



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**  
**Thursday, October 15, 2015**  
**9:30 A.M.**

Doubletree Hotel – Convention Center  
711 NW 72nd Avenue, 2nd Floor  
Miami, Florida 33126

**AGENDA**

1. Call to Order and Introductions
2. Approval of Meeting Minutes
  - a. August 20, 2015
3. Chairman’s Report
  - a. National Flight Academy
4. Executive Director’s Report
5. Executive Committee
  - a. Recommendation as to Approval to Veteran’s Performance Incentive Award
  - b. Recommendation as to Approval to Accept and Allocate Refugee Employment and Training Program
6. Finance & Efficiency Council
  - a. Information – Finance Reports
    - i. August 2015 Financial Report
  - b. Information – Cash Reconciliations
    - i. August 2015
  - c. Information – Fiscal Audit Update
  - d. Information – DEO Fiscal Monitoring Report
7. Global Talent Competitiveness Council
  - a. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public Schools (MDCPS) for Construction Technology and Forklift Training
  - b. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public Schools (MDCPS) for Construction Technology Training
  - c. Recommendation as to Approval to Allocate funds to Miami-Dade College for the Future Banker’s Training Program
  - d. Recommendation as to Approval to Allocate Temporary Assistance for Needy Families (TANF) funds to Florida Memorial University for the Black Male College Explorers Program (BMCEP)

- e. Recommendation as to Approval to Allocate Temporary Assistance for Needy Families (TANF) funds to the National Flight Academy Program
  - f. Recommendation as to Approval to Allocate Temporary Assistance for Needy Families (TANF) funds to Miami-Dade County Public Schools to support City Year program cost
8. Performance Council
- a. Information – Refugee Employment and Training Program Performance Overview
  - b. Information – Refugee Employment and Training Program Balanced Scorecard Update
  - c. Information – Workforce Services Balanced Scorecard and Job Placements Update
  - d. Information – Workforce Services Regional Performance Overview
  - e. Information – Youth Partner’s and Regional Performance
  - f. Information – Consumer Report Card Update
  - g. Information – July and August Performance Incentives of \$300 to each of the Top Two (2) Workforce Services Professionals in the Region

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item,  
but must register with the agenda clerk prior to being heard."



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**AGENDA ITEM NUMBER: 2A**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** October 15, 2015 at 9:30AM  
 Doubletree Hotel and Exhibition Center  
 711 N.W. 72<sup>nd</sup> Avenue  
 Miami, FL 33126

<b>SFWIB MEMBERS IN ATTENDANCE</b>	<b>SFWIB MEMBERS NOT IN ATTENDANCE</b>	<b>SFWIB STAFF</b>
<ol style="list-style-type: none"> <li>1. Piedra, Obdulio <i>Chairperson</i></li> <li>2. Boilini, Gina</li> <li>3. Brecheisen Bruce</li> <li>4. Brown, Clarence</li> <li>5. Chi, Joe</li> <li>6. Datorre, Roberto</li> <li>7. Davis-Raiford, Lucia</li> <li>8. del Valle, Juan- Carlos</li> <li>9. Ferradaz, Gilda</li> <li>10. Fils-Aime, Sr., Daniel</li> <li>11. Garza, Maria</li> <li>12. Gazitua, Luis</li> <li>13. Lewin, Kurt</li> <li>14. Ludwig, Philipp</li> <li>15. Manrique, Carlos</li> <li>16. Perez, Andre</li> <li>17. Regueiro, Maria C.</li> <li>18. Rod, Denis</li> <li>19. Roth, Thomas</li> <li>20. Scott, Kenneth</li> <li>21. Zewadski-Bricker, Edith</li> </ol>	<ol style="list-style-type: none"> <li>22. Adrover, Bernardo</li> <li>23. Arboleda, Carlos</li> <li>24. Bridges, Jeff, <i>Vice-Chairman</i></li> <li>25. Clayton, Lovey</li> <li>26. Diggs, Bill</li> <li>27. Gaber, Cynthia</li> <li>28. Gibson, Charles</li> <li>29. Huston, Albert Jr.</li> <li>30. Jordan, Barbara</li> <li>31. Montoya, Rolando</li> <li>32. Quintana, Annette</li> <li>33. Russo, Monica</li> <li>34. Socorro, Ivonne</li> <li>35. West, Alvin</li> </ol>	<p>Beasley, Rick          Almonte, Ivan          Alonso, Gus          Butkowski, Dennis          Garcia, Christine          Gomez, Maria          Gonzalez, Frances          Graham, Tomora          Hernandez, Juan          Jean-Baptiste, Antoinette          Kayehersi, Cheri          Smith, Marian</p>

<b>OTHER ATTENDEES</b>	
Acedo, Maleidy – <i>Youth Co-Op, Inc.</i>	Krenik, Mathew – <i>Paradium Partners</i>
Barroso, Lupe – <i>Cuban National Council, Inc.</i>	Mendez, Jessy – <i>Community Coalition, Inc.</i>
Brito, Hilma – <i>ARBOR E &amp; T ResCare, Inc.</i>	Pichardo, Jorge – <i>Youth Co-Op, Inc.</i>
Carrion, Julie - AATI	Pierre, Linda - <i>Unknown</i>
Collazo, Janet – <i>Cuban National Council, Inc.</i>	Quiros, Vivian – <i>Sullivan &amp; Cogliano</i>
Escarcia, Maria – <i>JP Morgan Chase</i>	Rodriguez, Maria – <i>Youth Co-op, Inc.</i>
Favole, Bernardo – <i>EV Services</i>	Someillia, Ana – <i>Adults Mankind Organization (AMO)</i>
Flores, Oscar – <i>Compu-Med</i>	Velez, Paulina – <i>Youth Co-Op, Inc.</i>
Gavira, Beatriz – <i>SER Jobs for Progress, Inc.</i>	
Gilbert, David – <i>City of Miami</i>	
Gonzalez – Cruz, Mary Jane – <i>LSF</i>	
Havancak, Joe – <i>The Beacon Council</i>	
Jimenez, Raiga – <i>Cuban National Council. Inc.</i>	

Agenda items are displayed in the order in which they were discussed.

SFWIB Chairman Obdulio Piedra informally began the meeting by noting into record that a quorum had not been achieved. As such, the Executive Committee would supersede today’s full board meeting until a quorum is established.

**1. Call to Order and Introductions**

Chairman Piedra called the meeting to order at 9:58a.m., began with introductions and noted that a quorum had finally been achieved.

**2. a. Approval of SFWIB Meeting Minutes of June 17, 2015**

Mr. Joe Chi moved the approval of June 17, 2015 meeting minutes. Motion seconded by Mr. Clarence Brown; Motion Passed with Unanimous Consent

### 3. Chairman's Report

Chairman Piedra introduced Maria Escorcia of JP Morgan Chase. Executive Director gave a brief introduction by noting that JP Morgan Chase had been working with various communities throughout the United States, as well as the Beacon Council and community leaders from various entities. He additionally stated that Miami was one of nine (9) cities selected to participate in the "New Skills at Work" project.

Ms. Maria Escorcia appeared before the Board and presented the following highlights.

JP Morgan Chase & Co. is investing \$250 million over five years to help close the gap in Miami through workforce readiness and demand-driven training initiative to:

- **Build** a demand-driven system through cross sector collaboration
- **Invest in**, strengthen and scale the most effective workforce training programs
- **Use data** to analyze skills in demand in regional markets

Middle-Skills Jobs are Central to Miami-Dade's Economy

- 38% of Miami's 1.2 million jobs are in middle-skill occupations – jobs that require more than a high school credential and less than a Bachelor's degree.
- 22% are what's considered "target middle-skill jobs" – high-demand occupations that also pay a living wage.

Miami-Dade currently has nearly 270,743 target middle-skills jobs

Target middle-skill jobs pay a median hourly wage of \$24.90 – higher than the region's median wage of \$18.48 per hour

9,540 target middle-skill job openings are projected every year from 2014 to 2019

#### Target and Logistics

- 52,000 total employees in 2013
- 14% job growth projected through 2022
- Nearly 1,300 new well-paying, middle-skill jobs annually
- Occupations include: Logistics and supply chain, warehouse and distribution, transportation

#### Information Technology

- 8,800 total employees in 2013
- 43% growth projected 2014-2019
- 610 new well-paying, middle-skill jobs annually
- Occupations include: Computer Systems Analyst, Web Developer, and Computer Support Specialist

Furthermore, 27% of workers ages 16-19 and 20% of workers ages 20-24 are unemployed.

There's a significantly higher unemployment among African-Americans than any other populations.

20% lack high school diploma or GED; however, lower than other cities listed in the report

52% of Miami-Dade residents lack basic English literacy skills (Per national survey conducted in 2003)

[Juan Carlos del Valle arrived]

Mr. Roth inquired about funding allocation to Miami-Dade County as well a breakdown. Ms. Escorsia responded \$5million over five (5) years. Mr. Roth additionally asked whether the amount included stipends for training. Ms. Escorsia responded that grants are issued to 5013c organizations. But furthermore stated there are other avenues JP Morgan Chase would possibly explore.

Mr. Beasley briefly commented on efforts made related to Trade and Logistics as well as partnerships with Miami Dade College, Miami Dade County Public Schools (M-DCPS) and the Beacon Council.

He additionally noted that 60% of jobs require post-secondary education.

## 5. Executive Committee

### 5.a. Recommendation as to Approval to Retroactively Approve the Work Readiness Skills Employment Training Agreement with Neighbors and Neighbors Association, Inc.

Chairman Piedra introduced the item. Mr. Beasley further presented and noted into record staff's recommendation to waive the competitive procurement process.

Mr. Roberto Datorre moved the approval to retroactively approve the work readiness skills employment and training agreements with Neighbors and Neighbors Association, Inc. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

### 5.b. Recommendation as to Approval to Re-allocate Funds from KRA to ResCare, Inc. and Authorize Staff to Release Workforce Services RFP

Chairman Piedra introduced the item. Mr. Beasley further presented the Executive Committee's recommendation for the Board's approval to (1) accept KRA's decision not to renew the Workforce Services contracts and the temporarily award funding to ResCare, Inc., to continue providing services, and (2) to authorize staff to release an RFP to procure a new service provider.

