



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: February 15, 2018 at 9:30AM
 Big Brothers Big Sisters of Miami Headquarter Office
 550 NW 42nd Avenue
 Miami, FL 33126

| SFWIB MEMBERS IN ATTENDANCE | SFWIB MEMBERS NOT IN ATTENDANCE | SFW STAFF |
|---|--|--|
| <ol style="list-style-type: none"> 1. Bridges, Jeff <i>SFWIB Chairman</i> 2. Perez, Andre, <i>Vice Chairman</i> 3. Brecheisen Bruce 4. Brown, Clarence 5. Chi, Joe 6. Clayton, Lovey 7. Datorre, Roberto 8. del Valle, Juan- Carlos 9. Ferradaz, Gilda 10. Garza, Maria 11. Gibson, Charles 12. Huston, Albert 13. Manrique, Carlos 14. Maxwell, Michelle 15. Piedra, Obdulio 16. Rod, Denis 17. Russo, Monica 18. Scott, Kenneth 19. Thurman, Karen | <ol style="list-style-type: none"> 20. Adrover, Bernardo 21. Davis-Raiford, Lucia 22. Diggs, Bill 23. Gazitua, Luis 24. Jordan, Barbara 25. Ludwig, Philipp 26. Regueiro, Maria C. 27. Roth, Thomas 28. West, Alvin | <p>Beasley, Rick Almonte, Ivan Anderson, Frances Garcia, Christine Gilbert, David Gomez, Maria Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p> |
| | | <p>Assistant County Attorney (s)</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p> |

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| OTHER ATTENDEES | |
|--|---|
| Betty, Nicole - <i>WIOA</i> | Mitchell, Carlena – <i>Miami-Dade County Public Schools</i> |
| Brito, Hilma – <i>Rescare, Inc.</i> | Moaata, Dave – <i>Opa-Locka Community Development Corporation, Inc.</i> |
| Cuortas, Michelle – <i>Opa-Locka Community Development Corporation, Inc.</i> | Perez, Chris – <i>The Academy</i> |
| Fano, Shelly – <i>Miami Dade College</i> | Rodriguez, Maria – <i>Youth Co-Op, Inc.</i> |
| Farinas, Irene – <i>Adults Mankind Organization, Inc.</i> | Sante, Alicia – <i>Youth Co-Op, Inc.</i> |
| Felipe, Daniel – <i>Cuban National Council, Inc.</i> | Somellian, Ana – <i>Adults Mankind Organization, Inc.</i> |
| Flores, Oscar – <i>Compu-Med</i> | Williams, Nikisha – <i>Opa-Locka Community Development Corp.</i> |
| Galano, Rosada – <i>Cuban National Council, Inc.</i> | |

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

Chairman Jeff Bridges called the meeting to order at 9:40a.m., began with introductions and noted that a quorum of members had not been achieved.

5. Executive Committee

5.b. Recommendation as to Approval to Allocate Funds to Miami-Dade County School

District for the Summer Youth Internship Program

Chairman Bridges introduced the item and Executive Director Rick Beasley further presented.

No further questions or discussions.

Item moved by the consensus of the members present.

5.c. Recommendation as to Approval to Accept and Allocate National Emergency Grant Funds for Hurricane Maria

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

Item moved by consensus of the members present.

[Mr. del Valle stepped out of the meeting room]

6.c. Recommendation as to Approval of an Adjustment of the PY 2017-18 Budget

Chairman Bridges moved the approval of an adjustment of the PY 2017-18 budget.
Mr. Beasley further presented.

No further questions or discussions.

Item moved by consensus of the members present.

6.d. Recommendation as to Approval to Accept Funds for the City of Homestead Summer Youth Employment Program

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Lovey Clayton asked whether if funding would be provided to those residing in the Florida City area. Mr. Beasley responded, only for the youth population in the City of Homestead. However, he advised that he'd contacted the Florida City's mayor regarding this program.

Mr. Clayton asked whether if it was too late for Florida City to participate. Mr. Beasley further explained about a meeting scheduled with representatives of that municipality.

Mr. Clayton noted he will also reach out to Florida City.

No further questions or discussions.

Item moved by consensus of the members present.

6.e. Recommendation as to Approval to Accept Funds for the City of Miami Gardens Summer Youth Employment Program

Chairman Bridges introduced the item and Mr. Beasley further presented. There was continued discussion.

Mr. Beasley noted that City of Miami Gardens provided matching dollars of \$150,000.
Mr. Clayton reiterated he would reach out to the Florida City representatives.

Item moved by consensus of the members present

7. Global Talent and Competitiveness Council

7.a. Recommendation as to Approval of a New Training Provider and Program

Chairman Bridges introduced the item and Mr. Beasley further presented.

There was continued discussion regarding potential impact to the providers. The members of the Council continued their discussion.

Item moved by consensus of the members present.

[Mr. Manrique stepped out of the meeting room]
[Mr. del Valle returned to the meeting room]

7b. Recommendation as to Approval to Allocate Funds for TechHire Summer Boot Camps
Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Clayton asked whether if the program would be implemented county-wide. Mr. Beasley responded at 14 locations throughout Miami-Dade County.

Ms. Ferradaz asked whether if the program would be implemented at all Miami-Dade County Public Schools. Mr. Beasley confirmed that the programs would be held at 13 Miami-Dade County Public School locations and at Big Brothers Big Sisters.

Mr. Clayton once again inquired whether if programs would be implemented at locations in Homestead and Florida City. Mr. Beasley provided further details.

Item moved by consensus of the members present.

[Mr. Carlos Manrique returned to the meeting room]
[Chairman Bridges step out of the meeting room]

7c. Recommendation as to Approval to Allocate Funds to Purchase Computers for a TechHire Center

Vice-Chairman Perez introduced the item and Mr. Beasley further presented.

No further questions or discussion.

Item moved by consensus of the members present.

[Chairman Jeff Bridges returned to the meeting room]
[Mr. Joe Chi arrived]

7d. Recommendation as to Approval to Release the Workforce Services RFP
Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussion.

Item moved by consensus of the members present.

7e. Recommendation as to Approval to Allocate Funds for a TechLaunch Training Initiative

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussion.

Item moved by consensus of the members present.

8e. Recommendation as to Approval to Allocate Funds for Performance Monitoring

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Clayton inquired about Florida Memorial University's (FMU) contract and Mr. Beasley provided updates. Mr. Beasley provided further details.

Chairman Bridges confirmed everyone fully understood the purpose of this item.

Mr. Piedra inquired about the number of CSSF centers currently being operated via direct services and Mr. Beasley responded a total of six. He further asked about the monitoring process and Mr. Beasley explained. Mr. Piedra further inquired about a different third party in order to avoid any potential conflict. Mr. Beasley further explained. SFWIB Assistant Director of Finance, Christine Azor explained that the auditing is being conducted on the fiscal component at this present moment. She additionally noted this referenced the programmatic functions. Ms. Thurman briefly shared her comments.

Mr. Piedra additionally requested more information be provided.

Mr. Perez noted into record that the Board is short one member present for a quorum

Item moved by consensus of the members present.

[Chairman Bridges noted into record that the Board is awaiting one additional member for a quorum.]

4. Executive Director's Report

4.a. Executive Director's Update

Mr. Beasley further presented his report and each member received a copy. The report contained information on: (1) STATE – Capital Update: Budget; (2) STATE – Capital Update: Potential Legislation; SB 1122 & 1124, HB 1231, SB 66, HB 711 and SB 1642.

No further questions or concerns.

5.a. Information – Department of Labor Employment & Training Administration /Atlanta Region – Urban Strategies Initiative

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or concerns.

6. Finance and Efficiency Council

6.a. Information – Financial Report for the Month of December 2017

Chairman Bridges introduced the item and Mr. Beasley further presented.

Budget Adjustments

Revenues: No Revenue Adjustment

Expenses:

- Headquarter Cost Decreased by \$236, 332
- Refugee Services Increased by \$236,332
- Training and Support Services Increased by \$152,790
- Other Programs and Contracts Decreased by \$152,790

Explanation of Significant Variances:

1. Training and Support Services – 16.1% versus 50%
2. Other Programs and Contracts – 2.3% versus 50%

Chairman Bridges asked whether there were any areas of concern that staff needs to focus on. Mr. Beasley responded “No.” He provided further details.

Mr. Piedra inquired about apprenticeships and Mr. Beasley provided an update.

There was continued discussion.

6.b. Information – Fiscal Monitoring Activity Reports

Chairman Bridges introduce the item and Mr. Beasley further presented.

8. Global Talent Competitiveness Council

8.a. Information – Refugee Employment and Training Program Performance Overview

8.b. Information – Workforce Services Balanced Scorecard and Job Placement Update

8.c. Information – Consumer Report Card

8.d. Information – CSSF Automated Customer Service Survey

Chairman Bridges introduced the item and Mr. Beasley further asked Adult Programs staff member to further present. SFWIB Adults Program Supervisor Robert Smith appeared before the Board and presented the performance overview.

[Mr. Obdulio Piedra stepped out of the meeting room]

No further questions or discussions.

Mr. Beasley briefed the Board on updates regarding the current issues taking place in Tampa’s region, as well as this region’s efforts to ensure it is on the right track.

There was continued discussion.

[Mr. Piedra returned]

[Ms. Monica Russo Arrived]

[Dr. Denis Rod Stepped out of the meeting room]

[Mr. Juan Carlos del Valle returned to the meeting room]

[Quorum Verified by Chairman Bridges]

[Dr. Denis Rod returned to the meeting room; **Quorum Achieved**]

Chairman Bridges noted into record the following items for approval by the full Board:

5b, 5c, 6c, 6d, 6e, 7a and 7d, 7e and 8e

The above stated items were moved by Mr. Joe Chi. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

[Mr. Carlos Manrique stepped out of the meeting room]

Items:

2.a. Approval of SFWIB Meeting Minutes of December 14, 2017

Vice-Chairman Andy Perez moved the approval of December 14, 2017 meeting minutes. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

Item 7b: Mr. Clarence Brown moved the approval. Motion seconded by Ms. Monica Russo; **Motion Passed unanimously**

[Mr. Manrique returned]

Item 7c: Vice-Chairman Perez introduced the item and Mr. Beasley further presented.

Chairman Bridges moved the approval of item 7c. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

There was continued discussion.

Deferred Items:

3. Chairman's Report

There being no further business to come before the Board, meeting adjourned at 11:02am.