



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Tuesday, June 25, 2019

9:30 A.M.

Doubletree by Hilton Miami Airport
Convention Center
711 NW 72nd Avenue
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Meeting Minutes
 - a. December 13, 2018
 - b. February 21, 2019
 - c. April 18, 2019
3. Chairman's Report
4. Executive Director's Report
 - a. Executive Director Update
5. February 21, 2019 Board Meeting Consent Agenda Items
 - a. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public School District for the Summer Youth Internship Program
 - b. Recommendation as to Approval to Allocate Funds for the National Flight Academy
 - c. Recommendation as to Approval of New Training Providers and Programs and New Program for an Existing Provider
 - d. Recommendation as to Approval of an Adjustment to the FY 2018-2019 Budget
 - e. Recommendation as to Approval to Release a Request for Proposal for the Selection of Workforce Service Providers
6. Ratification Agenda Items
 - a. Ratification of the Approval of Refugee Services Contractors
 - b. Ratification of the Approval to Launch a Career Development Center at St. Thomas University

CareerSource South Florida is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."

- c. Ratification of the Approval to Allocate Funds for the MARS Community Development Corporation Apprenticeship Program for Men and Women, GNJ
 - d. Ratification of the Approval to Accept State of Florida Department of Economic Opportunity Workforce Funding
 - e. Ratification of the Approval of New Programs for an Existing Training Provider
 - f. Ratification of the Approval to Accept and Allocate Funds for the City of Homestead Summer Youth Employment Program
 - g. Ratification of the Approval to Accept and Allocate Funds for the City of Miami Gardens Summer Youth Employment Program
 - h. Ratification of the Approval to Allocate Funds for the Pre-Apprenticeship Internship Program
 - i. Ratification of the Approval to Allocate Funds for the TechHire Internship Program
 - j. Ratification of the Approval of the Women In IT Web Development Certification Training
7. April 18, 2019 Meeting Approval Items
- a. Recommendation as to Approval of the Florida International University Urban Potential Laboratory (UP Labs) Pilot Program
 - b. Recommendation as to Approval of the Virtual Career College Portal
8. Executive Committee
- a. Recommendation as to Approval of an Allocation to Contract Training Services & Support Services for the TechHire Summer Boot Camps
 - b. Recommendation as to Approval of an Allocation to Contract Educational Support Services for the TechHire Summer Boot Camps
 - c. Recommendation as to Approval to Accept and Allocate Funds for the City of Opa Locka Summer Youth Employment Program
 - d. Recommendation as to Approval to Allocate WIOA Adult and Dislocated funding for WIOA Retention Payments
9. Finance and Efficiency Council
- a. Information – Financial Report – April 2019
 - b. Recommendation as to Approval to Allocate funds for the Stanley G. Tate Florida Prepaid College Foundation, Inc.
 - c. Recommendation as to Approval of the 2019-2020 Budget
10. Global Talent and Competitiveness Council
- a. Information - Employed Worker Training Update for Ametrade, Inc.
 - b. Information - Employed Worker Training Update for the City of Key West Police Department

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- c. Recommendation as to Approval of an Allocation to Contract with Monroe County for an Employed Worker Training Initiative
- d. Recommendation as to Approval of an Allocation to Contract for the Miami Community Ventures Pilot
- e. Recommendation as to Approval of an Allocation to Contract for the Future Bankers Training Camp Program
- f. Recommendation as to Approval of the SFWIB to continue to provide direct Employment and Training Services
- g. Recommendation as to Approval to Allocate Funds to continue to Operate the SFWIB Special Project Initiatives
- h. Recommendation as to Approval of an Allocation to Contract with Miami Dade College for the Camillus House and Lotus House Hospitality and Employment Certification Training
- i. Recommendation as to Approval of an Allocation to Contract with Miami-Dade College for Culinary and Hospitality Certification Training
- j. Recommendation as to Approval of Allocation to Contract with Miami-Dade County Public Schools for the Commercial Foods and Culinary Arts, Construction Technology, Construction Technology & Forklift, and Private Security Trainings
- k. Recommendation as to Approval of Related Party Training Vendor Agreements

11. Performance Council

- a. Recommendation as to Approval to Renew Existing Workforce Services Contract for Program Year 2018-19
- b. Recommendation as to Approval to Renew Existing Youth Services Contract for Program Year 2018-19

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SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: June 25, 2019 at 9:30AM
 Doubletree Hotel Convention Center
 711 NW 72nd Avenue Miami, Florida 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	
<ol style="list-style-type: none"> 1. Bridges, Jeff <i>SFWIB Chairman</i> 2. Perez, Andre, <i>Vice Chairman</i> 3. Brecheisen Bruce 4. Clayton, Lovey 5. Davis-Raiford, Lucia 6. Ferradaz, Gilda 7. Garza, Maria 8. Gazitua, Luis 9. Gibson, Charles 10. Lampon, Brenda 11. Ludwig, Philipp 12. Regueiro, Maria C. 13. Rod, Denis 14. Roth, Thomas 15. Scott, Kenneth 16. Wensveen, John 	<ol style="list-style-type: none"> 14. Adrover, Bernardo 15. Brown, Clarence 16. Datorre, Roberto 17. Chi, Joe 18. del Valle, Juan-Carlos 19. Diggs, Bill 20. Huston, Albert 21. Jordan, Barbara 22. Manrique, Carlos 23. Maxwell, Michelle 24. Piedra, Obdulio 25. Russo, Monica 26. Thurman, Karen 27. West, Alvin 	<p>SFW STAFF</p> <p>Beasley, Rick Almonte, Ivan Anderson, Frances Azor, Christine Butkowski, Denis Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Smith, Marian Smith, Robert</p>
		<p>Assistant County Attorney (s)</p> <p>Shanika Graves - Miami-Dade County Attorney's office</p>

OTHER ATTENDEES	
Buitez, Jessica – <i>Cuban American National Council, Inc.</i>	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Collazo, Janet – Cuban National Council, Inc.	Sante, Alicia – Youth Co-Op, Inc.
Cordon, Mayelin – <i>Community Coalition, Inc.</i>	Somellien, Ana – <i>Adults Mankind Organization, Inc.</i>
Farinas, Irene – Adults Mankind Organization, Inc.	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Fraguela, Aimee – <i>Lutheran Services Florida</i>	
Galano, Rosaida – <i>Cuban American National Council, Inc.</i>	
Gonzalez- Cruz, MaryJane – <i>Lutheran Services Florida</i>	
Loredo, Estefania – China Latin Trade	
Mendez, Jessy – Community Coalition Inc.	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Jeff Bridges called the meeting to order at 9:41am. Asked all those present introduce themselves and noted that a quorum had not been achieved.

3: Chairman’s Report

Chairman Bridges shared with the Board of his official last day (today) as Chairman. He noted it’s been “fun and exciting”. The enjoyed his years as Chairman, working with SFWIB Executive Director Rick Beasley, staff and the full Board, and noted that newly appointed Chairman (former Vice-Chairman) Andy Perez has his full confidence and support.

4. Executive Director's Report

4b. Recommendation as to Approval of 2019 SFWIB Meeting Calendar

SFWIB Executive Director Rick Beasley presented the 2019 SFWIB Meetings calendar.

Mr. Clayton questioned February's meeting dates and Mr. Beasley further explained. SFWIB staff Antoinette Jean-Baptiste provided additional details.

Miami-Dade Assistant County Attorney (SFWIB's Legal Counsel) Shanika Graves noted that items be ratified.

4a. Executive Director Update

Deferred

5. Executive Committee

5B. Recommendation as to Approval to Authorize SFWIB Staff to Release a RFP for the Selection of a Refugee Employment and Training Service Providers

Chairman Bridges introduced the item and Mr. Beasley further presented.

Item passed by consensus of the members present.

5A. Information – Miami-Dade County Office of Inspector General Update

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Gazitua inquired about a final report and Mr. Beasley provided details.

No further questions or discussions.

6. Finance and Efficiency Council

6A. Information – Financial Report – October 2018

Chairman Bridges introduced the item and Mr. Beasley further discussed.

Mr. Beasley reviewed with the Board the following items:

Budget Adjustments

- No budget adjustments

Expenses:

- ✓ Refugee Services increased by \$5,063,770
- ✓ Unallocated Funds decreased by \$5,070,918
- ✓ Training and Support Services increased by \$15, 148

Explanation of Significant Variances:

1. **Adult Services** – 15.5% versus 34%
2. **Training and Support Services** – 8% versus 34%
3. **Other Programs and Contracts** – 11.6% versus 100%

Mr. Roth inquired about the potential impact to services and Mr. Beasley provided details.

There was continued discussion related to the budget.

Mr. Beasley reviewed with the Board the financial reports (additional sheets that were included in the agenda).

There was continued discussion.

6B. Information – USDOL National Dislocated Worker Program Audit

Chairman Bridges introduced the item and Mr. Beasley further presented.

Chairman Bridges later introduced Mr. Anthony Brunson of Anthony Brunson P.A. Certified Public Accountants & Business Advisors who appeared before the Board and presented the external auditor's report.

There was continued discussion.

No further questions or discussions.

He discussed the governmental fund basis, statement of activities.

He later asked whether if anyone had any questions or concerns.

[Chairman Bridges noted into record that a quorum had been achieved. As such, all items requiring approval would be discussed].

No further questions or discussions.

6C. Recommendation as to Approval to Accept Fiscal Year 2017-2018 Audit Reports

Chairman Bridges called the item and introduced Tony Brunson of Anthony Brunson, P.A. who appeared before the Board and presented the 2017-2018 Audit Report.

SFWIB Vice-Chairman Andy Perez moved the approval to accept fiscal Year 2017-18 Audit Reports. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

2A. Approval of Meeting Minutes –SFWIB Meeting – October 13, 2018

Vice-Chairman Andy Perez moved the approval of SFWIB Meeting Minutes of October 13, 2018. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

4B. Recommendation as to Approval of 2019 SFWIB Meeting Calendar

Mr. Lovey Clayton moved the approval of 2019 SFWIB Meetings Calendar. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

5. Executive Committee

5B. Recommendation as to Approval to Authorize SFWIB Staff to Release a RFP for the Selection of a Refugee Employment and Training Service Providers

Chairman Bridges introduced the item and Mr. Beasley further presented.

Dr. Denis Rod moved the approval to authorize SFWIB Staff to release a RFP for the selection of a Refugee Employment and Training Services Providers (extension until March 2019); Motion seconded by Mr. Lovey Clayton; **Motion Passed Unanimously**

6D. Recommendation as to Approval to Allocate Funds for the Talent Development Network

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Kenneth Scott moved the approval to allocate funds for the Talent Development Network. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

7. Global Talent and Competitiveness Council

7. A. Recommendation as to Approval to Allocate Funds for the National Flight Academy Program

Chairman Bridges introduced the item. GTC Chairwoman Gilda Ferradaz further presented and noted the Council did not have quorum at today's (12-13-18) meeting. However, the consensus of the members that were present recommended the approval of this item to the full Board.

Chairman Bridges moved the approval to allocate funds for the National Flight Academy program. Motion seconded by Dr. Denis Rod; **Motion Passed Unanimously**

[Dr. John Wensveen abstained from voting due to a declared conflict]

7B. Recommendation as to Approval to Allocate Funds to Miami-Dade College for the Future Banker's Training Program

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further presented.

[Dr. Wensveen stepped out of the meeting room]

Dr. Denis Rod moved the approval to allocate funds to Miami-Dade College for the Future Banker's Training Program. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

Mr. Kenneth Scott later questioned quorum and Mr. Beasley provided a brief overview of parliament procedures (as requested off the record).

[No longer a quorum; item moved by consensus of the members present.]

Item moved by consensus of the full Board

[Dr. Wensveen returned to the meeting room; **Quorum Reestablished**]

7C. Recommendation as to Approval of Revisions to the Paid Work-Experience (PWE) Training Policy

Chairman Bridges introduced and Chairwoman Ferradaz further presented.

Vice Chairman Perez moved the approval of revisions to the paid work experience training policy. Motion seconded by Bruce Brecheisen; **Motion Passed Unanimously**

7D. Recommendation as to Approval to Allocate Funds to Miami-Dade College for Culinary and Catering Employment Training Program

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further presented.

Mr. Bruce Brecheisen moved the approval to allocate funds to Miami Dade College for Culinary and Catering Employment Training Program. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

8A. Information – Refugee Employment and Training Program Performance Overview

8B. Information – Workforce Services Balanced Scorecard Report Update

8C. Information – Consumer Report Card

8D. Information – Youth Partners Regional Performance Update

Chairman Bridges introduced the item. Mr. Beasley further presented the above items at the request of Performance Council Chairwoman Maria Garza.

Mr. Roth inquired about South Miami and Transition Inc.'s current percentages listed in item 8C. Mr. Beasley provided details.

9. Nominating Committee

Chairman Bridges introduced the item and Mr. Beasley further presented the following recommendation by the SFWIB's Nominating Committee:

- Andy Perez as SFWIB Chairman
- Charles Gibson as SFWIB Vice-Chairman

Mr. Luis Gazitua moved he approval of the recommendation set forth by the Nominating Committee. Motion seconded by Mr. Phillipp Ludwig; **Motion Passed Unanimously**

Special Award Presented to Former Chairman Jeff Bridges for his outstanding leadership and loyal support as Chairman of the SFWIB during his tenure.

Former Chairman Bridges thanked everyone.

[Group Pictures were taken]

There being no further business to come before the Board, meeting adjourned at 10:26am.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2B

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OTHER ATTENDEES	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Andy Perez called the meeting to order at 9:30am. He provided a brief tutorial on microphone use, and asked all those present introduce themselves. Executive Director Rick Beasley noted that a quorum had not been achieved. As such the Executive Committee convened its meeting to approval of all of the following items as presentations:

Executive Committee Meeting convened its meeting:

- Chairman Perez
- Vice-Chairman Charles Gibson
- Ms. Maria Garza

5D.

7A.

7B.

7A.

7B. Recommendation as to Approval of New Training Providers and Programs and a New Program for an Existing Provider

[Special Presentation from Key Club House of South Florida]

Mr. Beasley introduced the representatives. Executive Director Debra Webb of Key Club House appeared before the Board and presented.

[Testimonial Presentation]

She welcomed the board members to visit for a tour the facility.

Mr. Brecheisen requested the address and Ms. Webb provided the following:

1400 NW 54th Street, Suite 102
Miami, FL 33142

Mr. Scott inquired about the number of veterans nationwide and Ms. Webb noted 10% locally and 30% nationwide.

Mr. Scott briefly shared his comments and inquired about collaboration.

Mr. Beasley provided additional details.

[Video Presentation]

Chairman Perez commended the representatives for their presentation and shared the current mental health crisis.

