



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
GLOBAL TALENT AND COMPETITIVENESS (GTC)
COUNCIL MEETING
Thursday, June 21, 2018
8:00 AM**

Doubletree by Hilton Miami Airport Hotel &
Convention Center
711 NW 72nd Avenue
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of GTC Council Meeting Minutes
 - A. February 15, 2018
 - B. April 19, 2018
3. Information - Subsequent Eligibility of Training Providers for Region 23
4. Recommendation as to Approval of a New Training Provider and Program and a New Program for an Existing Training Provider
5. Recommendation as to Approval to Release a Request for Proposal for the Selection of Refugee Service Providers
6. Recommendation as to Approval to Allocate Funds to Miami-Dade College for Culinary and Hospitality Certification Training
7. Recommendation as to Approval of Related Party Training Vendor Agreements



SFWIB GLOBAL TALENT AND COMPETITIVENESS COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: June 21, 2018 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

December 14, 2017 at 8:00 A.M.
 Doubletree Hotel – Exhibition Center
 711 N.W 72nd Avenue
 Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	SFWIB STAFF	OTHER ATTENDEES (AUDIENCE)
1. Ferradaz, Gilda– <i>Chairwoman</i> 2. del Valle, Juan Carlos, <i>Vice-Chairman</i> 3. Brown, Clarence 4. Ludwig, Philipp 5. Roth, Thomas	Beasley, Rick Graham, Tomara Kaveherssi, Cheri	Fanno, Shelly – <i>Miami Dade College</i> Kristner, Ken – <i>College of Business & Technology</i> Mawhinney, Matt – <i>Launch Code</i> Pinto, Carla – <i>Miami Dade College</i>
COMMITTEE MEMBERS NOT IN ATTENDANCE 6. Brecheisen, Bruce 7. Gazitua, Luis 8. Piedra, Obdulio 9. Russo, Monica		Girnun, Arnie – <i>New Horizons of South Florida</i> Pulley, S – <i>Miami Dade College</i> Rodanes, Carlos – <i>New Horizons of South Florida</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order

Global Talent and Competitiveness (GTC) Council Chairwoman Gilda Ferradaz called the meeting to order at 8:35am, asked all those present introduce themselves. She noted that a quorum had been achieved.

2. Recommendation as to Approval of August 17, 2017 and October 19, 2017 Meeting Minutes

Mr. Philipp Ludwig moved the approval of August 17, 2017 and October 19, 2017 meeting minutes. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

3. Recommendation as to Approval to Allocate Funds for a Mobile Workforce Assistance Center to Expand Workforce Services

Chairwoman Gilda Ferradaz introduced the item.

Chairwoman Ferradaz requested staff explain why the entity donated its vehicle to CSSF and why any of the other Local Workforce Development Boards (LWB) didn't want the vehicle. CSSF Policy Manager Cheri Kavehersi further explained. Chairwoman Ferradaz further asked whether if the vehicle is still in good (working) condition and Ms. Kavehersi briefly explained. Ms. Graham provided further details. Chairwoman Ferradaz asked whether if the other mobile units are driven often and Ms. Graham responded, "Yes." She provided further details.

Mr. Philipp Ludwig moved the approval to allocate funds for a mobile workforce assistance center to expand workforce services. Motion seconded by Vice-Chairman Juan Carlos del Valle; **Motion Passed Unanimously**

4. Recommendation as to Approval to Allocate Funds to the LaunchCode Foundation, Inc. for Information Technology Immersive CodeCamp Training

SFWIB Chairwoman Gilda Ferradaz introduced the item.

Mr. Clarence Brown moved the approval to allocate funds to the LaunchCode Foundation, Inc. For Information Technology Immersive CodeCamp Training. Motion seconded by Mr. Phillip Ludwig; **Further Discussion(s):**

Mr. Roth inquired about funding and total committed. Ms. Kavehersi further explained. She additionally noted that it all depends on the Training vendor and the type of training programs being provided.

He inquired about the total committed and Ms. Kavehersi explained. A representative from LaunchCode Foundation appeared before the Council and briefly provided details.

Motion Passed by Unanimous Consent

5. Recommendation as to Approval to Allocate Funds to Miami-Dade College for the Future Banker's Training Program

Chairwoman Ferradaz introduced the item.

Mr. Clarence Brown moved the approval to allocate funds to Miami-Dade College for the Future Banker's Training Program. Motion seconded by Vice-Chairman Juan Carlos del Valle; **Motion Passed Unanimously**

6. Recommendation as to Approval to of New Programs for Existing Training Vendors

Chairwoman introduced the item.

Vice-Chairman del Valle moved the approval of new program for existing training vendors. Motion seconded by Mr. Philipp Ludwig; **Further Discussion(s):**

Vic-Chairman del Valle inquired about Miami-Dade College participation in this effort. Ms. Kaveheresi explained that it was recommended as a result of a recent request by a client who appeared before the Board and expressed her concern regarding the need for aviation training. He inquired about the College of Business Technology and Ms. Kaveheresi explained. He further requested information on the mean. Both Ms. Kaveheresi and Ms. Graham provided details.

Motion Passed by Unanimous Consent

7. Recommendation as to Approval to Allocate Funds to Miami Dade College for Hospitality Certification Employment and Training Program

Vice-Chairman del Valle moved the approval to allocate funds to Miami Dade College for a Hospitality Certification Employment and Training Program. Motion seconded by Mr. Philipp Ludwig; **Further Discussion(s)**

In reference to the previous item, Chairwoman Ferradaz inquired about CBT's license which states "provisional." Ms. Kaveheresi explained. The representative of CBT provided further details.

Motion Passed by Unanimous Consent

There being no further business to come before the Committee, the meeting adjourned at 8:55am.