Mr. Juan Carlos del Valle moved the approval to reallocate funds from KRA to ResCare, Inc. and Authorize Staff to Release Workforce Services RFP. Motion Seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

### 5.c. Recommendation as to Approval to Authorize Staff to Draft and Release an RFP for Refugee and Employment Training Services

Chairman Piedra introduced the item and Mr. Beasley further discussed.

Mr. Philipp Ludwig moved the approval to authorize staff to draft and release an RFP for Refugee Employment and Training Services. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

## 6. Finance & Efficiency Council (FEC)

Chairman Piedra introduced the item and FEC Council Chairman Andy Perez further discussed. He noted that the Council did not have a quorum at today's meeting. However, the consensus of the

members present recommended approval of the below action items. Mr. Beasley presented all information and action items.

**6a. Information – Finance Reports**

**6i. May 2015 Financial Report**

Mr. Beasley reviewed the accompanying notes to the Financial Report (unaudited) for the period of July 1, 2014 through May 31, 2015:

**Budget Adjustments:**

Revenues: None reported

Expenses:

- ✓ Headquarter Cost Increased by \$8,062
- ✓ Adult Services increased by \$54,393
- ✓ Facility Cost increased by \$4,449
- ✓ Youth Services increased by \$8,525
- ✓ Unallocated Funds decreased (\$66,904)
- ✓ Set aside decreased (\$130,000)
- ✓ Training and Support Services decreased (\$8,525)
- ✓ Other Programs and Contracts increased by \$130,000

Explanation of Significant Variances

1. Training and Support Services expenditures - low at 30.6% versus 91.7%
2. Other Programs and Contracts - 15% versus 91.7%

Mr. Joe Chi requested additional information on Other Programs and Contracts listed in #2 under Explanation of Significant Variances. Mr. Beasley further explained then gave an example of City Year's contract.

Mr. Clarence Brown moved the approval to support the creation of a statewide business workforce competitive fund. Motion seconded by Mr. Andy Perez; **Further Discussion(s):**

Chairman Piedra briefly advised the Board of a major revision to State Statute 445.

**Motion Passed with Unanimous Consent**

**6b. Information – Cash Reconciliation**

**6b.i June 2015 Reconciliations**

**6b.ii July 2015 Reconciliations**

Chairman Piedra introduced the item and Mr. Beasley further presented the cash reconciliations for the months of June and July 2015.

No further questions or discussions.

**6.c. Recommendation as to Approval to Accept \$100,000 from the City of Miami Gardens for the Summer Youth Employment Program**

Chairman Piedra introduced the item and FEC Chairman Perez briefly discussed.

Both Mr. Perez and Mr. Beasley advised the Board of current indirect rate that had been discussed at the FEC meeting. Mr. Perez read the item (number 5 of the Finance and Efficiency Council agenda) into record as well.

Mr. Clarence Brown moved the approval to Accept \$100,000 from the City of Miami Gardens for the Summer Youth Employment Program. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed with Unanimous Consent**

- 6d. Recommendation as to Approval to Allocate \$30,000 in TANF funds to Adult Mankind Organization, Inc. for the Management of City of Miami Gardens Summer Youth Program**  
Chairman Piedra introduced the item and FEC Chairman Perez further discussed.

Mr. Clarence Brown moved the approval to allocate \$30,000 in TANF funds to Adult Mankind Organization. Motion seconded by Mr. Luis Gazitua; **Motion Passed Unanimously**

- 6.e. Recommendation as to Approval to Allocate \$150,000 for Employ Miami-Dade Initiative to the City of Miami (City of Miami Career Center)**

Chairman Piedra introduced the item and FEC Chairman Perez further discussed the Finance and Efficiency Council's recommendation to the Board the approval to allocate an amount not to exceed \$150,000 to the City of Miami Career Center for the Employ Miami-Dade initiative. He additionally noted into record that the word, "Enrolled" should be replaced with the word, "Completed an Application"

Mr. Joe Chi moved the approval of allocation of funds not to exceed \$150,000 to the City of Miami Career Center for the Employ Miami-Dade initiative. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

- 6.f. Recommendation as to Approval to Allocate \$5,000 in TANF funds to Experience Aviation, Inc. to Purchase Slots for the SAFEE Aviation Summer Camp Program**

Chairman Piedra introduced the item and FEC Chairman further discussed.

Mr. Clarence Brown moved the approval to allocate \$5,000 in TANF funds to Experience Aviation, Inc. to Purchase Slots for the SAFEE Aviation Summer Camp Program. Motion seconded by Mr. Luis Gazitua; **Motion Passed Unanimously**

- 6.g. Recommendation as to Approval to Allocate \$125,000 in TANF funds to TSIC, Inc. to support the Programmatic and Administrative Costs of Take Stock In Children Scholarship Program**

Chairman Piedra introduced the item and FEC Chairman further discussed.

Mr. Clarence Brown moved the approval to allocate \$5,000 in TANF funds to Experience Aviation, Inc. to support the Programmatic and Administration Cost of the Take Stock in Children Program. Motion seconded by Ms. Gilda Ferradaz; **Further Discussion:**

Chairman Piedra briefly commended the program for its great work.

**Motion Passed with Unanimous Consent**

**7. Global Talent and Competitiveness (GTC) Council**

**7.b. Recommendation as to Approval of Refugee Employment and Training Program Providers**

Chairman Piedra introduced the item. GTC Council Chairwoman Gilda Ferradaz further presented and read the item into record the Council's recommendation for the Board's approval to contract with Refugee Employment and Training Program (RET) providers to deliver RET services.

Mr. Philipp Ludwig moved the approval to contract with Refugee Employment and Training Program (RET) providers to deliver RET services during PY 2015-16. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**7.c. Recommendation as to Approval to Allocate funds to Miami-Dade College for Hospitality Certification Training**

Chairman Piedra introduced the item. GTC Council Chairwoman Gilda Ferradaz further presented and read the item into record the Council's recommendation for the Board's approval to allocate an amount not to exceed \$220,000 in Workforce Investment Opportunity Act (WIOA) funds to Miami Dade College (Miami International Hospitality Center) for a Hospitality Certification Training.

Mr. Juan Carlos del Valle moved the approval to allocate funds to Miami-Dade College for Hospitality Certification Training. Motion seconded by Mr. Philipp Ludwig; **Motion Passed Unanimously**

**7.d. Recommendation as to Approval to Allocate funds to Miami-Dade College Culinary Skills Training**

Chairman Piedra introduced the item. GTC Chairwoman Gilda Ferradaz further presented and read the item into record the Council's recommendation for the Board's approval to allocate an amount no to exceed \$126,000 in Workforce Investment Opportunity Act (WIOA) funds to Miami Dade College (Miami International Hospitality Center) for a Basic Culinary Skills Training.

Mr. Juan Carlos del Valle moved the approval to allocate funds to Miami Dade College Culinary Skills Training. Motion Seconded by Mr. Philipp Ludwig; **Motion Passes Unanimously**

**7.e. Recommendation as to Approval of Revisions to the On-the-Job Training (OJT) Policy**

Chairman Piedra introduced the item. GTC Council Chairwoman Gilda Ferradaz further discussed and read the item into record the Council's recommendation for the Board's approval of Revisions to the On-the-Training (OJT) Policy.

Mr. Roberto Datorre moved the approval of revisions to the On-the-Training Policy. Motion seconded by Mr. Philipp Ludwig; **Further Discussion(s)**:

Chairman Piedra asked Mr. Beasley to explain the purpose of revisions. Mr. Beasley explained the primary purpose was to align the policies (OJT, WWT, PWE) with the newly implemented Workforce Innovation Opportunity Act (WIOA)

**[Dr. Denis Rod stepped out of the meeting room]**

**[Mr. Carlos Manrique arrived]**

- 7.f. Recommendation as to Approval of Revisions to the Employed Worker Training (EWT) Policy**  
Chairman Piedra introduced the item and GTC Council Chairwoman further discussed the Council's recommendation for the Board's approval of revisions to the Employed Worker Training (EWT) policy.

Mr. Juan Carlos del Valle moved the approval of revisions to the Employed Worker Training (EWT) policy. Motion seconded by Mr. Roberto Datorre; **Motion Passed Unanimously**

- 7.g. Recommendation as to Approval of Revisions to the Paid Work Experience Training (PWE) Policy**  
Chairman Piedra introduced the item and GTC Council Chairwoman further discussed the Council's recommendation for the Board's approval of revisions to the Paid Work Experience Training (PWE) Policy.

Mr. Juan Carlos del Valle moved the approval of revisions to the Employed Worker Training (EWT) policy. Motion seconded by Mr. Roberto Datorre; **Motion Passed Unanimously**

## **8. Performance Council**

- 8a. Information – Refugee Employment and Training Program Performance Overview**  
Chairman Piedra introduced the item. Performance Council Chairwoman Maria Garza further presented and first noted there were no action items to approve at today's Council meeting. Nonetheless, there were several informational items discussed.

The following were discussed:

- 1. Refugee Employment and Training (RET) program contactor stats for the period of October 1, 2014 to June 30, 2015**

A total of 5,691 refugee job seekers were placed into employment compared to 5,222 from the prior program year.

- 16,725 refugee job seekers enrolled in the RET Program;
- 3,258 refugees are still working after 90 days of hire;
- 2,370 refugees are still working after 180 days of hire; and
- 2,439 refugees are receiving health benefits through the employer

- 8d. Information – Workforce Services Regional Performance Overview**  
Performance Council Chairwoman Garza read into record the following:

For Program Year (PY) 2014-15 the performance statistics attached covering the period of July 1, 2014 to June 30, 2015 of the Florida's Department of Economic Opportunity (DEO) monthly management report (MR) for the 24 regional workforce boards in the state.

- ✓ 50,739 job seekers were placed into jobs that exited the system compared to 43,095 for the same period the prior program year.
- ✓ 17.7 percent increase compared to the same period from PY
- ✓ Wagner-Peyser Entered Employment Rate (EER) ranked 4<sup>th</sup> place at 59.5%
- ✓ Veterans Program EER ranked 4<sup>th</sup> place at 62.2%
- ✓ Career Advancement Program (CAP)/ Welfare Transition (WT) Program All Family

- ✓ Participation Rate ranked 13<sup>th</sup> place at 42.5%
- ✓ CAP /WT Program EER also ranked 4<sup>th</sup> place at 37.6%

Additionally, based on the monthly job placement report developed by the Florida's DEO and CareerSource Florida there were a total of 75,934 job seekers placed into employment compared to 66,665 for the same period the prior program year during the months of June and July.

