SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
Thursday, December 13, 2007
9:00 A.M.
South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Minutes of the October 18, 2007 Meeting of the SFWIB
3. Chairman's Report
4. Executive Director's Report
5. Finance Committee Report
    a. October 2007 Finance Report
6. Workforce Systems Improvement (WSI) Committee Report
    a. Approval of Northside Career Center Services Actions
    b. Approval of Refugee Employment & Training Services Action
    c. Approval of Refugee Employment & Training Services – Haitian Population Action
    d. Approval of Work Readiness Services Action
    e. Approval of an Allocation of Funds for the Mobile Service Units
7. Economic Development and Industry Sector (EDIS) Committee Report
    a. Approval of New Programs for Approved Training Agents
    b. Approval of Employed Worker Training Program Applications Actions
    c. Approval of an Allocation of Funds to the University of West Florida
    d. Employed Worker Training Program (EWTP) Update
8. Youth Council Report
    a. Approval of Acceptance of The Children's Trust Grant Funds
    b. Approval to Authorize Staff to Draft and Release a Request for Proposals (RFPs) for Youth Services Using The Children's Trust Grant Funds**.**
    c. Approval of an Allocation of Funds to Miami Dade College for the Administration of the Take Stock in Children Program (TSIC)

"Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance."

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south florida Workforce
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2.

South Florida Workforce Investment Board

December 13, 2007

MINUTES OF SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING OCTOBER 18, 2007

South Florida Workforce Investment Board Meeting
October 18 2007, at 9:00 A.M.
South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive, 5th Floor - Conference Room 3

SFWI BOARD MEMBERS IN ATTENDANCE

1. Margolis, Edward, Chairperson
2. Adrover, Bernardo
3. Barsell, Debra
4. Chi, Joe
5. Fils-Aime, Daniel
6. Frost, Fred
7. Gaber, Cynthia
8. Giles, Regina M.
9. Jordan, Commissioner Barbara
10. Manning, Anne
11. Manrique, Carlos A.
12. Marinelli, Frederick H.
13. Moreno, Rolando
14. Perez, Andre M
15. Piedra, Obdulio
16. Regueiro, Maria C.
17. Rosemond, David A.
18. Roth, Thomas
19. Russo, Monica
20. Sapoznik, Rachel A.
21. Talbert, Gregg
22. Wiedman, Holly

SFWI BOARD MEMBERS NOT IN ATTENDANCE

23. Abbate, Kathryn
24. Acosta, Jose
25. Blacher, Jeffrey
26. Bridges, Jeff
27. Brown, Clarence
28. Carpenter, Willie
29. Castellanos, Ray
30. Cerezo, Luis
31. Corradino, Joseph M.
32. Datorre, Roberto
33. Diggs, Bill
34. DuBois, Victoria
35. Ferradaz, Gilda
36. Harder, Jacklyn R.
37. Millan, Jorge
38. Roberts, Alvin W.
39. Rodriguez, Pedro
40. Socorro, Ivonne
41. Talbert, William

LEGAL COUNSEL

Tell, Peter S., Assistant Miami-Dade County Attorney

OTHER ATTENDEES

Adrian, Raymond, Miami Beach Unidad
Avendano, Eva. EMT-T
Brown, Delphine, Jobs for Miami
Carther, Lloyd, Paxen Group, Inc.
Coleman, Harvey, Work America
Colier, Jacqui, Work America
Crucet, Ana P, FIU
Gluly, Lina, Community Coalition
Keado, Dwain, FIU
Lopez, Sonia, CANC
Mays, Luillo, Youth Co-Op
McGunaber, Margie, Gulf Coast
Milian, Delia, Ciry of Hialeah
Murphy, Karina, Youth Co-Op
Nunez, Guadalupe, Community Coalition
Oller, Virama, Transition, Inc.
Pichardo, Jorge, Youth Co-Op
Ponce, Mercedes, FIU
Rodriguez, Maria, Youth Co-op, Inc.
Sanchez, Ophelia, Management Resources, Inc.
Santana, Marisel
Santana, Santos
Someillan, Ana, AMO
Sookie, Jossette, Paxen Group, Inc.

SFW STAFF

Alonso, Gustavo
Beasley, Rick
Diaz, Arlene
Hernandez, Juan
Infante, Adela
Kistner, Ken
Morgan, Myria
Pierre, Linda
Quinonez, Dulce
Smith, Marian

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 9:15 A.M. Mr. Margolis introduced two new members to the Board; Ms. Rachel A. Sapoznick of Sapoznik Insurance & Associates, Inc. and Obdulio Piedra of Great Florida Bank. All members were welcomed and a quorum achieved.

Mr. Margolis commented on the success of the SFWIB retreat held from September 28th to the 31st, in Key Largo. He commended the facilitator, John Metcalf for a job well done. Mr. Margolis and other members of the Board described the Core Values, Core Purpose, Focus Areas and Goals agreed to by members of the Board as part of the Strategic Plan for 2008 – 2012. Each of the Core Values would be assigned to a different committee of the Board as a Focus Area and Goal. The *1st* Focus Area & Goal E*ducation* was described by Regina Giles; the *2nd Workforce Housing* was described by Carlos Manrique.

Mr. Margolis reported that in putting together a State of the Workforce Report, it was learned that in Miami-Dade County labor surpluses exist in the lower and upper educational brackets while labor shortages exist in the middle educational bracket. In Monroe County labor shortages exist in all levels of educational brackets, except for occupations identified in the upper level educational attainment (Bachelor or Higher).

Commissioner Barbara Jordan announced she will have to leave early due to another meeting that required her attendance.

Mr. Margolis stated that in order to cover the action items before a quorum was lost, the 3rd and 4th Focus Area and Goal would be described later in the meeting. Mr. Margolis changed the order of the agenda as follows:

2. Approval of Minutes of the August 16, 2007 Meeting of the SFWIB

Joe Chi moved approval of the Minutes of the August 16, 2007 meeting of the SFWIB. The motion was seconded by Carlos Manrique and approved.

5. Finance Committee Report

a. Approval of Revised SFWIB FY 2007-2008 Budget

Bernardo Adrover, member of the Finance Committee requested Director Rick Beasley provide the report.

Mr. Beasley described the overall impact of the SFWIB Revised Budget for 2007-2008, provided an analysis of the allocation & reallocation of resources as well as necessary funding changes as a result.

Commissioner Jordan moved approval of item 5a Approval of Revised SFWIB FY 07-08 Budget as presented. The motion was seconded by Carlos Manrique and approved.

b. Finance Committee Report

Chairman Margolis announced the report would be presented after the action items.

6. Workforce System Improvement (WSI) Committee Report

Daniel Fils-Aime, Chair of the WSI Committee reported on the meeting held the previous Thursday and although a quorum had not been achieved, there was consensus by the members present to recommend the items be forwarded to the Board for approval.

a. Approval of Northside Career Center Services RFP Actions

b. Approval to Contact with the DCF/Office of Refugee Services to Accept RET Funds

c. Approval to Draft and Release an RFO for Refugee Services and Assigning JFM as a Temporary Refugee Services Provider

d. Approval of Renewal of Current Refugee Services Contractors and Funding Allocations for PY'2007-2008

e. Approval of Food Stamp Employment and Training (FSET) Allocations

f. Approval of an Allocation of PY 2006-2007 RET Funding to Community Coalition, Inc.

Fred Marinelli moved approval of items 6a, b, c, d, e and f as presented. The motion was seconded by Debra Barsell.

Carlos Manrique raised some questions under item 6a: Approval of Northside Career Services RFP.

Mr. Marinelli amended his motion to approve items 6b through 6f only in order to allow for further discussion on item 6a. Ms. Barsell agreed to the amended motion and was approved.

