



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
FINANCE AND EFFICIENCY  
COUNCIL MEETING  
THURSDAY, JUNE 20, 2024  
8:30 A.M.**

**VIA ZOOM ONLY: REGISTRATION REQUIRED**

[https://us02web.zoom.us/meeting/register/  
tZwod-6gqD4iGtB1r\\_9f6hTTiLxAUPpsV9CH](https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH)

**AGENDA**

1. Call to Order and Introductions
2. Approval of Finance and Efficiency Council Meeting Minutes
  - A. April 18, 2024
3. Information - Financial Report – April 2024
4. Information - Bank Reconciliation – February and March 2024
5. Information - Fiscal Monitoring Activity Report
6. Recommendation as to Approval of the 2024-2025 Budget
7. Recommendation as to Approval to Accept Workforce System Funding

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



## 2A. FEC Meeting Minutes – February 22, 2024

Chairman Roth announced the consideration of minutes from the February 22, 2024 meeting and allowed the members to review before considering a motion.

**Motion:** Ms. Glean-Jones to approve the February 22, 2024 Finance and Efficiency Council Meeting minutes.

Mr. Bridges seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

## 3. Information - SFWIB Unaudited Financial Report – February, 2024

Chairman Roth introduced the item; Ms. Bennett presented unaudited financials for the month of February 2024.

The eight (8) months of the new fiscal year appears to be a outpacing the same period last year overall by approximately 8.6%. The projected expenditure rate for the 8-month period is 67%. The main driving source of the variance is due to timing issues.

Following the analysis, Ms. Bennett reviewed the budget variances and expenditure rates for headquarters, adult and youth services, facilities, and other programs and project costs. Additional details are available via the April 18, 2024 FEC agenda packet.

No further comments or suggestions were submitted from the members. Item closed.

## 4. Information – Bank Reconciliation – February & March, 2024

Chairman Roth introduced the item; Ms. Bennett reviewed the bank reconciliation reports for February and March 2024.

No further comments or suggestions were submitted from the members. Item closed.

## 5. Information – Fiscal Monitoring Activity Report

Chairman Roth introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of February 1, 2024 through March 31, 2024.

Youth Co-Op Programs were included in the report. There were three findings, two observations, and a disallowance of \$12,596.76. Additional information is available for review in the April 18, 2024 SFWIB Finance and Efficiency Council Meeting agenda packet.



No further comments or suggestions were submitted from the members. Item closed.

## **Additional Questions or Concerns**

### **SFWIB PY 2022-2023 Audit**

Chairman Roth inquired about the audit review procedure; Ms. Bennett verified that the audit was reviewed, approved, and submitted to the Clearinghouse in a timely manner.

Additionally, Chairman Roth continued a previous discussion on auditing IT equipment, servers, and other related items. Ms. Bennett informed that the auditors reviewed the system and received responses to the questionnaires that were issued; however, no recommendations were issued.

Mr. Perez advised that the suggestion for an IT audit was submitted for consideration; however, we must defer until the staff has had the opportunity to review and submit suggestions to the board for consideration.

Mr. Bridges recommended issuing a report on the results of the IT audit, regardless of the findings' scope or significance. Ms. Bennett assured the Council that she would reach out to the auditor and provide an update afterward.

There being no further business to come before the Council, meeting adjourned at 9:00am.



## **SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 6/20/2024

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** FINANCIAL REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

The primary goal of the Finance and Efficiency Council is to ensure the Board's financial health, protect its assets, and ensure that resources are used appropriately and accounted for accurately. Accordingly, the attached unaudited financial report for April 2024 is presented for the Board members' review.

Overall, expenditures for the first ten months of this fiscal year are outpacing the same period last year by approximately 20 percent. The projected expenditure rate for this ten-month period is 84 percent.

### **Budget Variance Explanations**

- The expenditure rate for Headquarter costs is 75.9 percent. The actual expenditure rate is 8.1 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 67.3 percent. The actual expenditure rate is 16.7 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services is 56.9 percent. The actual expenditure rate is 27.1 percent lower than the projected expenditure rate.
- The expenditure rate for Other Program costs is 78 percent. The actual expenditure rate is 6 percent below the projected expenditure rate.
- The expenditure rate for the Facilities costs is 66.7percent. The actual expenditure rate is 17.3 percent lower than the projected expenditure rate.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

# FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2023 THRU APRIL 30, 2024  
(UNAUDITED)

**Accompanying Notes to the Financial Report (unaudited)  
For the Period of July 1, 2023 through April 30, 2024**

Overall, expenditures for the first ten months of this fiscal year are outpacing the same period last year by approximately 20 percent. The projected expenditure rate for this ten-month period is 84 percent.

