

RFP 2025-26 Janitorial Services

Request for Clarification Q & A

Offeror's Conference Held on April 25, 2025, 1:00 p.m.

	Question	Answer
1	On page 20 of the RFP packet it requests a copy of the two most recent RT-6 reports or RT-29. Since we have a P.E.O, can we use the SUTA BILLING REPORT?	<p>As long as you also reflect, where you paid the tax and the payment amount matches the report amount.</p> <p>Employer must show that <u>they both filed and paid</u> their quarterly Unemployment Compensation. This can be a combination of reports. The RT-6 or RT-29 or equivalent PEO report. If the amount does not match, show report from PEO for what is included in the payment.</p> <p>If the Contractor/Service Provider leases its employees or uses a Professional Employer Organization (PEO), an <u>original notarized statement</u> indicating that payroll taxes have been paid, and there are no outstanding tax liabilities should be submitted, signed by the third party (Payroll Company or Professional Employer Organization [PEO]).</p> <p>As stated in the RFP, after opening the proposals, and upon vendor selection, for verification purposes, the SFWIB may require additional information to satisfy the RFP's requirements.</p>
2	I would like to know if we have to register anywhere to the Offerors' Conference that would be held on the 25th at 1 pm. Would we be providing with a link to login at that point? Please feel free in contacting me if you may have any questions.	No registration required. The link is below the RFP on the CSSF Website.
3	On page 12 of the RFP the square feet of VCT flooring is listed for Hialeah Downtown Center. Does this mean the other 2 sites do NOT have VCT flooring? If they do have VCT flooring also, can you please provide the square footage?	The other sites do not have VCT
4	Please confirm if the centers that have Mid-Day service also require after hours cleaning.	Yes, both
5	Can you provide the current monthly bill rate for the 3 centers and the name of the current company providing the services?	Previous Contracts are available on our website. If not, you may submit a Public Records Request, under the Freedom of Information Act.
6	The State of Florida's minimum wage increases annually. Will the contractor be permitted to adjust the bill rate accordingly each year?	Contractor shall provide the 3 year pricing individually or as a lump sum.
7	Please confirm the contractor is responsible for supplying all consumable supplies? (Toilet	Yes

	paper, hand paper towel, trash liners, hand soap)	
8	If so, please confirm how many employees and how many visitors there are per month at each site.	Hialeah -700 Perrine- 520 Carol City- 415
9	Who is the current janitorial vendor of Carol City, Hialeah, and Perrine Career Center Offices?	Previous Contracts are available on our website. If not, you may submit a Public Records Request, under the Freedom of Information Act.
10	Will this RFP provide a price sheet to fill in?	No
11	Will VCT and carpet shampoo be an additional charge?	Yes, provide price.
12	Will the other centers be added to this RFP or are they no longer needing services- ex. Homestead, Edison Courts, and Opa Locka?	These centers are closed.
13	I need to know if I can see the job sites for a better proposal estimate.	Vendor can visit the site during office hours. Monday through Friday from 8 am to 5 pm.
14	I have been in business since 2018 but have only recently started doing business in Florida.	Proposers organization must be fully registered as a vendor with Miami-Dade County and/or the State of Florida <u>prior to being awarded a contract.</u>
15	I noticed that you added Northside Center to the RFP. Do you have any additional information?	Northside center will be removed.