Mr. Beasley provided an explanation of the consensus of the WSI Committee members' recommendation declaring the Northside Career Center Services RFP a failed procurement and to release a new RFP.

Mr. Manrique asked which provider would be responsible for the Northside Career Center daily activities in the meantime. Mr. Beasley responded that while the RFP process takes place, Jobs for Miami the current provider with the assistance of Youth Co-Op, Inc. would run the center. Mr. Manrique requested for that recommendation to be part of the item.

Mr. Marinelli moved approval of the recommendation to allow the current provider, Jobs for Miami with the assistance of Youth Co-Op, Inc. to run temporarily the daily activities of the Northside Career Center until the RFP process was finalized. Ms. Barsell moved approval of the recommendation and was approved.

7. Economic Development and Industry Sector (EDIS) Committee Report

Andy Perez, Chair of the EDIS Committee reported that a quorum was reached for the committee which recommended the approval of item 7a.

a. Approval of a New Training Vendor and Associated Program.

David Rosemond moved approval of item 7a Approval of a New Training Vendor and Associated Program as presented. The motion was seconded by Anne Manning and approved.

Commissioner Jordan requested that the Board consider changing future meeting dates, since she would have a conflict every 3rd Thursday of the month. After a brief discussion on the matter, Mr. Margolis requested staff to poll members on their preference for future Board meetings dates.

Commissioner Jordan left the meeting at 9:44am. Quorum was lost.

Mr. Margolis requested that the agenda discussion return to the Board Strategic Planning Focus Areas and Goals. The *3rd* Focus and Goal Area, S*outh Florida Career Center* was described by Mr. Margolis, who added that an ad hoc committee of the Workforce Services will be put together to review recommendations. The 4th Focus and Goal Area *Stakeholder Engagement* was described by Andy Perez.

Mr. Fils-Aime stated that volunteer members were needed for the ad hoc committee. Mr. Beasley responded that staff was in the process of contacting members to serve on the ad hoc.

Joe Chi stated that SFWIB staff is to be commended for a job well done; he was very pleased with the accomplishments reached at the retreat. In addition, Mr. Chi commended Mr. Beasley for his vision in anticipating future community needs. Mr. Fils-Aime also voiced accolades to staff. Mr. Beasley responded that SFW staff had worked very hard to achieve the goals planned for the Board at the retreat: Marian Smith, Ken Kistner, Linda Pierre, Anne Glancy and others.

3. Chairman's Report

3b. Older Youth Program Presentation

Maria Rodriguez, Executive Director for Youth Co-Op, Inc. made a presentation to the Board on the Career Exploration Industry Focus Project in conjunction with ARBOR, Inc., Life-Line, Florida International University and the Academy. The initiative consisted of a) one week workshop that helped you in career planning, goal setting, leadership development, teen prevention and financial literacy and b) four week hands on training and exposure to industries high in demand such as: Medical Field, Information Technology, Business Management and the Hospitality and Tourism field. Presentations were made by Staff and/or Instructors of the various institutions as follows:

Marisel Santana & Santos Santana of Life-Line, Eva Avendano of EMT-T, Karina Murphy of Youth Co-Op, Inc. and Ophelia Sanchez of Management Resources. In addition four (4) graduates of the Program addressed

the Board on the positive experiences they had and to thank the Board for having programs available in the community for Youth that help change and shape lives with hope of a better future.

Mr. Margolis thanked all involved with the initiative on behalf of the Board and all the parents of our community.

Anne Manning left the meeting at 10:10am

Mr. Chi congratulated Maria Rodriguez, Instructors, Graduates and all involved for a job well done. Mr. Chi applauded FIU for entering into an alliance with China under the Hospitality Industry, creating and interchange between China and the United States.

4. Executive Director's Report

Mr. Beasley stated that in the interest of time he would not go through his full report, just some highlights

1. Federal Issues – WIA Reauthorization Bill: Mr. Beasley described the major changes in the legislation.
2. Federal Issues – WIA Rescission: Mr. Beasley described proposed rescission that would reduce unexpended funds. Mr. Beasley described the negative impact the proposed rescission would have Nationally, State, and locally. For our Region, it would represent the return of $2.7 million dollars.
3. State Issues – Florida Statute 445 Re-write – FWDA Recommendations: Mr. Beasley updated the Board on the workforce forums conducted by Workforce Florida, Inc. and recommendations from FWDA for the various forums.
4. New Member Orientation: Mr. Beasley reminded the Board that new member orientations had been scheduled for October and November. These orientations were very important to bring new and current members that had not attended an orientation, by going over all issues relevant to reaching the goals that had been agreed to, the law, compliance issues, etc.

5.B. August 2007 Finance Report

Mr. Beasley described the overall impact of the revised budget.

7. Economic Development and Industry Sector (EDIS) Committee Report

7.B Employed Worker Training Program (EWTP) Update

Mr. Beasley updated the Board on current initiatives under the EWTP: Staff is working with a financial services company by the name of ACE International. Under the Program, the company is re-training and upgrading skills sets of 15 employees in its IT Department with a cost of $20,850. Another project that is still in the planning stages is with Baptist Hospital to re-train about 300 workers. Staff will bring that issue to the Board in the near future.

Mr. Margolis thanked Mr. Beasley for keeping the Board abreast of what is taking place on the federal level. Mr. Margolis also commented on Workforce Florida, Inc's Board meeting recently held in Broward, where the question was placed to attendees "What is the major asset under workforce in Florida"? International Trade was voted as the major asset; Mr. Margolis stated the Board should be aware of that outcome and focus on opportunities for our communities in that direction.

Margolis thanked the members for attending the meeting.

The meeting adjourned at 10:32 A.M.

5.A

South Florida Workforce Investment Board

December 13, 2007

October 2007 Finance Report

BACKGROUND

The finance report for the months ending October 31, 2007, will be reviewed.

Attachments

6.A

South Florida Workforce Investment Board

December 13, 2007

Approval of Northside Career Center Services RFP Actions

RECOMMENDATION

The consensus of the Workforce Systems Information (WSI) Committee members present recommends the approval of Youth Co-Op, Inc. as the Northside Career Center operator and to authorize staff to negotiate with Youth Co-Op, Inc. as set forth below and in the attached Table 1.

BACKGROUND

On October 26, 2007, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations with the expertise and capacity to manage and deliver Career Center services at the Northside Career Center for the period January 1, 2008, through June 30, 2008. A total of five (5) agencies responded to the solicitation. Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on November 20, 2007. The reviewers provided their scoring per respondent. One agency was disqualified from consideration for failing to meet the Office of Continuous Improvement (OCI) due diligence requirements. Table 1 displays the results of the public review session.

SFWIB staff recommended that the Workforce Systems Improvement Committee members review the data, select the Service Provider, and to authorize staff to negotiate with the selected Service Provider to operate the Northside Career Center.

At the November 27, 2007, Workforce Systems Improvement Committee meeting there was no quorum for this item; however, the members present discussed this item. The consensus of the members present was to select Youth Co-Op, Inc. to operate the Northside Career Center, authorize SFWIB staff to enter into negotiations with Youth Co-Op, Inc., and to forward this item to the full Board for approval.

Following the meeting of the Board, the organizations that are not awarded a contract will be advised of their appeal rights.

