

RFP 2025-26 Temporary Staffing – General Staffing

Request for Clarification Q & A

Offeror's Conference Held on April 22, 2025, 1:00 p.m.

	Question	Answer
1	How many positions will there be in each category?	Undetermined. As needed
2	What is the total spend of this RFP?	Undetermined. As needed
3	How many vendors do you plan to award?	Unknown
4	Who won the bid last year?	Previous Contracts are available on our website. If not, you may submit a Public Records Request, under the Freedom of Information Act.
6	What are the average pay rates per position for the previous year?	
5	Please provide a full list of locations where work is to be performed within the scope of this RFP, including city, state and ZIP.	Within Miami-Dade County.
7	Please provide a breakdown of each site's annual usage (spend, hours, or headcount)?	Undetermined.
8	Please outline your seasonal peaks, if any: what is the timeframe, and by what percentage does the staffing demand increase?	Summer for youth programs. Hurricane Season, June to September, if needed.
9	Will this RFP include direct hire positions? If so, how many direct hires do you average per month, and for what types of positions?	Yes. Undetermined quantity and positions. As needed
10	How often do you hire workers from a temporary-to-hire program?	Undetermined. As needed
11	Will you transition candidates from your current supplier to your new supplier? If so, how many people do you plan to transition?	Currently we do not have any candidates with our current vendor. If we did, and the current vendor is not part of the new contract, we would.
12	How can we get the additional attachments mentioned in Part VIII?	The link labeled "Attachments" takes you to a folder with these documents. This is under the RFP on the website.
13	How should we address the staffing/job description section that is worth 30 points in the evaluation page?	This is evaluated on the respondent's demonstration of their ability to fulfill the staffing needs of the SFWIB and how well they address the ability for the required positions.
14	Will we need to be physically present in the public review forum?	No. All proposals that are received by the time and place indicated in the RFP will be considered.
15	The language of the RFP indicates PEO services, is that what you are seeking?	PEO and staffing. As stated in the RFP, Staffing Services, Payroll Services, and Recruitment/Referral Services
16	Does the provision of a project lead refer to key personnel or some dedicated resource to provide support on technical projects?	It refers to a supportive person who is to be assigned to manage the account.
17	Please clarify more about what type of training is expected from the vendor.	This is regarding the training the respondent's organization provides for staff onboarding.
18	Are there evaluation points for the operational documents?	No, this is a pass or fail. All operational documents are mandatory.
19	Is it mandatory to provide both PMO and HMO plans, or one of the two?	We are not concerned with which type of plan, as long as there is a benefit package.

20	Is it mandatory to send the response via regular mail or hand delivery?	This can be delivered via regular mail, hand delivery, DHL, Federal Express, etc. It cannot be sent via email.
21	Can a firm choose to bid on one or more specific roles, positions outlined in the pay rate table?	It needs to be for all roles.
22	How many originals do we need to deliver?	We need 3 sets. It can be one original and two copies.