



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
FINANCE AND EFFICIENCY COUNCIL MEETING**

**THE LANDING AT MIA  
5-STAR CONFERENCE CENTER  
7415 CORPORATE CENTER DRIVE, SUITE H  
KEY BISCAINE ROOM  
MIAMI, FL 33126  
THURSDAY, DECEMBER 18, 2025 8:30 A.M.**

**AGENDA**

1. Call to Order and Introductions
2. Public Comment
3. Approval of Finance and Efficiency Council Meeting Minutes
  - A. October 16, 2025
4. Information - Financial Report - October 2025
5. Information - Bank Reconciliation - October and November 2025
6. Information - Fiscal Monitoring Activity Report
7. Recommendation as to Approval to Accept Workforce System Funding

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 2

**AGENDA ITEM SUBJECT:** PUBLIC COMMENT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **National leader in an ROI-focused enterprise**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** FINANCE COMMITTEE MEETING MINUTES

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Finance Committee to approve minutes from the October 16, 2025 meeting, as set forth below.

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

N/A

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



## SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING

**DATE:** 12/18/2025

**AGENDA ITEM:** 3A

**AGENDA TOPIC:** MEETING MINUTES

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### SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

**DATE/TIME:** October 16, 2025, 8:30am

**LOCATION:** The Landing at MIA  
5-Star Conference Center  
7415 Corporate Center Drive, Suite H  
Key Biscayne Room  
Miami, FL 33126

Zoom: [https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r\\_9f6hTTiLxAUPpsV9CH](https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH)

#### 1. CALL TO ORDER:

Chairman Scott, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:42AM on October 16, 2025.

**ROLL CALL:** 8 members; 5 required; 5 present: Quorum Present

SFWIB    FEC    MEMBERS PRESENT	SFWIB    FEC    MEMBERS ABSENT	SFWIB STAFF
Chi, Joe (Zoom) Glean-Jones, Camela Perez, Andy Pintado, Kirenica Scott Jr., Kenneth	Bridges, Jeff  <b>SFWIB    FEC    MEMBERS EXCUSED</b> Datorre, Roberto Gibson, Charles	Beasley, Rick Bennett, Renee Petro, Basil  <b>ADMINISTRATION/IT</b>
<b>OTHER ATTENDEES</b>		

Agenda items are displayed in the order they were discussed.

Minutes Prepared by: Ebony Morgan  
SFWIB Finance & Efficiency Council Meeting  
October 16, 2025, 8:30am  
**Status:** DRAFT  
**Approval date:** TBD  
Page 1 of 3

## 2. Public Comments

*Public comments should be two minutes or less.*

Chairman Scott opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

## 3A. Finance and Efficiency Council Meeting Minutes – August 21, 2025

Chairman Scott called for the minutes from the August 21, 2025, Finance and Efficiency Council meeting to be considered, allowing members an opportunity to review before entertaining a motion.

**Motion:** Ms. Perez to approve the August 21, 2025 Finance and Efficiency Council Meeting minutes. Ms. Glean-Jones seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

## 4. Information – SFWIB Financial Report Update

Chairman Scott introduced the item; Ms. Bennett reviewed the unaudited SFWIB Financial Report for the period of July 1, 2025 through August 31, 2025. Following the introduction, Ms. Bennett reviewed the expenditure rates for headquarters, adult and youth services, facilities, and other programs and projects, providing explanations for the corresponding variances.

No further comments or suggestions were submitted by the members. Item closed.

## 5. Information – Bank Reconciliation – August and September 2025

Chairman Scott introduced the item; Ms. Bennett reviewed financial activities, including voided checks, for the time period of August and September 2025.

No further comments or suggestions were submitted by the members. Item closed.

## 6. Approval – Acceptance of Workforce System Funding

Mr. Scott introduced the item; Ms. Bennett presented a request to accept an additional \$564,087.43 in Workforce System Funding, detailing the various employment and training service programs to which the funds will be allocated.

**Motion:** Mr. Chi to recommend to the board the approval of the acceptance of additional workforce system funding in the totaling \$564,087.43. Ms. Pintado seconded the motion; item is passed without dissent.

No further comments or suggestions were submitted by the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:08 am.



## **SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** FINANCIAL REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of October 2025 is being presented for review by the Board members.