Attachment

Released: 26 October 2007
Close Date: 13 November 2007

Northside Career Center

Table 1

Requesting Organization	Northside Career Center					Comments
	Requested Budget	Cost Per participant	Average Rating Score across Raters (all)	Budget/Fees/CAP and Cost Effectiveness Score (10 points)	Final rating Score (Budget & Average Score of Raters)	
Youth Co-Op, Inc.	$1,184,086.00	$414.16	80.25	10.00	90.25	
Private Industry Council of Dade County, Inc. dba Jobs for Miami - Joint Venture with Career T.E.A.M, LLC[1]	$1,184,086.00	$890.29	~~77.10~~ 77.70	9.00	~~86.10~~ 86.70	
Work America Inc.[2]	$1,350,000.00	$151.30	~~76.80~~ 77.00	7.00	~~83.80~~ 84.00	Proposal disqualified - did not meet Due Diligence requirement.
Adult Mankind Organization, Inc. (AMO)	$1,157,317.00	$579.00	75.50	8.00	83.50	
UNIDAD of Miami Beach, Inc.[3]	$1,110,000.00	$98.67	~~66.75~~ 66.35	9.00	~~75.75~~ 75.35	

[1] Jobs for Miami score adjusted due to error in one of the raters scores which was noted at the time of the score verification process. Jobs for Miami's score was adjusted from 86.10 to 86.70

[2] Work America, Inc's score adjusted due to error in one of the raters scores which was noted at the time of the score verification process. The score for Work America, Inc. was adjusted from 83.80 to 84.00

[3] UNIDAD of Miami Beach, Inc.'s score adjusted due to error in one of the raters scores which was noted at the time of the score verification process. The score for UNIDAD of Miami Beach, Inc.was adjusted from 75.75 to 75.35.

6.B

South Florida Workforce Investment Board

December 13, 2007

Approval of Authorization of Staff to Negotiate for Refugee Employment & Training Services

RECOMMENDATION

The Workforce Systems Information (WSI) Committee recommends the approval to authorize staff to negotiate with the Private Industry Council of Dade County, Inc. dba Jobs for Miami, for Refugee Employment and Training Services as set forth in Table 1.

BACKGROUND

On October 26, 2007, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations with the expertise and capacity to manage and deliver Refugee Employment & Training Services within Miami-Dade County for the period January 1, 2008, through September 30, 2008. A total of seven (7) agencies responded to the solicitation. Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on November 20, 2007. The reviewers provided their scoring per respondent. Table 1 displays the results of the public review session.

SFWIB staff recommended authorizing staff to negotiate with the Private Industry Council of Dade County, Inc. dba Jobs for Miami, the highest scoring Service Provider for Refugee Employment and Training Services as set forth in Table 1.

At the October 11, 2007, Workforce Systems Improvement Committee meeting this item was discussed and the Committee recommended authorizing staff to negotiate with the Private Industry Council of Dade County, Inc. dba Jobs for Miami for Refugee Employment and Training Services, and to forward this item to the full Board for approval.

Following the meeting of the Board, the organizations that are not awarded a contract will be advised of their appeal rights.

Attachment

Released: 26 October 2007
Close Date: 13 November 2007

Refugee Employment Training Services

Table 1

Requesting Organization	Refugee Employment and Training					Comments
	Requested Budget	Cost Per participant	Average Rating Score across Raters (all)	Budget/Fees/CAP and Cost Effectiveness Score (10 points)	Final rating Score (Budget & Average Score of Raters)	
Private Industry Council of Dade County, Inc. dba Jobs for Miami	$1,144,835.00	$867.00	84.50	9.50	94.00	
Adult Mankind Organization, Inc. (AMO)	$379,640.00	$800.00	79.40	10.00	89.40	
Youth Co-Op, Inc.[1]	$1,420,736.00	$872.00	~~68.30~~ 78.50	10.00	~~78.30~~ 88.50	
Community Coalition. Inc.	$213,214.00	$907.29	79.45	9.00	88.45	
Lutheran Services Florida	$1,212,223.00	$1,054.00	80.45	8.00	88.45	
SER-Jobs for Progress, Inc.	$97,782.00	$1,425.00	78.70	9.00	87.70	
UNIDAD of Miami Beach, Inc.	$487,000.00	$974.00	76.35	9.00	85.35	

[1] Youth Co-Op Inc's score adjusted due to error in the raters score in past performance which was noted at the time score of the verification process. Youth Co-Op Inc.'s score was adjusted from 78.30 to 88.50

6.C

South Florida Workforce Investment Board

December 13, 2007

Approval of Authorization of Staff to Negotiate for Refugee Employment & Training Services for the Haitian Population

RECOMMENDATION

The Workforce Systems Information (WSI) Committee recommends the approval to authorize staff to negotiate with Private Industry Council of Dade County, Inc. dba Jobs for Miami for Refugee Employment and Training Services for the Haitian Population as set forth in Table 1.

BACKGROUND

On October 26, 2007, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations with the expertise and capacity to manage and deliver Refugee Employment & Training Services for the Haitian population within Miami-Dade County for the period January 1, 2008, through September 30, 2008. A total of four (4) agencies responded to the solicitation. Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on November 20, 2007. The reviewers provided their scoring per respondent. Table 1 displays the results of the public review session.

SFWIB staff recommended authorizing staff to negotiate with the Private Industry Council of Dade County, Inc. dba Jobs for Miami, the highest scoring Service Provider for Refugee Employment and Training Services for the Haitian population as set forth in Table 1.

At the October 11, 2007, Workforce Systems Improvement Committee meeting this item was discussed and the Committee recommended authorizing staff to negotiate with the Private Industry Council of Dade County, Inc. dba Jobs for Miami for Refugee Employment and Training Services for the Haitian population, and to forward this item to the full Board for approval.

Following the meeting of the Board, the organizations that are not awarded a contract will be advised of their appeal rights.

Attachment

Released: 26 October 2007
Close Date: 13 November 2007

Refugee Employment Training Services - Haitian Population

Table 1

Requesting Organization	Refugee Employment and Training - Haitian Population					Comments
	Requested Budget	Cost Per participant	Average Rating Score across Raters (all)	Budget/Fees/CAP and Cost Effectiveness Score (10 points)	Final rating Score (Budget & Average Score of Raters)	
Private Industry Council of Dade County, Inc. dba Jobs for Miami	$280,205.00	$1,057.00	83.85	9.50	93.35	
SER-Jobs for Progress, Inc.	$97,782.00	$1,425.00	80.75	9.50	90.25	
Community Coalition. Inc.	$213,214.00	$907.29	77.30	9.00	86.30	
Gulf Coast Jewish Family Services, Inc.[1]	$280,205.00	$3,824.00	~~63.15~~ 62.35	9.00	~~72.15~~ 71.35	

[1]Gulf Coast Jewish Family Services, Inc. score adjusted due to error in one of the raters scores which was noted at the time of the score verification process. Gulf Coast Jewish Family Services, Inc. score was adjusted from 72.15 to 71.35

6.D

South Florida Workforce Investment Board

December 13, 2007

Approval of Authorization of Staff to Negotiate for to Work Readiness Services

RECOMMENDATION

The Workforce Systems Information (WSI) Committee recommends the approval to authorize staff to negotiate with The Paxen Group, Inc. for Work Readiness Services as set forth in Table 1.

BACKGROUND

On October 26, 2007, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations with the expertise and capacity to manage and deliver Work Readiness Services at no-cost within the Region's Career Centers for the period January 1, 2008, through June 30, 2008. A total of two (2) agencies responded to the solicitation. Staff reviewed the submissions based on the criteria detailed in the RFP. A publicly noticed Proposal Review Session was conducted on November 20, 2007. The reviewers provided their scoring per respondent. One agency was disqualified from consideration for failing to meet the Office of Continuous Improvement (OCI) due diligence requirements. Table 1 displays the results of the public review session.

SFWIB staff recommended authorizing staff to negotiate with The Paxen Group, Inc., the highest scoring Service Provider for Work Readiness Services as set forth in Table 1.

At the October 11, 2007, Workforce Systems Improvement Committee meeting this item was discussed and the Committee recommended authorizing staff to negotiate with The Paxen Group, Inc. for Work Readiness Services, and to forward this item to the full Board for approval.

Following the meeting of the Board, the organization that is not awarded a contract will be advised of their appeal rights.