[Dr. Maria Regueiro arrived; Quorum Achieved]

5D. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public School District for the Summer Youth Internship Program

Ms. Maria Garza moved the approval to allocate funds to Miami-Dade County Public Schools District for the Summer Youth Internship Program. Motion seconded by Vice Chairman Charles Gibson; **Motion Passed unanimously/ (Passed by Unanimous Consent)**

7. Global Talent and Competitiveness Council

7A. Recommendation as to Approval to Allocate Funds for the National Flight Academy

Chairman Perez introduced the item. Mr. Beasley further presented.

Vice-Chairman Charles Gibson moved the approval to allocate funds for the National Flight Academy. **Motion Passed Unanimously/ (Passed by Unanimous Consent)**

7B. Recommendation as to Approval of New Training Providers and Programs and New Program for an Existing Provider

Ms. Maria Garza moved the approval of new training providers and programs and new program for an existing provider. Motion seconded by Mr. Charles Gibson; **Motion Passed unanimously/ (Passed by Unanimous Consent)**

[Vice-Chairman Gibson left the meeting room]

4. Executive Director's Report

4a. Executive Director's Update

4b. Presentation on Tax Cuts and Jobs Act of 2017 (Opportunity Zones)

4c. Transition Inc. Quality Assurance Report

Mr. Datorre asked whether if funds have been reimbursed. Mr. Beasley provided details. He further inquired about the investigation and Mr. Beasley explained.

Mr. Datorre inquired about potential impact should the contractor neglect to reimburse the agency. Mr. Beasley explained.

Mr. Beasley presented his report and each member received a copy. The report contained the following:

Mr. Datorre inquired about fraud insurance and Mr. Beasley explained.

Mr. Gazitua inquired about a process to debar contracts in such case. Mr. Beasley explained.

Mr. Gatzitua explained the agency would have to disclose this incident in order to prohibit the agency from bidding on any contracts within Florida.

[Dr. Denis Rod Arrived]

Ms. Garza inquired about potential errors with other funding sources (funders, funding streams) they receive from local organizations. Mr. Beasley explained.

Mr. Beasley on behalf of Assistant County Attorney Shanika Graves confirmed there is a clause noted in the contract regarding a debar process.

Mr. Datorre asked whether if CSSF has to refund the monies back to the Department of Economic Opportunity once reimbursement is received by Transition, Inc. Mr. Beasley provided further details.

5. Executive Committee

5a. Information – Pathways to Prosperity Initiative Grant Award

5B. Information – Sector Strategies Grant Award

6A. Information – Financial Report – December 2018

Mr. Beasley presented the above items.

Items Deferred

2A. Approval of Meeting Minutes –SFWIB Meeting – December 13, 2018

3. Chairman's Report

5C. Information – Sector Strategies Grant Award

6. Finance and Efficiency Council

6B. Information – Bank Reconciliation – December 2018 and January 2019

6C. Recommendation as to Approval of an Adjustment to the FY 2018-2019 Budget

7C. Recommendation as to Approval to

8. Performance Council

**8A. Information – Refugee Employment and Training Program Performance
Overview**

8B. Information – Workforce Services Balanced Scorecard Report Update

8C. Information – Hard to Serve Placement Update

8D. Information – Consumer Report Card

There being no further business to come before the Board, meeting adjourned at 10:24am.

DRAFT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2C

AGENDA ITEM SUBJECT: MEETING MINUTES

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OTHER ATTENDEES	
Castano, Maureen – <i>Department of Economic Opportunity (DEO)</i>	Sante, Alicia – <i>Youth Co-Op, Inc.</i>
Cooper, Jamie – <i>New Horizons Inc.</i>	Somellian, Ana – <i>Adults Mankind Organization, Inc. (AMOR)</i>
Farinas, Irene – <i>Adults Mankind Organization, Inc. (AMOR)</i>	Valdes, Vanessa – <i>Florida International University (FIU)</i>
Harper, Daniel – <i>Department of Economic Opportunity (DEO)</i>	
Kisner, Ken – <i>Atlantic University</i>	
LLorena, Luis – <i>CBT College</i>	
Mendez, Jessy - <i>Community Coalition, Inc.</i> ---- <i>Department of Economic Opportunity (DEO)</i>	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Andy Perez called the meeting to order at 9:30am. He provided a brief tutorial on microphone use, and asked all those present introduce themselves. Executive Director Rick Beasley noted that a quorum had not been achieved. As such, he further noted the Executive Committee meeting would convene its meeting to approve of all of the following items as presentations:

- 5C.
- 5F.
- 5G.
- 6B
- 6C
- 7C
- 8A
- 8B
- 8C
- 8E
- 8F

The Executive Committee Convened its meeting accordingly to approve the above items and the following attended:

- ✓ Chairman Andy Perez
- ✓ Vice-Chairman Gibson
- ✓ Mr. Juan Carlos del Valle
- ✓ Ms. Maria Garza

5C. Recommendation as to Approval of Refugee Contractors

Rick Beasley introduced and read the item into record.

Mr. Juan Carlos del Valle moved the approval of Refugee Contractors. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

5F. Recommendation as Approval of Virtual Career College Portal

Mr. Rick Beasley introduced the item and further presented. Through consent of Shanika Graves Assistant County Attorney to move forward with contact and bring back for to the full board for ratification.

Mr. Juan Carlos del Valle moved the approval to moved forward with the Virtual Career College contract and bring back to the full Board for ratification. Motion seconded by Chairman Andy Perez; **Motion Passed Unanimously**

5G. Recommendation as to Approval to allocate funds for the MARS Community Development Corporation Apprenticeship for Men and Women, GNJ

Mr. Beasley introduced the item and further presented.

[Ms. Monica Russo Arrived]

Vice-Chairman Charles Gibson moved the approval to allocate funds for the MARS Community Development Corporation Apprenticeship for Men and Women. GNJ. Motion seconded by Chairman Andy Perez; **Motion Passed Unanimously**

[Ms. Carlos Manrique stepped out of the meeting room]

6B. Ratification of the Approval to Allocate Funds to the National Flight Academy

Mr. Beasley introduced and presented the item.

Vice-Chairman Charles Gibson moved the approval to allocate funds to the National Flight Academy. Motion seconded by Chairman Andy Perez; **Motion Passed Unanimously**

[Ms. Carlos Manrique returned to the meeting room]

6C. Ratification of the Approval of New Training Providers and Programs and a New Program for an Existing Provider

Mr. Beasley introduced and presented the item. He noted into record approval of the following training provider and programs:

1. Adrienne Arsht Center for the Performing Arts, GJ (One New Program: Stage Technician – Certificate of Completion of Apprenticeship)
2. Mars CDC Apprenticeship Program for Men and Women GNJ (Three New Programs Carpenter Framing & Finishing Level 1: Heating & Air Conditioning Installer – Servicer; and Plumber Certifications of Completion of Apprenticeships)
3. Plumbing Contractors Association Apprenticeship Program, Inc. (One New Program Plumber Certification of Apprenticeship)
4. Gang Alternative, Inc. GNJ (One New Program Carpenter Certification of Apprenticeship)
5. Sister of New Pre-Apprenticeship of South Florida Corp. (Two New Programs: Carpenter; and Plumber Certificates of Completion of Pre-Apprenticeships)

Request to add a New Program(s) for Existing Training Providers:

1. Florida Keys Community College Apprenticeship Program GNJ (Four New Programs: Carpenter certification; Electrician certification; Heating and Air Conditioning Installer –Servicer – Certification of Completion of Apprenticeship; and Plumber Certification of Apprenticeship)

Chairman Andy Perez moved the approval of New Training Providers, Programs, and New Program for an Existing Provider. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

7C. Recommendation as to Approval to Accept State of Florida Department of Economic Opportunity Workforce Funding

Mr. Beasley introduced and presented the item.

Chairman Andy Perez moved the approval to Accept State of Florida Department of Economic Opportunity Workforce Funding. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

8A. Recommendation as to Approval of New Programs for an Existing Training Provider

Mr. Beasley introduced and presented the item.

Chairman Perez moved the approval of new programs for an existing training provider. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

8B. Recommendation as to Approval of New Programs for an Existing Training Provider

Mr. Beasley introduced and presented the item.

Ms. Maria Garza moved the approval of new programs for an existing training. Motion seconded by Vice-Chairman Charles Gibson; **Motion Passed Unanimously**

8C. Recommendation as to Approval of New Programs for an Existing Training Provider

Mr. Beasley introduced and presented the item.

Mr. Juan Carlos del Valle moved the approval of new programs for an existing training provider. Motion seconded by Vice-Chairman Charles Gibson; **Further Discussion(s):**

Vice-Chairman Gibson verified whether if the funds would be matched. Mr. Beasley responded, “Yes”.

Mr. Clayton asked whether if cities that are unable to provide matching funds would be able to still participate in this initiative. Mr. Beasley responded, “No”. He further explained.

Motion Passed by Unanimous Consent

8E. Recommendation as to Approval of New Programs for an Existing Training Provider

Chairman Perez moved the approval of new programs for an existing training provider. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

8F. Recommendation as to Approval of the Women in IT Web Development Certification Training

Vice-Chairman Charles Gibson moved the approval of the Women in IT Web Development Certification Training. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

4.A Executive Director Update

Mr. Beasley presented his report and each member received a copy. The report contained information regarding the following: (1) FEDERAL – Budget & Appropriation; and (2) LOCAL – YWCA Tech Hire Center.

4. B Department of Economic Opportunity Annual Performance Presentation

Mr. Beasley introduced representatives of the Department of Economic Opportunity. Both Maureen Castano and Daniel Harper appeared before the Board and presented.

[Ms. Maria Garza left]

The Board had questions regarding the following:

- ✓ Soft Skills (Ms. Castano explained)
- ✓ Gig Economy (Mr. Harper explained)
- ✓ Budget/Funding of all of Florida’s 24 CareerSource Boards and DEO (Ms.Castano explained further details would be provided at a later date (not readily available)

[Chairman Perez left]

[Mr. del Valle left]

Mr. Beasley provided further details.

Deferred SFWIB Agenda Items:

- 2. Approval of Meeting Minutes of December 13, 2018 and February 21, 2019**
- 3. Chairman's Report**
- 5a. Information – 2019 National Flight Academy Spring Break Deployment Update**
- 5b. Information – Preliminary In-State Allocations**
- 5c. Recommendation as to Approval of the Florida International University Urban Potential Laboratory (UP Labs) Pilot Program**
- 5e. Recommendation as to Approval to Launch a Career Development Center at St. Thomas University**
- 6. a. Ratification of the Approval to Allocate Funds to Miami-Dade County Public District for the Summer Youth Internship Program**
- 7a. Information- Financial Report – February 2019**
- 7b. Information - Bank Reconciliation – February 2019 and March 2019**
- 8d. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public Schools for the Miami-Dade Pre-Apprenticeship Internship Program**

There being no further business to come before the Board, meeting adjourned at 10:26am.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 5/25/2019

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: SFWIB CHAIRMAN'S REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Set Standards on Performance Measures Reporting**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 5/25/2019

AGENDA ITEM NUMBER: 4A

AGENDA ITEM SUBJECT: SFWIB EXECUTIVE DIRECTOR'S REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Set Standards on Performance Measures Reporting**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/21/2019

AGENDA ITEM NUMBER: 5A

AGENDA ITEM SUBJECT: SUMMER YOUTH INTERNSHIP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not exceed \$1,500,000 in TANF Funds Contract with Miami-Dade County Public Schools for the Summer Youth Internship Program (SYIP), set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

At the February 15, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding to support the Together for Children Youth Initiative. The Together for Children Youth Initiative includes a partnership with Miami-Dade County, The Children's Trust, Miami-Dade County Public Schools (The School Board), the Foundation for New Education Initiatives, Inc., and the SFWIB. The initiative launched the SYIP to provide employment opportunities to South Florida's future workforce, while decreasing crime within Miami-Dade County.

Together for Children is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking a cycle of youth violence plaguing communities. The coalition of partners recruited a total of 2,967 youth in the 2018 SYIP.

The following are the overall program results for the 2018 SYIP:

- Of the 2,967 youth who were recruited and applied to the internship program, 2,593 were placed with 784 Miami-Dade County organizations.
- 2,526 (97%) completed the program.
- The program intentionally recruited participants from high risk populations. 84% (2,117) qualified for free/reduced lunch and 13% (324) were youth with disabilities.
- A \$3.13 million economic impact on the county with 23,583 in community hours served.

A total of 2,450 participants completed the program and earned high school credits. In addition 123 youth received college credit through dual enrollment.

The following chart provides a side-by-side comparison of the SYIP outcomes for the funding SFWIB invested:

SYIP CATEGORIES	PY2017	PY2018
SFWIB Funding Invested	\$581,000	\$1,500,000
Youth Served / Completed	333	894
Qualified for Free and Reduced Lunch	333	894
Youth with a Disability	36	55
Earned High School Credit	100%	100%
Cost Per Youth Completed	\$1,745	\$1,678

The SFWIB Staff is recommending the Board invest Temporary Assistance for the Needy Families (TANF) funds to cover summer youth employment activities and services for youth with barriers to employment, particularly those youth whose families are receiving cash and or free or reduced lunch.

The SYIP will provide participants ages 15-18 with 30 hours of work per week and a wage subsidy of \$1,237.50 over a five week period. In addition to receiving a wage subsidy, participants will earn high school course credits and be given an opportunity to earn college credits. The wage subsidy will consist of the following:

- \$112 within the first week of the internship to cover transportation and other incidental expenses to help remove barriers that may prohibit participation; and
- Two subsequent payments of \$567.50 each.

These funds will be distributed via direct deposit through collaboration with the South Florida Educational Federal Credit Union and the Foundation for New Initiatives, Inc.

The internships will assist youth in obtaining needed skills while gaining a better understanding of the workplace by linking participants to employers that will provide work experience and career advice.

The SYIP recruitment will begin in April 2019 and the program will end in September 2019.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County Public Schools, an allocation not to exceed \$1,500,000 in Temporary Assistance for Needy Families Funds for the Summer Youth Internship Program.

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE: The following chart contains the proposed performance outcomes for the PY2019 SYIP:

SYIP CATEGORIES	PY2019
SFWIB Funding Invested	\$1,500,000
Youth Served / Completed	789
Qualified for Free and Reduced Lunch	789
Youth with a Disability	78
Earned High School Credit	100%
Cost Per Youth Completed	\$1,900

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/21/2019

AGENDA ITEM NUMBER: 5B

AGENDA ITEM SUBJECT: NATIONAL FLIGHT ACADEMY

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent Competitiveness Council recommends to the Board the approval to allocate an amount not exceed \$20,000 in Temporary Assistance for Needy Families (TANF) funds to provide stipends to youth that complete the Spring Deployment at the National Flight Academy Program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Maximizing collaborative partnerships**

BACKGROUND:

At the December 13, 2018, the South Florida Workforce Investment Board (SFWIB) approved a total of up to 100 students to participate and visit the National Flight Academy (NFA) during the 2019 Spring Break. The NFA Spring Deployment is from March 24, 2019 to March 29, 2019. The NFA program blends the culture and excitement of 21st century Aviation technology and core competencies in an exclusive, entertaining, engaging, and immersive environment to provide a learning adventure with a lasting impact.

