

Workforce Services
RFP
Offerors' Conference
Q & A
August 25, 2014

Requests for Clarification/Questions at the Conference:	
1.	As a current SFWIB training vendor, would there be any conflict in submitting a proposal for this RFP? Cheri/Juan
	No.
2.	Regarding Business Services, on page 21, it talks about respondents past performance and asks for specific numbers from job openings and other information relative to the CSSF market as evidence of past performance. As a proposer who does not currently operate center programs in your region, can you provide guidance on how to respond? We can provide similar information company-wide or region similar to the Miami-Dade market. Cheri
	Yes, you may submit any previous performance or data. The data can be specific to wherever the respondent has performed the work. If no work has been performed in those areas, the respondent should respond accordingly.
3.	In Attachment T, the Business Service center staffing appears as if many of the positions are more appropriate to a career center then to a business outreach, as a matter of fact they are exactly the same as the ones for the career centers. For example, workshop facilitator and program specialist. Can you please clarify the staffing vision related to business services? Cheri
	Attachment T is a guideline of the standard job titles; however Business Service Respondents may propose to use all, some or none of these titles.
3a.	So it's more about conformity in titles, if you are going to have some people do certain things, then they need to be called this? Cheri
	Yes, it's about conformity.
4.	Attachment T indicates business services staffing and business service consultant report to the CSSF Business Services Manager. Is it the intent going forward that the Business Services contractor staff will report to this office or is it a different model all together whereas there will be coordination, but not direct reporting structure? Does each career center operator still provide Business Consultants to CareerSource South Florida to work out of headquarters? Cheri
	Currently, there is no reporting structure between the business service contractor staff and the CSSF Business Services Manager.

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	No, the Business Consultants will not work from SFWIB headquarters.
4a.	Would the Business Services Consultant report to the SFWIB Business Services Manager? Cheri
	No.
5.	I think it's implied that the basis for payment for a Business Services contract is also going to be fixed price? Cheri
	The business services contract will be a performance based contract.
6.	Since the amount of money/range available in the RFP is specific to a twelve month period, and this is less than a twelve month period, do you want the budget for the range accordingly? Frances
	Yes, the budget should be pro-rated.