SFWIB GLOBAL TALENT AND COMPETITIVENESS COUNCIL

AGENDA ITEM NUMBER: 2B

DATE: June 21, 2018 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

February 15, 2018 at 8:00 A.M.
 Doubletree Hotel – Exhibition Center
 711 N.W 72nd Avenue
 Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	SFWIB STAFF	OTHER ATTENDEES (AUDIENCE)
1. Ferradaz, Gilda– <i>Chairwoman</i> 2. del Valle, Juan Carlos, <i>Vice-Chairman</i> 3. Brown, Clarence 4. Ludwig, Philipp 5. Roth, Thomas	Beasley, Rick Graham, Tomara Kavehersi, Cheri	Glez, Monica – <i>Florida International University (FIU)</i> Nelson, Saliha – <i>Urgent, Inc.</i> Rodanes, Carlos – <i>New Horizons of South Florida</i>
COMMITTEE MEMBERS NOT IN ATTENDANCE 6. Brecheisen, Bruce 7. Gazitua, Luis 8. Piedra, Obdulio 9. Russo, Monica		

Agenda items are displayed in the order they were discussed.

1. Call to Order

Global Talent and Competitiveness (GTC) Council Chairwoman Gilda Ferradaz called the meeting to order at 8:35am, apologized for the delay in starting today’s meeting, and noted into record that the Council is one additional member short from achieving a quorum. She furthermore requested a moment of silence and respect for those that lost their lives at the massive shooting yesterday (2-14-18) at Douglas High School in Parkland Florida.

2. Recommendation as to Approval of August 17, 2017 and October 19, 2017 Meeting Minutes

Deferred due to lack of quorum

Mr. Piedra noted into record there's no quorum.

Chairwoman Ferradaz requested clarification on the difference between “motion passed unanimously” and “motion passed by unanimous consent”. SFWIB Agenda staff Antoinette Jean-Baptiste further explained the differences notated.

[Formal introductions]

3. Recommendation as to Approval of New Training Provider and Program

Chairwoman Gilda Ferradaz introduced the item and SFWIB Policy Manager Cheri Kavehersi further presented and read the item into record.

Mr. Obdulio Piedra asked whether if the school met all of its requirements and Ms. Kavehersi explained that it met all of the standards with the exception of one criteria (being on CSSF's Targeted Occupation List (TOL)). Mr. Piedra asked whether if there is a large audience for this type of training and Ms. Kavehersi responded that the audience is currently small. However, she further explained the demands and developments in Broward County.

Chairwoman Ferradaz requested additional details and Mr. Piedra further explained.

Vice-Chairman Juan Carlos del Valle requested a representative from Adaptive Construction Solutions, Inc. to speak before the Council to address the concern. He additionally noted that the projects currently worked on in Miami will remain in Miami.

Mr. Piedra asked whether if there is a pool of interest for this particular program and the representative responded. “Yes” and provided further explained it is a pilot program to get this program on the current training vendor list.

Mr. Piedra inquired about the location of the various projects and the represented responded that he wasn't too sure but provided additional details regarding current projects at Port St. Lucie, Orlando, Miami and Broward County Florida.

Mr. del Valle requested additional details regarding the locations and the representative provided further details. He additionally noted that the projects created in the various parts of Miami would remain there.

Mr. Piedra briefed the Council about a project currently being worked on valued at \$3 trillion nationally that would require more infrastructures built. Therefore, he briefly shared his comments approving this particular program that he felt would not have a negative impact. He furthermore recommended the item be moved by consensus.

Item moved by consensus of the members present for recommendation to the full board

4. Recommendation as to Approval to Allocate Funds for TechHire Summer Boot Camps

SFWIB Chairwoman Gilda Ferradaz introduced and read the item into record and SFWIB Youth Programs Manager Tomara Graham further presented.

Chairwoman Ferradaz requested verification on current data and Ms. Graham verified there were a total of 465 youth participated in the program and from that amount, a total of 306 completed the program. Mr. Piedra asked whether if there were one third of them were eventually certified. Her response was, "Yes".

Mr. Clarence Brown inquired about the other participants that completed the program. Ms. Graham explained they (142 participants) were given an opportunity to take the exam, however, they chose not to.

There was continued discussion.

Ms. Ferradaz asked whether there were any challenges with the recruitment process. Ms. Graham briefly responded and SFWIB Executive Director Rick Beasley further explained there were no challenges.

Mr. Piedra asked whether if the program was held at North Miami Senior High. Mr. Beasley and Ms. Graham noted into record the following schools:

- North Miami Senior High
- Homestead Senior High
- Norland High
- North Miami Beach Senior High
- Miami Senior High
- South Ridge High
- Robert Morgan Technical
- Miami Lakes Technical
- Lindsey Hopkins Technical
- G. Holmes Braddock Senior High
- South Dade High

Mr. Piedra asked whether if there would be more schools next year and Ms. Graham responded, "Yes". Executive Vice-President of New Horizons, Inc. Mr. Arnie Girnun provided updates.

Mr. Beasley also gave updates on Black Tech Week.

Ms. Ferradaz inquired about participant's goal for this year's TechHire program. Mr. Beasley further explained.

Ms. Ferradaz asked whether if stipends would be same as prior year and Mr. Beasley responded, "Yes".

Mr. Piedra inquired about the number of high schools students and Mr. Beasley provided further details.

The consensus of the members present moved the item to the full board for final approval.

There was continued discussion.

Chairwoman Ferradaz asked whether if the stipends would be the same as prior year and Mr. Beasley responded, “Yes”.

Mr. Piedra asked whether if there is any additional information on the 160 participants that were certified. Mr. Beasley further explained.

Mr. Piedra inquired about a tracking mechanism and Mr. Beasley further explained.

Item moved by consensus of the members present for recommendation to the full board

5. Recommendation as to Approval to Allocate Funds to Purchase Computers for TechHire Center

Chairwoman Ferradaz introduced and read the item into record. Mr. Beasley further presented.

Mr. Brown inquired about CDC’s potential role and Mr. Beasley further explained as well as members of the Council.

Item moved by consensus of the members present for recommendation to the full board

6. Recommendation as to Approval to Release the Workforce Services RFP

Chairwoman Ferradaz introduced the item and Mr. Beasley further presented.

Chairwoman asked whether if their current contract is through June 30th and Mr. Beasley responded, “Yes” and provided further details.

Ms. Chairwoman Ferradaz asked whether if the item should be amended based on latest update. Mr. Beasley responded, “No” as he further explained there would be another amended recommendation brought forward at a later date.

Item moved by consensus of the members present for recommendation to the full board

7. Recommendation as to Approval to Allocate Funds for TechLaunch Training Initiative

Chairwoman Ferradaz introduced and read the item into record. Mr. Beasley further discuss.

Chairwoman Ferradaz introduced Vice-President of Urgent, Inc. Ms. Saliha Nelson who appeared before the Council and provided further details on initiatives.

No further questions or discussions.

The consensus of the members present moved the item to the full board for recommendation and approval.

There being no further business to come before the Committee, the meeting adjourned at 9:15am.



SFWIB GLOBAL TALENT AND COMPETITIVENESS COUNCIL

AGENDA ITEM NUMBER: 2C

DATE: June 21, 2018 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

April 19, 2018 at 8:00 A.M.
 Doubletree Hotel – Exhibition Center
 711 N.W 72nd Avenue
 Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	SFWIB STAFF	OTHER ATTENDEES (AUDIENCE)
1. Ferradaz, Gilda– <i>Chairwoman</i> 2. del Valle, Juan Carlos, <i>Vice-Chairman</i> 3. Brown, Clarence 4. Brecheisen, Bruce 5. Ludwig, Philipp 6. Roth, Thomas	Beasley, Rick Graham, Tomara Kavehersi, Cheri	Burgos, Cathy – Miami-Dade County Juvenile Services Department Gonzalez, Monica - Florida Vocational Institute Messing, Joanne – Take Stock in Children
COMMITTEE MEMBERS NOT IN ATTENDANCE 7. Gazitua, Luis 8. Piedra, Obdulio 9. Russo, Monica		M. Vivian - Miami - Dade Children’s Trust Rodanes, Carlos – <i>New Horizons of South Florida</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order

Mr. Thomas Roth chaired the meeting on behalf of absent Chair and Vice Chairpersons, Gilda Ferradaz and Juan Carlos del Valle. He called the meeting to order at 8:33am and noted that a quorum of members present had not been achieved (one member shy).

2. Recommendation as to Approval of December 14, 2017 and February 15, 2018 Meeting Minutes

Deferred due to lack of quorum.

3. Information – Employed Worker Training Update for New Riviera Nursing & Rehabilitation Center, LLC.

Mr. Roth introduced the item and Cheri Kavehersi further presented.

He asked whether if a representative was present to provide further details. She responded, “No”, however explained that this item had been heard before the Council and full Board at a prior meeting and as a result, it was approved to move forward with the program.

She additionally noted that both items (3 & 4) are for informational purposes only related to approved funds that were allocated.

No further questions or discussions.

4. Information – Employed Worker Training Update for Victoria Nursing & Rehabilitation Center, Inc.

Mr. Roth introduced the item and Mr. Beasley further presented.

Mr. Roth verified whether if this had been approved at a prior meeting and Ms. Kavehersi responded, “Yes”.

No further questions or discussions.

5. Information – Youth Co-Op, Inc. Cancellation of Northside Career Center Contract

Mr. Roth introduced the item and Ms. Kavehersi further presented and introduced Adults Program Manager David Gilbert who appeared before the Council and further presented.

Mr. Ludwig asked whether if staff provided additional time to respondents. Mr. Gilbert responded, “Yes”.

No further questions or discussions.

[Added-On Item; Special Presentation - Together for Children Presentation Initiative]

Youth Programs Manager introduced representatives of Miami-Dade County Public School District and Juvenile Justice Department whom appeared before the Council and presented.

Mr. Beasley provided a brief background on this initiative. He was commended for his introduction. He additionally provided information on leveraging resources.

Representatives from both entities appeared before the Council and presented.

Mr. Brecheisen inquired about parent goals and outcomes and the representatives provided details on neighborhood action plans. Examples were provided as well. Ms. Martinez explained the ultimate goal to help reduce youth violence rate; youth committing crimes and youth being victims of crimes. Mr. Brecheisen requested details on outcomes. Ms. Martinez noted that one of the goals is to increase graduation and decrease in recidivism rates. She reiterated the pillars. Ms. Borges continued explaining.

Mr. Brecheisen commended their initiative.

Mr. Ludwig inquired about Boston Construction Group (BCG) and both representatives provided further details on the purpose. She further explained the joint round table and youth safety in partnership with Miami-Dade County Public Schools Superintendent and Miami-Dade County Mayor Carlos Gimenez.

Mr. Roth inquired about the various organizations CSSF would potentially fund. Ms. Graham further explained that the details are still pending. He further asked whether if this item was for informational purposes and Ms. Graham provided further details.

Mr. Roth commented that he wanted to ensure the goals align with CSSF's core mission.

6. Recommendation as to Approval of Revisions to the Individual Training Account Policy

Mr. Roth introduced the item and SFWIB Policy Manager, Cheri Kaveheri further presented.

Mr. Roth requested additional details on its purpose and Ms. Kaveheri explained.

Mr. Roth inquired about definition changes on page 4 of 9 and Ms. Kaveheri further explained.

Mr. Roth requested further explanation on the various changes. The changes were read into record by Ms. Kaveheri.

The Council recommended bolding and highlighting the various changes that were made in the policy.

Mr. Ludwig inquired about explanation details of performance criteria listed in the Policy. Mr. Kaveheri further explained.

The consensus of the members present moved the item to the full Board.

7. Recommendation as to Approval to Allocate Funds for The National Flight Academy

Mr. Roth introduced the item and Ms. Graham provided further presented.

Mr. Roth inquired noted into record a scrivener's error in the item with regards to the date. Ms. Graham noted the corrected into date. She additionally noted it is a one week summer deployment.

Mr. Brecheisen inquired about surveys and basic outcomes. Ms. Graham explained the certificate of completion that each participant would receive. Mr. Brecheisen commended the potential goals that were set, however, he inquired about the outcomes.

Mr. Roth asked whether if the NFA is required to meet the 70/70/70 training vendor threshold. Ms. Graham responded, "No."

Mr. Brecheisen emphasized the importance of providing any information on outcomes.

The consensus of he members present moved the item to the full Board.

8. Recommendation as to Approval to Allocate Fund for the Stanley G. Tate Florida Prepaid College Foundation, Inc.

Mr. Roth introduced the item and Ms. Graham presented. She later introduced Ms. Joanne Messing of Take Stock in Children who appeared before the Council and presented.

Mr. Brecheisen inquired about the five hour requirements, and minimum Grade Point Average (GPA), and the details of the services being provided by this particular program. Ms. Messing further explained.

Mr. Roth asked whether if this service is consistent with the Goals of CSSF. Executive Director Rick Beasley appeared before the Council and further explained the current alignment with CSSF's strategic goals. He additionally noted this is the only prepaid program sponsored by CSSF.

There was continued discussion.

The consensus of the members present moved the item to the full Board for approval.

There being no further business to come before the Committee, the meeting adjourned at 9:42am.



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/21/2018

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: SUBSEQUENT ELIGIBILITY OF TRAINING PROVIDERS FOR PROGRAM YEAR 2017-2018

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Enhance CSSF performance system**

BACKGROUND:

The Workforce Investment and Opportunity Act (WIOA) requires Local Workforce Boards to set certain performance standards for training providers. The Federal Register's WIOA Final Rules specifies that training providers must deliver results and submit accurate information in order to retain its status as an eligible provider. Furthermore, the Code of Federal Regulation (CFR) Title 20, Part 663 – Subpart E, Section 663.510 stipulates that Local Workforce Boards conduct performance and cost analysis related to training providers. If a training provider's program fails to meet the Local Board's performance standards, it will be removed from the approved programs list.

According to Workforce Development Area 23's Performance Requirements Policy, training providers are required to satisfy two of the following three performance measures:

1. 70 percent completion
2. 70 percent placement after training (entered unsubsidized employment within 180 days of program completion) rate
3. 70 percent training-related placement (entered unsubsidized employment in an occupation related to the program completed) rate.

Additionally, one of the two performance measures that must be met is the placement rate.

In May 2018, the SFWIB Office of Continuous Improvement (OCI) emailed letters to all approved training providers requesting documentation showing compliance with the Performance Policy. OCI recently completed its review of the documentation submitted by the training providers. Based on the review, 15 training programs will be removed. An ITA Performance Summary indicating the results of the review as well as a list of the training programs slated for removal from the list of approved training program offerings is attached.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/21/2018

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: NEW AND EXISTING TRAINING PROVIDERS AND PROGRAMS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval of a New Training Provider and Program and a New Program for an Existing Training Provider, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, local workforce development boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Providers and programs. The South Florida Workforce Investment Board (SFWIB) developed processes to evaluate an applicant's programmatic capabilities.

SFWIB staff completed the review process and documentation is being presented to the Global Talent and Competitiveness Council for a recommendation to the Board for approval.

Below is a request to become a training provider and program; and a program addition for an existing training provider for review and approval of the Council.

New Request(s) to be added as a Training Provider and Program:

1. South Florida Manufacturers Association GNJ
New Program(s):
 - Machinist – Certificate of Completion of Apprenticeship
 - CNC Set-Up Prog-Milling and Turning - Certificate of Completion of Apprenticeship

Request to add New Program(s) for Existing Training Provider(s):

1. Miami Dade College Apprenticeship Program - GNJ

New Program: Aircraft Structure, Surfaces, Rigging, and Systems Assemblers

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Ben Gibson
Tom Grady
Michael Olenick
Joe York

January 31, 2018

Mr. David Gonzalez, Chairman
South Florida Manufacturers Association GNJ
1000 West McNab Road
Pompano Beach, Florida 33069

Dear Mr. Gonzalez:

The enclosed amendments to South Florida Manufacturers Association GNJ apprenticeship standards are approved and registered this date by the Division of Career and Adult Education, Apprenticeship Office. The amendments include Page i to add trade; the Signature Page which reflects the current committee members; Section VIII, page 5a; Section XXII, XXIV, and XXV, page 10; Work Process Outline for New Trade, page 15a; Related Training Outline for New Trade, page 16a; and Appendix B, page 18. One copy of each amendment is retained for the state file; and the updated pages inserted into the registered program standards.

Thank you for providing us with the updated information.

Sincerely,



Richard Norman, Program Director
Apprenticeship

RN/jpw

Enclosures

cc: Ms. Betsy Wickham
Ms. Valvery Hillsman

Standards of Apprenticeship

for

Occupation / Trade	Term of Training in Hours	NAICS Code	DOT Code	RAPIDS Code (4 digit trade #)	ONET Code
Machinist	8,000	332999	600.280-022	0296	47-2111.00
CNC Set-Up Prog -Milling and Turning	CB	339113	605.380-010	1100CB	51-4011.00

PROGRAM SPONSOR

South Florida Manufacturers Association

JURISDICTIONAL AREA

Broward, Dade and Palm Beach
(counties)

Time Based Program: Yes No
Competency Based Program: Yes No
Hybrid Program: Yes No
VA Approval Requested: Yes No
Vocational Education Linkage: Yes No

SIGNATURE PAGE

PROGRAM NAME: South Florida Manufacturers Association GNJ
ADDRESS: 1000 West McNab Road, Pompano Beach, FL. 33069
PHONE: 954-292-0040 FAX: 954-941-3559
EMAIL ADDRESS: batti@bellsouth.net

David Gonzalez	John Payne	954-
954-623-2013	464-7986	
Chairman [*]	Secretary [**]	Date

COMMITTEE MEMBERS

[Print Name, Title, and Affiliation for Each. Designate Labor or Management if this is a Joint Program]

MEMBER [*] David Gonzalez
Hoerbiger Corporation of America, Inc.

