



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**AGENDA ITEM NUMBER: 2A**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** December 14, 2017 at 9:30AM  
 Doubletree Hotel – Convention Center  
 711 N.W. 72<sup>nd</sup> Avenue  
 Miami, FL 33126

<b>SFWIB MEMBERS IN ATTENDANCE</b>	<b>SFWIB MEMBERS NOT IN ATTENDANCE</b>	<b>SFW STAFF</b>
<ol style="list-style-type: none"> <li>1. Bridges, Jeff <i>Chairperson</i></li> <li>2. Perez, Andre, <i>Vice-Chairman</i></li> <li>3. Baldwin, Cheryl</li> <li>4. Brecheisen Bruce</li> <li>5. Brown, Clarence</li> <li>6. Chi, Joe</li> <li>7. Clayton, Lovey</li> <li>8. Datorre, Roberto</li> <li>9. del Valle, Juan- Carlos</li> <li>10. Ferradaz, Gilda</li> <li>11. Gaber, Cynthia</li> <li>12. Garza, Maria</li> <li>13. Gazitua, Luis</li> <li>14. Gibson, Charles</li> <li>15. Ludwig, Philipp</li> <li>16. Manrique, Carlos</li> <li>17. Piedra, Obdulio</li> <li>18. Regueiro, Maria C.</li> <li>19. Rod, Denis</li> <li>20. Roth, Thomas</li> <li>21. Russo, Monica</li> </ol>	<ol style="list-style-type: none"> <li>22. Adrover, Bernardo</li> <li>23. Davis-Raiford, Lucia</li> <li>24. Diggs, Bill</li> <li>25. Huston, Albert</li> <li>26. Jordan, Barbara</li> <li>27. Maxwell, Michelle</li> <li>28. Scott, Kenneth</li> <li>29. Thurman, Karen</li> <li>30. West, Alvin</li> </ol>	<p>Beasley, Rick          Alonso, Gus          Almonte, Ivan          Anderson, Frances          Gilbert, David          Gomez, Maria          Graham, Tomara          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Perrin, Yian          Smith, Marian          Smith, Robert</p>
		<p><b>Assistant County Attorney (s)</b></p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

<b>OTHER ATTENDEES</b>	
<p>Amaro, Kristy – <i>Mercantil</i></p> <p>Brito, Hilma – <i>ARBOR E&amp; T Rescare, Inc.</i></p> <p>Bordoba, Manny – <i>SER Jobs for Progress, Inc.</i></p> <p>Bruce, Matteo – <i>Unknown</i></p> <p>Buithigo, Jessica – <i>Cuban National Council, Inc.</i></p> <p>Bustillo, Steven – <i>Grove Bank &amp; Trust</i></p> <p>Collazo, Janet – <i>Cuban American National Council, Inc. (CNC)</i></p> <p>Diaz, Heidi – <i>Continental National Bank</i></p> <p>Dunn, Davena – <i>Jet Stream FCU</i></p> <p>Fano, Shelly – <i>Miami Dade College</i></p> <p>Farinas, Irene – <i>Adults Mankind Organization, Inc.</i></p> <p>Felipe, Daniel – <i>Cuban American National Council, Inc.</i></p> <p>Gomez, Rosario – <i>SER Jobs for Progress, Inc.</i></p> <p>Juncosa, Maria – <i>BCO Pichincha Miami</i></p> <p>Lopez, Sonia - <i>Cuban American National Council, Inc. (CNC)</i></p> <p>Mauam, Yoni – <i>Ocean Bank</i></p>	<p>Morris, Carmen – <i>Comm. Xavier Suarez</i></p> <p>Iglesias, Abel – <i>Professional Bank</i></p> <p>Ishua, A. – <i>Grove Bank Trust</i></p> <p>Iturrualdo, Yanetsy – <i>International Finance Bank</i></p> <p>Munoz, Edith – <i>International Finance Bank</i></p> <p>Nunez, Yvannova – <i>Banesco</i></p> <p>Rey Wilson, Lourdes – <i>Total Bank</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Ross, Jackie – <i>Biscayne Bank</i></p> <p>Schleiden, David – <i>Miami-Dade County Public Schools</i></p> <p>Somellian, Elsa – <i>Community Coalition Inc.</i></p> <p>Taylor, Kelvin – <i>Cuban National Council, Inc.</i></p>

Agenda items are displayed in the order in which they were discussed.

**1. Call to Order and Introductions**

SFWIB Chairman, Jeff Bridges called the meeting to order at 10:01a.m, began with introductions and noted that a quorum of members present had been achieved.

**2.a. Approval of SFWIB Meeting Minutes of April 20, 2017**

Mr. Andy Perez moved the approval of SFWIB Meeting Minutes. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

### 3 Chairman's Report

A special presentation had been made by Chairman Bridges to Future Bankers Camp representatives celebrating 10 years of partnership with CareerSource South Florida.

Testimonial Speech had also been given by Future Bankers graduate, Mr. Bruce Matello.

Chairman Bridges thanked Mr. Matello for his testimonial speech.

Vice-Chairman Perez presented the awards.

A special award had been presented to Connie Laguna of Future Bankers program. Ms. Laguna thanked the SFWIB Board, staff and partners. Mr. Piedra also thanked Ms. Laguna for her great work.

Mr. Chi thanked Mr. Piedra for having a wealth of experience in the banking industry, the Board, and Executive Director Rick Beasley. He furthermore discussed the importance of the three pillars in Miami-Dade County which are (1) Real Estate, (2) International Trade, and (3) Tourism. He additionally discussed a fourth pillar called the Banking Industry which is the second largest industry in the United States after Europe and Wall Street.

Mr. Manrique also shared his acknowledgments.

### 5. Executive Committee

Chairman Bridges introduced the item and SFWIB Executive Director Rick Beasley discussed his report that contained information related to the following:

1. STATE – Florida Job Growth
2. STATE – CareerSource Florida Performance Funding Model
3. STATE – March Monthly Job Placement Report

[Mr. Obdulio Piedra stepped out of the meeting room]

4. LOCAL – TechHire Summer Boot Camps (Video Presentation)

[Mr. Obdulio Piedra returned]

[Dr. Denis Rod stepped out]

5. LOCAL – City of Miami Gardens Summer Youth Employment Program

### 5a. Recommendation as to Approval of a Contract Extension for Transition, Inc.

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Luis Gazitua moved the approval to accept funds for the City of Homestead Summer Youth Employment Program. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

[Dr. Denis Rod returned]

[Dr. Christine Regueiro stepped out]

[Ms. Cheryl Baldwin stepped out]

[Ms. Maria Garza stepped out]

**5.b. Recommendation as to Approval of Related Party Training Vendor Agreements**

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Charles Gibson moved the approval of related party training vendor agreements. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

**5.c. Recommendation as to Approval to Eliminate and Limit Individual Training Account Funds for Microsoft Office Suite Training**

SFWIB Chairman Bridges introduced the item. Mr. Beasley further presented.

Mr. Charles Gibson moved the approval to eliminate and limit individual training account funds for Microsoft Office Suite Training. Motion seconded by Mr. Luis Gazitua; **Further Discussion**

[Dr. Christine Regueiro returned]

[Ms. Cheryl Baldwin returned]

[Ms. Maria Garza returned]

Mr. Gazitua shared a brief comment.

**Motion Passed Unanimously**

**5. d. Recommendation as to Approval to Allocate Funds for TechHire Summer Boot Camp Incentives**

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Charled Gibson moved the approval of above item numbers 5a, b, c, and d. Motion seconded by Mr. Obdulio Piedra; **Motion Passed Unanimously**

**6. Finance and Efficiency Council Meeting**

**6.a. Information – Financial Report – June 2017**

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented the accompanying notes to the financial report (unaudited) for the period of July 1, 2016 through June 30, 2017

**Budget Adjustments:**

**Revenues:** One Revenue Adjustment

**Expenses:** Other Programs and Contracts increased by same amount

**Explanation of Significant Variances:**

1. Revenues are 72.2% versus 100%
2. Adult Programs – 69.8% versus 100%
3. Refugee Services – 73.4% versus 100%
4. Youth Programs – 78.6% versus 100%
5. Facility Costs – 67.4% versus 100%
6. Training and Support Services 60.3% versus 100%
7. Other Programs and Contracts 67.9% versus 100%

**6.b. Information – Bank Reconciliation – June 2017 and July 2017**  
**Item removed.**

**6c. Recommendation as to Approval to Allocate Funds to the City of Miami for the Employ Miami-Dade Project**

Chairman Bridges introduced the item. Mr. Beasley further presented.

Mr. Juan Carlos del Valle moved the approval to allocate funded to the City of Miami for th Employ Miami-Dade Project. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

**6d. Recommendation as to Approval to Allocate WIOA Adult Funds to United Way of Miami-Dade County**

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Obdulio Piedra moved the approval to allocate WIOA Adult funds to United Way of Miami Dade County; Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

**6e. Recommendation as to Approval to Allocate funds to Florida Keys Community College For Career Pathways Re-entry Hospitality Training**

SFWB Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Joe Chi Moved the approval to allocate funds to Florida Keys Community Collge for Career Pathways Re-entry Hospitality Training; Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

[Ms. Maria Garza stepped out of the meeting room]

**6f. Recommendation as to Approval of the 2016-2017 Budget**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Roberto Datorre moved the approval of the 2017-2018 budget. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

[Ms. Maria Garza returned]

**6g. Recommendation as to Approval to Allocate funds to Florida Keys Community College for Career Pathways Reentry Hospitality Training**

SFWIB Chairman Bridges introduced and presented the item.

Mr. Charles Gibson moved the approval to allocate funds to Florida Keys Community College for Career Pathways Reentry Hospitality Training; Motion seconded by Mr. Luis Gazitua; **Motion Passed Unanimously**

[Mr. Charles Gibson left the meeting room]

[Ms. Cheryl Baldwin stepped out of the meeting room]

[Ms. Cheryl Baldwin returned]

**7. Global Talent Competitiveness Council**

**7a. Information – Subsequent Eligibility of Training Providers for Region 23**

SFWIB Chairman Bridges introduced the item, GTC briefly discussed and Mr. Beasley provided further discussed.

No further questions or discussions.

**7b. Recommendation as to Approval to Allocate Funds to Miami-Dade College for Culinary and Hospitality Certification Training**

Chairman Bridges introduced the item. GTC Chairwoman further presented. Mr. Piedra and Mr. Beasley recognized a program participant, Ms. Andrea Higgs who appeared before the Board and gave an aspiring testimonial speech.

Mr. Obdulio Piedra moved the approval to allocate funds to Miami-Dade College for Culinary and Hospitality Certification Training; Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

[Ms. Baldwin stepped out of the meeting room]

[Mr. Carlos Manrique stepped out of the meeting room]

[Ms. Baldwin returned]

**7.c. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools for Construction Technology and Private Security Officer Training**

SFWIB Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further presented.

Ms. Maria Garza moved the approval to allocate funds to Miami Dade County Public Schools for Construction Technology and Private Security Officer Training. Motion seconded by Ms. Monica Russo; **Further Discussion(s):**

Mr. Roth shared his concern regarding the 70% completion 70% placement 70 training related placement requirements that must be met by CSSF training providers. He stated that although he felt this would be a great program, the entity's placement rate doesn't satisfy CSSF's current placement criteria. Therefore, he did not vote in favor of this item at today's council meeting. Mr. Beasley responded to Mr. Roth's concern. Mr. Piedra stated into record the Council's recommendation for staff to detail all exceptions that are outside of CSSF's current policies in the agenda items.

Mr. Chi recommended staff reach out to local chambers to help achieve placements. Mr. Gazitua noted that Security Guard Service Companies are hiring every day. Mr. Beasley responded that a meeting would be scheduled to further discuss.

**Motion Passed; All in favor with two oppositions**

[Mr. Manrique returned]

**7.d. Recommendation as to Approval of New Training Vendor Program**

Chairman Bridges introduced the item. Chairwoman GTC Gilda Ferradaz further presented.

Mr. Joe Chi moved the approval of new training vendor program. Motion seconded by Mr. Clarence Brown: **Motion Passed Unanimously**

**7.e. Recommendation as to Approval to the Take Stock in Children Scholarship Program**

Chairman Bridges introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Mr. Joe Chi moved the approval to the Take Stock in Children Scholarship Program. Motion seconded by Mr. Obdulio Piedra; **Motion Passed Unanimously**

**7.f. Recommendation as to Approval to Allocate Funds to Florida Keys community College for the Career Training and Young Fatherhood Program**

Chairman Bridges introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Mr. Juan Carlos del Valle moved the approval to allocate funds to Florida Keys Community College for the Career Training and Young Fatherhood Program; Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

[Mr. Manrique stepped out of the meeting room]

**7.g. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools for a Youth Pre-Apprenticeship Career and Technical Training**

GTC Chairwoman Gilda Ferradaz introduced and presented the item.

Mr. Obdulio Piedra moved the approval to allocate funds to Miami-Dade County Public Schools for a Youth Pre-Apprenticeship Career and Technical Training; Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

Vice-Chairman Perez updated the Board on his discussion at the recent Executive Committee meeting regarding implementing various types of curriculum and training programs, specifically in the field of manufacturing. He briefed the Board on Al Stimac president of Manufacturing Training Solutions efforts in implementing manufacturing programs.

[Mr. Manrique returned]

[Mr. Piedra stepped out of meeting room]

**8. Performance Council**

**8e. Recommendation as to Approval to Accept Process and Performance Revisions to the Balanced Scorecard**

[Mr. Piedra returned]

Chairman Bridges introduced the item and Performance Council Chairwoman Maria Garza further presented. Mr. Beasley briefed the Board on recent modifications to common measures.

Vice-Chairman Andy Perez moved the approval to accept process and performance revisions to the Balanced Scorecard. Motion seconded by Mr. Juan Carlos del Valle; **Further Discussion(s):**

Mr. Manrique wanted to know who sets the common measures. Mr. Beasley responded the State of Florida.

There was continued discussion.

**Motion Passed Unanimously**

[ Vice Chairman Andy Perez left the meeting room]

[ Mr. Luis Gazitua left the meeting room]

[ Mr. Juan Carlos del Valle left the meeting room]

[ Mr. Piedra stepped out of the meeting room]

**8a. Information – Refugee Employment and Training Program Performance Overview**

SFWIB Chairman Bridges introduced the item and Performance Council Chairwoman Maria Garza further discussed.

No further questions or discussions.

**8b. Information – Workforce Services Regional Performance Overview**

Chairman Bridges introduced the item and Mr. Beasley further presented.

[Mr. Roth left the meeting room]

No further questions or discussions.

**8c. Information – Youth Partners Regional Performance**

SFWIB Chairman Bridges introduced the item and Performance Council Chairwoman Maria Garzia further discussed.

No further questions or discussions.

**8d. Information – Consumer Report Update**

SFWIB Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

There being no further business to come before the Board, the meeting adjourned at 11:02am.