



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
FINANCE AND EFFICIENCY COUNCIL MEETING**

**THURSDAY, August 20, 2020
8:00 A.M.**

General Attendee URL: <https://us02web.zoom.us/meeting/register/tZMpd-iqqDMrHtVyH7Dv9dnOPsus7bdb4-1E>

Web ID: 874 0126 8141

Access Code: Available Upon Registration

AGENDA

1. Call to Order and Introductions
2. Approval of Finance and Efficiency Council Meeting Minutes
 - A. June 18, 2020
3. Information - Financial Report – June 2020
4. Information - Bank Reconciliation - June 2020 and July 2020
5. Information – Fiscal Monitoring Activity Reports
6. Recommendation as to Approval to Accept Workforce Innovation and Opportunity Act (WIOA) State Level Supplemental Funds
7. Recommendation as to Approval to Accept Wagner Peyser Military Family Employment Advocacy Program Funds

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: August 20, 2020 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

June 18, 2020 at 8:00am

WEBINAR

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Perez, Andy, <i>Vice-Chairman</i> 2. Bridges, Jeff 3. Davis-Raiford, Lucia 4. Scott, Kenneth 	<ol style="list-style-type: none"> 5. Adrover, Bernardo 6. Vice-Chairman Gibson, Charles A, <i>Chairman</i> 7. Lampon, Brenda 8. Maxwell, Michelle <p>SFWIB Member(s)</p> <ol style="list-style-type: none"> 9. Hill-Riggins, Brenda <p>SFW STAFF Beasley, Rick Ford, Odell</p>	<p>Perez-Borroto, Connie</p>

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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

FEC Chairman Gibson presented the item and SFWIB Assistant Director Odell Ford began with roll call. SFWIB Executive Director Rick Beasley announced that a quorum had not been achieved.

2. Approval of Finance and Efficiency Council Meeting Minutes

Deferred due to lack of quorum.

3. Information – Financial Report – February 2020

Chairman Perez introduced the item and Mr. Beasley further presented the financial report of February 2020 covering the period of July 1, 2019 to February 29, 2020.

Budget Variance Explanation

- Youth Services 53.4% versus 67%
- Training and Support Services- \$1,686,526
- Other Programs and Projects are 28.5%

Mr. Ford continued with the presentation of the agency summaries.

Chairman Perez inquired about a follow-up report on outstanding projects and allocations.

Mr. Beasley provided details.

4. Information – Bank Reconciliation – Financial Report April 2019 to April 2020

Chairman Perez introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5. Information – Fiscal Monitoring Activity Report

Mr. Ford presented the item.

He reviewed with the Council the Monitoring Activity Report for the period of February 1 to June 5, 2020.

No further questions or discussions.

6. Recommendation as to Approval of 2020-2021 Budget

Mr. Beasley further presented and reviewed with the Council the 2020-2021 budget report.

Chairman Perez shared his feedback.

Chairman Perez later inquired about additional funding and Mr. Beasley provided updates on potential allocations from the state of Florida and national that are currently being delayed.

Item moved by consensus of the members present.

[Mr. Kenneth Scott joined the Conference]

7. Recommendation as to Approval to Allocate Funds for the Stanley G. Tate Florida Prepaid College Foundation, Inc.

Mr. Beasley presented the item.

Chairman Perez asked whether if this would be a full purchase. Mr. Beasley responded, "Yes".

Mr. Bridges inquired verified approval. Both Chairman Perez and Mr. Beasley explained this item is to approve the purchase of scholarships (not the allocation yet). Bridges noted that a quorum has been established as a result of Mr. Scott who recently joined the conference.

Mr. Jeff "Bridges moved the approval to allocate funds for the Stanley G. Tate Florida Prepaid College Foundation, Inc. Motion seconded by Mr. Kenneth Scott; Motion Passed by Unanimous Consent

[Roll Call Conducted]

All in favor with no opposition

8. Recommendation as to Approval to Allocate Funds to Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration

Chairman Perez introduced the item and Mr. Beasley further presented.

Mr. Kenneth Scott moved the approval to allocate funds to Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration. Motion seconded by Mr. Jeff bridges; Motion Passed by Unanimous Consent

[Roll Call Conducted]

All in favor with no opposition

2. Approval of Meeting Minutes of April 18, 2020

Mr. Kenneth Scott moved the approval of FEC meeting minutes of April 18, 2020.

Motion seconded by Ms. Brenda Hill-Riggins; **Motion Passed Unanimously**

[Roll Call Conducted]

All in favor with no opposition

There being no further business to come before the Council, meeting adjourned at 9:09am.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/20/2020

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen Workforce System Accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of June 2020 is being presented for review by the Board members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2019 THRU JUNE 30, 2020
(UNAUDITED)

**Accompanying Notes to the Financial Report (unaudited)
For the Period of July 1, 2019 through June 30, 2020**

Budget Variance Explanations

- Youth Services are 80.5% versus the standard rate of 100%. This is principally due to outstanding participant invoices that are in process to be paid. These expenditures are reflective of the first closing period of the fiscal year. The final closing will show total year-end expenditure amounts.
- Training and Support Services expenditures were \$3,242,342 or 22.9% of budgeted costs. Typically these expenditures are under budget during the course of the year. Some of the contributing factors include: the time lag between the time training vouchers are issued and the time the training vendors are paid and Tech-Hire Boot Camp Training and Pre-Apprenticeship Training contracts not yet executed. Also, the Summer Youth programs activities have not commenced and thus the expenditures are yet to be reported. In addition, the Covid 19 pandemic severely impacted the fourth quarter. Youth participants were unable to participate in available programs. This category is closely monitored and contractually there are spending requirements that are generally met by year end. These expenditures are reflective of the first closing period of the fiscal year. The final closing will show total year-end expenditure amounts.
- Other Programs & Projects are 54.8% versus the standard rate of 100%. This is primarily due to the Summer Youth Employment program invoices in the process of being paid and other projects that have not begun. These expenditures are reflective of the first closing period of the fiscal year. The final closing will show total year-end expenditure amounts.

