



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: February 16, 2017 at 9:30AM
 Doubletree Hotel – Exhibition Center
 711 N.W. 72nd Avenue
 Miami, FL 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Bridges, Jeff <i>Chairperson</i> 2. Perez, Andre, <i>Vice-Chairman</i> 3. Brecheisen Bruce 4. Brown, Clarence 5. Chi, Joe 6. Datorre, Roberto 7. Ferradaz, Gilda 8. Garza, Maria 9. Gibson, Charles 10. Jordan, Barbara 11. Manrique, Carlos 12. Maxwell, Michelle 13. Rod, Denis 14. Scott, Kenneth 15. Thurman, Karen 16. West, Alvin 	<ol style="list-style-type: none"> 17. Adrover, Bernardo 18. Clayton, Lovey 19. del Valle, Juan-Carlos 20. Davis-Raiford, Lucia 21. Diggs, Bill 22. Gaber, Cynthia 23. Gazitua, Luis 24. Huston, Albert 25. Ludwig, Philipp 26. Piedra, Obdulio 27. Regueiro, Maria C. 28. Roth, Thomas 29. Russo, Monica 	<p>Beasley, Rick Alonso, Gus Almonte, Ivan Anderson, Frances Butkowski, Dennis Garcia, Christine Gomez, Maria Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>
		<p>Assistant County Attorney (s)</p> <p>Shaneka Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES		
<p>Gavira, Beatriz – <i>SER Jobs for Progress, Inc.</i></p> <p>Girnun, Arnie – <i>New Horizons</i></p> <p>Llerisson, Fabiah – <i>Apex Training Center</i></p> <p>Llerisson, Stephanie G. – <i>Apex Training Center</i></p> <p>Llerisson, Steppanie W. – <i>Apex Training Center</i></p> <p>Mendez, Jesse – <i>Community Coalition, Inc.</i></p> <p>Mitchel, Carlana – <i>Miami-Dade County Public Schools (M-DCPS)</i></p>	<p>Quiros, Vivian – <i>Sullivan & Cogliano</i></p> <p>Rodriguez, Maria – <i>Youth Co-op, Inc.</i></p> <p>Sante, Alicia – <i>Youth Co-Op, Inc.</i></p> <p>Someillia, Ana – <i>Adults Mankind Organization (AMO)</i></p> <p>Stephanowicz, M – <i>Monroe County Schools</i></p> <p>Torres, Cathy – <i>Florida Keys Community College</i></p> <p>Urrutia, Humberto – <i>The Academy</i></p>	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Jeff Bridges called the meeting to order at 9:40a.m and began with introductions. Quorum of members present had not been achieved.

4. Executive Director’s Report

4.a. Executive Director Update

Executive Director Rick Beasley presented his report and each member received a copy. The report contained information on (1) STATE- Sector Strategies workshops Aim to Strengthen Regional Employer – Workforce Partnerships; (2) STATE – September Monthly Job Placement Report.

[Commissioner Barbara Jordan arrived; **Quorum Achieved**]

Mr. Beasley noted he would continue his report after approval items are discussed.

2.a. Approval of SFWIB Meeting Minutes of October 20, 2016

Mr. Alvin West moved the approval of SFWIB Meeting Minutes of October 20, 2016. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

5. Executive Committee

5a. Recommendation as to Approval to Accept \$150,000 in WIOA dollars for a DJJ Youth Offender Pilot Project

Chairman Bridges introduced the item and Mr. Beasley further presented the Executive Committee’s recommendation for the Board’s approval to accept \$150,000 for a DJJ Youth Offender Pilot Project.

Mr. Alvin West moved the approval to accept \$150,000 in WIOA dollars for a DJJ Youth Offender Pilot Project. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

5.b. Recommendation as to Approval to Authorize SFWIB Staff to Offer a Re-employment Assistance Incentive

Chairman Bridges introduced the item and Mr. Beasley further presented the Executive Committee's recommendation for the Board's approval to authorize SFWIB staff to offer a re-employment assistance incentive.

Mr. Joe Chi moved the approval to authorize SFWIB staff to offer a re-employment assistance incentive; Motion seconded by Ms. Karen Thurman; **Motion Passed Unanimously**

5.c. Recommendation as to Approval to Authorize SFWIB Staff to offer a Wage Rate Incentive

Chairman Bridges introduced the item and Mr. Beasley further presented the Executive Committee's recommendation for the Board's approval to authorize SFWIB staff to offer a Wage Rate Incentive.

Mr. Joe Chi moved the approval to authorize SFWIB staff to offer a Wage Rate Incentive. Motion seconded by Ms. Karen Thurman; **Further Discussion(s);**

Ms. Thurman inquired about a cap and Mr. Beasley explained.

Mr. Scott inquired about the funding recipients and Mr. Beasley explained that the recipients would be SFWIB providers. He provided additional details.

Motion Passed by Unanimous Consent

5.d. Recommendation as to Approval of the South Florida Workforce Investment Board 2017 Meeting Calendar

Chairman Bridges introduced the item and Mr. Beasley further presented.

Commissioner Barbara Jordan moved the approval of the South Florida Workforce Investment Board 2017 meeting calendar; Motion Seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

Chairman Bridges requested calendar reminders be sent to all members within the next couple days. Staff assured this would be done.

6. Finance and Efficiency Council Meeting

6d. Recommendation as to Approval to Accept the Fiscal Year 2015-16 Audit Reports

Chairman Bridges introduced the item. Mr. Beasley requested FEC Chairman Charles Gibson further discussed. He read the item into record then introduced representatives, Carsheena Allison and Ronald Thompkins of BCA Watson Rice, LLP to present. Both appeared before the Board and presented the audit reports.

Mr. West inquired about the number of clean of clean audits for this region. Mr. Beasley responded a total of nine (9) years with no material weaknesses or findings. SFWIB Finance Assistant Director Gus Alonso confirmed it as well.

Mr. West asked whether the Auditors had an opportunity to meet with the Finance and Efficiency Council without the presence of SFWIB staff. BCA Watson Rice, LLP representatives responded, "No." However, Mr. Thompkins advised of some of the questions that were asked at today's (12/15/16) FEC meeting. Mr. Thompkins later commended SFWIB monitoring supervisors and management team. He furthermore explained this agency is considered a low risk auditee, of which he defined not having any findings during the current and prior two years. Mr. Beasley recognized Contracts Compliance Supervisor Dulce Quinones who oversees the fiscal monitoring and CSSF Quality Assurance Supervisor Frances Gonzalez who oversees the programmatic monitoring, as well as the entire staff of both monitoring units.

Chairman Bridges commended Mr. Beasley and staff for doing a great job.

Mr. West concurred and especially thanked Mr. Alonso and Assistant Controller Christine Garcia for also doing a great job.

Mr. West moved the approval of item 6d. Motion seconded by Miami-Dade County Commissioner Barbara Jordan; **Further Discussion(s):**

Chairman Bridges requested the members take a vote on both item numbers 6d and 6e.

6e. Recommendation as to Approval to Negotiate an Agreement with BCA Watson Rice, LLP for the Performance of IT Penetration Audit Services

FEC Chairman Gibson read the item into record and noted the Finance and Efficiency Council's recommendation for the Board's approval to authorize SFWIB staff to contract with BCA Watson Rice, LLP for Information Technology (IT) Penetration Audit Services.

Mr. West restated his motion into record for the approval of item numbers 6d and 6e; Motion seconded by Commissioner Barbara Jordan as amended; **Motion Passed Unanimously**

7. Global Talent Competitiveness Council

7.a. Recommendation as to Approval of New Training Vendors and Programs

Chairman Bridges introduced the item and GTC Council Chairwoman Gilda Ferradaz further discussed. She noted into record that today's Council meeting did not have quorum. However, the consensus of the members present moved the approval of the above item.

Mr. Clarence Brown moved the approval of New Training Vendors and Programs. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

7b. Recommendation as to Approval of a Youth High Poverty Area Recruitment Policy

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further discussed.

Mr. Clarence Brown moved the approval of a Youth High Poverty Area Recruitment Policy. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

4. Executive Director's Report (CONTINUED)

4.a. Executive Director Update

Mr. Beasley continued the presentation of his report.

(3) Local – Criminal Justice Reform; (4) Local – Career Center Performance

4.b DEO Annual Performance Presentation

He later introduced Antonio Carter of the Florida Department of Economic Opportunity who appeared before the Council and presented.

6. Finance and Efficiency Council

6a. Information – Financial Report – October 2016

Mr. Beasley presented the item and read into record the following accompanying notes to the Financial Report (unaudited) for the period of July 1, 2016 through October 31, 2016:

Budget Adjustments

None

Explanation of Significant Variances

1. Training and Support Services 15.8% versus 34%
2. Other Program and Contracts 0% versus 34%

No further questions or discussions.

6b. Information – Bank Reconciliation – November 2016

Mr. Beasley presented the item.

No further questions or discussions.

6c. Information – Fiscal and Programmatic Monitoring Activity Reports

Chairman Bridges introduced the item. Mr. Beasley further discussed and reviewed with the Board the Fiscal Monitoring Activity Report from October 1, 2016 to November 28, 2016.

No further questions or discussions.

8. Performance Council

8a. Information – Refugee Employment and Training Program Performance Overview

Chairman Bridges introduced the above items and Mr. Beasley further presented.

No further questions or discussions.

8b. Information – Refugee Employment and Training Program Balanced Scorecard Update

Chairman Bridges introduced the item and Mr. Beasley further presented.

Ms. Thurman inquired about the current goal for the individual measures. Mr. Beasley and Adults Program Supervisor responded a minimum goal of 65%.

8c. Information – Workforce Services Balanced Scorecard and Job Placements Update

Mr. Beasley presented the item.

No further questions or discussions.

8d. Information – Workforce Services Regional Performance Overview

Mr. Beasley presented the item.

No further questions or discussions.

8e. Information – Youth Partners Regional Performance

Mr. Beasley presented the item.

No further questions or discussions.

8f. Information – Consumer Report Card Update

Mr. Beasley presented the item.

No further questions or discussions.

Prior to meeting adjournment, Mr. Beasley briefly discussed the last portion of his report.

Chairman Bridges thanked all for coming to today's meeting and wished Happy Holidays to all (Merry Christmas, Happy Hanukkah, Happy Kwanza, Happy New Year and Chinese New Year).

There being no further business to come before the Board, the meeting adjourned at 11:10am.