



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
FINANCE AND EFFICIENCY COUNCIL MEETING
THURSDAY, AUGUST 21, 2025
8:45 A.M.**

ONLINE ZOOM MEETING ONLY

Registration Required: https://us02web.zoom.us/join/join?secret=ZwD4iGtB1r_9f6hTTiLxAUPpsV9CH

AGENDA

1. Call to Order and Introductions
2. Public Comment
3. Approval of Finance and Efficiency Council Meeting Minutes
 - A. June 26, 2025
4. Information – Financial Report – June 2025
5. Information – Bank Reconciliation – June and July 2025
6. Information – Fiscal Monitoring Report
7. Recommendation – Approval as to the Acceptance of Workforce System Funding

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/2025

AGENDA ITEM NUMBER: 2

AGENDA ITEM SUBJECT: PUBLIC COMMENT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **National leader in an ROI-focused enterprise**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/2025

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to approve the minutes from the June 26, 2025 Finance and Efficiency Council meeting, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING

DATE: 8/21/2025

AGENDA ITEM: 3A

AGENDA TOPIC: MEETING MINUTES

SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: June 26, 2025, 8:30AM

LOCATION: The Landing at MIA, 5-Star Conference Center
7415 Corporate Center Drive, Suite H
Key Biscayne Room
Miami, FL 33126

Zoom: https://us02web.zoom.us/join/zoom-join?secret=6gqD4iGtB1r_9f6hTtLxAUPpsV9CH

1. CALL TO ORDER:

Chairman Scott, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:35AM on April 17, 2025.

ROLL CALL: 8 members; 5 required; 5 present: Quorum Present

SFWIB FEC MEMBERS PRESENT	SFWIB FEC MEMBERS ABSENT	SFWIB STAFF
Bridges, Jeff Chi, Joe Datorre, Roberto Glean-Jones, Camela (Zoom) Perez, Andy (Zoom) Pintado, Kirenica Scott Jr., Kenneth	SFWIB FEC MEMBERS EXCUSED Gibson, Charles	Bennett, Renee Petro, Basil ADMINISTRATION/IT
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

2. Public Comments

Public comments should be two minutes or less.

Chairman Scott opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

3A. FEC Meeting Minutes – April 17, 2025

Chairman Scott called for the minutes from the April 17, 2025 FEC meeting to be considered, allowing members an opportunity to review before entertaining a motion.

Motion: Mr. Datorre to approve the April 17, 2025 Finance and Efficiency Council Meeting minutes. Ms. Glean-Jones seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

4. Information – SFWIB Financial Report Update

Chairman Scott introduced the item; Ms. Bennett reviewed the unaudited SFWIB Financial Report for the period of July 1, 2024 through April 30, 2025, reviewing expenditure rates for headquarters, adult and youth services, facilities and other programs and projects with their corresponding variance explanations.

No further comments or suggestions were submitted from the members. Item closed.

5. Information – Bank Reconciliation – April and May 2025

Chairman Scott introduced the item; Ms. Bennett reviewed the bank reconciliation reports for April and May, 2025.

Chairman Scott inquired about the voided checks totaling \$315,000; the Finance team will review and advise the members of the reason for voiding the checks. and explain the reason for the \$315,000 voided check

No further comments or suggestions were submitted from the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:06 am.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/2025

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of June 2025 (Soft Close) is being presented for review by the Board members.

Footnote: The Unrestricted Fund Balance is \$425,631

Budget Variance Explanations

- The expenditure rate for Headquarters costs is 92.2 percent. The actual expenditure rate is 7.8 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 74.4 percent. The actual expenditure rate is 25.6 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 82.4 percent. The actual expenditure rate is 17.6 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 90.0 percent. The actual expenditure rate is 10.0 percent lower than the projected expenditure rate.
- The expenditure rate for Facilities costs is 75.0 percent. The actual expenditure rate is 25.0 percent lower than the projected expenditure rate.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2024 THRU JUNE 30, 2025
SOFT CLOSE
(UNAUDITED)

Accompanying Notes to the Financial Report (unaudited)

For the Period of July 1, 2024 through June 30, 2025 (Preliminary Financial Summary – Soft Close)

The accompanied financials represent a soft close for the fiscal period ending June 30, 2025. Please note that not all expenditures have been fully accounted for at this time.