Footnote: The Unrestricted Fund Balance is \$425,631

### **Budget Variance Explanations**

- The expenditure rate for Headquarters costs is 35.2 percent. The actual expenditure rate is 1.87 percent higher than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 24.9 percent. The actual expenditure rate is 8.43 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 26.3 percent. The actual expenditure rate is 7.03 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 44.4 percent. The actual expenditure rate is 11.07 percent higher than the projected expenditure rate.
- The expenditure rate for Facilities costs is 27.4 percent. The actual expenditure rate is 5.93 percent lower than the projected expenditure rate.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



# FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2025 THRU OCTOBER 31, 2025  
(UNAUDITED)

**Accompanying Notes to the Financial Report (unaudited)**  
**For the Period of July 1, 2025 through October 31, 2025**

The financial performance for the four months of the new fiscal year appear to be in line with the historical trends for this period. The projected expenditures rate for the period is approximately 33.33%.

It is important to note that the variances observed during the reporting period are primarily attributed to timing issues.

**Budget Variance Explanations**

- The expenditure rate for Headquarters costs is 35.2 percent. The actual expenditure rate is 1.87 percent higher than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 24.9 percent. The actual expenditure rate is 8.43 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 26.3 percent. The actual expenditure rate is 7.03 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 44.4 percent. The actual expenditure rate is 11.07 percent higher than the projected expenditure rate.
- The expenditure rate for Facilities costs is 27.4 percent. The actual expenditure rate is 5.93 percent lower than the projected expenditure rate.

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  REVENUE AND EXPENDITURES COMPARED TO BUDGET  <u>AGENCY SUMMARY</u>  FISCAL YEAR 2025/2026  YTD Operations (07/01/25-10/31/25)</p>	
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\*see accompanying notes

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD</p> <p style="text-align: center;">REVENUE AND EXPENDITURES COMPARED TO BUDGET</p> <p style="text-align: center;"><u>WIOA ADULT</u></p> <p style="text-align: center;">FISCAL YEAR 2025/2026</p> <p style="text-align: center;">YTD Operations (07/01/25-10/31/25)</p>	
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**YTD Operations (07/01/25-10/31/25)**

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
WIOA RAPID RESPONSE  
FISCAL YEAR 2025/2026  
YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 33.33%		
<b>Revenues:</b>							
WIOA	\$ 494,154			\$ 494,154		\$ 494,154	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 24-25	\$ 700,732			\$ 700,732	\$ 116,047	\$ 584,685	16.6%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 1,194,886</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,194,886</b>	<b>\$ 116,047</b>	<b>\$ 1,078,839</b>	<b>9.7%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ 259,888			\$ 259,888	\$ 38,315	\$ 221,573	14.7%
Adult Services	\$ 259,661	\$ -	\$ -	\$ 259,661	\$ 58,522	\$ 201,138	22.5%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 97,383			\$ 97,383	\$ 19,210	\$ 78,173	19.7%
Training & Support Services	\$ 577,955	\$ -	\$ -	\$ 577,955	\$ -	\$ 577,955	0.0%
Allocated Funds	\$ 433,795			\$ 433,795		\$ 433,795	0.0%
Set Asides	\$ 144,159			\$ 144,159		\$ 144,159	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MidDCPS Summer Youth Internship - 2023				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 1,194,886</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,194,886</b>	<b>\$ 116,047</b>	<b>\$ 1,078,839</b>	<b>9.7%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
*see accompanying notes							

## YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 33.33%		
<b>Revenues:</b>							
WIOA	\$ 4,070,938			\$ 4,070,938		\$ 4,070,938	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 24-25	\$ 3,374,043			\$ 3,374,043	\$ 1,299,453	\$ 2,074,590	38.5%
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 7,444,981</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,444,981</b>	<b>\$ 1,299,453</b>	<b>\$ 6,145,528</b>	<b>17.5%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 1,619,283</b>			<b>\$ 1,619,283</b>	<b>\$ 296,634</b>	<b>\$ 1,322,650</b>	<b>18.3%</b>
<b>Adult Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Youth Services</b>	<b>\$ 4,718,932</b>	<b>\$ (1,916,394)</b>	<b>\$ -</b>	<b>\$ 2,802,538</b>	<b>\$ 736,650</b>	<b>\$ 2,065,887</b>	<b>26.3%</b>
<b>Set Aside</b>	<b>\$ 500,000</b>			<b>\$ 500,000</b>		<b>\$ 500,000</b>	<b>0.0%</b>
<b>Facilities Costs</b>	<b>\$ 606,766</b>			<b>\$ 606,766</b>	<b>\$ 80,499</b>	<b>\$ 526,267</b>	<b>13.3%</b>
<b>Training &amp; Support Services</b>	<b>\$ -</b>	<b>\$ 1,916,394</b>	<b>\$ -</b>	<b>\$ 1,916,394</b>	<b>\$ 185,670</b>	<b>\$ 1,730,724</b>	<b>9.7%</b>
<b>Allocated Funds</b>		<b>\$ 1,916,394</b>		<b>\$ 1,916,394</b>	<b>\$ 185,670</b>	<b>\$ 1,730,724</b>	<b>9.7%</b>
<b>Set Asides</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Big Brothers Big Sisters</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>Summer Youth Employment (City of Homestead)</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>Summer Youth Employment (City of Opa-Locka)</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>Summer Youth Employment (City of Miami Gardens)</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>MiDCPS Summer Youth Internship - 2024</b>				<b>\$ -</b>		<b>\$ -</b>	
<b>Total Expenditures</b>	<b>\$ 7,444,981</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,444,981</b>	<b>\$ 1,299,453</b>	<b>\$ 6,145,528</b>	<b>17.5%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
*see accompanying notes							

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
TANF  
FISCAL YEAR 2025/2026  
YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 33.33%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF	\$ 13,764,398			\$ 13,764,398	\$ 6,448,509	\$ 7,315,889	46.8%
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 24-25	\$ -			\$ -		\$ -	
Other				\$ -		\$ -	
<b>Total Revenue</b>	<b>\$ 13,764,398</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,764,398</b>	<b>\$ 6,448,509</b>	<b>\$ 7,315,889</b>	<b>46.8%</b>
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	<b>\$ 2,993,757</b>			<b>\$ 2,993,757</b>	<b>\$ 1,559,307</b>	<b>\$ 1,434,450</b>	<b>52.1%</b>
<b>Adult Services</b>	<b>\$ 7,148,843</b>	<b>\$ -</b>	<b>\$ (300,000)</b>	<b>\$ 6,848,843</b>	<b>\$ 1,777,530</b>	<b>\$ 5,071,314</b>	<b>26.0%</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	<b>\$ 1,121,798</b>			<b>\$ 1,121,798</b>	<b>\$ 593,943</b>	<b>\$ 527,855</b>	<b>52.9%</b>
<b>Training &amp; Support Services</b>	<b>\$ 2,500,000</b>	<b>\$ 2,210,253</b>	<b>\$ (2,900,000)</b>	<b>\$ 1,810,253</b>	<b>\$ 2,091,889</b>	<b>\$ (281,636)</b>	<b>115.6%</b>
<i>Allocated Funds</i>	\$ 100,000			\$ 100,000	\$ 2,091,889	\$ (1,991,889)	2091.9%
<i>Set Asides</i>	\$ 2,400,000	\$ 2,210,253	\$ (2,900,000)	\$ 1,710,253		\$ 1,710,253	0.0%
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ (2,210,253)</b>	<b>\$ 3,200,000</b>	<b>\$ 989,747</b>	<b>\$ 425,840</b>	<b>\$ 563,907</b>	<b>43.0%</b>
<i>Big Brothers Big Sisters</i>			\$ 300,000	\$ 300,000		\$ 300,000	<b>0.0%</b>
<i>Summer Youth Employment (City of Homestead)</i>		\$ (39,746)	\$ 50,000	\$ 10,254	\$ 6,931	\$ 3,324	<b>67.6%</b>
<i>Summer Youth Employment (City of Opa-Locka)</i>		\$ (77,007)	\$ 100,000	\$ 22,993	\$ 6,867	\$ 16,127	<b>29.9%</b>
<i>Summer Youth Employment (City of Miami Gardens)</i>		\$ (218,501)	\$ 250,000	\$ 31,499	\$ 28,315	\$ 3,184	<b>89.9%</b>
<i>MIDCPS Summer Youth Internship - 2024</i>		\$ (1,875,000)	\$ 2,500,000	\$ 625,000	\$ 383,728	\$ 241,272	<b>61.4%</b>
<b>Total Expenditures</b>	<b>\$ 13,764,398</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,764,398</b>	<b>\$ 6,448,509</b>	<b>\$ 7,315,889</b>	<b>46.8%</b>
<b>Balance of Funds Available</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ (0)</b>	

\*see accompanying notes



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD REVENUE AND EXPENDITURES COMPARED TO BUDGET <u>Layoff Aversion (WIR26)</u> FISCAL YEAR 2025/2026 YTD Operations (07/01/25-10/31/25)								
	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET		ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
						Std Rate= 33.33%		
<b>Revenues:</b>								
WIOA	\$ -			\$ -			\$ -	
TANF				\$ -				
FLCommerce			\$ 250,000	\$ 250,000		\$ 99,655	\$ 150,345	39.9%
Second Year Allocation from FY 24-25				\$ -				
Other				\$ -				
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>		<b>\$ 99,655</b>	<b>\$ 150,345</b>	<b>39.9%</b>
<b>Expenditures:</b>								
Headquarter Costs	\$ -		\$ 250,000	\$ 250,000		\$ 99,655	\$ 150,345	39.9%
Adult Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
<i>Set Aside</i>				\$ -			\$ -	
Facilities Costs				\$ -			\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
<i>Allocated Funds</i>				\$ -			\$ -	
<i>Set Asides</i>				\$ -			\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
<i>Big Brothers Big Sisters</i>				\$ -			\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -			\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -			\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -			\$ -	
<i>MIDCPS Summer Youth Internship - 2024</i>				\$ -			\$ -	
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>		<b>\$ 99,655</b>	<b>\$ 150,345</b>	<b>39.9%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	
*see accompanying notes								

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET  
SUMMER YOUTH EMPLOYMENT PROGRAM  
FISCAL YEAR 2025/2026  
YTD Operations (07/01/25-10/31/25)  
(City of Miami Gardens / City of Opa-Locka / City of Homestead)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 33.33%		
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
FLCommerce				\$ -			
Second Year Allocation from FY 24-25				\$ -			
Other			\$ 400,000	\$ 400,000	\$ 215,827	\$ 184,173	54.0%
<b>Total Revenue</b>	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 215,827	\$ 184,173	54.0%
<b>Expenditures:</b>							
<b>Headquarter Costs</b>			\$ -	\$ -	\$ 12,912	\$ (12,912)	
<b>Adult Services</b>	\$ -	\$ -		\$ -	\$ -	\$ -	
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>				\$ -		\$ -	
<b>Training &amp; Support Services</b>	\$ -	\$ 335,253	\$ -	\$ 335,253	\$ 160,803	\$ 174,450	48.0%
<i>Allocated Funds</i>				\$ -	\$ 160,803	\$ (160,803)	
<i>Set Asides</i>		\$ 335,253		\$ 335,253		\$ 335,253	0.0%
<i>Unallocated Funds</i>							
<b>Other Programs &amp; Projects</b>	\$ -	\$ (335,253)	\$ 400,000	\$ 64,747	\$ 42,112	\$ 22,635	65.0%
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>		\$ (39,746)	\$ 50,000	\$ 10,254	\$ 6,931	\$ 3,324	67.6%
<i>Summer Youth Employment (City of Opa-Locka)</i>		\$ (77,007)	\$ 100,000	\$ 22,993	\$ 6,867	\$ 16,127	29.9%
<i>Summer Youth Employment (City of Miami Gardens)</i>		\$ (218,501)	\$ 250,000	\$ 31,499	\$ 28,315	\$ 3,184	89.9%
<i>MIDCPS Summer Youth Internship - 2024</i>				\$ -		\$ -	
<b>Total Expenditures</b>	\$ -	\$ (0)	\$ 400,000	\$ 400,000	\$ 215,827	\$ 184,173	54.0%
<b>Balance of Funds Available</b>	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ 0	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET

**FSET**  
FISCAL YEAR 2025/2026  
YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 33.33%							
<b>Revenues:</b>							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 564,070			\$ 564,070	\$ 285,365	\$ 278,705	50.6%
Second Year Allocation from FY 24-25	\$ (0)			\$ (0)		\$ (0)	
Other				\$ -			
<b>Total Revenue</b>	<b>\$ 564,070</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 564,070</b>	<b>\$ 285,365</b>	<b>\$ 278,705</b>	<b>50.6%</b>
<b>Expenditures:</b>							
Headquarter Costs	\$ 122,685			\$ 122,685	\$ 155,656	\$ (32,971)	126.9%
Adult Services	\$ 395,413	\$ -	\$ -	\$ 395,413	\$ 98,140	\$ 297,273	24.8%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 45,972			\$ 45,972	\$ 31,569	\$ 14,403	68.7%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2024				\$ -		\$ -	
<b>Total Expenditures</b>	<b>\$ 564,070</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 564,070</b>	<b>\$ 285,365</b>	<b>\$ 278,705</b>	<b>50.6%</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD	
REVENUE AND EXPENDITURES COMPARED TO BUDGET	

RESEA

FISCAL YEAR 2025/2026

YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET
<b>Revenues:</b>				
WIOA				\$ -
TANF				\$ -
FLCommerce			\$ 152,057	\$ 152,057
Second Year Allocation from FY 24-25	\$ 225,642			\$ 225,642
Other				\$ -
<b>Total Revenue</b>	<b>\$ 225,642</b>	<b>\$ -</b>	<b>\$ 152,057</b>	<b>\$ 377,699</b>
<b>Expenditures:</b>				
<b>Headquarter Costs</b>	<b>\$ 49,077</b>		<b>\$ 33,072</b>	<b>\$ 82,150</b>
<b>Adult Services</b>	<b>\$ 158,175</b>	<b>\$ -</b>	<b>\$ 106,592</b>	<b>\$ 264,767</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Set Aside</b>				<b>\$ -</b>
<b>Facilities Costs</b>	<b>\$ 18,390</b>		<b>\$ 12,393</b>	<b>\$ 30,782</b>
<b>Training &amp; Support Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Allocated Funds</b>				<b>\$ -</b>
<b>Set Asides</b>				<b>\$ -</b>
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Big Brothers Big Sisters</b>				<b>\$ -</b>
<b>Summer Youth Employment (City of Homestead)</b>				<b>\$ -</b>
<b>Summer Youth Employment (City of Opa-Locka)</b>				<b>\$ -</b>
<b>Summer Youth Employment (City of Miami Gardens)</b>				<b>\$ -</b>
<b>MIDCPS Summer Youth Internship - 2024</b>				<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 225,642</b>	<b>\$ -</b>	<b>\$ 152,057</b>	<b>\$ 377,699</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 33.33%		
\$ 21,151	\$ 130,906	13.9%
\$ 72,057	\$ 153,585	31.9%
\$ 93,208	\$ 284,492	24.7%

\$ 40,790	\$ 41,360	49.7%
\$ 39,425	\$ 225,343	14.9%
\$ -	\$ -	
	\$ -	
\$ 12,993	\$ 17,789	42.2%
\$ -	\$ -	
	\$ -	
	\$ -	
\$ -	\$ -	
	\$ -	
	\$ -	
	\$ -	
\$ 93,208	\$ 284,492	24.7%
\$ -	\$ -	

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

**LOCAL VETERANS**

FISCAL YEAR 2025/2026

YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 33.33%							
<b>Revenues:</b>							
WIOA				\$ -		\$ -	
TANF				\$ -		\$ -	
FLCommerce			\$ 32,632	\$ 32,632	\$ 18,201	\$ 14,431	55.8%
Second Year Allocation from FY 24-25	\$ -			\$ -	\$ -	\$ -	
Other				\$ -	\$ -	\$ -	
<b>Total Revenue</b>	\$ -	\$ -	\$ 32,632	\$ 32,632	\$ 18,201	\$ 14,431	55.8%
<b>Expenditures:</b>							
<b>Headquarter Costs</b>	\$ -		\$ 3,948	\$ 3,948	\$ 2,539	\$ 1,409	64.3%
<b>Adult Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Youth Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
<b>Facilities Costs</b>	\$ -		\$ 28,684	\$ 28,684	\$ 15,661	\$ 13,022	54.6%
<b>Training &amp; Support Services</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
<b>Other Programs &amp; Projects</b>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2024</i>				\$ -		\$ -	
<b>Total Expenditures</b>	\$ -	\$ -	\$ 32,632	\$ 32,632	\$ 18,201	\$ 14,431	55.8%
<b>Balance of Funds Available</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

\*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD	
REVENUE AND EXPENDITURES COMPARED TO BUDGET	

<u>DISABLED VETERANS</u>	
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FISCAL YEAR 2025/2026

YTD Operations (07/01/25-10/31/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET
<b>Revenues:</b>				
WIOA				\$ -
TANF				\$ -
FLCommerce				\$ -
Second Year Allocation from FY 24-25	\$ 423		\$ 4,615	\$ 5,038
Other				\$ -
<b>Total Revenue</b>	<b>\$ 423</b>	<b>\$ -</b>	<b>\$ 4,615</b>	<b>\$ 5,038</b>
<b>Expenditures:</b>				
<b>Headquarter Costs</b>	<b>\$ 92</b>		<b>\$ 1,004</b>	<b>\$ 1,096</b>
<b>Adult Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Youth Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Set Aside</i>				\$ -
<b>Facilities Costs</b>	<b>\$ 331</b>		<b>\$ 3,611</b>	<b>\$ 3,942</b>
<b>Training &amp; Support Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Allocated Funds</i>				\$ -
<i>Set Asides</i>				\$ -
<b>Other Programs &amp; Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Big Brothers Big Sisters</i>				\$ -
<i>Summer Youth Employment (City of Homestead)</i>				\$ -
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -
<i>MIDPCS Summer Youth Internship - 2024</i>				\$ -
<b>Total Expenditures</b>	<b>\$ 423</b>	<b>\$ -</b>	<b>\$ 4,615</b>	<b>\$ 5,038</b>
<b>Balance of Funds Available</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 33.33%		
\$ -	\$ -	
\$ -	\$ 5,038	0.0%
\$ -	\$ 5,038	0.0%

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD REVENUE AND EXPENDITURES COMPARED TO BUDGET</p>	
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WAGNER PEYSER

FISCAL YEAR 2025/2026

YTD Operations (07/01/25-10/31/25)

		BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/25 THRU 10/31/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
						Std Rate= 33.33%		
<b>Revenues:</b>								
WIOA					\$ -			
TANF					\$ -			
FLCommerce		\$ 972,834			\$ 972,834	\$ 51,697	\$ 921,137	5.3%
Second Year Allocation from FY 24-25		\$ 1,138,941			\$ 1,138,941	\$ 156,125	\$ 982,816	13.7%
Other					\$ -		\$ -	
<b>Total Revenue</b>		<b>\$ 2,111,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,111,775</b>	<b>\$ 207,822</b>	<b>\$ 1,903,953</b>	<b>9.8%</b>
<b>Expenditures:</b>								
<b>Headquarter Costs</b>		<b>\$ 459,311</b>			<b>\$ 459,311</b>	<b>\$ 54,141</b>	<b>\$ 405,170</b>	<b>11.8%</b>
<b>Adult Services</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Youth Services</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Set Aside</b>					\$ -		\$ -	
<b>Facilities Costs</b>		<b>\$ 1,652,464</b>			<b>\$ 1,652,464</b>	<b>\$ 153,681</b>	<b>\$ 1,498,783</b>	<b>9.3%</b>
<b>Training &amp; Support Services</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Allocated Funds</i>					\$ -		\$ -	
<i>Set Asides</i>					\$ -		\$ -	
<b>Other Programs &amp; Projects</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	
<i>Big Brothers Big Sisters</i>					\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>					\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>					\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>					\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2024</i>					\$ -		\$ -	
<b>Total Expenditures</b>		<b>\$ 2,111,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,111,775</b>	<b>\$ 207,822</b>	<b>\$ 1,903,953</b>	<b>9.8%</b>
<b>Balance of Funds Available</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*see accompanying notes

## YTD Operations (07/01/25-10/31/25)

\*see accompanying notes





**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** BANK RECONCILIATION

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Florida Department of Commerce, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliation for the months of October and November 2025 are being presented to the Council for review.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**South Florida Workforce Investment Board  
Reconcile Cash Accounts**

**Reconciliation Date: 10/31/25**

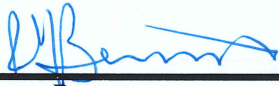
**Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,451,840.20	
Less Checks/Vouchers Drawn	(1,801,608.98) /	77
Plus Deposits:		
Checks Voided	91,184.67	1
Deposits	1,303,450.38 /	14
Unreconciled Items:		
<b>Ending Book Balance</b>	<u><u>1,044,866.27</u></u> /	
Bank Balance	2,754,488.19 /	
Less Checks/Vouchers Outstanding	(1,709,621.92) ✓	62
<b>Reconciled Bank Balance</b>	<u><u>1,044,866.27</u></u> /	
<b>Unreconciled Difference</b>	<u><u>0.00</u></u>	

Prepared by:

 11/7/2025  
Basil Petro  
Asst. Controller, Finance

Approved by:

  
Renee Bennett  
Assistant Director, Finance

**South Florida Workforce Investment Board  
Reconcile Cash Accounts**

**Reconciliation Date: 11/30/25  
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,044,866.27	
Less Checks/Vouchers Drawn	(1,599,876.57) /	139
Plus Deposits:		
Checks Voided	0.00	N/A
Deposits	1,999,645.14 /	14
Unreconciled Items:		
<b>Ending Book Balance</b>	<u><u>1,444,634.84</u></u>	
Bank Balance	3,007,280.13 /	
Less Checks/Vouchers Outstanding	(1,562,645.29) /	86
<b>Reconciled Bank Balance</b>	<u><u>1,444,634.84</u></u>	
<b>Unreconciled Difference</b>	<u><u>0.00</u></u>	

Prepared by:

 12/3/25  
Basil Petro

Asst. Controller, Finance

Approved by:

 12/3/25  
Renee Bennett

Assistant Director, Finance



**SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** ACTIVITY REPORT - INTERNAL MONITORING RESULTS

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

At its December 19, 2013 meeting, the Audit Committee members requested that staff include a monitoring activity report at subsequent meetings.

In response to said request, SFWIB staff prepared the attached Internal Fiscal Monitoring Activity Report for Program Year 2025-2026, for the period of April 1, 2025 to December 4, 2025.

The report is a summary of the Service Providers monitored, and findings resulting from the internal fiscal monitoring activities.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

CareerSource South Florida (CSSF) Board of Directors Meeting February 20, 2025  
Office of Continuous Improvement (OCI) Fiscal Unit  
Fiscal Monitoring Activity Report from April 1, 2025 to December 4, 2025

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Observations/Comments	Repeat Findings
<b>The School Board of Miami-Dade County, Florida (MDCPS)</b>				
<b>Summer Youth Internship Program (SYIP)</b>  <b>04/01/25 to 09/30/25</b>	\$ 2,500,000	\$ -	OCI reviewed the Contractor's policies and procedures, evaluated the controls for fiscal management, financial health, the adequacy of the existing internal controls, recordkeeping, compliance with documentation requirements, and its capability in managing human resources issues.  The following deficiencies were noted and cited as observations:  * 1. The Financial Closeout Package due to CSSF no later than thirty (30) calendar days after 6/30/25 was submitted incomplete on 7/29/25. The package was resubmitted with the required signatures on 8/26/25.  * 2. Sampled bank reconciliations for the account ending number 0473 showed outstanding checks written on 2022, 2023 and 2024. As per the printed checks, checks are "Not Valid after 6 months".  * 3. The supporting documentation for a sample program expense showed that the payment was not timely remitted to the vendor as per the invoice terms.  * 4. Seven percent (7%) of the sampled timesheets revealed that participants whose ages ranged between 15 and 17 years old worked more than four (4) hours continually without an interval of at least thirty (30) minutes break.  * 5. A sampled timesheet showed that a 15 years old participant worked more than eight (8) hours in one day; and one instance where the timesheet total hours exceeded forty (40) hours in one week.  * 6. A weekly timesheet was approved by the worksite supervisor prior to the participant completion of the total hours for the week.	N/A
<b>Total Funded / Disallowed</b>	\$ 2,500,000	\$ -		
<b>Cuban American National Council, Inc. (CNC)</b>				
<b>In-School Youth (ISY)</b>  <b>and</b>  <b>Out-of-School Youth (OSY)</b>  <b>07/01/24 to 06/30/25</b>	\$ 481,947	\$ -	OCI reviewed the Contractor's policies and procedures, evaluated the controls for fiscal management, financial health, the adequacy of the existing internal controls, recordkeeping, compliance with documentation requirements, and its capability in managing human resources issues. A Plan of Corrective Actions will not be submitted as CNC will no longer be contracting with CSSF (no disallowed costs were identified during the monitoring).  * 1. The allocation of sampled program expenditures based on FTE's, included a terminated staff. CNC reclassified the allocations to adjust the charges.  * 2. Payments for sampled program expenditures were consistently remitted late to vendors. This is a repeat finding.  * 3. CNC did not submit a budget modification incorporating staff changes no later than the next available modification period set forth, as required.  * 4. CNC did not notify nor submit a request for system access removal along with the appropriate system form(s) within twenty-four (24) hours of staff L. Acosta's separation date of 2/21/25 to the SFWIB's Regional Security Officer/Helpdesk. Upon OCI's inquiry, during the monitoring, CSSF's IT Helpdesk deactivated her access on 6/24/25.  2025.  * 5. The Capital Inventory Report for PY'24-25 was not timely submitted to CSSF Facilities Unit. This is a repeat finding.  * 6. CNC did not maintain in full force and effect during the term of the executed contracts license/permit(s), required by City of Miami, where the SFWIB and the Federal government, were providing the services. □ The review of sampled program expenditures showed City of Miami's Certificate of Use expired 9/30/24 but was renewed 2/10/25.  * 7. The Annual Employment and Training Administration (ETA) Salary and Bonus Cap Analysis Certification Form was not submitted to CSSF's Finance Unit on or before March 1st of the program year under review. Instead, it was submitted late, on 4/4/25. This is a repeat finding.  * 8. CNC did not submit the Self-Assessment Questionnaire (SAQ) within the required timeframe.  * 9. CNC did not complete the Supervisory Case Reviews assessing performance of the Program Management Staff nor did it monitor compliance with the SFWIB's procedural and performance requirements by the 10th of each month. The only review completed by CNC during PY'24-25 was for the ISY program during February	
<b>Total Funded / Disallowed</b>	\$ 481,947	—		
<b>OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED</b>				
<p><b>Background:</b> As a Federal awarding agency, CSSF has certain responsibilities as it relates to the review of the Uniform Guidance. Pursuant to Title 2, U.S. Code of Federal Regulations (CFR) Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for federal awards (Uniform Guidance), as a pass-through agent of federal funds, CSSF is required and resolve all administrative findings and questioned costs identified in the Independent Auditor's Report of those agencies CSSF contract with (subrecipients); some responsibilities encompass the following:</p> <p>(1) Ensure that audits are completed and reports are received in a timely manner, in accordance with the requirements.</p> <p>(2) Provide technical advice and counsel to auditees and auditors as requested.</p> <p>(3) Follow-up on audit findings to ensure the recipient takes appropriate and timely corrective actions. As part of audit follow-up, CSSF must:</p> <p style="padding-left: 20px;">(i) Issue a management decision letter as prescribed in Title 2 CFR §200.521 and,</p> <p style="padding-left: 20px;">(ii) Monitor the recipient taking appropriate and timely corrective actions.</p>				
<b>Final Management Decision Letter Issued:</b>				
Arbor E&T, LLC The School Board of Miami Dade County Youth Co-Op, Inc. Adults Mankind Organization, Inc. Community Coalition, Inc.				



## **SFWIB FINANCE EFFICIENCY COUNCIL**

**DATE:** 12/18/2025

**AGENDA ITEM NUMBER:** 7

**AGENDA ITEM SUBJECT:** ACCEPTANCE OF ADDITIONAL WORKFORCE SYSTEM FUNDING

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to accept an additional \$484,221.00 in Workforce System Funding, as set forth below.

**STRATEGIC GOAL:** **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

**STRATEGIC PROJECT:** **Improve employment outcomes**

### **BACKGROUND:**

The South Florida Workforce Investment Board (SFWIB) has received multiple Notices of Fund Availability (NFA) from the Florida Department of Commerce (formerly the Department of Economic Opportunity).

Attached is a detailed list of all the funding notices allocated to Workforce Development Area 23. These funds will support various employment and training service programs. This list is provided for the Council's review.

<b>Date Received</b>	<b>NFA #</b>	<b>Funding / Program</b>	<b>Initial Award</b>	<b>Award Increase</b>	<b>Total Award Amount</b>	<b>Award Purpose</b>
11/3/2025	045497	TANF	\$2,905,328.06	\$484,221	\$3,389,549.06	To serve more TANF participants.

<b>TOTAL</b>	<b>\$2,905,328.06</b>	<b>\$484,221.00</b>	<b>\$3,389,549.06</b>
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**FUNDING:** Workforce Funding

**PERFORMANCE:** N/A

*NO ATTACHMENT*