Attachment

Released: 26 October 2007
Close Date: 13 November 2007

Work Readiness Services

Table 1

Requesting Organization	Average Rating Score across Raters (all)	Comments
The Paxen Group, Inc.[1]	**~~93.40~~ 93.00**	**Forward March for TANF population at 3 main Career Centers with referrals from other Career Centers.**
Spirit Ministry, Inc.	**54.80**	**Proposal disqualified - did not meet Due Diligence requirement.**

[1]The Paxen Group, Inc. score adjusted due to error in one of the raters scores which was noted at the time of the score verification process. Jobs for Miami's score was adjusted from 93.40 to 93.00

6.E

South Florida Workforce Investment Board

October 18, 2007

Approval of an Allocation of Funds for the Mobile Service Units

RECOMMENDATION

The Workforce Systems Information (WSI) Committee recommends the approval of an allocation not to exceed $52,360 in Reed Act funds to fund two staff persons to operate the Mobile Service Units from January 1, 2008 to June 30, 2008.

BACKGROUND

The first Mobile Service Unit will be delivered on December 5, 2007, and the second unit will be delivered a few weeks later. In order to operate the two units' qualified staff will need to be hired.

SFWIB staff recommended an allocation not to exceed $52,360 in Reed Act funds to fund two staff persons to operate the Mobile Service Units from January 1, 2008 to June 30, 2008.

At the October 11, 2007, Workforce Systems Improvement Committee meeting this item was discussed and the Committee recommended forwarding this item to the full Board for approval.

7.A

South Florida Workforce Investment Board

December 13, 2007

Approval of New Programs for Approved Training Agents

RECOMMENDATION

The Economic Development and Industry Sector Committee recommend the approval for new training programs for approved Region 23's Training Agents, as set forth below and in the attached table.

BACKGROUND

Workforce Florida, Inc. and the Agency for Workforce Innovation (AWI) allow each Workforce Region to determine their approved Training Agents based upon their Region's criteria. The local procedure currently in place permits training institutions to request approval to become training agents for Educational Scholarships (ITAs) and for current training agents to request the addition of new training programs or facilities.

For those existing approved Training Agents requesting new training programs, this process requires staff to review programmatic capabilities. Upon approval by SFWIB, the recommendations are entered into the State of Florida Eligible Training Provider List (ETPL).

Technical Career Institute (TCI) and Sullivan & Cogliano Training Centers, Inc. submitted requests to add new programs. The attached Table 1 sets forth the reviewed request and SFWIB staff recommendation.

The maximum ITA amount is the maximum training amount that SFW will cover, if a customer selects that training vendor.

Technical Career Institute (TCI) and Sullivan & Cogliano Training Centers, Inc's request to add new programs was discussed at the December 6, 2007; Economic Development and Industry Sector Committee meeting and the Committee recommended that these requests be forwarded to the full Board for approval.

Attachment

Summary of Training Institutions Reviews

Training Institution	Proposed Training Program(s)	Program Length	Total Program Cost	Maximum ITA Amount	Pell Eligible	Related Occupations	Wage Rate		Comments
							Entry	Mean	
Technical Career Institute (TCI)	**Occupational Associates Diploma (OAD) Program:** Hospitality Operation & Management	1,455 hrs (83 credits)	$ 19,332.00	$3,822.00 –requires additional financial aid.	Yes	Food Service Managers (SOC 119051)	$ 21.61	$ 29.98	Programmatic review was conducted. Technical Career Institute met all requirements. SFWIB staff recommends approval
Sullivan & Cogliano Training Centers, Inc.	**Diploma Program: Office Professional** (Microsoft Office with Medical Administration and Coding and Billing)	720 hrs	$ 10,595.00	$6,529.00 – requires additional financial aid.	Yes	Computer Support Specialist (SOC 151041)	$ 13.14	$ 19.22	Programmatic review was conducted. Sullivan & Cogliano Training Centers Inc. met all requirements. SFWIB staff recommends approval.
						Medical Records & Health Information Technician (SOC 290207)	$ 9.74	$ 13.88	
						Medical Secretary (SOC 436013)	$ 10.14	$ 14.16	

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: Technical Career Institute, Inc. (TCI) New School_____ New Program(s) __X___
Date: 10/24/07

	PROGRAMMATIC REVIEW AREAS	(Yes/No/N/A)	COMMENTS
1.	School's Licensing Information.	YES	TCI: licensed by the State of Florida/DOE/Commission for Independent Education (CIE).
	Accreditation Information, if applicable.	YES	Accredited by Commission of the Council on Occupational Education (COE)
2.	School's enrollment information.	YES	The school current enrollment for all programs offered is 540 students (day/evening).
3.	Training Program/Design – Per training program.	YES	Hospitality Operation & Management OAD Program (CIP 02060070402). Total hours: 1,455 (Theory- 1080 hrs, Lab- 240 hrs, Externship-135 hrs)
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	YES	Full curriculum was available and reviewed. Lesson plans developed and instructional objectives and strategies were incorporated.
5.	Instructional staffing.	YES	CIE Instructional and Administrative Personnel Form provided for the instructional staff. Primary Instructor – Masters Degree – Hospitality Management from FIU. 5 other instructional staff
6.	Facility.	YES	23,000 sq ft facility composed of 16 classrooms and 6 labs. Facility is well maintained and equipped.
7.	Equipment, training aids, books and other instructional material.	YES	Inventory provided. All books and other resources are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	YES	Two years of performance provided. Current 2007 placement rate for all programs: 86% 2006 placement rate for all programs: 94%
9.	Staff job development/placement information.	YES	Career Development Unit: two staff assigned for placement assistance. CIE required documents provided.
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	Instructional staffing and the School Director as well as Education Director handle issues that arise.
11.	Cost data per training program.	YES	Total Program cost: $19,332.00 (includes tuition, fees, books/materials and uniforms).
12.	Financial Aid Information.	YES	Type(s) of aid that are available: Pell Grants, Federal Work-Study (FWS), Student Education Opportunity Grant (SEOG), Federal Stafford Loans, Federal Parent Loans (PLUS).

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: Sullivan & Cogliano Training Centers, Inc. New School_____ New Program(s) __X___
Date: 11/13/07

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
1.	School's Licensing Information.	YES	Sullivan and Cogliano is licensed by the State of Florida/DOE/Commission for Independent Education (CIE).
	Accreditation Information, if applicable.	YES	Accredited by Commission of the Council on Occupational Education (COE)
2.	School's enrollment information.	YES	The school active current enrollment (Kendall and North Dade) as of 11/13/07 for all programs offered is 274 students (day/evening).
3.	Training Program/Design – Per training program.	YES	Office Professional Diploma Program (CIP 0507030200. Total hours: 720 (Theory- 40 hrs, Lab- 680 hrs, Externship- N/A). Classes meet in the day and evening. Students can go up to 24 hours per week; however minimum is 12 hours per week.
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	YES	Full curriculum was available and reviewed. Lesson plans developed and instructional objectives and strategies were incorporated.
5.	Instructional staffing.	YES	Resumes, CIE Instructional and Administrative Personnel Form as well as certification information per instructor provided fo the instructional staff.
6.	Facility.	YES	2 campuses, Kendall and North Dade. Each facility is approximately 5,000 sq ft. Kendall consists of 3 classrooms/labs. North Dade consists of 1 large classroom space and orientation lab/conference room and an additional lab. Facilities are will maintained.
7.	Equipment, training aids, books and other instructional material.	YES	Inventory provided. All computer equipment maintained and in good working order.
8.	Placement information. Licensing or Certification rate, if applicable.	YES	Two years of performance provided. Kendall: 7/1/06-6/30/07 placement rate for all programs: 94.02% 7/1/05 -6/30/06 placement rate for all programs: 90.0% North Dade:: 7/1/06-6/30/07 placement rate for all programs: 87.95% 7/1/05 -6/30/06 placement rate for all programs: 82.72%
9.	Staff job development/placement information.	YES	Resumes provided for Placement Coordinator, as well as School Director,
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	Resume of School Director Career Counselor/Admissions Consultant.
11.	Cost data per training program.	YES	Total Program cost: $10,595.00 (includes tuition which includes books and materials, application fee and Certification Test fees).
12.	Financial Aid Information.	YES	Type(s) of aid that are available: Title IV - Pell Grants as of July 2007. In addition loan options, i.e. Sallie Mae can be used.

7.B

South Florida Workforce Investment Board

December 13, 2007

Approval of Employed Worker Training Program Applications Actions

RECOMMENDATION

1. The Economic Development and Industry Sector Committee recommends the approval of the Baptist Health South Florida, Inc. Employed Worker Training Program application, as set forth below and in the attached Table.

2. The Economic Development and Industry Sector Committee recommends the approval of the Tim-Bar Corporation dba Tim-Bar Packaging and Display Employed Worker Training Program application, as set forth below and in the attached Table.

BACKGROUND

SFWIB has received two Employed Worker Training Programs applications that exceed the $50,000 threshold and require Board approval.

1. Baptist Health South Florida, Inc. submitted a EWTP request to provide training for 224 employees in nursing healthcare, healthcare related training for entry level workers and Nursing Assistance. The attached Table set forth the request. SFWIB staff recommended the approval of the Baptist Health South Florida, Inc. Employed Worker Training Program application.

2. Tim-Bar Corporation dba Tim-Bar Packaging and Display submitted a EWTP request to provide training for 158 employees in Lean Fundamentals, Kaizen and Value Stream Mapping. The attached Table set forth the request. SFWIB staff recommended the approval of the Tim-Bar Corporation dba Tim-Bar Packaging and Display Employed Worker Training Program.

At the December 6, 2007, Economic Development and Industry Sector Committee meeting the two requests were discussed and the Committee recommended that these requests be forwarded to the full Board for approval.

Attachment

Company Name	Project Amount	Service Partner	Training Area(s)	Training Vendor	# of Employees to be trained	Average Hourly Wage	Total # of Employees to be trained	Overall Average Hourly Wage	Cost Per Trainee
Baptist Health South Florida, Inc.	$ 95,854.00	Youth Co-O-, Inc.	Healthcare Professional Training Program	Pearls Review	155	$ 25.74	224	$ 21.37	$ 472.92
			School at Work for Entry Level Employees	Catalyst Learning	20	$ 12.01			
			Certified Nursing Assistant	MDCPS – Robert Morgan Educational Center	49	$ 11.36			

Company Name	Project Amount	Service Partner	Training Area(s)	Training Vendor	# of Employees to be trained	Average Hourly Wage	Total # of Employees to be trained	Overall Average Hourly Wage	Cost Per Trainee
Tim-Bar Corporation dba Tim-Bar Packaging and Display	$ 94,500.00	Youth Co-O-, Inc.	Lean Fundamentals	South Florida Manufactures Association (SFMA)	158	$ 17.70	158	$ 17.70	$ 598.10
			Kaizen Training		118*	$ 17.47			
			Value Stream Mapping		29*	$ 27.90			

Note: The total number of employees to be trained at. 158. Some of the employees will receive additional training in Kaizen or Value Stream Mapping.

7.C

South Florida Workforce Investment Board

December 13, 2007

Approval of an Allocation of Funds to the University of West Florida for a Region 23 Small Business Needs Assessment

RECOMMENDATION

The Economic Development and Industry Sector Committee recommends the approval of an allocation not to exceed $30,000 in WIA Adult funds to the University of West Florida to fund a Region 23 Small Business Needs Assessment by the Florida Small Business Development Center (SBDC) as set forth below.

BACKGROUND

The Florida Small Business Development Center (SBDC) Network is a statewide partnership between higher education and economic development organizations dedicated to providing emerging and established business owners with assistance enabling overall growth and increased profitability that contributes to the economic prosperity of the state. The University of West Florida is the Administrative/Fiscal Entity for the Florida Small Business Development Center (SBDC).

The SBDC has approached SFWIB to discuss conducting a Region 23 Small Business Needs Assessment in partnership with the Miami-Dade Chamber of Commerce and CAMACOL to determine the potential entrepreneurial/business opportunities in targeted industries within the Region. This assessment would assist in projecting small business opportunities in existing and emerging businesses.

This is a sole source contract with the University of West Florida.

At the December 6, 2007, Economic Development and Industry Sector Committee meeting this item was discussed and the Committee recommended that this request be forwarded to the full Board for approval.

It is recommended that the SFWIB waive the competitive procurement process as it is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation for an amount not to exceed $30,000 to the University of West Florida College to fund a Region 23 Small Business Needs Assessment by the Florida Small Business Development Center (SBDC).

Attachment

Florida SBDC Network
Small Business Development Center

Statewide IMPACT 2006

EVERY HOUR of Every Day

Florida SBDC Clients

- Generate $15,911 in **New Sales**
- Secure $15,543 in **New Capital**
- Obtain $54,257 in **New Contracts**
- Create/Retain a **New Job**
- Every 15 hours clients Open a **New Business**

Return on Investment

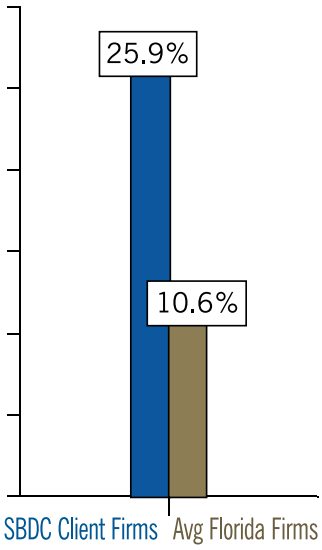
	2006	1980-06
Capital Formation	$136m	$837m in 12 yrs
Business Startups	567	4,426 in 10 yrs
Jobs Created/Retained	11,526	271,713
Sales Growth	$139m	$956m in 10 yrs
Contract Awards	$475m	$5b

Service Delivery

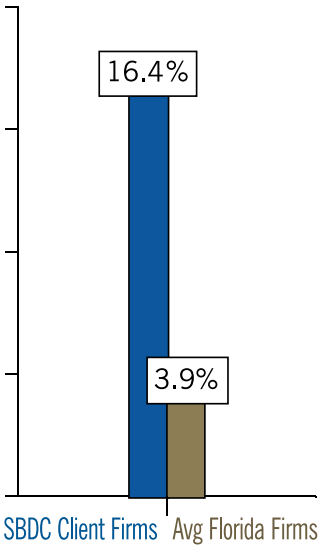
Entrepreneurs Counseled	14,158	324,882
Total Counseling Hours	61,895	1,499,352
Training Events	2,041	27,912
Training Event Attendees	27,036	615,029
Requests for Information	76,608	1,932,548

"Florida SBDC makes an important contribution to the economic development of the State of Florida."
Below are findings from an independent study by Dr. James Chrisman of 2004-05 SBDC counseling activities.

Sales Growth Rate



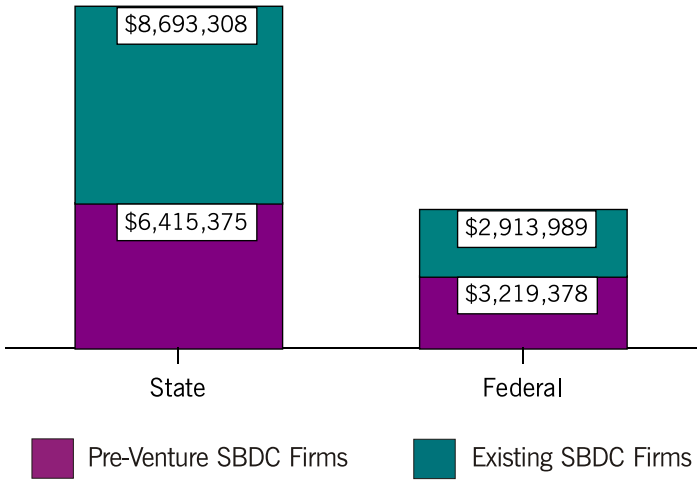
Employment Growth Rate



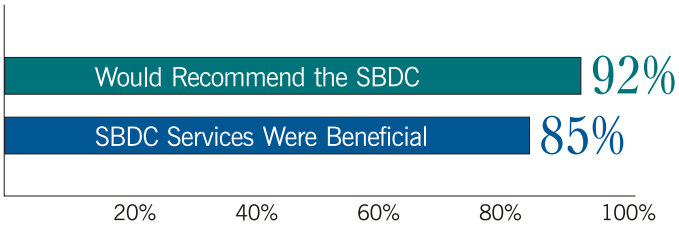
Tax Revenues Generated

$21 million generated in total tax revenues

$5.73/$1.00 ROI for cost of long-term counseling



SBDC Client Feedback



"The evidence that its assistance returns tax revenues to state and federal governments, and value and capital to its clients that are greater than the direct cost of providing the services makes the existence of the Florida SBDC program justifiable from a public policy perspective," says Dr. Chrisman.

Florida SBDC Network
Small Business Development Center

Dade and Monroe Counties SUMMARY 2006-07

The Premier Source for Business Assistance and Economic Development in Florida

Return on Investment

- 93 new businesses started
- 317 new jobs created
- 316 jobs saved
- $13.7 million in investment capital infused
- $10.5 million in sales growth

"I highly recommend the services of the SBDC," said Federico Coupe, owner of Beaver Merchandise, in Miami. "The information provided by Nancy Orozco was valid and through my additional attendance at the business seminars, I discovered the extensive experience and expertise that all the SBDC Certified Business Analysts have in the area of business development."

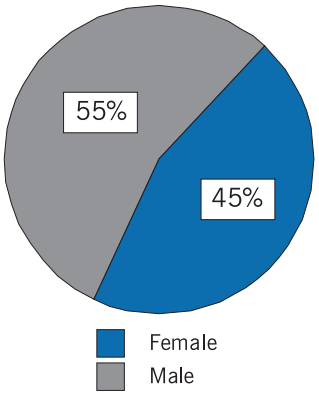
Summary of Services

Clients Counseled	1,635
Training Event Attendees	4,425
Training Events	262
Requests for Business Information	1,224

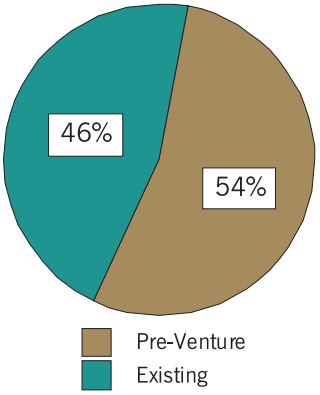
The FSBDCN serves women, minorities and veterans:

- 732 women SBDC clients
- 301 minority SBDC clients
- 146 veteran SBDC clients

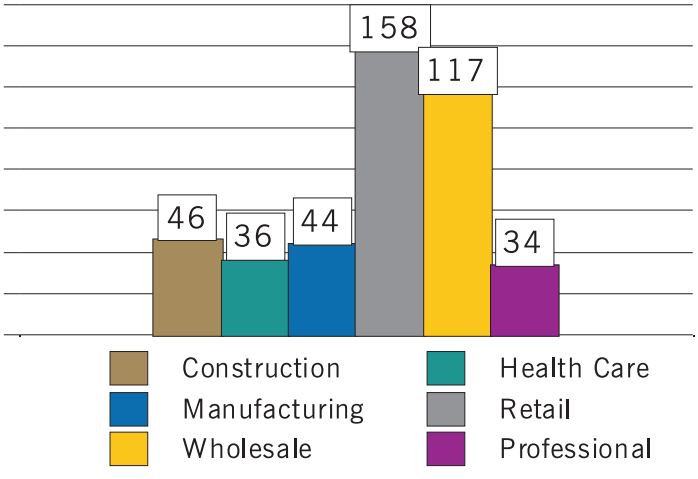
Gender



Business Stage

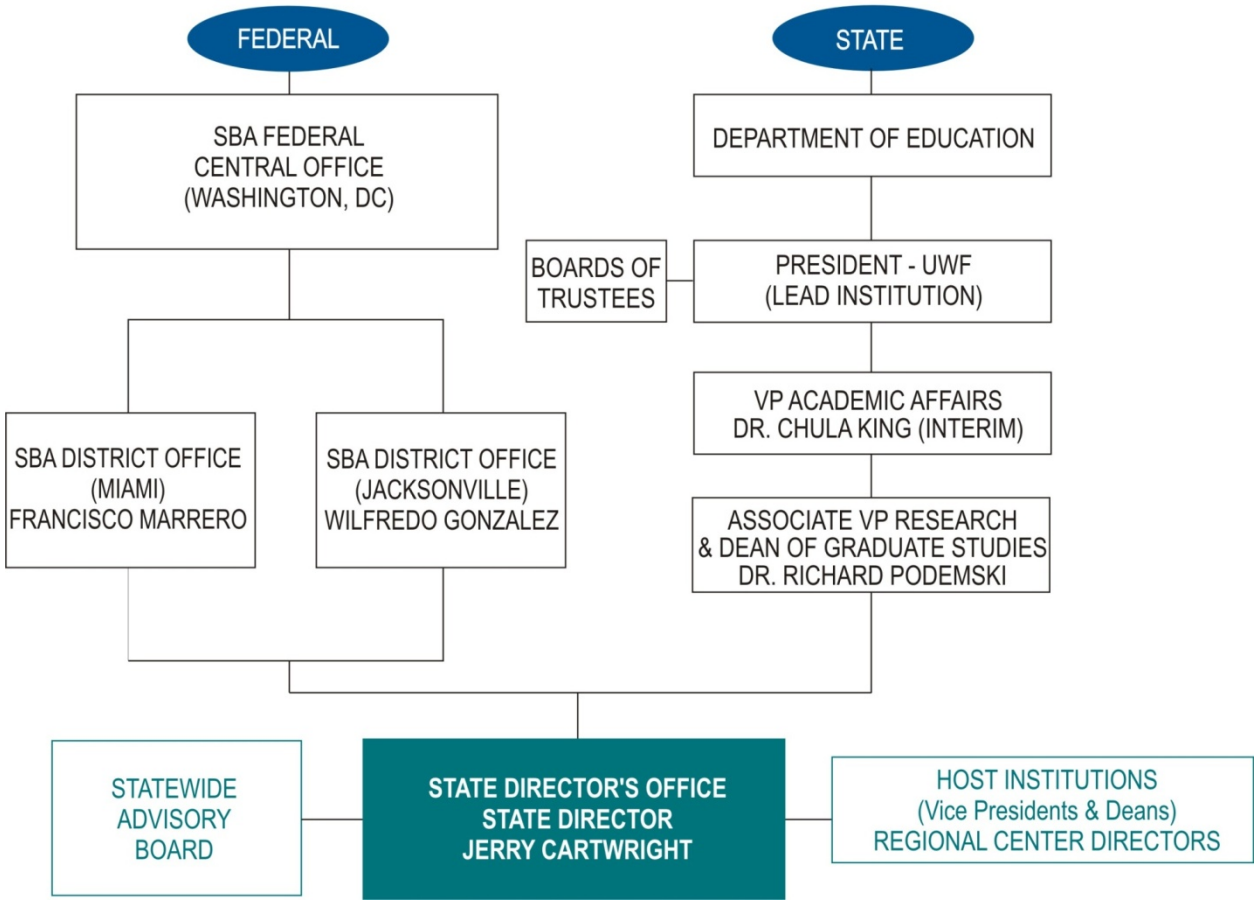


Industry Sectors of Client Businesses

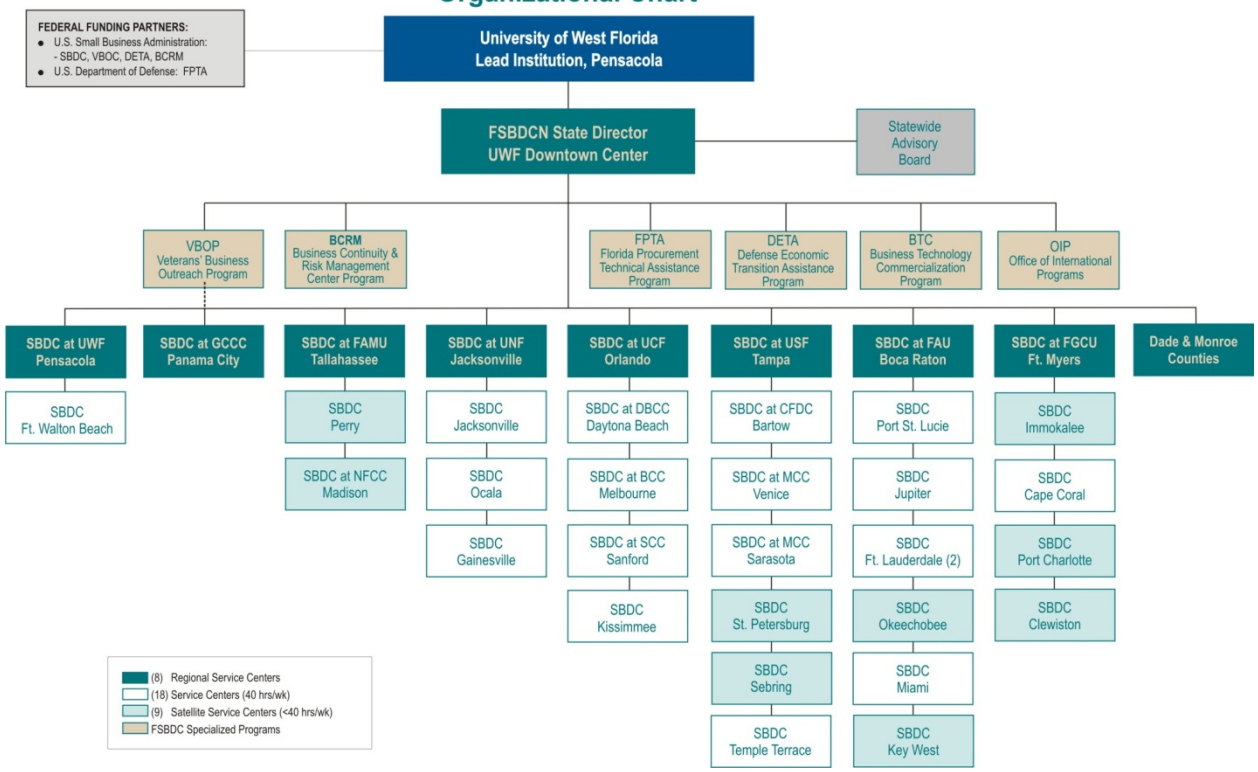


Counseling Topics	Clients	Hours
Business Planning	202	504
Business Startup	488	882
Sources of Capital	572	1,353
Marketing & Sales	129	319
Accounting & Records	62	299
International Trade	55	111

Florida Small Business Development Center Network
Federal/State Organizational Chart



Florida Small Business Development Center Network
Organizational Chart



CPG Custom Cabinets

Starting From Scratch in a New Land Pays Off—With the insecurity and uncertainty that Colombians have been facing for years, the owners of CPG Custom Cabinets were forced to leave their native country to make their dreams come true. Starting from scratch in a new land, Oscar and Diana Castro, along with their families, realized that opening a family business was the only way to find the stability they needed in the USA; so the young entrepreneurs started searching for the right "tools".

Oscar Castro, a licensed mechanic, and Diana Castro, an Industrial Engineer, knew their ideas were disorganized, and they had many doubts. They also needed guidance, opinions and concrete answers to many questions. "We were sure that this country had something to help us," said Castro. Searching through the Internet, they found the SBDC at Florida Atlantic University. Even though they lived in Palm Beach, they drove down to the bilingual Miami office and asked about its services.

Sales have increased year-after-year and the company's 10 employees, including its owners, work hard and efficiently to supply their products to the construction industry and individual clients.

In May 2001, the Castros attended Spanish seminars offered at the SBDC Festival Plaza office in Miami Dade County. They also went to the Homestead office to participate in the "Start Your Own Business, Be Your Own Boss" seminar taught by Nancy Orozco, SBDC Certified Business Analyst, and learned about the "Business Start-Up Checklist". That same day they spoke to Orozco about their situation, and she told them to call her the next day. Several counseling appointments followed. She helped them evaluate and analyze the pros and cons of a couple of businesses they were considering buying. "She gave us a clear picture of the difference between starting a business that we had experience in and enjoyed doing rather than rushing to buy something out of our despair. She encouraged us to keep searching for the right business idea," the Castros said.

After weeks of research, analysis and planning, they registered their corporation to operate a cabinet design, manufacturing and installation business. Castro had good experience in the cabinet industry; and after a careful analysis of the competition, their energy was focused on developing CPG Custom Cabinets.

The language barrier has been one of the greatest obstacles the entrepreneurs have had to overcome in operating their business. Although, their strengths, such as discipline, perseverance, constant communication among partners and experience in the business, have helped the Castros enjoy the office and roomy warehouse they leased.

They chose to locate the office and warehouse at an excellent location in West Palm Beach. By the last week in November 2001, CPG Custom Cabinets was equipped with state-of-the-art equipment and authorized to begin operations with all of the required licenses and permits needed to operate.

Five years later, CPG Custom Cabinets has expanded their operations by obtaining a new machine that allows them to manufacture doors, windows, baseboards and anything allowed under their finished carpentry license.

To reach sales projections, the Castros have continued working hand-in-hand with SBDC counselors and have had confidence in the counselors' expertise and knowledge.

Sales have increased year-after-year and the company's 10 employees, including its owners, work hard and efficiently to supply their products to the construction industry and individual clients.

"The support offered by the SBDC through the training seminars and one-on-one counseling was fundamental for the success we enjoy today," said the Castros.

RiteCare Medical Center

Weathering the Storms to Achieve a Dream—Dr. Hossein Joukar had been practicing Emergency Medicine for nearly six years when he decided it was time for him to open his own Urgent Care Center. His idea arose from his desire to provide optimal patient care in an environment that was more personal, convenient and comfortable for the patient. Joukar's vision was to establish RiteCare Medical Center as a medical facility that the community trusted and depended on when they needed medical care for non-life threatening injuries or illnesses.

After three years of careful planning and preparation, RiteCare Medical Center opened its doors to the South Miami Community on November 12, 2005. However, there were many challenges along the way. The most notable were the hurricanes that struck South Florida that year.

Hurricane Katrina hit the area three days prior to the scheduled inspection that was required to obtain the Certificate of Occupancy. The morning after Hurricane Katrina passed, Joukar awoke to find that his urgent care center had flooded. As a result, the inspection was cancelled and repairs began. The opening date, originally scheduled for October 3, was delayed by four weeks and rescheduled for November 1. However, on October 31, Hurricane Wilma struck, and the opening was delayed once again. During all these set backs, Joukar remained optimistic and certain that his urgent care center would open.

Joukar graduated from Chicago Medical School and completed his training in Emergency Medicine at NYU and Bellevue Hospital. He has been practicing Emergency and Urgent Care Medicine for over nine years now, and he continues to be a strong patient advocate.

Joukar's personal strengths are his work ethic, compassion and desire to make a difference in his patient's lives. As a businessman, Joukar is fair, honest and committed to fulfilling his company's mission of providing excellent, professional and compassionate healthcare to patients when they need it.

He fosters the team approach among his staff because he believes that much more can be accomplished when everyone works as a team. In addition, he is extremely efficient and thorough in everything that he does.

Joukar spent many hours researching information regarding urgent care centers, the healthcare industry and the financing of his business. While visiting the sba.gov website, he discovered that much assistance was available to him as a small business owner. Through his research and attendance at a QuickBooks session, he came in contact with Lilian Urbandt, a Certified Business Analyst at the SBDC at FAU in Miami.

Urbandt was instrumental in organizing Joukar's accounting system. She spent many hours educating Joukar on appropriate chart of account set-ups, posting invoices, writing checks, setting up his payroll on QuickBooks and analyzing financial statements.

It was apparent very early on that Urbandt was genuinely committed to the success of RiteCare Medical Center. Without the resources provided by the SBDC and Urbandt's expertise, Joukar's accounting system would not have been as organized, efficient, or accurate as it is now.

"All business owners must clearly know and understand their finances in order to succeed. Small businesses are especially vulnerable if there are mistakes in their accounting system," said Dr. Joukar. "Therefore, I recommend that all small business owners contact the SBDC and discover what they have to offer."

After three years of careful planning and preparation, RiteCare Medical Center opened its doors to the South Miami Community on November 12, 2005.

SBDC at FAU, Miami

Specialized Programs

- Procurement Technical Assistance Center (PTAC)
- Veterans' Business Outreach Center (VBOC)
- Defense Economic Transition Assistance (DETA)
- Business Technology Commercialization (BTC)
- International Programs
- Business Continuity and Risk Management Center (BCRMC)
- Small Business Resource Network (SBRN)

7.D

South Florida Workforce Investment Board

December 13, 2007

Employed Worker Training Program Update

Informational Item

The attached chart provides information on approved Employed Worker Training Programs (EWTP) allocated from the SFW EWTP pool.

Attachment

Summary of EWTP Projects

Company Name	Funds Awarded - Appropriated from SFW Pool ($800,000.00)	Training Area(s) Provided	# of Employees to be trained	Average Wage	Total Number Trained	Service Partner Requesting Funds	Cost Per Trainee	Remaining Balance from the SFW EWTP Pool - ($800,000.00)	Approved
ACE American Insurance Company dba ACE International -- Regional office for Latin America - The company is involved in financial services, provides insurance for private and corporate clients in Latin America	$ 20,850.00	MS Bootcamp - EXCEL and PowerPoint MS 2003 Server Admin., CISSPBC Exchange 20 MS SQL 2005 Admin., MS C# Programming	15	$ 28.13		SER-Jobs for Progress	$ 1,390.00	$ 779,150.00	Aug-07
Atlantic Dental, Inc.- The company is a provider of dental insurance services and claims processing.	$ 29,456.25	Excel, PowerPoint, Word, Access, QuickBooks, Great Plain	37	$ 19.35		SER-Jobs for Progress	$ 1,061.49	$ 749,693.75	Oct-07
Tradewinds Power Corporation. - The company is a Original Equipment Manufacture (OEM) of pump sets, generators and control panels.	$ 38,443.75	Lean (1) 3 Workshops (2) 1 Lean Dev. VSM (3) 3 Rapid Improvement Events (RIE)	60	$ 20.71		Youth Co-Op	$ 833.23	$ 711,250.00	Oct-07
Bella Automotive Group, LTD dba Headquarters Toyota - The company is an automotive car dealer that services new and used vehicles.	$ 19,975.00	Automotive training: Electrical and Electronics Technology	25	$ 14.46		Arbor E&T	$ 799.00	$ 691,275.00	Oct-07
Palms Springs General Hospital, Inc. - Provides healthcare services.	$ 22,850.00	Nurse Legal documentation OSHA compliance Customer Service and leadership	207	$ 20.30		City of Hialeah	$ 110.39	$ 668,425.00	Nov-07

Funds Awarded - Appropriated from SFW Pool ($800,000.00)	# of Employees to be trained	Average Wage	Cost Per Trainee
$ 131,575.00	344	$ 20.19	$ 382.49

8.A

South Florida Workforce Investment Board

December 13, 2007

Approval of Accepting The Children's Trust Grant Funds

RECOMMENDATION

The consensus of the Youth Council members present recommends authorizing staff to contract with The Children's Trust (TCT) to accept The Children's Trust Grant funds, as set forth below.

BACKGROUND

SFWIB staff has been advised by The Children's Trust (TCT) that SFW is being awarded $4,000,000 in TCT funding to provide services to youth within Miami-Dade County. TCT has informed staff that they wish this funding to be used to serve more at-risk youth and to increase the number of youth being served by enrolling new youth.

SFWIB staff recommended authorizing staff to enter into a contract with The Children's Trust to accept The Children's Trust Grant funds.

At the November 28, 2007, Youth Council there was no quorum, but the members present discussed this item. The consensus of the members present was to forward this item to the full Board for approval.

8.B

South Florida Workforce Investment Board

December 13, 2007

Approval to Authorize Staff to Draft and Release a Request for Proposals (RFPs) for Youth Services Using The Children's Trust Grant Funds.

RECOMMENDATION

The consensus of the Youth Council members present recommends authorizing staff to draft and release a Request for Proposals (RFP) to provide Youth Services for The Children's Trust Grant funds.

BACKGROUND

The Children's Trust (TCT) has requested that the $4,000,000 in funding be used to serve more at-risk youth and to increase the number of youth being served by enrolling new youth.

At the November 28, 2007, Youth Council there was no quorum, but the members present discussed this item. The consensus of the members present was to authorize staff to draft and release a Request for Proposals (RFP) to provide youth services using The Children's Trust grant funds and to forward this item to the full Board for approval.

8.C

South Florida Workforce Investment Board

December 13, 2007

Approval of an Allocation of Funds to Miami Dade College for the Administration and Overall Program Operations of the Take Stock in Children Program (TSIC)

RECOMMENDATION

The consensus of the Youth Council members present recommends an allocation not to exceed $150,000 in Temporary Assistance to Needy Families (TANF) funds to Miami Dade College for the administration and coordination of the Take Stock in Children's program operations in Region 23.

BACKGROUND

Take Stock in Children is a program serving low-income, at risk students through a scholarship program for children of parents receiving Temporary Assistance for Needy Families (TANF). Eligible students can receive a scholarship to attend a post-secondary education institution, which may include either a 2 year or a 2+2 Florida Pre-Paid college/university. The program is operated by the Miami-Dade Community Partnership, which includes Miami Dade College as the fiscal agent and Miami-Dade County Public Schools as the entity responsible for program implementation.

Program components include mentoring, counseling services, retention assistance for students who may be at risk of not meeting the academic requirements for the program and workshops for parents and students. TSIC teaches students to take responsibility for their academic performance and encourages parents to be involved with their children's school and activities. Take Stock in Children has proven to be a solution to the problems of school dropout, youth crime and breaking the cycle of poverty for our neediest children.

This is a sole source contract with Miami Dade College.

At the November 28, 2007, Youth Council there was no quorum, but the members present discussed this item. The consensus of the members present was to forward this item to the full Board for approval.

It is recommended that the SFWIB waive the competitive procurement process as it is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award an allocation for an amount not to exceed $150,000 in TANF funds to Miami Dade College for the administration and coordination of the Take Stock in Children's program in the South Florida Workforce Region.

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