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 AGENCY SUMMARY
 FISCAL YEAR 2019/2020
 YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 100%							
Revenues:							
WIOA	\$ 20,683,249	\$ -	\$ -	\$ 20,683,249	\$ 4,567,511	\$ 16,115,738	22.1%
TANF	\$ 8,365,521	\$ -	\$ -	\$ 8,365,521	\$ 8,670,975	\$ (305,454)	103.7%
DEO	\$ 2,950,089	\$ -	\$ 50,000	\$ 3,000,089	\$ 3,175,309	\$ (175,220)	105.8%
DCF-Refugee	\$ 7,500,000	\$ -	\$ -	\$ 7,500,000	\$ 5,077,121	\$ 2,422,879	67.7%
Second Year Allocation from FY 18-19	\$ 18,307,395	\$ -	\$ -	\$ 18,307,395	\$ 14,329,795	\$ 3,977,599	78.3%
Other	\$ 144,000	\$ -	\$ -	\$ 144,000	\$ 237,673	\$ (93,673)	165.1%
Total Revenue	\$ 57,950,254	\$ -	\$ 50,000	\$ 58,000,254	\$ 36,058,385	\$ 21,941,869	62.2%
Expenditures:							
Headquarter Costs	\$ 10,156,624	\$ -	\$ -	\$ 10,156,624	\$ 8,075,703	\$ 2,080,921	79.5%
Adult Services	\$ 10,434,154	\$ -	\$ (1)	\$ 10,434,154	\$ 6,536,940	\$ 3,897,213	62.6%
Refugee Services	\$ 7,871,372	\$ (37,767)	\$ -	\$ 7,833,605	\$ 6,185,657	\$ 1,647,948	79.0%
Youth Services	\$ 7,013,756	\$ (1,812,777)	\$ -	\$ 5,200,979	\$ 4,187,931	\$ 511,255	80.5%
Unallocated Funds	\$ 1,164,357	\$ -	\$ (4,873,014)	\$ (3,708,657)	\$ -	\$ (3,708,657)	
Set Aside	\$ 3,581,864	\$ (250,000)	\$ (125,000)	\$ 3,206,864	\$ -	\$ 3,206,864	0.0%
Facilities Costs	\$ 6,344,804	\$ -	\$ -	\$ 6,344,804	\$ 5,448,413	\$ 896,392	85.9%
Training & Support Services	\$ 11,283,962	\$ 2,902,470	\$ -	\$ 14,186,431	\$ 3,242,342	\$ 10,944,089	22.9%
Allocated Funds	\$ 6,807,104	\$ 3,776,870	\$ -	\$ 10,583,973	\$ 3,242,342	\$ 7,341,631	30.6%
Set Asides	\$ 4,135,000	\$ (874,400)	\$ -	\$ 3,260,600	\$ -	\$ 3,260,600	0.0%
Unallocated Funds	\$ 341,858	\$ -	\$ -	\$ 341,858	\$ -	\$ 341,858	0.0%
Other Programs & Projects	\$ 99,360	\$ (801,926)	\$ 5,048,015	\$ 4,345,448	\$ 2,381,399	\$ 1,964,049	54.8%
Future Bankers Camp	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	0.0%
Take Stock in Childrens	\$ -	\$ -	\$ 1,481,113	\$ 1,481,113	\$ 1,481,113	\$ -	100.0%
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 243,395	\$ 6,605	97.4%
National Flight Academy	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	0.0%
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	0.0%
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ (85,154)	\$ 135,388	\$ 50,234	\$ 19,215	\$ 31,019	38.3%
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camilus House, St. Thomas	\$ -	\$ -	\$ 517,996	\$ 517,996	\$ 329,759	\$ 188,237	63.7%
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ (43,405)	\$ 55,000	\$ 11,595	\$ 10,775	\$ 820	92.9%
Adult Making Summer Youth Employment (City of Miami Gardens)	\$ 68,931	\$ (311,999)	\$ 372,363	\$ 129,295	\$ 63,061	\$ 66,234	48.8%
Youth Co-Op Summer Youth Employment (City of Homestead)	\$ 30,429	\$ (58,462)	\$ 45,671	\$ 17,638	\$ 16,740	\$ 898	94.9%
MiDCPS Summer Youth Intemship - 2019	\$ -	\$ (302,907)	\$ 1,465,484	\$ 1,162,577	\$ 217,341	\$ 945,235	18.7%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 57,950,253	\$ (0)	\$ 50,000	\$ 58,000,252	\$ 36,058,385	\$ 21,941,868	62.2%
Balance of Funds Available	\$ 1	\$ 0	\$ -	\$ 1	\$ -	\$ 1	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIOA ADULT
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ 8,050,394			\$ 8,050,394	\$ 2,547,432	\$ 5,502,962	31.6%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 18-19	\$ 3,650,170			\$ 3,650,170	\$ 3,650,170	\$ -	100.0%
Other				\$ -		\$ -	
Total Revenue	\$ 11,700,564	\$ -	\$ -	\$ 11,700,564	\$ 6,197,603	\$ 5,502,962	53.0%
Expenditures:							
Headquarter Costs	\$ 1,784,336			\$ 1,784,336	\$ 1,738,361	\$ 45,975	97.4%
Adult Services	\$ 2,916,767	\$ -	\$ -	\$ 2,916,767	\$ 1,709,644	\$ 1,207,123	58.6%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>	\$ 320,338		\$ (605,316)	\$ (284,978)		\$ (284,978)	
<i>Set Aside</i>	\$ 424,081			\$ 424,081		\$ 424,081	0.0%
Facilities Costs	\$ 1,374,816			\$ 1,374,816	\$ 741,982	\$ 632,834	54.0%
Training & Support Services	\$ 4,880,226	\$ 304,037	\$ -	\$ 5,184,263	\$ 1,907,136	\$ 3,277,127	36.8%
<i>Allocated Funds</i>	\$ 3,140,593	\$ 643,937		\$ 3,784,530	\$ 1,907,136	\$ 1,877,394	50.4%
<i>Set Asides</i>	\$ 1,581,374	\$ (339,900)		\$ 1,241,474		\$ 1,241,474	0.0%
<i>Unallocated Funds</i>	\$ 158,259			\$ 158,259		\$ 158,259	0.0%
Other Programs & Projects	\$ -	\$ -	\$ 605,316	\$ 605,316	\$ 100,480	\$ 504,836	16.6%
<i>Future Bankers Camp</i>				\$ -		\$ -	
<i>Take Stock in Childrens</i>				\$ -		\$ -	
<i>Big Brothers Big Sisters of Miami</i>				\$ -		\$ -	
<i>National Flight Academy</i>				\$ -		\$ -	
<i>The Beacon Council Economic Development Foundation</i>			\$ 500,000	\$ 500,000		\$ 500,000	0.0%
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -		\$ -	
<i>NEG</i>				\$ -		\$ -	
<i>Employ Miami Dade-City of Miami</i>				\$ -		\$ -	
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>			\$ 105,316	\$ 105,316	\$ 100,480	\$ 4,836	95.4%
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -		\$ -	
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>MiDCPS Summer Youth Intership - 2019</i>				\$ -		\$ -	
Total Expenditures	\$ 11,700,564	\$ -	\$ -	\$ 11,700,564	\$ 6,197,603	\$ 5,502,962	53.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WIOA DISLOCATED WORKER
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ 4,072,707			\$ 4,072,707		\$ 4,072,707	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 18-19.	\$ 4,659,129			\$ 4,659,129	\$ 4,032,250	\$ 626,879	86.5%
Other				\$ -		\$ -	
Total Revenue	\$ 8,731,836	\$ -	\$ -	\$ 8,731,836	\$ 4,032,250	\$ 4,699,586	46.2%
Expenditures:							
Headquarter Costs	\$ 1,717,049				\$ 1,541,893	\$ (210,288)	115.8%
	\$ 1,331,605			\$ 1,331,605			
	\$ 2,633,298						
Adult Services	\$ 2,123,959	\$ -	\$ -	\$ 2,123,959	\$ 1,391,005	\$ 732,954	65.5%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ 291,066		\$ (112,346)	\$ 178,720		\$ 178,720	0.0%
Set Aside	\$ 316,481			\$ 316,481		\$ 316,481	0.0%
Facilities Costs	\$ 1,025,991			\$ 1,025,991	\$ 697,940	\$ 328,051	68.0%
Training & Support Services	\$ 3,642,734	\$ (247,122)	\$ -	\$ 3,395,612	\$ 364,473	\$ 3,031,139	10.7%
Allocated Funds	\$ 2,331,804	\$ (247,122)		\$ 2,084,682	\$ 364,473	\$ 1,720,209	17.5%
Set Asides	\$ 1,192,826			\$ 1,192,826		\$ 1,192,826	0.0%
Unallocated Funds	\$ 118,105			\$ 118,105		\$ 118,105	
Other Programs & Projects	\$ -	\$ -	\$ 112,346	\$ 112,346	\$ 36,940	\$ 75,406	32.9%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camilus House, St. Thomas			\$ 112,346	\$ 112,346	\$ 36,940	\$ 75,406	32.9%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 8,731,836	\$ -	\$ -	\$ 8,731,836	\$ 4,032,250	\$ 4,699,586	46.2%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 WIOA RAPID RESPONSE
 FISCAL YEAR 2019/2020
 YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 100%
Revenues:							
WIOA	\$ 1,241,140			\$ 1,241,140		\$ 1,241,140	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 18-19	\$ 1,286,364			\$ 1,286,364	\$ 613,217	\$ 673,147	47.7%
Other				\$ -			
Total Revenue	\$ 2,527,504	\$ -	\$ -	\$ 2,527,504	\$ 613,217	\$ 1,914,286	24.3%
Expenditures:							
Headquarter Costs	\$ 385,444			\$ 385,444	\$ 140,927	\$ 244,517	36.6%
Adult Services	\$ 509,340	\$ -	\$ -	\$ 509,340	\$ 321,224	\$ 188,116	63.1%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ 183,128		\$ (30,510)	\$ 152,618		\$ 152,618	0.0%
Set Aside	\$ 91,608			\$ 91,608		\$ 91,608	0.0%
Facilities Costs	\$ 296,982			\$ 296,982	\$ 123,055	\$ 173,926	41.4%
Training & Support Services	\$ 1,061,001	\$ (56,915)	\$ -	\$ 1,004,086	\$ -	\$ 1,004,086	0.0%
Allocated Funds	\$ 696,015	\$ (56,915)		\$ 639,100		\$ 639,100	0.0%
Set Asides	\$ 330,801			\$ 330,801		\$ 330,801	0.0%
Unallocated Funds	\$ 34,186			\$ 34,186		\$ 34,186	
Other Programs & Projects	\$ -	\$ -	\$ 30,510	\$ 30,510	\$ 28,011	\$ 2,499	91.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 30,510	\$ 30,510	\$ 28,011	\$ 2,499	91.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)				\$ -		\$ -	
MIDGPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 2,527,503	\$ -	\$ -	\$ 2,527,503	\$ 613,217	\$ 1,914,286	24.3%
Balance of Funds Available	\$ 0	\$ -	\$ -	\$ 0	\$ -	\$ 0	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WICHA YOUTH
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ 7,319,008			\$ 7,319,008	\$ 1,964,072	\$ 5,354,936	26.8%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
DCF-Refugee				\$ -		\$ -	
Second Year Allocation from FY 18-19	\$ 3,864,219			\$ 3,864,219	\$ 3,864,219	\$ (0)	100.0%
Other				\$ -		\$ -	
Total Revenue	\$ 11,183,227	\$ -	\$ -	\$ 11,183,227	\$ 5,828,291	\$ 5,354,936	52.1%
Expenditures:							
Headquarter Costs	\$ 1,705,442			\$ 1,705,442	\$ 874,094	\$ 831,348	51.3%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ 7,013,756	\$ (1,812,777)	\$ -	\$ 5,200,979	\$ 4,187,931	\$ 1,013,048	80.5%
Unallocated Funds				\$ -		\$ -	
Set Aside	\$ 1,150,000	\$ (250,000)	\$ (125,000)	\$ 775,000		\$ 775,000	0.0%
Facilities Costs	\$ 1,314,029			\$ 1,314,029	\$ 214,364	\$ 1,099,665	18.3%
Training & Support Services	\$ -	\$ 2,062,777	\$ -	\$ 2,062,777	\$ 551,902	\$ 1,510,875	28.8%
Allocated Funds		\$ 2,062,777		\$ 2,062,777	\$ 551,902	\$ 1,510,875	28.8%
Set Asides				\$ -		\$ -	
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	0.0%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens			\$ 125,000	\$ 125,000		\$ 125,000	0.0%
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas				\$ -		\$ -	
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)				\$ -		\$ -	
MiDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 11,183,227	\$ 0	\$ -	\$ 11,183,227	\$ 5,828,291	\$ 5,354,936	52.1%
Balance of Funds Available	\$ -	\$ (0)	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

