



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**AGENDA ITEM NUMBER: 2A**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** October 20, 2016 at 9:30AM  
 Doubletree Hotel – Exhibition Center  
 711 N.W. 72<sup>nd</sup> Avenue  
 Miami, FL 33126

<b>SFWIB MEMBERS IN ATTENDANCE</b>	<b>SFWIB MEMBERS NOT IN ATTENDANCE</b>	<b>SFW STAFF</b>
<ol style="list-style-type: none"> <li>1. Piedra, Obdulio <i>Chairperson</i></li> <li>2. Bridges, Jeff, Vice-Chairman</li> <li>3. Brecheisen Bruce</li> <li>4. Brown, Clarence</li> <li>5. Datorre, Roberto</li> <li>6. Davis-Raiford, Lucia</li> <li>7. del Valle, Juan-Carlos</li> <li>8. Ferradaz, Gilda</li> <li>9. Gazitua, Luis</li> <li>10. Garza, Maria</li> <li>11. Ludwig, Philipp</li> <li>12. Rod, Denis</li> <li>13. Roth, Thomas</li> <li>14. Russo, Monica</li> <li>15. West, Alvin</li> </ol>	<ol style="list-style-type: none"> <li>16. Adrover, Bernardo</li> <li>17. Chi, Joe</li> <li>18. Clayton, Lovey</li> <li>19. Diggs, Bill</li> <li>20. Gaber, Cynthia</li> <li>21. Gibson, Charles</li> <li>22. Huston, Albert</li> <li>23. Jordan, Barbara</li> <li>24. Manrique, Carlos</li> <li>25. Perez, Andre</li> <li>26. Regueiro, Maria C.</li> <li>27. Scott, Kenneth</li> <li>28. Thurman, Karen</li> </ol>	<p>Beasley, Rick          Alonso, Gus          Butkowski, Dennis          Frances, Anderson          Garcia, Christine          Gomez, Maria          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Perrin, Yian          Smith, Marian          Smith, Robert</p> <p><b>Assistant County Attorney (s)</b></p> <p>Michael Mastrucci -          Miami-Dade County          Attorney’s office –          SFWIB’s Legal Counsel</p>

<b>OTHER ATTENDEES</b>	
Alexis, Marceline – <i>N/A</i>	Perez, Chris – <i>The Academy</i>
Banks, Theron – <i>Greater Miami Service Corps.</i>	Perez, Marenny – <i>The Academy</i>
Brito, Hilma – <i>Rescare, Inc.</i>	Porro, William – <i>City of Miami</i>
Cooper, Jamie – <i>New Horizons</i>	Quiros, Vivian – <i>Sullivan &amp; Cogliano</i>
Costas, Jorge – <i>Youth Co-Op, Inc.</i>	Rodriguez, Maria – <i>Youth Co-op, Inc.</i> Someillia, Ana – <i>Adults Mankind Organization (AMO)</i>
Farinas, Irene – <i>Adults Mankind Organization (AMO)</i>	Someillan, Ana – <i>Adults Mankind Organization, Inc.</i>
Flores, Oscar – <i>Compu-Med</i>	Stephanowicz, M – <i>Monroe County Schools</i>
Gavira, Beatriz – <i>SER Jobs for Progress, Inc.</i>	Torres, Cathy – <i>Florida Keys Community College</i>
Gilbert, David – <i>City of Miami</i>	Urrutia, Humberto – <i>The Academy</i>
Girnun, Arnie – <i>New Horizons</i>	
Jean-Jacques – <i>Evans – N/A</i>	
Mitchel, Carlana – <i>Miami-Dade County Public Schools (M-DCPS)</i>	

Agenda items are displayed in the order in which they were discussed.

**1. Call to Order and Introductions**

SFWIB Chairman, Obdulio Piedra called the meeting to order at 9:40a.m and began with introductions.

**2.a. Approval of SFWIB Meeting Minutes of June 23, 2016**

Dr. Rolando Montoya moved the approval of SFWIB Meeting Minutes of February 16, 2016. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed with Unanimous Consent**

**4. Executive Director's Report**

Executive Director Rick Beasley reviewed with the Board his report and each member received a copy. The report contained information regarding: (1) STATE – July Monthly Job Placement Report (2) LOCAL – TechHire Initiatives; and (3) LOCAL – Career Center Performance.

No further questions or discussions.

**5. Executive Committee**

**5a. Discussion – 2016-2020 CareerSource South Florida Strategic Operational Plan**

Chairman Piedra introduced the item and Mr. Beasley further presented.

1. Goal: Continue to be the Premier National Provider for Employment and Career Services
2. Goal: Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery
3. Goal: Improve Services for Individual with Barriers to Employment
4. Goal: Continue dedicated Commitment to Youth Participation in the 21<sup>st</sup> Century Economy
5. Goal: Leverage Demand-Driven Management/Control Tools to Achieve Strong Performance with a High Return on Investment
6. Goal: Continue to Be a High-Performing Board with Strong Workforce System Leadership

No further questions or discussions.

**5.b. Informational – Inspector General Report of Investigation**

Chairman Obdulio Piedra introduced the item and Mr. Beasley further discussed.

No further questions or discussions.

**5.c. Recommendation as to Allocate funds to Miami-Dade College for the Future Banker's Training Program**

Chairman Piedra introduced the item and Mr. Beasley further presented.

He noted that last year, a total of 71 students participated in the program of which all achieved 150 hours of classroom training and participated in internship programs available. He moreover noted there are over 26 banking institutions participating in this program. He announced that both he and Chairman attended a recent graduation which was a great success.

Mr. Datorre moved the approval to allocate funds to Miami-Dade College for the future Banker's Training Program. Motion seconded by Ms. Maria Garza; **Further Discussion(s):**

Ms. Garza asked whether if the program could be extended to the areas of Coral Reef (South of Miami-Dade County). Chairman Piedra noted this could be possible. However, he advised of two community based banks that were recently purchased by a regional bank. He later noted that the region would be participating in the program. Mr. Beasley added that staff will reach out to former board member, Willie Carpenter regarding the possibilities of expanding this program in the South/Homestead areas of Miami-Dade County.

Mr. Ludwig asked whether there are any credit unions involved in this program. Chairman Piedra responded, "Yes."

Chairman Piedra noted that the President of Florida Bankers Association Alex Sanchez was one of the keynote speakers at the graduation. Mr. Beasley announced that he had an opportunity to speak with him regarding the possibilities of increasing the number of banks to participate in this program.

Mr. Ludwig recommended increasing the number of credit unions as well. Chairman Piedra noted that staff will reach out to Connie Laguna at Miami-Dade College regarding his suggestions.

Mr. Datorre requested future trainings be held at locations other than Miami-Dade College Wolfson Campus (particularly in the south areas).

**Motion Passed by Unanimous Consent**

**5.d. Recommendation as to Approval to Allocate ten (10) computer to the Florida State Minority Supplier Development Council**

Chairman Piedra introduced the item and Mr. Beasley further discussed.

Mr. Luis Gazitua moved the approval to allocate 10 computers to the Florida State Minority Supplier Development Council. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

**5.e. Recommendation as to Approval to Allocate Funding for the U.S. Conference of Mayor's DollarWise Campaign**

Chairman Piedra introduced the item and Mr. Beasley further presented.

Mr. Luis Gazitua moved the approval to allocate funding for the U.S Conference of Mayor's DollarWise Campaign; Motion seconded by Ms. Monica Russo; **Further Discussion(s):**

Chairman Piedra noted that the Future Bankers program participants were also invited to be part of the U.S. Conference of Mayor's DollarWise Campaign.

**Motion Passed Unanimously**

**6. Finance and Efficiency Council Meeting**

**6a. Information – Financial Report – June 2016**

Chairman introduced the item and Mr. Beasley further presented.

No further questions or discussions.

**6b. Information – Bank Reconciliation – February 2016**

Chairman Piedra introduced the item and Mr. Beasley further presented.

No further questions or discussions.

**6c. Information – PY 2015-16 Potential In-State Allocation**

Chairman Piedra introduced the item and Mr. Beasley further discussed. He advised all members that letters would be sent all members related to third party questionnaires. He asked they complete and return to CSSF's auditing firm. Mr. Beasley additionally advised all to review the guidelines provided in the item. Chairman Piedra advised the members of CSSF's auditing firm's final year of contract.

**7. Global Talent Competitiveness Council**

**7.a. Information – Summer Youth Employment Program**

Chairman Piedra introduced the item and Mr. Beasley further presented.

No further questions or discussions.

**7b. Information – National Flight Academy**

Chairman Piedra introduced the item and Mr. Beasley further presented.

No further questions or discussions. No additional questions or comments.

**7c. Recommendation as to Approval to Allocate Funding to the PACE Center for Girls, Inc.**

Chairman Piedra introduced the item then Mr. Beasley requested GTC Chairwoman Gilda Ferradaz further present.

Mr. Roberto Datorre moved the approval to allocate funding to the PACE Center for Girls, Inc. Motion seconded by Mr. Philipp Ludwig; **Motion Passed Unanimously**

**7d. Recommendation as to Approval to Allocate funds to unite Way of Miami-Dade County**

Chairman Piedra introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

GTC Vice Chairman Juan Carlos del Valle moved the approval to allocate funds to United Way of Miami-Dade County. Motion seconded by Mr. Roberto Datorre; **Motion Passed Unanimously**

**7e. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public Schools (M-DCPS) for Construction Technology & Forklift Training**

Chairman Piedra introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Mr. Clarence Brown moved the approval to allocate funds to Miami-Dade County Public Schools (M-DCPS) for Construction Technology & Forklift Training. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

**7f. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools (M-DCPS) for Construction Technology Training**

Chairman Piedra introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Ms. Maria Garza moved the approval to allocate funds to Miami Dade County Public Schools (M-DCPS) for Construction Technology Training. Motion seconded by Mr. Philipp Ludwig; **Motion Passed by Unanimous Consent**

**7g. Recommendation as to Approval to Allocate funds to Miami-Dade County Public Schools (M-DCPS) for Private Security Officer Training**

Chairman Piedra introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Mr. Philipp Ludwig moved the approval to allocate funds to Miami-Dade County Public Schools (M-DCPS) for Private Security Officer Training. Motion Seconded by GTC Vice-Chairman Juan del Valle; **Motion Passed Unanimously**

**7h. Recommendation as to Approval of New Training Vendors and Programs**

Chairman Piedra introduced the item and GTC Chairwoman Gilda Ferradaz further presented.

Mr. Clarence Brown moved the approval of new training vendor and programs. Motion seconded by Mr. Bruce Brecheisen; Motion Passed Unanimously

**8. Performance Council**

**8a. Information – Refugee Employment and Training Program Performance Overview**

Chairman Piedra introduced the item and Mr. Beasley further presented.

[Mr. Luis Gazitua stepped out of the meeting room]

**8b. Information – Workforce Services Balanced Scorecard and Job Placements Update**

Chairman Piedra introduced the item and Mr. Beasley further presented.

Mr. Roth asked what the implications are if standards are not met. Mr. Beasley responded a possible non-renewal of contract. He further explained the two standards that must be met by contractors.

Ms. Garza advised the Board of a recent discussion at today's (8/18/16) Council meeting regarding the possibilities of providing the Council and Board of an updated report. She requested this report be printed towards the end of each month so that it captures performance results for the entire month. She later verified whether this would make a difference. Mr. Beasley further explained.

Chairman Piedra advised of a one-on-one technical assistance tutoring session available to all service contractor staff if needed.

[Mr. Luis Gazitua returned]

**8c. Information – Youth Partners Regional Performance**

Chairman Piedra introduced the item and Mr. Beasley further presented.

No further questions or discussions.

**8d. Information – Consumer Report Card Report Update**

Chairman Piedra introduced the item and Mr. Beasley further presented.

No further questions or discussions.

**8e. Recommendation as to the Approval to Renew Existing Refugee Services Contractors**

Chairman Piedra introduced the item and Mr. Beasley further presented. SFWIB Adults Program Manager, Robert Smith briefly gave an update on the Department of Children and Families' (DCF) requirements for refugee placements.

Ms. Garza moved the approval to renew existing refugee services contractors. Motion seconded by Mr. Juan Carlos del Valle; Motion Passed Unanimously

### 3. Chairman's Report

Chairman Piedra noted into record that he called for a Nominating Committee which would consist of the following board members to nominate the next Chairman and Vice-Chairman of this Board that would begin their tenure as early as October 2016:

- Mr. Alvin West (Chairman)
- Mr. Thomas Roth
- Ms. Maria Garza
- Mr. Charles Gibson
- Mr. Juan Carlos del Valle

Ms. Maria Garza moved the approval of the above names for the nominating committee. Motion seconded by Philipp Ludwig; **Motion Passed Unanimously**

Chairman Piedra furthermore reminded all members to complete and submit their 2015 financial disclosure forms in order to avoid any penalties.

Finally, he encouraged all to vote during the upcoming elections.

There being no further business to come before the Board, the meeting adjourned at 10:33am.