MEMBER [**] John Payne
Premier Southeastern Specialties

MEMBER Scott Betz
MSK Precision

MEMBER Scott Thomas
Stimpson Corporation

MEMBER Roy Whitehead
List Industries

MEMBER Dan Kaiserian
Sonny's Corporation

MEMBER

MEMBER

SIGNATURE AUTHORITY

FOR COMMITTEE: Dennis Battistella

Name (Please Type)

(Signature)

Title: Coordinator

Instructor/Coordinator, SFMA GNJ

REVIEWED BY:

Name

Apprenticeship & Training Representative

Date

REVIEWED

APPROVED

REGISTERED

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION - APPRENTICESHIP

Authorized Official - Registration Agency

Date

RECEIVED

Certificate of Registration

Florida Department of Education
Division of Workforce Education

SOUTH FLORIDA MANUFACTURERS ASSOCIATION GNJ

Issued in recognition of the above program, in the trade(s) of

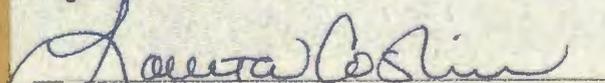
Machinist

registered with the Division of Workforce Education, Apprenticeship, as part of the National Apprenticeship Program
in accordance with the standards recommended by the

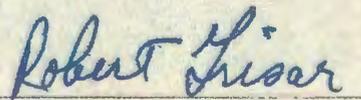
Florida Apprenticeship Advisory Council

June 19, 2009

Registration Date


Vice Chancellor for Workforce Education




Program Director of Apprenticeship

FL011090024

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTINEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Eric J. Smith
Commissioner of Education

Lucy Hadi, Chancellor
Division of Workforce Education



June 19, 2009

Mr. Dennis Segalewitz, Chairman
South Florida Manufacturers
Association GNJ
1000 West McNab Road
Pompano Beach, Florida 33069

Dear Mr. Segalewitz:

The apprenticeship standards for South Florida Manufacturers Association GNJ (Registration Number FL011090024) were approved and registered by the Department of Education, Division of Workforce Education effective this date. The original copy of the standards is retained for the state file.

We appreciate your interest in the apprenticeship system and look forward to your continued support.

Sincerely,

A handwritten signature in black ink that reads "Robert Grisar".

Robert Grisar, Program Director
Apprenticeship

RG/bj

Enclosures

cc: Mr. Steve Turbee
Ms. Valvery Hillsman

LORETTA COSTIN, VICE CHANCELLOR FOR WORKFORCE EDUCATION

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTINEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Eric J. Smith
Commissioner of Education

Lucy Hadi, Chancellor
Division of Workforce Education



DATE: June 19, 2009

PROGRAM SPONSOR: South Florida Manufacturers Association GNJ

SUBJECT: Variance from the Standard Ratio

This is a program in a non-construction occupation whereas extenuating circumstances are involved that permit lower ratios. In accordance with Chapter 446.071(3) FS, to recognize the unique and varying training requirements of such programs, we hereby grant a variance to the apprentice-to-journeyman ratio specified in Chapter 6A-23.004(2)(g) FAC.

The ratio may be addressed in the following manner:

“To ensure adequate supervision and training, the employer may employ not more than one apprentice for the employer in each apprenticeable occupation, and one apprentice for each journeyman thereafter. It shall be the responsibility of the committee/sponsor to ensure the allowable ratio is maintained. (6A-23.004(2)(g)).”

A handwritten signature in cursive script that reads "Robert Grisar".

Robert Grisar, Program Director
Apprenticeship

LORETTA COSTIN, VICE CHANCELLOR FOR WORKFORCE EDUCATION

STANDARDS OF APPRENTICESHIP

FOR

SOUTH FLORIDA MANUFACTURERS
ASSOCIATION GNJ

FL-011090024

REGISTERED BY

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF WORKFORCE EDUCATION - APPRENTICESHIP

Standards of Apprenticeship

For

SOUTH FLORIDA MANUFACTURERS ASSOCIATION GNJ

Occupation / Trade	Term of Training in Hours	NAICS Code	DOT Code	ONET Code	RAPIDS Code
Machinist	8,000	332999	600.280-022	47-2111.00	0296

Program Sponsor

South Florida Manufacturers Association

JURISDICTIONAL AREA

Broward, Dade and Palm Beach Counties

Vocational Education Linkage:

Yes

No

VA Approval Requested:

Yes

No

SIGNATURE PAGE

PROGRAM NAME: South Florida Manufacturers Association GNJ
ADDRESS: 1000 West McNab Road, Pompano Beach, FL 33069
Phone: [954] 941-3558 Fax: [954] 941-3559

D. A. Segala 12/24/09 John J. Payne 5/12/09
Chairman [*] Date Secretary [**] Date

COMMITTEE MEMBERS

Dennis Segalewitz, Member[*] Interplex Industries	John Payne, Member[**] Sonnys Enterprises
Dennis Battistella, Member SFMA	Joey Felix, Member List Industries
Jean Rix, Member ABB	Don Jackubowski, Member Hoerbiger
David Gonzalez, Member Hoerbiger	

REVIEWED BY:

Bruce J. [Signature] 5/22/09
Authorized Official - Registration Agency Date
REVIEWED APPROVED REGISTERED

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF WORKFORCE EDUCATION - APPRENTICESHIP

Robert [Signature] 6/19/09
Authorized Official - Registration Agency Date



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*
Members
Gary Chartrand
Ben Gibson
Tom Grady
Michael Olenick
Joe York

Pam Stewart
Commissioner of Education

Rod Duckworth, Chancellor
Career and Adult Education

April 16, 2018

Dr. John Wensveen, Chairman
Miami Dade College Apprenticeship Program - GNJ (2018-FL-71114)
300 N.E. 2nd Ave.
Miami, FL 33132

Dear Dr. John Wensveen:

The standards for Miami Dade College Apprenticeship Program - GNJ (2018-FL-71114), were approved and registered by the Department of Education, Division of Career and Adult Education effective this date. The original copy of the standards is retained for the state file.

We appreciate your interest in the apprenticeship system and look forward to your continued support.

