

SFWIB ISY RFP
Offerors' Conference
Q & A
April 29, 2025

Email Requests for Clarification/Questions Prior to the Conference:	
1.	On page 5, section D, the ages stated are 16-24 years. However, the remaining sections of the RFP state ages 14-24. Please clarify.
	<i>It should be 14-21. ISY is 14-21.</i>
2.	On page 21, section I, the word three is written and the number (5) is also written. Please clarify if it is a minimum of three or 5 years of working with targeted population that is acceptable.
	<i>The correct number should be 5 years.</i>
3.	In the last RFP for Out of School Youth Program, SFW indicated that we should report "Cost per participant" rather than "Cost per placement" on Attachment G, but the form still states Cost per Placement. Will the form be changed to Cost per Participant or will SFW provide confirmation that it is still cost per participant?
	<i>Yes, it is cost per participant.</i>
4.	Attachment H RFP Budget- Has line items for WFMS budgeted items, should we budget for these items? Including or not including this will affect the cost per participant.
	<i>The budget attachment has been corrected, and will be uploaded to the website before COB.</i>
5.	If we are Leveraging In kind Services, should they be added to the budget? If so, is it part of the Total Program Cost or should it be included after the Program Cost in a separate column? For Example: In School/In-kind/Total Program or In School/Total Program/ In-kind Services. If option one, do we include in-kind as part of cost per participant?
	<i>No, Inkind should not be a part of your budget.</i>
6.	Attachment M – Definition of Terms. <i>"In-School Youth: An enrollee who at the time of enrollment is attending a regular, junior high or alternative high school or who is attending post-secondary school such as junior or four-year college, and is not basic skills deficient. Also includes an enrollee who is not attending any school, and who has either graduated from high school or holds a GED and is not basic skills deficient and not unemployed and not underemployed."</i> We are unclear about the portion that states "Also includes an enrollee who is not attending any school." Could you please clarify how an individual not currently attending school can be classified as "In-School Youth"? This seems to conflict with the requirement of being enrolled in school at the time of enrollment.

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	Please disregard the portion that states: <i>Also includes an enrollee who is not attending any school, and who has either graduated from high school or holds a GED and is not basic skills deficient and not unemployed and not underemployed."</i>
7.	10% Special Projects, how should that be included in the budget?
	The 10% referred to in the RFP is an ear mark for the SFWIB and has no bearing on the respondent. The SFWIB will be looking to reserve 10% of the youth budget for In-School and special projects.
8.	Does your agency's corrective action policy? Does that include progressive discipline for employees who are found to be operating outside of the rules?
	Correct language: Does your agency have a corrective action policy? If so does it include progressive discipline for employees who are found to be operating outside of the rules/regulations?
9.	O. Leveraged Funding, conflicting language. Should this be a part of the budget or just talked about in the technical narrative?
	SFWIB would like to know what other resources your agency has, for example other funding sources or in-kind donations. This speaks to the strength of your agency, however, it should not be a part of your budget. Your budget should only include the relevant items that would pertain to your contract with the SFWIB.
10.	Do we have to focus on more than one career pathway?
	No only one is required in the response but you can include more if you would like.
11.	
12.	