Approval of Youth Services RFP YS2008-09-2
Actions**

RECOMMENDATION

The consensus of the Youth Council members present recommend authorizing SFWIB staff for only this RFP (YS2008-09-2) to negotiate for Youth Services with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

BACKGROUND

On August 13, 2008, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations capable of providing youth services within Region 23. A total of fifteen (15) agencies responded to the Youth Services RFP.

Staff has reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was held on September 12, 2008. The reviewers provided their scores per respondent. Table 1 displays the results of the public review session.

SFWIB staff recommends authorizing staff to negotiate for the Youth Services RFP with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

At the September 15, 2008, Youth Council meeting there was no quorum for this item; however, the consensus of the members present recommend authorizing SFWIB staff for only this one time to negotiate for Youth Services based on the Youth Services RFP YS2008-09-2 with Service Providers with scores of 70 points and higher as set forth in Table 1, based on available funds.

Attachments

Youth Services - In-School Youth

Requesting Organization	Youth Services - In-School Youth						
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance + Budget & Cost Allocation Plan)	Comments
		Average Score Across Raters					
Youth Co-Op Inc - Dade County	4.750	50.638	10.000	9.000	10.000	84.388	
Youth Co-Op Inc - Florida Keys	4.750	50.638	10.000	7.500	10.000	82.888	
City of Hialeah*	4.500	41.925 45.163	10.000	7.000	9.000	72.425 75.663	
Adults Mankind Organization, INC (AMO)	4.375	42.025	10.000	9.000	9.000	74.400	
UNIDAD of Miami Beach, Inc	4.025	41.538	4.950	10.000	8.500	69.013	
Cuban American National Council, Inc.	4.000	37.763	10.000	9.500	6.000	67.263	
Transition Inc	4.400	35.388	10.000	6.500	9.500	65.788	
Private Industry Council of Dade County dba Jobs for Miami	4.625	29.413	10.000	9.000	9.500	62.538	Proposal Disqualified. The Respondent did not meet Due Diligence
Community Coalition, Inc.	4.500	28.863	10.000	9.000	9.500	61.863	
Miami-Dade County Public Schools	3.000	32.488	4.950	8.000	9.250	57.688	Proposal Disqualified. The Respondent did not meet Due Diligence
Spirit Ministry	3.250	34.850	4.950	7.500	5.000	55.550	Proposal Disqualified. The Respondent did not meet Due Diligence
Easter Seals South Florida	3.875	31.513	10.000	8.000	3.000	56.388	
Trinity Chruch, Peacemaker Family Center	3.625	25.688	4.950	8.500	8.500	51.263	
The Florida Endowment Foundation for Florida Graduates	2.000	15.588	10.000	3.000	3.000	33.588	Proposal Disqualified. The Respondent did not meet Due Diligence
Concerned African Women Inc.	1.500	0.000	4.950	7.500	0.500	14.450	Proposal Disqualified. The Respondent did not meet Due Diligence

* Score adjusted for City of Hialeah due to scoring error noted during verification process.

Youth Services - In-School Youth

Requesting Organization	Youth Services - Out-of-School Youth						Comments
	Organizational Experience/Capabilities and Staffing Qualifications (5 points)	Proposed Service Strategies/Scope of Services (65 Points)	Proposed Performance/Cost Effectiveness (10 points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 points)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance _ Budget & Cost Allocation Plan	
		Average Score Across Four (4) Raters					
Youth Co-Op, Inc.- Miami-Dade County	4.750	50.700	10.000	9.500	10.000	84.950	
Youth Co-Op, Inc. - Monroe County	4.750	50.700	10.000	8.500	10.000	83.950	
City of Hialeah*	4.500	45.125 45.588	10.000	8.500	9.000	77.125 77.588	
Greater Miami Service Corps	4.750	43.100	9.200	9.000	9.500	75.550	
Adults Mankind Organization (AMO) Inc.	4.500	42.025	10.000	9.000	9.000	74.525	
Private Industry Council of Dade County dba Jobs for Miami	4.625	41.025	10.000	9.000	9.500	74.150	Proposal Disqualified. The Respondent did not meet Due Diligence
Transition, Inc.	4.400	36.000	10.000	8.000	9.500	67.900	
Cuban American National Council, Inc.	4.000	32.888	10.000	9.000	6.000	61.888	
Easter Seals South Florida	3.875	31.888	10.000	9.000	3.000	57.763	

* Score adjusted for City of Hialeah due to scoring error noted during verification process.

* Score adjusted for City of Hialeah due to scoring error noted during verification process.