Sincerely,

Richard E. Norman III, Program Director
Apprenticeship

RN/pw

Enclosures

cc: Ms. Betsy Wickham, Bureau Chief
Mr. Randy Holmes

STANDARDS OF APPRENTICESHIP

FOR

Program Sponsor

Miami Dade College Apprenticeship Program - GNJ

VA Approval Requested: Yes
Vocational Education Linkage: Yes

REGISTERED BY

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION –
APPRENTICESHIP

2018-FL-71114

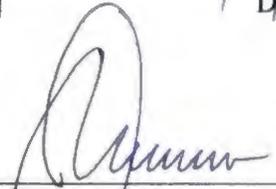
SIGNATURE PAGE

PROGRAM NAME: Miami Dade College Apprenticeship Program - GNJ
ADDRESS: 300 N. E. 2nd Ave., Miami, FL 33132 Miami-Dade County
PHONE: 305-237-7489 FAX: 305-237-7460
EMAIL ADDRESS: jwensvee@mdc.edu

Dr. John Wensveen 4/6/18
Chairman [*] Date

Marimar Molinary 4/6/18
Secretary [**] Date

COMMITTEE MEMBERS
[Print Name, Title, and Affiliation]


MEMBER [*] - Dr. John Wensveen,
Vice Provost of Academic Schools
Miami Dade College


MEMBER [**] - Marimar Molinary, Director,
Miami Dade College

~~MEMBER~~ - David Sandri, President,
Commercial Jet

~~MEMBER~~

~~MEMBER~~

~~MEMBER~~

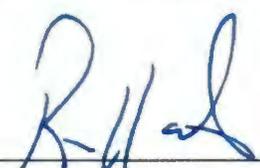
~~MEMBER~~

~~MEMBER~~

**SIGNATURE AUTHORITY
FOR COMMITTEE**

Lenore P. Rodicio, Ph.D. 
Name (Please Type) (Signature)
Title: Executive Vice President and Provost Affiliation: The District Board of Trustees of
Miami Dade College, Florida

REVIEWED BY:

Randy Holmes 
Name
Apprenticeship & Training Representative

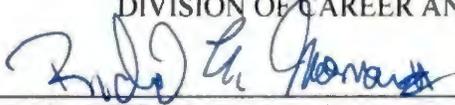
4-10-2018
Date

REVIEWED

APPROVED

REGISTERED

FLORIDA DEPARTMENT OF EDUCATION
DIVISION OF CAREER AND ADULT EDUCATION - APPRENTICESHIP


Authorized Official - Registration Agency

4/16/2018
Date

Employer / Occupation Appendix

Miami Dade College Apprenticeship Program - GNJ

(Sponsor)

In the occupation(s) of:

Occupation / Trade	Term of Training in Hours	NAICS Code	DOT Code	RAPIDS Code (4 digit trade #)	SOC Code
Aircraft Structure, Surfaces, Rigging, and Systems Assemblers	3100-4000	811310		(0874)	51-2011.00

EMPLOYER NAME: Commercial Jet

Miami Dade

ADDRESS: 4600 NW 36th St, Miami, FL 33166

(COUNTY)

PHONE: (305) 341-5150

FAX: (786) 265-7057

EMAIL ADDRESS: hr@commercialjet.com>

JURISDICTIONAL AREA

Miami-Dade

(Counties)

Time Based Program:

Yes

No

Competency Based Program:

Yes

No

Hybrid Program:

Yes

No

Certificate of Registration

Florida Department of Education
Division of Career and Adult Education

MIAMI-DADE COLLEGE APPRENTICESHIP PROGRAM GNJ

Issued in recognition as
registered with the Division of Career and Adult Education, Apprenticeship, as part of the National Apprenticeship Program
in accordance with the standards recommended by the

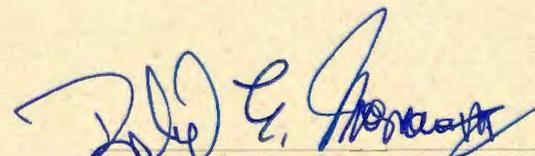
Florida Apprenticeship Advisory Council

April 16, 2018

Registration Date



Rod Duckworth
Chancellor for Career and Adult Education



Richard E. Norman, III
Program Director of Apprenticeship

2018-FL-71114



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/21/2018

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: AUTHORIZATION FOR SFWIB STAFF TO RELEASE A REQUEST FOR PROPOSAL FOR THE SELECTION OF REFUGEE SERVICE PROVIDERS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval authorizing staff to release a Request for Proposal (RFP) to provide to provide Refugee Employment and Training Services for Program Year 2018-2019, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The current Refugee Service Providers were competitively procured to provide Refugee Employment and Training Services (RET) in Workforce Development Area 23 for Program Year (PY) 2015-2016. Pursuant to specific contract language, contingent upon the availability of funds, which allows renewal for up to two program years, Refugee Providers also delivered RET Services for PY 2016-2017. The current Refugee Provider contracts were renewed a final year for PY 2017-2018 and will expire on September 30, 2018.

Therefore, staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval for staff to issue an RFP to solicit Refugee Employment and Training Services for PY 2018 to 2019.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/21/2018

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: CULINARY SKILLS TRAINING AND HOSPITALITY AND EMPLOYMENT CERTIFICATION TRAINING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval to allocate an amount not to exceed \$366,000 in WIOA funds to Miami Dade College for the Culinary and Catering Employment Training and Hospitality Certification and Employment Training cohorts, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

At its August 17, 2017 meeting, the South Florida Workforce Investment Board (SFWIB) approved the Culinary and Catering Employment Training and Hospitality Certification and Employment Training cohorts. The cohort training is another collaborative partnership between the South Florida Workforce Investment Board (SFWIB) and Miami Dade College (MDC) that will assist program participants in entering or returning to the workforce. The cohorts are an integral part of the Employ Miami-Dade initiative.

The cohorts will prepare up to 200 SFWIB eligible participants to successfully complete the program and receive practical experience in culinary, catering and hospitality skills with associated certifications to become employable and placed in entry-level positions within the industry. The SFWIB will provide training and training related funding; and MDC will provide relevant training services. The total cost for the ten cohorts is \$366,000.

Performance outcomes for the 2017-18 Culinary and Hospitality training cohorts are as follows:

Culinary (North) Training:	Projected Performance	Actual Performance
Training Goal	60	31
Total Completed	42	24
Completion Rate	70%	77%
Total Placed	30	20
Placement Rate	70%	83%
Average Wage Rate	\$10.07	\$9.94

Note: there are 19 participants currently enrolled and pending completion.

Hospitality (North & South)	Projected Performance	Actual Performance
Training Goal	180	130
Total Completed	126	94
Completion Rate	70%	72%
Total Placed	88	73
Placement Rate	70%	78%
Average Wage Rate	\$9.65	\$10.37

Note: there are 40 participants currently enrolled and pending completion.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade College (Hospitality Institute - Miami International Hospitality Center) an allocation not to exceed \$366,000 in Workforce Innovation and Opportunity Act (WIOA) funds for Culinary and Catering and Hospitality Certification Training.

FUNDING: Workforce Innovation and Opportunity Act Adult

PERFORMANCE: As outlined below:

CULINARY AND CATERING EMPLOYMENT TRAINING (WOLFSON)

- Number of Participants Served - 80
- Number of Participants to Complete Training - 56
- Number of Participants to be Placed into Jobs - 40
- Number of Cohorts - 4
- Cost Per Placement - \$4,800
- Average Wage - \$9.94
- Net Economic Benefit - \$15,875
- Return-On-Investment - \$3.31
- Economic Impact - \$635,008 dollars in salaries generated

HOSPITALITY AND EMPLOYMENT CERTIFICATION TRAINING (NORTH AND HOMESTEAD)

- Number of Participants Served - 120
- Number of Participants to Complete Training - 84
- Number of Participants to be Placed into Jobs - 60
- Number of Cohorts - 6
- Cost Per Placement - \$1,450
- Average Wage - \$10.37
- Net Economic Benefit - \$18,669
- Return-On-Investment - \$6.44
- Economic Impact - \$1,120,176 dollars in salaries generated

ATTACHMENT

Miami Dade College – Wolfson Campus
Miami International Hospitality Center
The Hospitality Institute Employment Training Proposal
July 1, 2018 to June 30, 2019

Program Overview

The Hospitality Institute in partnership with the Miami International Hospitality Center is offering comprehensive employment training which will: (1) provide qualified eligible individuals with the necessary skills training for entry into a career in the hospitality and culinary industries; (2) help address current and future labor shortages; (3) increase participants' employment opportunities upon course completion. Graduates are ready to perform the acquired job skills and customer relations skills at a new level of service excellence and are prepared for entry level employment.

For 2018-19, The Hospitality Institute is proposing to offer the following employment trainings:

- Hospitality Certification and Employment Training (HCET)
 - Six cohorts – North (three cohorts) and South (three cohorts)
- Culinary and Catering Employment Training (CCET)
 - Four cohorts – Miami Culinary Institute at Wolfson Campus

Hospitality Certification and Employment Training (HCET)

HCET consists of a total of 6 weeks / 120 hours of instruction in hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training. The trainings will take place at Miami Dade College North Campus and Homestead Campus or other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes are taught by experienced Miami Dade College instructors and expert industry trainers.

HCET programs utilize The American Hotel & Lodging Educational Institute (AHLEI) START (Skills, Tasks and Results Training) programs to structure curriculum components. The START programs offer training in entry-level positions that are considered by AHLEI to be the most relevant in today's hospitality industry and the most useful for finding employment. To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

There are three choices of HCET programs that can be offered:

1. **Hotel Property Specialist:** AHLEI Maintenance Employee, AHLEI Guest Service Gold customer service, OSHA 10 training.
2. **Guest Service Specialist:** AHLEI Guestroom Attendant, AHLEI Guest Service Gold customer service, front desk operations training.
3. **Food Service Specialist:** AHLEI Restaurant Server, AHLEI Guest Service Gold customer service, SafeStaff Foodhandler certification.

HCET will target, train and prepare up to one hundred twenty (120) South Florida Workforce Investment Board (SFWIB) qualified, eligible participants to successfully complete training, receive certifications and practical experience in one of the three HCETs, to become employable and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 15 up to 20 participants per cohort / 120 participants maximum
- Program cost: \$174,000.00
- Participant cost: \$1450.00 per participant
- Number of cohorts: 6 cohorts (3 North / 3 South)
- Cohort length: 6 weeks / Monday through Friday from 9:00 am to 1:00 pm daily
- Program term: July 1, 2018 to June 30, 2019

Main Program Components

- Hospitality industry employment, hands-on training, customer service training, and industry related workforce readiness training.
- AHLEI Certification in one hospitality position (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- AHLEI Certification in Guest Service Gold (if participant achieves a score of 70% or better on the written exam graded by AHLEI)
- OSHA 10 training (for Hotel Property Specialist Training)
- SafeStaff Foodhandler Certification (for Food Service Specialist Training)
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Classroom training based on American Hotel and Lodging Association Education Institute (AHLEI) START Certification Curriculums
- Classroom instruction and skills training in one of three hospitality industry specialist positions and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the hospitality industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Miami Dade College Certificate of Completion
- AHLEI testing and certification in one hospitality position and Guest Service Gold (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)

Training Overview

- Six 6-week cohorts of Hospitality Certification and Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2018 to June 30, 2019 (schedule to be determined in consultation with CareerSource at Lindsey Hopkins and NANA). Three cohorts will be held at Miami Dade College North Campus and three cohorts on Miami Dade College Homestead Campus.
- The specific HCET program to be offered for each cohort will be identified based on industry demand and input from CareerSource South Florida. Certain HCET programs may be offered more frequently than others.
- CareerSource participants will be enrolled in the Neighbors and Neighbors Association (NANA) Work Readiness Program before beginning a Hospitality Certification and Employment Training. The NANA Work Readiness Program is a separate program with its own administration and funding sources. Upon successful completion of the NANA Work Readiness Program, participants will progress to Hospitality Certification and Employment Training.
- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from NANA upon successful completion of a six-week Hospitality Certification and Employment Training.
- The first week of each Hospitality Certification and Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire six-week training. Participants will be on probation during week one. Upon successful completion of week one (including meeting attendance and classroom conduct requirements) participants will progress to week two of the training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of fifteen (15) up to twenty (20) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.
- Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, ordering supplies, scheduling, and other matters pertaining to the management of the Hospitality Certification and Employment Training program.

Culinary and Catering Employment Training (CCET)

CCET consists of a total of 10 weeks / 250 hours of instruction in basic culinary, catering and job skills training: 50 hours in weeks one and two of orientation and workforce readiness training; 200 hours in weeks two to ten of classroom instruction, hands-on kitchen lab training, food safety and sanitation training, catering, and industry related workforce readiness training.

The training will take place at Miami Dade College Wolfson Campus in a fully equipped culinary training kitchen at Miami Culinary Institute, or in other locations throughout Miami-Dade County agreed upon by Miami Dade College and CareerSource South Florida. Classes will be taught by experienced Miami Dade College instructors and expert industry trainers.

The American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program will be used to structure the curriculum components. Participants will receive an extensive overview of the food and beverage industry, and training in the job skills necessary for the position of entry/line level cook. A catering component has been added to the curriculum due to the high demand for events and banquet catering in South Florida. To enhance participants' employability, educational experiences including hands-on training, industry related workforce readiness training, guest speakers and site visits are an essential part of the overall program.

CCET will target, train and prepare up to eighty (80) South Florida Workforce Investment Board (SFWIB) qualified eligible participants to successfully complete training, receive practical experience in kitchen cook skills with associated certifications, and become employable and find employment in entry level positions within the industry.

Program Summary

- Number of participants: Minimum 15 up to 20 participants per cohort / 80 participants maximum
- Program Cost: \$192,000.00
- Participant cost: \$2400.00 per participant
- Number of cohorts: 4 cohorts (Miami Culinary Institute at Wolfson Campus)
- Cohort length: 10 weeks / Monday through Friday from 9:00 am to 2:00 pm daily
- Program Term: July 1, 2018 to June 30, 2019

Main Program Components

- Orientation and workforce readiness training (weeks one and two of each cohort, 50 hours)
- Classroom instruction, hands-on kitchen lab training, food safety and sanitation training, catering, industry related workforce readiness training (weeks two to ten, 200 hours)
- AHLEI testing and Kitchen Cook certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- State mandated Florida Safe Staff Food Handler Certification
- Job placement assistance in coordination with CareerSource South Florida

Program Offerings

- Two-week orientation and workforce readiness

- Classroom training based on American Culinary Federation standards and American Hotel & Lodging Educational Institute (AHLEI) Kitchen Cook program, and aligned with Miami Dade College Miami Culinary Institute curriculum
- Classroom instruction and skills training in cooking, food service, food safety and sanitation, catering and related industry operations
- Customer service skills training
- Hands on experience and participation in industry and college events
- Increased vocabulary and terminology in the culinary industry
- Employability skills, professionalism and work ethics
- Enhanced communication and interview skills
- Instruction on the proper dress code and industry code of professionalism
- Testing during and at the end of the instructional period
- AHLEI testing and certification (if the participant achieves a score of 70% or better on the written exam graded by AHLEI)
- Florida Safe Staff Food Handler Training, Testing and Certification
- Miami Dade College Certificate of Completion

Training Overview

- Four ten-week cohorts of Culinary and Catering Employment Training are scheduled within the program term that aligns with CareerSource South Florida's fiscal year from July 1, 2017 to June 30, 2018 (schedule to be determined in consultation with CareerSource at Lindsey Hopkins and NANA).
- The training will take place at Miami Dade College Wolfson Campus in a fully equipped culinary training kitchen at Miami Culinary Institute.
- The first two weeks of each Culinary and Catering Employment Training will consist of orientation and work readiness training to prepare participants to successfully complete the entire ten-week training. Participants will be on probation during weeks one and two. Upon successful completion of weeks one and two, participants will progress to week three of the training.
- Participants that pass a drug test and reside in specified zip codes will be eligible to receive a stipend (contingent on funding) from Neighbors and Neighbors Association (NANA) upon successful completion of a ten-week Culinary and Catering Employment Training.
- CareerSource South Florida will recruit an adequate number of participants to ensure that a minimum of fifteen (15) up to twenty (20) qualified eligible participants are enrolled per cohort.
- CareerSource South Florida will send the list of enrolled participants to The Hospitality Institute five (5) days prior to the first day of each cohort. Participants must be enrolled as Miami Dade College students before beginning class.

- Before each cohort, during breaks between cohorts, and after each cohort, Hospitality Institute employees will continue to work on case management, recruitment and screening of new participants, job referrals and job placement tracking, curriculum development, record-keeping, reporting, kitchen maintenance and repairs, ordering supplies, scheduling and other matters pertaining to the management of the Culinary and Catering Employment Training.



SFWIB GLOBAL TALENT COMPETITIVENESS COUNCIL

DATE: 6/21/2018

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: RELATED PARTY TRAINING VENDOR AGREEMENTS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Global Talent and Competitiveness Council to recommend to the Board the approval of Training Vendor Agreements with the Training Vendors that are represented on the Board, as set forth below.

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Improve credential outcomes for job seekers**

BACKGROUND:

CareerSource Florida Contracting Policy prohibits the use of state or federal funds by a regional workforce board for any contract exceeding \$25,000 between a regional workforce board and a member of that board that has any relationship with the contracting vendor, unless the Department of Economic Opportunity (DEO) and CareerSource Florida has reviewed the contract.

SFWIB staff recommends to the Global Talent Competitiveness Council to recommend to the Board the approval of Training Vendor Agreements with the following Training Vendors that are represented on the Board:

- Florida National University, Inc. (FL National)
- The District Board of Trustees of Miami Dade College (MDC)
- Miami-Dade County Public Schools (M-DCPS)
- The Academy of South Florida, Inc. (The Academy)

The policy does not exclude agreements with training/educational institutions that regional workforce boards enter into with a training/educational institution included on the local eligible training provider list and for which eligible applicants choose from when selecting a training/educational provider. Accordingly, the Training Vendor Agreements between the SFWIB and FL National, MDC, M-DCPS, and The Academy are subject to the 2/3 vote requirement and will be submitted to DEO and CareerSource Florida for review.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT