



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
FINANCE AND EFFICIENCY
COUNCIL MEETING
THURSDAY, June 16, 2016
8:00 A.M.

Doubletree by Hilton Miami Airport Hotel &
Exhibition Center
711 NW 72nd Avenue
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Finance and Efficiency Council Meeting Minutes
 - A. April 21, 2016
3. Information - Financial Report - April 2016
4. Information - Bank Reconciliation - May 2016
5. Recommendation as to Approval of the 2016-2017 Budget
6. Recommendation as to Approval to Allocate \$235,600 to the City of Miami for the Ready to Work Employment Program
7. Recommendation as to Approval to De-Obligate and Re-Allocate Refugee Employment and Training (RET) Program Transportation Funds
8. Recommendation as to Approval to Allocate funds to Miami-Dade County Parks, Recreation and Open Spaces for the Fit2Lead Internship Program
9. Recommendation as to Approval to Allocate Funds to Experience Aviation, Inc. for the SAFEE Aviation Summer Camp Program

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2B

DATE: June 23, 2016 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

April 21, 2016 at 8:00am

Doubletree by Hilton Miami Airport Hotel & Exhibition Center

711 NW 72nd Avenue

Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Bridges, Jeff 4. Datorre, Roberto 5. Montoya, Rolando 	<ol style="list-style-type: none"> 6. Adrover, Bernardo 7. Davis- Raiford, Lucia 8. Scott, Kenneth 9. Socorro, Ivonne <p>SFW STAFF Alonso, Gustavo Garcia, Christine</p>	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance and Efficiency Council Chairman Charles Gibson called the meeting to order at 8:25am asked the members present introduce themselves. Quorum had not been achieved.

2.a. Approval of the Finance and Efficiency Council Meeting Minutes for February 18, 2016

Chairman Gibson noted a scrivener's error on page 5 of 7 of the minutes.

3. Information – February 2016 ---Financial Report

Chairman Gibson introduced the item and Assistant Director Gus Alonso further discussed and reviewed with the Council the Financial Report (unaudited) for the Period of October 2015:

Budget Adjustment:

Revenues:

- Increased - \$180,380

Expenses:

- Facility Costs increased - \$180,380

Explanation of Significant Variances

1. Training and Support Services – low at 21.1% versus 66.67%
2. Other Programs and Contracts are 12.6% versus 66.67%

Mr. Alonso additionally reviewed with the County the financial reports.

Mr. Datorre inquired about the balance and Mr. Alonso explained that the balance has not been allocated as of yet. HE further inquired about the 21% and Mr. Alonso explained it is the percentage of expended funds.

Dr. Montoya inquired about the process of releasing funds and Mr. Alonso further explained.

[RECORDER STOPPED RECORDING]

[Below minutes were transcribed solely based on handwritten notes]

Mr. Gibson had questions regarding TANF and Mr. Alonso explained.

4. Information – Bank Reconciliation for February 2016

FEC Chairman Perez introduced the item and Mr. Alonso further discussed.

Dr. Montoya shared his comment.

Mr. Gibson and Mr. Datorre had questions and Mr. Alonso further explained.

5. Information – PY 2015-16 Potential In-State Allocation

SFWIB Chairman Gibson introduced the item and Mr. Alonso further discussed.

Dr. Montoya suggested summary page should include 14/15 allocations.

[SFWIB Vice-Chairman Gibson arrived; Quorum achieved]

6. Recommendation as to Approval to Accept \$13,124 in WIOA Adult Funds

7. Recommendation as to Approval to Accept \$12,401 in WIOA Dislocated Workers Funds

8. Recommendation as to Approval to Allocate \$3,625,013 in WIOA Carry-Over Funds

Chairman Gibson introduced the item and Mr. Alonso further discussed.

Dr. Rolando Montoya moved the approval of items 6-8. Motion seconded by Vice-Chairman Andy Perez; **Motion Passed Unanimously**

There being no further business to come before the Council, the meeting adjourned at 9:11am.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of April 2016 is being presented for review by the Council members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Department of Economic Opportunity of the State of Florida, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliation for the months of April 2016 and May 2016 are being presented for review by the Council members.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 4/30/16
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	735,302.06	
Less Checks/Vouchers Drawn	(2,709,321.98)	257
Plus Deposits		
Checks Voided		
Deposits	2,824,950.54	24
Plus Other Items	(220.98)	1
Unreconciled Items:		
Ending Book Balance	<u><u>850,709.64</u></u>	
Bank Balance	1,594,534.93	
Less Checks/Vouchers Outstanding	(743,825.29)	116
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	<u><u>850,709.64</u></u>	
Unreconciled difference	<u><u>0.00</u></u>	

Prepared by:

Odell J. Ford Jr.
Odell J. Ford Jr.

Approved by:

S. H. Henson 5-6-16

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 5/31/16
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	850,709.64	
Less Checks/Vouchers Drawn	(5,510,949.93)	317
Plus Deposits		
Checks Voided		
Deposits	4,740,331.28	34
Plus Other Items	(267.84)	1
Unreconciled Items:		
Ending Book Balance	<u><u>79,823.15</u></u>	
Bank Balance	2,001,443.60	
Less Checks/Vouchers Outstanding	(1,921,620.45)	162
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	<u><u>79,823.15</u></u>	
Unreconciled difference	<u><u>0.00</u></u>	

Prepared by: Odell J Ford Jr. 6/8/16
Odell J. Ford Jr.

Approved by: [Signature] 6/8/16



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: FISCAL YEAR 2016-17 BUDGET

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N / A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The attached "SFWIB Budget - 2016-17" chart is a summary of the annual budgeted revenues and expenditures for the South Florida Workforce Investment Board (SFWIB). The chart is comprised of three major sections:

1. **2016-17 State Funding:** This first group of columns reflect the new funding awards that SFWIB is anticipating it will receive during the upcoming budget year. The total award dollars are divided into two amounts: The funds that will be utilized during budget year 2016-17 and the amounts that will be reserved for budget year 2017-18.
2. **2016-17 Program Budget:** The second section are the funding amounts that comprise the 2016-17 revenue Budget. The amounts shown under the column "Prior Budget Year Reserves" are the amounts that were reserved last budget year and which are available for use this current budget year. The amounts under Prior Budget Year Carryover are the remaining funds available from the previous year awards. These unexpended amounts roll over to the current budget year. The amounts under the column "New Budget Year Funding" are the new funds that will be utilized in this budget year.
3. **2016-17 Cost Distributions:** This section of the budget shows all the proposed expenditures for the 2016-17 budget years. Expenditures are sub-divided into four major cost categories:
 - **HQ (Programs and Administrative):** These are the anticipated expenditures for operating the SFWIB Headquarter office. Included under this category are all the staffing and occupancy costs associated with operating the SFWIB main office.
 - **Training:** These are the anticipated costs associated with the skills training services offered by SFWIB. Note that only certain grants allow for training expenditures, but all grants require that employment services be offered to participants.

- Career Center Facility Costs: These are the occupancy costs associated with operating the Career Centers. SFWIB leases all these facilities from third parties, and directly pays for insurance, utilities and other facility expenditures. SFWIB does not own any of the locations.
- Provider Contract: These are the amounts that will be awarded to the subcontractors that perform employment services on behalf of SFWIB. Currently, SFWIB contracts with approximately 15 community based organizations across Miami Dade and Monroe counties.

FUNDING: All Funding Streams

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

FY2016 – 2017 BUDGET



South Florida Workforce Investment Board

June 23, 2016

Approval of the Fiscal Year 2016-17 Budget

RECOMMENDATION

The Finance and Efficiency Council recommends to the Board the approval of the SFWIB Program Year (PY) 2016-2017 budget and allocations.

BACKGROUND

On June 16, 2016, a SFWIB Budget Review was held to discuss the attached SFWIB PY 2016-2017 budget format, budget and cost distributions. During these meetings, the Executive Director and Asst. Director of Finance were requested to link performance measures to the PY2016-2017 budget.

PERFORMANCE GOALS

In March of 2014, SFWIB staff conducted a statewide economic impact analysis to determine the efficiency of workforce programs. Based on the analysis, the SFWIB invested \$51.8 million dollars in the community and placed 63,914 South Floridians in a job. Region 23 accounted for 18.7 percent of funding spent statewide compared to 13.9 percent of statewide placements. For every jobseeker placed in a job, it cost \$811 to place them. Additionally, SFWIB generated \$1.7 billion dollars in salaries back into the community. This figure equates to for every dollars spent, there is a \$33.06 dollar returned to the community.

For the PY2016-17, CareerSource Florida is continuing to implement a Performance Funding Model to allocate funding incentives to Regional Boards. A key component to the PFM correlates to Regional Boards producing outcomes (i.e., placements, amount of time to place jobseekers, cost of doing business, business penetration, etc.) relative to the amount of funding allocated to the Regional Board.

The SFWIB receives 15.8 percent of the funding allocated from CareerSource Florida. Based on the allocation, SFWIB is responsible for producing 15.8 percent of placements within the State. To improve efficiencies among the SFWIB programs, SFWIB staff has implemented a pay-for-performance base model. Under the performance base model, SFWIB pays for units of placements. Additionally, SFWIB staff has projected performance indicators for PY2016-17 that is linked to the proposed budget.

Performance Indicators	PY2013-14	PY2014-15	PY2015-16¹	PY2016-17²
\$ Dollars Invested	\$ 49,485,084	\$ 46,549,235	\$ 41,149,043	\$ 45,727,787
# of Placements	59,075	57,061	62,098	68,308
Avg. Wage	\$ 13.28	\$ 10.01	\$ 10.15	\$ 11.15
Cost Per Placement	\$ 837.67	\$ 815.78	\$ 662.64	\$ 669.44
Economic Benefit	\$ 26,785	\$ 20,005	\$ 20,449	\$ 22,516
ROI	\$ 31.98	\$ 24.52	\$ 42.39	\$ 33.63
Economic Impact	\$ 1,582,296,042	\$ 1,141,505,305	\$ 1,269,842,002	\$ 1,537,993,110

¹PY2015-16 Actual with Projections

²PY2016-17 Projected Goals

BUDGET

The Financial & Efficiency Council reviewed the proposed SFWIB PY 2016-2017 budget and allocations. The proposed PY2016-2017 overall budget is \$65.9 million. The proposed budget indicates a decrease of \$866,540 dollars in funding. The Financial & Efficiency Council is recommending a program budget of \$64.9 million dollars with a reserve of \$1.06 million dollars for PY2017-2018.

The Department of Economic Opportunity released the 2016-2017 state allocations for the major programs of WIOA, Wagner-Peyser and TANF programs. The region will experience a \$96,838 dollar decrease in new funding. The reduction in funding is due to changes in the unemployment figures. The following outlines the new funding amount by programs with the percentage change:

FUNDING	PY16-17	PY15-16	Difference	% DIFFERENCE
WIA Adult	\$ 7,150,531	\$ 6,773,355	\$ 377,176	5.57%
WIA Dislocated Worker	\$ 5,992,722	\$ 6,927,649	\$ (934,927)	-13.50%
WIA Youth	\$ 6,264,648	\$ 5,940,700	\$ 323,948	5.45%
Wagner-Peyser	\$ 4,145,129	\$ 3,969,190	\$ 175,939	4.43%
TANF	\$ 8,963,413	\$ 9,002,387	\$ (38,974)	-0.43%
TOTALS	\$ 32,516,443	\$ 32,613,281	\$ (96,838)	-0.30%

In comparison to the FY12-13, CareerSource South Florida has experienced a 29.9 percent reduction in employment and training dollars. Due to the continuing reduction in workforce funding, CareerSource Florida has extended the statewide sliding scale ITA waiver policy. The recommended program budget includes the 40 percent ITA allocation level as the SFWIB PY2016-17 program budget.

The attached "SFWIB Budget – 2016-17 chart is a summary of the annual budgeted revenues and expenditures for the South Florida Workforce Investment Board (SFWIB). The chart is comprised of three major sections:

1. 2016-17 State Funding. This first group of columns reflect the new funding awards that SFWIB is anticipating it will receive during the upcoming budget year. The total award dollars are divided into two amounts: The funds that will be utilized during budget year 2016-17 and the amounts that will be reserved for budget year 2017-18.
2. 2016-17 Program Budget. The second section are the funding amounts that comprise the 2016-17 revenue Budget. The amounts shown under the column "Prior Budget Year Reserves" are the amounts that were reserved last budget year and which are available for use this current budget year. The amounts under Prior Budget Year Carryover are the remaining funds available from the previous year awards. These unexpended amounts roll over to the current budget year. The amounts under the column "New Budget Year Funding" are the new funds that will be utilized in this budget year.
3. 2016-17 Cost Distributions. This section of the budget shows all the proposed expenditures for the 2016-17 budget years. Expenditures are sub-divided into four major cost categories:
 - a. HQ (Programs and Administrative): These are the anticipated expenditures for operating the SFWIB Headquarter office. Included under this category are all the staffing and occupancy costs associated with operating the SFWIB main office.
 - b. Training: These are the anticipated costs associated with the skills training services offered by SFWIB. Note that only certain grants allow for training expenditures, but all grants require that employment services be offered to participants.

- c. Career Center Facility Costs: These are the occupancy costs associated with operating the Career Centers. SFWIB leases all these facilities from third parties, and directly pays for insurance, utilities and other facility expenditures. SFWIB does not own any of the locations.
- d. Provider Contract: These are the amounts that will be awarded to the subcontractors that perform employment services on behalf of SFWIB. Currently, SFWIB contracts with approximately 15 community based organizations across Miami Dade and Monroe counties.

The overall proposed PY16-17 budget is \$64.8 million. Nearly 87.2 percent of the funding is distributed to assist the employers and jobseekers within the region. The following outlines the proposed cost distribution for the upcoming year:

COST DISTRIBUTION	PY16-17	PY15-16	DIFFERENCE	% DIFFERENCE
HQ	\$ 8,311,402	\$ 7,688,185	\$623,217	8.1%
Training	\$12,750,852	\$12,351,531	\$399,321	3.2%
Facility Cost	\$ 5,243,941	\$ 5,102,375	\$141,566	2.8%
Contracts	\$38,558,865	\$38,209,701	\$349,164	0.9%

Talent Development – Current Talent Supply:

For program year 2016-2017, \$38.5 million is being invested to enhance the current talent supply for the Region. The funding will be allocated to provide employment services for the various adult populations (i.e., veterans, persons with disabilities, welfare, ex-offenders, refugee, etc.). Nearly 62 percent of the adult funding is being allocated to Career Center providers or through special employment initiatives. The remaining 38 percent of the funding will be allocated to Refugee service providers.

Based on Executive Committee and Finance & Efficiency Council recommendations, a number of program priorities are being proposed for funding. A total of \$1.475 million has been set aside for the special employment initiatives. The following is a listing of the proposed projects:

- Young Adult Re-entry Pilot \$200,000 (Programmatic Cost)
- Homeless Employment Initiative \$225,000 (Programmatic Cost)
- Support Services \$400,000 (Support Services for Training Participants)
- Work Readiness Workshops \$700,000 (Programmatic Cost)
- Mission United – Veteran Program \$125,000 (Programmatic Cost)
- Employed Miami-Dade Initiative \$225,000 (Programmatic Cost)

Training & Support Services:

For program year 2016-17, \$12.7 million in funding will be allocated to provide training for the various adult populations (i.e., veterans, persons with disabilities, welfare, ex-offenders, refugee, etc.). Based on SFWIB recommendations, a number of program priorities are being proposed for funding. A total of \$4.8 million has been set aside for the special training initiatives. The following is a listing of the proposed training projects:

- Work Readiness Young-Adult Initiative \$1.2 Million (Training / Paid Work Experience Cost)
- Talent Development Scholarships
 - Take Stock In Children \$225,000 (TANF – Admin. Cost)
- City Year Mentoring Program \$200,000 (TANF – Program Cost)
- National Flight Academy \$200,000 (TANF – Program Cost)
- OCOG / Employed Miami-Dade Initiative \$750,000 (Training Cost)
- TANF Subsidized Employment \$175,000 (TANF – Paid Work Experience Cost)
- City of Miami Gardens SYEP \$100,000 (TANF – Paid Work Experience Cost)
- Young Adult Re-Entry Pilot Initiative \$200,000 (Training Cost)
- Employed Worker Training \$250,000 (Training Cost)
- Monroe County Ex-Offender Initiative \$100,000 (Training Cost)
- Homeless Initiative \$150,000 (Training Cost)
- TechHire Initiative \$1.250 Million (Training Cost)

Youth Services:

For program year 2016-17, \$5.9 million in youth funding will be allocated to provide employment and training services for the various youth populations (i.e., disable, welfare, youth offenders, refugee, etc.). Seventy-five percent of the youth funding will be targeted to the Out-of-School population and 25 percent targeted to the In-School population.

Based on SFWIB recommendations, a number of special youth employment and training initiatives are being proposed for funding. A total of \$250,000 has been set aside for the special youth employment and training initiatives. The following is a listing of the proposed projects:

- City of Key Largo Fire Academy \$ 35,000 (Administrative and Programmatic Cost)
- Future Bankers Program \$ 75,000 (Administrative and Programmatic Cost)
- Depart. Of Juvenile Justice / MDCPS Project \$165,000 (Programmatic Cost)
- Youth Re-Entry Pilot Initiative \$125,000 (Administrative and Programmatic Cost)
- TechHire Initiative \$225,000 (Administrative and Programmatic Cost)

2017-18 Reserve:

The 2016-2017 Budget includes \$1.06 million dollars in reserve for the 2017-2018 Budget. The 2016-17 Reserve includes funding from the WIA Adult, WIA Dislocated Worker and WIA Youth programs.

In accordance with the Department of Economic Development Individual Training Account (ITA) guidance requirements, 50 percent of the WIA Adult and Dislocated Worker funds to Regional Workforce Boards are allocated and expended for ITAs.

Attachments



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ALLOCATION OF FUNDS FOR THE READY TO WORK PROGRAM TO THE CITY OF MIAMI CAREER CENTER

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance Efficiency Council to recommend to the Board the approval to allocate \$235,600 in Workforce Innovation and Opportunity Act (WIOA) and/or Temporary Assistance for Needy Families (TANF) training funds for the Ready to Work Program.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Develop integrated Business Service teams**

BACKGROUND:

The City of Miami center currently has 50 Career Advancement Program (CAP) participants ready to participate in the Ready to Work Employment Program (RTW), and is requesting that \$235,600.00 in training to be allocated to the program.

The program is an innovative, new workforce education and economic development program that will provide job opportunities to eligible young adults ages 18-27. Participants will be earn a \$10 per hour wage, work a maximum 360 hours, plus receive 20 hours of work readiness skills training.

Local businesses will provide young adults with job opportunities and guidance in appropriate work place behavior- a fundamental job skill necessary to succeed in today's rapidly changing and competitive economy.

FUNDING: Workforce Innovation and Opportunity Act (WIOA) and/or Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: REFUGEE PROGRAM RE-ALLOCATION

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance Efficiency Council to recommend to the Board the approval to re-allocate Refugee Program Transportation funds as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On April 26, 2016, two Refugee Employment and Training (RET) Program service providers, Adult Mankind Organization, Inc. and Arbor E&T, LLC, requested the de-obligation of RET transportation funds, as the monies would not be expended during the 2015-16 contract year. In a separate request, two service providers, Miami Beach Latin Chamber of Commerce, Inc. and Cuban American National Council, Inc., made a request for additional transportation funds.

In an effort to accommodate both requests, SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board to retroactively de-obligate and re-allocate RET transportation funds as set forth below.

2015-16 RET Transportation Funds		
RET Service Provider	De-Obligate	Re-Allocate
Adults Mankind Organization, Inc.	(\$4,600)	
Arbor E & T, LLC	(\$6,000)	
Cuban American National Council, Inc.		\$5,720
Miami Beach Latin Chamber of Commerce, Inc.		\$4,880
Total to Providers:	(\$10,600)	\$10,600

FUNDING: Refugee Employment and Training (RET)

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 8

AGENDA ITEM SUBJECT: MIAMI-DADE COUNTY PARKS AND RECREATION OPEN SPACES DEPARTMENT "FIT2LEAD PARK INTERNSHIP PROGRAM"

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to allocate an amount not exceed \$100,000 in Workforce Innovation and Opportunity Act (WIOA) Youth Funds to Miami-Dade County Parks, Recreation and Open Space to continue the Fit2Lead Internship program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Expand career exploration pathway programs**

BACKGROUND:

Miami-Dade County Parks, Recreation, and Open Spaces Department (PROS), Miami- Dade County Juvenile Services Department (JSD), and the Miami-Dade County Public Schools Student Services Division (MDCPS) are collaborating on the Fit2Lead Internship Program - a prevention/intervention program specifically designed as a productive alternative to delinquent behavior.

At its February 17, 2016 meeting, the Board approved the Fit2Lead Park Internship program in an effort to provide structure and stability to at-risk youth ages 15-17. Although previously approved by the Board for 2015-16, the program did not commence due to contract delays. Therefore, staff is requesting the Global Talent and Competiveness Council recommend to the Board the approval to continue the program for Program Year 2016-2017.

The Fit2Lead Internship Program is year round and held at 13 (PROS) park locations throughout Miami-Dade County. Each intern will be required to complete 340 hours of paid practical work experience during after school hours; and be mentored by park staff in various work settings that include afterschool programming, summer camps, Youth Enrichment and Sports (YES), disability services, aquatics, park operations, Natural Areas Management, and Eco-Adventures.

The SFWIB will provide 24 interns referred by the JSD with a total of 325 program hours, of which 80 hours will be highly concentrated instructional classes taught by partnering post-secondary institutions such as University of Miami, Florida International University, Miami-Dade College plus 245 hours of practical paid work experience.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommend that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award the Miami-Dade County Parks and Receptions Department an allocation not to exceed \$100,000 in Workforce Innovation and Opportunity Act (WIOA) Youth funds for Fit2Lead Internship Program.

FUNDING: WIOA Youth Funding

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 6/23/2016

AGENDA ITEM NUMBER: 9

AGENDA ITEM SUBJECT: ALLOCATE FUNDING FOR AVIATION SUMMER CAMP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to allocate an amount not to exceed \$2,000 in Temporary Assistance for Needy Families (TANF) funds to Experience Aviation, Inc. to purchase slots for the SAFEE Aviation Summer Camp Program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Joint contribution for youth career pathway models**

BACKGROUND:

The Showcasing Aviation For Empowering Education (SAFEE) Aviation Summer Program in partnership with the Federal Aviation Administration, Experience Aviation, Inc., Miami-Dade County Public Schools, Florida Memorial University, and Miami-Dade College will sponsor the aviation summer camps during the summer months. Experience Aviation, Inc. utilizes aviation to build STEM skills in students and direct them toward careers in aviation and other STEM-related fields.

Experience Aviation Inc. addresses the shortage of skilled professionals in aviation and other STEM-related industries by motivating youth and encouraging them to pursue careers involving Science, Technology, Engineering, and Math. Since then, the Experience Aviation, Inc. team and its partners, including middle and high school educators and community leaders, have worked toward a common goal. Their mission is to inspire young people to identify and pursue their dreams in STEM.

In continuing to develop youth interests and build future talent pipelines in the aviation arena, SFWIB staff request to purchase summer camp slots for youth to attend the Experience Aviation/SAFEE Aviation Summer Program. Thirty-seven summer camp slots will be purchased at a cost of \$50.00 each for the session which will cover materials and supplies.

FUNDING: Temporary Assistance for Needy Families (TANF)

PERFORMANCE: N/A

NO ATTACHMENT