The NFA program's application of Science, Technology, Engineering, and Mathematics (STEM) concepts are delivered in a non-traditional classroom style "hands-on and minds-on" learning environment that provides students with the opportunity to gain confidence in themselves and their ability to pursue career pathways in these fields of study. STEM education creates critical thinkers, increases science literacy, enables the next generation of innovators, and is critical in helping the United States remain a world leader.

The SFWIB dba CareerSource South Florida (CSSF) is partnered with Our Kids, I-CARE, The Kiwanis Club of Little Havana, Mexican American Council, and the Miami-Dade County Police Department to increase youth exposure in science literacy to empower the next generation of innovators. The attendance of CSSF Youth Programs participants at the NFA will broaden their perspective of career pathways in the aviation industry and help in the development of leadership skills as preparation for their future as productive citizens and leaders.

In an effort to increase youth participation in the NFA Spring Deployment, CSSF will provide a \$200 stipend to each youth that completes the program.

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/21/2019

AGENDA ITEM NUMBER: 5C

AGENDA ITEM SUBJECT: NEW TRAINING PROVIDERS AND PROGRAMS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval of New Training Providers and Programs, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, regional workforce boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Providers and programs. The South Florida Workforce Investment Board (SFWIB) developed processes to evaluate an applicant's programmatic capabilities.

Six apprenticeship entities submitted applications and/or eligibility documentation as part of the review process to become an SFWIB Eligible Training Provider. The SFWIB staff completed the review process and is presenting the information to the Global Talent and Competitiveness Council for a recommendation to the Board for approval.

Below are the requests to become a Training Provider and program addition(s) for the review and approval of the Council.

New Request(s) to be added as a Training Provider and Program:

1. Adrienne Arsht Center for the Performing Arts, GJ
New Program(s): Stage Technician – Certificate of Completion of Apprenticeship
2. Mars CDC Apprenticeship Program for Men and Women, GNJ
New Program(s):
 - Carpenter Framing & Finishing Level 1 – Certificate of Completion of Apprenticeship
 - Heating & Air Conditioning Installer-Servicer – Certificate of Completion of Apprenticeship
 - Plumber – Certificate of Completion of Apprenticeship
3. Plumbing Contractors Association Apprenticeship Program Inc.

New Program(s): Plumber - Certificate of Completion of Apprenticeship

4. Gang Alternative Inc. GNJ

New Program(s): Carpenter - Certificate of Completion of Apprenticeship

5. Sister of New Pre-Apprenticeship of South Florida Corp.

New Program(s):

- Carpenter - Certificate of Completion of Pre-Apprenticeship
- Plumber - Certificate of Completion of Pre-Apprenticeship

Request to add a New Program(s) for Existing Training Provider(s):

1. Florida Keys Community College Apprenticeship Program GNJ

New Program(s):

- Carpenter - Certificate of Completion of Apprenticeship
- Electrician - Certificate of Completion of Apprenticeship
- Heating and Air Conditioning Installer-Servicer - Certificate of Completion of Apprenticeship
- Plumber - Certificate of Completion of Apprenticeship

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/21/2019

AGENDA ITEM NUMBER: 5D

AGENDA ITEM SUBJECT: FISCAL YEAR 2018-19 BUDGET ADJUSTMENT FOR THE ACTUAL AWARDS AND CARRY-FORWARD FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Finance and Efficiency Council recommends to the Board the approval to adjust the Fiscal Year 2018-2019 budget for the actual awards received and carry-forward amount adjustments, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On June 21, 2018, the South Florida Workforce Investment Board approved the fiscal year 2018-2019 budget. The approved budget included an estimated \$18,303,068 in carry-forward funds, and \$38,824,004 in new funding. Following the end of the fiscal year, once the audit was complete and the final figures were confirmed, it was determined that actual carry-forward dollars were \$16,376,686. Additionally, once the notice of funds available was received, the actual funding was \$40,661,621.

Attached is a table summarizing the adjustments to the carry-forward and new funding amounts.

FUNDING: Workforce Innovation and Opportunity Act Adult, Youth and Dislocated Worker Program; Wagner Peyser; Refugee Employment and Training Program; and other Department of Economic Opportunity Funding.

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/21/2019

AGENDA ITEM NUMBER: 5E

AGENDA ITEM SUBJECT: RECOMMENDATION TO APPROVE THE AUTHORIZATION FOR SFWIB STAFF TO RELEASE AN RFP FOR THE SELECTION OF WORKFORCE SERVICE PROVIDERS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval authorizing staff to release a Request for Proposal to provide Workforce Services for Program Year 2019-2020, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

In December 2017, CareerSource Florida approved South Florida Workforce Investment Board (SFWIB) staff to temporarily provide employment and training services in Local Workforce Development Area (LWDA) 23 CareerSource centers until June 30, 2018. The SFWIB released Workforce Services Request for Proposals (RFP) to solicit organizations capable of providing employment and training services on March 14, 2018 and April 10, 2018.

Due to a lack of respondents by the applicable deadlines, at the June 21, 2018 meeting, the SFWIB approved a recommendation for SFWIB staff to continue providing employment and training services. Accordingly, the SFWIB assumed daily operations of the Carol City, Opa-Locka, Miami Beach, Key Largo, and Key West CareerSource centers on July 1, 2018.

In accordance with CareerSource Florida Administrative Policy 83, at its October 18, 2018 meeting, the SFWIB approved a formal request for an extension to continue providing direct employment and training services for PY 2018-2019. The approved extension permits SFWIB staff to provide direct services for a period not to exceed three years from the initial effective date of December 2017; and authorizes the release of a Workforce Services RFP for program year 2019-2020, and in the future if needed.

Therefore, SFWIB staff recommends the Global Talent and Competitiveness Council to recommend to the Board approval authorizing staff to release an RFP to provide Workforce Services for PY 2019-2020. The RFP will include all five centers currently operated by the SFWIB.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6A

AGENDA ITEM SUBJECT: REFUGEE SERVICES CONTRACTORS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval authorize staff to a negotiate contract with Refugee Services RFP respondents based on available funding, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At the December 13, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Global Talent and Competitiveness Council's recommendation to authorize staff to release a Request for Proposal (RFP) to provide Refugee Employment and Training Services for Program Year 2018-2019, as set forth below.

SFWIB staff released a Refugee Services RFP to the public on February 5, 2019, soliciting proposals from organizations capable of providing Refugee Employment and Training Services within Workforce Development Area (WDA) 23. Two organizations responded by the prescribed deadline.

The proposals submitted were evaluated based on the criteria detailed in the RFP. A Public Review Forum was held on March 6, 2019 wherein respondents' preliminary scores were disclosed. The attached table indicates the results of the Public Review Forum.

SFWIB staff recommends to the Executive Committee to recommend to the Board the authorization for staff to negotiate contracts with the Refugee Employment and Training Services RFP respondents that have the highest score over the 80-point threshold, and have met the due diligence and other requirements for the location(s) requested, based on available funding.

Respondents that satisfied the minimum 80-point threshold but did not meet due diligence, a contract award is contingent upon the respondent meeting the required due diligence. Respondents will have the opportunity to provide documentation to the SFWIB Office of Continuous Improvement to meet the due diligence requirement.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

2018-19 Refugee Services RFP

Requesting Organization	Requesting Organization ID Number	2018-19 Refugee Services RFP											
		Organizational Experience/ Capabilities and Staffing Qualifications (5 Points)	Service Strategies/Scope of Services (70 Points)						Performance (10 Points)	Budget (10 Points)	Indirect Cost Rate Proposal (5 Points)	Due Diligence: (Pass/Fail)	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Performance Budget & Cost Allocation Plan)
		Rater	Raters						Rater	Raters			
		Cheri Kavehersi	Neysa Bays	Terri Hechavarria	Edna James	Travis Kelly	Jarvis Washington	Average Score Across Raters	David Gilbert	Fernando Odio	Odell Ford	Dulce Quinones	
Arbor E&T, LLC dba ResCare Workforce Services	CZ8095B364	4.50	54.50	50.50	47.50	48.50	49.50	50.10	8.50	8.00	4.00	FAIL	
Lutheran Services Florida Inc.	MRCFED06831	4.75	60.00	59.50	60.00	58.50	58.00	59.20	10.00	9.25	4.88	PASS	88.08



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6B

AGENDA ITEM SUBJECT: ST. THOMAS UNIVERSITY CAREER DEVELOPMENT CENTER

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to allocate an amount not to exceed \$50,000 in Workforce Services funding to launch a Career Development Center at St. Thomas University, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **National leader in an ROI-focused enterprise**

BACKGROUND:

At the October 18, 2018 meeting, the SFWIB approved an allocation to launch a Career Development Center at Florida Memorial University (FMU) to assist the university's students in obtaining career opportunities prior to and upon graduation. In less than a year, the Career Development Center has become an invaluable resource to the university and its student's by assisting several graduates to obtain employment.

The successful results of the Career Development Center model at the FMU campus, prompted St. Thomas University (STU) to view this as a prime opportunity to improve career services on their campus. Thereafter, STU approached SFWIB staff and requested assistance in implementing the same model.

The SFWIB recognized this as an opportunity to continue its path of bridging the gap between the traditional university career development office and the economic development engine that is the local workforce board.

In accordance with the SFWIB 2018-2019 Strategic Goal 6, Strong Workforce System Leadership, the SFWIB will assume the daily operations of STU's career development center and provide career assistance to the current 850 undergraduate s, graduate students and alumni. As part of the partnership, STU will provide the SFWIB with free usage of their new Career Development Center, and the SFWIB, under the administrative entity know as ABC Workforce Services, will provide one full-time staff member, computers and the support necessary to provide career development assistance.

The SFWIB's projected 2018-2019 program year operating costs to staff the center and provide direct services to the students and alumni of STU will not exceed \$50,000. A separate allocation request will be presented for the training related costs.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6C

AGENDA ITEM SUBJECT: CARPENTER, FRAMING, FINISHING LEVEL ONE APPRENTICESHIP PROGRAM COHORT

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to allocate an amount not to exceed \$113,865.00 in WIOA Funds to Contract with MARS Community Development Corporation (CDC) Apprenticeship Program for Men and Women, GNJ for the Carpenter, Framing & Finishing Level 1, as set forth below.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

Specialty construction jobs are expected to grow within Florida by nearly 19% through 2024 as per Florida Department of Economic Opportunity. Carpentry is one of the most versatile occupations in the construction industry, with workers doing many different tasks. The Carpenter, Framing & Finishing Level 1 apprentice will receive On-The-Job (OJT) training in creating and setting concrete forms, rigging, welding, scaffold building, and working within a confined workspaces. The classroom instruction will consist of Occupational Safety and Health Administration (OSHA) training, National Center for Construction Education & Research (NCCER) training, carpentry basics, blueprint reading, construction mathematics, and building code requirements.

The participants will begin a two year apprenticeship period of which 300 hours are classroom instruction and 4000 hours of On-the-Job Training (OJT). Upon program completion, the apprentice will possess all the required knowledge and skills to become licensed in Level One Carpentry with an average annual salary of \$40,000. The SFWIB will reimburse the employer for the relevant classroom training, participant supportive services and a portion of the OJT salaries for the first year of the program. The total cost to the SFWIB for the program is \$113,865.00.

The SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$113,865.00 in Workforce Innovation and Opportunity Act (WIOA) funds for year one of the apprenticeship. The SFWIB will not assume any cost for the second year of the apprenticeship program.

FUNDING: Workforce Innovation and Opportunity Act (WIOA)

PERFORMANCE: As outlined below:

PROJECT TOTAL

Number of Participants Served – 15

Number of Participants to Complete Training – 15

Number of Participants to be Placed in Jobs – 15

Number of Cohorts - 1

Cost Per Placement - \$7,591.00

Average Wage - \$13.58

Net Economic Benefit - \$19,569.00

Return-On-Investment - \$2.58

Economic Impact - \$293,535.00

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6D

AGENDA ITEM SUBJECT: ACCEPTANCE OF WORKFORCE INNOVATION AND OPPORTUNITY ACT GRANT FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to accept \$420,000 in Workforce Innovation and Opportunity Act Pathways to Prosperity 2019 – Technology Advancement for Women grant funds, as set forth below.

STRATEGIC GOAL: **IMPROVED DIGITAL LITERACY**

STRATEGIC PROJECT: **Close the Gap between Digital Literacy Skills**

BACKGROUND:

On March 19, 2019, the South Florida Workforce Investment Board (SFWIB) received a Notice of Fund Availability (NFA) from the Department of Economic Opportunity (DEO) in the State of Florida for Pathways to Prosperity 2019 - Technology Advancement for Women, for a total award of \$420,000 in Workforce Innovation and Opportunity Act (WIOA) program funds.

The purpose of the grant award is to provide technology training for 80 WIOA eligible Adult and Dislocated Workers.

Use of these grant funds must follow all applicable Federal and state laws, rules and regulations, and must be consistent with the program year 2017 Annual Funding Agreement between the United States Department of Labor and the DEO.

FUNDING: Workforce Innovation and Opportunity Act

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2018

AGENDA ITEM NUMBER: 6E

AGENDA ITEM SUBJECT: EXISTING TRAINING PROVIDER AND PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to add a new program at an existing location for an Existing Training Provider, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, local workforce development boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Providers and programs. The South Florida Workforce Investment Board (SFWIB) developed processes to evaluate an applicant's programmatic capabilities.

SFWIB staff completed the review process and documentation is being presented to the Global Talent and Competitiveness Council for a recommendation to the Board for approval.

Below is a request to add a new program at an existing location for an existing training provider for the review and approval of the Council.

Request to add New Programs for Existing Training Provider:

1. College of Business & Technology Inc.

Request to Add new programs to existing locations:

Hiialeah Campus

- Air Conditioning and Refrigeration Technician – Diploma
- Electricity Technician - Diploma

Flagler Campus

- Electricity Technician - Diploma

Cutler Bay Campus

- Electricity Technician - Diploma

FUNDING: N/A

PERFORMANCE: N/

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6F

AGENDA ITEM SUBJECT: SUMMER YOUTH EMPLOYMENT PROGRAM FOR THE CITY OF HOMESTEAD

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to accept \$50,000 general revenue funds from the City of Homestead for a Summer Youth Employment Program and allocate funds to Youth Co-Op, Inc., as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The City Council City of Homestead City Council, under the leadership of Mayor Jeff Porter, agreed to enter into a partnership with the South Florida Workforce Investment Board (SFWIB) to provide employment opportunities to up to 87 youth residents of the City of Homestead. The SFWIB will provide summer job placement for youth between the ages of 15 to 18. Youth enrolled in the program will also receive employability skills training.

As part of the partnership, the City of Homestead will provide \$50,000 in general revenue to the SFWIB toward the program. The SFWIB will provide \$100,000 in Temporary Assistance for Needy Families (TANF) funds. The total amount being allocated for the program is \$150,000 for the SYEP. The program will provide entry-level positions with local businesses, public sector and community-based organizations to the City of Homestead's future workforce.

The youth participants will earn \$9.00 per hour for a total of 140 hours, 20 of which is for work readiness training. Youth will also receive financial literacy training from Miami- Dade County Credit Union and information related to budgeting and investing.

Youth CO-OP, Inc. will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for the youth participants.

The program is scheduled to take place beginning June 10, 2019 through August 11, 2019.

FUNDING: City of Homestead General Revenue and Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6G

AGENDA ITEM SUBJECT: SUMMER YOUTH EMPLOYMENT PROGRAM FOR THE CITY OF MIAMI GARDENS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to accept \$150,000 general revenue funds from the City of Miami Gardens for a Summer Youth Employment Program and allocate funds to Adults Mankind Organization, Inc., as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The City of Miami Gardens City Council, under the leadership of Mayor Oliver Gilbert, agreed to enter into a partnership with the SFWIB to provide employment opportunities to up to 173 youth residents of Miami Gardens. The SFWIB will provide summer job opportunities for youth between the ages of 15 to 18. Youth enrolled in the program will also receive employability skills training.

As part of the partnership, the City of Miami Gardens will provide \$150,000 in general revenue to the SFWIB toward the program. The SFWIB will provide \$150,000 in Temporary Assistance for Needy Families (TANF) funds. The total amount being allocated for the program is \$300,000 for the SYEP. The program will provide entry-level positions with local businesses, public sector and community-based organizations to the City of Miami Gardens' future workforce.

The youth participants will earn \$9.00 per hour for a total of 140 hours, 20 of which will be work readiness training. Youth will also receive financial literacy training from Miami- Dade County Credit Union and information related to budgeting and investing.

Adults Mankind Organization, Inc. will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for the youth participants.

The program is scheduled to take place beginning June 10, 2019 through August 11, 2019.

FUNDING: City of Miami Gardens and Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6H

AGENDA ITEM SUBJECT: APPROVAL TO ALLOCATE FUNDS FOR THE MIAMI-DADE PRE-APPRENTICESHIP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to allocate an amount not to exceed \$147,970 in Workforce Innovation and Opportunity Act Youth (WIOA) funds for the Miami Dade Pre-Apprenticeship Internship Program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

At its August 17, 2017, the South Florida Workforce Investment Board (SFWIB) approved the Miami-Dade County Public School Pre-Apprenticeship Program Career and Technical Training Program. The Miami-Dade County Public Schools (M-DCPS) Pre-Apprenticeship Program formed 12 Miami-Dade Youth Pre-Apprenticeship Career and Technical Training programs in four Miami-Dade County Public Schools: Coral Gables Senior High School, Miami Edison Senior High School, Miami Carol City Senior High School, and Homestead Senior High School.

The 23-month program currently exposed 137 students to trades such as Bricklayer, Carpentry, Heating and Air Conditioning Installer Servicicer, Drywall Finisher/ Painter, Electrician, Elevator Constructor, Insulation Worker, Operating Engineer, Pipefitter (Construction), Plumber, and Sheet Metal Worker.

In an effort to increase student exposure to the 12 trades, the SFWIB will provide a paid summer internship opportunity to up to 56 eleventh grade students who are currently participating in the program. Each participant will complete 150 hours at \$11.50 per hour. Additionally, each student will open an account with the South Florida Educational Federal Credit Union or other financial institutions prior to the start of the internship.

The five week summer internship opportunity is scheduled to take place June 24, 2018 through July 29, 2019. The following Youth Service Providers will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for up to 56 youth participants:

Provider	Amount	Number of Youth
Adults Mankind Organization, Inc.	\$23,745	10
Cuban American National Council	\$56,987	24
Youth Co-Op, Inc.	\$52,238	22

Additionally, in order for the students to receive the instructional program hours, a certified Miami-Dade County Public School teacher must supervise the programmatic and academic part of the Pre-Apprenticeship Program. The teachers will be responsible for supervising the students at their worksite and ensuring that the data elements of the grades are put into the Miami-Dade County Public School system. Miami-Dade County Public Schools will hire two certified teachers for seven (7) weeks, beginning June 10, 2018 through July 26, 2019, at a salary of up to \$7,500.00 per teacher.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommend that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-third (2/3) vote of quorum present is required to waive the competitive procurement process and award the Miami-Dade County Public Schools an allocation not to exceed \$15,000 in Workforce Innovation and Opportunity Act (WIOA) Youth funds to serve youth in the Pre-Apprenticeship Internship Program.

FUNDING: Workforce Innovation and Opportunity Act (WIOA) Youth

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6I

AGENDA ITEM SUBJECT: APPROVAL TO ALLOCATE FUNDS FOR THE TECHHIRE INTERNSHIP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to allocate an amount not to exceed \$181,148 in TANF Funds for the TechHire Internship Program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

At its February 15, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved its second TechHire Summer Boot Camp program. The TechHire Summer Boot Camp initiative was expanded to provide youth ages 15-22 with the skills to become entry-level professionals in high demand Information Technology (IT) careers.

In an effort to increase youth exposure in the IT Industry and connect youth participants to both traditional and non-traditional educational resources, the SFWIB will provide a paid summer internship opportunity to the youth who obtained a credential in the 2018 TechHire Summer Boot Camps Program. The training will include a mix of accelerated learning programs, such as Gaming and Coding, Web Development, Comp TIA A+, Auto CAD, and other innovative channels. The eight week summer internship opportunity will begin June 10, 2019 through August 11, 2019. Each participant will complete up to 140 hours at \$10.00 per hour.

In partnership with Miami-Dade County Public Schools, the TechHire Summer Boot Camps exposed 253 youth to a six-week IT training session. The session began June 18 through July 27, 2018. The boot camps were held throughout Miami-Dade County at various Miami-Dade County Public Schools. Of the 253 youth, 248 youth completed the program and obtain a Certificate of Completion. Of the 248 youth who completed the program, 94 participants obtained a credential.

The following Youth Service Providers will be responsible for administering the program, which includes eligibility, data entry, and the issuance of the youths' wages via direct deposit for up to 94 participants.

Provider	Amount	Number of Youth
Adults Mankind Organization, Inc.	\$69,376	36
Cuban American National Council	\$36,615	39
Youth Co-Op, Inc.	\$75,157	19

FUNDING: Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 6J

AGENDA ITEM SUBJECT: YOUNG WOMEN CHRISTIAN ASSOCIATION WEB DEVELOPMENT CERTIFICATION TRAINING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board to Ratify the approval to allocate an amount not to exceed \$200,000 in WIOA Funds to Contract with JMJ Clutch Enterprises LLC dba Wyncode Academy, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Close the digital skills gap**

BACKGROUND:

At the October 18, 2018 meeting, the SFWIB approved funding to launch a TechHire Center for Women at the Young Women's Christian Association (YWCA) of Miami to help increase the number of women in the Information Technology (IT) industry. In a recent survey by Inc. 5000, women make up 59 percent of the total workforce but average less than 20 percent of the tech jobs with major tech companies.

Women hold only 17 percent of the tech jobs at Google, 15 percent at Facebook and 10 percent at Twitter. The national average entry-level salary in the IT industry is \$44,985 per year.

In an effort to address the existing gender gap in the IT field, the SFWIB will collaborate with Wyncode Academy to deliver the first IT training cohort in the Women in IT initiative. The Full Stack Web Development certification training cohort for women will be held at the YWCA of Miami TechHire location.

The cohort will prepare up to 20 SFWIB eligible female participants to successfully complete the 10-week web development training, which will include instruction in JavaScript, React, jQuery, and HTML. The SFWIB will provide the training-related funding, and Wyncode Academy will provide the relevant training and placement services. The total cost for the cohort is \$200,000.

FUNDING: Workforce Innovation and Opportunity Act (WIOA)

PERFORMANCE: As outlined below:

Number of Participants Served – 20

Number of Participants to Complete Training – 20

Number of Participants to be Placed in Jobs – 17

Number of Cohorts - 1

Cost Per Training - \$10,000.00

Cost Per Placement - \$11,764.71

Average Wage - \$21.63

Net Economic Benefit - \$33,225.69

Return-On-Investment - \$2.82

Economic Impact - \$564,836.80

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 7A

AGENDA ITEM SUBJECT: URBAN POTENTIAL (UP) LABS PILOT PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$189,016.00 in WIOA Funds to Contract with Florida International University for the Urban Potential Laboratory (UP Labs) Pilot, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The Urban Potential Laboratory (UP Labs), is an innovative education and job training program established by Florida International University (FIU), in partnership with JP Morgan Chase, to engage non-traditional and Pell eligible learners in a series of competency-based and experiential learning. Through the UP Labs, FIU will provide training services to low-income, at-risk high-school graduates and university students (ages 18-65).

Participants will have the opportunity to gain skills and work experience for industry-specific middle-skills jobs in health care and construction management. Participating employers will identify high-demand jobs and work collaboratively with FIU staff and faculty from the appropriate college to develop learning labs around workforce skills development.

Each learning lab will focus on one of the following program components:

1. Academic: College-level courses in basic skills
2. Technical: Competency-based training
3. Emotional Intelligence: Soft-skills development
4. Experiential: Internships/Apprenticeships/Co-ops

For the Academic component, FIU will employ student learning assistants from the FIU STEM Transformation Institute to reteach fundamental courses to UP Labs participants. FIU's undergraduate-led Learning Assistants Program is now the largest in the country, with learning assistants engaged in peer teaching in more than 150 courses in mathematics, chemistry, earth, and the environment. Through participation in UP Labs, FIU's Learning Assistants develop new competencies as educators of adult learners.

The experiential component of the program provides participants with stipends via apprenticeships or on-the-job training (OJT) at FIU and partner sites. Participants will have access to FIU’s counseling support services, financial literacy programs, and other trainings meant to ensure student learners stay on track to employability beyond the basic technical skills.

Some learning labs overlap while others will run sequentially. An UP Labs series runs between 13-14 weeks during a semester. Participants will receive a job-readiness certificate upon successfully completing the series, and paid internship or full-time job employment with participating employers.

The SFWIB was requested by FIU to provide student learner stipends in the Health Care and Construction Management industries. The cost breakdown is as follows:

FIU UP Labs - Learner Stipend Detail Budget							
Student Learner Stipends	Program Schedule	Weekly Hours	Hourly Rate	# Weeks	# Learners	Total Stipend Amount assuming 100% Retention	Stipend Total + Fringe Rate of 2.87%
Spring 2019 (Cohort 1)	March 2, 2019 - June 7, 2019	20	\$8.50	14	25	\$ 59,500.00	\$ 61,208.00
Fall 2019 (Cohort 2)	August 3, 2019 - November 8, 2019	20	\$8.50	14	25	\$ 59,500.00	\$ 61,208.00
Total Healthcare Learner Stipends						\$ 119,000.00	\$ 122,416.00
Student Learner Stipends	Program Schedule	Weekly Hours	Hourly Rate	# Weeks	# Learners	Total Stipend Amount assuming 100% Retention	Stipend Total + Fringe Rate of 2.87%
Spring 2019 Cohort	January 28, 2019 - April 26, 2019	4	\$8.46	13	45	\$ 19,796.40	\$ 20,365.00
Summer 2019 Cohort	June 3, 2019 - August 3, 2019	4	\$8.46	13	45	\$ 19,796.40	\$ 20,365.00
Fall 2019 (Cohort 3)	September 9, 2019 - December 6, 2019	4	\$8.46	13	45	\$ 19,796.40	\$ 20,365.00
Total Construction Management Learner Stipends						\$ 59,389.20	\$ 61,095.00
FIU Foundation Fee 3%			\$ 5,505.00				
Total Stipend Budget:			\$ 189,016.00				

Through this collaborative partnership between the SFWIB and FIU, the program will provide up to 185 participating students with a network of resources that offers a unique pathway into employment opportunities.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Florida International University, an allocation not to exceed \$189,016.00 in Workforce Innovation and Opportunity (WIOA) Youth funds for the Urban Potential Laboratory (UP Labs) Pilot.

FUNDING: Workforce Innovation and Opportunity (WIOA) Youth

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 4/18/2019

AGENDA ITEM NUMBER: 7B

AGENDA ITEM SUBJECT: VIRTUAL CAREER COLLEGE PORTAL

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$97,000 in Workforce Services funding to Contract with Geographic Solutions Inc. to provide a Virtual Career Center Portal, as set forth below.

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Maximizing collaborative partnerships**

BACKGROUND:

Several members of the One Community One Goal (OCOG) Academic Council (Florida International University (FIU), Florida Memorial University (FMU) and St. Thomas University (STU)) contacted the SFWIB to request the agency's assistance in placing their respective graduates in gainful employment. As a result, SFWIB staff solicited the services of Geographic Solutions, Inc. to build a Virtual Career Center (VCC) portal that can be used by FIU, FMU, STU, and all future partnering education institutions.

The VCC is a career exploration and pathways tool that will help students identify, research and build the appropriate resumes necessary to enter their chosen career path. The VCC will allow academic advisors to track students' progress relevant to the soft skills and job readiness training available through the portal. The portal can also be used to search for employment, paid and unpaid internships or graduate schools. The VCC is compatible with the Employ Florida portal, where the information will simultaneously feed into that the state's system.

Geographic Solutions, Inc. will deliver the VCC platform in the distinct brand designs of each partnering educational institution. The interconnectivity of the platform feeds into a single workforce system that will allow the SFWIB to provide maximum assistance to students at each partnering education institution.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award Geographic Solutions, Inc., an allocation not to exceed \$97,000.00 in Workforce Services funding for a Virtual Career Center Portal.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 8A

AGENDA ITEM SUBJECT: TECHHIRE SUMMER BOOTCAMPS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed up to \$1,360,000 in TANF Funds for the TechHire Summer Boot Camps, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Expand career exploration pathway programs**

BACKGROUND:

On June 15, 2017, the South Florida Workforce Investment Board (SFWIB) approved the first CareerSource South Florida TechHire Boot Camp program. The initial TechHire Summer Boot Camp started on June 19, 2017. The program was designed to train youth between the ages 15-22 with the skills to become entry-level professionals in high demand Informational Technology (IT) careers.