**Budget Variance Explanations**

- The expenditure rate for Headquarter costs is 75.9 percent. The actual expenditure rate is 8.1 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 67.3 percent. The actual expenditure rate is 16.7 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services is 56.9 percent. The actual expenditure rate is 27.1 percent lower than the projected expenditure rate.
- The expenditure rate for Other Program costs is 78 percent. The actual expenditure rate is 6 percent below the projected expenditure rate.
- The expenditure rate for the Facilities costs is 66.7percent. The actual expenditure rate is 17.3 percent lower than the projected expenditure rate.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
 REVENUE AND EXPENDITURES COMPARED TO BUDGET  
**AGENCY SUMMARY**  
 FISCAL YEAR 2023/2024  
 YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ 14,496,990	\$ -	\$ 362,500	\$ 14,859,490	\$ 905,071	\$ 13,954,419	6.1%
TANF	\$ 11,519,447	\$ -	\$ -	\$ 11,519,447	\$ 9,978,547	\$ 1,540,900	86.6%
DEO	\$ 1,839,444	\$ -	\$ 250,102	\$ 2,089,546	\$ 782,911	\$ 1,306,635	37.5%
Second Year Allocation from FY 22-23	\$ 18,363,466	\$ -	\$ 71,328	\$ 18,434,794	\$ 15,488,366	\$ 2,946,428	84.0%
Other	\$ 171,778	\$ -	\$ 442,528	\$ 614,306	\$ 474,173	\$ 140,133	77.2%
<b>Total Revenue</b>	<b>\$ 46,391,124</b>	<b>\$ -</b>	<b>\$ 1,126,458</b>	<b>\$ 47,517,582</b>	<b>\$ 27,629,068</b>	<b>\$ 19,888,515</b>	<b>58.1%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ 8,696,869	\$ -	\$ 468,666	\$ 9,165,535	\$ 6,953,827	\$ 2,211,708	75.9%
<b>Adult Services</b>	\$ 13,863,658	\$ -	\$ (2,312,280)	\$ 11,551,378	\$ 7,777,094	\$ 3,774,284	67.3%
<b>Youth Services</b>	\$ 6,673,662	\$ (2,570,333)	\$ -	\$ 4,103,329	\$ 2,336,504	\$ 1,766,825	56.9%
<i>Set Aside</i>	\$ 750,000	\$ (210,100)	\$ -	\$ 539,900	\$ -	\$ 539,900	0.0%
<b>Facilities Costs</b>	\$ 5,725,315	\$ -	\$ 91,726	\$ 5,817,041	\$ 3,882,484	\$ 1,934,557	66.7%
<b>Training &amp; Support Services</b>	\$ 10,681,620	\$ 5,117,402	\$ (2,222,746)	\$ 13,576,277	\$ 4,524,113	\$ 9,052,165	
<i>Allocated Funds</i>	\$ 6,861,620	\$ 5,117,402	\$ 157,254	\$ 12,136,277	\$ 4,524,113	\$ 7,612,165	65.9%
<i>Set Asides</i>	\$ 3,820,000	\$ -	\$ (2,380,000)	\$ 1,440,000	\$ -	\$ 1,440,000	
<b>Other Programs &amp; Projects</b>	\$ -	\$ (2,336,970)	\$ 5,101,091	\$ 2,764,121	\$ 2,155,047	\$ 609,075	78.0%
<i>Big Brothers Big Sisters</i>	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 242,160	\$ 57,840	80.7%
<i>Summer Youth Employment (City of Homestead)</i>	\$ -	\$ (79,490)	\$ 100,000	\$ 20,510	\$ 15,134	\$ 5,376	73.8%
<i>Take Stock in Children (Scholarship Program)</i>	\$ -	\$ -	\$ 1,400,699	\$ 1,400,699	\$ 1,400,699	\$ (0)	100.0%
<i>Summer Youth Employment (City of Opa-Locka)</i>	\$ -	\$ (77,398)	\$ 100,000	\$ 22,602	\$ 7,199	\$ 15,403	31.9%
<i>MDC WORKS Training</i>	\$ -	\$ (525,000)	\$ 525,000	\$ -	\$ -	\$ -	
<i>YWCA, FMU, St. Thomas</i>	\$ -	\$ -	\$ 75,198	\$ 75,198	\$ 75,833	\$ (635)	100.8%
<i>Summer Youth Employment (City of Miami Gardens)</i>	\$ -	\$ (134,081)	\$ 300,000	\$ 165,919	\$ 57,650	\$ 108,269	34.7%
<i>MiDCPS Summer Youth Internship - 2023</i>	\$ -	\$ (1,521,000)	\$ 1,880,000	\$ 359,000	\$ 356,372	\$ 2,628	99.3%
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	0.0%
<i>Apprenticeship Navigators (MDC)</i>	\$ -	\$ -	\$ 170,194	\$ 170,194	\$ -	\$ 170,194	0.0%
<b>Total Expenditures</b>	<b>\$ 46,391,124</b>	<b>\$ (0)</b>	<b>\$ 1,126,458</b>	<b>\$ 47,517,582</b>	<b>\$ 27,629,068</b>	<b>\$ 19,888,514</b>	<b>58.1%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 0</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
**WIOA ADULT**  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ 5,425,427			\$ 5,425,427	\$ 592,445	\$ 4,832,982	10.9%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
Second Year Allocation from FY 22-23	\$ 4,698,531			\$ 4,698,531	\$ 4,698,531	\$ -	100.0%
Other				\$ -		\$ -	
<b>Total Revenue</b>	<b>\$ 10,123,959</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,123,959</b>	<b>\$ 5,290,976</b>	<b>\$ 4,832,982</b>	<b>52.3%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 1,898,242</b>			<b>\$ 1,898,242</b>	<b>\$ 1,455,453</b>	<b>\$ 442,789</b>	<b>76.7%</b>
<b>Adult Services</b>	<b>\$ 3,085,225</b>	<b>\$ -</b>	<b>\$ (156,609)</b>	<b>\$ 2,928,616</b>	<b>\$ 1,799,189</b>	<b>\$ 1,129,427</b>	<b>61.4%</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	<b>\$ 890,908</b>			<b>\$ 890,908</b>	<b>\$ 738,039</b>	<b>\$ 152,869</b>	<b>82.8%</b>
<b>Training &amp; Support Services</b>	<b>\$ 4,249,583</b>	<b>\$ 99,371</b>	<b>\$ -</b>	<b>\$ 4,348,954</b>	<b>\$ 1,280,978</b>	<b>\$ 3,067,977</b>	<b>29.5%</b>
<i>Allocated Funds</i>	\$ 3,520,317	\$ 99,371		\$ 3,619,688	\$ 1,280,978	\$ 2,338,710	35.4%
<i>Set Asides</i>	\$ 729,267			\$ 729,267		\$ 729,267	0.0%
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ (99,371)</b>	<b>\$ 156,609</b>	<b>\$ 57,238</b>	<b>\$ 17,318</b>	<b>\$ 39,920</b>	<b>30.3%</b>
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>		\$ (99,371)	\$ 99,372	\$ 1		\$ 1	<b>0.0%</b>
<i>YWCA, FMU, St. Thomas</i>			\$ 17,508	\$ 17,508	\$ 17,318	\$ 190	<b>98.9%</b>
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>			\$ 39,729	\$ 39,729		\$ 39,729	<b>0.0%</b>
<b>Total Expenditures</b>	<b>\$ 10,123,959</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,123,959</b>	<b>\$ 5,290,976</b>	<b>\$ 4,832,982</b>	<b>52.3%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
WIOA DISLOCATED WORKER  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ 3,473,536			\$ 3,473,536		\$ 3,473,536	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
Second Year Allocation from FY 22-23	\$ 4,078,824			\$ 4,078,824	\$ 3,507,270	\$ 571,554	86.0%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 7,552,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,552,361</b>	<b>\$ 3,507,270</b>	<b>\$ 4,045,090</b>	<b>46.4%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 1,416,068</b>			<b>\$ 1,416,068</b>	<b>\$ 879,310</b>	<b>\$ 536,757</b>	<b>62.1%</b>
<b>Adult Services</b>	<b>\$ 2,300,741</b>	<b>\$ -</b>	<b>\$ (116,844)</b>	<b>\$ 2,183,897</b>	<b>\$ 1,337,612</b>	<b>\$ 846,285</b>	<b>61.2%</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	<b>\$ 664,608</b>			<b>\$ 664,608</b>	<b>\$ 776,797</b>	<b>\$ (112,189)</b>	<b>116.9%</b>
<b>Training &amp; Support Services</b>	<b>\$ 3,170,944</b>	<b>\$ 74,141</b>	<b>\$ -</b>	<b>\$ 3,245,085</b>	<b>\$ 499,756</b>	<b>\$ 2,745,329</b>	<b>15.4%</b>
<i>Allocated Funds</i>	\$ 2,626,813	\$ 74,141		\$ 2,700,954	\$ 499,756	\$ 2,201,198	18.5%
<i>Set Asides</i>	\$ 544,131		\$ -	\$ 544,131		\$ 544,131	0.0%
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ (74,141)</b>	<b>\$ 116,844</b>	<b>\$ 42,703</b>	<b>\$ 13,795</b>	<b>\$ 28,908</b>	<b>32.3%</b>
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>		\$ (74,141)	\$ 74,141	\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>			\$ 13,062	\$ 13,062	\$ 13,795	\$ (733)	<b>105.6%</b>
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MiDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>			\$ 29,641	\$ 29,641		\$ 29,641	<b>0.0%</b>
<b>Total Expenditures</b>	<b>\$ 7,552,361</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,552,361</b>	<b>\$ 3,507,270</b>	<b>\$ 4,045,090</b>	<b>46.4%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
WIOA RAPID RESPONSE  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ 742,630			\$ 742,630		\$ 742,630	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
Second Year Allocation from FY 22-23	\$ 1,285,102			\$ 1,285,102	\$ 679,548	\$ 605,554	52.9%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 2,027,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,027,732</b>	<b>\$ 679,548</b>	<b>\$ 1,348,184</b>	<b>33.5%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 380,200</b>			<b>\$ 380,200</b>	<b>\$ 171,061</b>	<b>\$ 209,138</b>	<b>45.0%</b>
<b>Adult Services</b>	<b>\$ 607,999</b>	<b>\$ -</b>	<b>\$ (31,377)</b>	<b>\$ 576,622</b>	<b>\$ 349,248</b>	<b>\$ 227,374</b>	<b>60.6%</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	<b>\$ 178,440</b>			<b>\$ 178,440</b>	<b>\$ 155,512</b>	<b>\$ 22,928</b>	<b>87.2%</b>
<b>Training &amp; Support Services</b>	<b>\$ 861,093</b>	<b>\$ 19,910</b>	<b>\$ -</b>	<b>\$ 881,003</b>	<b>\$ -</b>	<b>\$ 881,003</b>	<b>0.0%</b>
<i>Allocated Funds</i>	\$ 714,491	\$ 19,910		\$ 734,401		\$ 734,401	0.0%
<i>Set Asides</i>	\$ 146,602			\$ 146,602		\$ 146,602	0.0%
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ (19,910)</b>	<b>\$ 31,377</b>	<b>\$ 11,467</b>	<b>\$ 3,727</b>	<b>\$ 7,740</b>	<b>32.5%</b>
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>		\$ (19,910)	\$ 19,909	\$ (1)		\$ (1)	
<i>YWCA, FMU, St. Thomas</i>			\$ 3,508	\$ 3,508	\$ 3,727	\$ (219)	106.2%
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MiDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>			\$ 7,960	\$ 7,960		\$ 7,960	0.0%
<b>Total Expenditures</b>	<b>\$ 2,027,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,027,732</b>	<b>\$ 679,548</b>	<b>\$ 1,348,184</b>	<b>33.5%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

**WIOA YOUTH**  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ 4,855,396			\$ 4,855,396		\$ 4,855,396	0.0%
TANF				\$ -		\$ -	
DEO				\$ -		\$ -	
Second Year Allocation from FY 22-23	\$ 5,391,204			\$ 5,391,204	\$ 4,281,438	\$ 1,109,767	79.4%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 10,246,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,246,600</b>	<b>\$ 4,281,438</b>	<b>\$ 5,965,163</b>	<b>41.8%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 1,921,238</b>			<b>\$ 1,921,238</b>	<b>\$ 918,984</b>	<b>\$ 1,002,253</b>	<b>47.8%</b>
<b>Adult Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Youth Services</b>	<b>\$ 6,673,662</b>	<b>\$ (2,570,333)</b>	<b>\$ -</b>	<b>\$ 4,103,329</b>	<b>\$ 2,336,504</b>	<b>\$ 1,766,825</b>	<b>56.9%</b>
<i>Set Aside</i>	\$ 750,000	\$ (210,100)	\$ -	\$ 539,900		\$ 539,900	0.0%
<b>Facilities Costs</b>	<b>\$ 901,701</b>			<b>\$ 901,701</b>	<b>\$ 219,891</b>	<b>\$ 681,810</b>	<b>24.4%</b>
<b>Training &amp; Support Services</b>	<b>\$ -</b>	<b>\$ 2,780,433</b>	<b>\$ -</b>	<b>\$ 2,780,433</b>	<b>\$ 806,058</b>	<b>\$ 1,974,375</b>	<b>29.0%</b>
<i>Allocated Funds</i>		\$ 2,780,433		\$ 2,780,433	\$ 806,058	\$ 1,974,375	29.0%
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>				\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 10,246,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,246,600</b>	<b>\$ 4,281,438</b>	<b>\$ 5,965,163</b>	<b>41.8%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
TANE  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF	\$ 11,519,447			\$ 11,519,447	\$ 9,978,547	\$ 1,540,900	86.6%
DEO				\$ -		\$ -	
Second Year Allocation from FY 22-23	\$ 1,297,018			\$ 1,297,018	\$ 1,297,018	\$ -	100.0%
Other				\$ -		\$ -	
<b>Total Revenue</b>	<b>\$ 12,816,465</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,816,465</b>	<b>\$ 11,275,565</b>	<b>\$ 1,540,900</b>	<b>88.0%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 2,403,087</b>			<b>\$ 2,403,087</b>	<b>\$ 2,439,953</b>	<b>\$ (36,866)</b>	<b>101.5%</b>
<b>Adult Services</b>	<b>\$ 6,885,529</b>	<b>\$ -</b>	<b>\$ (2,151,361)</b>	<b>\$ 4,734,168</b>	<b>\$ 3,802,017</b>	<b>\$ 932,151</b>	<b>80.3%</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	<b>\$ 1,127,849</b>			<b>\$ 1,127,849</b>	<b>\$ 1,356,697</b>	<b>\$ (228,848)</b>	<b>120.3%</b>
<b>Training &amp; Support Services</b>	<b>\$ 2,400,000</b>	<b>\$ 1,987,884</b>	<b>\$ (2,380,000)</b>	<b>\$ 2,007,884</b>	<b>\$ 1,602,300</b>	<b>\$ 405,584</b>	<b>79.8%</b>
<i>Allocated Funds</i>	\$ -	\$ 1,987,884		\$ 1,987,884	\$ 1,602,300	\$ 385,584	80.6%
<i>Set Asides</i>	\$ 2,400,000		\$ (2,380,000)	\$ 20,000	\$ 20,000	\$ -	0.0%
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ (1,987,884)</b>	<b>\$ 4,531,361</b>	<b>\$ 2,543,477</b>	<b>\$ 2,074,599</b>	<b>\$ 468,879</b>	<b>81.6%</b>
<i>Big Brothers Big Sisters</i>			\$ 300,000	\$ 300,000	\$ 242,160	\$ 57,840	<b>80.7%</b>
<i>Summer Youth Employment (City of Homestead)</i>		\$ (29,491)	\$ 50,000	\$ 20,509	\$ 7,567	\$ 12,942	<b>36.9%</b>
<i>Take Stock in Children (Scholarship Program)</i>			\$ 1,400,699	\$ 1,400,699	\$ 1,400,699	\$ (0)	<b>100.0%</b>
<i>Summer Youth Employment (City of Opa-Locka)</i>		\$ (38,849)	\$ 50,000	\$ 11,151	\$ 3,599	\$ 7,552	<b>32.3%</b>
<i>MDC WORKS Training</i>		\$ (331,578)	\$ 331,578	\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>			\$ 36,425	\$ 36,425	\$ 35,377	\$ 1,048	<b>97.1%</b>
<i>Summer Youth Employment (City of Miami Gardens)</i>		\$ (66,966)	\$ 150,000	\$ 83,034	\$ 28,824	\$ 54,210	<b>34.7%</b>
<i>MiDCPS Summer Youth Internship - 2023</i>		\$ (1,521,000)	\$ 1,880,000	\$ 359,000	\$ 356,372	\$ 2,628	<b>99.3%</b>
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>			\$ 250,000	\$ 250,000		\$ 250,000	<b>0.0%</b>
<i>Apprenticeship Navigators (MDC)</i>			\$ 82,659	\$ 82,659		\$ 82,659	<b>0.0%</b>
<b>Total Expenditures</b>	<b>\$ 12,816,465</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ 12,816,466</b>	<b>\$ 11,275,565</b>	<b>\$ 1,540,901</b>	<b>88.0%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ (0)</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
Layoff Aversion / Apprenticeship Navigator  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA	\$ -		\$ 362,500	\$ 362,500	\$ 312,626	\$ 49,874	86.2%
TANF				\$ -			
DEO				\$ -			
Second Year Allocation from FY 22-23				\$ -			
Other				\$ -			
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 362,500</b>	<b>\$ 362,500</b>	<b>\$ 312,626</b>	<b>\$ 49,874</b>	<b>86.2%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ -		\$ 362,500	\$ 362,500	\$ 312,626	\$ 49,874	86.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Take Stock in Children (Scholarship Program)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
MDC WORKS Training				\$ -		\$ -	
YWCA, FMU, St. Thomas				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MiDCPS Summer Youth Internship - 2023				\$ -		\$ -	
Miami-Dade Charter Schools Summer Youth Employment Program				\$ -		\$ -	
Apprenticeship Navigators (MDC)				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 362,500</b>	<b>\$ 362,500</b>	<b>\$ 312,626</b>	<b>\$ 49,874</b>	<b>86.2%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
**SUMMER YOUTH EMPLOYMENT PROGRAM**

FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)  
(City of Miami Gardens/City of Opa-Locka/City of Homestead)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
Second Year Allocation from FY 22-23				\$ -			
Other			\$ 250,000	\$ 250,000	\$ 148,344	\$ 101,656	59.3%
<b>Total Revenue</b>	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 148,344	\$ 101,656	59.3%
<b>Expenditures:</b>							
<b>Headquarter Costs</b>				\$ -	\$ 13,009	\$ (13,009)	
<b>Adult Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>				\$ -		\$ -	
<b>Training &amp; Support Services</b>	\$ -	\$ 155,663	\$ -	\$ 155,663	\$ 95,344	\$ 60,320	61.2%
<i>Allocated Funds</i>		\$ 155,663		\$ 155,663	\$ 95,344	\$ 60,320	61.2%
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ (155,664)	\$ 250,000	\$ 94,336	\$ 39,992	\$ 54,345	42.4%
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>		\$ (49,999)	\$ 50,000	\$ 1	\$ 7,567	\$ (7,566)	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>		\$ (38,549)	\$ 50,000	\$ 11,451	\$ 3,599	\$ 7,851	31.4%
<i>MDC WORKS Training</i>				\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>		\$ (67,115)	\$ 150,000	\$ 82,885	\$ 28,825	\$ 54,059	34.8%
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>				\$ -		\$ -	
<b>Total Expenditures</b>	\$ -	\$ (0)	\$ 250,000	\$ 250,000	\$ 148,344	\$ 101,655	59.3%
<b>Balance of Funds Available</b>	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ 0	

\*see accompanying notes





**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

**FSET**  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 782,000		\$ (78,937)	\$ 703,063	\$ 527,298	\$ 175,765	75.0%
Second Year Allocation from FY 22-23	\$ 198,738		\$ 219,729	\$ 418,467	\$ 418,467	\$ -	100.0%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 980,738</b>	<b>\$ -</b>	<b>\$ 140,792</b>	<b>\$ 1,121,530</b>	<b>\$ 945,765</b>	<b>\$ 175,765</b>	<b>84.3%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ 183,888		\$ 26,399	\$ 210,287	\$ 385,918	\$ (175,631)	183.5%
<b>Adult Services</b>	\$ 710,544	\$ -	\$ 89,562	\$ 800,106	\$ 412,739	\$ 387,368	51.6%
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	\$ 86,305		\$ 12,390	\$ 98,695	\$ 142,603	\$ (43,908)	144.5%
<b>Training &amp; Support Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ -	\$ 12,442	\$ 12,442	\$ 4,506	\$ 7,936	36.2%
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>				\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>			\$ 3,806	\$ 3,806	\$ 4,506	\$ (700)	118.4%
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>			\$ 8,636	\$ 8,636		\$ 8,636	0.0%
<i></i>				\$ -		\$ -	
<i></i>				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 980,738</b>	<b>\$ -</b>	<b>\$ 140,792</b>	<b>\$ 1,121,530</b>	<b>\$ 945,765</b>	<b>\$ 175,765</b>	<b>84.3%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

**RESEA**

FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO			\$ 282,867	\$ 282,867	\$ 221,109	\$ 61,758	78.2%
Second Year Allocation from FY 22-23	\$ 178,274		\$ (178,274)	\$ -		\$ -	
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 178,274</b>	<b>\$ -</b>	<b>\$ 104,593</b>	<b>\$ 282,867</b>	<b>\$ 221,109</b>	<b>\$ 61,758</b>	<b>78.2%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ 33,426		\$ 19,611	\$ 53,038	\$ 107,100	\$ (54,063)	201.9%
Adult Services	\$ 129,159	\$ -	\$ 73,320	\$ 202,479	\$ 76,290	\$ 126,190	37.7%
Youth Services Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 15,688		\$ 9,204	\$ 24,892	\$ 36,608	\$ (11,715)	147.1%
Training & Support Services Allocated Funds Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ -	\$ 2,458	\$ 2,458	\$ 1,111	\$ 1,347	45.2%
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Take Stock in Children (Scholarship Program)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
MDC WORKS Training				\$ -		\$ -	
YWCA, FMU, St. Thomas			\$ 889	\$ 889	\$ 1,111	\$ (222)	125.0%
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
Miami-Dade Charter Schools Summer Youth Employment Program				\$ -		\$ -	
Apprenticeship Navigators (MDC)			\$ 1,569	\$ 1,569		\$ 1,569	0.0%
<b>Total Expenditures</b>	<b>\$ 178,274</b>	<b>\$ -</b>	<b>\$ 104,593</b>	<b>\$ 282,867</b>	<b>\$ 221,109</b>	<b>\$ 61,758</b>	<b>78.2%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

**LOCAL VETERANS**

FISCAL YEAR 2023/2024

YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -		\$ -	
TANF				\$ -		\$ -	
DEO			\$ 46,172	\$ 46,172	\$ 34,504	\$ 11,668	74.7%
Second Year Allocation from FY 22-23	\$ 6,398			\$ 6,398	\$ 6,398	\$ -	100.0%
Other				\$ -	\$ -	\$ -	
<b>Total Revenue</b>	<b>\$ 6,398</b>	<b>\$ -</b>	<b>\$ 46,172</b>	<b>\$ 52,570</b>	<b>\$ 40,901</b>	<b>\$ 11,668</b>	<b>77.8%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ 774		\$ 5,587	\$ 6,361	\$ 5,861	\$ 500	92.1%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 5,623		\$ 40,585	\$ 46,209	\$ 35,040	\$ 11,168	75.8%
Training & Support Services Allocated Funds Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects Big Brothers Big Sisters Summer Youth Employment (City of Homestead) Take Stock in Children (Scholarship Program) Summer Youth Employment (City of Opa-Locka) MDC WORKS Training YWCA, FMU, St. Thomas Summer Youth Employment (City of Miami Gardens) MIDCPS Summer Youth Internship - 2023 Miami-Dade Charter Schools Summer Youth Employment Program Apprenticeship Navigators (MDC)	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 6,398</b>	<b>\$ -</b>	<b>\$ 46,172</b>	<b>\$ 52,570</b>	<b>\$ 40,901</b>	<b>\$ 11,668</b>	<b>77.8%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

**DISABLED VETERANS**  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
Second Year Allocation from FY 22-23	\$ 15,658			\$ 34,031	\$ 28,166	\$ 21,523	56.7%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 15,658</b>	<b>\$ -</b>	<b>\$ 34,031</b>	<b>\$ 49,689</b>	<b>\$ 28,166</b>	<b>\$ 21,523</b>	<b>56.7%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ 1,895		\$ 4,118	\$ 6,012	\$ 8,572	\$ (2,559)	142.6%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 13,764		\$ 29,913	\$ 43,677	\$ 19,594	\$ 24,082	44.9%
Training & Support Services Allocated Funds Set Asides	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects Big Brothers Big Sisters Summer Youth Employment (City of Homestead) Take Stock in Children (Scholarship Program) Summer Youth Employment (City of Opa-Locka) MDC WORKS Training YWCA, FMU, St. Thomas Summer Youth Employment (City of Miami Gardens) MIDCPS Summer Youth Internship - 2023 Miami-Dade Charter Schools Summer Youth Employment Program Apprenticeship Navigators (MDC)	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 15,658</b>	<b>\$ -</b>	<b>\$ 34,031</b>	<b>\$ 49,689</b>	<b>\$ 28,166</b>	<b>\$ 21,523</b>	<b>56.7%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WAGNER PEYSER

FISCAL YEAR 2023/2024

YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83.00%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO	\$ 1,057,444			\$ 1,057,444		\$ 1,057,444	0.0%
Second Year Allocation from FY 22-23	\$ 1,206,968			\$ 1,206,968	\$ 566,572	\$ 640,397	46.9%
Other				\$ -		\$ -	
<b>Total Revenue</b>	<b>\$ 2,264,412</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,264,412</b>	<b>\$ 566,572</b>	<b>\$ 1,697,840</b>	<b>25.0%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ 424,577			\$ 424,577	\$ 169,828	\$ 254,749	40.0%
<b>Adult Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	\$ 1,839,835			\$ 1,839,835	\$ 396,743	\$ 1,443,091	21.6%
<b>Training &amp; Support Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>				\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 2,264,412</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,264,412</b>	<b>\$ 566,572</b>	<b>\$ 1,697,840</b>	<b>25.0%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

**TAC  
FISCAL YEAR 2023/2024  
YTD Operations (07/01/23-04/30/24)**

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					<b>Std 83.00%</b>		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
DEO				\$ -			
Second Year Allocation from FY 22-23	\$ 6,750		\$ (4,158)	\$ 2,592	\$ 4,959	\$ (2,367)	191.3%
Other				\$ -	\$ -		
<b>Total Revenue</b>	<b>\$ 6,750</b>	<b>\$ -</b>	<b>\$ (4,158)</b>	<b>\$ 2,592</b>	<b>\$ 4,959</b>	<b>\$ (2,367)</b>	<b>191.3%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ 1,266		\$ (779.63)	\$ 486		\$ 486	0.0%
<b>Adult Services</b>	\$ 4,890	\$ -	\$ (3,012)	\$ 1,878	\$ -	\$ 1,878	0.0%
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	\$ 594		\$ (366)	\$ 228	\$ 4,959	\$ (4,731)	2174.0%
<b>Training &amp; Support Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Take Stock in Children (Scholarship Program)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>MDC WORKS Training</i>				\$ -		\$ -	
<i>YWCA, FMU, St. Thomas</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MidCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>				\$ -		\$ -	
<i>Apprenticeship Navigators (MDC)</i>				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 6,750</b>	<b>\$ -</b>	<b>\$ (4,158)</b>	<b>\$ 2,592</b>	<b>\$ 4,959</b>	<b>\$ (2,367)</b>	<b>191.3%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

DEO\*\*

FISCAL YEAR 2023/2024

YTD Operations (07/01/23-04/30/24)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/23 THRU 04/30/24)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 83%		
<b>Revenues:</b>							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEO	\$ 1,057,444	\$ -	\$ 329,039	\$ 1,386,483	\$ 255,613	\$ 1,130,870	18.4%
Second Year Allocation from FY 22-23	\$ 1,414,048	\$ -	\$ (148,401)	\$ 1,265,647	\$ 606,094	\$ 659,553	47.9%
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Revenue</b>	<b>\$ 2,471,492</b>	<b>\$ -</b>	<b>\$ 180,638</b>	<b>\$ 2,652,130</b>	<b>\$ 861,707</b>	<b>\$ 1,790,423</b>	<b>32.5%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ 461,938	\$ -	\$ 28,536	\$ 490,474	\$ 291,361	\$ 199,113	59.4%
<b>Adult Services</b>	\$ 134,050	\$ -	\$ 70,307	\$ 204,357	\$ 76,290	\$ 128,067	37.3%
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Facilities Costs</b>	\$ 1,875,504	\$ -	\$ 79,337	\$ 1,954,841	\$ 492,945	\$ 1,461,896	25.2%
<b>Training &amp; Support Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Asides</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ -	\$ 2,458	\$ 2,458	\$ 1,111	\$ 1,347	45.2%
<i>Big Brothers Big Sisters</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Summer Youth Employment (City of Homestead)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Take Stock in Children (Scholarship Program)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>MDC WORKS Training</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>YWCA, FMU, St. Thomas</i>	\$ -	\$ -	\$ 889	\$ 889	\$ 1,111	\$ (222)	125.0%
<i>Summer Youth Employment (City of Miami Gardens)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Miami-Dade Charter Schools Summer Youth Employment Program</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Apprenticeship Navigators (MDC)</i>	\$ -	\$ -	\$ 1,569	\$ 1,569	\$ -	\$ 1,569	0.0%
<b>Total Expenditures</b>	<b>\$ 2,471,492</b>	<b>\$ -</b>	<b>\$ 180,638</b>	<b>\$ 2,652,130</b>	<b>\$ 861,707</b>	<b>\$ 1,790,423</b>	<b>32.5%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes





**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 6/20/2024

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** BANK RECONCILIATION

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

The primary goal of the Finance and Efficiency Council is to ensure the Board's financial health, protect its assets, and ensure appropriate and sufficient use and accounting of its resources.

In line with the Internal Control Procedures recommended by the Florida Department of Commerce, the Finance Committee, during its meeting on April 2, 2009, requested a monthly cash reconciliation report be presented at each committee meeting.

Accordingly, the attached cash reconciliation reports for April and May 2024 are being presented to the Council for review.

**FUNDING:** N/A

**PERFORMANCE:** N/A

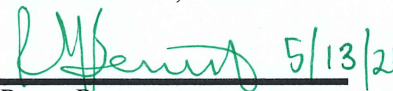
*ATTACHMENT*

**South Florida Workforce Investment Board  
Reconcile Cash Accounts**

**Reconciliation Date: 4/30/24  
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,119,759.38	
Less Checks/Vouchers Drawn	(3,679,503.53) ✓	167
Plus Deposits:		
Checks Voided	11,500.28 ✓	9
Deposits	3,467,452.17 ✓	47
<b>Ending Book Balance</b>	<u><u>919,208.30</u></u> ✓	
Bank Balance	3,524,301.36 ✓	
Less Checks/Vouchers Outstanding	(2,605,093.06) ✓	108
Other Items:		N/A
Plus Deposits In Transit		N/A
<b>Reconciled Bank Balance</b>	<u><u>919,208.30</u></u> ✓	
<b>Unreconciled Difference</b>	<u><u>0.00</u></u>	

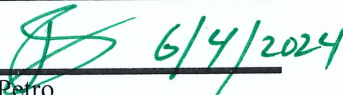
Prepared by:  5/7/24  
Basil Petro  
Asst. Controller, Finance


Approved by:  5/13/24  
Renee Bennett  
Assistant Director, Finance

**South Florida Workforce Investment Board  
Reconcile Cash Accounts**

**Reconciliation Date: 5/31/24  
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	919,208.30 ✓	
Less Checks/Vouchers Drawn	(2,508,578.37) ✓	195
Plus Deposits:		
Checks Voided	830.00 ✓	1
Deposits	2,267,849.10 ✓	46
<b>Ending Book Balance</b>	<u><u>679,309.03</u></u> ✓	
Bank Balance	1,733,193.71 ✓	
Less Checks/Vouchers Outstanding	(1,053,884.68) ✓	60
Other Items:		N/A
Plus Deposits In Transit		N/A
<b>Reconciled Bank Balance</b>	<u><u>679,309.03</u></u> ✓	
<b>Unreconciled Difference</b>	<u><u>0.00</u></u>	

Prepared by:  6/4/2024  
Basil Petro  
Asst. Controller, Finance

Approved by:  6/5/24  
Renee Bennett  
Assistant Director, Finance



**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 6/20/2024

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** ACTIVITY REPORT - INTERNAL MONITORING RESULTS

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

During the December 19, 2013 meeting, the Audit Committee requested that a monitoring activity report be included in future meetings.

In response, SFWIB staff has prepared the attached Internal Fiscal Monitoring Activity Report for Program Year 2023-2024, covering the period from April 1, 2024, to May 31, 2024.

The report provides a summary of the Service Providers monitored and the findings resulting from the internal fiscal monitoring activities.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

CareerSource South Florida (CSSF) Board of Directors Meeting June 20, 2024  
Office of Continuous Improvement (OCI) Fiscal Unit  
Fiscal Monitoring Activity Report from April 1, 2024 to May 31, 2024

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Observations/Comments	Repeat Findings
<b>Adults Mankind Organization, Inc. (AMOR)</b>				
In-School Youth (ISY) 7/1/23 to 6/30/24	\$ 165,181		* AMOR incurred and paid a late fee of \$9.85; subsequently, allocated them across all funding sources. Upon OCI's inquiry, AMOR reallocated the late fee to the unallowable cost account and provided supporting documentation.	
Out-of-School Youth (OSY) 7/1/23 to 6/30/24	1,120,081		* The purchase of cell phones was misclassified and recorded into the accounting system as telephone expense, rather than to the non-capital equipment general ledger account. Nonetheless, non-capital equipment was not an approved budget line item. As a result, \$591.27 was identified as unallowable cost. During the course of the monitoring, AMOR made adjusting entries to the general ledger; the CSSF programs expenses were credited accordingly.	No
Summer Youth Employment (SYE)			* The existing Cost Policy Statement (CPS) was not followed when allocating shared costs to support the distribution of those costs to grant(s) and non-grant programs. In addition, the basis for the allocation of costs described in its CPS was inconsistent with the basis utilized for the distribution of costs, as outlined in the approved CSSF budget narratives.	No
- City of Miami Gardens 6/12/23 to 8/11/23	300,000		* AMOR did not submit the Annual Employment and Training Administration (ETA) Salary Cap Analysis - Certification Forms on or before March 1st to CSSF certifying that the highest paid employees charged to the CSSF's contracts were within the salary and bonus cap limit.	No
			* AMOR did not adhere to its established accounting policies and procedures. As of 9/30/23, the bank reconciliation for the Wells Fargo Operating Bank Account showed six (6) stale dated checks totaling \$597.92, outstanding over ninety-(90) days.	No
<b>Total Funded/Disallowed</b>	<b>\$ 1,585,262</b>	<b>-</b>		
<b>Arbor E &amp; T, LLC. (Arbor)</b>				
CareerSource American Job Centers (AJC) 7/1/23 to 6/30/24			* A sampled staff's background-screening result revealed disqualifying employment offenses pursuant to Chapter 435, Florida Statutes. Nonetheless, the staff signed the Affidavit of Good Moral Character form - Attachment 10 of the executed contract, subject to penalty of perjury.	Yes
- Hialeah Downtown	\$ 1,160,517		* Sampled payments for the program expenses were not remitted to vendors timely.	Yes
- North Miami Beach	1,295,295		* The Self-Assessment Questionnaire was not submitted timely to CSSF's OCI Fiscal Unit, within thirty-(30) days of contract(s) execution for period under review.	No
- Northside	1,601,920		* The Log of Apparent Violations Report for August 2023 was not timely submitted to the Florida Commerce Manager by the 5th of September 2023.	No
- Carol City	1,047,615			
<b>Total Funded/Disallowed</b>	<b>\$ 5,105,347</b>	<b>-</b>		
<b>Big Brothers Big Sisters of Miami, Inc. (BBBS)</b>				
Youth Program: Take Stock In Children Scholarship. 7/1/23 to 6/30/24	\$300,000		* The Monthly Supervisory Quality Assurance Case Reviews due the 10th of each month were not submitted for December 2023 and January 2024.	Yes
			* The Self-Assessment Questionnaire was not submitted timely to CSSF's OCI Fiscal Unit, within thirty-(30) days of contract(s) execution for period under review.	Yes
			* The Affirmation/Acknowledgement Form – Attachment 1-A of the executed contract was not submitted to Quality Assurance, no later than ten (10) business days prior to employment, volunteerism, or performance of any work for CSSF's funded programs. Instead, the form was submitted on 3/21/24 only for tree (3) programmatic staff.	No
			* BBBS did not provide evidence to demonstrate Level II Background Screening was completed for a CSSF funded staff.	No
			* Required Personnel/Programmatic Forms were not provided for review or were submitted incomplete: - Individual Non-Disclosure and Confidentiality Certification Form – Attachment 3 of the executed contract. - Affidavit of Good Moral Character – Attachment 10 of the executed contract. - United States Citizenship and Immigration Services (USCIS) – Employment Eligibility Verification Form I-9 or E-Verify. - Department of the Treasury Internal Revenue Service Employee's Withholding Allowance Certificate, Form W-4. - Signed job description	No
			<b>Observations:</b>	
			* A formal Job Application was not provided for three of the sampled programmatic staff. * Credentials were not provided for review for four of the sampled programmatic staff. * Evidence was not submitted to demonstrate staff was trained on Health Insurance Portability and Accountability Act (HIPAA) policies for five of the sampled programmatic staff.	No
<b>Total Funded</b>	<b>\$ 300,000</b>	<b>-</b>		
<b>Total Funds Reviewed</b>	<b>\$ 6,990,609</b>			
<b>OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED</b>				
<p><b>Background:</b> As a Federal awarding agency, CSSF has certain responsibilities as it relates to the review of the Uniform Guidance. Pursuant to Title 2, U.S. Code of Federal Regulations (CFR) Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for federal awards (Uniform Guidance), as a pass-through agent of federal funds. CSSF is required and resolve all administrative findings and questioned costs identified in the Independent Auditor's Report of those agencies CSSF contract with (subrecipients); some responsibilities encompass the following:</p> <ol style="list-style-type: none"> <li>(1) Ensure that audits are completed and reports are received in a timely manner, in accordance with the requirements.</li> <li>(2) Provide technical advice and counsel to auditees and auditors as requested.</li> <li>(3) Follow-up on audit findings to ensure the recipient takes appropriate and timely corrective actions. As part of audit follow-up, CSSF must: <ol style="list-style-type: none"> <li>(i) Issue a management decision letter as prescribed in Title 2 CFR §200.521 and,</li> <li>(ii) Monitor the recipient taking appropriate and timely corrective actions.</li> </ol> </li> </ol>				
<b>Final Management Decision Letter Issued:</b> The School Board of Miami-Dade County, Florida, Miami Dade College				



## **SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 6/20/2024

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** FISCAL YEAR 2024-2025 BUDGET

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

The attached "SFWIB Draft Budget - 2024-2025" chart provides an overview of the South Florida Workforce Investment Board's (SFWIB) annual budgeted revenues and expenditures. The chart is divided into three major sections:

#### **1. 2024-25 State Funding:**

- This section displays the anticipated new funding awards for the upcoming budget year.
- The total award amounts are split into funds to be utilized during the 2024-25 budget year and amounts reserved for the 2025-26 budget year.

#### **2. 2024-25 Program Budget:**

- This section outlines the revenue budget for 2024-25.
- "Prior Budget Year Reserves" shows amounts reserved from the last budget year, now available for the current year.
- "Prior Budget Year Carryover" lists remaining funds from previous year awards, rolled over to the current budget year.
- "New Budget Year Funding" includes new funds to be utilized in this budget year.

#### **3. 2024-25 Cost Distributions:**

- This section details all proposed expenditures for the 2024-25 budget year, divided into four major cost categories:
  - HQ (Programs and Administrative):
    - Includes anticipated expenditures for operating the SFWIB headquarters.
    - Covers staffing and occupancy costs for the main office.

- Training:
  - Represents anticipated costs for skills training services offered by SFWIB.
  - Note: Only certain grants permit training expenditures, but all grants require employment services for participants.
  
- Career Center Facility Costs:
  - Includes occupancy costs for operating Career Centers.
  - SFWIB leases these facilities from third parties and directly pays for insurance, utilities, and other facility-related expenses.
  - SFWIB does not own any locations.
  
- Provider Contracts:
  - Lists amounts awarded to subcontractors performing employment services on behalf of SFWIB.
  - SFWIB currently contracts with approximately 11 community-based organizations across Miami-Dade County.

**FUNDING:** All Funding Streams

**PERFORMANCE:** N/A

*ATTACHMENT*



**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 6/20/2024

**AGENDA ITEM NUMBER:** 7

**AGENDA ITEM SUBJECT:** ACCEPTANCE OF ADDITIONAL WORKFORCE SYSTEM FUNDING

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to accept an additional \$5,204 in Workforce System Funding, as set forth below.

**STRATEGIC GOAL:** **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

**STRATEGIC PROJECT:** **Improve employment outcomes**

**BACKGROUND:**

The South Florida Workforce Investment Board (SFWIB) has received multiple Notices of Fund Availability (NFA) from the Florida Department of Commerce (formerly the Department of Economic Opportunity).

Attached is a detailed list of all the funding notices allocated to Workforce Development Area 23. These funds will support various employment and training service programs. This list is provided for the Council's review.

<b>Date Received</b>	<b>NFA #</b>	<b>Funding / Program</b>	<b>Initial Award</b>	<b>Award Increase</b>	<b>Total Award Amount</b>	<b>Award Purpose</b>
5/6/2024	043278	Local Veterans	\$ 28,686	\$ 5,204	\$ 33,890	To hire FL DOC LVER staff to serve veterans and conduct outreach to employers to increase employment opportunities for veterans.

<b>TOTAL</b>	<b>\$ 28,686</b>	<b>\$ 5,204</b>	<b>\$ 33,890</b>
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**FUNDING:** Workforce Funding

**PERFORMANCE:** N/A

*NO ATTACHMENT*