



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: February 15, 2017 at 9:30AM
 Doubletree Hotel – Convention Center
 711 N.W. 72nd Avenue
 Miami, FL 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Bridges, Jeff <i>SFWIB Chairman</i> 2. Perez, Andre, <i>Vice Chairman</i> 3. Brecheisen Bruce 4. Brown, Clarence 5. Chi, Joe 6. Clayton, Lovey 7. Datorre, Roberto 8. del Valle, Juan- Carlos 9. Ferradaz, Gilda 10. Garza, Maria 11. Gazitua, Luis 12. Gibson, Charles 13. Huston, Albert 14. Ludwig, Philipp 15. Manrique, Carlos 16. Maxwell, Michelle 17. Roth, Thomas 18. Scott, Kenneth 	<ol style="list-style-type: none"> 19. Adrover, Bernardo 20. Davis-Raiford, Lucia 21. Diggs, Bill 22. Jordan, Barbara 23. Piedra, Obdulio 24. Regueiro, Maria C. 25. Rod, Denis 26. Russo, Monica 27. Thurman, Karen 28. West, Alvin 	<p>Beasley, Rick Alonso, Gus Almonte, Ivan Anderson, Frances Garcia, Christine Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p> <p>Assistant County Attorney (s)</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

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OTHER ATTENDEES	
<p>Brito, Hilma – <i>Rescare, Inc.</i></p> <p>Cooper, Jamie –</p> <p>Costas, Jorge – <i>Youth Co-Op, Inc.</i></p> <p>D. Hector – <i>CBT College</i></p> <p>Fano, Shelly – Miami Dade College</p> <p>Kisner, Ken – <i>CBT College</i></p> <p>Manning, Ann – <i>Transition, Inc.</i></p> <p>Martinez, Lupe – UMOS</p> <p>Mitchelle, Carlena – <i>Miami-Dade County Public Schools</i></p> <p>Musiet, Grabrieda – <i>Cuban American National Council, Inc.</i></p>	<p>Porro, William – <i>City of Miami</i></p> <p>Robbins, Mike – <i>Express Auto Lease</i></p> <p>Rodanes, Carlos – <i>New Horizons of South Florida</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Sante, Alicia – <i>Youth Co-Op, Inc.</i></p> <p>Somellian, Ana – <i>Adults Mankind Organization, Inc.</i></p>

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

Chairman Jeff Bridges called the meeting to order at 10:01a.m., began with introductions and noted that a quorum of members had been achieved.

2.a. Approval of SFWIB Meeting Minutes of August 17, 2017 and October 19, 2017

Kenneth Scott moved the approval of meeting minutes of August 17, 2017 and October 19, 2017. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

3 Chairman’s Report

Chairman Bridges thanked all SFWIB members for their commitment this year. He briefly shared with the board regarding the various challenges this year for many industries. He furthermore announced about a recent packet received by UMOS.

Chairman Bridges also announced the new schedule of meetings.

Vice-Chairman Perez moved the approval of 2018 SFWIB Meetings Calendar. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

5. **SFWIB October 19, 2017 Board Meeting Agenda Packet (Consent Agenda Items)**
- 5a. **Recommendation as to Approval to Accept Department of Children and Families Refugee Employment and Training Program Funds**
- 5.b. **Recommendation as to Approval to Allocate Department of Children and Families Employment and Training Program funds to Refugee Service Providers**
- 5.c. **Recommendation as to Approval of SFWIBH to Provide Direct Employment & Training Services**
5. d. **Recommendation as to Approval to Accept National Emergency Grant (NEG) Funds and Award NEG Funds**
5. e. **Recommendation as to Approval to Accept Additional State of Florida Department of Economic Opportunity Supplemental Nutrition Assistance Program Funds**
- 5.f. **Recommendation as to Approval to Accept Additional State of Florida Department of Economic Opportunity Trade Adjustment Assistance Funds**
- 5.g. **Recommendation as to Approval of Workforce Services – Special Population Contractor**
Chairman Bridges introduced the above items and Mr. Beasley further presented.