Since the inception of the TechHire Summer Boot Camps, a total of 718 youth have participated in the boot camps. Seventy-seven (554) of the youth participants completed the 6-week long program and 235 youth participants obtained an industry recognized IT credential. The following is breakout for each summer:

Program Year	Youth Enrolled	Youth Completed	Credential Earned
Summer 2017	465	306	141
Summer 2018	253	248	94
TOTAL	718	554	235

For the 2019, CSSF staff is proposing to expand the TechHire Summer Boot Camps to increase the age range for the participants from 15-22 to 15-24. Additionally, CSSF proposes to include current university students at Florida International University (FIU), Florida Memorial University (FMU), Miami-Dade College (MDC) and St. Thomas University. The expansion of the TechHire Summer Boot Camps to these universities will enhance the student's skill sets and lead to better employment opportunities in the IT Industry.

TechHire Summer Boot Camps are designed to expose the local workforce development area's future workforce to the IT Industry by connecting youth participants to both traditional and nontraditional educational resources. This includes a mix of accelerated learning programs, such as Gaming, Cyber Security, Coding, Web Development, Networking, and Comp TIA A+.

In partnership with Miami-Dade County Public Schools, the boot camps will be offered in six-week sessions. The sessions are scheduled for June 10, 2019 through July 19, 2019, and will be held throughout Miami-Dade County at thirteen (13) Miami-Dade County Public Schools, as well as, CSSF TechHire Center at Big Brothers Big Sisters, FIU, FMU and MDC for a total of 34 boot camp sessions.

Participating youth completing the program will receive a \$300.00 stipend, an additional \$200.00 stipend will be provided upon passing the certification exam and obtaining a credential.

The recommended funding is proposed to be allocated in the following manner:

- An allocation of funding up to \$1,020,000 to contract with participating training vendors to provide the IT training for the boot camp sessions.
- An allocation of funding up to \$340,000 to contract with youth providers to provide program stipends to the TechHire Boot Camp participants.

FUNDING: Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 8B

AGENDA ITEM SUBJECT: TECHHIRE SUMMER BOOTCAMPS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed up to \$97,000 in TANF Funds for the TechHire Summer Boot Camps, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Expand career exploration pathway programs**

BACKGROUND:

On June 15, 2017, the South Florida Workforce Investment Board (SFWIB) approved the first CareerSource South Florida TechHire Boot Camp program. The initial TechHire Summer Boot Camp started on June 19, 2017. The program was designed to train youth between the ages 15-22 with the skills to become entry-level professionals in high demand Informational Technology (IT) careers.

Since the inception of the TechHire Summer Boot Camps, a total of 718 youth have participated in the boot camps. Seventy-seven (554) of the youth participants completed the 6-week long program and 235 youth participants obtained an industry recognized IT credential. The following is breakout for each summer:

Program Year	Youth Enrolled	Youth Completed	Credential Earned
Summer 2017	465	306	141
Summer 2018	253	248	94
TOTAL	718	554	235

For the 2019, CSSF staff is proposing to expand the TechHire Summer Boot Camps to increase the age range for the participants from 15-22 to 15-24. Additionally, CSSF proposes to include current university students at Florida International University (FIU), Florida Memorial University (FMU), Miami-Dade College (MDC) and St. Thomas University. The expansion of the TechHire Summer Boot Camps to these universities will enhance the student's skill sets and lead to better employment opportunities in the IT Industry.

TechHire Summer Boot Camps are designed to expose the local workforce development area's future workforce to the IT Industry by connecting youth participants to both traditional and nontraditional educational resources. This includes a mix of accelerated learning programs, such as Gaming, Cyber Security, Coding, Web Development, Networking and Comp TIA A+.

In partnership with Miami-Dade County Public Schools, the boot camps will be offered in six-week sessions. The sessions are scheduled for June 10, 2019 through July 19, 2019, and will be held throughout Miami-Dade County at thirteen (13) Miami-Dade County Public Schools, as well as, CSSF TechHire Center at Big Brothers Big Sisters, FIU, FMU and MDC for a total of 34 boot camp sessions.

Participating youth completing the program will receive a \$300.00 stipend, an additional \$200.00 stipend will be provided upon passing the certification exam and obtaining a credential.

CSSF staff recommend a funding allocation up to \$97,500 to contract with MDCPS to fund 13 certified teachers. In order for students to receive instructional program hours for the Career and Professional Education (CAPE), CSSF will fund the teacher positions to supervise the academic part of the TechHire Summer Boot Camps Program. Additionally, the teachers will be responsible for program recruitment, data entry of student grades into the MDCPS grading system, and program retention. MDCPS will hire 13 certified teachers beginning May 9, 2019 through August 9, 2019, at a salary of up to \$7,500.00 per teacher.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County Public Schools, an allocation not to exceed \$97,500 in Temporary Assistance for Needy Families funds for the TechHire Summer Boot Camps.

FUNDING: Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 8C

AGENDA ITEM SUBJECT: SUMMER YOUTH EMPLOYMENT PROGRAM FOR THE CITY OF OPA LOCKA

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to accept up to \$50,000 funds from CareerSource Florida for a Summer Youth Employment Program for the City of Opa Locka and allocate funds & contract with Adults Mankind Organization, Inc., as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

CareerSource Florida has agreed to enter into a partnership with the SFWIB to provide employment opportunities to up to 86 youth residents of the City of Opa Locka. The SFWIB will provide summer job opportunities for youth between the ages of 15 to 24. Youth enrolled in the program will also receive employability skills training.

As part of the partnership, CareerSource Florida will provide up to \$50,000 in workforce funding to the SFWIB toward the program. The SFWIB will provide \$100,000 in Temporary Assistance for Needy Families (TANF) funds. The total amount being allocated for the program is \$150,000 for the SYEP. The program will provide entry-level positions with local businesses, public sector and community-based organizations to the City of Opa Locka's future workforce.

The youth participants will earn \$9.00 per hour for a total of 140 hours, 20 of which will be work readiness training. Youth will also receive financial literacy training from Miami- Dade County Credit Union and information related to budgeting and investing.

Adults Mankind Organization, Inc. will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for the youth participants.

The program is scheduled to take place beginning June 10, 2019 through August 11, 2019.

FUNDING: City of Miami Gardens and Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 8D

AGENDA ITEM SUBJECT: WIOA RETENTION PAYMENT ALLOCATIONS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$48,375 in WIOA Funds for retention payments, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Enhance CSSF performance system**

BACKGROUND:

At the December 14, 2017 meeting, the South Florida Workforce Investment Board (SFWIB) approved the recommendation to authorized staff to modify Workforce Services contracts to allow retention payments to service providers for each Workforce Innovation and Opportunity Act (WIOA) participant employed or who earned wages during the second and fourth quarters after exiting the system.

The WIOA established performance indicators and reporting requirements to assess the Local Workforce Development Board's (LWDB) effectiveness in serving individuals participating in the workforce development system. The second and fourth quarters after exit are two of the primary performance indicators the State uses to measure the LWDB's employment retention rate. The two measures indicate the number of WIOA participants who obtained employment, exited the system and are either still employed or earned wages in the two quarters following their exit from the system.

In an effort to meet and exceed established WIOA primary performance indicators, SFWIB staff is requesting authorization to allocate retention payments to incentivize service providers to track employment retention, update information on the gainfully employed, and reengage job seekers in need of additional services. The SFWIB operated centers are not eligible to receive retention payments.

FUNDING: Workforce Innovation Opportunity Act

PERFORMANCE: N/A

ATTACHMENT

WIOA Retention Payment Allocations

Career Center Location	WIOA Follow-Ups Completed 07/01/2018 to 03/31/2019	WIOA Projected Follow-Ups to be completed by 06/30/2019	Total Projected Follow-Up Earnings
Hialeah Downtown center	32	1	\$4,125
North Miami Beach center	20	0	\$2,500
Northside center	18	170	\$23,500
Homestead center	31	1	\$4,000
Little Havana center	16	1	\$2,125
Perrine center	54	0	\$6,750
West Dade center	43	0	\$5,375
Region Total	214	173	\$48,375



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 9A

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of April 2019 is being presented for review by the Board members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 9B

AGENDA ITEM SUBJECT: FLORIDA COLLEGE PLAN SCHOLARSHIPS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Finance and Efficiency Council recommends to the Board to approve the purchase up to of sixty (60), 4-year Florida Prepaid College Plans from the Stanley G. Tate Florida Prepaid College Foundation, Inc. in the amount of \$1,695,475 in TANF Funding and to allocate the plans, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Joint contribution for youth career pathway models**

BACKGROUND:

The Stanley G. Tate Florida Prepaid College Foundation, Inc., authorized by the Florida legislature in 1989, is a partnership between state government and the private sector. The Foundation, a 501(c)(3) non-profit direct support organization for the Florida Prepaid College Board, administers the Stanley Tate Project STARS Scholarship Program.

The program is designed to provide prepaid postsecondary tuition scholarships to low-income students who are at risk of dropping out of school and may not otherwise be able to afford a college education. Once selected, the students must abide by their school's code of conduct, meet with a mentor on a regular basis, remain drug and crime free, and maintain passing grades.

Take Stock In Children / Big Brothers Big Sisters Miami (TSIC / BBBS Miami) will continue to manage the scholarship program and serve as the administrator and fiscal agent for participating organizations. TSIC / BBBS Miami is responsible for program implementation, youth eligibility, program selection, case management, and tracking. All participating organizations will provide educational, social and mentoring services to youth who are likely to enroll in a post-secondary institution. The allocations for the Florida Prepaid College plans are outlined in the attached document.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$1,695,475 in Temporary Assistance for Needy Families funds for the Stanley G. Tate Florida Prepaid College Foundation, Inc. to purchase sixty (60) 4-year Florida Prepaid College Plans.

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE: N/A

ATTACHMENT

Florida Prepaid College Plan	2021 Scholarships (4 yr)		
	#	\$	%
Take Stock In Children	29	\$ 819,479.68	48.3%
5000 Role Models	7	\$ 197,805.44	11.7%
Mexican American Council	7	\$ 197,805.44	11.7%
Mourning Family Foundation	6	\$ 169,547.52	10.0%
Kiwanis Club of Little Havanna	5	\$ 141,289.60	8.3%
Amigos For Kids	6	\$ 169,547.52	10.0%
TOTALS	60	\$ 1,695,475.20	100.0%



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 9C

AGENDA ITEM SUBJECT: FISCAL YEAR 2019 - 2020 BUDGET

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Finance and Efficiency Council recommends to the Board approval of the Fiscal Year 2019-2020 Budget, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The attached "SFWIB Budget - 2019-20" chart is a summary of the annual budgeted revenues and expenditures for the South Florida Workforce Investment Board (SFWIB). The chart is comprised of three major sections:

1. 2019-20 State Funding: The first section's group of columns reflects the new funding awards that the SFWIB is anticipating it will receive during the upcoming budget year. The total award dollars are divided into two amounts: the funds that will be utilized during budget year 2019-20 and the amounts that will be reserved for budget year 2020-21.
2. 2019-20 Program Budget: The second section is the funding amounts that comprise the 2019-20 revenue Budget. The amounts shown under the column "Prior Budget Year Reserves" are the amounts that were reserved in the current year's budget and are available for use in the new 2019-20 budget year. The amounts shown under the column "Prior Budget Year Carryover" are the remaining funds available from the previous year's awards. These unexpended amounts roll over to the new budget year. The amounts under the column "New Budget Year Funding" are the new funds that will be utilized in the 2019-20 budget year.
3. 2019-20 Cost Distributions: This section of the budget shows all the proposed expenditures for the 2019-20 budget year. Expenditures are sub-divided into four major cost categories:
 - a. HQ (Programs and Administrative) – this column reflects the anticipated expenditures for operating the SFWIB Headquarter office. Included under this category are all the staffing and occupancy costs associated with operating the SFWIB main office.
 - b. Training – this column reflects the anticipated costs associated with the skills training services offered by the SFWIB. Note that only certain grants allow for training expenditures, but all grants require that employment services be offered to participants.

- c. Career Center Facility Costs – this column reflects the occupancy costs associated with operating the Career Centers. The SFWIB leases all of the facilities from third parties; and pays directly for insurance, utilities, and other facility expenditures. The SFWIB does not own any of the locations.
- d. Provider Contracts – this column reflects the amounts that will be awarded to the subcontractors that perform employment services on behalf of SFWIB.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/20/2019

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: AMETRADE INC. EMPLOYED WORKER TRAINING (EWT) UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

On May 24, 2019, the SFWIB Executive Director approved an Employed Worker Training (EWT) application in the amount of \$8,909.10 for AmeTrade, Inc. In accordance with the Application Review/Approval section VIII (B) of the Employed Worker Training Policy, the SFWIB Executive Director has the authority to approve application requests for \$50,000 or less.

AmeTrade, Inc. (AmeTrade) is a certified engineering company that specializes in delivering customized solutions to improve the efficiency and reliability of High Power Electronic Systems in the aerospace and mass transportation industries. The company's area of expertise is in Gate Turn-Off Thyristors (GTO) and Insulated Gate Bipolar Transistor (IGBT) technology conversion and is known as the supply leader for power electronic components and provider of power electronics solutions.

AmeTrade's current workforce is facing a skills gap and needed crucial, industry required IPA-A-610 CIS and IPC-WHMA-A-620 CIS certification training for their engineers. The training is essential to the long-term success of the company and the industries they serve.

ENGLANDER ENTERPRISES, INC. (EEI) Manufacturing Services will deliver training to six of the company's 23 employees, and will focus on the following:

- IPC-A-610 CIS Certification - recognizes their understanding of acceptability of electronic assemblies. Training focuses on the following; hardware installation; soldering; terminal connections; hole technology; surface mount assemblies; printed circuit boards and assemblies component damage; and discrete wiring.
- IPC-WHMA-A-620 CIS Certification - recognizes their understanding of the requirements and acceptance for cable and wire harness assemblies. Training focuses on the following; wire and cable prep;

wire testing; crimp terminations; insulation displacement connection; soldered terminations; splices; securing harness; coaxial and BioAxial cable assemblies; and solderless wrap.

Employees who successfully complete the training will receive a certification recognized by the medical, aerospace and military manufacturing industries. Training is projected to be completed by June 30, 2019.

The table below sets forth the cost of the project.

Training	Project Amount	Number of Employees to be Trained	Cost per Participant
IPC-A-610 CIS	\$4,463.10	6	\$743.85
IPC-WHMA-A-620	\$4446.00	6	\$741.00

FUNDING: As described within the background section

PERFORMANCE: As described within the background section

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10B

AGENDA ITEM SUBJECT: CITY OF KEY WEST POLICE DEPARTMENT EMPLOYED WORKER TRAINING (EWT) UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

On May 6, 2019, the SFWIB Executive Director approved an Employed Worker Training (EWT) application in the amount of \$28,000 for City of Key West Police Department. In accordance with the Application Review/Approval section VIII (B) of the Employed Worker Training Policy, the SFWIB Executive Director has the authority to approve application requests \$50,000 or less.

The City of Key West operates the largest police department in Monroe County and is responsible for protecting a population of over 25,000 residents and an estimated 2,662,500 visitors annually. All law enforcement officers must possess a certificate of compliance.

The City of Key West is facing a shortage of police officers due to the high cost of housing, no career pathways and a limited number of training providers. The lack of affordable housing has resulted in numerous failed attempts to recruit certified deputies from other areas of the state. As such, the City is refocusing its recruitment strategy by targeting qualified local residents and offering training assistance.

Florida Keys Community College will deliver training to 10 of the city's 500 employees, and will focus on the following:

- Basic Law Enforcement Academy (BLE 72) - Basic Law Enforcement course prepares recruits to meet the requirements of the Florida Department of Law Enforcement and the Criminal Justice Standards and Training Commission.

Employees who successfully complete the basic training program will be eligible to take the State Officer Certification Exam. Training is projected to be completed by October 3, 2019.

The table below sets forth the cost of the project.

Program Year	Project Amount	Number of Employees to be Trained	Cost per Participant
2018-2019	\$14,000.00	10	\$1,400.00
2019-2020	\$14,000.00	10	\$1,400.00

FUNDING: As described within the background section

PERFORMANCE: As described within the background section

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10C

AGENDA ITEM SUBJECT: EMPLOYED WORKER TRAINING (EWT) APPLICATION FOR MONROE COUNTY SHERIFF'S OFFICE

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$19,600 in WIOA Adult Funds to Contract with Monroe County Sheriff's Office, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

The Monroe County Sheriff's Office (MCSO) is an agency responsible for providing law enforcement and correctional facilities from Key Largo to Key West. The MCSO has a deep water recovery dive team, SWAT team, Bomb Squad, Crisis Intervention team, and is also responsible for staffing and maintaining the county's only fleet of air ambulances.

The MCSO is facing a severe staffing shortage due to the high cost of housing. The shortage of affordable housing has resulted in failed attempts to recruit certified deputies from other areas of the State. As such, the MCSO is refocusing its recruitment strategy on offering training assistance to qualified local residents; and in doing so MCSO is creating a law enforcement career pathway in Monroe County that will help appeal to local residents.

Florida Keys Community College will deliver training to seven of its 528 employees, and will focus on the following:

- Basic Law Enforcement Academy (BLE 72) – course prepares students to meet requirements of the Florida Department of Law Enforcement (FDLE) and the Criminal Justice Standards and Training Commission (CJSTC). Trainees will also be taught the code of ethics, statutory authority of the FDLE CJSTC, investigation knowledge and skills, knowledge of use of force and traffic control and direction.

The table below sets forth the cost of the project.

Program Year	Project Amount	Number of Employees to be Trained	Cost per Trainee
2018-2019	\$9,800.00	7	\$1,400.00
2019-2020	\$9,800.00	7	\$1,400.00

Trainees successfully completing the basic training program will be eligible to take the State Officer Certification Exam (SOCE). The training is projected to be completed by October 3, 2019.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award the Monroe County Sheriff's Department an allocation not to exceed \$19,600 in Workforce Innovation and Opportunity Act (WIOA) Adult funds for Employer Worker Training.

FUNDING: As described within the background section

PERFORMANCE: As described within the background section

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10D

AGENDA ITEM SUBJECT: MIAMI COMMUNITY VENTURES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not exceed \$300,000 in WIOA Funds for a contract renewal of The Beacon Council Economic Development Foundation, Inc. for the Miami Community Ventures pilot program, as set for below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At its August 16, 2018, meeting, the South Florida Workforce Investment Board (SFWIB) approved funding for the Beacon Council Economic Development Foundation, Inc. for the Miami Community Ventures (MCV) pilot program. Due to delays in program's implementation, the funds allocated for the pilot were not utilized. The MCV pilot is an innovative approach that connects social welfare recipients "structurally unemployed" and under-employed individuals to sustainable living wage jobs.

The targeted population to be served will be 77 participants who are public assistance recipients, returning citizens, and the disabled with an emphasis on sub-groups consisting of female head-of-household, veterans and at-risk youth (ages 19-29). The targeted location to be served will be Liberty City, Overtown and Goulds.

The program is designed to empower participants to succeed long-term by providing wrap-around support services in the areas of job training, childcare, success coaching, education (emphasizing financial literacy), and social services for up to three years. The MCV program is based on an existing award winning model in Michigan, which generated successful state audited results that exceeded all objectives.

The MCV program will bring together partners that have an interest in giving back to community, job creation, sustainable economic development, and alleviating poverty in under-served communities; and will extend their services and support as members of the MCV community stakeholder team. Specific roles will be defined with input from community stakeholder partners' that will focus on ensuring all activities work together to best assist participants. The Miami-Dade Beacon Council will serve as a conduit and projects to launch the pilot program in July 2019.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award The Beacon Council Economic Development Foundation, Inc. an allocation not to exceed \$300,000 in WIOA Funds for Miami Community Ventures pilot.

FUNDING: Workforce Innovation and Opportunity Act

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10E

AGENDA ITEM SUBJECT: FUTURE BANKERS TRAINING PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$15,502 in WIOA Youth Funds to Contract with Cuban American National Council, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

On December 13, 2018, the Board approved an allocation of \$125,000 in Workforce Innovation and Opportunity Act Youth funding to serve and train 50 youth participants in the Future Bankers Training Camp Program. However, SFWIB staff successfully negotiated a lower cost per participant that will allow an additional 12 participants to participate in the program, which has both a training and internship component.

Although the initial \$125,000 in WIOA funds covers the training, an additional \$15,502 is needed to cover the wages for the internship component of the program. The additional funds will allow Cuban American National Council to provide an internship for 62 participants instead of the initial 50 participants.

The innovative four week camp provides hands-on experience for future students interested in a financial services career. The camp provides students with the opportunity to enhance their math, communication and financial literacy skills by completing an internship with a financial institution and receiving an industry certification.

Upon completing the program, students are eligible to receive the American Bankers Association (ABA) and America Institute of Banking (AIB) Bank Tellers Certificates. Students who graduate high school are eligible for a Miami-Dade College (MDC) Vocational Certificate, which allows them to work towards an Associate of Science degree in Financial Services.

FUNDING: Workforce Innovation and Opportunity Act (WIOA) Youth

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10F

AGENDA ITEM SUBJECT: REQUEST THE SOUTH FLORIDA WORKFORCE INVESTMENT BOARD TO CONTINUE TO PROVIDE DIRECT EMPLOYMENT & TRAINING SERVICES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to continue to provide direct employment and training services, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **National leader in an ROI-focused enterprise**

BACKGROUND:

At its December 2017, board meeting CareerSource Florida (CSF) approved the South Florida Workforce Investment Board (SFWIB) to temporarily provide direct employment and training related services in Workforce Development Area (WDA) 23 CareerSource centers. The SFWIB released a Workforce Services Request for Proposals (RFP) on March 15, 2019. The results of the RFP solicitation, review process, and board recommendation are scheduled for August 15, 2019.

Due to the solicitation timetable, SFWIB staff is requesting approval to continue to provide direct employment and training services at the Carol City, Key Largo, Key West, Miami Beach, and Opa-Locka CareerSource center locations. The extension will commence on July 1, 2019 until the completion of the current RFP solicitation and the Board approval process for a successful respondent(s) for the SFWIB operated locations or not to exceed June 30, 2020.

In accordance with Administrative Policy 83, the SFWIB was granted approval by CSF to temporarily provide direct services for a period not to exceed three years from December 2017.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10G

AGENDA ITEM SUBJECT: CONTINUATION OF SFWIB SPECIAL PROJECTS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$517,996 in Workforce Services Funding to continue to provide workforce services through special project initiatives, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **National leader in an ROI-focused enterprise**

BACKGROUND:

In accordance SFWIB Strategic Goal 3 (Improve Services for Individuals with Barriers) and 6 (Strong Workforce System Leadership), the SFWIB staff recommends to continue to provide workforce services for the following special workforce initiatives:

- The Career Development Center (CDC) on the campus of Florida Memorial University, Inc. (FMU) facility that will assist university students obtain internships and/or career opportunities. The CDC is operated for the benefit of over 1,200 current students and alumni. The estimated project cost for PY2019-20 is \$118,995.00.
- The Career Development Center (CDC) on the campus of St. Thomas University (STU) facility that will assist university students obtain internships and/or career opportunities. The CDC is operated for the benefit of over 850 current undergraduate students and alumni. The estimated project cost for PY2019-20 is \$104,704.00.
- The TechHire Center in partnership with the Young Women's Christian Association (YWCA). The collaboration between the SFWIB and the YWCA is to increase the number of women expanding careers in the Information Technology (IT) industry. The employment and training services are extended to residents of Lotus House Women's Shelter, Camillus House, and Chapman Partnership. The SFWIB has set a goal of assisting a minimum of 200 individuals through this initiative. The estimated project cost for PY2019-20 is \$72,940.00.
- The Camillus House Homeless Shelter initiative to enhance employment services to the residents of Camillus House and surrounding areas. This initiative will allow daily employment and training operations at Camillus House, which is to increase employment for the homeless population. The SFWIB has set a goal of assisting a minimum of 300 individuals through this initiative. The estimated project cost for PY2019-20 is \$221,357.00.

- The training related cost for each identified initiatives will be allocated separately.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10H

AGENDA ITEM SUBJECT: CULINARY TRAINING IN PARTNERSHIP WITH CAMILLUS HOUSE & HOSPITALITY TRAINING IN PARTNERSHIP LOTUS HOUSE WOMEN'S SHELTER

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$170,020 in WIOA Funds to Contract with Miami Dade College (Miami Hospitality Center - The Hospitality Institute), as set forth below;

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At the December 13, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved an allocation to Miami Dade College (Hospitality Institute–Miami International Center) for the Kitchen Cook Employment Training (KCET) in partnership with Camillus House. The main objective of this partnership was to provide the first onsite culinary training to Camillus House residents participating in the program in entering or returning to the workforce.

In an effort to expand the homeless employment and training initiative, the SFWIB is currently collaborating with Miami Dade College (MDC) and the Lotus House Women's shelter to provide onsite Hospitality Certification and Employment Training (HCET) to residents of Lotus House participating in the program in entering or returning to the workforce.

The cohort(s) training are a collaborative partnership between the SFWIB, MDC, Camillus House, and now the Lotus House Women's shelter to provide qualified eligible individuals with the necessary skills training for entry into a career in culinary, catering, and hospitality skills that is consistent with industry needs; will help address current and future labor shortages; and will increase participants' employment opportunities upon course completion. The SFWIB will provide training-related funding, MDC will provide relevant training services, and Camillus House and Lotus House will provide the onsite training locations.

The training cohorts shall consist of four (4) KCET and four (4) HCET totaling eight (8) cohorts in this homeless initiative. All cohorts shall target, train and prepare up to one hundred and forty (140) SFWIB-qualified, eligible participants who reside at Camillus House and Lotus House to successfully complete training and receive practical experience in culinary and hospitality trainings with associated certifications to become employable and

placed in positions hospitality and tourism industry. The KCET and HCET trainings are schedule to begin no earlier than July 1, 2019 and end no later than June 30, 2020.

Attached are the performance outcomes for the 2018-19 KCET Camillus House cohorts.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami Dade College (Hospitality Institute–Miami International Center), an allocation not to exceed \$170,020 in Workforce Innovation and Opportunity Act (WIOA) funds for Kitchen Cook Employment Training (KCET) and Hospitality Certification and Employment Training (HCET) cohorts.

FUNDING: Workforce Innovation and Opportunity Act (WIOA)

PERFORMANCE: As outlined below:

Number of Participants Served – Up to 140
Number of Participants to Complete Training - 100
Number of Participants to be Placed into Jobs - 70
Number of Cohorts - 8
Cost Per Placement - \$2,429
Average Wage - \$10.16
Net Economic Benefit - \$18,704
Return-On-Investment - \$7.70
Economic Impact - \$1,761,280 dollars in salaries generated

ATTACHMENT

Miami Dade College-Camillus House Culinary
PY2018-2019 Performance

Culinary Training:	Projected Performance	Actual Performance
Training Goal	Min:45 & Max:60	37
Total Completed	42	27
Completion Rate	70%	73%
Total Placed	30	19
Placement Rate	70%	70%
Average Wage Rate	\$12.57	12.11
Cost Per Placement	\$5,000.00	\$5,263.16

Note: There are 15 participants currently enrolled training and pending completion.

Miami Dade College – Wolfson Campus
Miami Hospitality Center - The Hospitality Institute
Proposal Two: Homeless Initiative Employment Training
July 1, 2019 to June 30, 2020

Program Overview

The Hospitality Institute in partnership with the Miami Hospitality Center is offering comprehensive kitchen cook and hospitality employment training which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality and culinary industries; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates are ready to perform the acquired job skills and customer relations skills at a new level of service excellence and are prepared for entry level employment.

For 2019-20, The Hospitality Institute is proposing to offer the following employment trainings in support of CareerSource South Florida's Homeless Initiative:

- Kitchen Cook Employment Training (KCET)
 - On location at Camillus House - four cohorts

 - Hospitality Certification and Employment Training (HCET)
 - On location at Lotus House – four cohorts
-

Kitchen Cook Employment Training (CCET)

KCET consists of a total of 8 weeks / 200 hours of instruction in basic cooking and job skills training: orientation, classroom instruction, certification curriculum, hands-on kitchen lab training, food safety and sanitation training, and industry related workforce readiness training.

The training will take place on location at Camillus House in their fully equipped commercial kitchen, or in other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes will be taught by experienced Miami Dade College instructors and expert industry trainers.

The American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program will be used to structure the curriculum components. Participants will receive an extensive overview of the food and beverage industry, and training in the job skills necessary for the position of entry/line level cook. A catering component has been added to the curriculum due to the high demand for events and banquet catering in South Florida. To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

KCET will target, train and prepare up to eighty (80) South Florida Workforce Investment Board (SFWIB) qualified eligible participants to successfully complete training, receive practical experience in kitchen cook skills with associated certifications, and become employable and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 15 up to 20 participants per cohort / 80 participants maximum
- Program Cost: \$130,000.00
- Participant cost: \$1625.00 per participant
- Number of cohorts: 4 cohorts
- Cohort length: 8 weeks / Monday through Friday from 10:00 am to 5:00 pm daily
- Program Term: July 1, 2019 to June 30, 2020

Main Program Components

- Orientation and workforce readiness training
- Classroom instruction, hands-on kitchen lab training, food safety and sanitation training, catering, industry related workforce readiness training
- AHLEI testing and Kitchen Cook certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- State mandated Florida Safe Staff Food Handler Certification
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Orientation and workforce readiness
- Classroom training based on American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program.
- Classroom instruction and skills training in cooking, food service, food safety and sanitation, and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the culinary industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Testing during and at the end of the instructional period
- AHLEI testing and certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Florida Safe Staff Food Handler Training, Testing and Certification
- Miami Dade College Certificate of Completion

Training Overview

- Four eight-week cohorts of Kitchen Cook Employment Training will be scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2019 to June 30, 2020. Schedule to be determined in consultation with CareerSource and Camillus House.
 - The training will take place at Camillus House in their fully equipped commercial kitchen.
 - Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire eight-week training. Participants will be on probation during weeks one and two. Upon successful completion of weeks one and two, participants will progress to week three of the training.
 - CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of fifteen (15) up to twenty (20) qualified eligible participants are enrolled per cohort.
 - CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
 - Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work on case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, kitchen maintenance and repairs, ordering supplies, scheduling and other matters pertaining to the management of the Kitchen Cook Employment Training.
-

Customized Hospitality Certification and Employment Training (HCET-C)

Customized for Lotus House, HCET-C consists of a total of 4 weeks / 80 hours of instruction in hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training. The trainings will take place on location at Lotus House or other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes are taught by experienced Miami Dade College instructors and expert industry trainers.

HCET-C programs utilize The American Hotel & Lodging Educational Institute (AHLEI) START (Skills, Tasks and Results Training) programs to structure curriculum components. The START programs offer training in entry-level positions that are considered by AHLEI to be the most relevant in today's hospitality industry and the most useful for finding employment. To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

There are two choices of HCET-C programs that can be offered on location at Lotus House:

1. **Guest Service Specialist:** AHLEI Guestroom Attendant, AHLEI Guest Service Gold customer service.
2. **Food Services Specialist:** AHLEI Restaurant Server, AHLEI Guest Service Gold customer service, SafeStaff Foodhandler certification.

HCET-C will target, train and prepare up to seventy-five (60) South Florida Workforce Investment Board (SFWIB) qualified, eligible participants to successfully complete training, receive certifications and practical experience, become employable, and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 10 up to 15 participants per cohort / 60 participants maximum
- Program cost: \$40,000.00
- Participant cost: \$667.00 per participant
- Number of cohorts: 4 cohorts
- Cohort length: 4 weeks / 20 hours per week / 80 hours total
- Program term: July 1, 2019 to June 30, 2020

Main Program Components

- Hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.
- AHLEI Certification in one hospitality position (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- AHLEI Certification in Guest Service Gold (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- SafeStaff Foodhandler Certification (for Food Service Specialist Training)
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Classroom training based on American Hotel and Lodging Association Education Institute (AHLEI) START Certification Curriculums
- Classroom instruction and skills training in one of three hospitality industry specialist positions and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the hospitality industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Miami Dade College Certificate of Completion
- AHLEI testing and certification in one hospitality position and Guest Service Gold (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)

Training Overview

- Four 4-week cohorts of Customized Hospitality Certification and Employment Training will be scheduled on location at Lotus House within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2019 to June 30, 2020. Schedule will be determined in consultation with CareerSource and Lotus House.
- The specific HCET-C program to be offered for each cohort will be identified based on industry demand and input from CareerSource South Florida. Certain HCET-C programs may be offered more frequently than others.
- The first week of each Hospitality Certification and Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire four-week training. Participants will be on probation during week one. Upon successful completion of week one (including meeting attendance and classroom conduct requirements) participants will progress to week two of the training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of ten (10) up to fifteen (15) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, ordering supplies, scheduling, and other matters pertaining to the management of the Customized Hospitality Certification and Employment Training program.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10I

AGENDA ITEM SUBJECT: CULINARY SKILLS TRAINING AND HOSPITALITY AND EMPLOYMENT CERTIFICATION TRAINING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$352,000 in WIOA funds to Miami Dade College (Miami Hospitality Center - The Hospitality Institute) for the Culinary and Catering Employment Training and Hospitality Certification and Employment Training cohorts, as set forth below;

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At its June 21, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Culinary and Catering Employment Training (CCET) and Hospitality Certification and Employment Training (HCET) cohorts to help address current and future labor shortages in Workforce Development Area (WDA) 23. The cohort(s) training are a collaborative partnership between the Mayor Gimenez's Office, SFWIB, Miami-Dade College (MDC), and Neighbors and Neighbors Association (NANA) to continue the Employ Miami-Dade Program. The Employ Miami-Dade Program is to provide qualified eligible individuals with the necessary skills training for entry into a career in culinary, catering, and hospitality skills that are consistent with industry needs. The SFWIB will provide training-related funding and MDC will provide relevant training services.

The training cohorts shall consist of four (4) CCET and six (6) HCET, totaling ten (10) cohorts. All cohorts shall target, train and prepare up to two hundred (200) SFWIB-qualified, eligible participants who reside in designated targeted zip codes throughout Miami-Dade County to successfully complete training and receive practical experience in culinary, catering, and hospitality trainings with associated certifications to become employable and placed in positions within the different industries. The CCET and HCET trainings are schedule to commence no earlier than July 1, 2019 and end no later than June 30, 2020.

Attached are PY'2018-2019 performance outcomes for CCET and HCET cohorts.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade College (Miami Hospitality Center - The Hospitality Institute) an allocation not to exceed \$352,000.00 in Workforce Innovation and Opportunity Act (WIOA) funds for Culinary and Catering Employment Training(CCET) and Hospitality Certification and Employment Training (HCET) cohorts.

FUNDING: Workforce Innovation and Opportunity Act

PERFORMANCE: As outlined below:

Number of Participants Served – Up to 200
Number of Participants to Complete Training - 140
Number of Participants to be Placed into Jobs - 100
Number of Cohorts - 10
Cost Per Placement - \$3,520
Average Wage - \$10.16
Net Economic Benefit - \$17,613
Return-On-Investment - \$5.00
Economic Impact - \$1,761,280 dollars in salaries generated

NO ATTACHMENT

Miami Dade College-Culinary & Hospitality
PY2018-2019 Performance

Culinary Training:	Projected Performance	Actual Performance
Training Goal	80	54
Total Completed	56	45
Completion Rate	70%	83%
Total Placed	40	35
Placement Rate	70%	77%
Average Wage Rate	\$9.94	11.06
Cost Per Placement	\$4,800.00	\$4,114.28

Note: There are 16 participants currently enrolled training and pending completion.

Hospitality Training:	Projected Performance	Actual Performance
Training Goal	Min: 90 & Max:120	58
Total Completed	84	54
Completion Rate	70%	93%
Total Placed	60	40
Placement Rate	70%	74%
Average Wage Rate	\$10.37	10.96
Cost Per Placement	\$2,900.00	\$2,900.00

Note: There are 35 participants currently enrolled training and pending completion.

Miami Dade College – Wolfson Campus
Miami Hospitality Center - The Hospitality Institute
Proposal One: Culinary and Hospitality Employment Trainings
July 1, 2019 to June 30, 2020

Program Overview

The Hospitality Institute in partnership with the Miami Hospitality Center is offering comprehensive culinary and hospitality employment trainings which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality and culinary industries; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates are ready to perform the acquired job skills and customer relations skills at a new level of service excellence and are prepared for entry level employment.

For 2019-20, The Hospitality Institute is proposing to offer the following employment trainings:

- Culinary and Catering Employment Training (CCET)
 - Four cohorts – Miami Culinary Institute at Wolfson Campus

- Hospitality Certification and Employment Training (HCET)
 - North - three cohorts at MDC North Campus
 - South – three cohorts at MDC Homestead Campus

Culinary and Catering Employment Training (CCET)

CCET consists of a total of 10 weeks / 250 hours of instruction in basic culinary, catering and job skills training: 50 hours in weeks one and two of orientation and workforce readiness training; 200 hours in weeks two to ten of classroom instruction, hands-on kitchen lab training, food safety and sanitation training, catering, and industry related workforce readiness training.

The training will take place at Miami Dade College Wolfson Campus in a fully equipped culinary training kitchen at Miami Culinary Institute, or in other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes will be taught by experienced Miami Dade College instructors and expert industry trainers.

The American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program will be used to structure the curriculum components. Participants will receive an extensive overview of the food and beverage industry, and training in the job skills necessary for the position of entry/line level cook. A catering component has been added to the curriculum due to the high demand for events and banquet catering in South Florida. To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

CCET will target, train and prepare up to eighty (80) South Florida Workforce Investment Board (SFWIB) qualified eligible participants to successfully complete training, receive practical experience in kitchen cook skills with associated certifications, and become employable and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 15 up to 20 participants per cohort / 80 participants maximum
- Program Cost: \$184,000.00
- Participant cost: \$2300.00 per participant
- Number of cohorts: 4 cohorts (Miami Culinary Institute at Wolfson Campus)
- Cohort length: 10 weeks / Monday through Friday from 9:00 am to 2:00 pm daily
- Program Term: July 1, 2019 to June 30, 2020

Main Program Components

- Orientation and workforce readiness training (weeks one and two of each cohort, 50 hours)
- Classroom instruction, hands-on kitchen lab training, food safety and sanitation training, catering, industry related workforce readiness training (weeks two to ten, 200 hours)
- AHLEI testing and Kitchen Cook certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- State mandated Florida Safe Staff Food Handler Certification
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Two-week orientation and workforce readiness
- Classroom training based on American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program, and aligned with Miami Dade College Miami Culinary Institute curriculum
- Classroom instruction and skills training in cooking, food service, food safety and sanitation, catering and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the culinary industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Testing during and at the end of the instructional period
- AHLEI testing and certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Florida Safe Staff Food Handler Training, Testing and Certification
- Miami Dade College Certificate of Completion

Training Overview

- Four ten-week cohorts of Culinary and Catering Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2019 to June 30, 2020. Schedule will be determined in consultation with CareerSource and NANA.
 - The training will take place at Miami Dade College Wolfson Campus in a fully equipped culinary training kitchen at Miami Culinary Institute.
 - The first two weeks of each Culinary and Catering Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire ten-week training. Participants will be on probation during weeks one and two. Upon successful completion of weeks one and two, participants will progress to week three of the training.
 - Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from Neighbors and Neighbors Association (NANA) upon successful completion of a ten-week Culinary and Catering Employment Training.
 - CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of fifteen (15) up to twenty (20) qualified eligible participants are enrolled per cohort.
 - CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
 - Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work on case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, kitchen maintenance and repairs, ordering supplies, scheduling and other matters pertaining to the management of the Culinary and Catering Employment Training.
-

Hospitality Certification and Employment Training (HCET)

HCET consists of a total of 6 weeks / 120 hours of instruction in hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training. The trainings will take place at Miami Dade College North Campus and Homestead Campus or other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes are taught by experienced Miami Dade College instructors and expert industry trainers.

HCET programs utilize The American Hotel & Lodging Educational Institute (AHLEI) START (Skills, Tasks and Results Training) programs to structure curriculum components. The START programs offer training in entry-level positions that are considered by AHLEI to be the most relevant in today's hospitality industry and the most useful for finding employment.

To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

The trainings will also include a segment on human trafficking, based on Florida Restaurant & Lodging curriculum, specifically designed for hospitality industry employees to recognize the signs of human trafficking, know how to report suspected human trafficking, learn best practices to protect victims and reduce business liability, and promote anti-trafficking awareness. Florida Senate Bill 540 Human Trafficking requires a public lodging establishment to train certain employees and create certain policies relating to human trafficking by a specified date.

There are three choices of HCET programs that can be offered:

1. **Hotel Property Specialist:** AHLEI Maintenance Employee, AHLEI Guest Service Gold customer service, workplace safety training.
2. **Guest Service Specialist:** AHLEI Guestroom Attendant, AHLEI Guest Service Gold customer service, front desk operations training.
3. **Food Service Specialist:** AHLEI Restaurant Server, AHLEI Guest Service Gold customer service, SafeStaff Foodhandler certification.

HCET will target, train and prepare up to one hundred twenty (120) South Florida Workforce Investment Board (SFWIB) qualified, eligible participants to successfully complete training, receive certifications and practical experience in one of the three HCETs, to become employable and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 15 up to 20 participants per cohort / 120 participants maximum
- Program cost: \$168,000.00
- Participant cost: \$1400.00 per participant
- Number of cohorts: 6 cohorts (3 North / 3 South)
- Cohort length: 6 weeks / Monday through Friday from 9:00 am to 1:00 pm daily
- Program term: July 1, 2019 to June 30, 2020

Main Program Components

- Hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.
- AHLEI Certification in one hospitality position (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- AHLEI Certification in Guest Service Gold (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Workplace Safety Training (for Hotel Property Specialist)
- SafeStaff Foodhandler Certification (for Food Service Specialist)
- Human Trafficking Awareness Training
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Classroom training based on American Hotel and Lodging Association Education Institute (AHLEI) START Certification Curriculums
- Classroom instruction and skills training in one of three hospitality industry specialist positions and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the hospitality industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Miami Dade College Certificate of Completion
- AHLEI testing and certification in one hospitality position and Guest Service Gold (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)

Training Overview

- Six 6-week cohorts of Hospitality Certification and Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2019 to June 30, 2020. Schedule will be determined in consultation with CareerSource and NANA. Three cohorts will be held at Miami Dade College North Campus and three cohorts on Miami Dade College Homestead Campus.
- The specific HCET program to be offered for each cohort will be identified based on industry demand and input from CareerSource South Florida. Certain HCET programs may be offered more frequently than others.
- CareerSource participants will be enrolled in the Neighbors and Neighbors Association (NANA) Work Readiness Program before beginning a Hospitality Certification and Employment Training. The NANA Work Readiness Program is a separate program with its own administration and funding sources. Upon successful completion of the NANA Work Readiness Program, participants will progress to Hospitality Certification and Employment Training.

- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from NANA upon successful completion of a six-week Hospitality Certification and Employment Training.
- The first week of each Hospitality Certification and Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire six-week training. Participants will be on probation during week one. Upon successful completion of week one (including meeting attendance and classroom conduct requirements) participants will progress to week two of the training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of fifteen (15) up to twenty (20) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, ordering supplies, scheduling, and other matters pertaining to the management of the Hospitality Certification and Employment Training program.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10J

AGENDA ITEM SUBJECT: MIAMI-DADE COUNTY PUBLIC SCHOOLS INDUSTRY TRAINING FOR EMPLOY MIAMI-DADE INITIATIVE

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$213,437.00 in WIOA Adult Funds to Contract with Miami-Dade County Public Schools for Industry Training, as set forth below;

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At the August 16, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved an allocation to the School Board of Miami-Dade County to provide training cohorts in the following industry areas:

- Florida for Commercial Foods and Culinary Arts Training (CFCAT),
- Construction Technology and Forklift Training (CTFT),
- Construction Technology Training (CTT),
- Private Security Guard Training (PSGT)

The cohort(s) training are a collaborative partnership between the Mayor Gimenez's Office, SFWIB, Miami-Dade College (MDC), and Neighbors and Neighbors Association (NANA) to continue the Employ Miami-Dade Program. The Employ Miami-Dade Program is to provide qualified eligible individuals with the necessary skills training for entry into a career in culinary, catering, hospitality skills, commercial construction and private security that is consistent with industry needs. The SFWIB will provide training-related funding and M-DCPS will provide relevant training services.

