

**PART II
RFP CALENDAR AND PROCESS**

If your company is interested in providing a bid, please read the following information carefully and return as directed on the RFP no later than the bid due date listed below:

A. Solicitation Timetable

RFP Events	COMPLETION DATE		
	Day	Date	Time
Public Notice	Sunday	November 20, 2016	N/A
Solicitation Release Date	Monday	November 21, 2016	N/A
Deadline for Request for Clarification Inquiries	Wednesday	December 7, 2016	5:00 p.m.
Offerors' Conference	Thursday	December 8, 2016	3:00 p.m.
Deadline for Receipt of Bids	Monday	December 19, 2016	3:00 p.m.
Public Review Forum	Tuesday	December 20, 2016	2:00 p.m.
Award Date	Tuesday	January 10, 2017	N/A
Delivery Date		February 1, 2017	N/A

The SFWIB, in its sole discretion, reserves the right to change this schedule when it is in the best interest of the SFWIB. It is the Respondent's responsibility to routinely check the SFWIB's website (www.careersourcesfl.com) for amendments to the schedule.