Mr. Philipp Ludwig moved the approval of above items (5a -5g). Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

6. **Executive Committee Meeting**
- 6.a. **Recommendation as to Approval of SFWIB to Provide Direct Employment & Training Services**
Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Juan Carlos del Valle moved the approval of SFWIB to Provide Direct Employment & training Services. Motion seconded by Mr. Maria Garza; **Further Discussion(s)**

Mr. Gibson inquired about a timeline and Mr. Beasley explained.

[Vice Chairman Andy Perez stepped out of the meeting room]

- 6.b. **Recommendation as to Approval to Approval of Related Party Training Vendor**
Chairman Bridges introduce the item and Mr. Beasley further explained.

Mr. Roberto Datorre moved the approval of related party training vendor. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

[Vice Chairman Andy Perez returned]

[Mr. Juan Carlos del Valle stepped out of the meeting room]

7. **Finance and Efficiency Council**
- 7a. **Information – Financial Report – October 2017**
- 7b. **Recommendation as to Approval to Accept the Fiscal Year 2016-2017 Audit Reports**
Chairman Jeff Bridges introduced the item. Mr. Beasley further presented and introduced Mr. Anthony Brunson of Anthony Brunson, PA and Ms. Audrey Robinson who appeared before the Board and presented.

No further questions or discussions.

Chairman Bridges noted into record the amended motion to include an extended one year contract with Anthony Brunson, PA.

Mr. Roberto Datorre moved the approval of amended motion; Motion seconded by Mr. Carlos Manrique; **Further Discussion(s):**

Mr. Manrique asked whether if the report is a final product Mr. Brunson report is a final product. Mr. Manrique questioned the watermark on the report. Mr. Beasley additionally explained that the report cannot show as final until it's approved by the full Board. Mr. Manrique further inquired about the maximum number of years for an audit contract per audit entity. Mr. Beasley further explained a maximum of five years. He also noted this is year one of Anthony Brunson PA's contract.

Motion Passed by Unanimous Consent

[Special Presentation]

Special Presentation to Gus Alonso for 10 years of service and retirement

Mr. Bridges shared with the Board of his great work with his help of this agency achieving 12 years of clean audit.

Mr. Gus Alonso appeared before the Board, accepted his award and shared his gratitude with all. He especially thanked Mr. Beasley, Chairman Jeff Bridges and his Finance staff for their support.

Mr. Manrique also commended Mr. Alonso for his great work.

7c. Recommendation as to Approval to Allocate WIOA Adult and Dislocated Funding for WIOA Retention Payments

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. del Valle moved the approval to allocate WIOA Adult and Dislocated Worker Funding for WIOA Retention Payments. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

8. Global Talent Competitiveness Council

8.a. Recommendation as to Approval to Allocate Funds for a Mobile Workforce Assistance Center to Expand Workforce Services

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Alvin West moved the approval to Allocate Funds for Mobile Workforce Assistance Center to Expand Workforce Services. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

8.b. Recommendation as to Approval to Allocate Funds to the LaunchCode Foundation, Inc. for Information Technology Immersive Code Camp Training

Chairman Jeff Bridges introduced the item and Mr. Beasley further presented.

Mr. Alvin West moved the approval to allocate funds to the LaunchCode Foundation, Inc. for Information Technology Immersive Code Camp Training. Motion seconded by Mr. Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

8.c. Recommendation as to Approval to Allocate Funds to Miami-Dade College for the Future Banker's Training Program

Chairman Bridges introduced the item and Mr. Beasley further presented.

[Mr. Luis Gazitua arrived]

Mr. Alvin West moved the approval to allocate funds to Miami-Dade College for the Future Banker's Training Program. Motion seconded by Mr. Juan Carlos del Valle; **Further Discussion(s):**

Mr. Gibson inquired about the amount of funds allocated to this program last year and Mr. Beasley responded \$100,000.

Motion Passed by Unanimous Consent

8.d. Recommendation as to Approval of New Program for Existing Training Vendors

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Clarence Brown moved the approval of New Program for Existing Training Vendors. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

8.e. Recommendation as to Approval to Allocate Funds to Miami Dade College for Hospitality Certification and Employment Training

Chairman Bridges moved the approval to Allocate Funds to Miami Dade College for Hospitality Certification and Employment Training.

Mr. Juan Carlos del Valle moved the approval to allocate funds to Miami Dade College for Hospitality Certification and Employment Training. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

[Mr. Clarence Brown stepped out of the meeting room]

4.b. Department of Economic Opportunity Annual Board Update

Mr. Beasley introduced the item then introduced Mr. James Finch and Ms. Shila Salem of the Department of Economic Opportunity. Mr. Finch appeared before the Board and presented.

Vice Chairman Perez requested the outcome comparison of the smaller regions versus the bigger regions and recommendations. Mr. Finch responded that the bigger regions have a greater impact on the State's overall outcomes. He recommended regions focus on documentation and follow-ups. He noted better data results to better outcome.

No further questions or concerns.

9. Performance Council

9.a. Information – Referral to Placement Report – Distinct Referrals

9b. Information – Service Provider Staff Productivity Analysis

9c. Information – Consumer Report Card

9d. Information – System Review of Exiting Wagner-Peyser (WP) Participants

Chairman Bridges presented the item and Performance Council Chairwoman Maria Garza further presented all of the above items.

- 188 Refugee Job seekers have received assistance in receiving employment for the period of July 1, 2017 to October 2017
- 1,052 have enrolled in the program
- 589 are still working after being employed for 180 days
- 483 are still receiving health benefits
- 23% are below the minimum standard
- 3 of 14 providers have met or exceeded performance
- Career Centers were not serving a sufficient number of
- 17,077 Job Seekers Gained employment
- Referral to placement report shows
- The region received an increase of 64% in Job placements
- The same ratification
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- Career Centers were not serving sufficient number of distinct job seekers which resulted in a significant decline in overall placement of jobs as well as diminishing earnings for the service providers.

Chairwoman Garza requested Rick Beasley provide additional details on the data.

Mr. Beasley explained there are two providers currently meeting performances which are Arbor E & T ResCare, Inc. and Transition, Inc. and he provided further details regarding each of their performances.

He additionally noted that the categories are being monitored.

7. Finance and Efficiency Council

7a. Information – Financial Report – October 2017

- There were no revenue adjustments this month in comparison to the prior month's reporting.
- Headquarter Costs increased - \$989,330
- Refugee Services increased - \$8,935,670
- Youth Services decreased - \$280,700
- Set Asides decreased - \$97k
- Unallocated Funds decreased - \$10,000,000
- Training and Support Services – Increased - \$41,945
- Other Programs and Contracts increased - \$410,755

Explanation of Significant Variances

1. Refugee Contracts is on track (65.1% c. 66%)
2. Training and Support Services – (9.5% versus 34%)

He additionally noted that the increase of monies being spent should reflect an increase in next report as a result of an accrual base contract.

There were no further questions or discussions regarding this item.

4. Executive Director's Report

4.a. Executive Director's Update

Mr. Beasley further presented his report and each member received a copy. The report contained information on: (1) STATE – Capital Update: Budget; (2) STATE – Capital Update: Potential Legislation; (3) LOCAL – Youth Pre-Apprenticeship Program; and (4) STATE – Florida Business and Workforce Competitiveness Trust Fund

Mr. Scott share with the Board regarding the advantages in working and training in the skilled trades industry.

Mr. Beasley additionally shared with the Board on recent meetings related to the skill trades primarily in aviation. He stressed the importance of steering and/or training the youth population on the various opportunities afforded in this particular industry.

Mr. Beasley also noted the following recommendation for Quick Response Training.

There being no further business to come before the Board, the meeting adjourned at 11:02am.