The training cohorts shall consist of two (2) CFCAT, three (3) CTFT, three (3) CTT and three (3) PSGT, totaling eleven (11) cohorts. All cohorts shall target, train and prepare up to two hundred and twenty (220) SFWIB-qualified, eligible participants who reside in designated targeted zipcodes throughout Miami-Dade County to successfully complete training and receive practical experience in culinary, catering, construction technology and forklift, construction technology and private security guard trainings with associated certifications to become employable and placed in positions within the different industries. The CFCAT, CTFT, CTT and PSGT trainings are schedule to begin no earlier than July 1, 2019 and end no later than June 30, 2020.

Attached are PY'2018-2019 performance outcomes for CFCAT, CTFT, CTT, and PSGT cohorts.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award The School Board of Miami-Dade County, Florida, an allocation not to exceed \$213,437.00 in Workforce Innovation and Opportunity Act (WIOA) funds for Commercial Foods and Culinary Arts Training (CFCAT), Construction Technology and Forklift Training (CTFT), Construction Technology Training (CTT), and Private Security Guard Training (PSGT) cohorts.

FUNDING: Workforce Innovation and Opportunity Act (WIOA)

PERFORMANCE: As outlined below:

Number of Participants Served – Up to 220
Number of Participants to Complete Training -154
Number of Participants to be Placed into Jobs - 110
Number of Cohorts - 11
Cost Per Placement - \$1,940
Average Wage - \$10.16
Net Economic Benefit - \$19,192
Return-On-Investment - \$9.89
Economic Impact - \$2,111,171.00 dollars in salaries generated

ATTACHMENT

Miami Dade County Public Schools-Construction, Private Security & Culinary
PY2018-2019 Performance

Construction with Forklift:	Projected Performance	Actual Performance
Training Goal	Min:105 & Max: 140	58
Total Completed	98	52
Completion Rate	70%	89%
Total Placed	69	38
Placement Rate	70%	73%
Average Wage Rate	\$10.22	\$12.51
Cost Per Placement	\$1,870.00	\$1,334.68

Note: One construction with forklift cohort was cancelled due to MDCPS not having an instructor and all three construction technology cohorts were cancelled due no instructor.

Private Security :	Projected Performance	Actual Performance
Training Goal	Min: 45 & Max:60	45
Total Completed	42	35
Completion Rate	70%	78%
Total Placed	29	25
Placement Rate	70%	71%
Average Wage Rate	\$10.77	10.28
Cost Per Placement	\$1,428.00	\$1,656.65

Culinary Training:	Projected Performance	Actual Performance
Training Goal	Min:30 & Max:40	31
Total Completed	28	22
Completion Rate	70%	71%
Total Placed	20	18
Placement Rate	70%	81%
Average Wage Rate	\$11.83	\$12.00
Cost Per Placement	\$3,128.00	\$3,475.55

Culinary Arts Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The Commercial Foods and Culinary Arts Profession including Restaurants, Hotels, and Cruise Lines are actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel, equipment, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- Commercial Arts and Culinary Arts/Professional Culinary Arts & Hospitality
- Baking & Pastry Arts
- Culinary Vegetarian & Plant Based Specialty

All classes are taught by certified instructors with an abundance of cooking experience. Local Bakers, Chefs, Cooks, and Restaurateurs will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom and Commercial Kitchen. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career
- Articulate to a post-secondary program

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Safety
- Sanitation
- Baker
- Cook

Schedule

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 14 weeks totaling 350 hours. Classes begin when the first 20 students

are identified with subsequent classes to follow, or as needed. Career Source has the option to offer classes with less than twenty students at the established cost.

Certification

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools and Serve Safe.

Services Provided

- Administration and Supervision
- Classroom and Kitchen
- Curriculum
- Certified Instructors
- Guest Speakers
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local Restaurant and Hotel Professionals which provide us with guest speakers and expert advice in keeping each program up to date. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates enter the local workforce.

With our many partners participating in the training, growth, and placement of students, and with all the restaurants and hotels in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 350 hour class including all the books, certificates and other services previously listed will be \$1564.00 per student.

\$896.00 Tuition (350 hours x \$2.56 per hour = \$896.00)
\$ 15.00 Registration
\$ 5.00 School Identification Badge
\$ 50.00 Drug Test
\$ 275.00 Books
\$ 150.00 Serve Safe Certification
\$ 50.00 Uniform
\$ 105.00 Supplies and Material Fee
\$ 18.00 Insurance
\$1564.00 Total

revised 06/28/18

Construction and Forklift Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction and logistic industries are actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing
- Forklift Operations

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners
- Forklift Operations

- Air Conditioning – Familiarization and Maintenance
- Cabinet Making – Assembly and Installation
- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

Schedule

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 7 weeks totaling 175 hours. Classes will begin when the first 20 students are identified with subsequent classes to follow as needed. Career Source has the option to offer classes with less than twenty students at the established cost.

Certification

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and Core certification from the National Center for Construction Education and Research (NCCER).

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 175 hour construction class including all the books, certificates and other services previously listed will be \$979.05 per student.

- \$448.00 Tuition (175 hours x \$2.56 per hour = \$448.00)
- \$ 15.00 Registration
- \$ 5.00 School Identification Badge
- \$ 50.00 Drug Test
- \$ 73.75 Books
- \$ 30.00 OSHA Handouts, Tests, and Certification
- \$ 64.95 National Center for Construction Education and Research (NCCER) Tests and Certification
- \$ 218.87 Supplies and Materials
- \$ 55.48 Tools (to be retained by students)
- \$ 18.00 Insurance
- \$ 979.05 **Total**

Construction Technology Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction industry is once again enjoying a comeback in South Florida with the trades companies actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the construction program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners
- Air Conditioning – Familiarization and Maintenance
- Cabinet Making – Assembly and Installation

- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

Schedule

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 6 weeks totaling 150 hours. Classes begin when the first 20 students are identified with subsequent classes to follow or as needed.

Certification

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and the Core certificate in construction from the National Center for Construction Education and Research (NCCER).

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

Cost

The total cost of the 150 hour construction class including all the books, certificates and other services previously listed will be \$845.30 per student.

\$384.00 Tuition (150 hours x \$2.56 per hour = \$384.00)
\$ 15.00 Registration
\$ 5.00 School Identification Badge
\$ 50.00 Drug Test
\$ 54.00 Books
\$ 30.00 OSHA Handouts, Tests, and Certification
\$ 64.95 National Center for Construction Education and Research (NCCER) Tests and Certification
\$168.87 Supplies and Materials
\$ 18.00 Insurance
\$ 55.48 Tools (to be retained by students)
\$845.30 **Total**

Revised 06-28-18

Private Security Officer

Career Source South Florida with Miami-Dade County Public Schools have collaborated in proposing a program for promoting individual careers within the Private Security Industry. Many Private Security Firms throughout South Florida and the United States are looking for qualified and trained individuals to employ with specific training that support the immediate mediation of many current safety concerns throughout our industries and communities. Miami-Dade Public Schools have the facilities, personnel; equipment, tools, and expertise to provide an elaborate matrix of training necessary to prepare individuals in the growing and anticipated highly mobile and technical needs of a Security workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- Private Security Officer (Class D) (Unarmed)
- Private Security Officer (Class G) (**Armed**) Collaboration w/Local Institution (**Non-Agency Funded**)
- Private Security Officer Agency Manager (Class MB)
- Private Security Officer Instructor (Class DI)
- Firearms Instructor (Class K) (**Armed**) Collaboration w/Local Institution (**Non-Agency Funded**)
- Private Investigator (Class C)
- Specialized Security Training
 - Nuclear Plants
 - Hospitals
 - Airports
 - Homeland Security

All classes are taught by certified instructors with an abundance of industry experience. Local Law Enforcement Agencies will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom/laboratory to facilitate mock trainings and instructional technologies. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career like:

Private Security Career Strands			
ATF Agent	Court Clerk	Forensic Psych.	Police Detective
Bailiff	Court Reporter	Forensic Psych.	Police Officer
CIA Agent	Crime Scene Inv.	Forensic Scientist	Private Investigator
Coast Guard	Criminalist	Homeland Security	Private Security
Compliance Officer	Criminologist	INS Agent	Probation Officer
Computer Forensics	Customs Agent	Lawyer/Attorney	Sheriff
Corrections Officer	DEA Agent	Paralegal	U.S. Marshal

- Articulate to a post-secondary program (hours vary by program)

Program Offerings

- Orientation
- Employability Skills
- Work Ethics
- Scientific Inquiry
- Research
- Measurement
- Problem Solving
- Emerging Technologies (i.e. Surveillance equipment, etc..)
- Tools and Equipment
- Laboratory Investigations
- Safety Procedures

Schedule

Follows the Miami-Dade County Public Schools approved calendar. The program requires a minimum of 20 students per class. Classes will begin Monday, August 20, 2018 after the first 20 students are identified with subsequent classes to follow as needed.

Certification/Licensure

Students mastering the competencies of the course will be ready for licensure from Miami-Dade County Public Schools, and the Department of Agriculture and Consumer Affairs.

Services Provided

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- FLDOASC Licensure's
- Basic Tool Set
- Materials and Supplies

Partnerships

Miami-Dade County Public Schools has partnered with local Law Enforcement Agencies which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

Placement

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification and licensures. With our many partners participating in the training, growth, and placement of students there should be jobs waiting for these individuals.

Cost

The total cost of the 40 Private Security Class D Licensure including all the books, licensing and other services previously listed will be \$690.27 per student.

Estimated Cost Structure

Description of Itemized Service & Classroom Utilities	Cost
Tuition (40 hours x \$2.56 per hour = \$102.40) "	\$102.40
Registration	\$15.00
School Identification Badge	\$5.00
Drug Test	\$50.00
Finger Printing Processing Fee	\$42.00
License Fee (Class D)	\$45.00
Books	\$50.00
	Emblems \$5.00
	Badge \$12.00
	Security Belt \$15.00
	Pants \$20.00
	Shirt \$20.00
	Cap \$12.00
Supplies and Materials (Total Est. Uniform Costs)	\$218.87
Tools (to be retained by students)	\$60.00
Insurance	\$18.00
	Total \$690.27

Revised 06/28/2018



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 10K

AGENDA ITEM SUBJECT: RELATED PARTY TRAINING VENDOR AGREEMENTS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Global Talent and Competitiveness Council recommends to the Board the approval of Training Vendor Agreements with the Training Vendors that are represented on the Board, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

CareerSource Florida Contracting Policy prohibits the use of state or federal funds by a regional workforce board for any contract exceeding \$25,000 between a regional workforce board and a member of that board that has any relationship with the contracting vendor, unless the Department of Economic Opportunity (DEO) and CareerSource Florida has reviewed the contract.

The Global Talent Competitiveness Council recommends to the Board the approval of Training Vendor Agreements with the following Training Vendors that are represented on the Board:

- Florida National University, Inc. (FL National)
- The District Board of Trustees of Miami Dade College (MDC)
- Miami-Dade County Public Schools (M-DCPS)
- The Academy of South Florida, Inc. (The Academy)

The policy does not exclude agreements with training/educational institutions that regional workforce boards enter into with a training/educational institution included on the local eligible training provider list and for which eligible applicants choose from when selecting a training/educational provider. Accordingly, the Training Vendor Agreements between the SFWIB and FL National, MDC, M-DCPS, and The Academy are subject to the 2/3 vote requirement and will be submitted to DEO and CareerSource Florida for review.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 11A

AGENDA ITEM SUBJECT: WORKFORCE SERVICES CONTRACTORS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Performance Council recommends to the Board the approval to authorize staff to renew the existing Workforce Services contractors for program year 2019-2020; and to renew the Arbor E&T, LLC Workforce Services contract for up to 60 days, as set forth below.

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The current Workforce Services contractors were competitively procured in June 2017 to provide Workforce Services on behalf of the South Florida Workforce Investment Board (SFWIB) for Program Year (PY) 2017-2018. The second year of this contract will expire on June 30, 2019, and may be renewed for one additional year pursuant to the contract terms that allows renewals contingent upon the availability of funds.

The Performance Council recommends to the Board to authorize staff to renew the existing Workforce Services Contractors, Arbor E&T, LLC and Youth Co-Op, Inc. for PY2019- 2020 for CareerSource center locations detailed below:

Workforce Services Contractors	Location(s)
Arbor E&T, LLC	Hialeah Downtown center
Youth Co-Op	Homestead Center
Youth Co-Op	Little Havana center
Youth Co-Op	Perrine center
Youth Co-Op	West Dade center

Additionally, at its October 18, 2018 meeting, the SFWIB approved Arbor E&T, LLC to temporarily operate the North Miami Beach and Northside centers from October 1, 2018 to June 30, 2019 or until the SFWIB conducts another Request for Proposals (RFP). SFWIB staff released the Workforce Services RFP on May 15, 2019; however, the solicitation’s timetable will require renewal, of up to 60-days, of the Arbor E&T, LLC Workforce Services contract for the two centers. The renewal period, July 1, 2019 to August 31, 2019, will allow the RFP solicitation and review process to be completed in order that the Board may approve the results at its August 15, 2019 meeting.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 6/25/2019

AGENDA ITEM NUMBER: 11B

AGENDA ITEM SUBJECT: YOUTH SERVICE CONTRACTORS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Performance Council recommends to the Board the approval to authorize staff to renew the existing Youth Service contractors for Program Year (PY) 2019-2020, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

On July 22, 2014, Congress passed the Workforce Innovation and Opportunity Act (WIOA) which includes a number of improvements to ensure low income workers, youth and adults, have the skills and support needed for full participation in the American workforce. The WIOA includes several significant provisions that will increase the focus on comprehensive programming for youth those who face the greatest challenges. With the implementation of the WIOA on July 1, 2015, current Youth Service contractors have built career pathways infrastructures in the community to better serve the needs of youth who are unemployed and basic skills deficient.

The Performance Council recommends to the Board to authorize staff to renew the existing Youth Service contractors for PY 2019-2020. The current Youth Services contractors delivering year round service are as follows:

Youth Providers	Program (s)
Adults Mankind Organization	In-School and Out of School
Community Coalition	Out of School
Cuban American National Council	In-School and Out of School
Miami-Dade CAHSD	Out of School
Youth CO-OP Miami-Dade	In-School and Out of School
Youth CO-OP Monroe County	In-School and Out of School

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT