



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

**THURSDAY, OCTOBER 15,
2020 9:30 A.M.**

Attendee Registration Link: https://us02web.zoom.us/webinar/register/WN_bBxODBUFRoeAO32OgI4GEA

AGENDA

1. Call to Order and Introductions
2. Approval of Meeting Minutes
 - a. August 20, 2020
3. Chairman's Report
4. Executive Director's Report
 - a. Executive Director Update
 - b. Greater Miami Chamber of Commerce Business Survey Results
5. Executive Committee
 - a. Information – WIOA Grantee-Subgrantee Agreement
 - b. Information – COVID-19 Layoff Aversion Fund Update
 - c. Recommendation as to Approval of Additional Funds for the Layoff Aversion Fund
 - d. Recommendation as to Approval to Reallocate National Disaster Grant Funds
 - e. Recommendation as to Approval of New Programs for an Existing Training Provider
 - f. Recommendation as to Approval of the Contract Renewal of Existing Refugee Providers
 - g. Recommendation as to Approval to Reallocate National Disaster Grant Funds
6. Finance and Efficiency Council
 - a. Information - Financial Report – August 2020
 - b. Recommendation as to Approval to Accept of Workforce System Funding
 - c. Recommendation as to Approval to Accept and Allocate Department of Children and Families Refugee Employment and Training Program Funds

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."

7. Global Talent and Competitiveness Council
 - a. Information – Summer Youth Employment Program Update
 - b. Information – Summer Youth Internship Program Update
 - c. Information – TechHire Summer Youth Boot Camp Program Update
 - d. Recommendation as to Approval to Allocate National Dislocated Worker Grant Funds for the Florida Memorial University Project
 - e. Recommendation as to Approval of COVID-19 Layoff Aversion Funds for Opa-Locka Community Development Corporation, Inc.
8. Performance Council
 - a. Information – Refugee Employment and Training Program Performance Overview
 - b. Information - Balanced Score Card Report
 - c. Information – Consumer Report Card

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SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: August 20, 2020 at 9:30AM
WEBINAR

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Perez, Andy, <i>Chairperson</i> 2. Gibson, Charles, <i>Vice-Chairman</i> 3. Adrover, Bernardo 4. Brecheisen, Bruce 5. Brown, Clarence 6. Canales, Dequasia 7. Chi, Joe 8. Clayton, Lovey 9. Coldiron, Michelle 10. Davis-Raiford 11. del Valle, Juan-Carlos 12. Ferradaz, Gilda 13. Gazitua, Luis 14. Glean-Jones, Camilla 15. Hill-Riggins, Brenda 16. Jordan, Barbara 17. Loynaz, Oscar 18. Ludwig, Philipp 19. Manrique, Carlos 20. Maxwell, Michelle 21. Piedra, Obdulio 22. Regueiro, Maria C. 23. Roth, Thomas 24. Scott, Kenneth 25. West, Alvin 	<ol style="list-style-type: none"> 26. Bridges, Jeff 27. Datorre, Roberto 28. Diggs, Bill 29. Garza, Maria 30. Huston, Albert 31. Lampon, Brenda 32. Piedra, Obdulio 33. Rod, Denis 34. Scott, Kenneth 	<p>Beasley, Rick Ford, Odell Gilbert, David Jean-Baptiste, Antoinette Kavehersi, Cheri Kelly, Travis Morgan, Ebony Perrin, Yian Smith, Robert</p> <p>Assistant County Attorney (s)</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p> <p>Alisha Moriceau - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Andy Perez called the meeting to order at 9:35a.m., began with introductions and noted that a quorum of members had not been achieved.

[Mr. Beasley requested SFWIB Staff Antoinette Jean-Baptiste conduct roll call (technical glitches)]

2. a. Approval of SFWIB Meeting Minutes of June 18, 2020

Ms. Glean-Jones moved the approval of meeting minutes of June 18, 2020. Motion seconded by Commissioner Barbara Jordan; Motion Passed Unanimously

(All in favor with no opposition)

Chairman Perez announced voting protocols into record.

3. Chairman's Report

Deferred

4.A. Executive Director's Report

SFWIB Executive Director Rick Beasley briefly provided an update on services and programs offered by CSSF's local centers during the pandemic.

No further questions or discussion.

5. Executive Committee

5. a. Information – TechHire Summer Boot Camps Update

Chairman Perez introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5.b. Information – Summer Youth Internship Program Update

Chairman Perez introduced the item and Mr. Beasley further presented.

Miami-Dade County Assistant County Attorney Shanika Graves noted into record this item only pertains to the summer youth program (will be corrected accordingly).

5.d. Recommendation as to Approval to Expand, Renew and Allocate Funds for Rapid Response and Layoff Aversion Pilot Project

5.e. Recommendation as to Approval to Authorize SFWIB Staff to Provide Direct Employment and Training Service

5.f. Recommendation as to Approval to Authorize SFWIB Staff to Execute a One-Year Contract for Auditing Services

Chairman Perez introduced the above items (5d,5e, and 5f). Mr. Beasley further presented.

Miami-Dade County Commissioner Jordan moved the approval to accept workforce innovation and opportunity act funds. Motion seconded by Mr. Bernardo Adrover; **Motion Passed Unanimously**

(All in favor with no opposition)

6. Finance and Efficiency Council

6.a. Information – Financial Report – June 2020

Chairman Perez introduced the item and Mr. Beasley further presented and requested SFWIB Assistance Director of Finance, Odell Ford present (technical glitches). He following financial report highlights presented:

Accompanying notes to the financial report (unaudited):

July 1, 2019 – June 30, 2020

- ✓ Youth Services 80.5% versus standard rate of 100%
- ✓ Training and Support Services Expenditures - \$3, 242,342 or 22.9%
- ✓ Other Programs and Projects – 54.8% versus 100%

Monroe County Michelle County Michelle Coldiron requested details on item number 5c.

5.c. Information – CO VID-19 Layoff Aversion Fund Update

Mr. Beasley introduced the item and presented.

Monroe County Commissioner Coldiron noted into record the marketing/promoting challenges Monroe County and Key West experienced. Mr. Beasley provided details.

Mr. Adrover inquired about document signature procedures. Mr. Beasley explained the current processes.

6.b. Recommendation as to Approval to Accept Workforce Innovation and Opportunity Act

(WIOA) State Level Supplemental Funds

6.c. Recommendation as to Approval to Accept Wagner Peyser Military Peyser Military Family Employment Advocacy Program Funds

SFWIB Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

Mr. Kenneth Scott moved the approval of items 6b and 6c. Motion seconded by Mr. Bernardo Adrover; Motion Passed Unanimously

(All in favor with no opposition)

7a. Covid 19 – Pandemic Distance ED Waiver

7b. Recommendation as to Approval to Allocate WIOA Adult and Dislocated Worker Funding for WIOA Retention Payments

7c. Recommendation as to Approval to Allocate funds to Miami Dade County Public Schools for

the Miami-Dade Youth Pre-Apprenticeship Career and Technical Training Initiative

7d. Recommendation as to Approval to Allocate Funds to Monroe County Public Schools for the Marathon high School Fire Academy Training Program

7e. Recommendation as to Approval to Allocate funds to Big Brothers Big Sisters of Miami, Inc. for take Stock in Children Program Administration

7f. Recommendation as to Approval to Allocate Funds for the TechHire Boot Camp Program Service Providers

7g. Recommendation as to Approval to Allocate Funds for the TechHire Boot Camp Program Training Providers

GTC Council Chairwoman Gilda Ferradaz introduced the above items. She

Miami-Dade County Commissioner Barbara Jordan introduced the item and Mr. Beasley further presented. Motion seconded by Mr. Philipp Ludwig: Motion Passed Unanimously

(All in favor with no opposition)

8. Performance Council

8.a. Information – Refugee Employment and Training Program Performance Overview

8.b. Information – Consumer Report Card

8.c. Information – Youth Partners Regional Performance

Mr. Beasley presented the above items.

Miami-Dade County Commissioner Barbara Jordan noted recommended revision to item 5c detailing pending approval until more information / documentation is provided.

Chairman Perez requested feedback on new policies and forwarded to the Executive Director.

Mr. Clarence Brown noted into record his attendance at today's meeting. Mr. Beasley noted into record of Mr. Luis Gazitua's attendance at today's meeting.

Dr. Regueiro noted into record her attendance at today's meeting.

There being no further business to come before the Board, meeting adjourned at 10:18am.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: SFWIB CHAIRMAN'S REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Set Standards on Performance Measures Reporting**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 4A

AGENDA ITEM SUBJECT: SFWIB EXECUTIVE DIRECTOR'S REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Set Standards on Performance Measures Reporting**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 4B

AGENDA ITEM SUBJECT: GREATER MIAMI CHAMBER OF COMMERCE BUSINESS SURVEY RESULTS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Establish Employer Satisfaction Measure Standard**

BACKGROUND:

The Greater Miami Chamber of Commerce, MBAF, and the South Florida Business Journal teamed up to gather vital data as we aim to understand the impact COVID-19 is having on our SFL community and local businesses in efforts to best assist.

This report shares the results from our 2ndSurvey in a coordinated effort to provide quarterly updates on how South Florida businesses are being affected by the Coronavirus Pandemic.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

How is the Coronavirus impacting your local business?

THE IMPACT OF COVID-19 ON YOUR BUSINESS



SURVEY OVERVIEW AND RESPONDENT PROFILE

262 Respondents

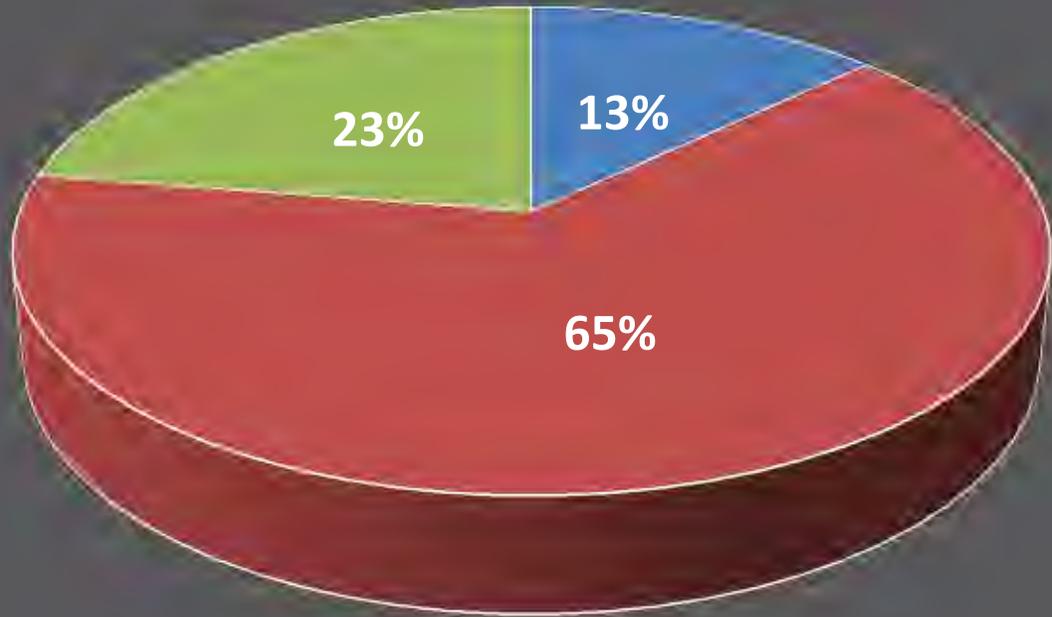
The **Greater Miami Chamber of Commerce**, **MBAF**, and the **South Florida Business Journal** teamed up to gather vital data as we aim to understand the impact COVID-19 is having on our SFL community and local businesses in efforts to best assist.

This report shares the results from our 2nd Survey in a coordinated effort to provide quarterly updates on how South Florida businesses are being affected by the Coronavirus Pandemic.

- **1st Survey:** March 19 to April 16, 2020
 - 209 responses; Sent to 11,000+ Miami business contacts
- **2nd Survey:** June 11 to July 23, 2020
 - 262 responses; Sent to 16,500+ SFL business contacts
- **3rd Survey:** *expected* to run in October 2020
- **4th Survey:** *expected* to run in January 2021



How **optimistic** are you about the **health** of your **business now**, compared to before the Coronavirus pandemic?

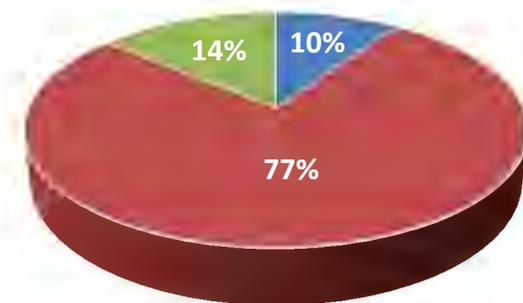


- More optimistic
- Less optimistic
- About the same

Leaders are slightly more optimistic now compared to the earlier stages of the Coronavirus pandemic.

From a similar survey we conducted from March 19 through April 16 2020, **77%** of respondents were **less optimistic** about the health of their businesses compared to before the Coronavirus pandemic. In our recent survey conducted from June 11 through July 23 2020, **65%** are **less optimistic** about the health of their business compared to before the Coronavirus pandemic.

March/April Survey



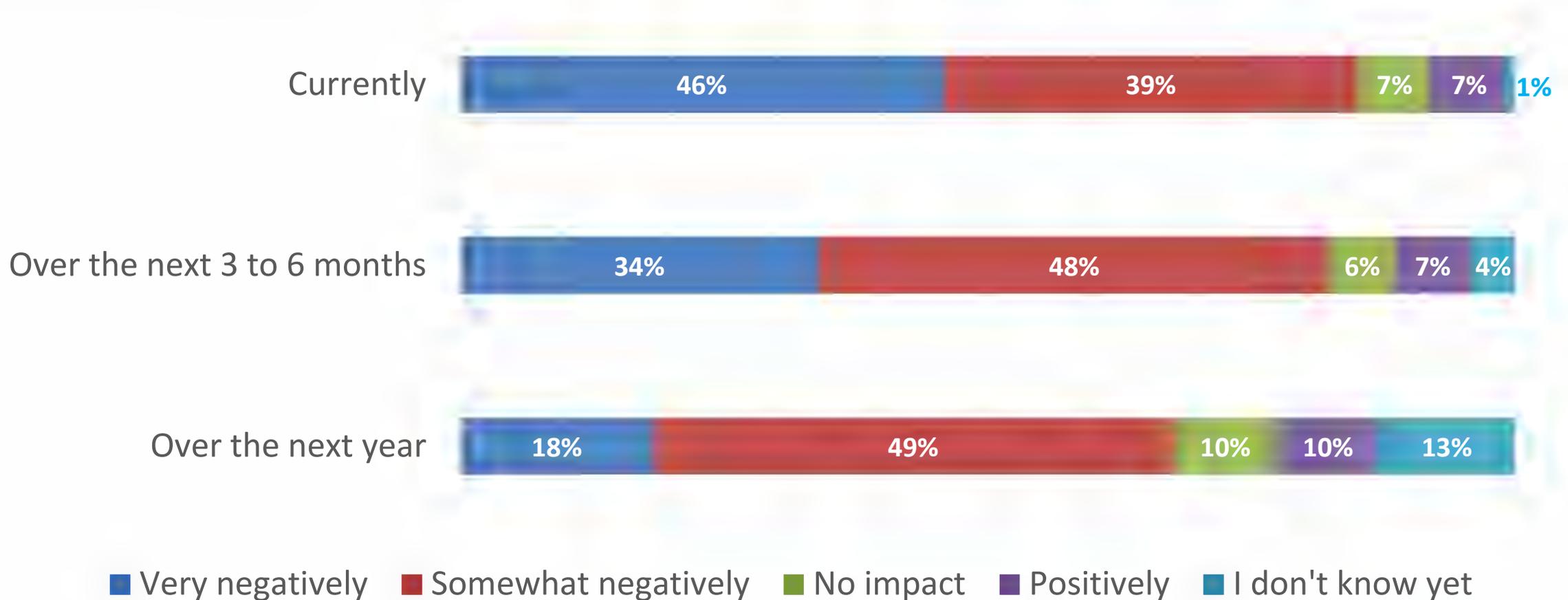
- More optimistic
- Less optimistic
- About the same

THE VAST MAJORITY OF SOUTH FLORIDA BUSINESSES BELIEVE THEY WILL BE NEGATIVELY IMPACTED OVER THE NEXT YEAR BY THE CORONAVIRUS PANDEMIC.

85% expressed that the Coronavirus pandemic is negatively impact their business now.

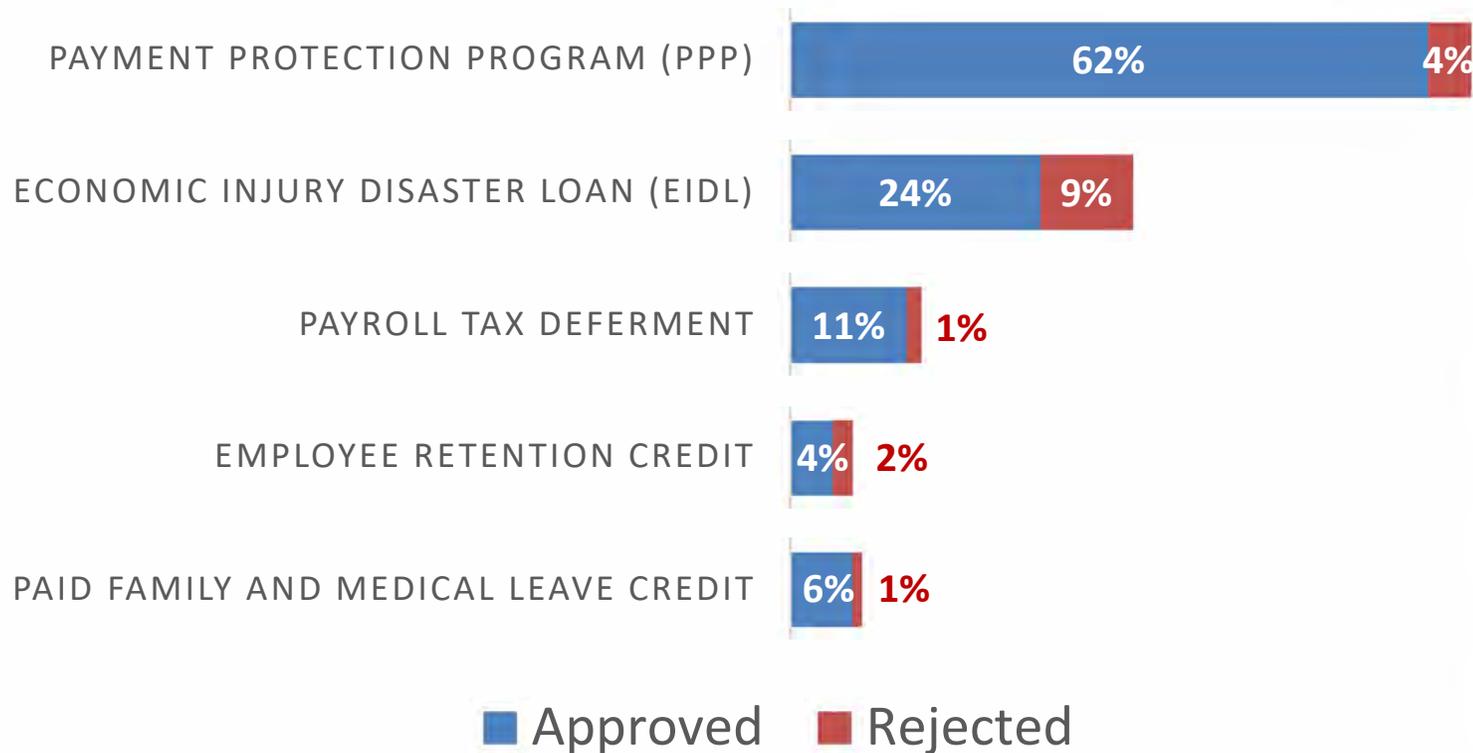
68% expect it to negatively impact their business over the next year. This is down from 77% when we asked the same question in our March/April survey.

How will the overall financial impact of the Coronavirus pandemic affect your business?



71% OF BUSINESSES RECEIVED SOME TYPE OF DISASTER RELIEF FUNDS.
62% of businesses were approved for a **PPP loan**; 24% were approved for an EIDL.

WHAT RELIEF PROGRAMS DID YOUR BUSINESS APPLY FOR?



RANGE OF DISASTER RELIEF PROCUREMENT



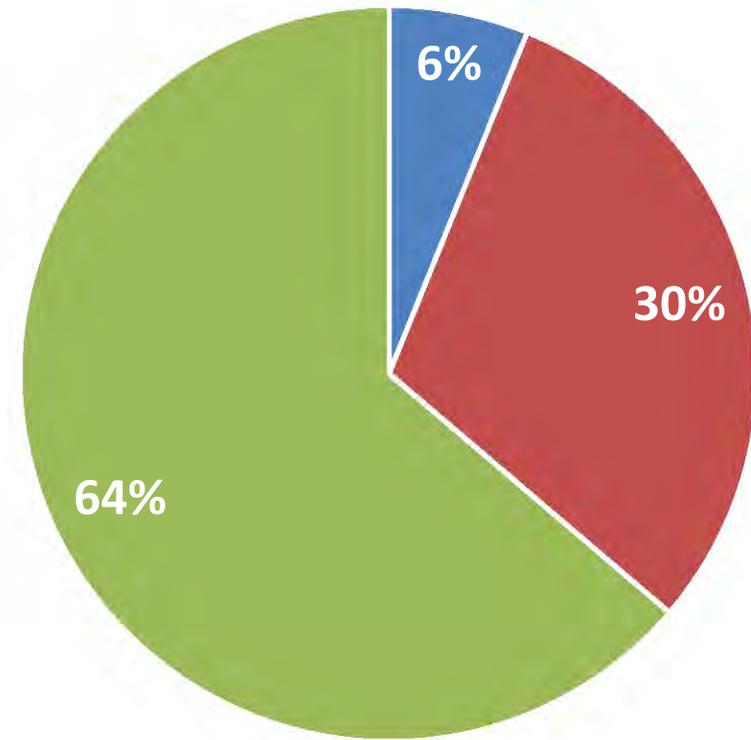
Nearly 56% of all approved loans were less than \$200,000.

9% of businesses had to temporarily shut down due to the Coronavirus pandemic.

Only **1%** had to permanently close.

64% OF BUSINESSES ARE FULLY OPERATING.

What is the current operational status of your business/organization?



■ Not operating yet ■ Partially operating ■ Fully operating

OVER 30% REMAIN UNCERTAIN AS TO WHAT WILL COME OVER THE NEXT YEAR IN REGARDS TO THEIR STAFF AND EXPECTED HIRING.

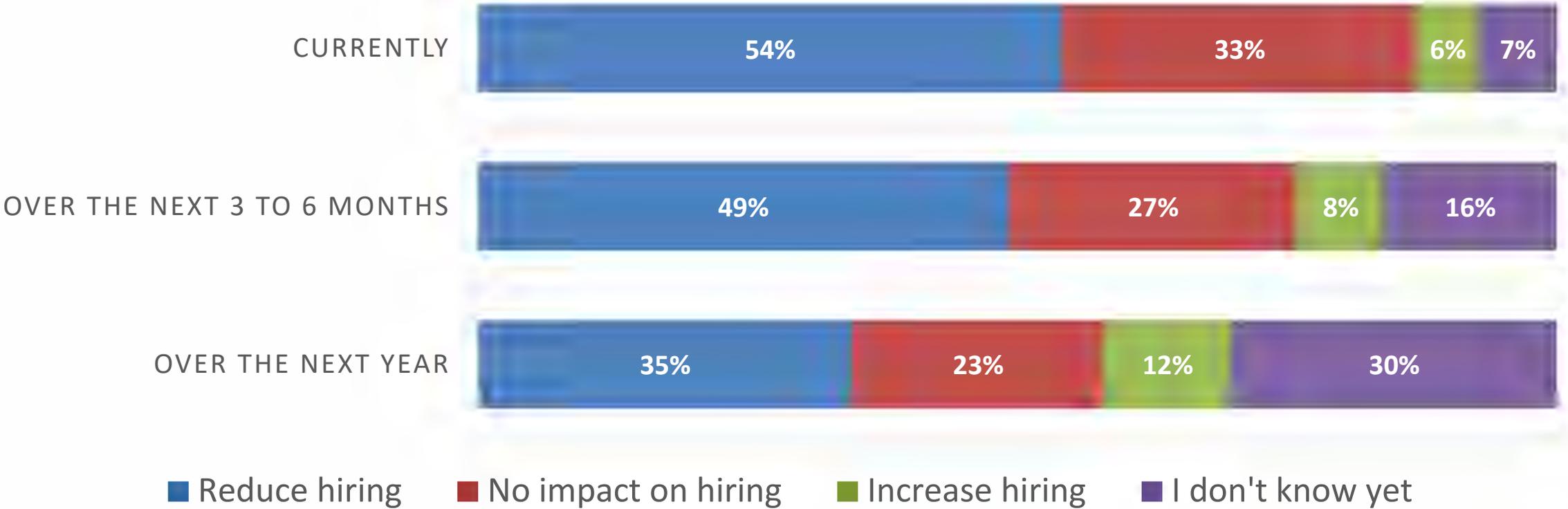
48% of businesses had to *reduce staff* while 54% had to *reduce hiring* due to the Coronavirus pandemic.

29% expect to *reduce staff* while 35% expect to *reduce hiring* over the *next year*.

How has the Coronavirus pandemic **affected** your workforce?

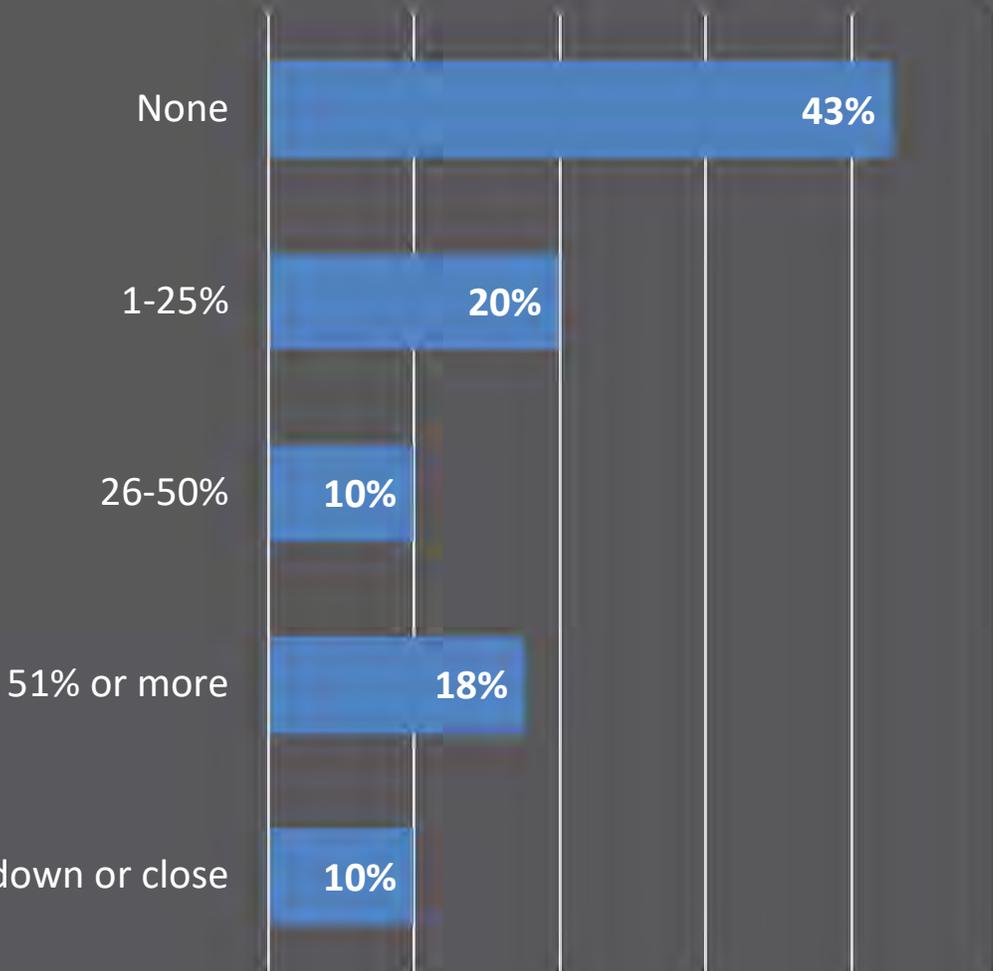


How has the Coronavirus pandemic impacted your business from a hiring standpoint?

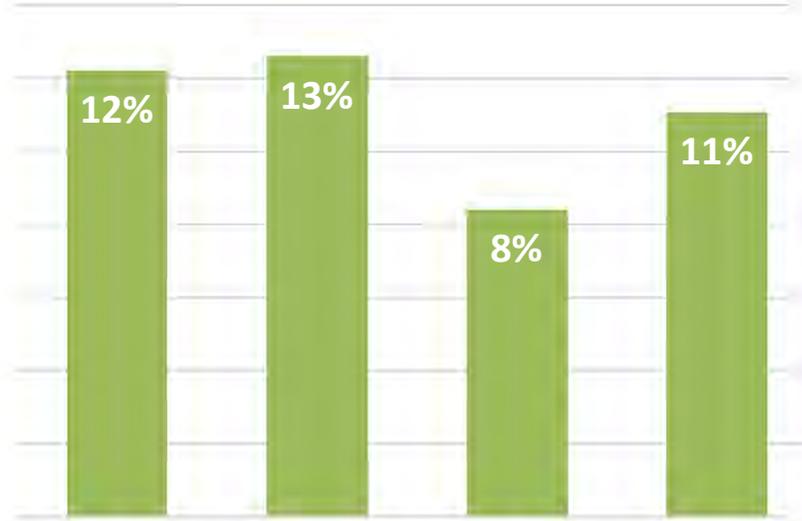


Business leaders have a slightly more optimistic view now compared to their outlook in our March/April survey. When we asked the same question, 40% expected to reduce hiring over the next year compared to 35%.

What percentage of your **staff** has been **laid-off**, **furloughed**, or had a **reduction in hours** or **salary**?



56% said they did not furlough any employees!



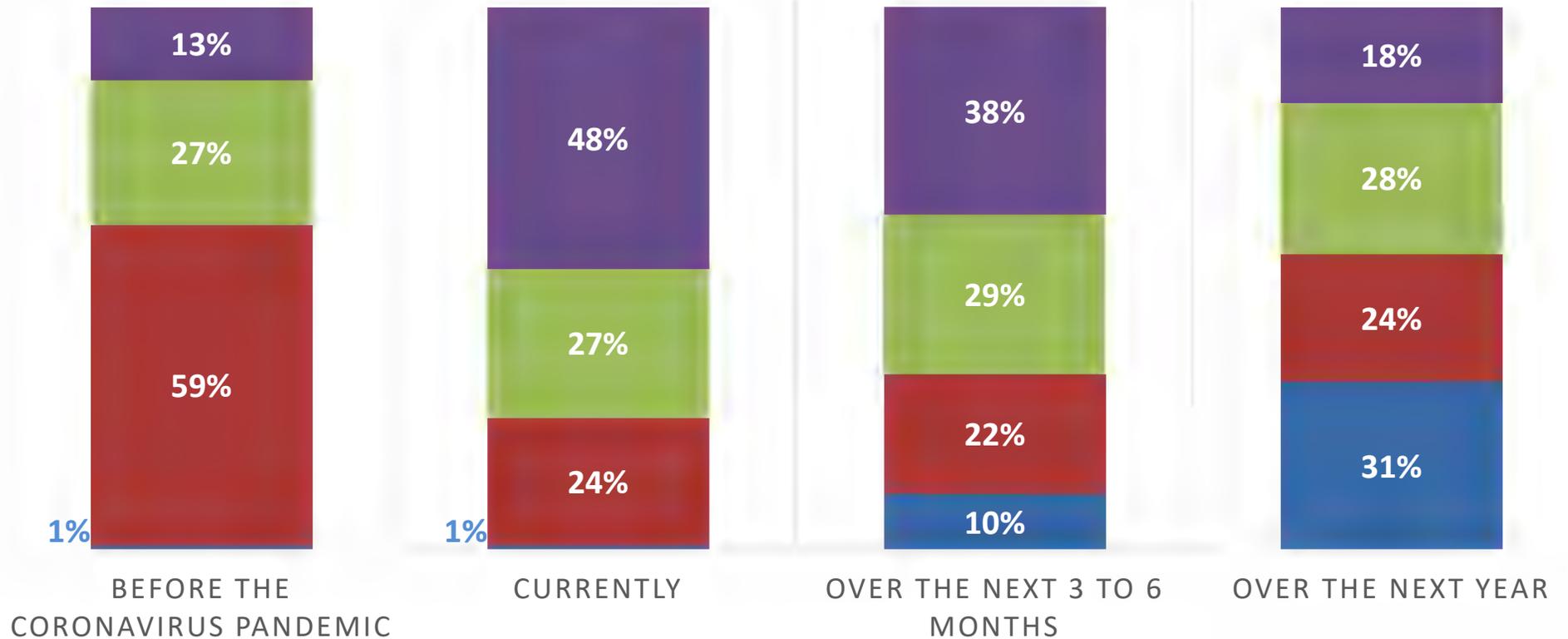
Will not bring back any furloughed employees
Will bring back less than half
Will bring back more than half
I don't know yet

25% said they will not bring back any or less than half of their furloughed employees.

What percentage of your workforce is working remotely?

% OF WORKFORCE

- >50%
- <50%
- None
- I don't know

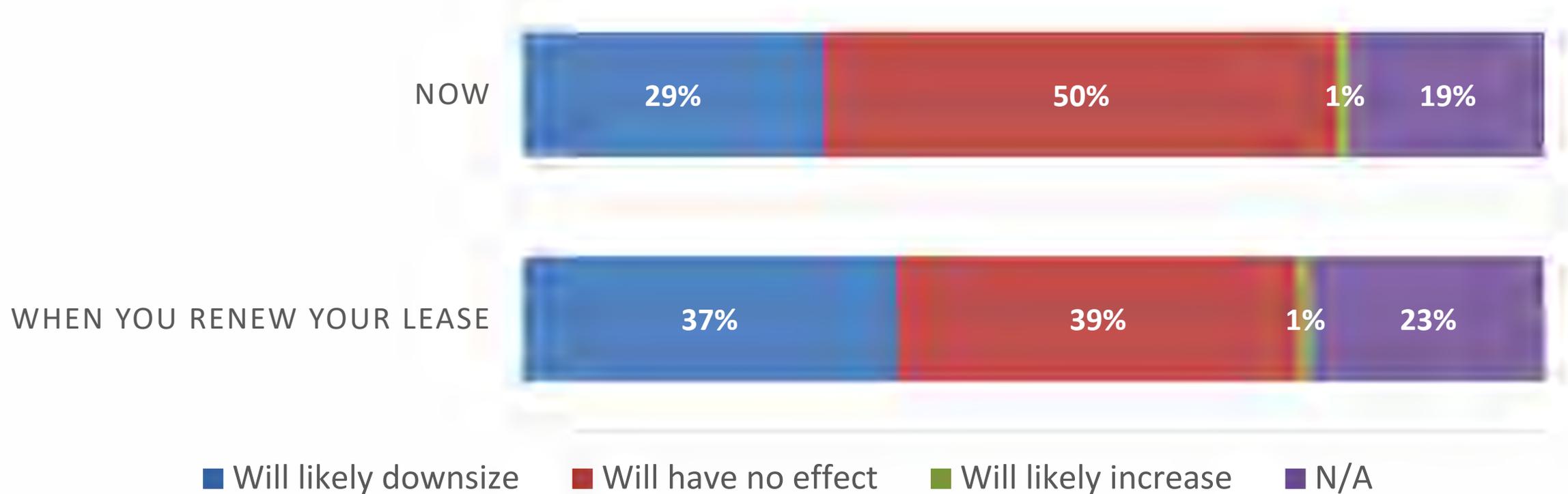


Business leaders' **opinions** on employees **working remotely** have become **more favorable**.



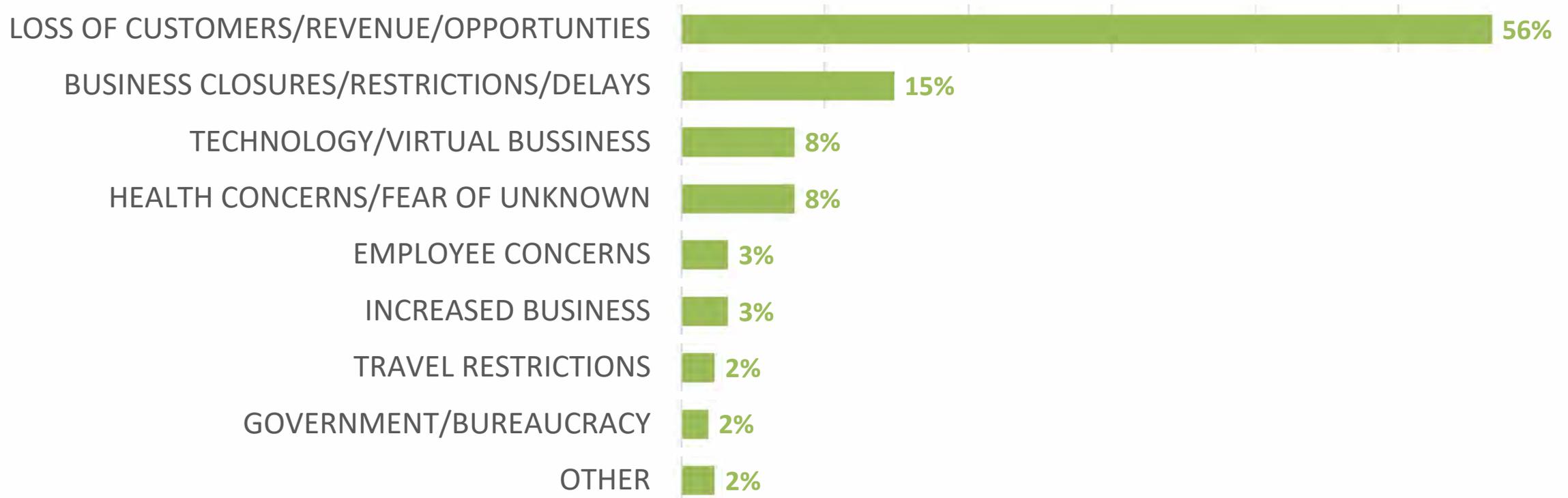
Many businesses will likely **downsize** their commercial office space.

How will the Coronavirus pandemic impact your need of commercial office space square footage?



What is the **most significant impact** your business/organization will encounter because of the Coronavirus pandemic?

Our research team was able to categorize open-ended answers into nine categories.



The most significant impact to businesses remains nearly the same from March/April. When we asked the same question in our previous survey, 72% expressed the most significant impact was related to loss of customers, revenue, and/or cash flow – comparable to the top two categories above at 71%.

46% OF BUSINESSES SAID THEY ARE TAKING ADVANTAGE OF OPPORTUNITIES CREATED BY THE CORONAVIRUS PANDEMIC.

“Developed an online training platform.”

“We made a two month investment in documenting business practices and policies. We also implemented a new web-based platform with integrated CRM, bookkeeping, billing, enhanced email, and surveying apps.”

“I am offering complimentary consulting services to new businesses in hopes that it will lead to new consulting contracts once the economy recovers.”

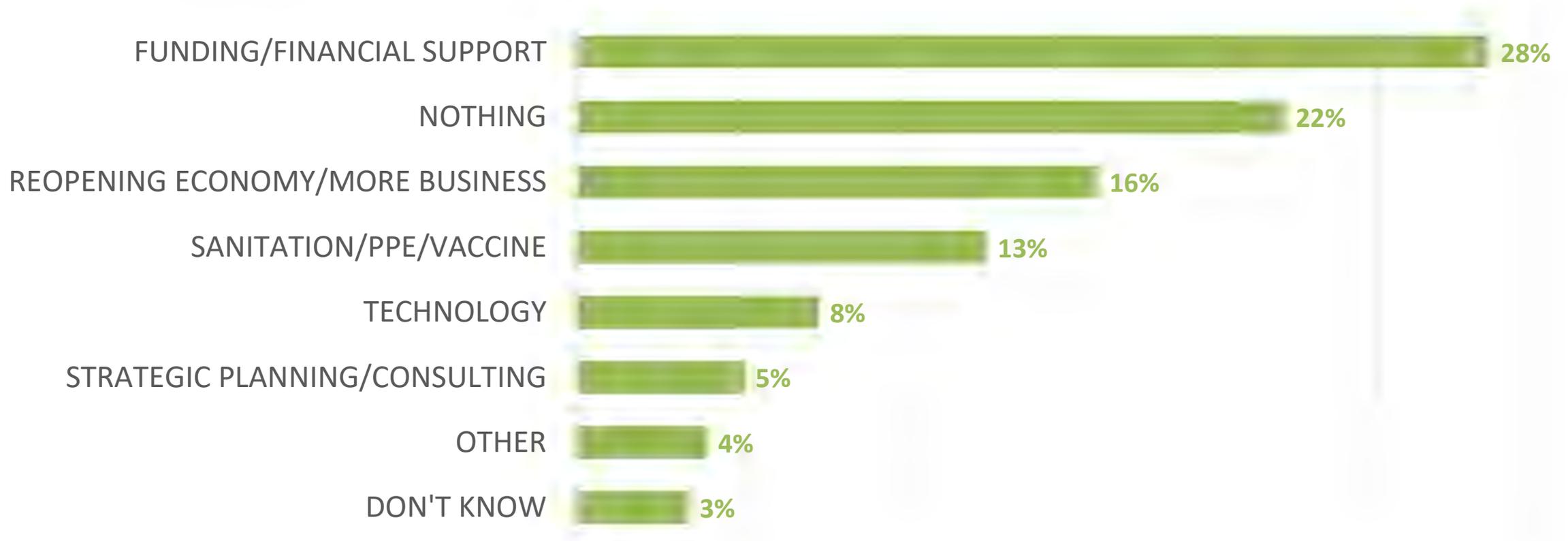
“We added a new Business Continuity service. We partnered with a group of infectious disease physicians to be able to counsel businesses on best protocols for reopening and staying open.”

“Added a productivity monitoring tool and Microsoft Teams Service offerings.”

“Restructuring our staff functions.”

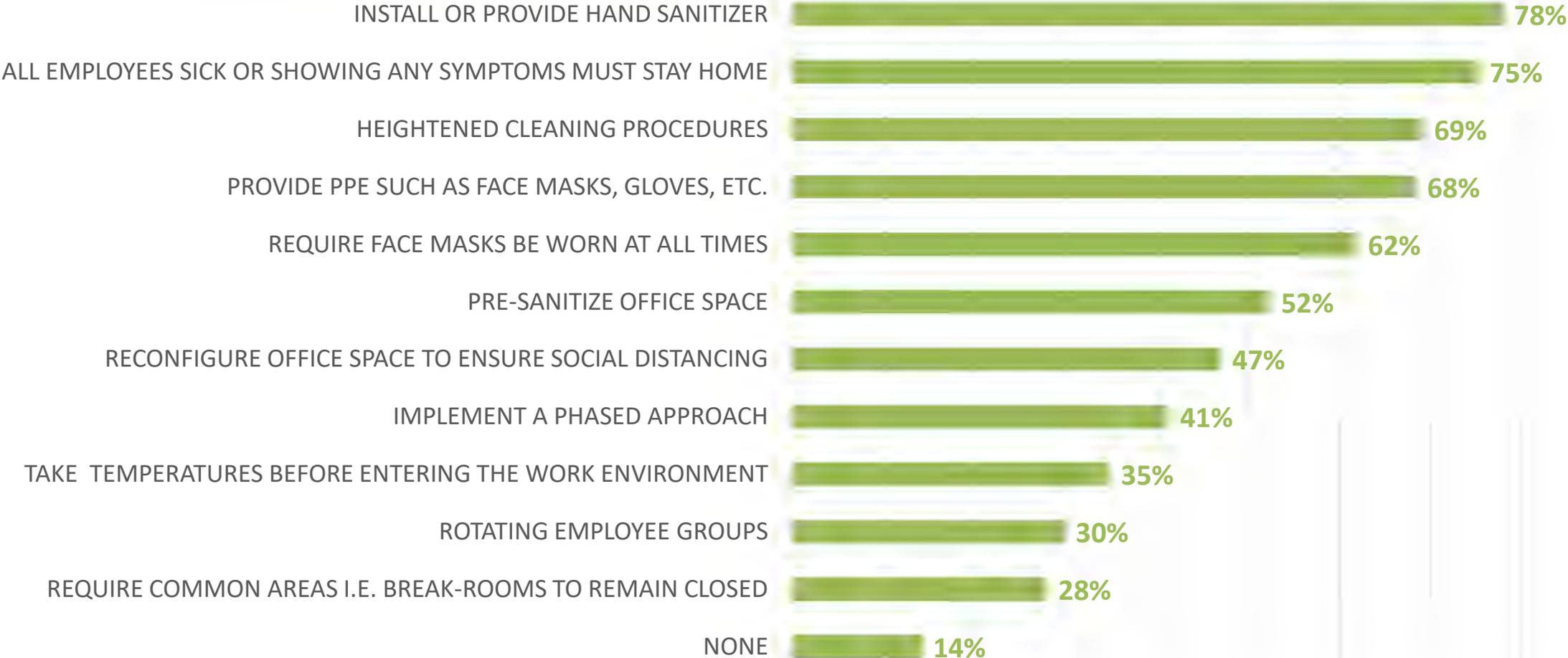
What **services or resources** does your business **need to help deal** with the Coronavirus pandemic?

Our research team was able to categorize open-ended answers into eight categories.



Funding is less needed now than in March/April. When we asked the same question in our previous survey, nearly 50% identified needing some type of funding compared to only 28% now. This is likely due to the fact that 71% of businesses responded that they received some type of disaster relief funds.

Strategies that businesses are using to open safely.



How is the Coronavirus impacting your local business?

WE HOPE YOU FIND VALUE IN THIS REPORT!

For more information on this survey report,
contact Wolfgang H. Pinther at wpinther@mbafcpa.com.



**SOUTH FLORIDA
BUSINESS JOURNAL**



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5A

AGENDA ITEM SUBJECT: DEPARTMENT OF ECONOMIC OPPORTUNITY AND SOUTH FLORIDA WORKFORCE INVESTMENT BOARD - GRANTEE-SUBGRANTEE AGREEMENT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On April 13, 2020, the Florida Department of Economic Opportunity sent out a memorandum regarding the release of the WIOA Grantee-Subgrantee Agreement. To enhance accountability, transparency, and oversight of Florida's workforce development system, the Department of Economic Opportunity (DEO) has updated the Grantee-Subgrantee Agreement.

This agreement serves as a contract between the Local Workforce Development Boards (LWDBs) and DEO and outlines each partner's roles and responsibilities. The attached updated agreement incorporates new provisions governing the workforce programs managed in the local areas and establishes the terms and conditions that LWDBs must agree to in order to receive federal and state workforce funds from DEO.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**AGREEMENT
BETWEEN CAREERSOURCE SOUTH FLORIDA
AND THE
FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY**

This Agreement is entered into between the State of Florida, Department of Economic Opportunity (“DEO”), and South Florida Workforce Investment Board, d/b/a CareerSource South Florida (“Board” or “Subrecipient”). DEO and the Board are sometimes referred to herein individually as a “Party” and collectively as “the Parties.”

WHEREAS, DEO is Florida’s designated state agency for receipt of federal workforce development funds, and is required to carry out the duties and responsibilities assigned by the Governor under each federal grant assigned to DEO; and

WHEREAS, the Board is a “subrecipient” of funds (as that term is defined by federal law), and a “recipient” of funds (as that term is defined by state law); and

WHEREAS, pursuant to section 121(h) of the Workforce Innovation and Opportunity Act (Pub. L. 113-128) and section 445.009(2)(c), Florida Statutes, DEO and the Board intend for this Agreement to satisfy the requirements that the Board enter into a memorandum of understanding and infrastructure funding agreement with each mandatory or optional partner participating in the one-stop delivery system.

1. DEFINITIONS AND ACRONYMS.

- a. **“Board”** means the Local Workforce Development Board
- b. **“CDBG-DR”** means Community Development Block Grant-Disaster Recovery.
- c. **“CFR”** means Code of Federal Regulations.
- d. **“CLEO”** means the Chief Local Elected Official.
- e. **“DCF”** means the Florida Department of Children and Families.
- f. **“FDLE”** means the Florida Department of Law Enforcement.
- g. **“LWDA”** means Local Workforce Development Area.
- h. **“MOU”** means Memorandum of Understanding.
- i. **“NFA”** means Notice of Award/Notice of Fund Availability.
- j. **“RA”** means Reemployment Assistance.
- k. **“SNAP E&T”** means the Supplemental Nutrition Assistance Program Employment & Training program.
- l. **“State Board”** means the State Workforce Development Board.
- m. **“TAA”** means Trade Adjustment Assistance.
- n. **“WIOA”** means the Workforce Innovation and Opportunity Act.
- o. **“WP”** means the Wagner-Peyser Act.
- p. **“WT”** means the Welfare Transition program.

2. TERM AND EXPIRATION. The Effective Date of this Agreement is July 1, 2020. This Agreement ends on June 30, 2021 (the “Expiration Date”), unless otherwise terminated as set forth herein. This Agreement may be renewed or extended for a period of time to be determined by DEO in its sole discretion, and without the Board’s approval, at any time prior to the Expiration Date. This Agreement terminates, supersedes, and replaces any prior agreement in effect between DEO and the Board regarding the subject matter set forth herein as of the Effective Date. The period between the Effective Date and the Expiration Date or the termination date is the “Agreement Period”. Subrecipient is absolutely responsible for all work performed and all expenses incurred in fulfilling the obligations of this Agreement. If the LWDA is redesignated in whole or in part, or the Board is decertified, then DEO may terminate this Agreement. If DEO elects to terminate this Agreement, then DEO will notify the Board and the CLEO of such termination, when the termination becomes effective, and any termination instructions.

3. FISCAL AND ADMINISTRATIVE CONTROLS.

- a. DEO will provide funds in consideration for the Subrecipient’s successful performance under this Agreement. The State of Florida’s and DEO’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature of the State of Florida. DEO shall have final authority as to both the

availability of funds and what constitutes an “annual appropriation” of funds. The lack of appropriation or availability of funds shall not create DEO’s default under this Agreement. If there is a state or federal funding shortfall, then the funding otherwise made available under this Agreement may be reduced. The Subrecipient shall not expend funding provided under this Agreement or made available pursuant to any NFA to pay any costs incurred in connection with any defense against any claim or appeal of the State of Florida or any agency or instrumentality thereof (including DEO) or to pay any costs incurred in connection with the prosecution of any claim or appeal against the State of Florida or any agency or instrumentality thereof (including DEO), which the Subrecipient instituted or in which the Subrecipient has joined as a claimant.

- b. DEO will make funding available to the Subrecipient by issuing NFAs through DEO’s financial management information system. Each NFA may list or incorporate specific terms, conditions, assurances, restrictions, or other instructions applicable to the funds provided by the NFA. The Subrecipient’s receipt of funding made under an NFA may be conditioned upon the Subrecipient’s successful performance of certain requirements prior to the receipt of such funding. The Subrecipient must comply with all terms, conditions, assurances, restrictions, or other instructions contained within the NFA as a condition precedent to the Subrecipient’s receipt of funding set forth in the NFA. Except as specifically set forth herein, if a conflict between the terms of this Agreement and any NFA, the terms of the NFA shall control.
- c. Accountability for Funds.
 - i. Reduction or Suspension of Funding. DEO may partially, completely, temporarily or permanently, reduce or suspend any funding provided under this Agreement or funding made available pursuant to an NFA, if the Subrecipient fails to comply with all applicable state and federal laws, rules, and regulations, or the terms of this Agreement or any NFA. DEO will exercise its authority to reduce or suspend funding in accordance with the applicable federal and state laws, rules, regulations, and policies.
 - ii. Recoupment. Notwithstanding anything in this Agreement or any NFA to the contrary, DEO has an absolute right to recoup funds. DEO may refuse to reimburse the Subrecipient for any cost if DEO determines that such cost was not incurred in compliance with the terms of this Agreement. DEO may demand a return of funds if DEO terminates this Agreement.
 - iii. Overpayments. If the Subrecipient’s (a) noncompliance with this Agreement or any applicable federal, state, or local law, rule, regulation, or ordinance, terms of any NFA, or (b) performance or nonperformance of any term or condition of this Agreement results in (i) an unlawful use of funds; (ii) a use of funds that doesn’t comply with the terms of this Agreement; or (iii) a use which constitutes a receipt of funds to which the Subrecipient is not entitled (each such event an “Overpayment”), then the Subrecipient shall return such Overpayment of funds to DEO.
 - iv. Discovery of Overpayments. The Subrecipient shall refund any Overpayment of funds to DEO within 30 days of the Subrecipient’s discovery of an Overpayment or receipt of notification from DEO that an Overpayment has occurred. DEO is the final authority as to what may constitute an Overpayment of funds. Refunds should be sent to DEO’s Agreement Manager and made payable to the “Department of Economic Opportunity”. Should repayment not be made in a timely manner, DEO may charge interest at the lawful rate of interest on the outstanding balance beginning 30 days after the date of notification or discovery.
- d. By signature below, the Subrecipient certifies to DEO that it has written administrative procedures, processes, and fiscal controls in place for the operation of WIOA, WP, TAA, SNAP E&T, WT, CDBG-DR and any other program for which the Subrecipient receives funds from DEO. The written administrative procedures, processes, and fiscal controls described in this paragraph must, at minimum, comply with applicable state and federal law, rules, regulations, policies, guidance, and the terms of this Agreement. DEO may request copies of the Board’s written procedures and policies for review. As needed, DEO shall provide guidance and technical assistance to the Subrecipient to ensure compliance with this section. If the Subrecipient cannot certify that it has written administrative procedures, processes, and fiscal controls in place for the operation of any program for which it may receive funds at a future date, then as a condition precedent to the award of any funds, the Subrecipient shall establish and adopt such written administrative procedures, processes, and fiscal controls, as necessary for the

applicable program.

- c. By signature below, the Subrecipient certifies that it has written administrative procedures, processes, and fiscal controls in place for the payment of supportive services including, but not limited to prepaid gas or prepaid debit cards. Controls must address issuance, storage, and reconciliation of prepaid gas or prepaid debit cards. The Subrecipient must maintain documentation supporting the eligibility of the receipt of supportive services and that the value of the supportive service is consistent with the documented need of the participant.
- f. The Subrecipient shall manage, maintain, and properly dispose of program and financial records in accordance with governing state and federal laws and regulations.
- g. The Board will appoint at least one Regional Security Officer that is responsible for ensuring the Board's compliance with all information system security matters and system access control for users of DEO-owned systems. The Regional Security Officer will comply with policies and requirements imposed by DEO. The Subrecipient will designate a custodian for purchased property and equipment that will be responsible for ensuring the Subrecipient's compliance with 2 CFR §§ 200.310-200.316.
- h. The Subrecipient is responsible for managing real property and leases for all space utilized in the one-stop delivery system. The Subrecipient and its designated one-stop operator or managing partner shall be responsible for all activities involved in securing space for local career centers, ensuring payment to lessors, and cost allocating rent charges, and otherwise managing leases.
- i. The Subrecipient will comply with all federal and state laws, policies, guidance, plans, or other similar documents produced, approved, or disseminated by DEO, the State Board, or any other entity whose funds are made available to the Subrecipient through DEO. These documents will be made available on DEO's website or distributed to the Subrecipient through other means.
- j. Funds provided to the Subrecipient by DEO may not be used to pay consultants in excess of \$710 per day and must be documented as reasonable and necessary.

4. PERFORMANCE, REPORTING, MONITORING, AND AUDITING.

- a. DEO may request any information at any time from the Subrecipient. The Subrecipient shall provide any requested information in the form and manner requested by DEO, within the time frame established by DEO, so DEO may review the Board's performance and compliance and compile and submit information to the appropriate parties. The Board shall provide timely electronic data to DEO, via the electronic financial and programmatic data systems established by DEO in order to allow DEO to provide accurate reports to state and federal funding agencies, the State Board, and other interested parties, and to review the Board's fiscal status and performance.
- b. The Subrecipient will comply with the audit requirements set forth in Exhibit A on an annual basis and take prompt corrective action with respect to any audit findings.
- c. The Subrecipient shall allow access to representatives of DEO, DEO's Office of Inspector General and Office of Civil Rights, appropriate representatives from other state and federal funding agencies, and any other entity authorized by law for the purposes of conducting monitoring, reviews, inspections, investigations, proceedings, hearings, or audits (each a "Compliance Review"). The Subrecipient will fully cooperate with any Compliance Review conducted pursuant to this section. Failure to fully cooperate will constitute a material breach of this Agreement and may result in the termination or suspension of this Agreement and any funding provided by DEO. DEO reserves the right to, in its sole discretion, decide what constitutes full cooperation under this paragraph. DEO may exercise its rights under this paragraph at any time and as frequently as DEO deems necessary. The Subrecipient will reimburse DEO for all reasonable costs incurred by DEO for any activity conducted pursuant to this section that results in the suspension or termination of this Agreement. The Subrecipient will not be responsible for costs incurred from activities conducted under this section that do not result in the suspension or

termination of this Agreement. Nothing in paragraph (b) of this section, or Exhibit A, is intended to limit the terms of this paragraph (c).

- d. Annually, the subrecipient shall submit the following information electronically to FMA-RWB@deo.myflorida.com by the deadlines prescribed below:
- Completed Salary Cap by April 1;
 - Annual detailed budget of revenues and expenditures by funding source by October 1; and
 - Completed Internal Control Questionnaire signed by Board Chair and Executive Director by September 30.
- e. The State Board and DEO have established special guidelines concerning audit quality as guidance for the Board. For the procurement of the audit services, the Board must procure these services in accordance with Florida Statutes. As part of these guidelines, the Board is also required to communicate to their independent auditors (auditor) the following procedures that must be performed:
- i. It is essential that the auditor test the Board's reconciliation of its financial records to the Subrecipient Enterprise Resource Application (SERA) maintained by DEO. The auditor should include a note to the financial statements confirming whether such a reconciliation was performed by the Board in a satisfactory manner.
 - ii. Auditors are required under federal audit guidelines to test compliance with federal cash management requirements and to report any material problems. However, the State Board and DEO have established state level guidance for cash management that should also be tested. The auditor should review the key guidelines contained in the SERA Manual produced by DEO concerning cash management, especially the criteria for Allowable Cash on Hand, and conduct the appropriate tests of compliance.
 - iii. It is required that auditors always prepare and submit a management letter for those findings and observations not included in the audit report, as opposed to providing only a verbal briefing. The Board must prepare a written statement of explanation or rebuttal, including corrective actions to be taken, concerning the deficiencies cited in the management letter. NOTE: If a management letter is not present, this should be stated in the schedule of findings and questioned costs.
 - iv. All funds overseen, managed, or administered by the Board must be included in the scope of the audit and within the audited financial statements. This includes funds that are provided to any auxiliary entity over which the Board or Board's leadership exercises any controlling influence, such as a foundation or an association. For purposes of this guidance document, all foundations, associations, or other similar entities are considered to be affiliated organizations and, in some instances, may need to be classified as a component unit.
 - v. For any affiliated organization, at a minimum the audit report should disclose the entity's mission or purpose; any and all controlling members; summarized financial data including total assets, liabilities, net assets, revenues, expenditures; sources of all revenues; the entity's relationship to the Board's activities; and a statement that the activities of the entity comply with Federal Regulations and Florida Statutes, as applicable. The auditor may need to provide other disclosures and presentations (such as consolidated financial statement) as appropriate after giving proper consideration of applicable accounting standards pronouncements regarding reporting of related entities.
 - vi. The auditor should state in the Report on Compliance and Internal Control over Compliance Applicable to Each Major Federal Awards Program that the audit was conducted in accordance with the special audit guidance provided by the DEO.
 - vii. The Board must limit the audit services to no more than five years and then must follow Florida Statutes and its own policies to competitively re-procure these services. The previous audit firm may

be awarded the new contract for audit services through the competitive procurement if the lead partner of the audit firm had not been engaged with the Board for any of the previous five years.

- f. DEO will meet at least annually with the CLEO and the Board to review the Board's performance and compliance and will notify the Board's Chief Executive Officer and CLEO in writing of any findings, deficiencies, recommendations, or other areas of concern. The Board's failure to meet its negotiated level of performance or its failure to comply with state and federal laws, regulations, standards or the terms of agreements between the Board and DEO may constitute grounds for corrective measures, sanctions and remedies, consistent with WIOA and any policies of DEO or the State Board. DEO may require corrective measures be taken in accordance with a Performance Improvement Plan, or other appropriate action, developed by DEO. The Board's failure to comply with the terms of any Performance Improvement Plan or other appropriate action will constitute a material breach of this Agreement, may result in the suspension or termination of this Agreement, the reduction or withholding of funding provided under this Agreement, or any other sanction or remedy available to DEO by law.

5. THE BOARD'S ONE-STOP DELIVERY SYSTEM. The Board shall operate at least one physical comprehensive career center with access to partner programs, services, and activities in accordance with 20 CFR 678.300(c) and 678.305. The Board shall designate a one-stop operator in accordance with 20 CFR 678.605-678.625, Section 445.009, F.S., and applicable policies, including the following one-stop delivery system requirements:

- a. Each partner program in the Board's career centers will contribute to infrastructure costs at a rate negotiated and agreed upon by the Parties, or pursuant to a policy established by the Governor. The following infrastructure elements, set forth specifically in 20 CFR 678.755, must be incorporated into the period of time in which the infrastructure funding agreement is effective. This may be a different time period than the duration of the MOU.
- b. Identification of an infrastructure and shared services budget that will be periodically reconciled against actual costs incurred and adjusted accordingly to ensure that it reflects a cost allocation methodology that demonstrates how infrastructure costs are charged to each partner in proportion to its use of the career center and relative benefit received, and that complies with 2 CFR part 200 (or any corresponding similar regulation or ruling).
- c. Identification of all career center partners, chief local elected officials, and Board participating in the infrastructure funding arrangement.
- d. Steps the Board, chief local elected officials, and career center partners used to reach consensus or an assurance that the local area followed the guidance for the State funding process.
- e. Description of the process to be used among partners to resolve issues during the MOU duration period when consensus cannot be reached.
- f. Description of the periodic modification and review process to ensure equitable benefit among one-stop partners.
- g. The Board shall incorporate infrastructure funding provisions in each memorandum of understanding with its one-stop partners. Remedies for nonperformance must also be included.

6. SERVICES DELIVERED BY DEO STAFF WITHIN THE BOARD'S ONE-STOP DELIVERY SYSTEM.

- a. Certain workforce program services will be performed by DEO staff assigned to work under the functional supervision and direction of the Board. These services include WP services, TAA services, services to veterans, services to migrant and seasonal farmworkers, and other workforce services as agreed upon by the Parties. The provision of these services will be consistent with applicable federal and state law, rules, regulations, policies, and guidance, and State Board policies. The Board will refer any question or conflict regarding management of DEO staff to DEO for resolution.
- b. The Parties shall maintain a staffing structure chart describing each career center site location, the designated one-stop operator or managing partner at the site location, all DEO staff placed at the site location, and the position

classification and program assignment for each DEO staff member working at the site location. The Board must provide a copy of the staffing structure in an organizational chart to DEO Human Resources annually by July 1 or within 30 days upon changes to the organizational structure. All necessary changes to the staffing structure chart will be made by the Parties in a timely fashion.

- c. The Board will provide DEO information and recommendations regarding the performance of DEO staff assigned to the Board pursuant to a procedure developed and implemented by the Parties. The Board shall exercise due care with respect to its submission of information concerning the performance of DEO staff. DEO will act on the information provided by the Board, but the ultimate decision for any personnel action remains with DEO.
- d. DEO staff assigned to the Board are subject to all statutes and rules applicable to State Personnel System employees and all DEO policies - including DEO's travel, leave, and time distribution policies. DEO staff assigned to the Board will be required to obtain their local manager's approval prior to taking leave.
- e. The Board shall consult with DEO with regard to any issues that may affect, or be in conflict with, the terms or conditions of the collective bargaining agreement for any DEO staff holding positions covered by a collective bargaining agreement. DEO will provide guidance to the Board upon request for the purpose of ensuring compliance with terms of any applicable collective bargaining agreement.
- f. DEO retains ultimate decision-making authority with respect to wages, salary, benefits, hiring, firing, discipline, and promotion of DEO staff.
- g. The Board will appoint a local personnel liaison for the purpose of coordinating personnel related activities for DEO staff. The personnel liaison must be a DEO staff member. The Board will provide the name and contact information of the designated personnel liaison to the DEO Human Resource Office upon designation of this staff member and thereafter annually or upon changes in the designated staff member.
- h. The Board shall jointly plan with DEO for the use of resources available to each partner to ensure a coordinated and efficient approach to the delivery of customer services. The Board will provide the services outlined in section 445.009, Florida Statutes. The Board will also provide basic and individualized career services pursuant to section 134(c)(2) of WIOA, access to training services pursuant to section 134(c)(3)(D) of WIOA, access to programs and activities carried out by the Board's partners listed in 20 CFR 678.400 through 678.410, including the Employment Service program authorized under WP, as amended by WIOA Title III, services to employers as outlined in 20 CFR 680.140(b)(2), and workforce and labor market information. For clarification purposes, "basic career services" are referred to as "core services" in section 445.009(6)(a)(c), Florida Statutes, and "individualized career services" are referred to as "intensive services" in section 445.009(7), Florida Statutes.
- i. The Board will develop methods for referring individuals between its one-stop operator(s) and its partners for appropriate services and activities.

7. OPEN GOVERNMENT AND CONFIDENTIALITY.

- a. The Board is subject to Chapters 119 and 286 of the Florida Statutes. The Board is responsible for responding to public records requests and subpoenas. The Board is responsible for ensuring that its staff and agents have a working knowledge of Chapter 119, Florida Statutes. The Board agrees to appoint a public records coordinator for the purpose of ensuring that all public records matters are handled appropriately.
- b. **IF THE BOARD HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE BOARD'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT DEO'S CUSTODIAN OF PUBLIC RECORDS by telephone at 850-245-7140, via e-mail at PRRequest@deo.myflorida.com, or by mail at Department of Economic Opportunity, Public Records Coordinator, 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399-4128.**

- c. The Board will have access to varying types of confidential information as a result of its performance under this Agreement. The Board will protect the confidentiality of any information to which it has access in accordance with applicable law. The Board will obtain guidance from DEO with respect to confidentiality matters. DEO will facilitate the Board's requests for guidance from other state agencies.
- d. Staff of the Board, its agents, contractors, subcontractors and any other entity performing services on behalf of the Board granted access to workforce information systems, including systems containing confidential information, must complete Exhibit B to this Agreement, "Individual Non-Disclosure and Confidentiality Certification Form," prior to accessing said workforce information systems. A copy of each completed form must be retained by the Board and made available to DEO upon request.
- e. Board requests for DEO data must come from Board executive staff to DEO. DEO will not accept data requests from the Board's contractors. DEO will only grant access to DEO-owned systems to staff of the Board, its agents, contractors, subcontractors and entities performing services on behalf of the Board.
- f. DEO may provide the Board access to RA information on an ongoing basis as a result of the Board's use of shared information systems and the provision of integrated services. Access to such information will typically be at no cost (any cost imposed by DEO will be reflected in a separate agreement between the Parties). Certain RA information is made confidential by section 443.1715, Florida Statutes, and 20 CFR 603.9(b)(1) requires the Board to agree to the following terms as a condition of accessing this information. DEO will immediately suspend or cease providing the Board access to RA information if DEO determines the Board is not in compliance with section 443.1715, Florida Statutes, 20 CFR 603, and the conditions set forth below. DEO may, in its sole discretion, provide access once DEO is satisfied that the Board has cured the deficiency. The Board shall:
 - i. use the information it receives only for purposes authorized by law and consistent with this Agreement;
 - ii. store the information, whether physically or electronically, in such a manner that is secure from unauthorized access;
 - iii. ensure the information is only accessible by authorized individuals that have an actual need to access the information for a legitimate and lawful purpose;
 - iv. ensure that any entity to which the Board further discloses the information complies with these terms;
 - v. not store the information on any portable storage media device (e.g., laptops, external hard drives, thumb drives, iPads, tablets, or smartphones, etc.);
 - vi. to the extent practicable, and considering the arrangement in place under this Agreement (shared information systems), destroy the information after the purpose for which it is disclosed is accomplished in accordance with 20 CFR 603.9(b)(1)(vi). However, the Board may not seek to delete information from DEO's information systems;
 - vii. to the extent practicable, and considering the arrangement in place under this Agreement, maintain a system sufficient to allow DEO to conduct an audit of transactions concerning the information;
 - viii. ensure all individuals obtaining access to the information are aware of the penalties established by section 443.1715, Florida Statutes, and acknowledges that all individuals have been so instructed through the execution of this Agreement; and
 - ix. allow DEO or its representatives access to conduct onsite inspections to ensure the Board's compliance with section 443.1715, Florida Statutes.
- g. The Board will immediately notify DEO of any breach of security, as defined by section 501.171, Florida Statutes, occurring in any operation under its control. If the breach of security concerns data belonging to DEO, DEO reserves the right to determine whether the provisions of section 501.171, Florida Statutes, apply. DEO will determine if notifications are necessary and, if so, the procedure for making, and the content included in, those notifications. The Board will provide the notifications if deemed necessary by DEO and will not provide said notifications without prior approval from DEO. DEO will not unreasonably withhold approval to send notifications and will make all decisions regarding said notifications as quickly as possible and consistent with the timelines in section 501.171, Florida Statutes. The Board is responsible for all fees and costs incurred due to a breach of security occurring in an operation, program, or physical setting under the Board's control, including, but not limited to, the cost of sending breach notifications.

8. BACKGROUND SCREENINGS.

a. Level 1 Screenings.

- i. The Board will require and obtain a Level 1 background screening as a condition of employment or contract award for all Board, career center staff, contractors, and subcontractors. Additionally, the Board will require and obtain a Level 1 background screening for all individuals performing financial management activities. The Level 1 background screening must be conducted prior to employment or, for contract awards, prior to contractor's employees beginning work. The Level 1 background screening must be conducted at least every five years of consecutive employment, and upon re-employment in all circumstances (including assignment to a new or different contract for Board contractors). The Board will develop a policy for implementing background screenings.
- ii. The Level 1 background screenings are further explained in section 435.03, Florida Statutes. The Board will contract with an FDLE-approved provider to perform the Level 1 background screenings. The Board is responsible for all costs associated with obtaining the Level 1 background screening described in this section.
- iii. The Board will maintain its background screening material in a locked file cabinet or other secure location and store the material separately from any official employee personnel file. The Board will protect the confidentiality of the screening materials as required by law or contract.
- iv. The Board is responsible for maintaining a current list of all individuals for whom it has obtained a Level 1 background screening. The list must include, but need not be limited to, the name of the individual, the last four digits of the individual's social security number, the date the screening was completed, the date the results of the screening were reviewed, and the individual responsible for reviewing and approving the employment or access granted to the individual that was the subject of the screening.

b. Level 2 Screenings.

- i. The Board shall identify and disclose to DEO all Board staff positions that may be granted access to confidential data, including confidential data stored in the information systems used by workforce service providers to manage and report participant information. The Board must review all Board staff positions to determine if the positions should be designated as a position of Special Trust. Positions determined by DEO to be positions of special trust, and all employees placed or considered for placement in a Board Special Trust Position must undergo a Level 2 background screening as set forth more specifically below. For all Board Special Trust Positions, only a Level 2 background screening is necessary.
- ii. Level 2 background screenings are necessary to ensure individuals with criminal convictions or individuals that are under criminal investigation or become under criminal investigations related to theft, fraud, forgery, embezzlement, crimes of violence or any similar matters are not approved for access to confidential information. This includes individuals who plea or pleaded nolo contendere or no contest to such charges or offenses; negative information of this type may disqualify a person from being granted access to confidential information under this Agreement. The Level 2 background screenings must include a state and National Criminal Information Center check through the Federal Bureau of Investigations with no negative results to the above type of offenses/convictions.
- iii. For Board employees that have not had a Level 2 background screening within the past five years and who are currently employed in a Board Special Trust Position, the Board shall transmit a list of those employees in the method prescribed by DEO, in form and substance acceptable to DEO, within 45 days after request by DEO. DEO and the Board shall coordinate to establish a timeline to conduct all level 2 background screenings for current Board employees in a Board Special Trust Position. If the Board intends to place a new employee in a Board Special Trust Position, then the Board shall require that employee undergo a Level 2 background screening prior to any offer of employment. The Level 2 background screening must be conducted at least every five years of consecutive employment and upon re-employment in all circumstances.
- iv. State merit staff shall undergo Level 2 background screenings pursuant to the standards specified in section 435.04, Florida Statutes, as a pre-condition of employment. DEO will assist the Board in obtaining state merit staff the required Level 2 background screenings pursuant to DEO's established processes

and procedures. The Level 2 background screening must be conducted at least every five years of consecutive employment and upon re-employment in all circumstances.

9. LOCAL PLAN AND ASSURANCES.

- a. The Board must submit and receive approval of local plans which outline the Board's delivery and administration of all workforce services delivered within its LWDA. The plan must identify and describe the policies, procedures, and local activities that are carried out in the LWDA consistent with the state plan and must contain all content required by DEO. Further, the plan must describe the Board's methods for ensuring the needs of workers and youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the provision of necessary and appropriate access to services, including access to technology and materials, made available through the one-stop delivery system. The Board will continue to develop and update its local plan in accordance with applicable provisions of law and as directed by DEO or the State Board.
- b. Executive Order 11-116, signed May 21, 2011, by the Governor of Florida, requires DEO to use the U.S. Department of Homeland Security's E-Verify system. The Board shall utilize the E-Verify system to verify the employment eligibility of all new employees after the Effective Date. After the Effective Date, and for all current employees, prior to any promotion or during that employee's Level 1 or Level 2 background rescreening, the Board shall use the E-Verify system.

10. PROCUREMENT.

- a. If the Board enters into a contract in the amount of \$1,000,000 or more, in accordance with the requirements of section 287.135, Florida Statutes, the Board will obtain a certification that the contractor is not listed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, engaged in business operations in Cuba or Syria, or meets the conditions for exemption as provided in section 287.135(4), Florida Statutes. These lists are created pursuant to sections 215.4725 and 215.473, Florida Statutes. The Board certifies that it is in compliance with this provision. Upon request, DEO will provide a form the Board may utilize in connection with any procurement for the purposes of ensuring compliance with this paragraph. If federal law ceases to authorize the states to adopt and enforce the contracting prohibition described in this paragraph, this paragraph will be null and void.
- b. If the Board is affiliated with a local government entity, it will ensure compliance with section 287.133(2)(a), Florida Statutes. Any person or affiliate, as defined by that section of the Florida Statutes, placed on the convicted vendor list following a conviction for a public entity crime may not submit a response to any solicitation for the provision of goods or services to the Board. The Board will not accept any solicitation response from such an entity and will not award a contract in excess of \$35,000 for a period of 36 months from the date an entity is placed on the convicted vendor list. Upon request, DEO will provide an attestation form the Board may utilize in connection with any procurement for the purposes of ensuring compliance with this paragraph.
- c. The Board will not accept responses to procurement solicitations from, or award a contract to, any entity that appears on the discriminatory vendor list described in section 287.134, Florida Statutes. DEO recommends the Board include a clause in all procurement solicitations and contracts that the respondent or contractor is not on the state's discriminatory vendor list.
- d. DEO encourages the Board to seek goods and services through the Prison Rehabilitative Industries and Diversified Enterprises, Inc. (PRIDE), and from RESPECT of Florida (products and services produced by individuals with disabilities).
- e. The Board will obtain prior written approval from DEO prior to purchasing any information technology resource or conducting any activity that will, in any way, access DEO data and DEO-owned systems. To ensure statewide efficiency of funding, prior approval from DEO must also be obtained prior to requesting any changes or enhancements to Employ Florida.

- f. The Board shall comply with the procurement standards in 2 CFR 200.318 - 200.326 when procuring property and services under this Agreement. The Board shall impose its obligations under this Agreement on its contractors, specifically or by reference, so that such obligations will be binding upon each of its contractors. The Board shall maintain oversight of all activities under this Agreement and shall ensure that for any procured contract or agreement, its contractors perform according to the terms and conditions of the procured contracts or agreements, and the terms and conditions of this Agreement.
- g. The Board may not purchase memberships or enter into any agreements with the Florida Workforce Development Association with funds provided by DEO. The Board may pay for registration dues in conjunction with training, including but not limited to the annual Summit provided by the Florida Workforce Development Association.
- h. Funds expended for events must be compliant with 2 CFR 200.421, and DEO's Guidance on Use of Funds for the Purchase of Outreach/Informational Items (FG-OGM-84). Documentation must be retained to support the cost of the funds expended and must demonstrate that the costs are reasonable and necessary to connect individuals to employment and training services.

11. COMPENSATION AND TRAVEL.

- a. Funds provided by DEO may not be used to fund the salary, bonus, or incentive of any employee in excess of Federal Executive Level II, regardless of the funding source.
- b. No changes to compensation for executive staff of the Board are allowed without documented Board approval and must be in alignment with local policies and procedures. The Board shall ensure that all bonuses, pay raises, and benefits are reasonable and necessary for the successful performance of the award and are a prudent use of federal funds.
- c. The Board shall comply with section 445.007(10), Florida Statutes, and the following per diem and travel expense provisions, consistent with section 112.061, Florida Statutes:
 - i. Board members may receive reimbursement for per diem and travel expenses pursuant to section 112.061, Florida Statutes.
 - ii. Lodging expenses for an employee of the Board may not exceed the daily limit for that of employees of the State of Florida, excluding taxes and fees, unless the Board is participating in a negotiated group rate discount or the Board obtains and maintains documentation of at least three comparable alternatives demonstrating that such lodging at the required rate is not available. However, an employee of the Board may expend his or her own funds for any lodging expenses over the limit for employees of the State of Florida.
 - iii. The Board shall ensure that travel and expense reimbursements made to vendors and subrecipients are in accordance with the Board's travel and expense policy. The Board's travel and expense policy must ensure that vendor reimbursements are made at the lowest possible cost necessary to ensure a reasonable level of service, comfort, and security.

12. BOARD GOVERNANCE, RESPONSIBILITIES, AND TRANSPARENCY.

- a. The Board shall ensure that the local area designation complies with the requirements outlined in the federal law (WIOA) and applicable state policy.
- b. The following information must be posted on the Board's website in a manner easily accessed by the public:
 - i. Notice of all Board meetings at least seven days before the meeting is to occur. Notice of special board meetings must be posted at least 72 hours before the meeting is to occur.
 - ii. Employee positions and salary information for each position (including any benefits and performance bonuses).
 - iii. A plain language version of any contract that is estimated to exceed \$35,000 with a private entity, municipality, city, town, or vendor of services, supplies, or programs, including marketing, or for the

- purchase or lease or use of lands, facilities, or properties.
 - iv. A list of all Board members, company or entity that the Board member is employed by or owns, and their terms of service.
 - v. Interlocal agreement(s), as applicable
 - vi. Single Audit for the last two years.
 - vii. Board meeting minutes within 15 days of Board approval.
 - viii. All active agreements with another board that delegates partial or complete responsibility for any duties the Board is expected, required, or mandated to perform under this Agreement or WIOA, even if the cost is not expected to exceed \$35,000.
- c. The Board shall comply with the requirements of 2 CFR 25 Universal Identifier and System for Award Management (SAM). The Subrecipient must have an active registration in SAM in accordance with 2 CFR part 25, appendix A, and must have a Data Universal Numbering System number. The Subrecipient must also comply with provisions of the Federal Funding Accountability and Transparency Act, which includes requirements on executive compensation and 2 CFR 170 Reporting Subaward and Executive Compensation Information.
- d. In compliance with sections 39.201 and 415.1034, Florida Statutes, if the Board, its agents, employees, contractors, subcontractors or any other entity performing the services on behalf of the Board, knows or has reasonable cause to suspect that a child, aged person, or disabled adult is or has been abused, neglected, or exploited, the Board agrees to immediately report such knowledge or suspicion to the Florida Abuse Hotline by calling 1-800-96ABUSE, or via the web reporting option at <http://www.dcf.state.fl.us/abuse/report>, or via fax at 1-800-914-0004.
- e. Consistent with 2 CFR 200.113, the Board must, within one business day of discovery, disclose any violation of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Additionally, the Board shall disclose any other on-going civil or criminal litigation, investigation, arbitration, or administrative proceeding upon execution of this Agreement.
- f. For all funds provided by DEO, when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, the Subrecipient shall clearly state (i) the percentage of the total costs of the program or project which will be financed with federal money; (ii) the dollar amount of federal funds for the project or program; and (iii) the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources. Consolidated Appropriations Act of 2018, Pub. L. No. 115-141, 132 Stat. 348, div. H, Title V, Sec. 505 (Mar. 23, 2018).
- g. In compliance with section 286.25, Florida Statutes, the Board will ensure any nongovernmental organization which sponsors a program financed, in whole or in part, with funds provided under this Agreement will, in publicizing, advertising, or describing the sponsorship of the program, state: "Sponsored by (entity name) and the State of Florida, Department of Economic Opportunity." If the sponsorship reference is in written form, the words "State of Florida, Department of Economic Opportunity" will appear in the same size letters or type as the name of the entity.

13. ETHICS.

- a. The Board shall adopt an employee ethics code modeled after the provisions of Chapter 112, Florida Statutes, and shall name a Chief Ethics Officer. The Officer shall be responsible for the periodic training of Board staff and for maintaining the Ethics Code and for, which addresses:
 - i. The acceptance of gifts;
 - ii. Self-dealing;
 - iii. A prohibition on unauthorized compensation;
 - iv. Conflicting employment or contractual relationships;
 - v. Appropriate disclosure and use of information; and
 - vi. Nepotism.

- b. The Board will adopt and abide by a conflict of interest policy that ensures compliance with state and federal law and applicable State Board and DEO policies. The Board will make reasonable modifications to the policy if requested by DEO. The Board must ensure that adequate firewalls are in place to prevent actual or perceived conflicts of interest, poor internal controls, or the appearance of impropriety.
- c. The Board must ensure grievance procedures and Equal Opportunity representation, consistent with 20 CFR 683.285, is available and made known to staff, participants, and other interested parties in the local workforce development system. The Board must also adopt a whistle blower policy that facilitates the reporting of violations of policy or law without fear of retaliation.
- d. The Board will comply with sections 11.062 and 216.347, Florida Statutes. The Board will not, in connection with this or any other agreement with the state, directly or indirectly: (1) offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for any state officer or employee's decision, opinion, recommendation, vote, or other exercise of discretion, or violation of a known legal duty; or (2) offer, give, or agree to give to anyone any gratuity for the benefit of, or at the direction or request of, any state officer or employee. For purposes of this paragraph, "gratuity" means any payment of more than a nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. DEO encourages the Board to contact the Florida Commission on Ethics for any questions regarding its compliance with this paragraph.
- e. Prohibition on Lobbying. The Subrecipient shall not, directly or indirectly, expend either state or federal funds either (i) for the purpose of lobbying any branch, unit, or instrumentality of the state or federal governments, or (ii) for any otherwise allowable purpose which could result in unauthorized lobbying.

14. LOCAL BOARD COMPOSITION, BOARD MEMBER SELECTION AND TRAINING.

- a. The Board must ensure that the local workforce board composition is compliant with all federal and state laws, polices, procedures, and rules.
- b. The Board, in consultation with the CLEO, must develop and implement clear processes and procedures for recruiting, vetting, and nominating Board members and documenting their qualifications in alignment with the requirements of WIOA, and compliant with all federal and state laws, polices, procedures, and rules.
- c. The Board shall prohibit any Board staff from serving as members of a committee or subcommittee of the Board.
- d. The Board shall ensure Board members complete mandatory Board orientation and training. The Board shall take all reasonable steps necessary to encourage attendance by the CLEO at Board orientation and training. The Board shall retain and provide to DEO upon request the dates of training and sign-in sheets (or other evidence of attendance) of training participants.

15. RELATED PARTIES. The purpose of this section is to help DEO ensure transparency and accountability, to prevent impropriety or the appearance of impropriety in public business, and to limit the possibility of the improper expenditure of state or federal funds.

- a. Related Parties. For purposes of this Agreement, "Related Party" includes any: Board member; Board employee or staff; relative of any Board member or employee or staff; any organization represented by or employing a Board member or employee or staff; any organization, the board of directors of which a Board member or employee or staff holds a board position; or any vendor with which a Board member has a relationship.
- b. Related Party Contract. For purposes of this Agreement, "Related Party Contract" means any relationship, transaction, or expenditure, contractual in nature, which results in or could result in an expenditure of state or federal funds by the Board with a Related Party. The term "Related Party Contract" does not include retail purchases made in the ordinary course of business or payments for utility services.

- c. Related Parties Compliance. The Board shall comply with section 445.007(11), Florida Statutes. The Board and its employees must annually disclose to DEO any conflicts of interest that may arise during the upcoming year, or that actually arose in the current year and were not previously disclosed.
- i. Prior to entering into any Related Party Contract with any Related Party, the proposed Related Party Contract must be brought before the Board for consideration and approval. The Board shall ensure that:
 - (i) the Board member or employee with the conflict removes himself or herself from the room prior to any discussions at any meeting, including subcommittee meetings, involving the contract; (ii) the Board member or employee with the conflict is not physically present during the voting; and (iii) the Board member with the conflict abstains from any vote regarding the Related Party Contract.
 - ii. If the disclosure was not made prior to the meeting because the conflict was unknown prior to the meeting, the Board shall ensure that disclosure is made at the next possible meeting after knowledge of the conflict becomes available.
- d. Completion of Forms. For each Related Party Contract, the Board must ensure that the forms attached hereto as Exhibits C and D are completed, dated, executed, and certified prior to execution of the contract or incurring of expenditures for the current fiscal year. Exhibits C and D must be submitted at or before the Board meeting in which the vote is to take place for board members and employees of the board who have any conflict of interest with the contracting vendor. For conflicts unknown at the time of entering into the Related Party Contract, the Board shall ensure that completed forms of Exhibits C and D are filed within 15 days after the disclosure with the person responsible for recording the minutes of the meeting. The disclosure shall be incorporated into the minutes of the meeting at which the oral disclosure was made. If the Related Party Contract was approved by the Board in the current or previous fiscal year and the Board intends to continue the Related Party Contract, Exhibits C and D must be submitted annually to DEO for approval prior to the beginning of the next fiscal year.
- e. Contracts \$25,000 or Greater. DEO may disapprove, in its sole discretion, any contract for the Board's failure to submit any required document or form as required by this section. Prior to execution of any contract equal to or greater than \$25,000, the Board must approve and electronically submit the documentation set forth below, along with completed copies of the forms attached hereto as Exhibits C and D, to WorkforceContract.Review@deo.myflorida.com.
- f. Contracts Less Than \$25,000. Within 30 days after execution of any contract less than \$25,000, the Board must approve and electronically submit a certified board membership roster listing all members on the Board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting. For those in attendance, the affirmative and negative votes and abstentions for each member, along with completed copies of the forms attached hereto as Exhibits C and D, must be submitted to WorkforceContract.Review@deo.myflorida.com.

16. ADDITIONAL PROVISIONS.

- a. This Agreement will be construed, performed, and enforced in all respects in accordance with the laws, rules, and regulations of the State of Florida. Each Party will perform its obligations herein in accordance with the terms and conditions of the Agreement. The exclusive venue of any legal or equitable action that arises out of or relates to this Agreement will be either the Division of Administrative Hearings or the appropriate state court in Leon County, Florida. In any such action, the Parties waive any right to jury trial.
- b. Should any term of this Agreement conflict with any applicable law, rule, or regulation, the law, rule, or regulation will control over the provisions of this Agreement.
- c. The Board is fully liable for its actions, and the actions of the Board's officers, agents, contractors and employees. The Board will indemnify, defend, and hold harmless the state, the State Board, and DEO, and their respective officers, agents, and employees from any suit, action, damage, judgment, and costs of every name and description, including attorney's fees, arising from or relating to any action of the Board.
- d. If any provision of this Agreement, whether in whole or in part, is held to be void or unenforceable by a Court of

competent jurisdiction, that provision will be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable, and all other provisions will remain in full force and effect.

- e. This Agreement may be executed in counterparts, each of which will be an original and all of which will constitute but one and the same instrument.
- f. Any amendment or modification to the terms of this Agreement must be in written form signed by both Parties.
- g. Annually before July 1 of each state fiscal year, the Board shall adopt a schedule of operations for the upcoming state fiscal year. Such schedule of operations shall include, but is not limited to, daily hours of operation of one-stop operators, and a holiday closure schedule which adopts either the federal, state, or appropriate county holiday schedule. If the Board has a career center that is affiliated with a college or university, the college or university schedule may be adopted for those centers. The proposed schedule must be approved by the Board and posted on the Board's website in a conspicuous, easily-accessible manner. The Board must give prior approval to any deviations from the schedule, except in emergency or reasonably unforeseeable circumstances (e.g., an order of the President or Governor, total loss of facilities from a catastrophic natural or man-made disaster, etc.). If emergency circumstances exist which result or could foreseeably result in a shutdown, the Board shall ensure that DEO and the State Board are informed within 48 hours of such shutdown or potential shutdown.

17. SERVICES TO INDIVIDUALS WITH DISABILITIES. The Board shall designate at least one staff member for the LWDA to promote and develop employment opportunities for individuals with disabilities to ensure that job counseling and placement efforts are made for such individuals.

18. SERVICES TO INDIVIDUALS WITH LIMITED ENGLISH PROFICIENCY. The Board shall establish a policy and procedure for providing free language services to customers that have a limited ability to read and/or speak the English language.

19. RESPONSE TO CUSTOMER SERVICE COMPLAINTS. DEO will forward any customer concerns or complaints about the Board received directly or forwarded from the Governor's or legislative offices, to the Board staff for review. Board staff will investigate the complaint in a timely manner, take appropriate action, and report the action in writing to DEO so that the complaint can be closed.

20. LIAISONS.

- a. The Parties acknowledge they have a close working relationship and that neither Party desires an overly-bureaucratic or formal communication structure. To that effect, the Parties may communicate with each other through any appropriate liaison, as context may dictate.
- b. DEO's formal liaison for purposes of this Agreement is Caroline ("Tisha") Womack. Ms. Womack can be reached at Caroline.Womack@deo.myflorida.com or (850) 245-7126. All communication for which the Parties' course of dealing does reveal a more appropriate liaison will be directed to Ms. Womack, or other designee.
- c. The Board's formal liaison for purposes of this Agreement is Rick Beasley. Rick Beasley can be reached at rick.beasley@careersourcesfl.com, or (305) 929-1501. All communication for which the Parties' course of dealing does reveal a more appropriate liaison will be directed to Rick Beasley, or other designee.
- d. If different liaisons are designated by either Party after the execution of this Agreement, notice of the name, telephone number, and email address of the new liaison shall be provided in writing to the other Party and said notification shall be attached to this Agreement.

21. REQUIRED LOCAL POSITIONS. Appointed individuals may serve in more than one capacity or perform other job duties and functions, as appropriate, to the extent that no conflict of interest arises or may arise. The Board shall appoint:

- a. A Regional Security Officer.

- b. A custodian for purchased property and equipment.
- c. A personnel liaison (must be a DEO merit staff member).
- d. A public records coordinator.
- e. An Equal Opportunity Officer, consistent with 29 CFR part 38.
- f. An Ethics Officer

22. CONSTRUCTION; INTERPRETATION. The title of and the section and paragraph headings in this Agreement are for convenience of reference only and shall not govern or affect the interpretation of any of the terms or provisions of this Agreement. The term "this Agreement" means this Agreement together with all Exhibits hereto, as the same may from time to time be amended, modified, supplemented, or restated in accordance with the terms hereof. The use in this Agreement of the term "including" and other words of similar import mean "including, without limitation" and where specific language is used to clarify by example a general statement contained herein, such specific language shall not be deemed to modify, limit, or restrict in any manner the construction of the general statement to which it relates. The word "or" is not exclusive and the words "herein," "hereof," "hereunder," and other words of similar import refer to this Agreement as a whole, including any Exhibits, and not to any particular section, subsection, paragraph, subparagraph, or clause contained in this Agreement. The use herein of terms importing the singular shall also include the plural, and vice versa. The reference to an agreement, instrument, or other document means such agreement, instrument, or other document as amended, supplemented, and modified from time to time to the extent permitted by the provisions thereof and the reference to a statute means such statute as amended from time to time and includes any successor legislation thereto and any regulations promulgated thereunder. All references to "\$" shall mean United States dollars. The recitals of this Agreement are incorporated herein by reference and shall apply to the terms and provisions of this Agreement and the Parties. Time is of the essence with respect to the performance of all obligations under this Agreement. The Parties have participated jointly in the negotiation and drafting of this Agreement. If an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties, and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this Agreement.

23. PRESERVATION OF REMEDIES; SEVERABILITY; RIGHT TO SET-OFF. No delay or omission to exercise any right, power, or remedy accruing to either Party upon breach or default by either Party under this Agreement will impair any such right, power, or remedy of either Party nor will such delay or omission be construed as a waiver of any breach or default or any similar breach or default. If any term or provision of this Agreement is found to be illegal, invalid, or unenforceable, such term or provision will be deemed stricken, and the remainder of this Agreement will remain in full force and effect. DEO and the State shall have all of its common law, equitable and statutory rights of set-off, including, without limitation, the State's option to withhold for the purposes of set-off any moneys due to the Board under this Agreement up to any amounts due and owing to DEO with respect to this Agreement, any other contract with any state department or agency, including any contract for a term commencing prior to the term of this Agreement, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal state practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the state or its representatives.

24. ENTIRE AGREEMENT; AMENDMENT; WAIVER. This Agreement embodies the entire agreement of the Parties with respect to the subject matter hereof. There are no provisions, terms, conditions, or obligations other than those contained in this Agreement, and this Agreement supersedes all previous communications, representations, or agreements, either verbal or written, between the Parties. No amendment will be effective unless reduced to writing and signed by an authorized officer of the Board and the authorized agent of DEO. No waiver by any Party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the Party so waiving. No waiver by any Party shall operate or be construed as a waiver in respect of any failure, breach or default not expressly identified by such written waiver, whether of a similar or different character, and whether occurring before or after that waiver. No failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

IN WITNESS HEREOF, by signature below, the Parties acknowledge they have read this Agreement and the attachments hereto, understand each section and paragraph, agreed to abide by the terms of this Agreement, and intend that this Agreement become effective as described above.

DEPARTMENT OF ECONOMIC
OPPORTUNITY

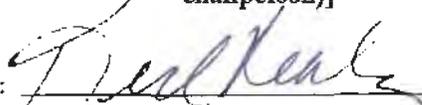
[LWDB Chairperson or person with authority to
sign on behalf of LWDB (verify authority if not
chairperson)]

By: 
Signature

Printed Name: Dane Eagle

Title: Executive Director

Date: 9/29/20

By: 
Signature

Printed Name: Rick Beasley

Title: Executive Director

Date: September 4, 2020

Acknowledged by the Chief Local Elected Official:


By: _____
Signature

Printed Name: Carlos A. Gimenez

Title: Mayor of Miami-Dade County

Date: September 4, 2020

EXHIBIT A AUDIT REQUIREMENTS

The administration of resources awarded by the Department of Economic Opportunity (Department or DEO) to the recipient may be subject to audits and/or monitoring by DEO as described in the Agreement and as described further in this Exhibit. No provision of the Agreement is intended to limit the terms of this Exhibit, and no provision in this Exhibit is intended to limit the terms of the Agreement. The term "contract," as used throughout this Exhibit, means the Agreement, and any individual subaward granted to the recipient through a Notice of Fund Availability (NFA).

MONITORING. In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, Florida Statutes (F.S.), as revised (see AUDITS below), monitoring procedures may include, but not be limited to, on-site visits by DEO staff, limited scope audits as defined by 2 CFR §200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures or processes deemed appropriate by DEO. In the event DEO determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by DEO staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS.

PART I: FEDERALLY FUNDED. This part is applicable if the subrecipient is a state or local government or a nonprofit organization as defined in 2 CFR §200.90, §200.64, and §200.70.

1. A recipient that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. EXHIBIT A to this form lists the federal resources awarded through DEO by this agreement. In determining the federal awards expended in its fiscal year, the subrecipient shall consider all sources of federal awards, including federal resources received from DEO. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR §§200.502-503. An audit of the subrecipient conducted by the Auditor General in accordance with the provisions of 2 CFR §200.514 will meet the requirements of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the subrecipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §§200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. If the subrecipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than federal entities).

PART II: STATE FUNDED. This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT A to this form lists the state financial assistance awarded through DEO by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from DEO, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.
2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of section 215.97(8), F.S. This includes submission of a financial reporting package as defined by section 215.97(2), F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit

and for-profit organizations), Rules of the Auditor General.

3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of section 215.97, F.S., is not required. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of section 215.97, F.S., the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than state entities).

PART III: OTHER AUDIT REQUIREMENTS. AUDITOR WORK PAPERS ON INTERNAL CONTROLS

The Board will obtain the internal control work papers from the auditor(s) performing its annual independent financial statement audit. The Board will keep these work papers onsite as part of their financial records and will make these records available for review by DEO upon request. The Board further agrees that, upon request, DEO will also be provided other audit work papers as needed.

PART IV: REPORT SUBMISSION.

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and required by Part I of this form shall be submitted, when required by 2 CFR §200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR §200.36 and §200.512.

The FAC's website provides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by Part II of this form shall be submitted by or on behalf of the recipient directly to each of the following:

- a. DEO at each of the following addresses:

Electronic copies (preferred):

or

Paper (hard copy): Audit@deo.myflorida.com
Department Economic Opportunity
MSC #75, Caldwell Building 107 East Madison
Street Tallahassee, FL 32399-4126

- b. The Auditor General's Office at the following address: Auditor General

Local Government Audits/342 Claude Pepper Building, Room 401 111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<https://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or the management letter required by Part III of this form shall be submitted by or on behalf of the recipient directly to:

Electronic copies (preferred):

or

Paper (hard copy):
Department Economic Opportunity
MSC #75, Caldwell Building 107 East Madison
Street Tallahassee, FL 32399-4126

Audit@deo.myflorida.com

4. Any reports, management letters, or other information required to be submitted DEO pursuant to this agreement shall be submitted timely in accordance with 2 CFR §200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

5. Recipients, when submitting financial reporting packages to DEO for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package

was delivered to the recipient in correspondence accompanying the reporting package.

PART V: RECORD RETENTION. The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five (5) years from the date the audit report is issued, or five (5) state fiscal years after all reporting requirements are satisfied and final payments have been received, whichever period is longer, and shall allow DEO, or its designee, CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to DEO, or its designee, CFO, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by DEO. In addition, if any litigation, claim, negotiation, audit, or other action involving the records has been started prior to the expiration of the controlling period as identified above, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the controlling period as identified above, whichever is longer.

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Attachment 1 to EXHIBIT A

**FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT
CONSIST OF THE FOLLOWING:**

1. *The specific award information required to be set forth herein will be contained in one or more NFAs issued by DEO pursuant to the terms of the Agreement, which are incorporated herein by reference.*

**COMPLIANCE REQUIREMENTS APPLICABLE TO FEDERAL RESOURCES AWARDED
PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

1. *All requirements of this Agreement*

**STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST
OF THE FOLLOWING:**

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

1. *The specific award information required to be set forth herein will be contained in one or more NFAs issued by DEO pursuant to the terms of the Agreement, which are incorporated herein by reference.*

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT
TO THIS AGREEMENT ARE AS FOLLOWS:**

1. *All requirements of this Agreement.*

EXHIBIT B

Individual Non-Disclosure and Confidentiality Certification Form

I understand that I will be exposed to certain confidential information for the limited purpose of performing my job. I understand that confidential records may include names (or other personally identifiable information), social security numbers, wage information, reemployment assistance information, employment information, and public assistance information. I understand that this information is confidential and may not be disclosed to others. Prior to receiving access to such information, and any information systems containing such information, I acknowledge and agree to abide by the following standards:

1. I will comply with all security requirements imposed as a condition of use for any system(s) to which I may be granted access.
2. I will use access to the system(s) only for purposes authorized by law within the course and scope of my employment to secure information to conduct program business.
3. I will not disclose my user identification, password, or other information needed to access the system(s) to any party nor shall I give any other individual access to secured information contained within the system(s).
4. If I become aware that any unauthorized individual has or may have obtained access to my user identification, password, or other information needed to access system(s) to which I have been granted access, I will immediately notify the Board's Regional Security Officer.
5. I will store any physical documents containing confidential information in a place that is secure from access by unauthorized persons.
6. I will store and process information maintained in electronic format, such as magnetic tapes, discs, or external drives in such a way that unauthorized persons cannot obtain the information by any means.
7. I will undertake precautions to ensure that only authorized personnel are given access to disclosed information stored in computer system(s).
8. I will not share with anyone any other information regarding access to the system(s) unless I am specifically authorized to do so by the Department of Economic Opportunity.
9. I will not access or request access to any social security numbers, personal information, wage information, employer information, reemployment assistance information, or employment data unless such access is necessary for the performance of my legitimate business duties.
10. I will not disclose any individual data to any parties who are not authorized to receive such data except in the form of reports containing only aggregate statistical information compiled in such a manner that it cannot be used to identify the individual(s) or employers involved.
11. I will not access or divulge information about any personal associates, including relatives, friends, significant others, co-workers, or anyone with whom I reside. I will not provide services to these individuals and will, instead, refer such individuals to other qualified service providers.
12. I will retain the confidential data only for that period of time necessary to perform my public duties. Thereafter, I will either arrange for the retention of such information consistent with federal or state record retention requirements or destroy such data, and any copies made, after the purpose for which the information is disclosed is served. I will do this in such a way so as to prevent the information from being reconstructed,

copied, or used by any means. However, I will not destroy or delete information from information system(s) when such destruction or deletion is outside the scope of my authority.

13. I understand that it is misdemeanor of the second degree to disclose confidential reemployment assistance information to unauthorized persons. I further understand that the Department of Economic Opportunity has process and procedures in place to detect unauthorized access to such information. I understand that it is the practice of the Department of Economic Opportunity to prosecute violations of to the fullest extent of the law.

14. I certify and affirm that I have either (1) received training on the confidential nature of the data to which I am being granted access to, the safeguards required for access privileges, and the penalties involved for any violations; or (2) have received written standards and instructions in the handling of confidential data from my employer or the Department of Economic Opportunity. I will comply with all confidentiality safeguards contained in such training, written standards, or instructions, including but not limited to, the following: a) protecting the confidentiality of my user identification and password; b) securing computer equipment, disks, and offices in which confidential data may be kept; and c) following procedures for the timely destruction or deletion of confidential data.

15. I understand that if I violate any of the confidentiality provisions set forth in the written standards, training, and/or instructions I have received, my user privileges may be immediately suspended or terminated. I also understand that applicable state and/or federal law may provide that any individual who discloses confidential information in violation of any provision of that section may be subject to criminal prosecution and if found guilty could be fined, be subject to imprisonment and dismissal from employment. I have been instructed that if I should violate the provisions of the law, I may receive one or more of these penalties.

Should I have any questions concerning the handling or disclosure of confidential information, I shall immediately ask my supervisor, regional security officer, or One-Stop Operator for guidance and comply with their instructions.

Employee Signature: _____ Date: _____

Print Employee Name: _____

Address: _____

Work Telephone: _____

E-Mail: _____

**EXHIBIT C
CONTRACT INFORMATION FORM**

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, _____, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CarecrSource _____ and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(11), Florida Statutes.

Identification of all parties to the contract: _____

Contractor Name & Address: _____

Contractor Contact Phone Number: _____

Contract Number or Other Identifying Information, if any: _____

Contract Term: _____

Value of the Contract/Renewal/Extension: _____

Description of goods and/or services to be procured: _____

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: _____

The nature of the conflicting interest in the contract: _____

The board member or employee with the conflict of interest _____ did _____ did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract.

If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee was not present during the discussion or vote.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.

I certify that the information above is true and correct.

Signature of Board Chair / Vice Chair*

Print Name

* Must be certified and attested to by the board's Chair or Vice Chair.

Date

**EXHIBIT D
DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, _____, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization/ OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: _____

Contractor Name & Address: _____

Contractor Contact Phone Number: _____

Description or Nature of Contract: _____

Description of Financial Benefit*: _____

For purposes of the above contract the following disclosures are made: The

contractor's principals**/owners***: (check one)

_____ have no relative who is a member of the board or an employee of the board; OR

_____ have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals**/owners*** _____ is _____ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Signature of Board Member/Employee

Print Name

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST NOT BE PRESENT DURING ANY DISCUSSION AT ANY MEETINGS, INCLUDING SUBCOMMITTEE MEETINGS, INVOLVING THE CONTRACT AND MUST ABSTAIN FROM VOTING OR BEING PRESENT DURING VOTING BY REMOVING HIMSELF OR HERSELF FROM THE ROOM DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5B

AGENDA ITEM SUBJECT: WIOA LAYOFF AVERSION FUND UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Develop integrated Business Service teams**

BACKGROUND:

On June 18, 2020, the SFWIB approved the implementation of the COVID-19 Layoff Aversion Fund initiative. The program was launched in an effort to support small businesses and/or community based organizations (CBOs) facing financial impacts and potential layoffs from coronavirus disease 2019 (COVID-19). The fund will provide grants to small businesses and/or CBOs experiencing economic distress. The goals of the fund is to prevent potential layoffs or minimize the duration of unemployment resulting from layoffs due COVID-19.

As of August 31, 2020, the fund has received 1,019 applications requesting over \$5.9 million dollars in assistance. The attached chart will provide you with an update of the current status of the program.

The first column of the chart depicts the overall totals for the program. A total of 11,768 employees have been affected within the 1,019 business. The estimated number of jobs that would be saved is 9,273 which equates to a \$341,277,692.76 impact on the community. That would give the overall program a \$57.81 return on investment.

The second column of the chart depicts the current number of approved applications which is 227 effecting 2,966 employees and potentially saving 2,472 jobs. If all of the approved applications pass the secondary review it will result in a \$96,482,687.83 economic impact to the community giving the program a \$70.68 return on investment. Applications must be reviewed to ensure approved expenses are allowable.

The third column provides an update on the current status on those applications that have been paid as of September 28, 2020. At present, 107 applicants have received Layoff Aversion Fund reimbursements totalling \$334,516.65 saving an estimated 1,077 jobs. Thus far the fund has had a \$46,776,048.15 impact on the community which equates to a \$139.83 return on investment.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**LAYOFF AVERSION FUND
SUMMARY REPORT**

ROI Performance Calculations Layoff Aversion	Requested	Approved	Paid as of 8/31/20
Total Number of Applications	977	222	68
Total Number of employees	11,403	2,867	780
Average Hourly Wage per Employee	\$ 18.55	\$ 19.41	\$ 22.11
Avg. Salary Annual	\$ 38,584.00	\$ 40,372.80	\$ 45,988.80
Estimated Number of Jobs Saved Should Employer's Layoff Aversion Request Be Approved	9013	2418	672
Estimated Amount of Annual Wages Saved	\$ 347,757,592.00	\$ 97,621,430.40	\$ 30,904,473.60
Layoff Aversion Assistance Requested	\$ 5,765,614.33	\$ 1,365,004.97	\$ 199,456.62
Avg Assistance Amount per Jobs Saved	\$ 639.70	\$ 564.52	\$ 296.81
Net Economic Benefit	\$ 37,944.30	\$ 39,808.28	\$ 45,691.99
Economic Impact to the Community	\$ 341,991,977.67	\$ 96,256,425.43	\$ 30,705,016.98
ROI	\$ 59.32	\$ 70.52	\$ 153.94



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5C

AGENDA ITEM SUBJECT: LAYOFF AVERSION FUND ADDITIONAL FUNDING REQUEST ALLOCATION

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the SFWIB to approve the expansion of the Layoff Aversion Fund program and allocate an amount not to exceed \$1,500,000 in Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funds, as set forth below.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Develop integrated Business Service teams**

BACKGROUND:

In June 2020, SFWIB Board approved the creation of the Layoff Aversion Fund in an effort to support small businesses and/or community based organizations (CBOs) facing financial impacts and potential layoffs from coronavirus disease 2019 (COVID-19). The fund provides grants to small businesses and/or CBOs experiencing economic distress. The goals of the fund is to prevent potential layoffs or minimize the duration of unemployment resulting from layoffs due COVID-19. The board approved \$2,300,000 in Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funds for this endeavor.

The SFWIB board approved the original allocation as detailed below:

Business Intermediaries	Layoff Aversion Fund Allocation
Greater Key West Chamber of Commerce	\$150,000
Greater Marathon Chamber of Commerce	\$150,000
Black Economic Development d/b/a Tools for Change	\$500,000
Latin American Chamber of Commerce (CAMACOL)	\$500,000
Greater Miami Chamber of Commerce	\$500,000
Beacon Council	\$500,000
TOTAL	\$2,300,000

Since the program's inception, partnering agencies have received 977 applications totaling \$5.7 Million dollars in reimbursement request. The Greater Miami Chamber and the Beacon Council have received the most request with the chamber receiving 295 request for \$1,803,570 and the Beacon Council receiving 518 applications for \$2,975,090. This additional allocation will help SFWIB and our partnering agencies in assisting more local businesses.

SFWIB staff recommends the additional allocation of \$1,500,000 to be dispersed as set forth below:

Business Intermediaries	Layoff Aversion Fund Allocation
Greater Key West Chamber of Commerce	\$50,000
Greater Marathon Chamber of Commerce	\$50,000
Black Economic Development d/b/a Tools for Change	\$200,000
Latin American Chamber of Commerce (CAMACOL)	\$200,000
Greater Miami Chamber of Commerce	\$500,000
Beacon Council	\$500,000
TOTAL	\$1,500,000

FUNDING: Workforce Innovation and Opportunity Act (WIOA) Rapid Response Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5D

AGENDA ITEM SUBJECT: NATIONAL DISLOCATED WORKER GRANT FUND PROJECTS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to reallocate an amount not to exceed \$803,159 in National Disaster Worker Grant (NDWG) funding, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Develop specific programs and initiatives**

BACKGROUND:

On April 28, 2020, the SFWIB received a Noticed of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida for a total award of \$1,504,880 in National Dislocated Worker Grant (NDWG) funds. As a result of which, at the June 18, 2020 board meeting the board approved a NDWG project with the Miami-Dade County Corrections and Rehabilitation Department (MDCR). SFWIB staff initiated the project with the Department of Corrections and the program continues today. However, the program has not reached its full capacity and therefore staff would like reallocate some of said funding to two new projects. SFWIB staff have been working with a number of municipalities and nonprofits to develop an employment program to temporarily hire the displaced workers until the economy rebounds.

Reallocation Project 1: The SFWIB recommends to executive committee the reallocation of COVID-19 NDWG funds in the amount of \$291,375.00 MDCR project to the Miami-Dade County Community Action and Human Services Department (CAHSD) project. The CAHSD project will assist up to 15 dislocated workers for up to 25 weeks of disaster-relief temporary employment. The temporary staff will be responsible for the following activities:

- Distribution of food to elderly residents of Miami-Dade County.
- Providing well-being checks via phone, in-person, or virtual means.
- Providing homemaker grocery, pharmacy, supply delivery, or other services related to COVID-19.

Reallocation Project 2: The SFWIB recommends to the executive committee the reallocation of COVID-19 NDWG funds in the amount of \$511,784.00 from the MDCR project to the Neighbors & Neighbors Association (NANA) project. The NANA project will assist up to 26 dislocated workers for up to 19 weeks of disaster-relief temporary employment. The temporary staff will be responsible for the following activities:

- Distribution of Personal protective equipment (PPE) equipment to small businesses and residents.
- Prepare PPE boxes/bags for distribution.
- Community Outreach to local businesses to inform of PPE and COVID-19 grants and loan programs.
- Provide assistance in the completion and data entry COVID-19 grants and loan applications.
- Sanitation of Miami-Dade County not for profit businesses.

The CAHSD and NANA will function as the worksite partners and provide the oversight of the displaced workers. CSSF will utilize Alpha 1 Staffing as the employer of record (staffing company) for the two NDWG projects.

FUNDING: National Disaster Worker Grant COVID-19

PERFORMANCE: N/A

ATTACHMENT

**Miami Dade County Community Action and Human Services Department (CAHSD)
NDWG PROJECT**

Locations	NEG Occupations	# of NEG Positions	Duration of Project (Weeks)	Wage Rate	# of Work Hrs.	PROGRAM COST		Cost Per Participant	TOTALS
						Participant Cost	Staffing Company Rate - 29.5%		
CAHSD	Eligibility Worker	6	25	\$15.00	1,000	\$ 90,000.00	\$ 26,550.00	\$ 19,425.00	\$ 116,550.00
CAHSD	Elderly Division – Telephone Reassurance Worker	5	25	\$15.00	1,000	\$ 75,000.00	\$ 22,125.00	\$ 19,425.00	\$ 97,125.00
CAHSD	Senior Meals Program	4	25	\$15.00	1,000	\$ 60,000.00	\$ 17,700.00	\$ 19,425.00	\$ 77,700.00
Totals		15	25	\$15.00	1,000	\$ 225,000.00	\$ 66,375.00	\$ 19,425.00	\$ 291,375.00

**Neighbors & Neighbors Association (NANA)
NDWG PROJECT**

Locations	NEG Occupations	# of NEG Positions	Duration of Project (Weeks)	Wage Rate	# of Work Hrs.	PROGRAM COST		Cost Per Participant	TOTALS
						Participant Cost	Staffing Company Rate - 29.5%		
NANA	Eligibility Worker	26	19	\$20.00	760	\$ 395,200.00	\$ 116,584.00	\$ 19,684.00	\$ 511,784.00
Totals		26	19	\$20.00	760	\$ 395,200.00	\$ 116,584.00	\$ 19,684.00	\$ 511,784.00



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5E

AGENDA ITEM SUBJECT: EXISTING TRAINING PROVIDER AND PROGRAMS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval of New Programs for an Existing Training Provider, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, regional workforce boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Providers and programs. The South Florida Workforce Investment Board (SFWIB) developed processes to evaluate an applicant's programmatic capabilities.

SFWIB staff completed the review process and documentation is being presented to the Executive Committee for a recommendation to the Board for approval.

Below is a request to add new programs and courses for existing training provider for review and approval of the Committee.

Request to add New Programs for Existing Training Provider:

1. District Board of Trustees of Miami Dade College dba Miami Dade College

Request to Add new programs and courses to existing locations:

New Programs:

- Graphic Design Support - College Credit Certificate
- Help Desk Support Technician - College Credit Certificate
- Digital Marketing Management - College Credit Certificate
- Chef's Apprentice - College Credit Certificate

- Business Entrepreneurship Specialist - Start-Up Venture - College Credit Certificate
- Accounting Clerk - College Credit Certificate
- Phlebotomy Technician - College Credit Certificate
- Emergency Medical Technician - College Credit Certificate
- Translation and Interpretation - College Credit Certificate
- Network Security - College Credit Certificate
- Enterprise Cloud Computing - College Credit Certificate

New Courses:

- Amazon Web Services (AWS) Certified Solutions Architect - Associate - Industry Certification
- AWS Certified Cloud Practitioner – Industry Certification
- Oracle Certified Associate (OCA): Java Programmer - Industry Certification
- Certified Internet Web (OCA): JavaScript Specialist - Industry Certification
- Certified Nursing Assistant (CNA) - Industry Certification
- 911 Public Safety Telecommunicator - Industry Certification
- Logistics, Transportation, Distribution - Industry Certification
- Certified Professional Biller - Industry Certification

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

Training Vendor Program Information for: Miami Dade College

Note: ITAs are issued in accord with the SFWIB ITA Policy; the initial ITA may cover up to and including 50 percent of the program's maximum ITA amount; the subsequent ITA is issued upon the participant's arrival at the midpoint of the training program's life and may cover up to and including the remaining 50 percent of the program's maximum ITA amount. **Pell Grants:** All participants are required to apply for the Pell Grant and if Pell eligible and the program is a Pell eligible program, then the Pell Grant must be deducted from the total ITA amount. ITAs only cover up to one year of training and neither A.A. nor Bachelor degrees. **Refunds:** For guidance on issuing refunds, refer to the SFWIB Standardized Refund Policy. **Notice:** Case Managers shall advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. **SFWIB will not be responsible for any debts that the participant incurs.**

																				2020-2021 TOL Wage Rate			
Proposed Training Program Name <small>(program name must be written as approved by the CIE)</small>	Credential Type <small>(i.e., Diploma, Associate or Bachelor of Science)</small>	Location/ Campus <small>(street address, city, state & zip)</small>	Credit Hours	Clock Hours	Course Length <small>(estimated in months)</small>	Tuition Cost	Application Registration Fees Cost	Books Cost	Materials Cost	Uniforms Cost	Tools Cost	Testing Fees Cost	Certification Fees Cost	Licensing Fees Cost	Other Fees/ Costs	Total Program Costs	Pell Eligible <small>(Yes/No)</small>	CIP Code	2020-2021 TOL Related Occupations <small>(SOC & Name)</small>	Entry	Mean	Quadrant Category	
Certificate Programs																							
Graphic Design Support	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	15	N/A	4	\$1,773.30	\$30.00	\$185.00	\$315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00	\$2,358.30	N	0611080302	27-1024/ Graphic Designers	\$15.61	\$24.47	LG/HW	
Help Desk Support Technician	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	16	N/A	12	\$1,891.52	\$30.00	\$437.00	\$100.00	\$0.00	\$0.00	\$0.00	\$330.00	\$0.00	\$252.00	\$3,040.52	Y	0511010313	15-1151 / Computer User Support Specialists	\$15.53	\$24.47	HG/HW	
Digital Marketing Specialist	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	12	N/A	4	\$1,418.64	\$30.00	\$785	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,233.64	Y	0252140112	11-2021/ Marketing Managers	\$31.37	\$59.94	HG/HW	
Chef's Apprentice	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	12	N/A	4	\$1,418.64	\$30.00	\$427.00	\$8,331.00	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$10,481.64	N	0612050302	11-9051/ Food Service Managers	\$20.84	\$35.23	HG/HW	
Business Entrepreneurship Specialist - Start-Up Venture	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	12	N/A	4	\$1,418.64	\$30.00	\$385.00	\$282.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,116.00	N	0552070308	11-2021/ Marketing Managers	\$31.37	\$59.94	HG/HW	
Business Intelligence Professional	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	20	N/A	8	\$2,364.40	\$30.00	\$381.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$315.00	\$3,090.90	Y	0552130101	15-1199 Computer Occupations, All Other	\$18.37	\$44.46	HG/HW	
Accounting Clerk	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	18	N/A	12	\$2,127.96	\$30.00	\$852.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$3,159.96	Y	0552030203	43-3031/ Bookkeeping, Accounting, and Auditing Clerks	\$13.82	\$20.11	LG/HW	
Phlebotomy Technician	College Technical Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	5.5	N/A	4	\$531.00	\$30.00	\$350.00	\$215.00	\$100.00	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00	\$1,361.00	N	0351100901	31-9097/ Phlebotomists	\$12.45	\$15.52	HG/LW	
Emergency Medical Technician	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	12	N/A	4	\$1,418.64	\$30.00	\$448.00	\$36.00	\$160.00	\$0.00	\$80.00	\$35.00	\$0.00	\$0.00	\$2,207.64	N	0351090415	29-2041/ Emergency Medical Technicians and Paramedics			HG/LW	
Translation and Interpretation	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	18	N/A	12	\$2,127.96	\$30.00	\$400.00	\$0.00	\$0.00	\$0.00	\$2,115.00	\$0.00	\$0.00	\$0.00	\$4,672.96	Y	0713100306	27-3091/ Interpreters and Translators			HG/HW	
Network Security	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	20	N/A	12	\$2,364.40	\$30.00	\$630.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$315.00	\$3,340.38	Y	0511100118	15-1122 Information Security Analysts	\$27.96	\$44.21	HG/HW	
Enterprise Cloud Computing	College Credit Certificate	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	24	N/A	12	\$2,837.28	\$30.00	\$263.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$378.00	\$3,509.23	Y	0511100116	15-1142 Network and Computer Systems Administrator	\$24.48	\$38.47	HG/HW	
Non-Credit Courses																							
Amazon Web Services (AWS) Certified Solutions Architect - Associate	Industry Certification: Amazon Web Services (AWS) Certified Solutions Architect - Associate AMAZN01	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	80	3	\$750.00	\$0.00	\$500.00	\$100.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,500.00	N	N/A	N/A	N/A	N/A	N/A	
AWS Certified Cloud Practitioner	Industry Certification: AWS Certified Cloud Practitioner AMAZN02	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	40	1.5	\$450.00	\$0.00	\$500.00	\$75.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$1,125.00	N	N/A	N/A	N/A	N/A	N/A	
Oracle Certified Associate (OCA): Java Programmer	Industry Certification: Oracle Certified Associate (OCA): Java ORACL004 Programmer	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	80	3	\$750.00	\$0.00	\$250.00	\$100.00	\$0.00	\$0.00	\$185.00	\$0.00	\$0.00	\$0.00	\$1,285.00	N	N/A	N/A	N/A	N/A	N/A	
Certified Internet Web (OCA): JavaScript Specialist	Industry Certification: Certified Internet Web (OCA): JavaScript Specialist PROSO017	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	80	4	\$750.00	\$0.00	\$250.00	\$100.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,250.00	N	N/A	N/A	N/A	N/A	N/A	
Certified Nursing Assistant (CNA)	Industry Certification: Certified Nursing Assistant (CNA) FDMQA002	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	102	4.5	\$1,259.00	\$0.00	\$52.00	\$200.00	\$0.00	\$0.00	\$155.00	\$0.00	\$0.00	\$0.00	\$1,666.00	N	N/A	N/A	N/A	N/A	N/A	
911 Public Safety Telecommunicator	Industry Certification: 911 Public Safety Telecommunicator FDMQA030	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	238	10	\$1,900.00	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$2,110.00	N	N/A	N/A	N/A	N/A	N/A	
Logistics, Transportation, Distribution	Industry Certification: Logistics, Transportation, Distribution APICS001	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	208	3	\$2,193.00	\$0.00	\$0	\$0.00	\$0.00	\$0.00	\$795.00	\$0.00	\$0.00	\$0.00	\$2,988.00	N	N/A	N/A	N/A	N/A	N/A	
Certified Professional Biller	Industry Certification: Certified Professional Biller ACOPC007	Wolfson Campus 300 NE 2 Avenue Miami, FL 33132 (All)	N/A	96	4	\$1,886.00	\$0.00	\$537.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$175.00	\$3,098.00	N	N/A	N/A	N/A	N/A	N/A	



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

July 1, 2015

Dr. Eduardo J. Padron
President
Miami Dade College
300 N.E. Second Avenue, Suite 1474
Miami, FL 33132-2297

Dear Dr. Padron:

The following action regarding your institution was taken by the Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges during its meeting held on June 11, 2015:

The SACSCOC Board of Trustees reaffirmed accreditation. No additional report was requested. Your institution's next reaffirmation will take place in 2025 unless otherwise notified.

Please submit to your Commission staff member, preferably by email, a **one-page** executive summary of your institution's Quality Enhancement Plan. The summary is due **August 14, 2015**, and should include on the same page the following information: (1) the title of your Quality Enhancement Plan, (2) your institution's name, and (3) the name, title, and email address of an individual who can be contacted regarding its development or implementation. This summary will be posted to the Commission's website as a resource for other institutions undergoing the reaffirmation process.

All institutions are requested to submit an "Impact Report of the Quality Enhancement Plan on Student Learning" as part of their "Fifth-Year Interim Report" due five years before their next reaffirmation review. Institutions will be notified 11 months in advance by the President of the Commission regarding its specific due date. Directions for completion of the report will be included with the notification.

We appreciate your continued support of the activities of SACS Commission on Colleges. If you have questions, please contact the staff member assigned to your institution.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW:sf

cc: Dr. Nuria M. Cuevas



Javier A. Ley-Soto
College Legal Counsel

Wolfson Campus

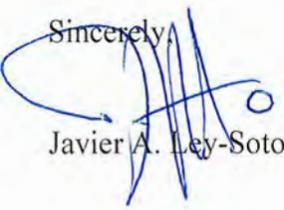
March 25, 2019

TO WHOM IT MAY CONCERN:

In Florida, state colleges are entities created by the Florida Constitution and governed by state law. As a state college created by the Florida Constitution, The District Board of Trustees of Miami Dade College, Florida (“Miami Dade College”) is a public educational institution operated by its district board of trustees under the statutory authority and rules of the State Board of Education. Art. IX, Sec. 8, Fla. Const.; Sections 1000.21(3)(o), 1004.65(1) and 1004.66, Fla. Stat. Miami Dade College, also a political subdivision of the State of Florida, “is an independent, separate, legal entity created for the operation of a Florida College System institution.” Section 1004.65(2), Fla. Stat. Miami Dade College, just as each Florida College System institution in Florida, operates under the direction and supervision of a district board of trustees. Miami Dade College is considered a corporation with all corporate powers. Section 1001.63, Fla. Stat.

As Miami Dade College is constitutionally created and statutorily considered a corporation, it is not required to register with the Florida Department of State, Division of Corporations. Nonetheless, the Internal Revenue Service has issued Miami Dade College EIN#59-1210485 for use in its operations.

The above information is current as of the 2019 version of the Florida Constitution and Florida Statutes, is provided for informational purposes only, and may be subject to legislative amendment.

Sincerely,

Javier A. Ley-Soto

Florida Department of Education
Curriculum Framework

Program Title: Graphic Design Support
Career Cluster: Arts, A/V Technology and Communication

CCC	
CIP Number	0611080302
Program Type	College Credit Certificate (CCC)
Program Length	15 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	27-1024 – Graphic Designers
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

The purpose of this program is to prepare students for initial employment as a graphic design assistant, graphic production artist, or to provide supplemental training for persons previously or currently employed in these occupations.

This certificate program is part of the Graphics Technology AS degree program (1611080300).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Arts, A/V Technology and Communication career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Arts, A/V Technology and Communication career cluster.

The content includes, but is not limited to, communication skills, illustration, design concepts and theory, typography skills, production skills, color theories, utilization of computers to produce electronic content, presentation procedures, and employability skills.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate effective interpersonal communication skills.
- 02.0 Perform raster-based and vector-based visual solutions.
- 03.0 Formulate concepts/theories.
- 04.0 Apply design and color theories.
- 05.0 Demonstrate technical and creative uses of typography.
- 06.0 Demonstrate production skills in web and print design.
- 07.0 Interpret printing processes.
- 08.0 Demonstrate knowledge of current industry standards, practices, and techniques.
- 09.0 Demonstrate industry-level presentation techniques.
- 10.0 Utilize computer hardware, software, networks and peripherals for the production of electronic content.
- 11.0 Create electronic interfaces.
- 12.0 Demonstrate employability skills.

Florida Department of Education
Curriculum Framework

Program Title: Help Desk Support Technician
Career Cluster: Information Technology

CCC	
CIP Number	0511010313
Program Type	College Credit Certificate (CCC)
Program Length	Primary: 16 credit hours; Secondary: 18 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes (all applicable)	15-1151 – Computer User Support Specialists
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Computer Information Technology AS degree program (1511010307).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to instruction in computer literacy; software application support; basic hardware configuration and troubleshooting; networking technologies, troubleshooting, security, and administration; and customer service and human relations skills.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Install, configure, manage, deploy, monitor and troubleshoot a networked server environment.
- 02.0 Install, configure, manage, and troubleshoot an operating system.
- 03.0 Install, configure, upgrade and troubleshoot computer hardware.
- 04.0 Install, configure and troubleshoot system and device driver software and implement basic security measures.
- 05.0 Perform customer service skills.
- 06.0 Perform help desk support activities.

Florida Department of Education
Curriculum Framework

Program Title: Digital Marketing Management
Career Cluster: Marketing, Sales and Service

CCC	
CIP Number	0252140112
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	Collegiate DECA, FBLA-PBL
SOC Codes (all applicable)	11-2011 – Advertising and Promotions Managers 11-2021 – Marketing Managers 11-2031 – Public Relations and Funding Managers 13-1161 – Market Research analysts and Marketing Specialists
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Marketing Management AS degree program (1252140101).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Marketing, Sales and Service career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Marketing, Sales and Service career cluster.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Program Structure

This program is a planned sequence of instruction consisting of 12 credit hours.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Utilize effective selling techniques and procedures for the marketing of products and services.
- 02.0 Demonstrate the ability to communicate skillfully.
- 03.0 Build a marketing plan and strategy.
- 04.0 Demonstrate proficiency in the utilization of software appropriate to marketing.
- 05.0 Identify the uses of technology in marketing.
- 06.0 Manage an e-Commerce marketing campaign.
- 07.0 Demonstrate knowledge of the principles of promotion.
- 08.0 Demonstrate knowledge of advertising.
- 09.0 Demonstrate knowledge of display design.
- 10.0 Utilize digital tools, social networks and a variety of media to create awareness and promote products and services to consumers and businesses.
- 11.0 Determine the global and multicultural aspects of marketing.

Florida Department of Education
Curriculum Framework

Program Title: Chef’s Apprentice
Career Cluster: Hospitality & Tourism

CCC	
CIP Number	0612050302
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	N/A
SOC Codes (all applicable)	11-9051 – Food Service Managers 35-1012 – First Line Supervisors of Food Preparation and Serving Workers 35-1011 – Chefs and Head Cooks 35-2014 – Cooks, Restaurant
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Culinary Management (60) AS degree program 1612050401.

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Hospitality & Tourism career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Hospitality & Tourism career cluster.

The content includes but is not limited to sanitation and safety; maintenance and operation of equipment; recognition and identification of foods; proper storage of foods; methods of preparation; usage of foods; methods of cooking; communication skills; math skills; computer applications; professionalism; culinary organization; and food and beverage purchasing.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate the application of mathematics commonly used in the culinary industry.
- 02.0 Identify organization and functions of the culinary industry.
- 03.0 Demonstrate equipment operation.
- 04.0 Demonstrate skills in food service and beverage sanitation and safety.
- 05.0 Recognize, identify, and demonstrate usage of foods.
- 06.0 Demonstrate skill in preparing foods for cooking.
- 07.0 Demonstrate methods of cooking.

Florida Department of Education
Curriculum Framework

Program Title: Business Entrepreneurship
Career Cluster: Business Management and Administration

CCC	
CIP Number	0552070308
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes	11-2011 – Advertising and Promotions Managers 11-2021 – Marketing Managers 11-2022 – Sales Managers
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Business Entrepreneurship (60) AS degree program (1552070308).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Business Management and Administration career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Business Management and Administration career cluster.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Develop entrepreneurial concepts.
- 02.0 Develop entrepreneurial resources.
- 03.0 Apply accounting principles and concepts to perform accounting activities.
- 04.0 Demonstrates money management skills.
- 05.0 Describe and conduct business records management.
- 06.0 Plan and develop a marketing-information management system.
- 07.0 Plan and develop promotional strategies.
- 08.0 Plan and develop pricing strategies.
- 09.0 Analyze business risk.
- 10.0 Analyze and identify legal considerations.

Florida Department of Education
Curriculum Framework

Program Title: Business Intelligence Professional
Career Cluster: Information Technology

CCC	
CIP Number	0552130101
Program Type	College Credit Certificate (CCC)
Standard Length	20 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes (all applicable)	15-1199 – Computer Occupations, All Others
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml

Purpose

This certificate program is part of the Business Intelligence Specialist AS degree program (1552130100).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to instruction in documenting specifications for business reports; locating, acquiring and modeling data for analysis and output; building and generating reports; and business intelligence techniques.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Florida Department of Education
Curriculum Framework

Program Title: Accounting Technology Operations
Career Cluster: Business Management and Administration

CCC	
CIP Number	0552030203
Program Type	College Credit Certificate (CCC)
Program Length	18 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes	43-3031 – Bookkeeping, Accounting and Auditing Clerks
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Accounting Technology AS degree program (1552030201).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers such as accounts receivable coordinators, accounts payable coordinators, bookkeepers, credit and collections coordinators, payroll coordinators, accountants, auditors, and other accounting paraprofessionals in advanced professional accounting occupations in the Business Management and Administration career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Business Management and Administration career cluster.

The content includes but is not limited to the principles, procedures, and theories of organizing, analyzing and recording business and financial transactions and the preparation of accompanying financial records and reports for internal and external users.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Prepare and use financial information about business organizations to support decision making.
- 02.0 Manage business information using appropriate software.
- 03.0 Demonstrate effective business communication and collaboration skills.
- 04.0 Evaluate business and financial information to support internal decision making.

Florida Department of Education
Curriculum Framework

Program Title: Phlebotomy
Program Type: Career Preparatory
Career Cluster: Health Science

Career Certificate Program

Program Number	H170302
CIP Number	0351100901
Grade Level	30, 31
Standard Length	165 hours
Teacher Certification	Refer to the Program Structure section.
CTSO	HOSA: Future Health Professionals
SOC Codes (all applicable)	31-9097 Phlebotomists 31-9099 Healthcare Support Workers, All Other
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml
Basic Skills Level	N/A

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Health Science career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of Health Science career cluster.

The purpose of this program is to prepare students for employment as phlebotomists SOC Code 31-9097 Phlebotomists, All other.

The content includes but is not limited to communication, leadership, human relations, and employability skills; performance of safe and efficient work practices in obtaining adequate and correct blood specimens by capillary or venipuncture on adults, children and neonates; maintaining the integrity of the specimen in relation to the test to be performed; preparing blood smears; labeling specimens accurately and completely; collecting timed specimens; promoting the comfort and well-being of the patient while performing blood collecting duties; observing safety policies and procedures; medical terminology; emergency procedures including CPR (Heartsaver); delivering a variety of clinical specimens to the clinical

laboratory; sorting and recording specimens received in the laboratory; centrifuging specimens and preparing aliquots of samples according to the designated protocol; distributing samples to appropriate laboratory sections; and preparing collection trays for specimen procurement.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Program Structure

This program is a planned sequence of instruction consisting of 2 occupational completion points.

This program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3) (b), F.S.

To teach the courses listed below, instructors must hold at least one of the teacher certifications indicated for that course.

The following table illustrates the postsecondary program structure:

OCP	Course Number	Course Title	Teacher Certification	Length	SOC Code
A	HSC0003	Basic Healthcare Worker	PHLEB 7G	90 hours	31-9099
B	MEA0520	Phlebotomist	LAB TECH @7 7G MED ASST 7G PARAMEDIC @7 7G REG NURSE 7 G RESP THER @7 7G PRAC NURSE @7 %7%G (Must be a Registered Nurse)	75 hours	31-9097

**Florida Department of Education
Curriculum Framework**

Program Title: **Emergency Medical Technician**
Career Cluster: **Health Science**

CCC	
CIP Number	0351090415
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	HOSA: Future Health Professionals
SOC Codes (all applicable)	29-2041 Emergency Medical Technicians and Paramedics
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml

Purpose

This certificate program is part of the Emergency Medical Services AS degree program (1351090402).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Health Science career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of Health Science career cluster.

This is an instructional program that prepares students for employment as emergency medical technicians SOC Code 29-2041 (Emergency Medical Technicians and Paramedics) to function at the basic pre-hospital emergency medical technician level and treat various medical/trauma conditions using appropriate equipment and materials. The program prepares students for certification as EMT's in accordance with Chapter 64J of the Florida Administrative Code. The program must be approved by the Department of Health, Office of Emergency Medical Services, and the curriculum must adhere to the US Department of Transportation (DOT) National EMS Education Standards for EMT. This is the initial level for a career in emergency medical services and the primary prerequisite for paramedic training and certification.

The content includes but is not limited to patient assessment, airway management, cardiac arrest, external and internal bleeding and shock, traumatic injuries, fractures, dislocations, sprains, poisoning, heart attack, stroke, diabetes, acute abdomen, communicable diseases, patients with abnormal behavior, alcohol and drug abuse, the unconscious state, emergency childbirth, burns, environmental hazards, communications,

reporting, extrication and transportation of patient. The student must be proficient in patient assessment and evaluation, the use of suctioning devices, oral and nasal airways, resuscitation devices, oxygen equipment, sphygmomanometer and stethoscope, splints of all types, pneumatic anti-shock garments, extrication tools, dressings and bandages, stretchers and patient carrying devices.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Regulated Programs

Florida Statute 401.2701 requires that the instructor-student ratio should not exceed 1:6. Hospital activity shall include a minimum of 20 hours of supervised clinical supervision, including 10 hours in a hospital emergency department. Clinical activity shall include appropriate patient assessment skills, intervention and documentation relevant to each clinical rotation.

Field Internship Activities: Field internship shall include a competency based program to assure appropriate pre-hospital assessment and management of medical and trauma patients, as well as associated manual skills. The field internship activity shall include a minimum of 5 emergency runs resulting in patient care and transport appropriate for the EMT. In addition, the patient care components should include minimum competencies in patient assessment, airway management and ventilation, trauma and medical emergencies. This program meets the Department of Health trauma score card methodologies and Sudden Unexpected Infant Death Syndrome (SUIDS) training education requirements. Upon completion of this program, the instructor will provide a certificate to the student verifying that these requirements have been met. This program also meets the Department of Health's education requirements for HIV/AIDS, Domestic Violence and Prevention of Medical Errors. Although not a requirement for initial licensure, it is a requirement for renewal, therefore the instructor may provide a certificate for renewal purposes to the student verifying these requirements have been met.

Please refer to chapter 401 F.S. for more information on disqualification for the EMT license through the Office of Emergency Medical Services (EMS), Department of Health.

An EMT program must be taught by an instructor meeting the qualifications as set forth in 64J-1.201 FAC.

An American Heart Association or Red Cross certification or equivalent in "professional" BLS is required of all candidates for entrance into an EMT program.

The Student Performance Standards for Emergency Medical Technology-EMT were adapted and condensed from the US Department of Transportation (DOT) National EMS Educational Standards for EMT.

It is strongly recommended this program be accredited by Commission on Accreditation of Allied Health Education Programs (CAAHEP).

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate a simple depth, foundational breadth of knowledge of EMS systems.
- 02.0 Demonstrate a simple depth, simple breadth of knowledge of research and evidence-based decision making.
- 03.0 Demonstrate a fundamental depth, foundational breadth of knowledge of workforce safety and wellness.
- 04.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the principles of medical documentation and report writing.
- 05.0 Demonstrate a simple depth, simple breadth of knowledge of the EMS communication system, communication with other health care professionals, and team communication.
- 06.0 Demonstrate a simple depth, simple breadth of knowledge of the principles of therapeutic communication.
- 07.0 Demonstrate a fundamental depth, foundational breadth of knowledge of medical legality and ethics.
- 08.0 Demonstrate a fundamental knowledge of the anatomy and function of all human systems to the practice of EMS.
- 09.0 Demonstrate a fundamental knowledge in the use of medical terminology.
- 10.0 Demonstrate a fundamental knowledge of the causes and pathophysiology of shock and the components of resuscitation.
- 11.0 Demonstrate a fundamental knowledge of life span development to patient assessment and management.
- 12.0 Demonstrate a simple knowledge of the principles of illness and injury prevention in emergency care.
- 13.0 Demonstrate a simple depth, simple breadth of knowledge of pharmacology, medication safety, and medication types used during an emergency.
- 14.0 Demonstrate a fundamental depth, simple breadth of knowledge of emergency medications within the scope of practice of the EMT.
- 15.0 Demonstrate a foundational depth, fundamental breadth of knowledge of airway management across the life span within the scope of practice of the EMT.
- 16.0 Demonstrate a fundamental depth, foundational breadth of knowledge of respiration.
- 17.0 Demonstrate a fundamental depth, foundational breadth of knowledge of assessment and management utilizing ventilation across the life span.
- 18.0 Demonstrate a fundamental depth, foundational breadth of knowledge of scene management and multiple patient situations.
- 19.0 Demonstrate a fundamental depth, simple breadth of knowledge of the primary assessment for all patient situations.
- 20.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the components of history taking.
- 21.0 Demonstrate a fundamental depth, foundational breadth of knowledge of techniques used for a secondary assessment.
- 22.0 Demonstrate a simple depth, simple breath of knowledge of monitoring devices within the scope of practice of the EMT.
- 23.0 Demonstrate a fundamental depth, foundational breadth of knowledge of how and when to perform a reassessment for all patient situations.
- 24.0 Demonstrate a simple depth, foundation breadth of knowledge of pathophysiology, assessment and management of medical complaints.
- 25.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of neurologic disorders/emergencies across the life span.
- 26.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of abdominal and gastrointestinal disorders/emergencies across the life span.
- 27.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of immunology disorders/emergencies across the life span.

- 28.0 Demonstrate a simple depth, simple breadth of knowledge of the assessment and management of a patient who may have an infectious disease across the life span.
- 29.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of endocrine disorders/emergencies across the life span.
- 30.0 Demonstrate a fundamental depth, foundational breadth of knowledge regarding the assessment and management of psychiatric emergencies across the life span.
- 31.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of cardiovascular emergencies across the life span.
- 32.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of toxicological (poisoning and overdose) emergencies across the life span.
- 33.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of respiratory disorders/emergencies across the life span.
- 34.0 Demonstrate a simple depth, simple breadth of knowledge of the assessment, and management of hematology disorders across the life span.
- 35.0 Demonstrate a simple depth, simple breath of knowledge of the assessment and management of genitourinary/ renal emergencies across the life span.
- 36.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of gynecologic emergencies across the life span.
- 37.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the assessment and management of non-traumatic fractures across the life span.
- 38.0 Demonstrate a simple depth, simple breadth of knowledge of assessment and management of diseases of the Eyes, Ears, Nose, and Throat across the life span.
- 39.0 Demonstrate a fundamental knowledge of the causes, pathophysiology, and management of shock and respiratory failure across the life span.
- 40.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of the trauma patient across the life span.
- 41.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of bleeding across the life span.
- 42.0 Demonstrate a fundamental depth, simple breadth of knowledge of pathophysiology, assessment, and management of chest trauma across the life span.
- 43.0 Demonstrate a fundamental depth, simple breadth of knowledge of pathophysiology, assessment, and management of abdominal and genitourinary trauma across the life span.
- 44.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of orthopedic trauma across the life span.
- 45.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of soft tissue trauma across the life span.
- 46.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of head, facial, neck, and spine trauma across the life span.

- 47.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of nervous system trauma across the life span.
- 48.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of trauma patients with special considerations across the life span.
- 49.0 Demonstrate a fundamental depth, foundational breadth of knowledge of pathophysiology, assessment, and management of environmental emergencies across the life span.
- 50.0 Demonstrate a fundamental depth, foundational breadth of knowledge of the pathophysiology, assessment, and management of multi-system trauma and blast injuries across the life span.
- 51.0 Demonstrate a fundamental depth, foundational breadth of knowledge of management of the obstetric patient within the scope of practice of the EMT.
- 52.0 Demonstrate a fundamental depth, foundational breadth of knowledge of management of the newborn and neonatal patient within the scope of practice of the EMT.
- 53.0 Demonstrate a fundamental depth, fundamental breath of knowledge of the management of the pediatric patient within the scope of practice of the EMT.
- 54.0 Demonstrate a fundamental depth, foundational breadth of knowledge of management of the geriatric patient within the scope of practice of the EMT.
- 55.0 Demonstrate a simple depth, simple breadth of knowledge of management of the patient with special challenges across the life span.
- 56.0 Demonstrate a simple depth, foundational breadth of knowledge of risks and responsibilities of transport.
- 57.0 Demonstrate a fundamental depth, fundamental breadth of knowledge of establishing and working within the incident management system.
- 58.0 Demonstrate a simple depth, foundational breadth of knowledge of responding to an emergency during a multiple casualty incident.
- 59.0 Demonstrate a simple depth, simple breadth of knowledge of safe air medical operations and criteria for utilizing air medical response.
- 60.0 Demonstrate a simple depth, simple breadth of knowledge for safe vehicle extrication and use of simple hand tools.
- 61.0 Demonstrate a simple depth, simple breadth of knowledge of risks and responsibilities of operating in a cold zone at a hazardous material or other special incident.
- 62.0 Demonstrate a simple depth, simple breadth of knowledge of risks and responsibilities of operating on the scene of a natural or man-made disaster.

**Florida Department of Education
Curriculum Framework**

Program Title: Translation and Interpretation
Career Cluster: Education & Training

CCC	
CIP Number	0713100306
Program Type	College Credit Certificate (CCC)
Program Length	18 credit hours
CTSO	N/A
SOC Codes (all applicable)	27-3091 – Interpreters and Translators
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Translation-Interpretation Studies: English - Spanish (60) AS degree 1713100304.

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Education & Training career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of Education & Training career cluster.

This program is designed to provide bilingual students with the knowledge and skills necessary to carry out the work associated with areas of written translation (SOC 27-3091) in the workplace. Graduates are prepared for positions as in-house translators for the private sector including translation agencies, translators for government agencies, hospital translators, and freelance translators

The content includes but is not limited to knowledge and acquisition of a broad non-technical bilingual vocabulary; bilingual legal, financial, and medical terminology; translation theory and translation strategy including the four steps to the translation process (text analysis, documentation, actual translation task, and revision); and applied linguistic notions and concepts including language and cultural awareness. Ethical considerations and professional organizations are also included.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Perform translation-related skills.
- 02.0 Demonstrate linguistic-related knowledge and skills.
- 03.0 Demonstrate culture-related knowledge.
- 04.0 Demonstrate language proficiency in source and target language.
- 05.0 Demonstrate appropriate ethics.
- 07.0 Demonstrate interpersonal communication skills.

Florida Department of Education
Curriculum Framework

Program Title: Network Security
Career Cluster: Information Technology

CCC	
CIP Number	0511100118
Program Type	College Credit Certificate (CCC)
Program Length	Primary: 30 credit hours; Secondary: 20 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes (all applicable)	15-1122 – Information Security Analysts
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Purpose

This certificate program is part of the Network Systems Technology AS degree program (1511100112).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to instruction in computer literacy; software application support; basic hardware configuration and troubleshooting; networking technologies, troubleshooting, security, and administration; and customer service and human relations skills.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in securing network infrastructures and protecting data.
- 02.0 Demonstrate proficiency in performing security penetration testing.
- 03.0 Demonstrate proficiency in responding to cybersecurity incidents.
- 04.0 Demonstrate proficiency in the essential elements of forensic analysis.
- 05.0 Demonstrate employability skills.

Florida Department of Education
Curriculum Framework

Program Title: Network Virtualization
Career Cluster: Information Technology

CCC	
CIP Number	0511100116
Program Type	College Credit Certificate (CCC)
Program Length	Primary: 24 credit hours; Secondary: 18 credit hours
CTSO	Phi Beta Lambda, BPA
SOC Codes (all applicable)	15-1142 – Network and Computer Systems Administrators
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml

Purpose

This certificate program is part of the Network Systems Technology AS degree program (1511100112).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Information Technology career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Information Technology career cluster.

The content includes but is not limited to instruction in computer literacy; software application support; basic hardware configuration and troubleshooting; networking technologies, troubleshooting, security, and administration; and customer service and human relations skills.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate an understanding of virtualization concepts.
- 02.0 Install and configure the virtualization server platform.
- 03.0 Install, configure and manage virtualized clients.

2020-21 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 23 - Miami-Dade and Monroe Counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 80 annual openings and positive growth
- 3 Mean Wage of \$15.40/hour and Entry Wage of \$12.53/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$24.15/hour and Entry Wage of \$15.40/hour

SOC Code†	HSHW††	Occupational Title†	Annual Percent Growth	Annual Openings	2018 Hourly Wage		FLDOE Training Code	In EFI Targeted Industry?	Data Source†††
					Mean	Entry			
13-2011	HSHW	Accountants and Auditors	1.37	1,488	38.74	20.98	5	Yes	R
11-3011	HSHW	Administrative Services Managers	1.44	178	49.84	28.00	4	Yes	R
41-3011		Advertising Sales Agents	0.11	1,462	28.61	13.50	3	Yes	S
49-3011	HSHW	Aircraft Mechanics and Service Technicians	1.06	339	29.25	16.48	3	Yes	R
53-2011	HSHW	Airline Pilots, Copilots, and Flight Engineers	1.47	585	90.58	47.57	4	Yes	S
13-2021	HSHW	Appraisers and Assessors of Real Estate	1.87	115	31.54	16.75	3	Yes	R
17-3011	HSHW	Architectural and Civil Drafters	1.64	108	27.35	18.61	3	Yes	R
27-4011		Audio and Video Equipment Technicians	1.08	151	20.23	12.79	4	Yes	R
49-3021		Automotive Body and Related Repairers	0.37	114	18.69	12.70	3	Yes	R
43-3031		Bookkeeping, Accounting, and Auditing Clerks	0.12	1,715	20.11	13.82	4	Yes	R
47-2021		Brickmasons and Blockmasons	1.54	882	18.61	12.70	3	No	S
49-3031	HSHW	Bus and Truck Mechanics and Diesel Engine Specialists	0.94	189	25.52	15.58	3	Yes	R
53-3021		Bus Drivers, Transit and Intercity	0.91	289	19.65	15.16	3	No	R
13-1199	HSHW	Business Operations Specialists, All Other	1.16	1,265	31.77	17.71	4	Yes	R
25-1011	HSHW	Business Teachers, Postsecondary	2.32	83	47.41	23.45	5	No	R
53-5021	HSHW	Captains, Mates, and Pilots of Water Vessels	1.05	317	37.15	15.89	3	Yes	R
47-2031		Carpenters	1.31	921	20.09	14.30	3	Yes	R
47-2051		Cement Masons and Concrete Finishers	1.66	1,827	17.64	12.77	3	Yes	S
35-1011		Chefs and Head Cooks	1.26	227	25.69	15.11	3	Yes	R
	HSHW	Chief Executives	0.10	231	97.67	41.21	5	Yes	R
17-2051	HSHW	Civil Engineers	1.87	274	45.28	25.01	5	Yes	R
13-1031	HSHW	Claims Adjusters, Examiners, and Investigators	0.54	2,012	30.21	19.35	3	Yes	S
53-2012	HSHW	Commercial Pilots	0.70	88	34.83	18.76	3	Yes	R
21-1099		Community and Social Service Specialists, All Other	1.45	199	18.96	13.76	5	Yes	R
13-1041	HSHW	Compliance Officers	0.53	342	36.22	21.53	3	Yes	R
11-3021	HSHW	Computer and Information Systems Managers	1.37	142	63.11	36.32	5	Yes	R
15-1143	HSHW	Computer Network Architects	1.00	148	39.89	25.36	3	Yes	R
15-1152	HSHW	Computer Network Support Specialists	1.05	112	30.01	19.68	3	Yes	R
15-1199	HSHW	Computer Occupations, All Other	1.46	120	41.46	18.37	3	Yes	R
15-1121	HSHW	Computer Systems Analysts	0.88	152	41.61	26.77	4	Yes	R
15-1151	HSHW	Computer User Support Specialists	1.28	401	24.47	15.53	3	Yes	R

Source: Florida Department of Economic Opportunity, Bureau of Workforce Statistics and Economic Research (WSER)

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Mean Wage of \$24.15/hour and Entry Wage of \$15.40/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2018 Hourly Wage		FLDOE	In EFI	Data
			Percent Growth	Openings	Mean	Entry	Training Code	Targeted Industry?	Source†††
47-4011	HSHW	Construction and Building Inspectors	1.69	204	32.30	22.37	3	Yes	R
11-9021	HSHW	Construction Managers	1.18	342	51.67	31.06	4	Yes	R
13-1051	HSHW	Cost Estimators	0.92	143	31.12	20.11	4	Yes	R
15-1141	HSHW	Database Administrators	1.63	677	41.76	25.88	4	Yes	S
31-9091		Dental Assistants	1.84	388	19.06	13.78	3	Yes	R
29-2021		Dental Hygienists	1.83	87	24.36	14.71	4	Yes	R
29-2032	HSHW	Diagnostic Medical Sonographers	2.70	501	31.65	24.44	3	Yes	S
25-9099	HSHW	Education, Training, and Library Workers, All Other	1.33	116	25.47	16.79	5	Yes	R
47-2111		Electricians	0.66	597	21.13	14.35	3	Yes	R
25-2021	HSHW	Elementary School Teachers, Except Special Education	0.62	617	25.03	19.18	5	No	R
13-2051	HSHW	Financial Analysts	1.61	180	38.04	25.34	5	Yes	R
11-3031	HSHW	Financial Managers	2.22	371	71.16	35.85	5	Yes	R
13-2099	HSHW	Financial Specialists, All Other	1.76	108	36.50	21.35	3	Yes	R
33-2011	HSHW	Firefighters	0.83	268	32.85	24.12	3	Yes	R
47-1011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	1.34	605	34.28	21.94	4	Yes	R
37-1011		First-Line Supervisors of Housekeeping and Janitorial Workers	1.42	350	18.42	12.65	3	Yes	R
37-1012		First-Line Supervisors of Landscaping, Lawn Service, and Groundskee	1.42	135	19.35	12.87	3	Yes	R
49-1011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	0.88	394	30.63	19.24	3	Yes	R
41-1012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.69	600	43.04	23.12	4	Yes	R
43-1011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.59	1,612	28.41	17.49	4	Yes	R
39-1021		First-Line Supervisors of Personal Service Workers	1.45	261	22.47	14.01	3	Yes	R
51-1011	HSHW	First-Line Supervisors of Production and Operating Workers	0.53	352	27.26	16.72	3	Yes	R
33-1099		First-Line Supervisors of Protective Service Workers, All Other	0.51	143	24.60	14.56	3	Yes	R
41-1011		First-Line Supervisors of Retail Sales Workers	0.62	1,606	23.34	14.59	3	Yes	R
11-9051	HSHW	Food Service Managers	1.09	165	35.23	20.84	4	Yes	R
11-1021	HSHW	General and Operations Managers	1.32	1,250	54.79	23.33	4	Yes	R
47-2121		Glaziers	1.66	685	18.26	13.74	3	Yes	S
27-1024		Graphic Designers	0.94	279	23.46	15.61	4	Yes	R
29-2099		Health Technologists and Technicians, All Other	1.43	135	21.78	14.71	3	Yes	R
49-9021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	1.17	409	19.78	13.60	3	Yes	R
53-3032		Heavy and Tractor-Trailer Truck Drivers	0.94	11,157	20.20	13.16	3	Yes	S

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SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2018 Hourly Wage		FLDOE	In EFI	Data
			Percent Growth	Openings	Mean	Entry	Training Code	Targeted Industry?	
43-4161		Human Resources Assistants, Except Payroll and Timekeeping	0.17	129	18.77	13.56	3	Yes	R
13-1071	HSHW	Human Resources Specialists	0.99	518	28.10	17.17	5	Yes	R
49-9041		Industrial Machinery Mechanics	0.64	121	22.09	14.11	3	Yes	R
53-7051		Industrial Truck and Tractor Operators	0.77	2,744	17.53	12.35	3	Yes	S
15-1122	HSHW	Information Security Analysts	3.36	578	44.21	27.96	3	Yes	S
41-3021	HSHW	Insurance Sales Agents	0.95	535	33.45	15.59	3	Yes	R
27-1025	HSHW	Interior Designers	1.31	100	27.88	16.70	4	Yes	R
25-2012		Kindergarten Teachers, Except Special Education	1.02	157	23.37	17.16	5	No	R
23-2099		Legal Support Workers, All Other	0.60	121	22.79	17.23	4	Yes	R
29-2061		Licensed Practical and Licensed Vocational Nurses	1.41	439	22.51	19.25	3	Yes	R
43-4131		Loan Interviewers and Clerks	0.81	176	20.84	13.86	3	Yes	R
13-2072	HSHW	Loan Officers	0.64	251	39.54	23.94	4	Yes	R
13-1081	HSHW	Logisticians	1.58	157	32.71	15.53	5	Yes	R
13-1111	HSHW	Management Analysts	2.18	771	37.64	19.10	5	Yes	R
11-9199	HSHW	Managers, All Other	1.01	542	47.63	25.82	4	Yes	R
13-1161	HSHW	Market Research Analysts and Marketing Specialists	2.63	668	31.63	17.67	5	Yes	R
11-2021	HSHW	Marketing Managers	1.59	153	59.94	31.37	5	Yes	R
29-2012		Medical and Clinical Laboratory Technicians	1.68	649	24.51	14.54	4	Yes	S
29-2011	HSHW	Medical and Clinical Laboratory Technologists	1.10	92	26.63	16.93	4	Yes	R
11-9111	HSHW	Medical and Health Services Managers	2.29	186	57.05	34.11	5	Yes	R
31-9092		Medical Assistants	3.19	8,491	15.80	12.58	3	Yes	S
29-2071		Medical Records and Health Information Technicians	1.58	925	19.87	12.82	4	Yes	S
43-6013		Medical Secretaries	2.22	3,199	16.11	12.54	3	Yes	S
13-1121	HSHW	Meeting, Convention, and Event Planners	2.30	201	26.81	17.24	4	Yes	R
25-2022	HSHW	Middle School Teachers, Except Special and Career/Technical Educat	0.62	242	25.84	17.42	5	No	R
49-3042		Mobile Heavy Equipment Mechanics, Except Engines	0.86	99	22.50	15.03	3	Yes	R
15-1142	HSHW	Network and Computer Systems Administrators	0.98	210	38.47	24.48	4	Yes	R
47-2073		Operating Engineers and Other Construction Equipment Operators	0.92	261	19.85	15.26	3	Yes	R
23-2011		Paralegals and Legal Assistants	2.48	788	25.06	14.73	3	Yes	R
13-2052	HSHW	Personal Financial Advisors	2.68	288	65.70	22.21	5	Yes	R
31-9097		Phlebotomists	2.32	1,151	15.52	12.45	3	Yes	S

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2020-21 Regional Demand Occupations List

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Workforce Development Area 23 - Miami-Dade and Monroe Counties

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SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2018 Hourly Wage		FLDOE	In EFI	Data
			Percent Growth	Openings	Mean	Entry	Training Code	Targeted Industry?	Source†††
31-2021	HSHW	Physical Therapist Assistants	2.97	917	29.64	22.61	4	Yes	S
29-1071	HSHW	Physician Assistants	4.03	83	50.85	33.41	5	Yes	R
47-2152		Plumbers, Pipefitters, and Steamfitters	1.12	266	21.41	14.68	3	Yes	R
33-3051	HSHW	Police and Sheriff's Patrol Officers	0.86	508	33.65	25.02	3	No	R
25-1199	HSHW	Postsecondary Teachers, All Other	1.40	1,864	29.54	17.19	4	No	S
27-2012	HSHW	Producers and Directors	1.15	204	37.85	18.45	5	Yes	R
11-9141		Property, Real Estate, and Community Association Managers	1.33	676	28.91	13.36	4	Yes	R
27-3031	HSHW	Public Relations Specialists	1.03	265	30.76	16.86	5	Yes	R
29-2034	HSHW	Radiologic Technologists	1.55	154	28.00	20.50	3	Yes	R
41-9021	HSHW	Real Estate Brokers	1.08	141	31.03	16.24	3	No	R
41-9022	HSHW	Real Estate Sales Agents	1.04	599	29.82	15.78	3	Yes	R
29-1141	HSHW	Registered Nurses	1.68	2,031	33.11	24.63	4	Yes	R
29-1126	HSHW	Respiratory Therapists	2.37	113	28.07	22.69	4	Yes	R
47-2181		Roofers	1.31	277	17.56	13.14	3	No	R
53-5011		Sailors and Marine Oilers	1.01	254	NR	NR		No	R
11-2022	HSHW	Sales Managers	1.04	242	58.99	27.46	5	Yes	R
41-4012		Sales Representatives, Wholesale and Manufacturing, Except Technic	0.61	2,201	28.65	12.85	3	Yes	R
41-4011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and	0.43	441	39.15	17.11	3	Yes	R
25-2031	HSHW	Secondary School Teachers, Except Special and Career/Technical Ed	0.67	506	25.80	19.73	5	No	R

Standard Occupational Code	Occupational Title	# of Persons in EFM w / Qualifications	# of Persons in Training based on PY19-20	# of Jobs in EFM PY19-20	Annual Openings Base on LMI Data 2019-2027	Demand / Supply Rate (Short-Term)	Demand / Supply Rate (Long-Term)	Annual Growth Percentage Change	PY19-20 Average Hourly Wage	Quadrant Category		Education Level
										Growth Category	Wage Category	
111011	Chief Executives	311	-	14	1,847	22.21	0.17	0.8%	94.60	Low Growth	High Wage	B
111021	General and Operations Managers	1,583	2	136	10,003	11.65	0.16	10.6%	44.14	High Growth	High Wage	A
111031	Legislators	8	-	-	77	N/A	0.10	6.6%	41631.00	Low Growth	High Wage	B
112011	Advertising and Promotions Managers	381	-	18	153	21.17	2.49	4.6%	36.15	Low Growth	High Wage	B
112021	Marketing Managers	1,127	-	167	1,226	6.75	0.92	12.7%	53.82	High Growth	High Wage	B
112022	Sales Managers	2,529	-	347	1,931	7.29	1.31	8.3%	49.28	High Growth	High Wage	B
112031	Public Relations and Fundraising Managers	99	-	12	275	8.25	0.36	9.7%	50.25	High Growth	High Wage	B
113011	Administrative Services Managers	2,556	2	38	1,424	67.32	1.80	11.5%	41.71	High Growth	High Wage	A
113021	Computer and Information Systems Managers	243	9	67	1,132	3.76	0.22	11.0%	56.63	High Growth	High Wage	B
113031	Financial Managers	514	-	138	2,965	3.72	0.17	17.8%	61.75	High Growth	High Wage	B
113051	Industrial Production Managers	118	-	12	372	9.83	0.32	5.7%	44.75	Low Growth	High Wage	A
113061	Purchasing Managers	171	-	13	296	13.15	0.58	10.9%	47.43	High Growth	High Wage	A
113071	Transportation, Storage, and Distribution Managers	425	-	71	684	5.99	0.62	9.0%	43.87	High Growth	High Wage	A
113111	Compensation and Benefits Managers	27	-	5	47	5.40	0.57	8.3%	51.23	High Growth	High Wage	A
113121	Human Resources Managers	356	-	40	509	8.90	0.70	10.5%	52.47	High Growth	High Wage	B
113131	Training and Development Managers	99	-	7	96	14.14	1.03	10.5%	40.72	High Growth	High Wage	A
119021	Construction Managers	452	1	74	2,737	6.12	0.17	9.4%	47.29	High Growth	High Wage	A
119031	Education Administrators, Preschool and Childcare Center/Pro	95	-	6	102	15.83	0.93	11.7%	20.52	High Growth	High Wage	B
119032	Education Administrators, Elementary and Secondary School	101	-	3	361	33.67	0.28	5.7%	94681.00	Low Growth	High Wage	B
119033	Education Administrators, Postsecondary	159	-	6	219	26.50	0.73	12.3%	28.47	High Growth	High Wage	B
119039	Education Administrators, All Other	145	-	-	152	N/A	0.95	11.7%	35.67	High Growth	High Wage	B
119041	Architectural and Engineering Managers	107	-	47	596	2.28	0.18	11.8%	60.32	High Growth	High Wage	B
119051	Food Service Managers	1,165	1	47	1,325	24.81	0.88	8.8%	29.73	High Growth	High Wage	A
119071	Gaming Managers	8	-	-	33	N/A	0.24	0.0%	38.47	Low Growth	High Wage	PS
119081	Lodging Managers	269	-	37	570	7.27	0.47	9.2%	28.70	High Growth	High Wage	A
119111	Medical and Health Services Managers	239	-	60	1,487	3.98	0.16	18.3%	49.30	High Growth	High Wage	B
119121	Natural Sciences Managers	104	6	24	145	4.58	0.76	13.3%	50.26	High Growth	High Wage	B
119131	Postmasters and Mail Superintendents	3	-	-	4	N/A	0.75	-10.0%	41.56	Low Growth	High Wage	A
119141	Property, Real Estate, and Community Association Managers	382	-	53	5,405	7.21	0.07	10.6%	23.77	High Growth	High Wage	A
119151	Social and Community Service Managers	175	-	9	413	19.44	0.42	11.3%	27.91	High Growth	High Wage	A
119161	Emergency Management Directors	4	-	1	15	4.00	0.27	4.3%	46.10	Low Growth	High Wage	A
119199	Managers, All Other	2,511	1	210	4,335	11.96	0.58	8.1%	45.05	High Growth	High Wage	A
131011	Agents and Business Managers of Artists, Performers, and Ath	73	-	5	173	14.60	0.42	3.9%	30.94	Low Growth	High Wage	B
131021	Buyers and Purchasing Agents, Farm Products	42	-	2	132	21.00	0.32	1.4%	26.16	Low Growth	High Wage	PS
131022	Wholesale and Retail Buyers, Except Farm Products	98	-	19	526	5.16	0.19	0.7%	26.16	Low Growth	High Wage	A
131023	Purchasing Agents, Except Wholesale, Retail, and Farm Produ	105	-	15	1,752	7.00	0.06	-1.4%	26.16	Low Growth	High Wage	A
131031	Claims Adjusters, Examiners, and Investigators	162	-	43	1,637	3.77	0.10	-1.4%	29.72	Low Growth	High Wage	PS
131032	Insurance Appraisers, Auto Damage	11	1	1	128	12.00	0.09	0.0%	28.43	Low Growth	High Wage	PS
131041	Compliance Officers	70	1	10	2,738	7.10	0.03	4.2%	38.74	Low Growth	High Wage	PS
131051	Cost Estimators	39	-	12	1,143	3.25	0.03	7.3%	28.52	Low Growth	High Wage	A
131071	Human Resources Specialists	376	-	107	4,147	3.51	0.09	7.9%	25.79	High Growth	High Wage	B
131075	Labor Relations Specialists	52	1	13	484	4.08	0.11	-3.5%	26.65	Low Growth	High Wage	B
131081	Logisticians	242	-	94	1,256	2.57	0.19	12.7%	24.09	High Growth	High Wage	B
131111	Management Analysts	248	-	243	6,167	1.02	0.04	17.4%	28.64	High Growth	High Wage	B
131121	Meeting, Convention, and Event Planners	510	-	56	1,607	9.11	0.32	18.4%	23.89	High Growth	High Wage	A
131131	Fundraisers	68	-	2	527	34.00	0.13	9.8%	27.20	High Growth	High Wage	HS
131141	Compensation, Benefits, and Job Analysis Specialists	42	-	13	316	3.23	0.13	6.9%	25.28	Low Growth	High Wage	A
131151	Training and Development Specialists	158	-	39	1,642	4.05	0.10	10.5%	29.37	High Growth	High Wage	B
131161	Market Research Analysts and Marketing Specialists	459	19	286	5,344	1.67	0.09	21.1%	28.92	High Growth	High Wage	B
131199	Business Operations Specialists, All Other	384	3	114	10,120	3.39	0.04	9.3%	29.11	High Growth	High Wage	A
132011	Accountants and Auditors	1,587	-	282	11,908	5.63	0.13	11.0%	31.80	High Growth	High Wage	B
132021	Appraisers and Assessors of Real Estate	101	-	1	921	101.00	0.11	15.0%	32.35	High Growth	High Wage	PS
132031	Budget Analysts	24	-	18	257	1.33	0.09	6.8%	36.47	Low Growth	High Wage	B
132041	Credit Analysts	70	-	11	308	6.36	0.23	4.3%	35.26	Low Growth	High Wage	PS
132051	Financial Analysts	355	-	122	1,438	2.91	0.25	12.9%	35.17	High Growth	High Wage	B
132052	Personal Financial Advisors	89	-	35	2,309	2.54	0.04	21.4%	49.92	High Growth	High Wage	B
132053	Insurance Underwriters	30	-	10	398	3.00	0.08	-1.8%	26.77	Low Growth	High Wage	PS
132061	Financial Examiners	16	-	7	343	2.29	0.05	7.6%	39.70	High Growth	High Wage	B
132071	Credit Counselors	40	-	2	500	20.00	0.08	12.7%	20.38	High Growth	High Wage	A
132072	Loan Officers	196	-	29	2,012	6.76	0.10	5.1%	32.54	Low Growth	High Wage	A
132081	Tax Examiners and Collectors, and Revenue Agents	26	-	3	156	8.67	0.17	-1.0%	32.49	Low Growth	High Wage	B

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132082	Tax Preparers	126	-	13	544	9.69	0.23	13.3%	12.29	High Growth	Low Wage	PS
132099	Financial Specialists, All Other	175	-	57	860	3.07	0.20	14.1%	34.71	High Growth	High Wage	PS
151121	Computer Systems Analysts	216	-	88	1,213	2.45	0.18	7.1%	41.32	Low Growth	High Wage	A
151131	Computer Programmers	129	-	25	1,178	5.16	0.11	-0.4%	35.55	Low Growth	High Wage	PS
151132	Software Developers, Applications	218	2	163	3,261	1.35	0.07	20.4%	40.21	High Growth	High Wage	A
151133	Software Developers, Systems Software	102	-	37	957	2.76	0.11	14.0%	46.47	High Growth	High Wage	B
151134	Web Developers	120	-	3	964	40.00	0.12	9.2%	26.34	High Growth	High Wage	PS
151141	Database Administrators	103	-	20	614	5.15	0.17	11.5%	37.85	High Growth	High Wage	A
151142	Network and Computer Systems Administrators	246	5	20	1,684	12.55	0.15	7.9%	35.96	High Growth	High Wage	A
151143	Computer Network Architects	103	1	18	1,180	5.78	0.09	8.0%	37.06	High Growth	High Wage	PS
151151	Computer User Support Specialists	506	9	288	3,211	1.79	0.16	10.2%	22.49	High Growth	High Wage	PS
151152	Computer Network Support Specialists	149	6	25	892	6.20	0.17	8.4%	29.34	High Growth	High Wage	PS
151199	Computer Occupations, All Other	929	7	162	965	5.78	0.97	11.6%	38.01	High Growth	High Wage	PS
152031	Operations Research Analysts	70	-	9	716	7.78	0.10	21.7%	31.98	High Growth	High Wage	M+
152041	Statisticians	19	-	5	90	3.80	0.21	38.6%	37.68	High Growth	High Wage	B
171011	Architects, Except Landscape and Naval	78	-	14	1,045	5.57	0.07	9.5%	30.50	High Growth	High Wage	M+
171012	Landscape Architects	15	-	2	27	7.50	0.56	4.7%	31.81	Low Growth	High Wage	B
171021	Cartographers and Photogrammetrists	6	-	1	61	6.00	0.10	16.7%	42.47	High Growth	High Wage	B
171022	Surveyors	14	-	2	267	7.00	0.05	14.1%	28.12	High Growth	High Wage	B
172011	Aerospace Engineers	33	-	7	80	4.71	0.41	14.8%	49.54	High Growth	High Wage	B
172031	Biomedical Engineers	12	-	7	41	1.71	0.29	9.4%	35.68	High Growth	High Wage	B
172051	Civil Engineers	60	1	98	2,198	0.62	0.03	14.9%	42.36	High Growth	High Wage	B
172061	Computer Hardware Engineers	44	-	4	137	11.00	0.32	10.5%	45.01	High Growth	High Wage	B
172071	Electrical Engineers	45	2	13	346	3.62	0.14	10.4%	42.56	High Growth	High Wage	B
172072	Electronics Engineers, Except Computer	7	-	1	220	7.00	0.03	-0.5%	42.65	Low Growth	High Wage	B
172081	Environmental Engineers	14	-	9	107	1.56	0.13	9.5%	42.51	High Growth	High Wage	B
172111	Health and Safety Engineers, Except Mining Safety Engineers ;	24	-	38	72	0.63	0.33	8.5%	35.10	High Growth	High Wage	B
172112	Industrial Engineers	43	-	69	560	0.62	0.08	11.3%	30.33	High Growth	High Wage	B
172141	Mechanical Engineers	101	-	15	345	6.73	0.29	15.4%	39.96	High Growth	High Wage	B
172199	Engineers, All Other	151	-	55	233	2.75	0.65	11.5%	29.42	High Growth	High Wage	B
173011	Architectural and Civil Drafters	108	-	55	861	1.96	0.13	13.1%	27.07	High Growth	High Wage	PS
173012	Electrical and Electronics Drafters	5	-	-	68	N/A	0.07	18.9%	27.66	High Growth	High Wage	PS
173013	Mechanical Drafters	31	-	-	368	N/A	0.08	11.4%	24.09	High Growth	High Wage	PS
173021	Aerospace Engineering and Operations Technicians	38	-	3	45	12.67	0.84	5.0%	-	Low Growth	N / A	A
173022	Civil Engineering Technicians	46	-	6	376	7.67	0.12	15.0%	24.16	High Growth	High Wage	A
173023	Electrical and Electronics Engineering Technicians	112	-	44	525	2.55	0.21	8.1%	33.18	High Growth	High Wage	A
173025	Environmental Engineering Technicians	11	-	6	20	1.83	0.55	8.0%	28.55	High Growth	High Wage	A
173026	Industrial Engineering Technicians	10	-	-	113	N/A	0.09	6.0%	23.48	Low Growth	High Wage	PS
173027	Mechanical Engineering Technicians	51	-	5	81	10.20	0.63	10.1%	24.31	High Growth	High Wage	A
173029	Engineering Technicians, Except Drafters, All Other	134	-	15	214	8.93	0.63	7.6%	25.68	High Growth	High Wage	A
173031	Surveying and Mapping Technicians	27	-	4	619	6.75	0.04	12.6%	20.20	High Growth	High Wage	PS
191013	Soil and Plant Scientists	3	-	-	75	N/A	0.04	16.2%	18.65	High Growth	High Wage	B
191022	Microbiologists	8	-	1	22	8.00	0.36	6.9%	26.26	Low Growth	High Wage	M+
191023	Zoologists and Wildlife Biologists	10	-	1	96	10.00	0.10	2.2%	30.61	Low Growth	High Wage	B
191029	Biological Scientists, All Other	14	-	1	311	14.00	0.05	1.8%	40.68	Low Growth	High Wage	B
191031	Conservation Scientists	35	-	1	17	35.00	2.06	0.0%	14.03	Low Growth	Low Wage	B
191042	Medical Scientists, Except Epidemiologists	9	-	15	154	0.60	0.06	13.7%	43.56	High Growth	High Wage	M+
192021	Atmospheric and Space Scientists	3	-	-	148	N/A	0.02	10.8%	48.15	High Growth	High Wage	B
192031	Chemists	31	-	1	202	31.00	0.15	7.1%	36.47	Low Growth	High Wage	B
192041	Environmental Scientists and Specialists, Including Health	19	3	13	391	1.69	0.06	12.0%	33.21	High Growth	High Wage	B
192042	Geoscientists, Except Hydrologists and Geographers	2	-	2	35	1.00	0.06	7.0%	44.84	Low Growth	High Wage	B
192099	Physical Scientists, All Other	3	-	-	62	N/A	0.05	11.0%	46.10	High Growth	High Wage	B
193011	Economists	35	-	-	13	N/A	2.69	4.8%	48.75	Low Growth	High Wage	B
193022	Survey Researchers	34	-	-	105	N/A	0.32	13.8%	37.03	High Growth	High Wage	B
193031	Clinical, Counseling, and School Psychologists	57	1	5	378	11.60	0.15	11.8%	36.07	High Growth	High Wage	M+
193039	Psychologists, All Other	19	-	-	114	N/A	0.17	10.7%	50.54	High Growth	High Wage	M+
193051	Urban and Regional Planners	15	-	5	240	3.00	0.06	15.5%	38.31	High Growth	High Wage	B
193099	Social Scientists and Related Workers, All Other	21	-	-	316	N/A	0.07	5.5%	41.85	Low Growth	High Wage	B
194021	Biological Technicians	47	-	1	109	47.00	0.43	4.5%	23.17	Low Growth	High Wage	A
194031	Chemical Technicians	36	-	3	125	12.00	0.29	10.6%	22.46	High Growth	High Wage	A
194091	Environmental Science and Protection Technicians, Including H	17	-	11	239	1.55	0.07	12.4%	21.39	High Growth	High Wage	PS

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253098	Substitute Teachers	-	-	-	2,532	N/A	0.00	6.9%	12.42	Low Growth	Low Wage	B
254013	Museum Technicians and Conservators	10	-	-	127	N/A	0.08	16.1%	20.74	High Growth	High Wage	M+
254021	Librarians	26	-	4	651	6.50	0.04	8.5%	30.78	High Growth	High Wage	M+
254031	Library Technicians	16	-	-	226	N/A	0.07	10.6%	19.94	High Growth	High Wage	A
259031	Instructional Coordinators	104	-	6	1,649	17.33	0.06	11.8%	25.88	High Growth	High Wage	M+
259041	Teacher Assistants	843	-	27	3,739	31.22	0.23	10.7%	21309.00	High Growth	High Wage	PS
259099	Education, Training, and Library Workers, All Other	34	-	1	930	34.00	0.04	10.6%	23.73	High Growth	High Wage	B
271011	Art Directors	159	-	14	527	11.36	0.30	9.3%	37.91	High Growth	High Wage	B
271014	Multimedia Artists and Animators	48	-	2	525	24.00	0.09	7.9%	28.51	High Growth	High Wage	A
271022	Fashion Designers	86	-	2	191	43.00	0.45	3.3%	17.51	Low Growth	High Wage	A
271023	Floral Designers	48	-	-	486	N/A	0.10	3.2%	13.64	Low Growth	Low Wage	PS
271024	Graphic Designers	440	-	42	2,228	10.48	0.20	7.5%	22.28	Low Growth	High Wage	A
271025	Interior Designers	114	-	36	801	3.17	0.14	10.5%	25.69	High Growth	High Wage	A
271026	Merchandise Displayers and Window Trimmers	198	-	56	979	3.54	0.20	2.0%	13.49	Low Growth	Low Wage	HS
272012	Producers and Directors	662	1	57	1,640	11.63	0.40	9.2%	31.07	High Growth	High Wage	B
272021	Athletes and Sports Competitors	42	-	-	120	N/A	0.35	0.9%	96652.00	Low Growth	High Wage	HS
272022	Coaches and Scouts	249	-	16	1,202	15.56	0.21	10.0%	45775.00	High Growth	High Wage	HS
272023	Umpires, Referees, and Other Sports Officials	18	-	-	84	N/A	0.21	0.0%	35473.00	Low Growth	High Wage	PS

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272041	Music Directors and Composers	19	-	-	178	N/A	0.11	7.2%	56.32	Low Growth	High Wage	B
272042	Musicians and Singers	116	-	-	1,241	N/A	0.09	7.3%	32.31	Low Growth	High Wage	NR
273011	Radio and Television Announcers	74	-	3	202	24.67	0.37	-6.0%	18.69	Low Growth	High Wage	PS
273012	Public Address System and Other Announcers	6	-	1	89	6.00	0.07	11.3%	16.89	High Growth	High Wage	NR
273021	Broadcast News Analysts	9	-	-	143	N/A	0.06	11.0%	68.13	High Growth	High Wage	B
273022	Reporters and Correspondents	128	-	3	341	42.67	0.38	0.5%	30.58	Low Growth	High Wage	B
273031	Public Relations Specialists	279	-	32	2,117	8.72	0.13	8.3%	26.78	High Growth	High Wage	B
273041	Editors	123	-	9	529	13.67	0.23	2.0%	25.26	Low Growth	High Wage	B
273042	Technical Writers	40	-	1	241	40.00	0.17	15.8%	29.13	High Growth	High Wage	B
273043	Writers and Authors	120	-	9	654	13.33	0.18	9.1%	24.76	High Growth	High Wage	B
273091	Interpreters and Translators	77	-	3	577	25.67	0.13	20.5%	21.79	High Growth	High Wage	A
273099	Media and Communication Workers, All Other	52	1	5	218	10.60	0.24	10.0%	19.37	High Growth	High Wage	A
274011	Audio and Video Equipment Technicians	203	-	30	1,211	6.77	0.17	8.6%	16.93	High Growth	High Wage	A
274012	Broadcast Technicians	67	-	3	306	22.33	0.22	3.8%	14.97	Low Growth	Low Wage	A
274014	Sound Engineering Technicians	51	-	3	122	17.00	0.42	2.5%	22.36	Low Growth	High Wage	A
274021	Photographers	186	-	3	1,049	62.00	0.18	2.8%	16.86	Low Growth	High Wage	PS
274031	Camera Operators, Television, Video, and Motion Picture	139	-	2	290	69.50	0.48	5.6%	27.57	Low Growth	High Wage	A
274032	Film and Video Editors	102	-	3	519	34.00	0.20	12.3%	25.01	High Growth	High Wage	A
274099	Media and Communication Equipment Workers, All Other	8	-	-	36	N/A	0.22	2.0%	33.80	Low Growth	High Wage	A
291011	Chiropractors	7	-	-	95	N/A	0.07	11.7%	45.74	High Growth	High Wage	M+
291021	Dentists, General	142	-	1	414	142.00	0.34	15.1%	49.44	High Growth	High Wage	M+
291031	Dietitians and Nutritionists	40	-	12	302	3.33	0.13	9.5%	31.36	High Growth	High Wage	B
291051	Pharmacists	50	-	33	1,672	1.52	0.03	7.7%	58.88	High Growth	High Wage	M+
291062	Family and General Practitioners	44	-	-	580	N/A	0.08	11.3%	-	High Growth	N / A	M+
291063	Internists, General	118	-	2	118	59.00	1.00	14.1%	-	High Growth	N / A	M+
291064	Obstetricians and Gynecologists	7	-	-	19	N/A	0.37	12.7%	-	High Growth	N / A	M+
291065	Pediatricians, General	3	-	1	83	3.00	0.04	15.2%	60.65	High Growth	High Wage	M+
291066	Psychiatrists	1	-	-	53	N/A	0.02	8.4%	84.28	High Growth	High Wage	M+
291067	Surgeons	13	-	2	50	6.50	0.26	11.3%	57.44	High Growth	High Wage	M+
291069	Physicians and Surgeons, All Other	162	1	15	1,149	10.87	0.14	13.4%	66.99	High Growth	High Wage	M+
291071	Physician Assistants	34	-	1	662	34.00	0.05	32.3%	51.15	High Growth	High Wage	B
291081	Podiatrists	-	-	-	125	N/A	0.00	7.8%	49.42	High Growth	High Wage	M+
291122	Occupational Therapists	45	-	10	498	4.50	0.09	13.7%	33.66	High Growth	High Wage	M+
291123	Physical Therapists	94	-	25	1,166	3.76	0.08	19.7%	40.26	High Growth	High Wage	M+
291124	Radiation Therapists	-	-	2	100	0.00	0.00	15.7%	41.48	High Growth	High Wage	A
291125	Recreational Therapists	26	-	2	28	13.00	0.93	-1.5%	26.73	Low Growth	High Wage	B
291126	Respiratory Therapists	23	-	22	903	1.05	0.03	18.9%	27.82	High Growth	High Wage	A
291127	Speech-Language Pathologists	32	-	5	416	6.40	0.08	11.0%	41.25	High Growth	High Wage	M+
291128	Exercise Physiologists	7	-	-	27	N/A	0.26	9.8%	22.20	High Growth	High Wage	M+
291129	Therapists, All Other	51	-	5	89	10.20	0.57	14.1%	20.64	High Growth	High Wage	M+
291131	Veterinarians	6	-	1	191	6.00	0.03	18.2%	53.67	High Growth	High Wage	M+
291141	Registered Nurses	490	2	484	16,246	1.02	0.03	13.4%	32.20	High Growth	High Wage	A
291171	Nurse Practitioners	48	-	1	905	48.00	0.05	28.8%	44.38	High Growth	High Wage	M+
291181	Audiologists	17	-	1	84	17.00	0.20	13.4%	33.38	High Growth	High Wage	M+
291199	Health Diagnosing and Treating Practitioners, All Other	21	-	1	467	21.00	0.04	11.7%	27.80	High Growth	High Wage	M+
292011	Medical and Clinical Laboratory Technologists	30	-	30	726	1.00	0.04	8.8%	26.77	High Growth	High Wage	A
292012	Medical and Clinical Laboratory Technicians	68	-	29	530	2.34	0.13	12.6%	26.77	High Growth	High Wage	A
292021	Dental Hygienists	208	-	-	692	N/A	0.30	14.6%	24.96	High Growth	High Wage	A
292031	Cardiovascular Technologists and Technicians	8	-	24	417	0.33	0.02	9.9%	23.00	High Growth	High Wage	PS
292032	Diagnostic Medical Sonographers	43	-	3	537	14.33	0.08	20.4%	30.64	High Growth	High Wage	PS
292033	Nuclear Medicine Technologists	6	-	2	155	3.00	0.04	10.7%	33.72	High Growth	High Wage	A
292034	Radiologic Technologists	40	-	49	1,230	0.82	0.03	12.4%	28.03	High Growth	High Wage	PS
292035	Magnetic Resonance Imaging Technologists	4	-	1	305	4.00	0.01	11.7%	29.09	High Growth	High Wage	PS
292041	Emergency Medical Technicians and Paramedics	61	-	53	892	1.15	0.07	7.6%	13.74	High Growth	Low Wage	A
292051	Dietetic Technicians	30	-	3	90	10.00	0.33	9.8%	13.64	High Growth	Low Wage	PS
292052	Pharmacy Technicians	239	-	40	3,431	5.98	0.07	13.5%	15.59	High Growth	Low Wage	PS
292053	Psychiatric Technicians	105	-	15	809	7.00	0.13	5.2%	14.45	Low Growth	Low Wage	PS
292055	Surgical Technologists	42	-	42	882	1.00	0.05	10.7%	21.04	High Growth	High Wage	PS
292056	Veterinary Technologists and Technicians	36	-	-	541	N/A	0.07	19.2%	16.26	High Growth	Low Wage	A
292061	Licensed Practical and Licensed Vocational Nurses	150	-	27	3,519	5.56	0.04	11.3%	22.42	High Growth	High Wage	PS
292071	Medical Records and Health Information Technicians	241	-	72	1,140	3.35	0.21	13.2%	17.60	High Growth	High Wage	A

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292081	Opticians, Dispensing	69	-	-	556	N/A	0.12	14.2%	20.48	High Growth	High Wage	A
292091	Orthotists and Prosthetists	7	-	-	6	N/A	1.17	0.0%	22.73	Low Growth	High Wage	B
292099	Health Technologists and Technicians, All Other	127	-	15	1,084	8.47	0.12	11.5%	19.26	High Growth	High Wage	PS
299011	Occupational Health and Safety Specialists	33	-	10	140	3.30	0.24	6.8%	35.38	Low Growth	High Wage	PS
299091	Athletic Trainers	54	-	11	83	4.91	0.65	21.1%	44444.00	High Growth	High Wage	B
299099	Healthcare Practitioners and Technical Workers, All Other	45	-	26	244	1.73	0.18	9.9%	21.30	High Growth	High Wage	PS
311011	Home Health Aides	574	1	87	4,975	6.61	0.12	31.0%	10.32	High Growth	Low Wage	PS
311014	Nursing Assistants	709	1	159	12,506	4.47	0.06	10.4%	12.07	High Growth	Low Wage	PS
312021	Physical Therapist Assistants	66	-	6	520	11.00	0.13	19.6%	28.64	High Growth	High Wage	A
312022	Physical Therapist Aides	36	-	2	419	18.00	0.09	22.1%	13.13	High Growth	Low Wage	PS
319011	Massage Therapists	327	-	16	1,715	20.44	0.19	14.4%	16.92	High Growth	High Wage	PS
319091	Dental Assistants	500	-	8	3,106	62.50	0.16	14.7%	17.90	High Growth	High Wage	PS
319092	Medical Assistants	849	3	125	10,286	6.82	0.08	24.5%	15.06	High Growth	Low Wage	PS
319093	Medical Equipment Preparers	18	-	13	684	1.38	0.03	9.7%	14.83	High Growth	Low Wage	PS
319096	Veterinary Assistants and Laboratory Animal Caretakers	68	-	-	705	N/A	0.10	19.1%	14.27	High Growth	Low Wage	PS
319097	Phlebotomists	104	-	34	1,124	3.06	0.09	15.6%	15.38	High Growth	Low Wage	PS
319099	Healthcare Support Workers, All Other	233	-	54	572	4.31	0.41	10.1%	21.44	High Growth	High Wage	PS
331011	First-Line Supervisors of Correctional Officers	15	-	-	95	N/A	0.16	-4.4%	33.81	Low Growth	High Wage	PS
331012	First-Line Supervisors of Police and Detectives	2	-	-	375	N/A	0.01	5.8%	49.63	Low Growth	High Wage	A
331021	First-Line Supervisors of Fire Fighting and Prevention Workers	2	-	-	194	N/A	0.01	6.5%	52.34	Low Growth	High Wage	PS
331099	First-Line Supervisors of Protective Service Workers, All Other	26	-	3	1,149	8.67	0.02	4.1%	24.12	Low Growth	High Wage	PS
332011	Firefighters	10	-	-	2,139	N/A	0.00	6.6%	33.00	Low Growth	High Wage	PS
332021	Fire Inspectors and Investigators	5	-	1	115	5.00	0.04	7.0%	34.91	Low Growth	High Wage	PS
333011	Bailiffs	3	-	-	96	N/A	0.03	0.7%	-	Low Growth	N / A	PS
333012	Correctional Officers and Jailers	186	16	10	2,166	20.20	0.09	-4.5%	23.89	Low Growth	High Wage	PS
333021	Detectives and Criminal Investigators	80	1	4	520	20.25	0.16	2.1%	46.98	Low Growth	High Wage	PS
333041	Parking Enforcement Workers	29	-	1	84	29.00	0.35	-27.2%	27.17	Low Growth	High Wage	HS
333051	Police and Sheriff's Patrol Officers	70	16	80	4,067	1.08	0.02	6.9%	34.28	Low Growth	High Wage	PS
339011	Animal Control Workers	27	-	-	27	N/A	1.00	6.9%	24.63	Low Growth	High Wage	NR
339021	Private Detectives and Investigators	31	-	2	212	15.50	0.15	7.2%	29.16	Low Growth	High Wage	A
339031	Gaming Surveillance Officers and Gaming Investigators	15	-	1	143	15.00	0.10	0.0%	15.87	Low Growth	Low Wage	PS
339032	Security Guards	3,920	5	963	23,907	4.08	0.16	5.5%	11.49	Low Growth	Low Wage	PS
339091	Crossing Guards	40	-	21	1,234	1.90	0.03	6.5%	12.03	Low Growth	Low Wage	NR
339092	Lifeguards, Ski Patrol, and Other Recreational Protective Services	115	-	13	2,112	8.85	0.05	7.0%	15.14	Low Growth	Low Wage	NR
339093	Transportation Security Screeners	72	-	-	1,315	N/A	0.05	2.5%	19.73	Low Growth	High Wage	PS
339099	Protective Service Workers, All Other	113	-	6	3,559	18.83	0.03	7.8%	14.91	High Growth	Low Wage	PS
351011	Chefs and Head Cooks	1,395	-	37	1,820	37.70	0.77	10.0%	24.60	High Growth	High Wage	PS
351012	First-Line Supervisors of Food Preparation and Serving Workers	738	-	122	10,088	6.05	0.07	8.9%	17.17	High Growth	High Wage	PS
352012	Cooks, Institution and Cafeteria	389	17	29	2,230	14.00	0.18	11.6%	13.35	High Growth	Low Wage	HS
352014	Cooks, Restaurant	1,760	-	212	18,484	8.30	0.10	9.8%	13.98	High Growth	Low Wage	PS
352015	Cooks, Short Order	105	-	12	1,174	8.75	0.09	-0.1%	13.61	Low Growth	Low Wage	PS
352019	Cooks, All Other	109	64	8	354	21.63	0.49	11.6%	12.35	High Growth	Low Wage	NR
352021	Food Preparation Workers	1,106	-	171	11,575	6.47	0.10	11.8%	11.17	High Growth	Low Wage	NR
353011	Bartenders	2,441	-	88	7,670	27.74	0.32	7.8%	9.38	High Growth	Low Wage	NR
353021	Combined Food Preparation and Serving Workers, Including Food Counter Attendants, Cafeteria, Food Concession, and Coffee Service	1,347	-	269	45,559	5.01	0.03	13.1%	9.48	High Growth	Low Wage	NR
353022	Counter Attendants, Cafeteria, Food Concession, and Coffee Service	574	-	181	10,902	3.17	0.05	2.7%	9.33	Low Growth	Low Wage	NR
353031	Waiters and Waitresses	5,665	-	295	45,230	19.20	0.13	6.7%	9.64	Low Growth	Low Wage	NR
353041	Food Servers, Nonrestaurant	623	-	68	2,475	9.16	0.25	8.7%	10.27	High Growth	Low Wage	NR
359011	Dining Room and Cafeteria Attendants and Bartender Helpers	1,009	-	253	10,110	3.99	0.10	6.9%	9.28	Low Growth	Low Wage	NR
359021	Dishwashers	667	-	142	7,855	4.70	0.08	4.2%	10.28	Low Growth	Low Wage	NR
371011	First-Line Supervisors of Housekeeping and Janitorial Workers	451	-	107	2,805	4.21	0.16	11.4%	16.82	High Growth	Low Wage	PS
371012	First-Line Supervisors of Landscaping, Lawn Service, and Grounds Maintenance Workers	56	-	6	1,087	9.33	0.05	11.4%	16.53	High Growth	Low Wage	PS
372011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	1,442	2	347	27,221	4.16	0.05	10.5%	10.48	High Growth	Low Wage	NR
372012	Maids and Housekeeping Cleaners	2,225	8	781	18,261	2.86	0.12	11.6%	10.81	High Growth	Low Wage	NR
373011	Landscaping and Groundskeeping Workers	592	1	210	7,480	2.82	0.08	10.5%	12.22	High Growth	Low Wage	NR
373012	Pesticide Handlers, Sprayers, and Applicators, Vegetation	19	-	-	299	N/A	0.06	8.2%	17.35	High Growth	High Wage	A
391021	First-Line Supervisors of Personal Service Workers	167	-	12	2,083	13.92	0.08	11.6%	19.13	High Growth	High Wage	PS
392011	Animal Trainers	56	-	2	204	28.00	0.27	9.0%	14.32	High Growth	Low Wage	HS
392021	Nonfarm Animal Caretakers	102	-	5	2,092	20.40	0.05	21.6%	11.67	High Growth	Low Wage	NR
393012	Gaming and Sports Book Writers and Runners	1	-	-	277	N/A	0.00	-3.6%	-	Low Growth	N / A	NR
393021	Motion Picture Projectionists	8	-	-	68	N/A	0.12	-13.3%	13.42	Low Growth	Low Wage	NR

Standard Occupational Code	Occupational Title	# of Persons in EFM w / Qualifications	# of Persons in Training based on PY19-20	# of Jobs in EFM PY19-20	Annual Openings Base on LMI Data 2019-2027	Demand / Supply Rate (Short-Term)	Demand / Supply Rate (Long-Term)	Annual Growth Percentage Change	PY19-20 Average Hourly Wage	Quadrant Category		Education Level
										Growth Category	Wage Category	
393031	Ushers, Lobby Attendants, and Ticket Takers	222	-	18	1,437	12.33	0.15	-0.3%	9.50	Low Growth	Low Wage	NR
393091	Amusement and Recreation Attendants	267	-	120	4,564	2.23	0.06	9.0%	10.71	High Growth	Low Wage	NR
393093	Locker Room, Coatroom, and Dressing Room Attendants	63	-	17	372	3.71	0.17	9.0%	11.35	High Growth	Low Wage	NR
393099	Entertainment Attendants and Related Workers, All Other	38	-	61	146	0.62	0.26	5.2%	-	Low Growth	N / A	HS
394021	Funeral Attendants	15	-	1	514	15.00	0.03	0.7%	11.78	Low Growth	Low Wage	HS
395012	Hairdressers, Hairstylists, and Cosmetologists	677	1	13	3,698	52.15	0.18	4.9%	11.83	Low Growth	Low Wage	PS
395091	Makeup Artists, Theatrical and Performance	87	-	-	66	N/A	1.32	7.6%	-	High Growth	N / A	PS
395094	Skincare Specialists	177	-	5	803	35.40	0.22	7.3%	15.36	Low Growth	Low Wage	PS
396011	Baggage Porters and Bellhops	236	-	65	5,236	3.63	0.05	13.0%	9.98	High Growth	Low Wage	NR
396012	Concierges	277	-	25	1,270	11.08	0.22	13.8%	13.47	High Growth	Low Wage	HS
399011	Childcare Workers	1,186	-	36	12,721	32.94	0.09	12.5%	11.02	High Growth	Low Wage	PS
399021	Personal Care Aides	325	-	17	3,401	19.12	0.10	16.1%	10.52	High Growth	Low Wage	PS
399031	Fitness Trainers and Aerobics Instructors	266	-	10	3,076	26.60	0.09	7.4%	17.84	Low Growth	High Wage	HS
399032	Recreation Workers	327	10	117	5,622	2.88	0.06	4.9%	10.88	Low Growth	Low Wage	A
399041	Residential Advisors	63	-	3	512	21.00	0.12	8.6%	12.97	High Growth	Low Wage	HS
399099	Personal Care and Service Workers, All Other	42	-	2	2,150	21.00	0.02	10.9%	11.02	High Growth	Low Wage	PS
411011	First-Line Supervisors of Retail Sales Workers	1,543	1	207	12,845	7.46	0.12	4.9%	21.26	Low Growth	High Wage	PS
411012	First-Line Supervisors of Non-Retail Sales Workers	339	-	43	4,796	7.88	0.07	5.5%	37.60	Low Growth	High Wage	A
412011	Cashiers	5,665	-	203	44,579	27.91	0.13	1.1%	9.79	Low Growth	Low Wage	HS
412021	Counter and Rental Clerks	181	-	34	4,259	5.32	0.04	1.9%	13.19	Low Growth	Low Wage	HS
412031	Retail Salespersons	4,870	42	1,300	61,216	3.78	0.08	3.2%	10.89	Low Growth	Low Wage	HS
413011	Advertising Sales Agents	426	-	24	1,694	17.75	0.25	-3.3%	27.86	Low Growth	High Wage	PS
413021	Insurance Sales Agents	345	1	28	4,275	12.36	0.08	7.6%	23.32	High Growth	High Wage	PS
413031	Securities, Commodities, and Financial Services Sales Agents	579	-	55	4,274	10.53	0.14	12.1%	30.63	High Growth	High Wage	B
413041	Travel Agents	323	-	11	2,157	29.36	0.15	1.7%	17.56	Low Growth	High Wage	PS
413099	Sales Representatives, Services, All Other	1,419	-	124	12,673	11.44	0.11	9.4%	21.70	High Growth	High Wage	HS
414011	Sales Representatives, Wholesale and Manufacturing, Technic	483	1	159	3,522	3.04	0.14	3.4%	39.70	Low Growth	High Wage	PS
414012	Sales Representatives, Wholesale and Manufacturing, Except	814	1	155	17,611	5.26	0.05	4.8%	22.87	Low Growth	High Wage	PS
419011	Demonstrators and Product Promoters	174	-	34	2,001	5.12	0.09	10.1%	17.25	High Growth	High Wage	HS
419021	Real Estate Brokers	97	-	-	1,130	N/A	0.09	8.6%	22.58	High Growth	High Wage	PS
419022	Real Estate Sales Agents	494	-	16	4,790	30.88	0.10	8.4%	27.41	High Growth	High Wage	PS
419031	Sales Engineers	62	-	42	243	1.48	0.26	4.7%	46.00	Low Growth	High Wage	B
419099	Sales and Related Workers, All Other	563	-	8	1,058	70.38	0.53	13.2%	17.38	High Growth	High Wage	PS
431011	First-Line Supervisors of Office and Administrative Support Wo	586	2	286	12,893	2.06	0.05	4.7%	25.58	Low Growth	High Wage	A
432011	Switchboard Operators, Including Answering Service	67	-	13	785	5.15	0.09	-15.9%	12.41	Low Growth	Low Wage	HS
433011	Bill and Account Collectors	369	-	35	1,822	10.54	0.20	0.9%	17.52	Low Growth	High Wage	HS
433021	Billing and Posting Clerks	286	-	25	4,840	11.44	0.06	13.8%	17.12	High Growth	High Wage	HS
433031	Bookkeeping, Accounting, and Auditing Clerks	1,034	3	145	13,720	7.15	0.08	1.0%	18.61	Low Growth	High Wage	A
433041	Gaming Cage Workers	22	-	1	118	22.00	0.19	0.0%	9.32	Low Growth	Low Wage	HS
433051	Payroll and Timekeeping Clerks	106	-	9	749	11.78	0.14	1.5%	20.19	Low Growth	High Wage	HS
433061	Procurement Clerks	49	1	10	395	5.00	0.13	0.0%	21.84	Low Growth	High Wage	HS
433071	Tellers	371	1	91	3,877	4.09	0.10	-6.9%	14.92	Low Growth	Low Wage	PS
433099	Financial Clerks, All Other	46	-	2	397	23.00	0.12	12.1%	22.61	High Growth	High Wage	HS
434011	Brokerage Clerks	32	-	5	774	6.40	0.04	17.4%	24.30	High Growth	High Wage	HS



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5F

AGENDA ITEM SUBJECT: REFUGEE SERVICES CONTRACTORS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to authorize staff to renew the existing Refugee Employment and Training Services contractors for Program Year (PY) 2020-2021, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The current Refugee Employment and Training Program (RETP) contractors were competitively procured in October 2018 and April 2019, to provide RETP services on behalf of the South Florida Workforce Investment Board (SFWIB) for PY 2018-2019. The second year of this contract will expire on September 30, 2020, but may be renewed for its third and final year of services commencing October 1, 2020 pursuant to contract language that allows renewal contingent upon the availability of funds.

Workforce Development Area 23 is on track to place over 3,800 refugee job seekers into employment for PY 2019-2020 during the peak of the 2019 Novel Coronavirus Disease (COVID-19) pandemic. SFWIB staff recommends to the Executive Committee to recommend to the Board to authorize staff to renew the existing RETP contractors for the period of October 1, 2020 through September 30, 2021.

The existing RETP contractors are as follows:

- Adult Mankind Organization, Inc.
- Arbor E&T, LLC dba ResCare Workforce Services
- Cuban American National Council, Inc.
- Community Coalition Inc.
- Lutheran Services Florida, Inc.
- Youth Co-Op, Inc.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 5G

AGENDA ITEM SUBJECT: NATIONAL DISLOCATED WORKER GRANT FUNDS FOR THE CITY OF NORTH MIAMI PROJECT

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$582,120.00 in National Dislocated Worker Grant (NDWG) funds for the City of North Miami Project., as set for below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Develop specific program and initiatives**

BACKGROUND:

On April 28, 2020, the South Florida Workforce Investment Board (SFWIB) received a Notice of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida for a total award of \$1,504,880 in National Dislocated Worker Grant funds.

The SFWIB staff has been working with a number of municipalities and nonprofits to develop an employment program to temporarily hire the displaced workers until the economy rebounds. In an effort to mitigate the continuous financial challenges created by the Coronavirus (COVID-19) pandemic for the City of North Miami, the SFWIB staff is recommending approval to implement the City of North Miami National Dislocated Worker Grant (NWDG) project.

The main goal of this project is to provide temporary disaster-relief employment to eligible furloughed city staff and residents who are currently unemployed as a result of COVID-19. National Dislocated Worker Grant funds will assist 30 dislocated workers for duration of up to 22 weeks to perform the following activities to city residents and businesses:

- Contact tracing
- Distribution of food to elderly
- Providing well-being checks via phone, in-person, or virtual means
- Distribution of medicine, food, or other supplies
- Distribution of personal protective equipment (PPE) to residents and small businesses
- Outreach to city businesses regarding PPE and COVID-19 grants and loan programs
- Sanitation of city facilities and not for profit businesses

The City of North Miami will function as the worksite partner and provide the oversight of the displaced workers. CSSF will utilize 22nd Century Technologies, Inc. as the employer of record (staffing company) for this project.

FUNDING: National Disaster Worker Grant Funds COVID-19\

PERFORMANCE: N/A

ATTACHMENT

**City of North Miami
NDWG PROJECT**

Locations	NEG Occupations	# of NEG Positions	Duration of Project (Weeks)	Wage Rate	# of Work Hrs.	PROGRAM COST		Cost Per Participant	TOTALS
						Participant Cost	Staffing Company Rate 29.5%		
City of North Miami	Eligibility Worker	30	22	\$17.50	880	\$ 462,000.00	\$ 120,120.00	\$ 19,404.00	\$ 582,120.00
Totals		30	25	\$17.50	880	\$ 462,000.00	\$ 120,120.00	\$ 19,404.00	\$ 582,120.00



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 6A

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of August 2020 is being presented for review by the Board members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2020 THRU AUGUST 31, 2020
(UNAUDITED)

**Accompanying Notes to the Financial Report (unaudited)
For the Period of July 1, 2020 through August 31, 2020**

Budget Variance Explanations

- Training and Support Services expenditures were \$0 as of August 2020. Operational documents are needed from the Service Providers in order to fully execute their contracts. Service Provider invoices are not paid until contracts are executed. The invoicing process for Training vendors involves the issuance of a voucher, which does not allow the issuance of an invoice for fourteen (14) days. This delay coupled with the submission for payment did not allow for the invoices to be paid by August 31, 2020. As of September 2020 invoices have been received and will be reflected in the financial reports in the following months. This category is closely monitored and contractually there are spending requirements that are generally met by year end.
- Other Programs & Projects are 21.1% versus the standard rate of 17%. This is primarily due to the Summer Youth Employment programs being extended beyond the standard summer months of the year.

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

AGENCY SUMMARY
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 06/30/21)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 17%							
Revenues:							
WIOA	\$ 18,889,299	\$ -	\$ -	\$ 18,889,299	\$ 241,177	\$ 18,648,122	1.3%
TANF	\$ 7,690,007	\$ -	\$ -	\$ 7,690,007	\$ 1,107,121	\$ 6,582,886	14.4%
DEO	\$ 1,968,946	\$ -	\$ -	\$ 1,968,946	\$ 319,258	\$ 1,649,688	16.2%
DCF-Refugee	\$ 6,797,741	\$ -	\$ -	\$ 6,797,741	\$ 1,185,073	\$ 5,612,668	17.4%
Second Year Allocation from FY 19-20	\$ 22,673,968	\$ -	\$ -	\$ 22,673,968	\$ 2,438,153	\$ 20,235,816	10.8%
Other	\$ -	\$ -	\$ -	\$ -	\$ 16,205	\$ (16,205)	
Total Revenue	\$ 58,017,961	\$ -	\$ -	\$ 58,017,961	\$ 5,306,986	\$ 52,710,975	9.1%
Expenditures:							
Headquarter Costs	\$ 8,983,264	\$ -	\$ -	\$ 8,983,264	\$ 1,073,843	\$ 7,909,421	12.0%
Adult Services	\$ 11,606,662	\$ -	\$ (435,000)	\$ 11,171,662	\$ 1,532,047	\$ 9,639,615	13.7%
Refugee Services	\$ 7,359,709	\$ (20,251)	\$ -	\$ 7,339,458	\$ 1,121,200	\$ 6,218,258	15.3%
Youth Services	\$ 6,743,950	\$ (1,860,992)	\$ -	\$ 4,882,958	\$ 820,027	\$ 4,062,931	16.8%
Unallocated Funds	\$ -	\$ -	\$ (2,007,801)	\$ (2,007,801)	\$ -	\$ (2,007,801)	
Set Aside	\$ 6,792,444	\$ -	\$ -	\$ 6,792,444	\$ -	\$ 6,792,444	0.0%
Facilities Costs	\$ 5,719,222	\$ -	\$ -	\$ 5,719,222	\$ 596,863	\$ 5,122,359	10.4%
Training & Support Services	\$ 10,812,711	\$ 3,530,741	\$ -	\$ 14,343,452	\$ (4,400)	\$ 14,347,852	0.0%
Allocated Funds	\$ 6,732,711	\$ 3,530,741	\$ -	\$ 10,263,452	\$ (4,400)	\$ 10,267,852	0.0%
Set Asides	\$ 4,080,000	\$ -	\$ -	\$ 4,080,000	\$ -	\$ 4,080,000	0.0%
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ (1,649,498)	\$ 2,442,801	\$ 793,303	\$ 167,406	\$ 625,897	21.1%
Future Bankers Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Take Stock in Childrens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
National Flight Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miami Dade-Chamber of Commerce Inc.	\$ -	\$ -	\$ 115,000	\$ 115,000	\$ 19,167	\$ 95,833	16.7%
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas	\$ -	\$ -	\$ 320,000	\$ 320,000	\$ 83,618	\$ 236,382	26.1%
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)	\$ -	\$ (291,617)	\$ 357,801	\$ 66,184	\$ 23,395	\$ 42,789	35.3%
Youth Co-Op Summer Youth Employment (City of Florida City)	\$ -	\$ (113,665)	\$ 150,000	\$ 36,335	\$ -	\$ 36,335	0.0%
MIDCPS Summer Youth Internship - 2019	\$ -	\$ (1,244,216)	\$ 1,500,000	\$ 255,784	\$ 41,226	\$ 214,558	16.1%
Total Expenditures	\$ 58,017,962	\$ 0	\$ -	\$ 58,017,962	\$ 5,306,986	\$ 52,710,975	9.1%
Balance of Funds Available	\$ (0)	\$ (0)	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIOA ADULT
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ 6,209,992			\$ 6,209,992		\$ 6,209,992	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20	\$ 5,488,861			\$ 5,488,861	\$ 707,532	\$ 4,781,329	12.9%
Other				\$ -			
Total Revenue	\$ 11,698,853	\$ -	\$ -	\$ 11,698,853	\$ 707,532	\$ 10,991,321	6.0%
Expenditures:							
Headquarter Costs	\$ 1,883,515			\$ 1,883,515	\$ 189,054	\$ 1,694,461	10.0%
Adult Services	\$ 3,590,428	\$ -	\$ (64,624)	\$ 3,525,804	\$ 404,968	\$ 3,120,836	11.5%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,345,368			\$ 1,345,368	\$ 100,696	\$ 1,244,672	7.5%
Training & Support Services	\$ 4,879,541	\$ 95,386	\$ -	\$ 4,974,927	\$ -	\$ 4,974,927	0.0%
Allocated Funds	\$ 3,424,236	\$ 95,386		\$ 3,519,622		\$ 3,519,622	0.0%
Set Asides	\$ 1,455,305			\$ 1,455,305		\$ 1,455,305	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 64,624	\$ 64,624	\$ 12,814	\$ 51,810	19.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 64,624	\$ 64,624	\$ 12,814	\$ 51,810	19.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 11,698,853	\$ -	\$ -	\$ 11,698,853	\$ 707,532	\$ 10,991,321	6.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIDA DISLOCATED WORKER

FISCAL YEAR 2020/2021

YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ 3,830,860			\$ 3,830,860		\$ 3,830,860	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20	\$ 5,044,688			\$ 5,044,688	\$ 620,444	\$ 4,424,244	12.3%
Other				\$ -		\$ -	
Total Revenue	\$ 8,875,548	\$ -	\$ -	\$ 8,875,548	\$ 620,444	\$ 8,255,104	7.0%
Expenditures:							
Headquarter Costs	\$ 1,428,963			\$ 1,428,963	\$ 174,508	\$ 1,254,455	12.2%
Adult Services	\$ 2,725,678	\$ -	\$ (183,939)	\$ 2,541,739	\$ 336,897	\$ 2,204,842	13.3%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,020,688			\$ 1,020,688	\$ 80,609	\$ 940,079	7.9%
Training & Support Services	\$ 3,700,219	\$ (73,195)	\$ -	\$ 3,627,024	\$ (4,400)	\$ 3,631,424	-0.1%
Allocated Funds	\$ 2,586,212	\$ (73,195)		\$ 2,523,017	\$ (4,400)	\$ 2,527,417	-0.2%
Set Asides	\$ 1,104,007			\$ 1,104,007		\$ 1,104,007	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 183,939	\$ 183,939	\$ 32,830	\$ 151,109	17.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.			\$ 115,000	\$ 115,000	\$ 19,167	\$ 95,833	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 68,939	\$ 68,939	\$ 13,663	\$ 55,276	19.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 8,875,548	\$ -	\$ -	\$ 8,875,548	\$ 620,444	\$ 8,255,104	7.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA RAPID RESPONSE
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ 1,156,752			\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 19-20				\$ -		\$ -	
Other				\$ -		\$ -	
Total Revenue	\$ 1,156,752	\$ -	\$ -	\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
Expenditures:							
Headquarter Costs	\$ 186,237			\$ 186,237	\$ 36,144	\$ 150,093	19.4%
Adult Services	\$ 324,788	\$ -	\$ (18,720)	\$ 306,068	\$ 73,549	\$ 232,519	24.0%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -		\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 133,027			\$ 133,027	\$ 14,092	\$ 118,935	10.6%
Training & Support Services	\$ 512,701	\$ (22,191)	\$ -	\$ 490,510	\$ -	\$ 490,510	0.0%
Allocated Funds	\$ 192,013	\$ (22,191)		\$ 169,822		\$ 169,822	0.0%
Set Asides	\$ 320,688			\$ 320,688		\$ 320,688	0.0%
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 18,720	\$ 18,720	\$ 3,791	\$ 14,929	20.3%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 18,720	\$ 18,720	\$ 3,791	\$ 14,929	20.3%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -		\$ -	
MiDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 1,156,752	\$ -	\$ -	\$ 1,156,752	\$ 127,575	\$ 1,029,177	11.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

REFUGEE
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
W/OA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee	\$ 6,797,741			\$ 6,797,741	\$ 1,185,073	\$ 5,612,668	17.4%
Second Year Allocation from FY 19-20	\$ 1,998,600			\$ 1,998,600		\$ 1,998,600	0.0%
Other				\$ -			
Total Revenue	\$ 8,796,341	\$ -	\$ -	\$ 8,796,341	\$ 1,185,073	\$ 7,611,268	13.5%
Expenditures:							
Headquarter Costs	\$ 1,416,383			\$ 1,416,383	\$ 51,766	\$ 1,364,616	3.7%
Adult Services	\$ -			\$ -	\$ -	\$ -	
Refugee Services	\$ 7,359,709	\$ (20,251)	\$ -	\$ 7,339,458	\$ 1,121,200	\$ 6,218,258	15.3%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -			
Set Aside				\$ -			
Facilities Costs				\$ -	\$ 12,107	\$ (12,107)	
Training & Support Services	\$ 20,250	\$ 20,251	\$ -	\$ 40,501	\$ -	\$ 40,501	0.0%
Allocated Funds	\$ 20,250	\$ 20,251		\$ 40,501		\$ 40,501	0.0%
Set Asides				\$ -			
Unallocated Funds				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Future Bankers Camp				\$ -			
Take Stock in Childrens				\$ -			
Big Brothers Big Sisters of Miami				\$ -			
National Flight Academy				\$ -			
Miami Dade-Chamber of Commerce Inc.				\$ -			
The Beacon Council Economic Development Foundation				\$ -			
AMO-City of Opa-Locka Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
M/DCPS Summer Youth Internship - 2019				\$ -			
Total Expenditures	\$ 8,796,342	\$ -	\$ -	\$ 8,796,342	\$ 1,185,073	\$ 7,611,269	13.5%
Balance of Funds Available	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

INCENTIVES
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 1,229,889			\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Other				\$ -			
Total Revenue	\$ 1,229,889	\$ -	\$ -	\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Expenditures:							
Headquarter Costs	\$ 198,012			\$ 198,012		\$ 198,012	0.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds Set Aside</i>	\$ 1,031,877			\$ 1,031,877		\$ 1,031,877	0.0%
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds Set Asides</i>				\$ -		\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>				\$ -		\$ -	
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>				\$ -		\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 1,229,889	\$ -	\$ -	\$ 1,229,889	\$ -	\$ 1,229,889	0.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

NEG MARIA
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)
Monroe County

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate* 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 388,291			\$ 388,291		\$ 388,291	0.0%
Other				\$ -			
Total Revenue	\$ 388,291	\$ -	\$ -	\$ 388,291	\$ -	\$ 388,291	0.0%
Expenditures:							
Headquarter Costs	\$ 62,515			\$ 62,515		\$ 62,515	0.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
<i>Set Aside</i>	\$ 325,776			\$ 325,776		\$ 325,776	0.0%
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>				\$ -		\$ -	
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -		\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -		\$ -	
<i>MidCPS Summer Youth Internship - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 388,291	\$ -	\$ -	\$ 388,291	\$ -	\$ 388,291	0.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WRS20
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA	\$ 2,222,357			\$ 2,222,357	\$ 113,601	\$ 2,108,756	5.1%
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20				\$ -		\$ -	
Other				\$ -			
Total Revenue	\$ 2,222,357	\$ -	\$ -	\$ 2,222,357	\$ 113,601	\$ 2,108,756	5.1%
Expenditures:							
Headquarter Costs				\$ -	\$ 30,753	\$ (30,753)	
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>	\$ 2,222,357			\$ 2,222,357		\$ 2,222,357	0.0%
Facilities Costs				\$ -	\$ 82,848	\$ (82,848)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>				\$ -		\$ -	
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -		\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -		\$ -	
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 2,222,357	\$ -	\$ -	\$ 2,222,357	\$ 113,601	\$ 2,108,756	5.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WNC20
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 1,504,880			\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Other				\$ -			
Total Revenue	\$ 1,504,880	\$ -	\$ -	\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Expenditures:							
Headquarter Costs	\$ 242,286			\$ 242,286		\$ 242,286	0.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds Set Aside</i>	\$ 1,262,594			\$ 1,262,594	\$ 1,262,594	\$ 1,262,594	0.0%
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds Set Asides</i>				\$ -		\$ -	
<i>Unallocated Funds</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>				\$ -		\$ -	
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -		\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 1,504,880	\$ -	\$ -	\$ 1,504,880	\$ -	\$ 1,504,880	0.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

RESEA
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20	\$ 664,657			\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Other				\$ -			
Total Revenue	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Expenditures:							
Headquarter Costs	\$ 107,010			\$ 107,010	\$ 36,704	\$ 70,306	34.3%
Adult Services	\$ 481,212	\$ -	\$ (14,875)	\$ 466,337	\$ 54,341	\$ 411,995	11.7%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds				\$ -			
Set Aside				\$ -			
Facilities Costs	\$ 76,436			\$ 76,436	\$ 18,272	\$ 58,164	23.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -			
Set Asides				\$ -			
Unallocated Funds				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ 14,875	\$ 14,875	\$ 9,658	\$ 5,217	64.9%
Future Bankers Camp				\$ -			
Take Stock in Childrens				\$ -			
Big Brothers Big Sisters of Miami				\$ -			
National Flight Academy				\$ -			
Miami Dade-Chamber of Commerce Inc.				\$ -			
The Beacon Council Economic Development Foundation				\$ -			
AMO-City of Opa-Locke Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
AMO-City of Opa-Locke Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
AMO-City of Opa-Locke Summer Youth Employment				\$ -			
NEG				\$ -			
Employ Miami Dade-City of Miami				\$ -			
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -			
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -			
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -			
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -			
MiDCPS Summer Youth Internship - 2019				\$ -			
Total Expenditures	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

FSET
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 852,198			\$ 852,198	\$ 212,626	\$ 639,572	25.0%
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ 852,198	\$ -	\$ -	\$ 852,198	\$ 212,626	\$ 639,572	25.0%
Expenditures:							
Headquarter Costs	\$ 137,204			\$ 137,204	\$ 71,022	\$ 66,182	51.8%
Adult Services	\$ 618,991	\$ -	\$ (31,366)	\$ 585,625	\$ 85,514	\$ 500,111	14.6%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds			\$ -	\$ -	\$ -	\$ -	
Set Aside			\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 98,003			\$ 98,003	\$ 36,128	\$ 61,875	36.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -	\$ -	\$ -	
Set Asides				\$ -	\$ -	\$ -	
Unallocated Funds				\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 31,366	\$ 31,366	\$ 19,962	\$ 11,404	63.6%
Future Bankers Camp				\$ -	\$ -	\$ -	
Take Stock in Childrens				\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami				\$ -	\$ -	\$ -	
National Flight Academy				\$ -	\$ -	\$ -	
Miami Dade-Chamber of Commerce Inc.				\$ -	\$ -	\$ -	
The Beacon Council Economic Development Foundation				\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -	\$ -	\$ -	
NEG				\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami				\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 31,366	\$ 31,366	\$ 19,962	\$ 11,404	63.6%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -	\$ -	\$ -	
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -	\$ -	\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)				\$ -	\$ -	\$ -	
MiDCPS Summer Youth Internship - 2019				\$ -	\$ -	\$ -	
Total Expenditures	\$ 852,198	\$ -	\$ -	\$ 852,198	\$ 212,626	\$ 639,572	25.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 LOCAL VETERANS
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WICA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -	\$ 1,690	\$ (1,690)	
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 1,690	\$ (1,690)	
Expenditures:							
Headquarter Costs				\$ -	\$ 258	\$ (258)	
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>							
<i>Set Aside</i>							
Facilities Costs				\$ -	\$ 1,432	\$ (1,432)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>							
<i>Set Asides</i>							
<i>Unallocated Funds</i>							
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>							
<i>Take Stock in Childrens</i>							
<i>Big Brothers Big Sisters of Miami</i>							
<i>National Flight Academy</i>							
<i>Miami Dade-Chamber of Commerce Inc.</i>							
<i>The Beacon Council Economic Development Foundation</i>							
<i>AMO-City of Opa-Locka Summer Youth Employment</i>							
<i>NEG</i>							
<i>Employ Miami Dade-City of Miami</i>							
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>							
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>							
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>							
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>							
<i>MiDCPS Summer Youth Internship - 2019</i>							
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 1,690	\$ (1,690)	
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 DISABLED VETERANS
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate ^{17%}		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -	\$ 4,933	\$ (4,933)	
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 4,933	\$ (4,933)	
Expenditures:							
Headquarter Costs				\$ -	\$ 579	\$ (579)	
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs				\$ -	\$ 4,354	\$ (4,354)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locke Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -			
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -			
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 4,933	\$ (4,933)	
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 WAGNER PEYSER
 FISCAL YEAR 2020/2021
 YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 17%		
Revenues:							
WICA				\$ -			
TANF				\$ -			
DEO	\$ 1,114,748			\$ 1,114,748	\$ 90,524	\$ 1,024,224	8.1%
DCF-Refugee				\$ -			
Second Year Allocation from FY 19-20				\$ -			
Other				\$ -			
Total Revenue	\$ 1,114,748	\$ -	\$ -	\$ 1,114,748	\$ 90,524	\$ 1,024,224	8.1%
Expenditures:							
Headquarter Costs	\$ 179,474		\$ -	\$ 179,474	\$ 23,736	\$ 155,739	13.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs	\$ 935,274		\$ -	\$ 935,274	\$ 66,788	\$ 868,486	7.1%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>Miami Dade-Chamber of Commerce Inc.</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>				\$ -			
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Florida City)</i>				\$ -			
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ 1,114,748	\$ -	\$ -	\$ 1,114,748	\$ 90,524	\$ 1,024,224	8.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

DEQ**
FISCAL YEAR 2020/2021
YTD Operations (07/01/20-06/30/21)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/20 THRU 08/31/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 17%
Revenues:							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEO	\$ 1,966,946	\$ -	\$ -	\$ 1,966,946	\$ 319,258	\$ 1,647,688	16.2%
DCF-Refugee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Second Year Allocation from FY 19-20	\$ 664,657	\$ -	\$ -	\$ 664,657	\$ 118,975	\$ 545,682	17.9%
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2,631,603	\$ -	\$ -	\$ 2,631,603	\$ 438,233	\$ 2,193,370	16.7%
Expenditures:							
Headquarter Costs	\$ 423,688	\$ -	\$ -	\$ 423,688	\$ 134,705	\$ 288,983	31.8%
Adult Services	\$ 1,098,203	\$ -	\$ (46,241)	\$ 1,051,962	\$ 139,855	\$ 912,107	13.3%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 1,109,712	\$ -	\$ -	\$ 1,109,712	\$ 134,053	\$ 975,659	12.1%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 46,241	\$ 46,241	\$ 29,620	\$ 16,621	64.1%
Future Bankers Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Take Stock in Childrens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
National Flight Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miami Dade-Chamber of Commerce Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ -	\$ 46,241	\$ 46,241	\$ 29,620	\$ 16,621	64.1%
Adult Makind Summer Youth Employment (City of Miami Gardens)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Co-Op Summer Youth Employment (City of Florida City)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MIDCPS Summer Youth Internship - 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 2,631,603	\$ -	\$ -	\$ 2,631,603	\$ 438,233	\$ 2,193,370	16.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 6B

AGENDA ITEM SUBJECT: ACCEPTANCE OF WORKFORCE SYSTEM FUNDING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Finance and Efficiency Council recommends to the Board the approval to accept an additional \$989,249 in Workforce System Funding, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) received several Notices of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida. The following are a list of NFAs for various workforce programs for Region 23 to operate the employment and training services:

Date Received	NFA #	Funding / Program	Amount
August 12, 2020	038458	Supplemental Nutrition Assistance Program	\$ 25,000.00
August 24, 2020	038458	Supplemental Nutrition Assistance Program	\$ 50,000.00
August 11, 2020	038560	Disabled Veterans	\$ 13,750.00
September 8, 2020	038560	Disabled Veterans	\$ 11,394.00
September 17, 2020	038523	Welfare Transition	\$ 58,130.35
September 23, 2020	039319	WIOA State Level Performance Incentive Funds	\$ 71,998.00
September 24, 2020	039343	WIOA State Level Performance Incentive Funds	\$ 758,976.00
TOTALS			\$ 989,248.35

FUNDING: Workforce System Funding

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 6C

AGENDA ITEM SUBJECT: ACCEPT AND ALLOCATE DEPARTMENT OF CHILDREN AND FAMILIES REFUGEE EMPLOYMENT AND TRAINING PROGRAM FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Finance and Efficiency Council recommends to the Board the approval to accept and allocate \$6,797,741 in Department of Children and Families Refugee Employment and Training Program funds, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Maximizing collaborative partnerships**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) received notification from the Department of Children and Families that the Refugee Employment and Training Program funding level for program year 2020-2021 in the amount of \$6,797,741.

SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board to accept the funding award and adjust the 2020-2021 budget accordingly. Additionally, it is recommended that the funds be allocated to the approved Refugee providers as detailed in the attachment.

FUNDING: Department of Children and Families Refugee Employment and Training Program

PERFORMANCE: N/A

ATTACHMENT

**REFUGEE EMPLOYMENT PROGRAM
PROVIDER ALLOCATIONS**

(October 2020 to September 2021)

Providers	Percentage	Amount
Adult Mankind Organization, Inc.	20%	\$1,203,830
Cuban American National Council, Inc.	10%	\$586,054
Community Coalition, Inc.	8%	\$517,194
Lutheran Services of Florida, Inc.	24%	\$1,473,666
Rescare, Inc. (Arbor E&T, LLC)	10%	\$597,779
Youth Co-Op, Inc	29%	\$1,788,127
Total	100%	\$6,166,650



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7A

AGENDA ITEM SUBJECT: SUMMER YOUTH EMPLOYMENT PROGRAM UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) approved funding for Summer Youth Employment Programs (SYEP) for two municipalities: the cities of Miami Gardens and Florida City.

The SYEP provided employment opportunities to 242 youth residents of the two cities. Youth between the ages of 15 to 18 received employability skills training and were placed in entry-level positions with employers throughout their respective communities.

The City of Florida City's SYEP has been extended to provide further opportunities to the youth within the municipality to receive employability skills training and paid work experience.

One hundred percent of the 242 participating youth were low-income and received free or reduced lunch. Youth participants worked 140 hours at an hourly wage of \$9.00 per hour. Each participant took part in the direct deposit program through a financial institution of their choice.

The details of the 2020 Summer Youth Employment Programs is as follows:

Municipality	Applied	Participated
City of Miami Gardens	713	212
City of Florida City	87	30
Total	800	242

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7B

AGENDA ITEM SUBJECT: SUMMER YOUTH INTERNSHIP PROGRAM UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

In its fifth year, the Together for Children Youth initiative launched the 2020 Summer Youth Internship Program (SYIP) and provided employment activities and services to 2,017 of South Florida's future workforce. The SYIP program is designed to provide entry-level positions with local businesses, the private sector and community-based organizations.

As part of the initiative, the South Florida Workforce Investment Board invested \$1.5 million in Temporary Assistance for Needy Families funds to cover 900 of the youth that were served. The funds covered employment opportunities for youth with barriers to employment, particularly those whose families' receive cash assistance and free or reduced lunch.

The youth participants, ages 15-18, were provided with 30 hours of work per week with a wage subsidy of \$1,384.00 over a period of five weeks. In addition, participants earned high school course credits and were given an opportunity to earn college credits.

The wage subsidy consists of the following:

- \$100 during the first week of the internship to cover transportation and other incidental expenses to help remove barriers that could have prohibited participation; and
- Two subsequent payments of \$642.00 each.

The Together for Children Youth initiative is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking the cycle of youth violence plaguing communities.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

2020 Summer Youth Internship Program Interim Report



Ana Ortega

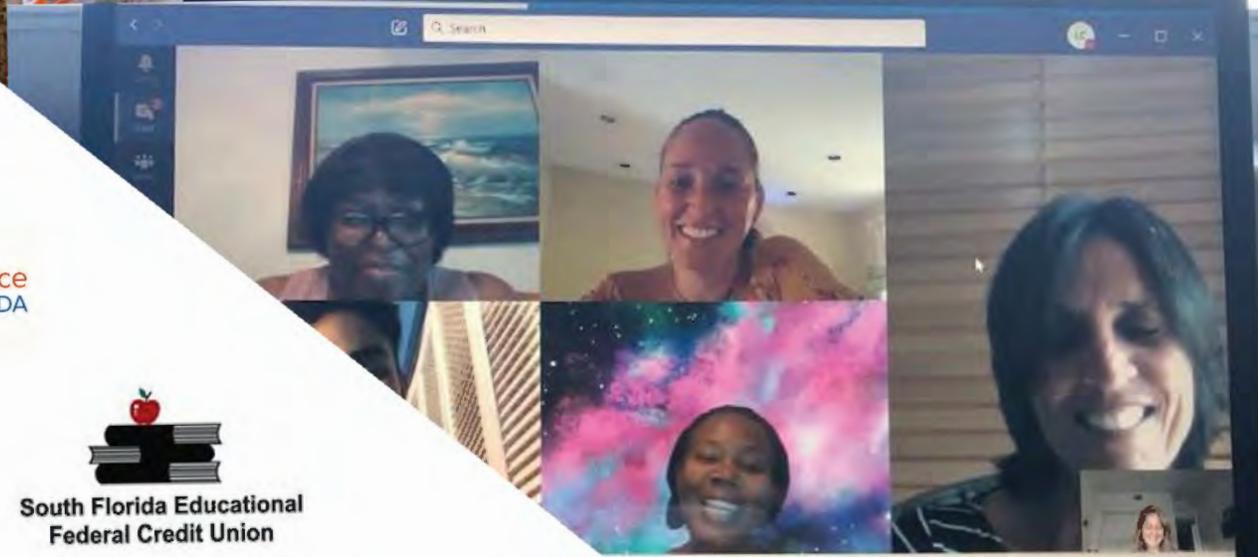


Natalie

Hannelle Mond...



Juan Azcuna





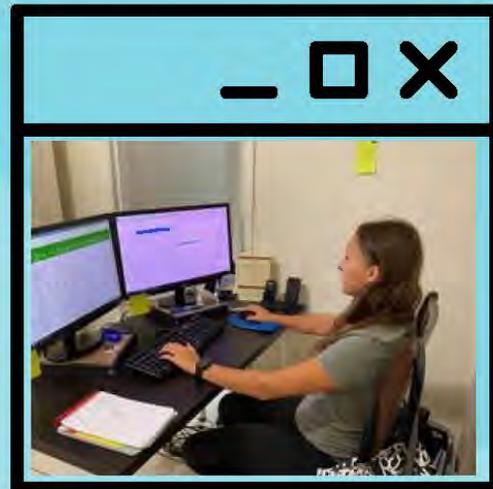
2020 INTERNSHIP IMPACT

2,072 Students Completed
99% Completion Rate

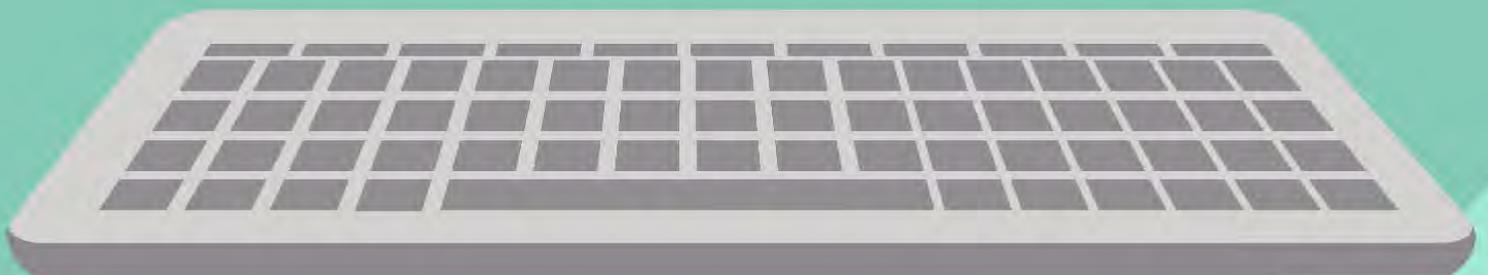
594 Participating Companies
322,672 Hours Worked

57 Participating Schools
2,675 Students Applied

174 Students Earned Dual Enrollment Credit



FOUNDATION for
NEW
EDUCATION
INITIATIVES, Inc.





Summer Youth Internship Program 2020 Preliminary Report

In its fifth year of operation, the Summer Youth Internship Program continues to serve our community despite the current challenges with COVID-19. Contingency plans were created which allowed us to adapt to the changing CDC and local municipality guidelines. The Children's Trust, Miami Dade County, CareerSource South Florida, the South Florida Educational Federal Credit Union and the Foundation for New Education Initiatives, collaborated with a single intent in mind: to provide a meaningful paid summer internship opportunity for youth across Miami Dade County.

The unique structure of this high-quality summer internship program included parent, student and employer orientations conducted virtually, online pre-internship training for interns, student interns assigned to certified M-DCPS teachers, a curriculum that includes weekly assignments, and an online interface, and Miami.GetMyInterns.org for registration and matching of interns and employers.

Preliminary results:

- Of the 2,675 youth that were eligible and applied to the internship program, 2,072 were enrolled.
- The program intentionally recruited participants from high-risk populations. Of those that enrolled in the program: 67% (1,378) qualified for free/reduced lunch and 11% (237) were youth with disabilities.

Submitted by
Miami Dade County Public Schools
Division of Academics
Department of Career & Technical Education
August 14, 2020



OUTREACH ACTIVITIES FOR SUMMER YOUTH INTERNSHIP PROGRAM PRE-INTERNSHIP

Training for Assigned Teacher Champions at Each School

Dates of trainings took place on February 26 and 27; March 3, 4, 12, and 15; and trained individuals virtually after the COVID-19 shutdown of March 16, 2020 on various dates.

Teacher Champions Trained Per School

School	# Attended	School	# Attended
Academy for Community	1	Miami Carol City SHS	1
Alonzo & Tracy Mourning	2	Miami Central SHS	1
American SHS	1	Miami Coral Park SHS	1
Arthur & Polly Mays	0	Miami Edison SHS	1
Barbara Goleman SHS	3	Miami Killian SHS	1
BioTech @ Richmond Heights	0	Miami Jackson SHS	0
Booker T Washington SHS	2	Miami Lakes Educational Center	6
Center for International Studies	1	Miami Norland SHS	1
COPE Center North	1	Miami Northwestern SHS	1
Coral Gables SHS	1	Miami Palmetto SHS	2
Coral Reef SHS	2	Miami Southridge SHS	1
Cutler Bay SHS	1	Miami Springs SHS	2
DASH	0	Miami Senior	1
Dorothy M. Wallace Cope Center	0	Miami Sunset SHS	1
Dr. Michael M. Krop SHS	2	New World of the Arts	1
Felix Varela SHS	4	North Miami SHS	2
G. Holmes Braddock SHS	1	North Miami Beach SHS	2
Hialeah SHS	1	Robert Morgan Educational	1
Hialeah Gardens SHS	4	Ronald Reagan /Doral SHS	1
Hialeah Miami Lakes SHS	1	School of Advanced Studies --	1
Homestead SHS	1	South Dade SHS	2
International Studies Prep	0	South Miami SHS	2
iPrep Academy	0	Southwest Miami SHS	3
iTech @Edison	0	SPED -Districtwide Instruction	8
Jann Mann Educational Center	0	TERRA Environmental	0
John A. Ferguson SHS	1	Westland Hialeah SHS	1
Jose Marti MAST 6-12	1	William Turner Technical High	8
Law Enforcement Officers'	0	Young Men's Prep Academy	1
MAST @ FIU	0	Young Women's Prep Academy	1
MAST @ Homestead	0		
MAST @ Key Biscayne	1		
Miami Art Studio @ Zelda Glazer	1		
Miami Beach SHS	1	Total	88

Parent Information Sessions

Date	Location	Number Attended
Tuesday, May 12, 2020 6 PM	Virtual – ZOOM/Facebook Live	244
Wednesday, May 13, 2020 1 PM	Virtual – ZOOM/Facebook Live	178
Wednesday, May 13, 2020 6 PM (<i>Spanish</i>)	Virtual – ZOOM/Facebook Live	190
Wednesday, May 13, 2020 6 PM (<i>Creole</i>)	Virtual – ZOOM/Facebook Live	20
Thursday, May 14, 2020 6 PM	Virtual – ZOOM/Facebook Live	250
Wednesday, May 20, 2020 6 PM (<i>English & Spanish</i>)	Virtual – ZOOM (ESE)	115
Friday, May 22, 2020 1 PM (<i>English & Spanish</i>)	Virtual – ZOOM (ESE)	50

**Additionally, there were over 140 views between [Facebook](#) and [YouTube](#) as of July 17, 2020.*

Employer Orientation Sessions

Date	Location	Number Attended
Tuesday, May 19, 2020 8:30 AM	Virtual – ZOOM/Facebook Live	86
Wednesday, May 27, 2020 8:30 AM	Virtual – ZOOM/Facebook Live	104
Wednesday, June 3, 2020 8:30 AM	Virtual – ZOOM/Facebook Live	77

**Additionally, there were over 914 views between [Facebook](#) and [YouTube](#) as of July 17, 2020.*

Outreach Efforts to Promote SYIP

Date	Media
April 17, 2020	Survey created and sent out to employer to determine if they would participate and if the position would be remote or on-site.
April-present, 2020	Calls from hotline re-directed to staff members' phones to respond to all calls and questions.
May 8, 2020	Parent and employer orientation fliers were created. Parent flier was emailed to students, parents and posted on the Get My Interns website.
May 14, 2020	Employer orientation flier was emailed to registered employers and posted on Get My Interns.
May 29, 2020	Developed a sample project template for employers to use for remote internships.
May – June, 2020	Social media posts promoting internship to students, parents and employers.
June 17, 2020	Delivered a Marketing Seminar for interns via Facebook Live.
June 26, 2020	Conducted a Virtual Kickoff for all interns.
June 23, 25 and 29, 20020	Updates were sent to students with confirmation of their placement in the internship.

Promotional Materials

LOCATION	MATERIALS
School Sites	Posters, Flyers and Announcements

Created and Distributed

- [Postcard](#) used for promoting the Summer Youth Internship Program to potential internship host providers.
- [Frequently Asked Questions \(FAQ\)](#) handout for internship providers, parents, and students.
- Posted Tweets on Twitter promoting SYIP to community (ongoing)
- Created [YouTube channel](#) that includes production of several videos promoting SYIP.
- Updated [Internship Provider Handbook](#) and [Student Handbook](#) to reflect best practices while in a COVID-19 environment.
- Created handouts for [Best Practices for Remote Work](#), [Best Practices for Online Interviews](#), and a [Remote Internship Project Template](#).

Preliminary Data – Internship Applications and Interns Enrolled by School

School	Number of Student Intern Applicants	Number of Interns Enrolled
Academy for Community Education	1	0
Alonzo & Tracy Mourning	67	55
American SHS	60	38
Arthur & Polly Mays	3	2
Barbara Goleman SHS	86	74
BioTech @Richmond Heights	11	8
Booker T Washington SHS	23	16
Center for International Studies	13	8
Coral Gables SHS	90	70
Coral Reef SHS	140	112
Cutler Bay SHS	23	19
DASH	2	0
Dorothy M. Wallace Cope Center	1	1
Dr. Michael M. Krop SHS	67	56
Felix Varela SHS	60	49
G. Holmes Braddock SHS	47	40
Hialeah SHS	59	47
Hialeah Gardens SHS	229	190
Hialeah Miami Lakes SHS	4	2
Homestead SHS	43	37
International Studies Prep Academy	1	1
iPrep Academy	8	8
iTech @Edison	25	17
Jann Mann Educational Center	1	0
John A. Ferguson SHS	67	56
Jose Marti MAST 6-12	11	8
Law Enforcement Officers' Memorial HS	17	9
MAST @ FIU	3	0
MAST @ Homestead	25	21
MAST @ Key Biscayne	40	27
Miami Beach SHS	33	26
Miami Carol City SHS	22	17
Miami Central SHS	46	34
Miami Coral Park SHS	41	41
Miami Edison SHS	49	35
Miami Killian SHS	13	7
Miami Jackson SHS	6	1
Miami Lakes Educational Center	128	104

Miami Palmetto SHS	31	15
Miami Norland SHS	52	40
Miami Northwestern SHS	47	43
Miami Southridge SHS	23	10
Miami Springs SHS	67	63
Miami Senior	23	16
Miami Sunset SHS	23	17
New World School of the Arts	8	7
North Miami SHS	199	140
North Miami Beach SHS	77	58
Robert Morgan Educational Center	92	66
Ronald Reagan/Doral SHS	9	8
School of Advanced Studies - MDC	4	3
School of Advanced Studies - North	3	2
South Dade SHS	53	40
South Miami SHS	43	34
Southwest Miami SHS	71	61
SPED -Districtwide Instruction	7	7
TERRA Environmental	32	27
Westland Hialeah SHS	51	32
William Turner Technical Senior High	154	120
Young Men's Prep Academy	1	0
Young Women's Prep Academy	4	3
Zelda Glazer School of the Arts	36	24
TOTAL	2675	2072

Student Demographic Information

Gender	Totals
Female	1296
Male	776
Total	2072

Race	Totals
White	1150
Black	775
Asian	32
Other	115
Total	2072

Ethnicity	Totals
Hispanic	1201
Other	871
Total	2072

Age	Totals
15	79
16	377
17	1011
18	534
19	30
20	21
21	11
22	9
Total	2072

Grade	Totals
9	130
10	521
11	1266
12	155
Total	2072

Report	Totals
Foster Care	23
ELL	124
Truancy*	0
SPED	237
Free/Reduced Lunch	1378

*Students who have 15 unexcused absences within a 90-day calendar period.

Programs	Totals
Magnet*	640
Career Academy	1173
Other Program	259
Total	2072

* If student is enrolled in a career academy at a total magnet school, they are only counted once and included in magnet count.

Commission District by Intern Residence

SYIP Student Count by Residence per County		
District	Name	Number
1	Barbara J. Jordan	259
2	Jean Monestime	325
3	Audrey M. Edmondson	159
4	Sally A. Heyman	97
5	Eileen Higgins	41
6	Rebeca Sosa	114
7	Xavier L. Suarez	54
8	Daniella Levine Cava	242
9	Dennis C. Moss	158
10	Javier D. Souto	109
11	Joe A. Martinez	95
12	Jose "Pepe" Diaz	258
13	Esteban Bovo Jr.	161
	Total	2072

Zip Code by Intern Residence

Student Zip Code by Residence							
33010	23		33134	18		33167	26
33012	52		33135	10		33168	55
33013	23		33136	8		33169	76
33014	23		33137	13		33170	10
33015	63		33138	32		33172	15
33016	56		33139	4		33173	6
33018	138		33140	2		33174	14
33025	1		33141	14		33175	29
33029	1		33142	43		33176	43
33030	25		33143	13		33177	41
33031	4		33144	24		33178	12
33032	57		33145	11		33179	36
33033	45		33146	5		33180	20
33034	21		33147	50		33181	26
33035	10		33149	1		33182	8
33054	34		33150	46		33183	21
33055	50		33154	1		33184	6
33056	61		33155	27		33185	18
33125	17		33156	9		33186	44
33126	22		33157	43		33187	17
33127	16		33158	1		33189	26
33128	1		33160	34		33190	13
33129	3		33161	111		33193	23
33130	5		33162	83		33194	6
33131	2		33165	39		33196	42
33133	12		33166	29		TOTAL	2072

Completion of Pre-Internship Work Readiness Course

School	Number of Students Completed*
ACE Academy of Community Education	0
Alonzo and Tracy Mournig SHS	63
American SHS	51
Arthur & Polly Mays Conservatory of the Arts	3
Barbara Goleman SHS	89
BioTech @ Richmond Heights	11
Booker T Washington SHS	70
Center for International Education	17
Cope Center North	0
Coral Gables SHS	77
Coral Reef SHS	157
Cutler Bay SHS	24
DASH	4
Dr. Michael Krop SHS	61
Early Childhood ESE Center	0
Education Alternative Outreach	0
Felix Varela SHS	41
G. Holmes Braddock SHS	30
Hialeah Gardens SHS	265
Hialeah High	55
Hialeah Miami Lakes SHS	2
Homestead SHS	30
International Studies Preparatory Academy	0
iPrep	8
Itech @ Thomas Edison	22
Jann Mann	0
John A. Ferguson SHS	115
Jose Marti MAST 6-12 Academy	13
Law Enforcement Officers Memorial High School	17
MAST Key Biscayne	28
Mast@FIU Biscayne Bay Campus	0
MAST Medical @ Homestead	28
Miami Arts Studio 6-12 At Zelda Glazer	34
Miami Beach SHS	28
Miami Carol City SHS	12
Miami Central SHS	40
Miami Coral Park SHS	32
Miami Edison SHS	47
Miami Jackson SHS	25
Miami Killian SHS	6
Miami Lakes Educational Center	151
Miami MacArthur South	0
Miami Norland SHS	36
Miami Northwestern SHS	46
Miami Palmetto SHS	17
Miami Senior High School	5
Miami Southridge SHS	15
Miami Springs SHS	47
Miami Sunset SHS	43
New World School of the Arts	6

North Miami Beach SHS	74
North Miami SHS	267
Robert Morgan Educational Center	94
Ronald Reagan SHS	0
School for Advanced Studies Homestead	1
School for Advanced Studies North	0
School for Advanced Studies South	3
School for Advanced Studies West	0
School for Advanced Studies Wolfson	1
South Dade SHS	56
South Miami SHS	28
Southwest Miami SHS	71
TERRA Environmental Research Institute	31
Westland Hialeah SHS	43
William H Turner Technical High School	207
Young Men's Preparatory Academy	0
Young Women's Preparatory Academy	5
SPED	240
TOTAL	2992

**As of May 29, 2020, for general education students, SPED students had extended deadline.*

QUALITY MEASURES

Links for the three surveys that measured student, internship provider, and teacher supervisor satisfaction can be found below.

Overall satisfaction results indicate:

Youth satisfied with the program 98.10%

Employers satisfied with interns 99.41%

Instructors satisfied with program 92.96%

OUTCOMES – Is Anyone Better Off?

There were 2,072 students enrolled in SYIP of which 99% (2,063) successfully completed the program. These numbers are lower than last year because of the COVID-19 issues and the county being closed. A benefit of the SYIP program includes eligibility to receive high school credit in addition to receiving dual enrollment credit for those students who met Miami Dade College eligibility criteria. SYIP 2020 reflected a larger number of students as compared to previous years, who applied for college credit (240) and 179 were accepted (74.6% acceptance rate), and 174 successfully completed for a 97% pass rate.

The online pre-internship preparation course showed a high level of interest with 4,856 students enrolled in the course and 2,990 students completing the online course prior to the deadline. Of the 2,990 students, 2,917 applied for placement and 2,072 were hired.

Pre-Internship Online Preparation Course				
Students Enrolled	100% Completion	Applicants	Interviewed	Hired
4,856	2990	2,675	2,233	2,072
Percentage	61.6%	89.5%	80%	77.5%*

*Data results reflect a 23% (603 students) gap in number of students who could have been hired if more positions were available.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7C

AGENDA ITEM SUBJECT: TECH-HIRE SUMMER BOOTCAMPS UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The fourth annual TechHire Summer Boot Camp initiative was expanded in 2020 to provide youth, ages 15-24, with the skills to become entry-level professionals in high demand Information Technology (IT) careers.

The TechHire Summer Boot Camps exposed 317 youth participants to the IT Industry by connecting them to both traditional and non-traditional educational resources. The six-week boot camp IT training sessions included a mix of accelerated learning programs, such as Gaming and Coding, Web Development, Comp TIA A+, Cyber Security, and other innovative channels.

Due to the COVID19 Pandemic, the boot camps were held throughout Miami-Dade and Monroe Counties through a virtual format. This program year's initiative began on June 15, 2020, and has been extended in order to give the youth of Miami Dade and Monroe Counties the opportunity to participate in the TechHire boot camps while the public schools have been closed.

The following is a preliminary summary for the 2020 TechHire Summer Boot Camps:

- Of the 1,245 youth that applied for the program, 317 were enrolled.
- Of the 317 who were enrolled, 211 or 66.5% completed the program.
- Of the 211 who completed the program, 133 or 63% obtained a industry recognized credential.
- One hundred percent of the participating youth were low-income and received free or reduced lunch.

Youth participants who completed the boot camps received a \$300 stipend and were given the opportunity to take the certification exam to be eligible for the additional \$200 stipend upon passing the examination and obtaining a credential.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7D

AGENDA ITEM SUBJECT: NATIONAL DISLOCATED WORKER GRANT FUNDS FOR THE FLORIDA MEMORIAL UNIVERSITY PROJECT

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$87,412.50 in National Dislocated Worker Grant Funds for the Florida Memorial University Project, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Develop specific programs and initiatives**

BACKGROUND:

On June 18, 2020, the South Florida Workforce Investment Board (SFWIB) approved the acceptance of \$1,504,880 in National Dislocated Worker Grant (NDWG) funds. The purpose of the award is to provide temporary jobs to assist with humanitarian aid, clean up and restoration activities due to Coronavirus Disease 2019 (COVID-19).

Eligible participants are individuals who are temporarily or permanently laid-off as a consequence of the COVID-19 pandemic disaster, self-employed individuals who become unemployed or significantly underemployed as a result of the disaster, eligible dislocated workers, and long-term unemployed workers (unemployed six out of the past 13 weeks).

SFWIB staff has been working with educational partner institution, Florida Memorial University FMU, to identify students that have been directly impacted by Covid-19. Due to the loss of income, the impact has threatened the students' ability to remain in school. As FMU continues to implement and maintain the recommended Centers for Disease Control and Prevention (CDC) guidelines, this presented SFWIB staff with an opportunity to assist the university and the students in need.

In an effort to prevent the spread of COVID-19, FMU submitted a request for NDWG funds to assist up to 15 eligible student-workers with disaster-relief temporary employment for a period of 12 weeks. The temporary student-workers will be utilized in one of the following capacities:

- **Contact Tracers** - when FMU is informed that a student, staff or faculty member has tested positive for COVID-19, contact tracers will assist in notifying the affected person or persons to be tested immediately and identify individuals that should be quarantined.

- Building Sanitization Crew – perform anti-bacterial wipe downs of common areas to include, but not be limited to, the Student Center, academic buildings, wellness center, residence halls, library and other high traffic areas throughout the campus.
- Health Monitors – perform temperature checks of individuals entering the library, dining facility, academic buildings, wellness center, and other high traffic areas. These individuals will also be responsible for include delivering meals and performing wellness checks on students who have tested positive and/or have been quarantined as a result of COVID-19.

Florida Memorial University will function as the worksite partner to provide oversight for the displaced workers. The SFWIB will utilize Alpha Staffing/Staffing/Search Firm LLC (staffing company) as the employer of record for the project.

FUNDING: WIOA National Dislocated Worker Grant

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 7E

AGENDA ITEM SUBJECT: OPA-LOCKA CDC LAYOFF AVERSION FUND APPLICATION REQUEST

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to award the Opa-Locka Community Development Corporation, Inc. an amount not to exceed \$10,000 in Layoff Aversion funds, as set forth below.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Partner with economic development**

BACKGROUND:

As part of the Layoff Aversion grant funds initiative, the Opa-Locka Community Development Corporation (OLCDC) submitted an application to the South Florida Workforce Investment Board seeking reimbursement assistance for the personal protection and computer equipment the organization purchased to remain a viable entity during the current COVID-19 pandemic environment. The requested grant funds will be used for the reimbursable expenses submitted as part of the OLCDC application package.

The OLCDC was established in November 1980 as a non-profit community development corporation to address the distressed unemployment conditions, particularly in the Opa-Locka and North Miami-Dade County, Florida communities. The OLCDC initially began addressing the conditions of the areas through community organizing, but soon expanded to provide community services and housing development.

The CareerSource Florida Contracting Policy requires the approval of contracts between regional workforce boards and a member of that board that has any relationship with the contracting vendor. The contracting policy requires the contract must be approved by a two-thirds vote of the board when a quorum has been established.

SFWIB member, Mr. Jeff Bridges is the Chief Financial Officer for the OLCDC. Therefore, SFWIB staff recommends to the Global Talent Competitiveness Council to recommend to the Board the approval of the OLCDC Layoff Aversion Grant Fund application request.

FUNDING: Layoff Aversion Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 8A

AGENDA ITEM SUBJECT: REFUGEE EMPLOYMENT AND TRAINING PROGRAM PERFORMANCE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

Due to the effects of Coronavirus Disease 2019 (COVID-19), the South Florida Workforce Investment Board's Refugee Employment and Training (RET) contract with the Department of Children and Family Services (DCF) was modified on April 1, 2020 to focus solely on assisting eligible refugees/entrants in achieving economic self-sufficiency through gainful employment.

The RET program services primarily targets refugees in their first two years in the United States; however, refugees remain eligible for up to 60 months. The employment services refugees receive include all of the allowable service tasks defined in the contract such as pre-employment counseling and orientation, direct job preparation and placement, outreach services, intake, assessments and referrals, follow-up, OJT, and re-credentialing/recertification. Career laddering services are also provided for refugees with professional backgrounds.

The six RET services providers all achieved or exceeded their maximum employment services (i.e., placement and service tasks).

The 2020-2021 program year performance outcomes for the month of August are attached for the Council's review.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CSSF Refugee Balanced Scorecard Report

Report Date:8/1/2020 To 08/31/2020

Maximum # of Allowable Service Tasks Required by the Service providers.
This is a combination of placements and service task delivery components.

<i>Service Provider</i>	Placements	Actual Performance	Task	Actual Task Performance	Total	Total Performance
AMOR	29	54	29	157	58	211
CANC	14	14	14	22	28	36
Community Coalition	13	13	13	22	26	35
Lutheran Services	36	39	36	83	72	122
Arbor	15	15	15	47	30	62
Youth Co-Op	43	53	43	162	86	215
TOTAL	150	188	150	493	300	681



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 8B

AGENDA ITEM SUBJECT: WORKFORCE SERVICES BALANCED SCORECARD REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Conduct an analysis of Career Centers**

BACKGROUND:

The Balanced Scorecard Report measures the performance of the Workforce Development Area (WDA) 23 service providers Direct Job Placements (DJP) and the overall total number of placements. The Balanced Scorecard Year-to-Date (YTD) summary for Program Year (PY) 2020-2021 is from July 1, 2020 through September 30, 2020.

The WDA 23 Balanced Scorecard Report shows a total of 547 direct job placements.

The following is the DJP breakdown of the three highest achieving CareerSource centers:

1. Hialeah Downtown 82
2. Northside 78
3. Little Havana 78

The Balanced Scorecard also tracks the DJP average wage. The following is the breakdown of the CareerSource centers with highest average starting wage rates for the first quarter of PY 2020-2021:

1. Florida Keys \$17.00
2. North Miami Beach \$14.49
3. Northside \$13.61

The attached report displays the aforementioned CareerSource centers performance details for the current program year.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CSSF Balanced Scorecard Report

Report Date: 7/1/2020 to 9/30/2020

Location	Total DJP	Average Wage
Hialeah Downtown Center	82	\$11.43
North Miami Beach Center	40	\$14.49
Northside Center	78	\$13.61
Carol City Center	43	\$11.00
Florida Keys Center	10	\$17.00
Opa Locka Center	12	\$10.75
Homestead Center	77	\$9.91
Little Havana Center	78	\$11.69
Perrine Center	65	\$11.75
West Dade Center	62	\$13.08
Total	547	\$12.07

ND = No Data

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SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 10/15/2020

AGENDA ITEM NUMBER: 8C

AGENDA ITEM SUBJECT: CONSUMER REPORT CARD UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) Individual Training Account (ITA) Policy requires the monitoring of the performance of SFWIB approved Training Vendors. Accordingly, staff developed and implemented the Consumer Report Card Tool. The tool is an online report that updates ITA performance on a daily basis. The goal of the tool is to function as an "ITA Consumer Report Card", enabling the consumer (participant) as well as the Career Advisor the ability to check on the success of individual programs and to evaluate the economic benefit per placement by program.

The attached Consumer Report Card table for program year 2020-2021, dated July 1, 2020 through June 30, 2021, indicates that the South Florida Workforce Investment Board generated \$176,116 of wages into the South Florida regional economy. For every dollar spent on training, SFWIB obtained a return of \$3.65. Eighty-eight percent of training services participants completed classroom training. Of those completing training, 71 percent have obtained employment with an average wage of \$21.58. One-hundred percent of the participants were placed in a training-related occupation. The net economic benefit per placement is \$35,223.20.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

Consumer Report Card

07/01/2020 - 06/30/2021

Training Agent	Training Program	Total Outcome	Number of Completions	Number of Placements	% of Placements	# of Training Related Placements	% of Total Training Related Placements	Training Expenditures			Economic Benefit		Net Economic Benefit Per Placement	Value Added per Placement
								Avg. Cost Per Participant	Total Completion Expenditures	Total Expenditure Per Placement	Average Wage	Average Economic Benefit		
The Academy -- Fort Lauderdale Campus	Cyber Security Professional	1	1	1	100.00 %	1	100.00 %	\$ 7,694.50	\$ 7,694.50	\$ 7,694.50	\$ 18.26	\$ 37,980.80	\$ 30,286.30	\$ 3.94
Wynode Academy - Miami	Full Stack Web Development	3	3	1	33.33 %	1	100.00 %	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 21.63	\$ 44,990.40	\$ 29,990.40	\$ 2.00
The Academy -- Miami Campus	Information Technology Professional	1	1	1	100.00 %	1	100.00 %	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20.00	\$ 41,600.00	\$ 31,600.00	\$ 3.16
New Horizons	Networking Security Professional Preparatory	2	2	2	100.00 %	2	100.00 %	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	\$ 24.00	\$ 49,920.00	\$ 39,920.00	\$ 3.99
The CDL Schools LLC - Miami Campus	Professional Tractor-Trailer Driver Program	1	-	-	0.00 %	-	0.00 %	\$ 2,500.00	-	-	-	-	-	-
		8	7	5	71.43 %	5	100.00 %	\$ 6,899.31	\$ 48,295.19	\$ 9,659.04	\$ 21.58	\$ 44,882.24	\$ 35,223.20	\$ 3.65