

Work Readiness Services RFQ
 Offerors Conference
 Q & A
 October 22, 2015

| E-mail Requests Prior to the Conference: | |
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| 1. | Is the available funding of \$100,000-\$250,000 for the entire year or for the initial contract period of January 1, 2016 to June 30, 2016? |
| | The available funding is for the period of January 1, 2016 to June 30, 2016. |
| 2. | Do you anticipate awarding more than one contract? |
| | Yes. We anticipate awarding more than one contract; however, it is dependent upon the amount of qualified respondents. The total awards may add up to but not exceed \$700,000. |
| 3. | Would the provider be responsible for any facility costs associated with operating at the Career Centers? |
| | No. |
| 4. | Would furniture and equipment such as computers, copiers, telephones, etc. be made available or would the provider be responsible for providing the equipment? |
| | The equipment (computer and LCD for presentations) may be requested for use at the Career Centers with the coordination of the Center Director and approval of the SFWIB, upon availability. However, the daily supplies and materials/copies to be used for the delivery of the Work Readiness Services will be the responsibility of the Contractor that gets awarded. |
| 5. | What is the planned number of customers to be served? |
| | SFWIB plans to serve as many job seekers as it possibly can during the period of January 1, 2016 through June 30, 2016 maximizing the resources available at the best cost per job seeker served. |
| Questions at the Conference: | |
| 6. | Where are the attachments listed? |
| | The attachments are on the website. There is a link underneath that references the attachments. |
| 7. | Miami Lighthouse for the Blind serves mostly the blind or those visually impaired, would these clients be served at Miami Lighthouse for the Blind or will they be required to go to the career centers? |

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| | This is a referral process. The participants served are from the Center population. |
| 8. | How many Career Centers are there? Is there any particular zip code that we should serve? |
| | There are 14 Career Centers. CSSF would want to cover the South (Perrine, Homestead), North (Carol City, North Miami Beach) and Central (Downtown and West Dade) areas. |
| 9. | Can a successful applicant offer services in a particular area or Center? |
| | The Respondent can propose to serve a specific area and Center; however, during the contract negotiation process CSSF and Respondent will determine the specific centers and area to be served. |
| 10. | Is there any particular format the technical proposal should be in, i.e. double spaced, font size, type (such as times new roman)? |
| | The technical proposal can be single spaced and should have the standard font size of 12 point; the font type may be times new roman. The maximum page limit for the technical proposal is 20 pages. |
| 11. | Are these recurring dollars after the 6 months and then one year period? |
| | These decisions are based upon the availability of funds. |
| 12. | Part of the training the Miami Lighthouse for the Blind offers includes specialized software and technology that the blind require. Would it be acceptable to include this in the cost for these services? |
| | Yes, as the contractor will be paid a fixed amount per participant that successfully completes the Work Readiness Services. |
| 13. | What percentage of the CSSF population is blind and visually impaired? |
| | Currently this population is served as needed. We don't have data for this population by type of disability. However, the total population self-identified with a disability is about four percent (4%). |
| 14. | Would it be disingenuous to refer the Miami Lighthouse for the Blind clients to the Career Centers? |
| | If the services are needed, our career centers are open to everyone. |
| 15. | Is the securement of employment part of the definition of completion for the program? |
| | No |

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| 16. | Could one Respondent be awarded \$250,000? |
| | Yes. Refer to page 12 of the RFQ for details on the available funding. |
| 17. | Would it be possible to receive less money, i.e. \$75,000 for the specialized population of blind and visually impaired? |
| | No. Refer to page 12 of the RFQ for details on the available funding. |
| 18. | For a fixed fee, is a full budget a requirement? |
| | No, you can do either. |
| 19. | What is the target age, youth or over 18 years old? |
| | The age range for the targeted population at the Career Centers is 18 years and above. |
| 20. | The workshops need to be implemented five days per week, six hours per day. Does this mean for the entire six month period this is the criteria and additional year after? |
| | This is the criteria for the six months period. This may be negotiated for any additional year. The 30 hours are required as completion of the program. |
| 21. | Can it take multiple weeks to complete the training or 30 hours? |
| | This is negotiated and can be flexible. |