**8e. Information – Youth Partner's and Regional Performance**

Performance Council Chairwoman Garza introduced the item and discussed the following into record.:

- ✓ 426 of 440 in school and out of school youth participants exited the program with positive outcomes and currently at 96.8%
- ✓ 2,369 of 2,668 in-school youth participants attained and increased their youth skill attainment performance measure and currently at 88.8%
- ✓ 310 of 323 in-school youth participants exited the program with positive outcomes and currently at 95.9%
- ✓ 264 of 265 in-school youth participants exited the program with a positive outcome and currently at 99.6%

**8f. Information – Consumer Report Card Update**

Performance Council Chairwoman Garza introduced the item and discussed the following consumer report card dated August 10, 2015 into record:

- ✓ SFWIB generated \$170, 388.40 of wages into the South Florida regional economy
- ✓ For every dollar spent on training, SFWIB obtained a return of \$2.70
- ✓ 100% of training services participants completed classroom training
- ✓ Of those completing training, 77% have obtained employment with an average of \$16.03
- ✓ 57% of participants were placed in training-related occupation
- ✓ The net economic benefit per placement is \$24,341.20

Mr. Manrique requested additional explanation on the regional average which showed 73.7%. Mr. Beasley shared with Mr. Manrique this had been previously questioned by the Executive Committee at its meeting held on August 13th. He then asked Adults Program Manager, Juan Hernandez who appeared before the Board and further explained that the zero data did not negatively impact the overall percentage. Mr. Manrique also inquired invoice and payment processes and Mr. Beasley provided details and explained that payments cannot be made until contracts are executed.

[Dr. Denis Rod returned]

Chairman Piedra briefly acknowledged and thanked career center directors that were seated in the audience for their diligent work and dedication.

**8h. Recommendation as to Approval of May and June Performance Incentives of \$300 to each of the Top Two (2) Workforce Services Professionals in the Region**

Performance Council Chairwoman Garza began by thanking the contractors for their excellent work then announced the following top two (2) workforce Services Professionals in the Region:

**For the Month of May 2015:**

1. John Ramos (North Miami Beach Center)
2. Nathalie Colimon (Perrine Career Center)

**For the Month of June 2015:**

1. Fabiola Caraballo (Little Havana Career Center)
2. Eugenio Reyes (Hialeah Downtown Career Center)

Dr. Denis Rod moved the approval of May and June Performance Incentives for Staff. Motion seconded by Mr. Joe Chi; **Further Discussion(s):**

Dr. Denis Rod commended Fabiola Caraballo who he has witnessed providing quality services at the Little Havana Career Center.

**Motion Passed Unanimously**

**4. Executive Director's Report**

Executive Director Rick Beasley reviewed with the Board his report and each member received a copy. The report contained information regarding: (1) FEDERAL – Appropriations; (2) FEDERAL – 21<sup>ST</sup> Century conservation Service Corps Act; and (3) STATE – Florida Awarded \$7 Million Grant; (4) STATE – 2015-16 “Keep Florida Working” State Budget; and (5) LOCAL – Career Center Performance. He additionally discussed with the Board another topic related to regionalism (regional planning) and consolidation of services.

Chairman Piedra briefly shared his comments.

Mr. Manrique requested additional information regarding regionalism (“Super Region”) Both Mr. Beasley and Chairman Piedra explained. There was continued discussion.

[Mr. Andy Perez left the meeting room]

[Mr. Juan Carlos del Valle left the meeting room]

[Mr. Thomas Roth left the meeting room]

Dr. Denis Rod asked, “Compared to last years’ service providers balanced scorecard, many centers did not meet the 65%, any correlation of having the state meet individual’s performance compared to the way we measure performances?” Mr. Beasley explained that the agency has been able to reduce costs and achieve goals since the recent implementation of performance based contracts. He additionally provided examples.

**Deferred Item(s):**

- 7.a. Information – Occupational Supply/Demand Matrix Update**
- 8b. Information – Refugee Employment and Training Program Balanced Scorecard Update**
- 8c. Information – Workforce Services Balanced Scorecard and Job Placement Update**
- 8g. Information – Individual Training Account (ITA) Performance Report for Program Year 2013-**

There being no further business to come before the Board, the meeting adjourned at 10:36am.



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** SFWIB CHAIRMAN'S REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** SFWIB EXECUTIVE DIRECTOR'S REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 5A

**AGENDA ITEM SUBJECT:** VETERANS' PERFORMANCE INCENTIVE AWARD

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the Approval to Accept Veterans' Performance Incentive Award in the amount of \$37,666.67.

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

### **BACKGROUND:**

The Jobs for Veterans Act establishes a program to provide performance incentive awards to recognize Career Centers that provide excellent employment services to veterans. The incentive awards are intended to encourage the improvement of employment, training, and placement services for veterans and recognize workforce development partners for excellence or demonstrated improvements in the provision of services to veterans.

There were three separate awards that were available based on veteran staff size (Large, Medium and Small) of the regional workforce boards. A review committee comprised of representatives from the Department of Economic Opportunity (DEO), CareerSource Florida (CSF), and the Department of Labor Veterans Employment and Training (DOL VETS), reviewed the nominations. The review committee is pleased to announce the following Veterans' Incentive Award for exemplary performance during the last program year.

- Large category: CareerSource South Florida (RWB – 23)
- Medium category: CareerSource Okaloosa Walton (RWB – 02)
- Small category: CareerSource Florida Crown (RWB – 07)

Each of the selected Regional Workforce Boards has demonstrated outstanding efforts in delivering employment, training and placement services for veterans.

The award of \$37,666.67 was presented to CSSF at the State of Florida's Workforce Summit on September 21<sup>st</sup>, 2015.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 5B

**AGENDA ITEM SUBJECT:** REFUGEE PROGRAM ALLOCATIONS

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Executive Committee recommends to the Board the acceptance and allocation of \$12,522,250 in Refugee Employment and Training funds.

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

On June 17, 2015, the Board approved the fiscal year 2015/16 SFWIB budget. The budget included an allocation of \$12,522,250 in Refugee Employment and Training Program (RETP) funds. The Department of Children and Families (DCF) has confirmed that the funding level for the program year 2015/16 will be \$12,522,250.

SFWIB Staff recommends to the Executive Committee to accept the funding award and allocate the funds to the existing service providers as set forth in the attachment.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**REFUGEE EMPLOYMENT PROGRAM  
PROVIDER ALLOCATIONS**

(Oct 2015 to Sept 2016)

	<b>Allocation Amounts</b>
Adults Mankind Organization, Inc.	\$ 1,945,578
Arbor E & T, LLC	\$ 966,105
Cuban American National Council, Inc.	\$ 947,155
Community Coalition, Inc.	\$ 835,867
Lutheran Services of Florida, Inc.	\$ 2,381,676
Miami Beach Latin Chamber of Commerce, Inc.	\$ 338,753
Youth Co-Op, Inc.	\$ 3,416,759
RET Intake Staff	\$ 271,440
SFWIB HQ	\$ 1,418,918
<b>Total</b>	<b>\$ 12,522,250</b>



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 6A

**AGENDA ITEM SUBJECT:** FINANCIAL STATEMENTS

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, that its assets are protected, and that the Board's resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of August, 2015 is being presented for review by the Council members.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 6B

**AGENDA ITEM SUBJECT:** BANK RECONCILIATION

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, that its assets are protected, and that the Board's resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Department of Economic Opportunity of the State of Florida, the Finance Committee at its April 2, 2009, meeting requested a monthly cash reconciliation report be provided at every Committee Meeting. Accordingly, the attached cash reconciliation for the month of August 2015 is being presented for review by the Council members.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**South Florida Workforce Investment Board  
Reconcile Cash Accounts**

**Reconciliation Date: 8/31/15**

**Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	(147,970.49)	
Less Checks/Vouchers Drawn	(4,111,552.15)	219
Plus Deposits		
Checks Voided	5,087.34	3
Deposits	4,969,315.48	41
Plus Other Items	(243.13)	1
Unreconciled Items:		
<b>Ending Book Balance</b>	<u><u>714,637.05</u></u>	
Bank Balance	2,604,907.29	
Less Checks/Vouchers Outstanding	(1,890,270.24)	87
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
<b>Reconciled Bank Balance</b>	<u><u>714,637.05</u></u>	
<b>Unreconciled difference</b>	<u><u>0.00</u></u>	

Prepared by: Odell J. Ford Jr. 9/3/15  
Odell J. Ford Jr.

Approved by: [Signature] 9-4-15



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 6C

**AGENDA ITEM SUBJECT:** FISCAL AUDIT UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

On July 17, 2015, the South Florida Workforce Investment Board (SFWIB) approved the negotiation of a contract with TCBA Watson Rice, LLP for the performance of an external independent audit of the agency's financial records and reports for Program Year 2014-15. Subsequently, SFWIB staff met with members of the Audit Management Team and the attached Audit Status Update is being provided for the Committee to review

**FUNDING:** All Funding Streams

**PERFORMANCE:** N/A

*ATTACHMENT*

**CAREER SOURCE SOUTH FLORIDA  
ENTRANCE CONFERENCE AGENDA  
6/30/2015 AUDIT  
August 25, 2015**

**Audit Team Management Team:**

Ronald Thompkins, Partner, BCA Watson Rice LLP  
 Tim Watson, Partner, BCA Watson Rice LLP  
 Carshena Allison, Principal, BCA Watson Rice LLP  
 Rhea Rivera, Senior Associate, BCA Watson Rice LLP  
 Joy Edwards, Associate

**Client Management Team:**

Mr. Rick Beasley, Chief Executive Director  
 Gus Alonso, Assistant Director of Finance  
 Christine Garcia, Controller

- I. Introductions
- II. Current Issues
  - Any organizational change? - **None**
  - New grants and contracts? - **None**
  - Implementation of the Super Circular – **2016 Indirect cost / procurement**
  - Adoption of new accounting policies? – **Capitalization threshold increased to \$5k for 2016**
- III. \_Any Management concerns - **None**
- IV. Audit timetable

Description	Proposed Date	Remarks
Receipt of Pre-Audit Items – Final fieldwork	9/14/15	
Start of final fieldwork	9/28/2015	
End of final fieldwork	10/19/2015	
Exit Conference	10/19/15	
Draft of FS & Notes to Auditors	9/28/15	
Engagement & Concurring Partner review period on FS	10/19/15	
BCA WR's Comments on Reports to CSSF (opinion date)	10/19/15	
Comments back from CSSF	10/26/15	
Review with Executive Director	After 10/26/15	<b>Will finalize date based on calendar availability</b>
Review` with Finance Committee	12/18/15	
Issuance of Report	1 <sup>ST</sup> Week of November	
FAC Submission	12/18/15	

**CAREER SOURCE SOUTH FLORIDA  
ENTRANCE CONFERENCE AGENDA  
6/30/2015 AUDIT  
August 25, 2015**

V. Other Matters

- IT Evaluation – *contact: Marion Smith*
- SAS 99 Interview Schedules – *coordinate with Antoinette and Adela*
- Related party confirmations – *send out electronically; obtain email addresses from Adela*

VI. Closing



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 6D

**AGENDA ITEM SUBJECT:** DEO FISCAL MONITORING REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

On August 17, 2015 the Department of Economic Opportunity (DEO) of the State of Florida released a report on the results of the financial monitoring services performed on SFWIB/CSSF for the first three quarters of fiscal year 2014-15.

The monitoring procedures DEO performed included tests of transaction details, file inspection and inquiries that determined whether appropriate internal control procedures were in place. The results disclosed no findings.

**FUNDING:** All Funding Streams

**PERFORMANCE:** N/A

*ATTACHMENT*

**2014-15 Financial Compliance Monitoring Report**  
**CareerSource South Florida**  
**Regional Workforce Board No. 23**

**Bureau of Financial Monitoring and Accountability**  
**Florida Department of Economic Opportunity**

*August 17, 2015*

107 East Madison Street  
Caldwell Building  
Tallahassee, Florida 32399  
[www.floridajobs.org](http://www.floridajobs.org)



**2014-15 Financial Compliance Monitoring Report**  
**CareerSource South Florida**  
**Regional Workforce Board No. 23**  
Period Reviewed: July 1, 2014 – June 30, 2015

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## I. MONITORING RESULTS

The Bureau of Financial Monitoring and Accountability (FMA) performed financial monitoring procedures based on the DEO 2014-15 RWB Financial Monitoring Tool. The monitoring procedures performed included tests of transaction details, file inspections, and inquiries (1) to determine the status of recommendations from the prior year monitoring visit(s) and (2) to adequately support current year findings, issues of non-compliance and observations. Detailed information for these items is disclosed in the following section of this report.

Summarized below are the results of testing by category as detailed in the DEO 2014-15 RWB Financial Monitoring Tool for the 1<sup>st</sup> and 3<sup>rd</sup> Tri-Annual Desk Reviews and 2<sup>nd</sup> Tri-Annual Onsite Review:

<b>2014-15 Monitoring Results</b>				
<b>Category</b>	<b>Current Year Findings</b>	<b>Current Year Issues of Non-Compliance</b>	<b>Current Year Observations</b>	<b>Current Year Technical Assistance Provided</b>
1.0 – Prior Year Corrective Action Follow-Up	-	-	-	-
2.0 – Financial Management Systems	-	-	-	-
3.0 – Internal Control Environment	-	-	-	-
4.0 – Cash Management and Revenue Recognition	-	-	-	-
5.0 – OSMIS Reporting and Reconciliation	-	-	-	-
6.0 – Prepaid Program Items	-	-	-	-
7.0 – General Ledger and Cost Allocation Statistics	-	-	-	-
8.0 – Payroll and Personnel Activity Report (PAR) Testing	-	-	-	-
9.0 – ETA Salary and Bonus Cap	-	-	-	-
10.0 – Individual Training Accounts (ITAs)	-	-	-	-
11.0 – Purchasing	-	-	-	-
12.0 – Contracting / Contract Monitoring	-	-	-	-
13.0 – Subawarding / Subrecipient Monitoring	-	-	-	-
14.0 – Property Management	-	-	-	-
15.0 – Disbursement Testing	-	-	-	-
Implementation of the New Uniform Guidance Regulations	-	-	-	1
<b>TOTAL</b>	-	-	-	1

## II. FINDINGS

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### 1<sup>st</sup> Tri-Annual Review

There were no findings during the 1<sup>st</sup> review period.

### 2<sup>nd</sup> Tri-Annual Review

There were no findings during the 2<sup>nd</sup> review period.

### 3<sup>rd</sup> Tri-Annual Review

There were no findings during the 3<sup>rd</sup> review period.

## III. ISSUES OF NON-COMPLIANCE

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### 1<sup>st</sup> Tri-Annual Review

There were no issues of non-compliance during the 1<sup>st</sup> review period.

### 2<sup>nd</sup> Tri-Annual Review

There were no issues of non-compliance during the 2<sup>nd</sup> review period.

### 3<sup>rd</sup> Tri-Annual Review

There were no issues of non-compliance during the 3<sup>rd</sup> review period.

## IV. OBSERVATIONS

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### 1<sup>st</sup> Tri-Annual Review

There were no observations during the 1<sup>st</sup> review period.

### 2<sup>nd</sup> Tri-Annual Review

There were no observations during the 2<sup>nd</sup> review period.

### 3<sup>rd</sup> Tri-Annual Review

There were no observations during the 3<sup>rd</sup> review period.

## V. TECHNICAL ASSISTANCE

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### 1<sup>st</sup> Tri-Annual Review

No technical assistance was necessary during the 1<sup>st</sup> review period.

### 2<sup>nd</sup> Tri-Annual Review

#### Technical Assistance Item # 1

Category: Implementation of the New Uniform Guidance Regulations

Condition: On December 19, 2014, the Department of Labor (DOL) issued its Final Rule entitled *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (2 CFR Part 2900) adopting the OMB Rule (2 CFR Part 200) with DOL Exceptions and issued Training and Employment Guidance Letter (TEGL) No. 15-14 to provide guidance to Employment and Training Administration (ETA) grantees. During our review of the current policies and procedures related to purchasing, contracts, subawards, and property records, we noted several changes will be needed to comply with the new Uniform Guidance.

Technical Assistance/Recommendation: DEO discussed some changes that should be implemented to comply with the new Uniform Guidance during the site visit and recommended that the RWB update its policies and procedures over purchasing, contracting, subawarding, and property management/property records to ensure compliance with the Uniform Guidance (2 CFR Part 200) and DOL Exceptions (2 CFR Part 2900).

### 3<sup>rd</sup> Tri-Annual Review

No technical assistance was necessary during the 3<sup>rd</sup> review period.



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7A

**AGENDA ITEM SUBJECT:** CONSTRUCTION TECHNOLOGY AND FORKLIFT TRAINING

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$97,905 in Workforce Innovation and Opportunity Act (WIOA) funds to Miami-Dade County Public Schools for an accelerated Construction Technology and Forklift Training, as set forth below.

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Increase Credential Attainment**

### **BACKGROUND:**

The construction industry is rebounding in South Florida and companies are actively looking for skilled workers to employ. The number of projects entering the pipeline has experienced significant growth. This resurgence has created a need for qualified, skilled tradespersons; thereby generating opportunities for unemployed and underemployed individuals to move into a construction career with high earnings potential.

Miami-Dade County Public Schools (M-DCPS) has developed an accelerated construction technology training program that provides participants with the skills necessary for safe entry into the construction industry and apprenticeship trades. MDCPS has the facilities and expertise to equip participants with the skills set that is consistent with industry needs and increased employment opportunities upon course completion.

The Construction Technology and Forklift Training (CTFT) is a collaborative partnership between the South Florida Workforce Investment Board (SFWIB) and Miami-Dade County Public Schools (M-DCSP) that will help address current and future labor shortages. The SFWIB will provide training and training-related funding; and M-DCPS will provide relevant training services.

M-DCPS has a long standing partnership with contractors in the various trades. These industry leaders act as guest speakers for the program and provide expert advice that ensures the program remains current with local industry standards. As a result, graduates of the program are hired by those same contractors to enter the local workforce.

The CTFT consists of four (4), seven-week cohorts totaling 175 hours of instruction per cohort. Each cohort is comprised of six (6) weeks of construction technology instruction and one (1) week of forklift operation skills training. Participants will learn the basic principles of Plumbing, Electrical, Carpentry, Masonry, Cabinetmaking,

Masonry, Cabinetmaking, and HVAC, Forklift Operations, blueprint reading, construction math, and OSHA. In addition, each participant will be provided with books and tools, and is drug tested to increase employment opportunities.

Upon course completion, students mastering the competencies of the course will have certification from Miami-Dade County Public Schools, OSHA 10, the Core certificate in construction from the National Center for Construction Education and Research (NCCER) and have earned credit hours toward the first year of apprenticeship classroom instruction (hour vary by selected trade).

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement, as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade County Public Schools, an allocation not to exceed \$97,905 in Workforce Innovation and Opportunity Act (WIOA) funds for Construction Technology and Forklift Training.

**FUNDING:** Workforce Innovation and Opportunity Act (WIOA)

**PERFORMANCE:**

- Number of Participants to be trained: up to 100
- Number of Cohorts: 4
- Number participants to be placed in obs: 70% or 70
- Cost per Participant: \$979.05
- Return-On-Investment: \$13.87

*ATTACHMENT*

## Construction and Forklift Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction and logistic industries are actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing
- Forklift Operations

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

### **Program Offerings**

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners
- Forklift Operations

- Air Conditioning – Familiarization and Maintenance
- Cabinet Making – Assembly and Installation
- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

### **Schedule**

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 7 weeks totaling 175 hours. Classes will begin Monday, October 19, 2015 after the first 20 students are identified with subsequent classes to follow as needed.

### **Certification**

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and Core certification from the National Center for Construction Education and Research (NCCER).

### **Services Provided**

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

### **Partnerships**

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

### **Placement**

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

**Cost**

The total cost of the 175 hour construction class including all the books, certificates and other services previously listed will be \$979.05 per student.

