

**PART II
RFP CALENDAR AND PROCESS**

If your company is interested in providing a bid, please read the following information carefully and return as directed on the RFP no later than the bid due date listed below:

A. Solicitation Timetable

RFP Events	COMPLETION DATE		
	Day	Date	Time
Public Notice	Wednesday	October 19, 2016	N/A
Solicitation Release Date	Wednesday	October 19, 2016	N/A
Deadline for Request for Clarification Inquiries	Monday	October 31, 2016	5:00 p.m.
Offerors' Conference	Wednesday	November 2, 2016	3:00 p.m.
Deadline for Receipt of Bids	Wednesday	November 16, 2016	3:00 p.m.
Public Review Forum	Friday	November 18, 2016	2:00 p.m.
Award Date (update)	Monday	December 12, 2016	N/A
Delivery Date		January 1, 2017	N/A

The SFWIB, in its sole discretion, reserves the right to change this schedule when it is in the best interest of the SFWIB. It is the Respondent's responsibility to routinely check the SFWIB's website (www.careersourcesfl.com) for amendments to the schedule.