REFUGEE
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee	\$ 7,500,000			\$ 7,500,000	\$ 5,077,121	\$ 2,422,879	67.7%
Second Year Allocation from FY 18-19	\$ 1,787,755			\$ 1,787,755	\$ 1,787,755	\$ -	100.0%
Other				\$ -			
Total Revenue	\$ 9,287,755	\$ -	\$ -	\$ 9,287,755	\$ 6,864,876	\$ 2,422,879	73.9%
Expenditures:							
Headquarter Costs	\$ 1,416,383			\$ 1,416,383	\$ 622,469	\$ 793,914	43.9%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ 7,871,372	\$ (37,767)	\$ -	\$ 7,833,605	\$ 6,185,657	\$ 1,647,948	79.0%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs				\$ -	\$ 46,738	\$ (46,738)	
Training & Support Services	\$ -	\$ 37,766	\$ -	\$ 37,766	\$ 10,013	\$ 27,754	26.5%
<i>Allocated Funds</i>		\$ 37,766		\$ 37,766	\$ 10,013	\$ 27,754	26.5%
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locka Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -			
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>				\$ -			
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ 9,287,755	\$ (0)	\$ -	\$ 9,287,754	\$ 6,864,876	\$ 2,422,878	73.9%
Balance of Funds Available	\$ 0	\$ 0	\$ -	\$ 1	\$ -	\$ 1	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