\$448.00	Tuition (175 hours x \$2.56 per hour = \$448.00)
\$15.00	Registration
\$5.00	School Identification Badge
\$50.00	Drug Test
\$73.75	Books
\$30.00	OSHA Handouts, Tests, and Certification
\$64.95	National Center for Construction Education and Research (NCCER) Tests and Certification
\$218.87	Supplies and Materials
\$55.48	Tools (to be retained by students)
\$18.00	Insurance
<b><u>\$979.05</u></b>	<b>Total</b>

Revised 10-05-15



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7B

**AGENDA ITEM SUBJECT:** CONSTRUCTION TECHNOLOGY TRAINING

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$84,530 in Workforce Innovation and Opportunity Act (WIOA) funds to Miami Dade County Public Schools for an accelerated Construction Technology Training, as set forth below.

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Increase Credential Attainment**

### **BACKGROUND:**

The construction industry is rebounding in South Florida and companies actively looking for skilled workers to employ. The number of projects entering the pipeline has experienced significant growth. This resurgence has created a need for qualified, skilled tradespersons; thereby generating opportunities for unemployed and underemployed individuals to move into a construction career with high earnings potential.

Miami-Dade County Public Schools (M-DCPS) has developed an accelerated construction technology training program that provides participants with the skills necessary for safe entry into the construction industry and apprenticeship trades. MDCPS has the facilities and expertise to equip participants with the skills set that is consistent with industry needs and increased employment opportunities upon course completion.

The Construction Technology Training (CTT) is a collaborative partnership between the South Florida Workforce Investment Board (SFWIB) and Miami-Dade County Public Schools (M-DCSP) that will help address current and future labor shortages. The SFWIB will provide training and training-related funding; and M-DCPS will provide relevant training services.

M-DCPS has a long standing partnership with contractors in the various trades. These industry leaders act as guest speakers for the program and provide expert advice that ensures the program remains current with local industry standards. As a result, graduates of the program are hired by those same contractors to enter the local workforce.

The CTT consists of four (4), six-week cohorts totaling 150 hours of instruction per cohort. Participants will learn the basic principles of Plumbing, Electrical, Carpentry, Masonry, Cabinetmaking, and HVAC, Forklift

HVAC, Forklift Operations, blueprint reading, construction math, and OSHA. In addition, each participant will be provided with books and tools, and is drug tested to increase employment opportunities.

Upon course completion, students mastering the competencies of the course will have certification from Miami-Dade County Public Schools, OSHA 10, the Core certificate in construction from the National Center for Construction Education and Research (NCCER) and have earned credit hours toward the first year of apprenticeship classroom instruction (hour vary by selected trade).

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement, as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade County Public Schools, an allocation not to exceed \$97,905 in Workforce Innovation and Opportunity Act (WIOA) funds for Construction Technology and Forklift Training.

**FUNDING:** Workforce Innovation and Opportunity Act (WIOA)

**PERFORMANCE:**

- Number of Participants to be trained: up to 100
- Number of Cohorts: 4
- Number participants to be placed in jobs: 70% or 70
- Cost per Participant: \$845.30
- Return-On-Investment: \$16.22

*ATTACHMENT*

## Construction Technology Proposal

This proposal was prepared for Career Source South Florida in cooperation with Miami-Dade County Public Schools.

The construction industry is once again enjoying a comeback in South Florida with the trades companies actively looking for qualified individuals to employ.

Miami-Dade Schools has the facilities, personnel; equipment, tools, and expertise to provide the training needed to prepare individuals to safely enter the workforce. The school system is equipped to offer training to the residents in our community in the following skills:

- Remediation – to raise the level of basic skills
- ESOL – English for Speakers of Other Languages
- OSHA – Certified 10 Hour Safety Training
- Air Conditioning
- Cabinetmaking
- Carpentry
- Electrician
- Masonry
- Plumbing

All classes are taught by certified instructors with an abundance of industry experience. Local contractors will address the class to talk about the opportunities available to students successfully completing the construction program. These courses will be offered in a contained classroom/laboratory to eliminate the loss of time due to weather conditions. The curriculum will be presented in multiple ways to facilitate the learning style of each participant with an emphasis on theory and hands-on activities to better prepare students for real world applications.

Upon completion of this course, students will have the following options:

- Find employment with entry-level skills
- Choose a career (Air Conditioning, Electrician, Plumber, etc.)
- Articulate to a post-secondary program (hours vary by program)
- Articulate to an apprenticeship program (hours vary by trade selected)

### **Program Offerings**

- Orientation
- Employability Skills
- Work Ethics
- Safety – OSHA 10 Certificates
- Tools
- Fasteners
- Air Conditioning – Familiarization and Maintenance

- Cabinet Making – Assembly and Installation
- Carpentry – Framing and Layout
- Electrician – Basic Electricity
- Masonry – Forms and Finishing
- Plumbing – Leaks, Repairs and Clogs

### **Schedule**

Follows the Miami-Dade County Public Schools approved calendar. Classes are offered Monday through Friday beginning at 8:00 a.m. The program requires a minimum of 20 students per class for 6 weeks totaling 150 hours. Classes begin when the first 20 students are identified with subsequent classes to follow or as needed.

### **Certification**

Students mastering the competencies of the course will complete with certification from Miami-Dade County Public Schools, OSHA 10, and the Core certificate in construction from the National Center for Construction Education and Research (NCCER).

### **Services Provided**

- Administration and Supervision
- Classroom and Laboratory
- Curriculum
- Certified Instructors
- Guest Speakers (Contractors/Inspectors)
- Drug Testing
- Registration
- Books
- M-DCPS Certificate
- OSHA Certification
- NCCER Certificate
- Basic Tool Set
- Materials and Supplies

### **Partnerships**

Miami-Dade County Public Schools has partnered with local contractors in the trade areas which provide us with guest speakers and expert advice in keeping each program up to date with local industry standards. They are also looking to hire graduates of these programs to enter the local workforce.

### **Placement**

Miami-Dade County Public Schools takes great pleasure in having a high percentage of its graduates entering the local workforce. The Florida Department of Education mandates a 70 percent placement rate in areas of training and documentation of industry certification.

With our many partners participating in the training, growth, and placement of students, and with the many construction projects on-going in the Miami area, there should be jobs waiting for these individuals.

**Cost**

The total cost of the 150 hour construction class including all the books, certificates and other services previously listed will be \$845.30 per student.

\$384.00	Tuition (150 hours x \$2.56 per hour = \$384.00)
\$15.00	Registration
\$5.00	School Identification Badge
\$50.00	Drug Test
\$54.00	Books
\$30.00	OSHA Handouts, Tests, and Certification
\$64.95	National Center for Construction Education and Research (NCCER) Tests and Certification
\$168.87	Supplies and Materials
\$18.00	Insurance
\$55.48	Tools (to be retained by students)
<b><u>\$845.30</u></b>	<b>Total</b>

Revised 10-5-15



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7C

**AGENDA ITEM SUBJECT:** FUTURE BANKERS TRAINING PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent Committee recommends to the Board the Approval to Allocate funding in an amount not to exceed \$50,000.00 to support the Miami Dade College Future Bankers Training Program.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Enhance and Expand Job Readiness Skills for Youth**

### **BACKGROUND:**

The Future Bankers Program is designed to motivate and tap into the Talent of minority students in low income areas, providing them a promising Career Path in the Financial Service Industry. Upon completing the program, students are eligible to receive the American Bankers Association (ABA) and American Institute of Banking (AIB) Bank Tellers Certificates. Students that graduate high school are eligible for Miami-Dade College's Vocational Certificate, allowing them to work towards an AS degree in Financial Services. Students also participate in Industry Internships with partnering Financial Institutions. The Future Bankers Training Program partners with the Cuban National Council Youth Program (CNC) to facilitate recruiting youth in the program.

The Innovative four (4) week camp, provides hand on experience for future students interested in the Financial Services Career. The camp gives students opportunities to enhance Math, Communications, and Financial Literacy skills with completing a bank internship and receiving industry certification.

With matching program dollars, from Banking Institutions, the Future Bankers Training Program for PY 2014-2015 provided to seventy-seven (77) students:

- 77 Juniors Enrolled in the Program
- 77 Completed 150 hours of Classroom Instructions
- 77 Participated in Internships
- 77 Received the ABA Bank Tellers Certification
- 24 Financial Institutions Provided Internship
- 16 High Schools Participated in the Program

In the following Procurement Process of Miami-Dade County Administrative Order NO. 3-38, it is recommended that SFWIB waive the Competitive Procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the Competitive Procurement Process and award to Miami Dade College, an allocation not to exceed \$50,000.00 in Workforce Innovation and Opportunity Act "WIOA youth funds to provide the Future Bankers Program.

**FUNDING:** Workforce Innovation and Opportunity Act "WIOA" youth funding

**PERFORMANCE:** Enrollment and Program Services for School Year 2015-2016

- 22 students Enrolled in the Program
- 22 students Received Bank Tellers Certification
- 22 students Received ABA Certification
- 22 students Received Internship

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7D

**AGENDA ITEM SUBJECT:** FLORIDA MEMORIAL UNIVERSITY BLACK MALE EXPLORERS PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent & Competitiveness Council recommends to the Board the approval to allocate funding in an amount not to exceed \$120,000 in Temporary Assistance To Needy Families (TANF) funds to Florida Memorial University to support the Black Male College Explorers Program.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Develop an Enhance Menue of Youth Services**

### **BACKGROUND:**

Florida Memorial University in partnership with Miami-Dade County Public Schools will sponsor the Black Male College Explorers Program (BMCEP). The program is designed specifically for Black Males as an at-risk prevention/intervention initiative. The goal of the program is to help decrease the number of students dropping out of school, increase the high school graduation rate, facilitate successful college admission, and significantly raise their chances of earning a college degree.

Black Male College Explorers Program participants in grades 9 through 11 will live on campus and have the opportunity to take part in six-weeks of highly concentrated development experiences during the summer. High School and College Professors are hired to teach Science, Technology, Engineering and Mathematics (STEM) subjects. Personal growth and development activities are provided through weekly seminars and workshops.

The State of Florida's BMCEP is sponsored by Florida Memorial University (FMU), Edwards Waters College (EWC), Bethune Cookman University (BCU), and Florida A&M University (FAMU).

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A Two-Thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award to Florida Memorial University, an allocation not to exceed \$120,000 in Workforce Innovation and Opportunity Act (WIOA) Youth funds to provide the Black Male College Explorer Program.

**FUNDING:** Temporary Assistance for Needy Families (TANF)

**PERFORMANCE:**

- 20 Students enrolled in the program
- 20 Scored the highest in Science and Math Testing as a part of the academic component of the program
- 20 Youth have received partial scholarship to attend Florida Memorial University

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7E

**AGENDA ITEM SUBJECT:** NATIONAL FLIGHT ACADEMY PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent & Competitiveness Council recommends to the Board the approval to allocate funding in an amount not to exceed \$200,000 to Temporary Assistance for Needy Families (TANF) Program funding to support the National Flight Academy Program.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Enhance and Expand Job Readiness Skills for Youth**

### **BACKGROUND:**

The National Flight Academy's mission is to inspire and educate future generations of leaders through positive exposure to Naval Aviation. The program blends the culture and excitement of Aviation with 21st century technology and core competencies in an exclusive, entertaining and engaging immersive environment to provide a learning adventure with a lasting impact. Through the application of Science, Technology, Engineering, and Mathematical (STEM) concepts in a non-class learning environment, students gain confidence in themselves and their ability to pursue career pathways in these fields of study.

Attendance at this academy for students for participants of CareerSource South Florida's Youth Programs to broaden their perspective on future career pathways in the Aerospace Industry while also developing leadership skills and enhancing academy proficiency in preparation for their future as productive citizens and leaders. In building the capacity to align career education, develop career pathways and expose students to STEM occupations, the SFWIB has developed the following partnerships:

- Miami-Dade County Public Schools, Miami Dade College, and Florida Memorial University
- Experience Aviation, Overtown Teen Center, Our Kinds, Mexican American Council, Big Brothers Big Sisters
- AAR and Boeing Aviation
- Miami-Dade County, Federal Aviation Administration, Miami International Airport
- Beacon Council

Through dedication and funding of the South Florida Workforce Investment Board, High School students have immersed themselves in Science, Technology, Engineering and Mathematics (STEM) learning through the National Flight Academy - Explore Ambition Program (NFA) for the past two (2) PY 2013-2014 and PY 2013-2014.

Funding covers the cost for tuition, classroom materials, T-Shirts, Room and Board on the Naval Base, Meals (Breakfast, Lunch, Dinner and Snacks), 24-hour security, field trips and Academics for students to participate in STEM disciplines through the NFA Aviation Program

A total of 200 students will participate. A 100 students will visit the NFA during the 2016 school Spring Break, March 20-25, 2016, and a 100 students will visit the NFA during the school Summer Break, June 20-24, 2016.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A Two-Thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award National Flight Academy, an allocation not to exceed \$200,000 in Temporary Assistance To Needy Families (TANF) funds to support the National Flight Academy Program cost.

**FUNDING:** TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF)

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 7F

**AGENDA ITEM SUBJECT:** CITY YEAR MIAMI PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** The Global Talent & Competitiveness Council recommends to the Board the approval to allocate funding in an amount not to exceed \$200,000 in Temporary Assistance To Needy Families (TANF) funds to support program cost.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Develop an Enhance Menue of Youth Services**

### **BACKGROUND:**

Through a partnership with the South Florida Workforce Investment Board (SFWIB) and the School Board of Miami-Dade County Public Schools (School Board), City Year Miami will provide academic services in ten (10) academically challenged Senior High Schools (Booker T Washington, Carol City, Miami Central, Miami Edison, Homestead, Miami Jackson, Miami Norland, North Miami, Miami Northwestern and South Ridge). City Year Miami supports students by focusing on: attendance, behavior, academics, in-class tutoring, mentoring, being a role model, social connections, peer counseling, leadership development, after school programs, and more.

City Year Miami is deeply impacted by the investment and resources of the School Board and Americorps. This support has played a fundamental roll in improving the lives of students and their communities by funding eighteen (18) academically challenged schools, while increasing and strengthening volunteer services.

City Year Miami is an education focused, non-profit national service organization contracted to assist in keeping students in school and on track to graduate high school. City Year Miami will implement its Whole Schools, Whole Child (WSWC) model, which leverages the unique assets of its Americorps members to deliver research base Whole Schools supports and students interventions targeting the early warning indicators of poor attendance, unsatisfactory behavior and course failure in English and Math.

The SFWIB will cover the salaries for twenty (20) corps members, in teams of two (2) per ten (10) Senior High Schools overseen by the Miami-Dade County Public Schools Education Transformation Office (ETO) for the academic school year 2015.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A Two-Thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County Public Schools, an allocation not to exceed \$200,000 in Temporary Assistance To Needy Families (TANF) funds to support the City Year Program cost.

**FUNDING:** TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF)

**PERFORMANCE:** N/A

*ATTACHMENT*

CITY YEAR MIAMI PROGRAM – 10 targeted schools:

<b>LOCATIONS OF CONTRACTED SERVICES</b>	<b>GRADES SERVED</b>	<b>TEAM SIZE</b>	<b>COST PER CORPS MEMBER</b>	<b>TOTAL FUNDING PER SCHOOL</b>
Booker T. Washington		2	\$10,000.00	\$20,000.00
Carol City		2	\$10,000.00	\$20,000.00
Central		2	\$10,000.00	\$20,000.00
Edison		2	\$10,000.00	\$20,000.00
Homestead		2	\$10,000.00	\$20,000.00
Jackson		2	\$10,000.00	\$20,000.00
Norland		2	\$10,000.00	\$20,000.00
North Miami		2	\$10,000.00	\$20,000.00
Northwestern		2	\$10,000.00	\$20,000.00
Southridge		2	\$10,000.00	\$20,000.00
<b>TOTAL</b>		<b>20</b>		<b>\$200,000.00</b>



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8A

**AGENDA ITEM SUBJECT:** REFUGEE EMPLOYMENT AND TRAINING PROGRAM  
PERFORMANCE OVERVIEW

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

### **BACKGROUND:**

For Program Year (PY) 2014-15, the Refugee Employment and Training (RET) Program Contractors, from October 1, 2014 through August 31, 2015 assisted in placing 9,774 refugee job seekers into employment compared to 6,439 for the same period the prior Program Year (PY). This resulted in an increase of 51.8 percent.

For the RET Program, the Year-to-Date (YTD) performance statistics reveal the following:

- 21,390 refugee job seekers enrolled in the RET Program;
- 4,043 refugees are still working after 90 days of hire;
- 2,994 refugees are still working after 180 days of hire; and
- 3,112 refugees are receiving health benefits through the employer.

Overall, the statistics above show the region's improvement compared to the same period last PY. The region's RET Program Contractors and SFWIB staff continue to work diligently through the efforts of the Performance Improvement Team (PIT) to enhance the quality of services offered to refugee job seekers and improve the overall performance.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8B

**AGENDA ITEM SUBJECT:** REFUGEE EMPLOYMENT AND TRAINING PROGRAM BALANCED SCORECARD UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

**BACKGROUND:**

The attached Refugee Employment and Training (RET) Balanced Scorecard measured the performances of RET Service Contractors for Program Year 2014-15 during the period of October 1, 2014 through August 31, 2015.

The RET Service Contractors Performance Summary for the same period is also attached, which shows that seven (7) of eight (8) contractors are meeting or exceeding 65 percent of the PY 2014-15 performance measures.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

# CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 8/31/2015

## Regional

Regional			
	Measure	Standard	Region
1	Entered Employment Rate	31%	22.583%
2	Entered Employment Rate LTY	26%	19.056%
3	Employed on the 90th Day	74%	83.741%
4	Employed on the 180th Day	62%	84.816%
5	Health Benefits	40%	45.01%
6	Placements (M)	380	639
7	Intakes (M)	607	2,354
11	STT Placements within 90 days	40%	0.00%



ND = No data

NA = Region performance not applicable for this measure

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**RET SERVICES CONTRACTORS PERFORMANCE SUMMARY**

Balanced Scorecard PY '14-'15  
October 1, 2014 - August 31, 2015

<b>RET Services Contractors</b>	<b># of Performance Measures Standards Met *</b>	<b># of Performance Measures</b>	<b>% of Performance Measures Standards Met</b>
Adults Mankind Organization, Inc.	4	4	100%
Arbor E & T, LLC	3	4	75%
Cuban American National Council, Inc.	4	4	100%
Community Coalition, Inc.	3	4	75%
Lutheran Services of Florida, Inc.	4	4	100%
Miami Beach Latin Chamber of Commerce, Inc.	4	4	100%
UNIDAD of Miami Beach, Inc.	0	4	0%
Youth Co-Op, Inc.	4	4	100%
<b>Region</b>	4	4	100%

*\* Performance Measures: Entered Employment Rate (EER) and EER Less Than a Year (LTY) were applied by April 2015.*



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 8/20/2015

**AGENDA ITEM NUMBER:** 8C

**AGENDA ITEM SUBJECT:** WORKFORCE SERVICES BALANCED SCORECARD AND JOB PLACEMENTS UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

### **BACKGROUND:**

The region's Balanced Scorecard measures the performances of Service Partners and is attached for the period of July 1, 2015 through September 30, 2015. A performance summary of the Workforce Services Contractors for the same period is also attached. The PY 2015-16 Balanced Scorecard summary indicates that five (5) of the fourteen (14) Workforce Services locations are meeting the required 65 percent of the measures.

The region's Balanced Scorecard Job Placements Year-to-Date (YTD) summary report attached for the period of July 1, 2015 through September 30, 2015, shows that the Region had a total of 17,183 Job Placements, which is 120.4 percent of the minimum standard and 100.5 percent of the maximum standard.

- Eleven (11) of the fourteen (14) Workforce Services Contractors have met or exceeded their minimum YTD Job Placements standards.
- Eight (8) of the fourteen (14) Workforce Services Contractors have met or exceeded their maximum YTD Job Placements standards.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

<b>WORKFORCE SERVICES CONTRACTORS PERFORMANCE SUMMARY</b>				
<b>Balanced Scorecard PY '15-'16 (July 1, 2015 through September 30, 2015) *</b>				
<b>A Contractor must meet or exceed 65% of the Balanced Scorecard Performance Measures</b>				
<b>Workforce Services Contractors</b>	<b>Workforce Services Locations</b>	<b># of Performance Measures Standards Met</b>	<b># of Performance Measures</b>	<b>% of Performance Measures Standards Met</b>
<b>Arbor E &amp; T, LLC</b>	<b>Hialeah Downtown Career Center</b>	12	19	63.2%
	<b>Carol City Career Center</b>	13	19	<b>68.4%</b>
	<b>Miami Beach Career Center</b>	11	19	57.9%
	<b>Opa-Locka Career Center</b>	10	19	52.6%
<b>City of Miami</b>	<b>City of Miami Career Center</b>	14	19	<b>73.7%</b>
<b>Ser Jobs for Progress, Inc.</b>	<b>North Miami Beach Career Center</b>	12	19	63.2%
<b>Transition, Inc.</b>	<b>Transition ** Offender Service Center</b>	9	16	56.3%
<b>Youth Co-Op, Inc.</b>	<b>Florida Keys Career Center</b>	8	19	42.1%
	<b>Homestead Career Center</b>	14	19	<b>73.7%</b>
	<b>Little Havana Career Center</b>	13	19	<b>68.4%</b>
	<b>Northside Career Center</b>	11	19	57.9%
	<b>Perrine Career Center</b>	15	19	<b>78.9%</b>
	<b>South Miami Career Center</b>	11	19	57.9%
	<b>West Dade Career Center</b>	11	19	57.9%
<b>Region</b>	<b>All</b>	14	19	<b>73.7%</b>

\* Draft

\*\* Transition Inc. doesn't have 2 CAP and 1 SNAP for a total of 16 performance measures.

Carol City, Opa-Locka, and Miami Beach - New Contractor as of August 2015





## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8D

**AGENDA ITEM SUBJECT:** WORKFORCE SERVICES REGIONAL PERFORMANCE OVERVIEW

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

### **BACKGROUND:**

For Program Year (PY) 2014-2015, the performance statistics attached covering the period of July 1, 2015 through August 31, 2015 on the Florida's Department of Economic Opportunity (DEO) Monthly Management Report (MMR) for the 24 Regional Workforce Boards in the State reveal the following performance for the Region:

- 8,236 job seekers were placed into jobs that exited the system compared to 7,252 for the same period last PY. This is a 13.6 percent increase compared to the same period last PY.
- The Wagner-Peyser Entered Employment Rate (EER) is at 71.6 percent and is ranked 5<sup>th</sup> place.
- The Veterans Program EER is at 68.0 percent and is ranked 3<sup>rd</sup> place.
- The Career Advancement Program (CAP) / Welfare Transition (WT) Program All Family Participation Rate is at 41.8 percent and is ranked 10<sup>th</sup> place.
- The CAP / WT Program EER is at 36.6 percent and is ranked 9<sup>th</sup> place.

The Monthly Job Placement Report - developed by the Florida's DEO and CareerSource Florida demonstrates that for Program Year 2015-2016 from July to September, CareerSource South Florida (CSSF) placed 20,625 job seekers into jobs compared to 19,355 for the same period last PY 2014-2015. This is a 6.6 percent increase; which is better than the State's overall 5.1 percent decrease. Moreover, CSSF makes up 17.9 percent of the State's total placements.

The region's Workforce Services Contractors and SFWIB staff work diligently through the efforts of the various Performance Improvement Teams (PIT) to continue enhancing the quality of the Workforce Services delivery system and improving performance.

**FUNDING:** N/A

**PERFORMANCE:** N/A

ATTACHMENT

**DEO Monthly Management Report**  
**July 1, 2015 through August 31, 2015 (Year-to-Date)**

Wagner-Peyser Entered Employment Rate					
Rank	Prev. Rank	Region	Entered Employment	Job Seekers with 90 Days of No Service	Performance
1	1	22	3,899	4,519	86.3%
2	3	14	3,281	3,897	84.2%
3	20	9	390	510	76.5%
4	2	15	5,356	7,314	73.2%
5	4	23	8,236	11,499	71.6%
6	5	16	1,578	2,667	59.2%
7	6	5	922	1,658	55.6%
8	8	7	379	775	48.9%
9	9	19	424	903	47.0%
10	7	13	1,358	2,970	45.7%
11	10	11	1,399	3,393	41.2%
12	19	12	3,675	9,798	37.5%
13	11	10	991	2,675	37.0%
14	12	2	557	1,525	36.5%
15	16	17	1,092	3,067	35.6%
16	15	4	565	1,629	34.7%
17	14	18	857	2,499	34.3%
18	13	24	1,481	4,399	33.7%
19	18	21	1,824	5,632	32.4%
20	17	20	908	2,810	32.3%
21	23	6	393	1,243	31.6%
22	22	8	2,048	6,536	31.3%
23	21	3	242	778	31.1%
24	24	1	793	2,593	30.6%
		SW	42,648	85,289	50.0%

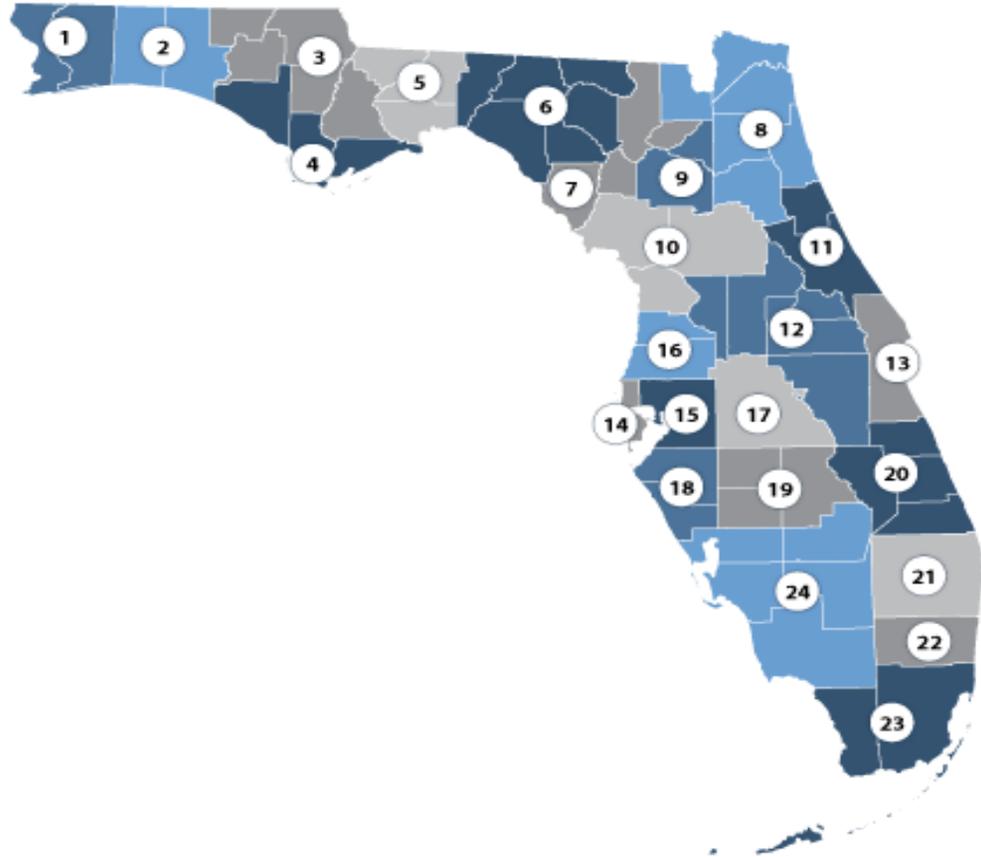
Veterans Entered Employment Rate					
Rank	Prev. Rank	Region	Vets Placed after 90 Days of No Service	Vets with 90 Days of No Service	Performance
1	1	22	143	154	92.9%
2	7	16	120	138	87.0%
3	4	23	153	225	68.0%
4	21	9	25	37	67.6%
5	5	5	51	86	59.3%
6	3	15	190	341	55.7%
7	15	6	46	93	49.5%
8	8	7	31	64	48.4%
9	13	13	123	273	45.1%
10	14	18	64	152	42.1%
11	2	14	192	462	41.6%
12	9	17	80	206	38.8%
13	16	24	93	240	38.8%
14	10	11	90	245	36.7%
15	22	20	63	175	36.0%
16	17	21	93	265	35.1%
17	20	12	191	567	33.7%
18	11	4	61	183	33.3%
19	6	2	159	508	31.3%
20	23	1	91	294	31.0%
21	18	3	25	81	30.9%
22	12	10	92	304	30.3%
23	19	8	191	679	28.1%
24	24	19	13	54	24.1%
		SW	2,380	5,826	40.9%

**DEO Monthly Management Report**  
**July 1, 2015 through August 31, 2015 (Year-to-Date)**

Welfare Transition Participation Rate (All Family)					
Rank	Prev. Rank	Region	Work Engaged	Received TANF	Performance
1	6	21	338	529	63.9%
2	1	14	409	749	54.6%
3	9	15	451	842	53.6%
4	3	22	724	1,368	52.9%
5	4	12	793	1,528	51.9%
6	2	11	426	823	51.8%
7	7	5	329	655	50.2%
8	8	17	284	589	48.2%
9	12	10	155	369	42.0%
10	13	23	1,011	2,418	41.8%
11	10	16	193	464	41.6%
12	5	9	182	439	41.5%
13	15	24	100	254	39.4%
14	14	18	175	454	38.5%
15	11	7	33	99	33.3%
16	16	1	117	368	31.8%
17	21	8	606	2,064	29.4%
18	18	4	25	87	28.7%
19	19	20	56	214	26.2%
20	17	13	89	350	25.4%
21	20	6	17	102	16.7%
22	22	19	13	88	14.8%
23	24	2	15	103	14.6%
24	23	3	8	66	12.1%
		SW	6,549	15,022	43.6%

Welfare Transition Entered Employment Rate					
Rank	Prev. Rank	Region	Closed Due To Earnings	Cases Closed	Performance
1	7	17	100	242	41.3%
2	2	14	134	331	40.5%
3	10	16	87	219	39.7%
4	4	11	97	245	39.6%
5	6	15	145	374	38.8%
6	8	21	71	185	38.4%
7	5	22	205	539	38.0%
8	1	12	281	746	37.7%
9	3	23	351	958	36.6%
10	9	10	55	154	35.7%
11	15	18	75	218	34.4%
12	11	4	14	42	33.3%
13	14	13	57	184	31.0%
14	17	24	41	137	29.9%
15	12	5	41	141	29.1%
16	20	8	226	821	27.5%
17	21	19	12	45	26.7%
18	16	2	15	58	25.9%
19	23	6	16	62	25.8%
20	22	9	46	184	25.0%
21	18	7	7	29	24.1%
22	19	1	53	235	22.6%
23	13	20	17	87	19.5%
24	24	3	6	47	12.8%
		SW	2,152	6,283	34.3%

Regional CareerSource Workforce Boards	
Size Category A:	
Region	CareerSource Workforce Board
8	CareerSource Brevard
12	CareerSource Central Florida
14	CareerSource Pinellas
15	CareerSource Tampa Bay
21	CareerSource Palm Beach County
22	CareerSource Broward
23	CareerSource South Florida
24	CareerSource Southwest Florida





## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8E

**AGENDA ITEM SUBJECT:** PY 15-16 YOUTH PERFORMANCE UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Set Standards on Performance Measures Reporting**

### **BACKGROUND:**

The Performance Measures for Youth Partners covering a reporting period, July 1, 2015 through September 30, 2015, as represented on the State's Monthly Management Report (MMR) are as follows:

- 159 of 191 in-school and out-of-school youth exited the program with positive outcomes (obtained a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The region's younger youth positive outcome performance measures is 83%.
- 361 of 391 in-school youth attained and increased in their youth skill attainment performance measures (basic skills, work readiness skills, and occupational skills). The region's youth skill attainment performance is 92%.
- 84 of 86 in-school youth exited the program with a positive outcome (obtained a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The region's out-of-school youth positive outcome performance measure is 97%.
- 75 of 105 out-of-school youth exited the program with a positive outcome (obtained a credential/diploma, post-secondary education, advanced training/qualified apprenticeships, military, employment). The region's out-of-school youth positive outcome performance measure is 71%.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**WORKFORCE INVESTMENT ACT (WIA)**

**WIA YOUTH SERVICE PARTNERS PERFORMANCE - JULY 1, 2015 - SEPTEMBER 30, 2015**

Youth Service Partners	Younger Youth Positive Outcome Performance Measure (90%) COLUMN #1			Youth Skill Attainment Performance Measure (90%) (basic education, work readiness, occupational skills) COLUMN #2			In School Youth Positive Outcome Performance Measure (90%) COLUMN #3			Out of School Youth Positive Outcome Performance Measure (90%) COLUMN #4		
	# to be Met	# Met	% of Standard Met	# to be Met	# Met	% of Standard Met	# to be Met	# Met	% of Standard Met	# to be Met	# Met	% of Standard Met
<b><i>IN-SCHOOL PROGRAM</i></b>												
Adult Mankind Organization	32	32	100.00%	81	80	98.77%	32	30	93.75%			
Cuban National Council	43	43	100.00%	44	38	86.36%	44	44	100.00%			
Youth Co-Op Monroe	2	2	100.00%	3	3	100.00%	2	2	100.00%			
Youth Co-Op Miami-Dade	9	8	88.89%	38	37	97.37%	8	8	100.00%			
<b>YEAR-TO-DATE PERFORMANCE</b>	<b>86</b>	<b>85</b>	<b>100.00%</b>	<b>166</b>	<b>158</b>	<b>95.18%</b>	<b>86</b>	<b>84</b>	<b>97.67%</b>			
<b><i>OUT-OF-SCHOOL PROGRAM</i></b>												
Adult Mankind Organization	10	10	100.00%	66	58	87.88%				58	35	60.34%
Community Coalition	1	1	N/D	1	1	100.00%				3	2	66.67%
Cuban American National Council	15	15	100.00%	41	38	92.68%				29	25	86.21%
Greater Miami Service Corps	3	3	100.00%	38	33	86.84%				4	2	50.00%
Youth Co-Op Monroe	3	3	100.00%	9	9	100.00%				4	4	100.00%
Youth Co-Op Miami-Dade	1	1	100.00%	70	64	91.43%				7	7	100.00%
<b>YEAR-TO-DATE PERFORMANCE</b>	<b>33</b>	<b>33</b>	<b>100.00%</b>	<b>225</b>	<b>203</b>	<b>90.22%</b>				<b>105</b>	<b>75</b>	<b>71.43%</b>
<b>REGIONAL PERFORMANCE</b>	<b>119</b>	<b>118</b>	<b>99.16%</b>	<b>391</b>	<b>361</b>	<b>92.33%</b>	<b>86</b>	<b>84</b>	<b>97.67%</b>	<b>105</b>	<b>75</b>	<b>71.43%</b>



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8F

**AGENDA ITEM SUBJECT:** CONSUMER REPORT CARD UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG, TIMELY REPORTING STANDARDS**

**STRATEGIC PROJECT:** **Monitor of Training Vendor Performance**

### **BACKGROUND:**

The SFWIB ITA Policy requires the monitoring of the performance of SFWIB approved Training Vendors. Accordingly, staff developed and implemented the Consumer Report Card tool. The tool is an online report that updates ITA performance on a daily basis. The goal of the tool is to function as an "ITA Consumer Report Card," enabling the consumer (participant) as well as the Career Advisor the ability to check on the success of individual programs and to evaluate the economic benefit per placement by program.

The attached PY15-16 Consumer Report Card table, dated October 8, 2015, indicates that the South Florida Workforce Investment Board generated \$677,911.96 of wages into the South Florida regional economy. For every dollar spent on training, SFWIB obtained a return of \$3.83. Ninety-six percent of training services participants completed classroom training. Of those completing training, 75 percent have obtained employment with an average wage of \$18.69. Eighty-one percent of the participants were placed in a training-related occupation. The net economic benefit per placement is \$30,814.18.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

# Consumer Report Card

07/01/2015 - 06/30/2016

Training Agent	Total Outcome	Number of Completions	Number of Placements	% of Placements	# of Training Related Placements	% of Total Training Related Placements	Training Expenditures			Economic Benefit		Net Economic Benefit Per Placement	Value Added per Placement
							Avg. Cost Per Participant	Total Completion Expenditures	Total Expenditure Per Placement	Average Wage	Average Economic Benefit		
American Advanced Technicians Institute	1	1	1	100.00 %	1	100.00 %	\$ 3,030.50	\$ 3,030.50	\$ 3,030.50	\$ 12.00	\$ 24,960.00	\$ 21,929.50	\$ 7.24
Florida International University (RDB1003)	1	1	-	0.00 %	-	0.00 %	\$ 5,592.95	\$ 5,592.95	-	-	-	-	-
Metropolitan Trucking and Technical Institute	5	5	-	0.00 %	-	0.00 %	\$ 1,753.49	\$ 8,767.44	-	-	-	-	-
Miami-Dade College	3	2	1	50.00 %	1	100.00 %	\$ 3,195.91	\$ 6,391.83	\$ 6,391.83	\$ 14.00	\$ 29,120.00	\$ 22,728.17	\$ 3.56
New Horizons	12	12	12	100.00 %	10	83.33 %	\$ 8,750.00	\$ 105,000.00	\$ 8,750.00	\$ 19.75	\$ 41,081.73	\$ 32,331.73	\$ 3.70
Sullivan & Cogliano Training Centers,Inc. Kendall	3	3	3	100.00 %	3	100.00 %	\$ 7,495.83	\$ 22,487.50	\$ 7,495.83	\$ 21.09	\$ 43,860.27	\$ 36,364.43	\$ 4.85
The Academy -- Miami Campus	3	3	3	100.00 %	1	33.33 %	\$ 8,370.83	\$ 25,112.50	\$ 8,370.83	\$ 18.50	\$ 38,473.07	\$ 30,102.23	\$ 3.60
The CDL School, Inc.	2	2	2	100.00 %	2	100.00 %	\$ 1,875.00	\$ 3,750.00	\$ 1,875.00	\$ 14.68	\$ 30,534.40	\$ 28,659.40	\$ 15.29
	<b>30</b>	<b>29</b>	<b>22</b>	<b>75.86 %</b>	<b>18</b>	<b>81.82 %</b>	<b>\$ 6,110.95</b>	<b>\$ 177,217.68</b>	<b>\$ 8,055.35</b>	<b>\$ 18.69</b>	<b>\$ 38,869.53</b>	<b>\$ 30,814.18</b>	<b>\$ 3.83</b>



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 10/15/2015

**AGENDA ITEM NUMBER:** 8G

**AGENDA ITEM SUBJECT:** JULY AND AUGUST PERFORMANCE INCENTIVE FOR STAFF

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:**

**STRATEGIC GOAL:** **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

**STRATEGIC PROJECT:** **Alignment of Performance Measures with SFWIB Plan**

### **BACKGROUND:**

SFWIB workforce system's values under the new performance based contracts have thrived to be purpose-driven, business-driven and continuous improvement with the need to focus on the dual goals of quality service and outcomes.

SFWIB staff recognized the top two (2) Workforce Services Professionals as shown below for the months of July and August based on a composite score of the following Performance Measures and Quality Assurance data for each respective month of Program Year 2015-2016: Direct Job Placements (DJP), Referral to Placement Ratio, Average Wage of DJP's, and Economic Benefit Back to the Community in Wages. Each of the following professionals will be given a \$300 performance incentive:

#### July 2015 Top Two Workforce Professionals

1. Del Puerto, Rosario (North Miami Beach Career Center)

DJP = 19

Referral to Placement Ratio = 49.02%

Average Wage of DJP's = \$15.79

Projected Total Annual Economic Benefit Back to the Community in Wages = \$623,997

2. Caraballo, Fabiola (Little Havana Career Center)

DJP = 19

Referral to Placement Ratio = 34.78%

Average Wage of DJP's = \$13.57

Projected Total Annual Economic Benefit Back to the Community in Wages = \$536,330

August 2015 Top Two Workforce Professionals

1. Caraballo, Fabiola (Little Havana Career Center)

DJP = 26

Referral to Placement Ratio = 33.33%

Average Wage of DJP's = \$13.72

Projected Total Annual Economic Benefit Back to the Community in Wages = \$741,934

2. Del Puerto, Rosario (North Miami Beach Career Center)

DJP = 29

Referral to Placement Ratio = 41.18%

Average Wage of DJP's = \$12.66

Projected Total Annual Economic Benefit Back to the Community in Wages = \$763,356

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*