

E-mail Requests Prior to the Conference:	
1.	Can you please provide a copy of the prior year's audited financial statements and management letter comments?
	Yes. To receive the documents, the offeror must e-mail the Policy Coordinator at pedwards@southfloridaworkforce.com and request the documents. The request is treated as a public records request and is processed in accord with Florida law. The offeror is notified when the documents are ready for pickup.
2.	Is the prior year's auditing firm eligible to submit a proposal?
	No. DEO guidelines limit auditor retention to five years.
3.a.	What was actual fee paid for the last audit?
	\$117,000.00
3.b.	Did that fee include any special audit or procedure other than the single audit?
	The engagement included an audit of the financial statements and the related procedures necessary to prepare the internal control and compliance reports required by the Office of Management and Budget (OMB) Circular A-133.
4.a.	How long has the firm of Sharpton Brunson & Company been the agency's auditors?
	Five years.
4.b.	Who were the auditors prior to Sharpton Brunson & Company?
	McGladrey & Pullen
5.	From our review of the June 30, 2011, financial statements, we noted that SFWIB was not subject to the Florida Single Audit Act. Does SFWIB expect to be subject to the act in 2012?
	No.
6.	Are any of the federal programs designated by the federal agency as a high risk (type A) program?
	Yes, the ARRA program is considered high risk. For the current fiscal year, the agency has an ARRA program in effect.

7.	Part II, Section L, Operating Requirements, of the RFQ states that “the Respondent must be an incorporated organization or a partnership that has been operating for at least two years.” In January 2012, we merged with two other firms in the southeast. Given that fact, would our firm meet the requirements?
	The Respondent must be an incorporated organization or a partnership licensed to operate in Florida, operating for at least two years.
Questions from the Floor:	
1.	After a selection is made, how soon does the organization provide the necessary financial information to the auditors so they can start working?
	A preliminary trial balance and related financial reports are usually completed and made available to the auditors approximately 45 days after the end of the fiscal year, June 30.
2.	Is there any preclusion to the firm doing interim work prior to the year-end period?
	No.
3.	If the proposer wanted to engage in a joint venture with another firm would the other firm be expected to meet all the requirements specified for the primary firm?
	No, the selected firm is prohibited from subcontracting the solicited services. SFWIB will contract with only one firm.
4.	If the selected firm wanted to use another firm to do the solicited work (e.g. to obtain minority representation), would that minority-owned firm be subject to the same operational requirements (e.g. being in business for at least two years) as the selected firm?
	No, the selected firm is prohibited from subcontracting the solicited services. SFWIB will contract with only one firm.