NEG
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ -			\$ -			
TANF				\$ -			
DEO				\$ -			
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19	\$ 1,450,377			\$ 1,450,377	\$ 7,352	\$ 1,443,024	0.5%
Other				\$ -			
Total Revenue	\$ 1,450,377	\$ -	\$ -	\$ 1,450,377	\$ 7,352	\$ 1,443,024	0.5%
Expenditures:							
Headquarter Costs	\$ 449,617			\$ 449,617	\$ 2,891	\$ 446,726	0.6%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds Set Aside</i>	\$ 1,000,760			\$ 1,000,760		\$ 1,000,760	0.0%
Facilities Costs					\$ 4,462	\$ (4,462)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds Set Asides</i>							
<i>Unallocated Funds</i>							
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Take Stock in Childrens</i>						\$ -	
<i>Big Brothers Big Sisters of Miami</i>						\$ -	
<i>National Flight Academy</i>						\$ -	
<i>The Beacon Council Economic Development Foundation</i>						\$ -	
<i>AMO-City of Opa-Locke Summer Youth Employment</i>						\$ -	
<i>NEG</i>						\$ -	
<i>Employ Miami Dade-City of Miami</i>						\$ -	
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>						\$ -	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>						\$ -	
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>						\$ -	
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>						\$ -	
<i>MIDCPS Summer Youth Internship - 2019</i>						\$ -	
Total Expenditures	\$ 1,450,377	\$ -	\$ -	\$ 1,450,377	\$ 7,352	\$ 1,443,024	0.5%
Balance of Funds Available	\$ 0	\$ -	\$ -	\$ 0	\$ -	\$ 0	

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

RESEA
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 172,652			\$ 172,652	\$ 143,234	\$ 29,418	83.0%
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19	\$ 374,831			\$ 374,831	\$ 374,831	\$ (0)	100.0%
Other				\$ -			
Total Revenue	\$ 547,483	\$ -	\$ -	\$ 547,483	\$ 518,065	\$ 29,418	94.6%
Expenditures:							
Headquarter Costs	\$ 83,481			\$ 83,481	\$ 144,608	\$ (61,117)	173.2%
Adult Services	\$ 355,767	\$ -	\$ (0)	\$ 355,766	\$ 255,472	\$ 100,295	71.8%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ 43,896		\$ (20,109)	\$ 23,787	\$ -	\$ 23,787	0.0%
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 64,329			\$ 64,329	\$ 100,442	\$ (36,112)	156.1%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 20,109	\$ 20,109	\$ 17,544	\$ 2,565	87.2%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 20,109	\$ 20,109	\$ 17,544	\$ 2,565	87.2%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)				\$ -		\$ -	
MiDCPS Summer Youth Internship - 2019				\$ -		\$ -	
Total Expenditures	\$ 547,483	\$ -	\$ -	\$ 547,483	\$ 518,065	\$ 29,418	94.6%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

FSET
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 1,278,783			\$ 1,278,783	\$ 1,112,516	\$ 166,267	87.0%
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19				\$ -			
Other				\$ -			
Total Revenue	\$ 1,278,783	\$ -	\$ -	\$ 1,278,783	\$ 1,112,516	\$ 166,267	87.0%
Expenditures:							
Headquarter Costs	\$ 195,014			\$ 195,014	\$ 409,439	\$ (214,424)	210.0%
Adult Services	\$ 771,201	\$ -	\$ -	\$ 771,201	\$ 479,860	\$ 291,341	62.2%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ 59,781		\$ (51,114)	\$ 8,667		\$ 8,667	0.0%
Set Aside	\$ 102,529			\$ 102,529		\$ 102,529	0.0%
Facilities Costs	\$ 150,257			\$ 150,257	\$ 174,237	\$ (23,980)	116.0%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Unallocated Funds				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 51,114	\$ 51,114	\$ 48,980	\$ 2,134	95.8%
Future Bankers Camp				\$ -		\$ -	
Take Stock in Childrens				\$ -		\$ -	
Big Brothers Big Sisters of Miami				\$ -		\$ -	
National Flight Academy				\$ -		\$ -	
The Beacon Council Economic Development Foundation				\$ -		\$ -	
AMO-City of Opa-Locka Summer Youth Employment				\$ -		\$ -	
NEG				\$ -		\$ -	
Employ Miami Dade-City of Miami				\$ -		\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas			\$ 51,114	\$ 51,114	\$ 48,980	\$ 2,134	95.8%
AMO-Rolling Crest Lake Home (RCL Funding)				\$ -		\$ -	
Adult Makind Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)				\$ -		\$ -	
MIDCPS Summer Youth Intemship - 2019				\$ -		\$ -	
Total Expenditures	\$ 1,278,783	\$ -	\$ -	\$ 1,278,783	\$ 1,112,516	\$ 166,267	87.0%
Balance of Funds Available	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ (0)	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 LOCAL VETERANS
 FISCAL YEAR 2019/2020
 YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 35,371			\$ 35,371	\$ 74,369	\$ (38,998)	210.3%
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19				\$ -			
Other				\$ -			
Total Revenue	\$ 35,371	\$ -	\$ -	\$ 35,371	\$ 74,369	\$ (38,998)	210.3%
Expenditures:							
Headquarter Costs	\$ 5,394			\$ 5,394	\$ 15,662	\$ (10,268)	290.4%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>							
<i>Set Aside</i>							
Facilities Costs	\$ 29,977			\$ 29,977	\$ 58,708	\$ (28,731)	195.8%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>							
<i>Set Asides</i>							
<i>Unallocated Funds</i>							
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>							
<i>Take Stock in Childrens</i>							
<i>Big Brothers Big Sisters of Miami</i>							
<i>National Flight Academy</i>							
<i>The Beacon Council Economic Development Foundation</i>							
<i>AMO-City of Opa-Locka Summer Youth Employment</i>							
<i>NEG</i>							
<i>Employ Miami Dade-City of Miami</i>							
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>							
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>							
<i>Adult Makind Summer Youth Employment (City of Miami Gardens)</i>							
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>							
<i>MIDCPS Summer Youth Internship - 2019</i>							
Total Expenditures	\$ 35,371	\$ -	\$ -	\$ 35,371	\$ 74,369	\$ (38,998)	210.3%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 DISABLED VETERANS
 FISCAL YEAR 2019/2020
 YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 87,520			\$ 87,520	\$ 99,879	\$ (12,359)	114.1%
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19				\$ -			
Other				\$ -			
Total Revenue	\$ 87,520	\$ -	\$ -	\$ 87,520	\$ 99,879	\$ (12,359)	114.1%
Expenditures:							
Headquarter Costs	\$ 13,347			\$ 13,347	\$ 16,693	\$ (3,346)	125.1%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ 0	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs	\$ 74,173			\$ 74,173	\$ 83,186	\$ (9,013)	112.2%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locke Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camilus House, St. Thomas</i>				\$ -			
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>				\$ -			
<i>MIDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ 87,520	\$ -	\$ -	\$ 87,520	\$ 99,879	\$ (12,359)	114.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
 REVENUE AND EXPENDITURES COMPARED TO BUDGET
 WAGNER PEYSER
 FISCAL YEAR 2019/2020
 YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate** 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 1,114,748			\$ 1,114,748	\$ 1,421,243	\$ (306,495)	127.5%
DCF-Refugee				\$ -			
Second Year Allocation from FY 18-19				\$ -			
Other				\$ -			
Total Revenue	\$ 1,114,748	\$ -	\$ -	\$ 1,114,748	\$ 1,421,243	\$ (306,495)	127.5%
Expenditures:							
Headquarter Costs	\$ 169,999		\$ -	\$ 169,999	\$ 325,376	\$ (155,377)	191.4%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ 18	\$ (18)	
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Unallocated Funds</i>				\$ -			
<i>Set Aside</i>				\$ -			
Facilities Costs	\$ 944,749		\$ -	\$ 944,749	\$ 1,095,324	\$ (150,575)	115.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			
<i>Set Asides</i>				\$ -			
<i>Unallocated Funds</i>				\$ -			
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ 526	\$ (526)	
<i>Future Bankers Camp</i>				\$ -			
<i>Take Stock in Childrens</i>				\$ -			
<i>Big Brothers Big Sisters of Miami</i>				\$ -			
<i>National Flight Academy</i>				\$ -			
<i>The Beacon Council Economic Development Foundation</i>				\$ -			
<i>AMO-City of Opa-Locke Summer Youth Employment</i>				\$ -			
<i>NEG</i>				\$ -			
<i>Employ Miami Dade-City of Miami</i>				\$ -			
<i>YWCA, Florida Memorial University, Camillus House, St. Thomas</i>				\$ -	\$ 526	\$ (526)	
<i>AMO-Rolling Crest Lake Home (RCL Funding)</i>				\$ -			
<i>Adult Making Summer Youth Employment (City of Miami Gardens)</i>				\$ -			
<i>Youth Co-Op Summer Youth Employment (City of Homestead)</i>				\$ -			
<i>MiDCPS Summer Youth Internship - 2019</i>				\$ -			
Total Expenditures	\$ 1,114,748	\$ -	\$ -	\$ 1,114,748	\$ 1,421,243	\$ (306,495)	127.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

DEQ**
FISCAL YEAR 2019/2020
YTD Operations (07/01/19-06/30/20)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/19 THRU 06/30/20)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate ^a 100%
Revenues:							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEQ	\$ 2,950,089	\$ -	\$ 50,000	\$ 3,000,089	\$ 3,175,309	\$ (175,220)	105.8%
DCF-Refugee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Second Year Allocation from FY 18-19	\$ 374,831	\$ -	\$ -	\$ 374,831	\$ 374,831	\$ (0)	100.0%
Other	\$ -	\$ -	\$ -	\$ -	\$ 51,536	\$ (51,536)	
Total Revenue	\$ 3,324,920	\$ -	\$ 50,000	\$ 3,374,920	\$ 3,601,676	\$ (226,756)	106.7%
Expenditures:							
Headquarter Costs	\$ 528,866	\$ -	\$ -	\$ 528,866	\$ 1,001,925	\$ (473,059)	189.4%
Adult Services	\$ 1,227,416	\$ -	\$ (1)	\$ 1,227,416	\$ 813,989	\$ 413,427	66.3%
Refugee Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ 103,677	\$ -	\$ (75,409)	\$ 28,268	\$ -	\$ 28,268	0.0%
Set Aside	\$ 114,923	\$ -	\$ -	\$ 114,923	\$ -	\$ 114,923	0.0%
Facilities Costs	\$ 1,350,038	\$ -	\$ -	\$ 1,350,038	\$ 1,643,168	\$ (293,131)	121.7%
Training & Support Services	\$ -	\$ 30,785	\$ -	\$ 30,785	\$ 30,785	\$ -	100.0%
Allocated Funds	\$ -	\$ 30,785	\$ -	\$ 30,785	\$ 30,785	\$ -	100.0%
Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unallocated Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ (30,785)	\$ 125,410	\$ 94,625	\$ 111,809	\$ (17,184)	118.2%
Future Bankers Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Take Stock in Childrens	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
National Flight Academy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
The Beacon Council Economic Development Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
AMO-City of Opa-Locka Summer Youth Employment	\$ -	\$ (30,785)	\$ 50,000	\$ 19,215	\$ 19,215	\$ -	100.0%
NEG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employ Miami Dade-City of Miami	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
YWCA, Florida Memorial University, Camillus House, St. Thomas	\$ -	\$ -	\$ 75,410	\$ 75,410	\$ 92,594	\$ (17,184)	122.8%
AMO-Rolling Crest Lake Home (RCL Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Adult Making Summer Youth Employment (City of Miami Gardens)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Co-Op Summer Youth Employment (City of Homestead)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MIDCPS Summer Youth Internship - 2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 3,324,920	\$ -	\$ 50,000	\$ 3,374,920	\$ 3,601,676	\$ (226,756)	106.7%
Balance of Funds Available	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ (0)	

^asee accompanying notes



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/20/2020

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen Workforce System Accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Department of Economic Opportunity of the State of Florida, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliations for the months of June 2020 and July 2020 are being presented to the Council for review.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 6/30/20
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	2,191,283.20	
Less Checks/Vouchers Drawn	(3,569,969.81)	300
Plus Deposits		
Checks Voided	81.20	1
Deposits	5,513,311.27	14
Plus Other Items:	(385.21)	1
Unreconciled Items:		
Ending Book Balance	4,134,320.65	
Bank Balance	6,426,244.36	
Less Checks/Vouchers Outstanding	(2,291,923.71)	115
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	4,134,320.65	
Unreconciled Difference	0.00	

Prepared by:

Renee Bennett
Renee Bennett
Asst. Controller, Finance

7/8/20

Approved by:

Odell Ford
Odell Ford
Asstant Director, Finance

7/8/20

South Florida Workforce Investment Board
Reconcile Cash Accounts

Reconciliation Date: 7/31/20

Cash Account: 1102 Cash -General Operating Account

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	4,134,320.65	
Less Checks/Vouchers Drawn	(3,321,600.25)	302
Plus Deposits		
Checks Voided	1,008.45	1
Deposits	2,216,141.10	7
Plus Other Items:	(33.57)	1
Unreconciled Items:		
Ending Book Balance	<u><u>3,029,836.38</u></u>	
Bank Balance	4,732,546.85	
Less Checks/Vouchers Outstanding	(1,702,710.47)	92
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	<u><u>3,029,836.38</u></u>	
Unreconciled Difference	<u><u>0.00</u></u>	

Prepared by:

Renee Bennett 8/5/20
Renee Bennett
Asst. Controller, Finance

Approved by:

Odell Ford 8/6/20
Odell Ford
Asstant Director, Finance



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/20/2020

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: ACTIVITY REPORT - INTERNAL MONITORING RESULTS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen Workforce System Accountability**

BACKGROUND:

At its December 19, 2013 meeting, the Audit Committee members requested that staff include a monitoring activity report at subsequent meetings.

In response to said request, SFWIB staff prepared the attached Internal Fiscal Monitoring Activity Report for Program Year 2019-2020, for the period of June 6, 2020 to July 31, 2020.

The report is a summary of the Service Providers monitored, and findings resulting from the internal fiscal monitoring activities.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CareerSource South Florida (CSSF) Board of Directors Meeting of August 20, 2020
Office of Continuous Improvement (OCI) Fiscal Unit
Monitoring Activity Report from June 6, 2020 to July 31, 2020

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Comments	Repeat Findings
COMMUNITY ACTION HUMAN SERVICES DEPARTMENT (CAHSD)				
Out of School Youth (OSY)	\$ 669,794	None	OCI reviewed and evaluated compliance with the terms and requirements of the executed contract as well as with applicable rules and regulations, documentation maintained, policies and procedures; evaluated the controls for fiscal management, financial health, and the adequacy of the existing internal controls and recordkeeping requirements. There were no findings noted during the review.	N/A
Total Funded	\$ 669,794	None		
ARBOR E & T, LLC. (ARBOR)				
Career Centers (CC) 7/1/19 to 6/30/20 - Hialeah Downtown	\$ 1,032,963	None	<ul style="list-style-type: none"> ▪ Sampled expenditures for the Refugee Program, for services rendered during prior period of performance were incorrectly classified and recorded into the accounting system as expenditures for current program year. As a result, a total of \$41,524.24 was disallowed; the amount must be recorded in the general ledger as unallowable costs. It should be noted the amount does not have to be returned to CSSF because the contract was still in effect as of the monitoring date. 	No
Career Centers 7/1/19 to 6/30/20 - North Miami Beach	\$ 1,119,287	None	<ul style="list-style-type: none"> ▪ Sampled expenditures associated with employees' background screening costs were incorrectly allocated to the Hialeah Downtown CC, instead of to the North Miami Beach CC and the RET program. 	No
Career Centers 7/1/19 to 6/30/20 - Northside	\$ 1,137,527	None	<ul style="list-style-type: none"> ▪ Sampled payments for operating expenditures were not remitted to vendors timely. 	Yes
Refugee Employment and Training Program 10/1/19 to 9/30/20	\$ 638,740	\$ 41,524.24	<ul style="list-style-type: none"> ▪ Arbor did not adhere to its own policies and procedures regarding voided checks as well as with the wording included in the printed checks, which reads: "void after 180 days"; the bank reconciliation for the account titled ZBA Youth Services A/P dated 2/29/20 showed 827 checks outstanding for more than 180 days, totaling \$363,471.96. There was no documented evidence Arbor performed due diligence and follow-ups on outstanding stale dated checks. 	No
Total Funded	\$ 3,928,517	\$ 41,524.24	<ul style="list-style-type: none"> ▪ Requested sample reconciliations of American Express (AMEX) credit card were not provided for review to OCI. In addition, the AMEX statement for the month of February 2020 included late fees charged for past due balance. 	No
			<ul style="list-style-type: none"> ▪ Arbor failed to submit budget modifications at the end of the second (2nd) program year quarter, but not later than December 31, 2019. 	No
			<ul style="list-style-type: none"> ▪ The approved program budget for the Northside CC showed discrepancies when compared to the payroll information. The budget did not list as vacant two (2) staff positions, but a budget modification was not submitted as required. 	No
			<ul style="list-style-type: none"> ▪ Budgeted salary presented and approved by CSSF for a Hialeah Downtown CC sampled staff, was understated when compared to the actual salary paid, the hired staff was paid more than the salary on the approved budget. 	No
			<ul style="list-style-type: none"> ▪ A sampled personnel file did not include evidence the staff completed the Health Insurance Portability and Accountability Act of 1996 (HIPAA) training. 	Yes
			<ul style="list-style-type: none"> ▪ The Affirmation/Acknowledgement Forms were not submitted to CSSF Quality Assurance Unit Supervisor no later than ten (10) business days prior to employment, volunteerism, or performance of any work for CSSF's funded programs. 	No
			<ul style="list-style-type: none"> ▪ Arbor failed to submit the Self-Assessment Questionnaire to SFWIB's Office of Continuous Improvement (OCI) no later than thirty (30) calendar days after the execution of the contracts. 	No
			<ul style="list-style-type: none"> ▪ Several required reports were not submitted or submitted late to CSSF's assigned unit/staff, or were not uploaded or uploaded late to CSSF's Intranet database. 	Yes
			<ul style="list-style-type: none"> ▪ Arbor's procurement policy did not include procurement language regarding SFWIB funds with an aggregate cost of five-hundred and one dollars (\$501.00) or more, and purchases of office furniture (i.e. desks, chairs, file cabinets, etc.), regardless of costs, that shall be purchased by SFWIB at the sole discretion of 	No

CareerSource South Florida (CSSF) Board of Directors Meeting of August 20, 2020
Office of Continuous Improvement (OCI) Fiscal Unit
Monitoring Activity Report from June 6, 2020 to July 31, 2020

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Comments	Repeat Findings
COMMUNITY COALITION, INC. (CC)				
Refugee Employment and Training Program 10/1/19 to	\$ 552,633	\$ 2,390.00	<ul style="list-style-type: none"> ▪ A review of ten (10) additional sampled files, revealed CC claimed and received payments from CSSF for two (2) performance measures that should not have been counted towards monthly placements benchmark. As a result, these performance measures totaling \$2,390 were disallowed. 	Yes
Total Funded	\$ 552,633	\$ 2,390.00		
OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED				
Final Management Decision Letters Issued: Adults Mankind Organization, Inc. and Community Action Human Services Department.				
PLAN OF CORRECTIVE ACTIONS (POCAs) REVIEWED				
Youth Co-Op, Inc. and Cuban-American National Council, Inc.				
REQUEST FOR PROPOSALS, REQUEST FOR QUOTATIONS, AND OPERATIONAL DOCUMENTS REVIEWED				
Emergency Disaster Supplemental Nutrition Assistance Services: 22nd Century Technologies, Inc. A & Associates, Inc. Alpha 1 Staffing Search Firm, LLC. Careerxchange, Inc.				
Uniform Unarmed Security Services: American Guard Services, Inc. Brighthouse Security services, LLC. G4S Security Solutions USA, Inc. Kemp Group International Corp. Strategic Security Corp. Synergy Campus Security Services, LLC. United States Security, Inc.				
Regular Operational Documents: MARS Community Development Corp. (Training Vendor), JNICK Management Group, Inc. (Professional Service Agreement)				
POLICIES AND PROCEDURES REVIEWED				
Covid 19 Layoff Aversion Business Grant and Policy Transmittal, Great Key West Chamber of Commerce.				



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/20/2020

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ACCEPTANCE OF WIOA STATE LEVEL SUPPLEMENTAL FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board to accept \$1,546,830 in WIOA State Level Supplemental Funds, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Emphasize Work-based Learning and Training**

BACKGROUND:

On July 17, 2020, the SFWIB received a Noticed of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida for a total award amount of \$1,546,830 in Workforce Innovation and Opportunity Act (WIOA) State Level Supplemental Funds.

The purpose of this award is to provide foundational skills training to WIOA eligible participants.

FUNDING: WIOA Adult, Youth and Dislocated Worker

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/20/2020

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: ACCEPTANCE OF MILITARY FAMILY EMPLOYMENT ADVOCACY PROGRAM FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board to accept \$76,552 in Wagner Peyser Military Family Employment Advocacy Program Funds, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Emphasize Work-based Learning and Training**

BACKGROUND:

On July 6, 2020, the SFWIB received a Noticed of Fund Availability from the Department of Economic Opportunity (DEO) of the State of Florida for a total award amount of \$76,552 in Wagner Peyser Military Family Employment Advocacy Program Funds.

The purpose of this award is assist in the coordination and delivery of priority workforce services to active duty military spouses and family members through Military Family Employment Advocates located in the CareerSource center(s) in Workforce Development Area 23.

FUNDING: Wagner Peyser

PERFORMANCE: N/A

NO ATTACHMENT