Overall, expenses are tracking in line with expectations, based on year-to-date trends. The actual expenditure rate stands at 71.2%, which is consistent with the historical trend observed at this point in the prior fiscal year.

The current variance between projected and actual expenditures is primarily due to timing differences in recording of expenses.

Budget Variance Explanations

- The expenditure rate for Headquarters costs is 92.2 percent. The actual expenditure rate is 7.8 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 74.4 percent. The actual expenditure rate is 25.6 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 82.4 percent. The actual expenditure rate is 17.6 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 90.0 percent. The actual expenditure rate is 10.0 percent lower than the projected expenditure rate.
- The expenditure rate for Facilities costs is 75.0 percent. The actual expenditure rate is 25.0 percent lower than the projected expenditure rate.

AGENCY SUMMARY
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA ADULT
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ 4,801,271		\$ 310,769	\$ 5,112,040	\$ 2,902,797	\$ 2,209,243	56.8%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 3,603,342			\$ 3,603,342	\$ 3,603,342	\$ -	100.0%
Other				\$ -			
Total Revenue	\$ 8,404,613	\$ -	\$ 310,769	\$ 8,715,382	\$ 6,506,139	\$ 2,209,243	74.7%
Expenditures:							
Headquarter Costs	\$ 1,617,888		\$ 55,684	\$ 1,673,573	\$ 1,885,346	\$ (211,773)	112.7%
Adult Services	\$ 2,389,904	\$ (120,000)	\$ 231,509	\$ 2,501,413	\$ 1,714,820	\$ 786,593	68.6%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 684,976		\$ 23,576	\$ 708,551	\$ 705,385	\$ 3,167	99.6%
Training & Support Services	\$ 3,711,845	\$ 120,000	\$ -	\$ 3,831,845	\$ 2,200,588	\$ 1,631,257	57.4%
Allocated Funds	\$ 2,928,756	\$ 120,000		\$ 3,048,756	\$ 2,200,588	\$ 848,168	72.2%
Set Asides	\$ 783,089			\$ 783,089		\$ 783,089	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 8,404,613	\$ -	\$ 310,769	\$ 8,715,382	\$ 6,506,139	\$ 2,209,243	74.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA DISLOCATED WORKER
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							Std Rate= 100%
WIOA	\$ 3,304,234		\$ 310,769	\$ 3,615,003		\$ 3,615,003	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 3,941,994			\$ 3,941,994	\$ 3,835,224	\$ 106,770	97.3%
Other				\$ -			
Total Revenue	\$ 7,246,228	\$ -	\$ 310,769	\$ 7,556,997	\$ 3,835,224	\$ 3,721,773	50.8%
Expenditures:							
Headquarter Costs	\$ 1,394,899		\$ 287,193	\$ 1,682,092	\$ 1,099,666	\$ 582,426	65.4%
Adult Services	\$ 2,062,270	\$ -	\$ -	\$ 2,062,270	\$ 1,477,560	\$ 584,710	71.6%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs	\$ 590,568		\$ 23,576	\$ 614,143	\$ 648,074	\$ (33,931)	105.5%
Training & Support Services	\$ 3,198,491	\$ -	\$ -	\$ 3,198,491	\$ 609,924	\$ 2,588,567	19.1%
<i>Allocated Funds</i>	\$ 2,523,333			\$ 2,523,333	\$ 609,924	\$ 1,913,409	24.2%
<i>Set Asides</i>	\$ 675,158			\$ 675,158		\$ 675,158	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 7,246,228	\$ -	\$ 310,769	\$ 7,556,997	\$ 3,835,224	\$ 3,721,773	50.8%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD</p> <p style="text-align: center;">REVENUE AND EXPENDITURES COMPARED TO BUDGET</p> <p style="text-align: center;"><u>WIOA RAPID RESPONSE</u></p> <p style="text-align: center;">FISCAL YEAR 2024/2025</p> <p style="text-align: center;">YTD Operations (07/01/24-06/30/25)</p>	
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	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA	\$ 778,754			\$ 778,754		\$ 778,754	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 742,630			\$ 742,630	\$ 518,395	\$ 224,235	69.8%
Other				\$ -			
Total Revenue	\$ 1,521,384	\$ -	\$ -	\$ 1,521,384	\$ 518,395	\$ 1,002,989	34.1%
Expenditures:							
Headquarter Costs	\$ 292,866			\$ 292,866	\$ 148,149	\$ 144,718	50.6%
Adult Services	\$ 395,971	\$ -	\$ -	\$ 395,971	\$ 278,632	\$ 117,339	70.4%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside							
Facilities Costs	\$ 123,993			\$ 123,993	\$ 91,614	\$ 32,379	73.9%
Training & Support Services	\$ 708,554	\$ -	\$ -	\$ 708,554	\$ -	\$ 708,554	0.0%
<i>Allocated Funds</i>	\$ 566,801			\$ 566,801		\$ 566,801	0.0%
<i>Set Asides</i>	\$ 141,753			\$ 141,753		\$ 141,753	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 1,521,384	\$ -	\$ -	\$ 1,521,384	\$ 518,395	\$ 1,002,989	34.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

YTD Operations (07/01/24-06/30/25)

*see accompanying notes

TANF
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

		BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
						Std Rate= 100%		
Revenues:								
WIOA					\$ -			
TANF	\$ 12,869,712			\$ 450,000	\$ 13,319,712	\$ 12,884,918	\$ 434,794	96.7%
FLCommerce					\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 584,704				\$ 584,704	\$ 584,704	\$ -	100.0%
Other					\$ -		\$ -	
Total Revenue	\$ 13,454,416	\$ -	\$ 450,000	\$ 13,904,416		\$ 13,469,623	\$ 434,794	96.9%
Expenditures:								
Headquarter Costs	\$ 2,589,975			\$ 2,589,975		\$ 3,243,144	\$ (653,169)	125.2%
Adult Services	\$ 7,367,906	\$ -	\$ (466,165)	\$ 6,901,741		\$ 5,433,980	\$ 1,467,761	78.7%
Youth Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
<i>Set Aside</i>				\$ -			\$ -	
Facilities Costs	\$ 1,096,535			\$ 1,096,535		\$ 1,797,549	\$ (701,014)	163.9%
Training & Support Services	\$ 2,400,000	\$ 2,210,253	\$ (2,483,835)	\$ 2,126,418		\$ 1,909,356	\$ 217,063	89.8%
<i>Allocated Funds</i>	\$ -			\$ -		\$ -	\$ -	
<i>Set Asides</i>	\$ 2,400,000	\$ 2,210,253	\$ (2,483,835)	\$ 2,126,418		\$ 1,909,356	\$ 217,063	89.8%
Other Programs & Projects	\$ -	\$ (2,210,253)	\$ 3,400,000	\$ 1,189,747		\$ 1,085,594	\$ 104,153	91.2%
<i>Big Brothers Big Sisters</i>			\$ 300,000	\$ 300,000		\$ 268,750	\$ 31,250	89.6%
<i>Summer Youth Employment (City of Homestead)</i>		\$ (39,746)	\$ 50,000	\$ 10,254		\$ 2,071	\$ 8,184	20.2%
<i>Summer Youth Employment (City of Opa-Locka)</i>		\$ (77,007)	\$ 100,000	\$ 22,993		\$ 3,825	\$ 19,168	16.6%
<i>Summer Youth Employment (City of Miami Gardens)</i>		\$ (218,501)	\$ 250,000	\$ 31,499		\$ 19,946	\$ 11,553	63.3%
<i>MiDCPS Summer Youth Internship - 2023</i>		\$ (1,875,000)	\$ 2,500,000	\$ 625,000		\$ 594,668	\$ 30,332	95.1%
<i>5000 Role Model Scholarships</i>			\$ 200,000	\$ 200,000		\$ 196,334	\$ 3,666	98.2%
Total Expenditures	\$ 13,454,416	\$ -	\$ 450,000	\$ 13,904,416		\$ 13,469,623	\$ 434,794	96.9%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 0	
*see accompanying notes								

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
Layoff Aversion / Apprenticeship Navigator
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:							
WIOA	\$ -		\$ 262,894	\$ 262,894	\$ 216,755	\$ 46,139	82.4%
TANF				\$ -			
FLCommerce			\$ 96,000	\$ 96,000	\$ 96,000	\$ -	100.0%
Second Year Allocation from FY 23-24				\$ -			
Other				\$ -			
Total Revenue	\$ -	\$ -	\$ 358,894	\$ 358,894	\$ 312,755	\$ 46,139	87.1%
Expenditures:							
Headquarter Costs	\$ -		\$ 358,894	\$ 358,894	\$ 310,601	\$ 48,293	86.5%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs				\$ -	\$ 2,154	\$ (2,154)	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MiDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ -	\$ -	\$ 358,894	\$ 358,894	\$ 312,755	\$ 46,139	87.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
SUMMER YOUTH EMPLOYMENT PROGRAM
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)
(City of Miami Gardens / City of Opa-Locka)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:					Std Rate= 100%		
WIOA				\$ -			
TANF				\$ -			
FLCommerce				\$ -			
Second Year Allocation from FY 23-24				\$ -			
Other			\$ 400,000	\$ 400,000	\$ 148,517	\$ 251,483	37.1%
Total Revenue	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 148,517	\$ 251,483	37.1%
Expenditures:							
Headquarter Costs				\$ -	\$ 16,912	\$ (16,912)	
Adult Services	\$ -	\$ -		\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ 335,253	\$ -	\$ 335,253	\$ 105,763	\$ 229,491	31.5%
Allocated Funds				\$ -		\$ -	
Set Asides		\$ 335,253		\$ 335,253	\$ 105,763	\$ 229,491	31.5%
Unallocated Funds							
Other Programs & Projects	\$ -	\$ (335,253)	\$ 400,000	\$ 64,747	\$ 25,842	\$ 38,905	39.9%
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)		\$ (39,746)	\$ 50,000	\$ 10,254	\$ 2,071	\$ 8,184	20.2%
Summer Youth Employment (City of Opa-Locka)		\$ (77,007)	\$ 100,000	\$ 22,993	\$ 3,825	\$ 19,168	16.6%
Summer Youth Employment (City of Miami Gardens)		\$ (218,501)	\$ 250,000	\$ 31,499	\$ 19,946	\$ 11,553	63.3%
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ -	\$ (0)	\$ 400,000	\$ 400,000	\$ 148,517	\$ 251,483	37.1%
Balance of Funds Available	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ 0	
*see accompanying notes							

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA/WP - Hope Florida
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 213,329		\$ 75,914	\$ 289,243	\$ 289,243	\$ -	100.0%
Second Year Allocation from FY 23-24				\$ -		\$ -	
Other				\$ -		\$ -	
Total Revenue	\$ 213,329	\$ -	\$ 75,914	\$ 289,243	\$ 289,243	\$ -	100.0%
Expenditures:							
Headquarter Costs	\$ 213,329		\$ 75,914	\$ 289,243	\$ 211,110	\$ 78,133	73.0%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ 78,133	\$ (78,133)	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 213,329	\$ -	\$ 75,914	\$ 289,243	\$ 289,243	\$ (0)	100.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	
*see accompanying notes							

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

REVENUE AND EXPENDITURES COMPARED TO BUDGET

Automated Monitoring Tool (WIS24A)

FISCAL YEAR 2024/2025

YTD Operations (07/01/24-06/30/25)

					BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Revenues:											
WIOA								\$ -			
TANF								\$ -			
FLCommerce							\$ 237,780	\$ 237,780	\$ 188,208	\$ 49,572	79.2%
Second Year Allocation from FY 23-24								\$ -	\$ -		
Other								\$ -	\$ -		
Total Revenue					\$ -	\$ -	\$ 237,780	\$ 237,780	\$ 188,208	\$ 49,572	79.2%
Expenditures:											
Headquarter Costs							\$ 237,780	\$ 237,780	\$ 188,208	\$ 49,572	79.2%
Adult Services					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside								\$ -	\$ -		
Facilities Costs								\$ -	\$ -		
Training & Support Services					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds								\$ -	\$ -		
Set Asides								\$ -	\$ -		
Other Programs & Projects					\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters								\$ -	\$ -	\$ -	
Summer Youth Employment (City of Homestead)								\$ -	\$ -	\$ -	
Summer Youth Employment (City of Opa-Locka)								\$ -	\$ -	\$ -	
Summer Youth Employment (City of Miami Gardens)								\$ -	\$ -	\$ -	
MiDCPS Summer Youth Internship - 2023								\$ -	\$ -	\$ -	
5000 Role Model Scholarships								\$ -	\$ -	\$ -	
Total Expenditures					\$ -	\$ -	\$ 237,780	\$ 237,780	\$ 188,208	\$ 49,572	79.2%
Balance of Funds Available					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD REVENUE AND EXPENDITURES COMPARED TO BUDGET <u>Supplemental WIOA - Business Intermediaries (WIS25)</u> FISCAL YEAR 2024/2025 YTD Operations (07/01/24-06/30/25)</p>	
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	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 100%
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce			\$ 694,527	\$ 694,527	\$ 610,071	\$ 84,456	87.8%
Second Year Allocation from FY 23-24				\$ -		\$ -	
Other				\$ -		\$ -	
Total Revenue	\$ -	\$ -	\$ 694,527	\$ 694,527	\$ 610,071	\$ 84,456	87.8%
Expenditures:							
Headquarter Costs				\$ 50,550	\$ 50,284	\$ 267	99.5%
Adult Services	\$ -	\$ -	\$ -	\$ -		\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs			\$ 694,527	\$ 643,977	\$ 559,788	\$ 84,189	86.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MidCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ -	\$ -	\$ 694,527	\$ 694,527	\$ 610,071	\$ 84,456	87.8%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

FSET
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 100%
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 619,539		\$ 28,019	\$ 647,558	\$ 870,398	\$ (222,840)	134.4%
Second Year Allocation from FY 23-24	\$ -			\$ -	\$ -	\$ -	
Other				\$ -			
Total Revenue	\$ 619,539	\$ -	\$ 28,019	\$ 647,558	\$ 870,398	\$ (222,840)	134.4%
Expenditures:							
Headquarter Costs	\$ 119,261		\$ 19,685	\$ 138,946	\$ 428,169	\$ (289,223)	308.2%
Adult Services	\$ 449,785	\$ -	\$ -	\$ 449,785	\$ 334,073	\$ 115,712	74.3%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 50,492		\$ 8,334	\$ 58,827	\$ 108,156	\$ (49,329)	183.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 619,539	\$ -	\$ 28,019	\$ 647,558	\$ 870,398	\$ (222,840)	134.4%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

RESEA

FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 100%							
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce			\$ 299,619	\$ 299,619	\$ 59,464	\$ 240,155	19.8%
Second Year Allocation from FY 23-24	\$ 168			\$ 168	\$ 168	\$ -	100.0%
Other				\$ -			
Total Revenue	\$ 168	\$ -	\$ 299,619	\$ 299,787	\$ 59,632	\$ 240,155	19.9%
Expenditures:							
Headquarter Costs	\$ 32		\$ 57,677	\$ 57,709	\$ 57,759	\$ (50)	100.1%
Adult Services	\$ 122	\$ -	\$ 217,523	\$ 217,645	\$ 36	\$ 217,610	0.0%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs	\$ 14		\$ 24,419	\$ 24,433	\$ 1,837	\$ 22,595	7.5%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MidCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 168	\$ -	\$ 299,619	\$ 299,787	\$ 59,632	\$ 240,155	19.9%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

LOCAL VETERANS
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 100%		
Revenues:							
WIOA				\$ -		\$ -	
TANF				\$ -		\$ -	
FLCommerce			\$ 43,713	\$ 43,713	\$ 41,973	\$ 1,740	96.0%
Second Year Allocation from FY 23-24	\$ 3,739		\$ 11,762	\$ 15,501	\$ 15,501	\$ -	100.0%
Other				\$ -	\$ -	\$ -	
Total Revenue	\$ 3,739	\$ -	\$ 55,475	\$ 59,214	\$ 57,475	\$ 1,740	97.1%
Expenditures:							
Headquarter Costs	\$ 452		\$ 6,712	\$ 7,165	\$ 11,406	\$ (4,241)	159.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs	\$ 3,287		\$ 48,763	\$ 52,049	\$ 46,068	\$ 5,981	88.5%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 3,739	\$ -	\$ 55,475	\$ 59,214	\$ 57,475	\$ 1,740	97.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	

*see accompanying notes

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

DISABLED VETERANS
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 100%							
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce				\$ -			
Second Year Allocation from FY 23-24	\$ 16,638		\$ 4,356	\$ 20,994	\$ -	\$ -	
Other				\$ -	\$ 5,675	\$ 15,319	27.0%
Total Revenue	\$ 16,638	\$ -	\$ 4,356	\$ 20,994	\$ 5,675	\$ 15,319	27.0%
Expenditures:							
Headquarter Costs	\$ 2,013		\$ 527	\$ 2,540	\$ 1,020	\$ 1,520	40.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>				\$ -		\$ -	
Facilities Costs	\$ 14,625		\$ 3,829	\$ 18,454	\$ 4,655	\$ 13,799	25.2%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>				\$ -		\$ -	
<i>Set Asides</i>				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Big Brothers Big Sisters</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Homestead)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>				\$ -		\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>				\$ -		\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>				\$ -		\$ -	
<i>5000 Role Model Scholarships</i>				\$ -		\$ -	
Total Expenditures	\$ 16,638	\$ -	\$ 4,356	\$ 20,994	\$ 5,675	\$ 15,319	27.0%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WAGNER PEYSER

FISCAL YEAR 2024/2025

YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 100%							
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 1,068,848		\$ 595,988	\$ 1,664,836	\$ 660,215	\$ 1,664,836	0.0%
Second Year Allocation from FY 23-24	\$ 1,030,225			\$ 1,030,225		\$ 370,010	64.1%
Other				\$ -		\$ -	
Total Revenue	\$ 2,099,073	\$ -	\$ 595,988	\$ 2,695,061	\$ 660,215	\$ 2,034,846	24.5%
Expenditures:							
Headquarter Costs	\$ 404,071		\$ 114,728	\$ 518,799	\$ 170,302	\$ 348,497	32.8%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,695,001		\$ 481,260	\$ 2,176,261	\$ 489,913	\$ 1,686,349	22.5%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Homestead)				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MidCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 2,099,073	\$ -	\$ 595,988	\$ 2,695,061	\$ 660,215	\$ 2,034,846	24.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

DEO**

FISCAL YEAR 2024/2025

YTD Operations (07/01/24-06/30/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 06/30/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 100%							
Revenues:							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FLCommerce	\$ 1,068,848	\$ -	\$ 939,320	\$ 2,008,168	\$ 101,437	\$ 1,906,731	5.1%
Second Year Allocation from FY 23-24	\$ 1,050,771	\$ -	\$ 16,118	\$ 1,066,889	\$ 681,560	\$ 385,329	63.9%
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2,119,619	\$ -	\$ 955,438	\$ 3,075,057	\$ 782,997	\$ 2,292,060	25.5%
Expenditures:							
Headquarter Costs	\$ 406,570	\$ -	\$ 179,644	\$ 586,213	\$ 240,487	\$ 345,726	41.0%
Adult Services	\$ 122	\$ -	\$ 217,523	\$ 217,645	\$ 36	\$ 217,610	0.0%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Aside</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 1,712,927	\$ -	\$ 558,271	\$ 2,271,198	\$ 542,474	\$ 1,728,724	23.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Set Asides</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Summer Youth Employment (City of Homestead)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Summer Youth Employment (City of Opa-Locka)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Summer Youth Employment (City of Miami Gardens)</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>MIDCPS Summer Youth Internship - 2023</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>5000 Role Model Scholarships</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 2,119,619	\$ -	\$ 955,438	\$ 3,075,057	\$ 782,997	\$ 2,292,060	25.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/2025

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Florida Department of Commerce, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliation for the months of June 2025 and July 2025 are being presented to the Council for review.

FUNDING: N/A

PERFORMANCE: N/A


ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 6/30/25
Cash Account: 1102 Cash -General Operating Account**

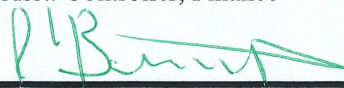
	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	219,209.90 ✓	
Less Checks/Vouchers Drawn	(3,643,571.69) ✓	193
Plus Deposits:		
Checks Voided	3,098.35 ✓	3
Deposits	4,595,837.22 ✓	36
Plus Other Items:	0.01	1
Unreconciled Items:		
Ending Book Balance	<u><u>1,174,573.79</u></u> ✓	
Bank Balance	3,544,813.03 ✓	
Less Checks/Vouchers Outstanding	(2,370,239.24) ✓	147
Other Items:		N/A
Plus Deposits In Transit		N/A
Reconciled Bank Balance	<u><u>1,174,573.79</u></u> ✓	
Unreconciled Difference	<u><u>0.00</u></u>	

Prepared by:

 7/8/2025

Basil Petro
Asst. Controller, Finance

Approved by:

 7/10/25

Renee Bennett
Assistant Director, Finance

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

Reconciliation Date: 7/31/25


Cash Account: 1102 Cash -General Operating Account

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,174,573.79	
Less Checks/Vouchers Drawn	(2,066,785.03) ✓	145
Plus Deposits:		
Checks Voided	0.00	N/A
Deposits	1,020,439.68 ✓	12
Unreconciled Items:		
Ending Book Balance	<u><u>128,228.44</u></u> ✓	
Bank Balance	1,367,086.77 ✓	
Less Checks/Vouchers Outstanding	(1,238,858.33) ✓	120
Other Items:		N/A
Plus Deposits In Transit		N/A
Reconciled Bank Balance	<u><u>128,228.44</u></u> ✓	
Unreconciled Difference	<u><u>0.00</u></u>	

Prepared by:

 8/4/2025
Basil Petro
Asst. Controller, Finance

Approved by:

 8/7/25
Renee Bennett
Assistant Director, Finance



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/25

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ACTIVITY REPORT - INTERNAL MONITORING RESULTS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

At its December 19, 2013 meeting, the Audit Committee members requested that staff include a monitoring activity report at subsequent meetings.

In response to said request, SFWIB staff prepared the attached Internal Fiscal Monitoring Activity Report for Program Year 2025-2026, for the period of June 1, 2025 to July 31, 2025.

The report is a summary of the Service Providers monitored, and findings resulting from the internal fiscal monitoring activities.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CareerSource South Florida (CSSF) Board of Directors Meeting August 21, 2025
Office of Continuous Improvement (OCI) Fiscal Unit
Fiscal Monitoring Activity Report from June 1, 2025 to July 31, 2025

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Observations/Comments	Repeat Findings
			Arbor E&T, LLC. (Arbor)	
CareerSource American Job Centers (AJC) 7/1/24 to 6/30/25 - Hialeah Downtown - North Miami Beach - Northside - Carol City	\$1,168,726 1,311,403 1,647,903 1,070,217	\$416.49	During the fiscal administrative review, the following deficiencies were identified: * Arbor incorrectly reimbursed staff local travel at a rate of 67 cents per mile when the approved rate was 44.50 cents per mile. As a result, a total of \$416.49 was disallowed.	No
			* The Audit Report was not submitted to CSSF the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. * The Indirect Cost Rate Proposal was not submitted within six months after the close of the fiscal year. * Arbor purchased a Fidelity Bonding Insurance that was not sufficient to cover one-hundred (100) percent of the value of the total contracts amount. * Sampled personnel files documentation revealed five (5) instances or 28% of the sample where staff did not obtain the Tier 1 certification within ten (10) business days of the hire date. * Back-up logs requested for January 2025, as evidence of electronic data preservation, were not provided. * Bank statements reconciliations revealed instances of outstanding checks over 180 days. As per the printed checks, checks become “void after 180 days”.	No
			Observations: * Arbor's Policies and Procedures must be reviewed and modified to the existing processes and the size of the organization. * Form 941 – Employer’s Quarterly Federal Tax Return, the Florida Department of Revenue Employer’s Quarterly Report – RT-6, and the ADP Statement of Deposits & Filings – Tax Filing Service, indicated an address for Arbor that was not the “Principal Address” as shown on the Florida Division of Corporations website, Sunbiz.org.	No
Total Award	\$ 5,198,249	\$ 416.49		
			Community Coalition, Inc.	
Out-of-School Youth (OSY) 7/1/24 to 6/30/25	\$677,849		* OCI reviewed Community Coalition’s policies and procedures, evaluated the agency’s financial health, adequacy of the existing internal controls for fiscal management, recordkeeping, compliance with contractual requirements, and its capability in managing human resources. The review revealed that the agency maintained adequate supporting documentation and effective internal controls, compliance with regulations and stipulations of the executed contract, for the program year reviewed.	N/A
Total Award	\$ 677,849	—		
			Youth Co-Op, Inc. (YCOP)	
In-School Youth (ISY) 7/1/24 to 6/30/25 Out-of-School Youth (OSY) 7/1/24 to 6/30/25 CareerSource American Job Centers (AJC) 7/1/24 to 6/30/25 - Little Havana -Perrine - West Dade Summer Youth Employment (SYE) - City of Opa-Locka 6/20/24 to 12/31/24	\$ 285,140 1,220,128 1,108,890 2,068,348 1,945,472 100,000		The monitoring revealed the following deficiencies: * In two (2) instances, or 5% of the sample, outstanding invoices for office supplies were not paid to vendors timely; consequently, the expenses were submitted for reimbursement to CSSF before they were paid. * YCOP did not notify/request <u>system access removal</u> within twenty-four (24) hours after staff termination; and did not submit the appropriate system forms via email as required by the executed contract. Observation: * During the monitoring, OCI noted that YCOP had not submitted any payment for the PY’24-25 Cost Sharing Agreement (Space used by Refugee Program at West Dade AJC). Upon OCI’s inquiry, YCOP submitted the payment to CSSF’s Finance Unit.	No
Total Award	\$ 6,727,978	—		
Total Funds Reviewed	\$ 12,604,076	\$ 416.49		
OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED				
Background: As a Federal awarding agency, CSSF has certain responsibilities as it relates to the review of the Uniform Guidance. Pursuant to Title 2, U.S. Code of Federal Regulations (CFR) Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for federal awards (Uniform Guidance), as a pass-through agent of federal funds. CSSF is required and resolve all administrative findings and questioned costs identified in the Independent Auditor's Report of those agencies CSSF contract with (subrecipients); some responsibilities encompass the following: (1) Ensure that audits are completed and reports are received in a timely manner, in accordance with the requirements. (2) Provide technical advice and counsel to auditees and auditors as requested. (3) Follow-up on audit findings to ensure the recipient takes appropriate and timely corrective actions. As part of audit follow-up, CSSF must: (i) Issue a management decision letter as prescribed in Title 2 CFR §200.521 and, (ii) Monitor the recipient taking appropriate and timely corrective actions.				
Final Management Decision Letter Issued: Adults Mankind Organization, Inc., Arbor E&T, LLC., Community Coalition, Inc.				
PLAN OF CORRECTIVE ACTIONS (POCAs) REVIEWED				
POCA reviewed: Youth Co-Op, Inc.				



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 8/21/2025

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: ACCEPTANCE OF ADDITIONAL WORKFORCE SYSTEM FUNDING

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to accept an additional \$970,988.00 in Workforce System Funding, as set forth below.

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Improve employment outcomes**

BACKGROUND:

The South Florida Workforce Investment Board (SFWIB) has received multiple Notices of Fund Availability (NFA) from the Florida Department of Commerce (formerly the Department of Economic Opportunity).

Attached is a detailed list of all the funding notices allocated to Workforce Development Area 23. These funds will support various employment and training service programs. This list is provided for the Council's review.

Date Received	NFA #	Funding / Program	Initial Award	Award Increase	Total Award Amount	Award Purpose
7/24/2025	044029	Wagner Peyser	\$1,624,812.00	\$595,988	\$2,220,800.00	To provide salary supportfor dedicated staff engaged as an Apprenticeship Navigator.
7/25/2025	044778	TANF	\$8,279,733.27	\$125,000.00	\$8,404,733.27	To be used for direct client services, evaluations, and local administration.
8/4/2025	043932	Rapid Response (Layoff Aversion)	N/A	\$250,000.00	\$250,000.00	To provide support for staff engaged in rapid response activities.

TOTAL	\$ 9,904,545.27	\$970,988.00	\$ 10,875,533.27
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FUNDING: Workforce Funding

PERFORMANCE: N/A

NO ATTACHMENT