



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
FINANCE AND EFFICIENCY COUNCIL MEETING
THURSDAY, APRIL 17, 2025, 8:30 A.M.**

**The Landing at MIA, 5-Star Conference Center
7415 Corporate Center Drive, Suite H, Miami, FL 33126
(Key Biscayne Room)**

AGENDA

1. Call to Order and Introductions
2. Public Comment
3. Approval of Finance and Efficiency Council Meeting Minutes
 - A. February 20, 2025
4. Information – Financial Report – February 2025
5. Information – Bank Reconciliation – February 2025 and March 2025
6. Information – Fiscal Monitoring Activity Report
7. Information – Florida Commerce Quality Assurance Report
8. Recommendation as to Approval to Renew External Auditing Firm

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 2

AGENDA ITEM SUBJECT: PUBLIC COMMENT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **National leader in an ROI-focused enterprise**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCE COMMITTEE MEETING MINUTES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Finance Committee to approve minutes from the February 20, 2025 meeting, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING

DATE: 4/17/2025

AGENDA ITEM: 3A

AGENDA TOPIC: MEETING MINUTES

SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: February 20, 2025, 8:30AM

LOCATION: Miami Lakes Educational Center and Technical College
5780 N.W. 158th Street, Room 6113
Miami Lakes, FL 33014

Zoom: https://us02web.zoom.us/join/zoom-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH

1. CALL TO ORDER:

Mr. Andy Perez, in lieu of the absence of Chairman Gibson, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:48 AM on February 20, 2025.

ROLL CALL: 8 members; 5 required; 5 present: Quorum Present

SFWIB FEC MEMBERS PRESENT	SFWIB FEC MEMBERS ABSENT	SFWIB STAFF
Bridges, Jeff (Zoom) Datorre, Roberto Glean-Jones, Camela (Zoom) Perez, Andy (Zoom) Pintado, Kirenica (Zoom)	Adrover, Bernardo Gibson, Charles SFWIB FEC MEMBERS EXCUSED Scott Jr., Kenneth	Beasley, Rick Bennett, Renee Petro, Basil ADMINISTRATION/IT
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

Before the meeting began, Mr. Beasley informed the Finance and Efficiency Council that two agenda items— 7 and 8, which concern approval of PY 2023-2024 audit results and the recommendation to renew the contract with our external auditing firm—will be tabled. He further explained that it was



necessary to table both items because the final auditors' report is incomplete, and several documents are still being requested from the CSSF Finance team.

Mr. Beasley instructed the auditors to complete all tasks by February 27, 2025. This timeline provides sufficient time for a thorough review of the results before they are presented to the SFWIB Executive Committee for approval at their regularly scheduled meeting on March 13, 2025. The Finance and Efficiency Council is invited to attend this meeting to hear the presentation, review the documentation, and address any concerns they may have.

2. Public Comments

Public comments should be two minutes or less.

Mr. Perez opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

3A. FEC Meeting Minutes – December 19, 2024

Mr. Perez called for the minutes from the December 19, 2024, FEC meeting to be considered, allowing members an opportunity to review before entertaining a motion.

Motion: Mr. Datorre to approve the December 19, 2024 Finance and Efficiency Council Meeting minutes. Ms. Glean-Jones seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

4. Information - SFWIB Unaudited Financial Report – December 2024

Mr. Perez introduced the item; Ms. Bennett presented unaudited financials for the period of July 1, 2024 through December 31, 2024.

Ms. Bennett began with advising the committee of the unrestricted funds balance. She further reviewed the expenditure rates for headquarters, adult and youth services, facilities and other programs and projects with their corresponding variance explanations.

No further comments or suggestions were submitted from the members. Item closed.

5. Information – Bank Reconciliation – December 2024 and January 2025

Mr. Perez introduced the item; Ms. Bennett reviewed the bank reconciliation reports for December 31, 2024 and January 31, 2025.

No further comments or suggestions were submitted from the members. Item closed.

6. Information – Fiscal Monitoring Activity Report

Mr. Perez introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of December 1, 2024 through January 31, 2025.

The review focused on the Summer Youth Internship Program (SYIP) of the School Board of Miami-Dade County, FL. Ms. Bennett confirmed that there were no findings and presented two key observations noted during the evaluation. There were no disallowances.

No further comments or suggestions were submitted from the members. Item closed.

7. Approval – Accept Fiscal Year 2023 – 2024 Audit Reports {Pulled from the agenda}

8. Approval – Renew External Auditing Firm Contract {Pulled from the agenda}

9. Approval – Accept Workforce System Funding

Mr. Perez introduced the item; Ms. Bennett subsequently presented the request to accept an additional \$277,077.57 in additional Workforce System Funding for the Wagner Peyser Hope Florida Program (\$71,428.57), a total of \$5,649.00 for veterans programs (\$259.00 DVOP and \$5,390 for LVER), and \$200,000 for scholarship purchases.

Motion: Mr. Bridges to recommend to the board the approval of the acceptance of additional workforce system funding in the totaling \$277,077.57. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

10. Approval – Modification of SFWIB 2024-2025 Budget

Mr. Perez introduced the item; Ms. Bennett further presented the request to modify the FY 2024-2025 SFWIB budget. Additional funding in the amount of \$694,527 has been received since the budget has been approved. Ms. Bennett explained the delineation of the funds to CSSF headquarters administration and program costs (\$416,716.20) and training (\$277,810.80).

Motion: Mr. Datorre to recommend to the board the approval to modify the SFWIB budget for FY 2024-2025 by allocating an additional \$694,527 as described in the agenda item. Ms. Glean-Jones seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:24 am.



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: FINANCIAL REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently. Accordingly, the attached un-audited financial report for the month of February 2025 is being presented for review by the Board members.

Footnote: The Unrestricted Fund Balance is \$425,631

Budget Variance Explanations

- The expenditure rate for Headquarters costs is 64.7 percent. The actual expenditure rate is 2.3 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 50.1 percent. The actual expenditure rate is 16.9 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 51.8 percent. The actual expenditure rate is 15.2 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 42 percent. The actual expenditure rate is 25 percent lower than the projected expenditure rate.
- .The expenditure rate for Facilities costs is 52.4 percent. The actual expenditure rate is 14.6 percent lower than the projected expenditure rate.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

FINANCIAL REPORT

FOR THE PERIOD OF:

JULY 1, 2024 THRU FEBRUARY 28, 2025
(UNAUDITED)

Accompanying Notes to the Financial Report (unaudited)
For the Period of July 1, 2024 through February 28, 2025

The actual expenditure rate for the eight (8) months of the new fiscal year appears to be outpacing the same period last year overall by approximately 24 percent.

The projected expenditure rate for eight month period is 67 percent. The actual expenditure rate is 48.4 percent. The main driving source of the variance is due to timing issues.

Budget Variance Explanations

- The expenditure rate for Headquarters costs is 64.7 percent. The actual expenditure rate is 2.3 percent lower than the projected expenditure rate.
- The expenditure rate for Adult Services costs is 50.1 percent. The actual expenditure rate is 16.9 percent lower than the projected expenditure rate.
- The expenditure rate for Youth Services costs is 51.8 percent. The actual expenditure rate is 15.2 percent lower than the projected expenditure rate.
- The expenditure rate for Other Programs and Project costs is 42 percent. The actual expenditure rate is 25 percent lower than the projected expenditure rate.
- The expenditure rate for Facilities costs is 52.4 percent. The actual expenditure rate is 14.6 percent lower than the projected expenditure rate.

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
AGENCY SUMMARY
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 67%
Revenues:							
WIOA	\$ 13,224,099	\$ -	\$ 1,220,966	\$ 14,445,065	\$ 565,619	\$ 13,975,446	3.9%
TANF	\$ 12,869,712	\$ -	\$ 200,000	\$ 13,069,712	\$ 8,924,851	\$ 4,144,861	68.3%
FLCommerce	\$ 1,901,716	\$ -	\$ 736,033	\$ 2,637,749	\$ 908,908	\$ 1,632,841	34.5%
Second Year Allocation from FY 23-24	\$ 15,010,803	\$ -	\$ 16,118	\$ 15,026,921	\$ 11,405,904	\$ 3,621,017	75.9%
Other	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 143,620	\$ 6,380	95.7%
Total Revenue	\$ 43,006,329	\$ -	\$ 2,323,117	\$ 45,329,446	\$ 21,948,901	\$ 23,380,545	48.4%
Expenditures:							
Headquarter Costs	\$ 8,449,524	\$ -	\$ 938,776	\$ 9,388,300	\$ 6,075,473	\$ 3,312,827	64.7%
Adult Services	\$ 12,665,959	\$ (120,000)	\$ (17,133)	\$ 12,528,826	\$ 6,272,374	\$ 6,256,453	50.1%
Youth Services	\$ 6,344,148	\$ (2,445,750)	\$ -	\$ 3,898,398	\$ 2,018,680	\$ 1,879,718	51.8%
Set Aside	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	0.0%
Facilities Costs	\$ 5,027,808	\$ -	\$ 132,800	\$ 5,160,608	\$ 2,706,713	\$ 2,453,894	52.4%
Training & Support Services	\$ 10,018,890	\$ 4,677,131	\$ (2,127,326)	\$ 12,568,695	\$ 4,336,384	\$ 8,232,311	
Allocated Funds	\$ 6,018,890	\$ 2,683,940	\$ 356,509	\$ 9,059,339	\$ 4,336,384	\$ 4,722,955	43.3%
Set Asides	\$ 4,000,000	\$ 1,993,190	\$ (2,483,835)	\$ 3,509,356	\$ -	\$ 3,509,356	
Other Programs & Projects	\$ -	\$ (2,111,381)	\$ 3,396,000	\$ 1,284,619	\$ 539,276	\$ 745,343	42.0%
Big Brothers Big Sisters	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	0.0%
Summer Youth Employment (City of Opa-Locka)	\$ -	\$ (79,491)	\$ 100,000	\$ 20,509	\$ 3,487	\$ 17,022	17.0%
Apprenticeship Navigators	\$ -	\$ -	\$ 96,000	\$ 96,000	\$ -	\$ 96,000	0.0%
Summer Youth Employment (City of Miami Gardens)	\$ -	\$ (156,890)	\$ 200,000	\$ 43,110	\$ 39,893	\$ 3,217	92.5%
MIDCPS Summer Youth Internship - 2023	\$ -	\$ (1,875,000)	\$ 2,500,000	\$ 625,000	\$ 495,896	\$ 129,104	79.3%
5000 Role Model Scholarships	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	0.0%
Total Expenditures	\$ 43,006,329	\$ -	\$ 2,323,117	\$ 45,329,446	\$ 21,948,901	\$ 23,380,545	48.4%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA ADULT
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA	\$ 4,801,271		\$ 310,769	\$ 5,112,040	\$ 361,533	\$ 4,750,508	7.1%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 3,603,342			\$ 3,603,342	\$ 3,603,342	\$ -	100.0%
Other				\$ -			
Total Revenue	\$ 8,404,613	\$ -	\$ 310,769	\$ 8,715,382	\$ 3,964,874	\$ 4,750,508	45.5%
Expenditures:							
Headquarter Costs	\$ 1,617,888		\$ 55,684	\$ 1,673,573	\$ 1,143,996	\$ 529,576	68.4%
Adult Services	\$ 2,389,904	\$ (120,000)	\$ 231,509	\$ 2,501,413	\$ 1,168,432	\$ 1,332,981	46.7%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 684,976		\$ 23,576	\$ 708,551	\$ 398,163	\$ 310,388	56.2%
Training & Support Services	\$ 3,711,845	\$ 120,000	\$ -	\$ 3,831,845	\$ 1,254,283	\$ 2,577,563	32.7%
Allocated Funds	\$ 2,928,756	\$ 120,000		\$ 3,048,756	\$ 1,254,283	\$ 1,794,474	41.1%
Set Asides	\$ 783,089			\$ 783,089		\$ 783,089	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 8,404,613	\$ -	\$ 310,769	\$ 8,715,382	\$ 3,964,874	\$ 4,750,508	45.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
*see accompanying notes							

<p style="text-align: center;">SOUTH FLORIDA WORKFORCE INVESTMENT BOARD REVENUE AND EXPENDITURES COMPARED TO BUDGET <u>WIOA DISLOCATED WORKER</u> FISCAL YEAR 2024/2025 YTD Operations (07/01/24-02/28/25)</p>	
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	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET		ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
						Std Rate= 67%		
Revenues:								
WIOA	\$ 3,304,234		\$ 310,769	\$ 3,615,003		\$ 3,615,003		0.0%
TANF				\$ -		\$ -		
FLCommerce				\$ -		\$ -		
Second Year Allocation from FY 23-24	\$ 3,941,994			\$ 3,941,994	\$ 2,728,596	\$ 1,213,398		69.2%
Other				\$ -				
Total Revenue	\$ 7,246,228	\$ -	\$ 310,769	\$ 7,556,997	\$ 2,728,596	\$ 4,828,401		36.1%
Expenditures:								
Headquarter Costs	\$ 1,394,899		\$ 287,193	\$ 1,682,092	\$ 715,391	\$ 966,701		42.5%
Adult Services	\$ 2,062,270	\$ -	\$ -	\$ 2,062,270	\$ 1,004,049	\$ 1,058,221		48.7%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Set Aside				\$ -		\$ -		
Facilities Costs	\$ 590,568		\$ 23,576	\$ 614,143	\$ 664,135	\$ (49,992)		108.1%
Training & Support Services	\$ 3,198,491	\$ -	\$ -	\$ 3,198,491	\$ 345,020	\$ 2,853,471		10.8%
Allocated Funds	\$ 2,523,333			\$ 2,523,333	\$ 345,020	\$ 2,178,313		13.7%
Set Asides	\$ 675,158			\$ 675,158		\$ 675,158		0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Big Brothers Big Sisters				\$ -		\$ -		
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -		
Apprenticeship Navigators				\$ -		\$ -		
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -		
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -		
5000 Role Model Scholarships				\$ -		\$ -		
Total Expenditures	\$ 7,246,228	\$ -	\$ 310,769	\$ 7,556,997	\$ 2,728,596	\$ 4,828,401		36.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA RAPID RESPONSE
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA	\$ 778,754			\$ 778,754		\$ 778,754	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 742,630			\$ 742,630	\$ 358,696	\$ 383,934	48.3%
Other				\$ -			
Total Revenue	\$ 1,521,384	\$ -	\$ -	\$ 1,521,384	\$ 358,696	\$ 1,162,688	23.6%
Expenditures:							
Headquarter Costs	\$ 292,866			\$ 292,866	\$ 115,690	\$ 177,177	39.5%
Adult Services	\$ 395,971	\$ -	\$ -	\$ 395,971	\$ 190,535	\$ 205,437	48.1%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 123,993			\$ 123,993	\$ 52,471	\$ 71,521	42.3%
Training & Support Services	\$ 708,554	\$ -	\$ -	\$ 708,554	\$ -	\$ 708,554	0.0%
Allocated Funds	\$ 566,801			\$ 566,801		\$ 566,801	0.0%
Set Asides	\$ 141,753			\$ 141,753		\$ 141,753	0.0%
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 1,521,384	\$ -	\$ -	\$ 1,521,384	\$ 358,696	\$ 1,162,688	23.6%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
*see accompanying notes							

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA YOUTH
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA	\$ 4,339,839		\$ 435,769	\$ 4,775,608		\$ 4,775,608	0.0%
TANF				\$ -		\$ -	
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 5,087,362			\$ 5,087,362	\$ 3,742,192	\$ 1,345,170	73.6%
Other				\$ -			
Total Revenue	\$ 9,427,201	\$ -	\$ 435,769	\$ 9,862,970	\$ 3,742,192	\$ 6,120,778	37.9%
Expenditures:							
Headquarter Costs	\$ 1,814,736		\$ 55,684	\$ 1,870,421	\$ 834,672	\$ 1,035,749	44.6%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ 6,344,148	\$ (2,445,750)	\$ -	\$ 3,898,398	\$ 2,018,680	\$ 1,879,718	51.8%
Set Aside	\$ 500,000			\$ 500,000		\$ 500,000	0.0%
Facilities Costs	\$ 768,317		\$ 23,576	\$ 791,892	\$ 166,876	\$ 625,016	21.1%
Training & Support Services	\$ -	\$ 2,445,750	\$ 356,509	\$ 2,802,259	\$ 721,963	\$ 2,080,296	25.8%
Allocated Funds		\$ 2,445,750	\$ 356,509	\$ 2,802,259	\$ 721,963	\$ 2,080,296	25.8%
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 9,427,201	\$ -	\$ 435,769	\$ 9,862,970	\$ 3,742,192	\$ 6,120,778	37.9%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
TANF
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 67%							
Revenues:							
WIOA				\$ -			
TANF	\$ 12,869,712		\$ 200,000	\$ 13,069,712	\$ 8,924,851	\$ 4,144,861	68.3%
FLCommerce				\$ -		\$ -	
Second Year Allocation from FY 23-24	\$ 584,704			\$ 584,704	\$ 584,704	\$ -	100.0%
Other				\$ -		\$ -	
Total Revenue	\$ 13,454,416	\$ -	\$ 200,000	\$ 13,654,416	\$ 9,509,555	\$ 4,144,861	69.6%
Expenditures:							
Headquarter Costs	\$ 2,589,975			\$ 2,589,975	\$ 2,367,605	\$ 222,370	91.4%
Adult Services	\$ 7,367,906	\$ -	\$ (466,165)	\$ 6,901,741	\$ 3,681,461	\$ 3,220,279	53.3%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,096,535			\$ 1,096,535	\$ 1,033,546	\$ 62,988	94.3%
Training & Support Services	\$ 2,400,000	\$ 1,993,190	\$ (2,483,835)	\$ 1,909,356	\$ 1,909,356	\$ (0)	100.0%
Allocated Funds	\$ -			\$ -	\$ 1,909,356	\$ (1,909,356)	
Set Asides	\$ 2,400,000	\$ 1,993,190	\$ (2,483,835)	\$ 1,909,356		\$ 1,909,356	0.0%
Other Programs & Projects	\$ -	\$ (1,993,190)	\$ 3,150,000	\$ 1,156,810	\$ 517,586	\$ 639,223	44.7%
Big Brothers Big Sisters		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	0.0%
Summer Youth Employment (City of Opa-Locka)		\$ (39,745)	\$ 50,000	\$ 10,255	\$ 1,743	\$ 8,511	17.0%
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)		\$ (78,445)	\$ 100,000	\$ 21,555	\$ 19,946	\$ 1,609	92.5%
MidCPS Summer Youth Internship - 2023		\$ (1,875,000)	\$ 2,500,000	\$ 625,000	\$ 495,896	\$ 129,104	79.3%
5000 Role Model Scholarships			\$ 200,000	\$ 200,000		\$ 200,000	0.0%
Total Expenditures	\$ 13,454,416	\$ -	\$ 200,000	\$ 13,654,416	\$ 9,509,555	\$ 4,144,861	69.6%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
Layoff Aversion / Apprenticeship Navigator
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET
Revenues:				
WIOA	\$ -		\$ 163,659	\$ 163,659
TANF				\$ -
FLCommerce			\$ 96,000	\$ 96,000
Second Year Allocation from FY 23-24				\$ -
Other				\$ -
Total Revenue	\$ -	\$ -	\$ 259,659	\$ 259,659
Expenditures:				
Headquarter Costs	\$ -		\$ 163,659	\$ 163,659
Adult Services	\$ -	\$ -	\$ -	\$ -
Youth Services	\$ -	\$ -	\$ -	\$ -
Set Aside				\$ -
Facilities Costs				\$ -
Training & Support Services	\$ -	\$ -	\$ -	\$ -
Allocated Funds				\$ -
Set Asides				\$ -
Other Programs & Projects	\$ -	\$ -	\$ 96,000	\$ 96,000
Big Brothers Big Sisters				\$ -
Summer Youth Employment (City of Opa-Locka)				\$ -
Apprenticeship Navigators			\$ 96,000	\$ 96,000
Summer Youth Employment (City of Miami Gardens)				\$ -
MIDCPS Summer Youth Internship - 2023				\$ -
5000 Role Model Scholarships				\$ -
Total Expenditures	\$ -	\$ -	\$ 259,659	\$ 259,659
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -

ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
Std Rate= 67%		
\$ 204,086	\$ 55,573	124.7%
		0.0%
\$ 204,086	\$ 55,573	78.6%
\$ 191,932	\$ (28,273)	117.3%
\$ -	\$ -	
\$ -	\$ -	
	\$ -	
\$ 12,154	\$ (12,154)	
\$ -	\$ -	
	\$ -	
	\$ -	
	\$ 96,000	0.0%
	\$ -	
	\$ -	
	\$ 96,000	0.0%
	\$ -	
	\$ -	
\$ 204,086	\$ 55,573	78.6%
\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
SUMMER YOUTH EMPLOYMENT PROGRAM
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)
(City of Miami Gardens / City of Opa-Locka)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce				\$ -			
Second Year Allocation from FY 23-24				\$ -			
Other			\$ 150,000	\$ 150,000	\$ 143,620	\$ 6,380	95.7%
Total Revenue	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 143,620	\$ 6,380	95.7%
Expenditures:							
Headquarter Costs				\$ -	\$ 16,167	\$ (16,167)	
Adult Services	\$ -	\$ -		\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ 118,190	\$ -	\$ 118,190	\$ 105,763	\$ 12,428	89.5%
Allocated Funds		\$ 118,190		\$ 118,190	\$ 105,763	\$ 12,428	89.5%
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ (118,190)	\$ 150,000	\$ 31,810	\$ 21,690	\$ 10,120	68.2%
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)		\$ (39,745)	\$ 50,000	\$ 10,255	\$ 1,743	\$ 8,511	17.0%
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)		\$ (78,445)	\$ 100,000	\$ 21,555	\$ 19,946	\$ 1,609	92.5%
MidCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 143,620	\$ 6,380	95.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	
*see accompanying notes							

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET
WIOA/WP - Hope Florida
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 213,329		\$ 75,914	\$ 289,243	\$ 163,394	\$ 125,849	56.5%
Second Year Allocation from FY 23-24				\$ -		\$ -	
Other				\$ -		\$ -	
Total Revenue	\$ 213,329	\$ -	\$ 75,914	\$ 289,243	\$ 163,394	\$ 125,849	56.5%
Expenditures:							
Headquarter Costs	\$ 213,329		\$ 75,914	\$ 289,243	\$ 163,394	\$ 125,849	56.5%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs				\$ -		\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 213,329	\$ -	\$ 75,914	\$ 289,243	\$ 163,394	\$ 125,849	56.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD								
REVENUE AND EXPENDITURES COMPARED TO BUDGET								
Automated Monitoring Tool (WIS24A)								
FISCAL YEAR 2024/2025								
YTD Operations (07/01/24-02/28/25)								
	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET		ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
						Std Rate= 67%		
Revenues:								
WIOA				\$ -				
TANF				\$ -				
FLCommerce			\$ 237,780	\$ 237,780		\$ 124,389	\$ 113,391	52.3%
Second Year Allocation from FY 23-24				\$ -			\$ -	
Other				\$ -			\$ -	
Total Revenue	\$ -	\$ -	\$ 237,780	\$ 237,780		\$ 124,389	\$ 113,391	52.3%
Expenditures:								
Headquarter Costs			\$ 237,780	\$ 237,780		\$ 124,389	\$ 113,391	52.3%
Adult Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Set Aside				\$ -			\$ -	
Facilities Costs				\$ -			\$ -	
Training & Support Services	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Allocated Funds				\$ -			\$ -	
Set Asides				\$ -			\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -			\$ -	
Big Brothers Big Sisters				\$ -			\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -			\$ -	
Apprenticeship Navigators				\$ -			\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -			\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -			\$ -	
5000 Role Model Scholarships				\$ -			\$ -	
Total Expenditures	\$ -	\$ -	\$ 237,780	\$ 237,780		\$ 124,389	\$ 113,391	52.3%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	

*see accompanying notes

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD REVENUE AND EXPENDITURES COMPARED TO BUDGET									
FSET FISCAL YEAR 2024/2025 YTD Operations (07/01/24-02/28/25)									
		BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE	
						Std Rate= 67%			
Revenues:									
WIOA					\$ -				
TANF					\$ -				
FLCommerce		\$ 619,539			\$ 619,539	\$ 574,890	\$ 44,649	92.8%	
Second Year Allocation from FY 23-24		\$ -			\$ -	\$ -	\$ -		
Other					\$ -				
Total Revenue		\$ 619,539	\$ -	\$ -	\$ 619,539	\$ 574,890	\$ 44,649	92.8%	
Expenditures:									
Headquarter Costs		\$ 119,261			\$ 119,261	\$ 285,171	\$ (165,910)	239.1%	
Adult Services		\$ 449,785	\$ -	\$ -	\$ 449,785	\$ 227,860	\$ 221,925	50.7%	
Youth Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Set Aside					\$ -		\$ -		
Facilities Costs		\$ 50,492			\$ 50,492	\$ 61,859	\$ (11,366)	122.5%	
Training & Support Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Allocated Funds					\$ -		\$ -		
Set Asides					\$ -		\$ -		
Other Programs & Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Big Brothers Big Sisters					\$ -		\$ -		
Summer Youth Employment (City of Opa-Locka)					\$ -		\$ -		
Apprenticeship Navigators					\$ -		\$ -		
Summer Youth Employment (City of Miami Gardens)					\$ -		\$ -		
MiDCPS Summer Youth Internship - 2023					\$ -		\$ -		
5000 Role Model Scholarships					\$ -		\$ -		
Total Expenditures		\$ 619,539	\$ -	\$ -	\$ 619,539	\$ 574,890	\$ 44,649	92.8%	
Balance of Funds Available		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

RESEA

FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce			\$ 299,619	\$ 299,619	\$ 25,809	\$ 273,810	8.6%
Second Year Allocation from FY 23-24	\$ 168			\$ 168	\$ 168	\$ -	100.0%
Other				\$ -			
Total Revenue	\$ 168	\$ -	\$ 299,619	\$ 299,787	\$ 25,978	\$ 273,810	8.7%
Expenditures:							
Headquarter Costs	\$ 32		\$ 57,677	\$ 57,709	\$ 24,351	\$ 33,358	42.2%
Adult Services	\$ 122	\$ -	\$ 217,523	\$ 217,645	\$ 36	\$ 217,610	0.0%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 14		\$ 24,419	\$ 24,433	\$ 1,591	\$ 22,841	6.5%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 168	\$ -	\$ 299,619	\$ 299,787	\$ 25,978	\$ 273,810	8.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

LOCAL VETERANS
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -		\$ -	
TANF				\$ -		\$ -	
FLCommerce			\$ 26,720	\$ 26,720	\$ 20,426	\$ 6,294	76.4%
Second Year Allocation from FY 23-24	\$ 3,739		\$ 11,762	\$ 15,501	\$ 15,501	\$ -	100.0%
Other				\$ -	\$ -	\$ -	
Total Revenue	\$ 3,739	\$ -	\$ 38,482	\$ 42,221	\$ 35,928	\$ 6,294	85.1%
Expenditures:							
Headquarter Costs	\$ 452		\$ 4,656	\$ 5,109	\$ 7,572	\$ (2,463)	148.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 3,287		\$ 33,826	\$ 37,113	\$ 28,356	\$ 8,757	76.4%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 3,739	\$ -	\$ 38,482	\$ 42,221	\$ 35,928	\$ 6,294	85.1%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

DISABLED VETERANS
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce				\$ -			
Second Year Allocation from FY 23-24	\$ 16,638		\$ 4,356	\$ 20,994	\$ -	\$ -	
Other				\$ -	\$ 5,567	\$ 15,428	26.5%
Total Revenue	\$ 16,638	\$ -	\$ 4,356	\$ 20,994	\$ 5,567	\$ 15,428	26.5%
Expenditures:							
Headquarter Costs	\$ 2,013		\$ 527	\$ 2,540	\$ 946	\$ 1,595	37.2%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 14,625		\$ 3,829	\$ 18,454	\$ 4,621	\$ 13,833	25.0%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 16,638	\$ -	\$ 4,356	\$ 20,994	\$ 5,567	\$ 15,428	26.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET

WAGNER PEYSER
FISCAL YEAR 2024/2025
YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
					Std Rate= 67%		
Revenues:							
WIOA				\$ -			
TANF				\$ -			
FLCommerce	\$ 1,068,848			\$ 1,068,848		\$ 1,068,848	0.0%
Second Year Allocation from FY 23-24	\$ 1,030,225			\$ 1,030,225	\$ 367,138	\$ 663,087	35.6%
Other				\$ -		\$ -	
Total Revenue	\$ 2,099,073	\$ -	\$ -	\$ 2,099,073	\$ 367,138	\$ 1,731,935	17.5%
Expenditures:							
Headquarter Costs	\$ 404,071			\$ 404,071	\$ 84,198	\$ 319,874	20.8%
Adult Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside				\$ -		\$ -	
Facilities Costs	\$ 1,695,001			\$ 1,695,001	\$ 282,940	\$ 1,412,061	16.7%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Allocated Funds				\$ -		\$ -	
Set Asides				\$ -		\$ -	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -		\$ -	
Big Brothers Big Sisters				\$ -		\$ -	
Summer Youth Employment (City of Opa-Locka)				\$ -		\$ -	
Apprenticeship Navigators				\$ -		\$ -	
Summer Youth Employment (City of Miami Gardens)				\$ -		\$ -	
MIDCPS Summer Youth Internship - 2023				\$ -		\$ -	
5000 Role Model Scholarships				\$ -		\$ -	
Total Expenditures	\$ 2,099,073	\$ -	\$ -	\$ 2,099,073	\$ 367,138	\$ 1,731,935	17.5%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
REVENUE AND EXPENDITURES COMPARED TO BUDGET**

DEO**

FISCAL YEAR 2024/2025

YTD Operations (07/01/24-02/28/25)

	BOARD APPROVED BUDGET	SAMS Adjustments	Contract Adjustments	AMENDED BUDGET	ACTUAL (07/01/24 THRU 02/28/25)	BUDGET VS. ACTUAL - AMOUNT	BUDGET VS. ACTUAL - RATE
							Std Rate= 67%
Revenues:							
WIOA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FLCommerce	\$ 1,068,848	\$ -	\$ 326,339	\$ 1,395,187	\$ 46,236	\$ 1,348,951	3.3%
Second Year Allocation from FY 23-24	\$ 1,050,771	\$ -	\$ 16,118	\$ 1,066,889	\$ 388,374	\$ 678,515	36.4%
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2,119,619	\$ -	\$ 342,457	\$ 2,462,076	\$ 434,610	\$ 2,027,465	17.7%
Expenditures:							
Headquarter Costs	\$ 406,570	\$ -	\$ 62,860	\$ 469,430	\$ 117,066	\$ 352,364	24.9%
Adult Services	\$ 122	\$ -	\$ 217,523	\$ 217,645	\$ 36	\$ 217,610	0.0%
Youth Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Set Aside	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Facilities Costs	\$ 1,712,927	\$ -	\$ 62,074	\$ 1,775,001	\$ 317,509	\$ 1,457,492	17.9%
Training & Support Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Allocated Funds</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>Set Asides</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
Other Programs & Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Big Brothers Big Sisters</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>Summer Youth Employment (City of Opa-Locka)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>Apprenticeship Navigators</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>Summer Youth Employment (City of Miami Gardens)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>MiDCPS Summer Youth Internship - 2023</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
<i>5000 Role Model Scholarships</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	
Total Expenditures	\$ 2,119,619	\$ -	\$ 342,457	\$ 2,462,076	\$ 434,610	\$ 2,027,465	17.7%
Balance of Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

*see accompanying notes



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The Finance and Efficiency Council's primary goal is to work to ensure that the Board is in good financial health, its assets are protected, and its resources are used appropriately and accounted for sufficiently.

Based on the Internal Control Procedures recommended by the Florida Department of Commerce, the Finance Committee, at its April 2, 2009 meeting, requested a monthly cash reconciliation report be provided at every committee meeting. Accordingly, the attached cash reconciliation for the months of February 2025 and March 2025 are presented to the Council for review.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

South Florida Workforce Investment Board

Reconcile Cash Accounts

Reconciliation Date: 2/28/25

Cash Account: 1102 Cash -General Operating Account

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	539,188.24 /	
Less Checks/Vouchers Drawn	(1,559,048.63) /	169
Plus Deposits:		
Checks Voided	36,293.11	4
Deposits	2,095,184.38 /	25
Ending Book Balance	<u><u>1,111,617.10</u></u> /	
Bank Balance	2,130,526.96 ✓	
Less Checks/Vouchers Outstanding	(1,018,909.86) /	91
Other Items:		N/A
Plus Deposits In Transit		N/A
Reconciled Bank Balance	<u><u>1,111,617.10</u></u> /	
Unreconciled Difference	<u><u>0.00</u></u>	

Prepared by:

Basil Petro

Asst. Controller, Finance

Approved by:

Fenece Bennett


Assistant Director, Finance

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

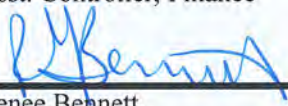
**Reconciliation Date: 3/31/25
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,111,617.10 /	
Less Checks/Vouchers Drawn	(3,117,728.84) /	178
Plus Deposits:		
Checks Voided	22,116.00 /	4
Deposits	2,550,432.77 /	29
Ending Book Balance	<u><u>566,437.03 /</u></u>	
Bank Balance	2,324,178.05 /	
Less Checks/Vouchers Outstanding	(1,757,741.02) /	116
Other Items:		N/A
Plus Deposits In Transit		N/A
Reconciled Bank Balance	<u><u>566,437.03 /</u></u>	
Unreconciled Difference	<u><u>0.00</u></u>	

Prepared by:

 4/5/25
Basil Petro
Asst. Controller, Finance

Approved by:


Renee Bennett
Assistant Director, Finance



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ACTIVITY REPORT - INTERNAL MONITORING RESULTS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

At its December 19, 2013 meeting, the Audit Committee members requested that staff include a monitoring activity report at subsequent meetings.

In response to said request, SFWIB staff prepared the attached Program Year 2024-2025 Internal Fiscal Monitoring Activity Report for the period of February 28, 2025 through March 31, 2025.

The report is a summary of the service providers monitored, and the findings resulting from internal fiscal monitoring activities.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

CareerSource South Florida (CSSF) Board of Directors Meeting April 17, 2025
Office of Continuous Improvement (OCI) Fiscal Unit
Fiscal Monitoring Activity Report from February 1, 2025 to March 31, 2025

Contract Type	Contract Amount	Amount Disallowed	Findings/Deficiencies/Observations/Comments	Repeat Findings
Adults Mankind Organization, Inc. (AMOR)				
In-School Youth (ISY) 7/1/24 to 6/30/25	\$ 169,940		OCI reviewed the Contractor's policies and procedures, evaluated the controls for fiscal management, financial health, the adequacy of the existing internal controls, recordkeeping, compliance with documentation requirements, and its capability in managing human resources issues.	No
Out-of-School Youth (OSY) 7/1/24 to 6/30/25	1,152,344		The following deficiencies were noted : * AMOR was not in compliance with the Insurance Requirements of the executed contracts. The Fidelity Bonding Insurance coverage was purchased for \$1,300,000 which was not sufficient to cover one-hundred (100) percent of the value of the total contracts amount/award.	
Summer Youth Employment (SYE)			* OCI's monitors recommended to update the Accounting Policies and Procedures to the existing processes; the policies need be consolidated by risk category to provide a more comprehensive understanding of the established internal controls.	
- City of Miami Gardens 6/20/24 to 12/31/24	200,000			
	\$ 1,522,284	—		
Total Funds Reviewed	\$ 1,522,284			
OFFICE OF MANAGEMENT AND BUDGET (OMB) TITLE 2, US CODE OF FEDERAL REGULATIONS (CFR), PART 200 REVIEWED				
Background: As a Federal awarding agency, CSSF has certain responsibilities as it relates to the review of the Uniform Guidance. Pursuant to Title 2, U.S. Code of Federal Regulations (CFR) Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for federal awards (Uniform Guidance), as a pass-through agent of federal funds. CSSF is required and resolve all administrative findings and questioned costs identified in the Independent Auditor's Report of those agencies CSSF contract with (subrecipients); some responsibilities encompass the following: (1) Ensure that audits are completed and reports are received in a timely manner, in accordance with the requirements. (2) Provide technical advice and counsel to auditees and auditors as requested. (3) Follow-up on audit findings to ensure the recipient takes appropriate and timely corrective actions. As part of audit follow-up, CSSF must: (i) Issue a management decision letter as prescribed in Title 2 CFR §200.521 and, (ii) Monitor the recipient taking appropriate and timely corrective actions.				
Final Management Decision Letter Issued: Youth Co-Op, Inc.				
PLAN OF CORRECTIVE ACTIONS (POCAs) REVIEWED				
POCA reviewed: Adults Mankind Organization, Inc. (AMOR)				



SFWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: FLORIDA COMMERCE QUALITY ASSURANCE REPORT

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On March 12, 2025, the South Florida Workforce Investment Board (SFWIB) received a Financial Monitoring Quality Assurance Report from FloridaCommerce. This report pertains to a joint programmatic and financial review conducted from April 8–12, 2024, covering Program Year 2023-2024 and Fiscal Year July 1, 2022, through June 30, 2023.

The financial review was conducted remotely by staff from FloridaCommerce's Bureau of Financial Monitoring and Accountability (FMA), utilizing desktop review methods. Relevant documentation and sampled items were submitted via FloridaCommerce's SharePoint monitoring system.

The scope of the review included an assessment of CareerSource South Florida's (CSSF) financial operations, management practices, internal controls, and financial reporting processes. The objective was to determine compliance with applicable federal and state laws, rules, regulations, policies, and the terms and conditions of the federal award.

The review concluded that CSSF has appropriate systems in place to support the management, operational, and financial functions necessary to administer the workforce programs effectively. However, one finding was identified in the area of Property Management, specifically related to the accounting of IT equipment purchases. No material weaknesses or additional issues of noncompliance were noted, though the report notes that it cannot guarantee the absence of other potential issues.

Additionally, the report confirms that the two findings noted in the prior Program Year 2022-2023 Quality Assurance Report have been fully resolved.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

Financial Monitoring Quality Assurance Report

CareerSource South Florida
Local Workforce Development Board – 23

Program Year 2023-2024

Fiscal Year July 1, 2022- June 30, 2023

March 12, 2025



Prepared by
Division of Finance and Administration
Bureau of Financial Monitoring and Accountability

FloridaCommerce | Caldwell Building | 107 E.
Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org |
www.Twitter.com/FLACOMMERCE

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Executive Summary

During the period of April 8, 2024 – April 12, 2024, the Florida Department of Commerce (FloridaCommerce), conducted a financial monitoring review of CareerSource South Florida (CSSF) financial operations.

The financial monitoring was conducted by FloridaCommerce's Bureau of Financial Monitoring and Accountability (FMA) staff through a remote desktop review analysis. Sampled items were provided through upload to FloridaCommerce's SharePoint monitoring system.

Monitoring activities included assessing CSSF's financial operations, management practices, internal controls, and financial record keeping and reporting to determine if CSSF operated in compliance with federal and state laws, rules, regulations, statutes, policies and guidance, and terms and conditions of the federal award.

Financial management issues identified in the report are categorized as Findings, Other Noncompliance Issues (ONIs), Observations, and Technical Assistance based on a scale of high, medium, and low risk factors. High, medium, and low risk factors are used to separate issues that present more of a threat to financial operations including issues that may impact the board's fiscal integrity or delivery of services.

The review revealed that CSSF has the systems in place to perform the broad management, operational, and financial functions required to operate the workforce programs; however, one finding was identified in the financial monitoring review. While no material issues or weaknesses came to the reviewers' attention, there is no assurance that other issues do not exist.

As a subrecipient of funds administered by FloridaCommerce, CSSF is accountable for failing to correct any financial deficiencies found during compliance monitoring reviews. To reduce financial monitoring deficiencies observed and to increase fiscal integrity at the local level, corrective action by CSSF is required to be taken whenever such deficiencies are identified.

The results of CSSF's Program Year 2023-2024 financial monitoring review are summarized in the chart below.

ACRONYM TABLE

AP - Administrative Policy
CAP – Corrective Action Plan
CFR – Code of Federal Regulations
CSSF - CareerSource South Florida
DVOP – Disabled Veterans Outreach Program
DWG – Disaster Recovery Dislocated Worker Grant
DW – Dislocated Worker
ETA – Employment and Training Administration
F.A.C. – Florida Administrative Code
FG – Final Guidance
FloridaCommerce - Florida Department of Commerce
FMA – Bureau of Financial Monitoring and Accountability
F.S. – Florida Statutes
FY – Fiscal Year
IT – Information Technology
ITA – Individual Training Account
IWT – Incumbent Worker Training
JVA – Jobs for Veterans Act
JVSG – Jobs for Veterans State Grant
LLC – Limited Liability Corporation
LVER – Local Veterans Employment Representative
LWDB – Local Workforce Development Board
MOU/IFA – Memorandum of Understanding & Infrastructure Funding Agreement
MSFW – Migrant and Seasonal Farmworker
ONI – Other Noncompliance Issue
PY – Program Year
RESEA – Reemployment Services and Eligibility Assessment Program
SNAP E&T – Supplemental Nutrition Assistance Program Employment and Training
SYEP – Summer Youth Employment Program
TAA – Trade Adjustment Assistance
TANF – Temporary Assistance for Needy Families
TCA – Temporary Cash Assistance
TEGL – Training and Employment Guidance Letter
U.S.C. – United States Code
WE – Work Experience
WFS – Workforce Services
WIOA – Workforce Innovation and Opportunity Act
WP – Wagner-Peyser
WSA – Work Search Activity
WT – Welfare Transition

***The above table reflects all acronyms that may have been used in the PY 2023-2024 monitoring review cycle; however, all acronyms may not be used in this report.**

SUMMARY TABLE OF FINANCIAL MONITORING RESULTS

PY 2023-24 Financial Monitoring Results					
Category	Issue	Prior Year Finding	Current Year Finding	Prior Year Other Noncompliance Issue	Current Year Other Noncompliance Issue
4.0-Cash Management and Revenue Recognition	Outstanding check procedure was not followed.	Y			
7.0-General Ledger and Cost Allocations	MOU IFA lacked identification and signature of the chief elected official.	Y			
13.0 Property Management	Equipment purchases incorrectly charged to the indirect cost pool.		Y		
Results - All Categories		2	1		

Note: For prior year findings and other noncompliance issues, please see the section on Prior Year Corrective Action Follow-Up.

DEFINITIONS APPLICABLE TO FINANCIAL MONITORING

1. Finding – A high risk issue that directly impacts the integrity or effectiveness of financial operations or could potentially result in major financial deficiencies (e.g., lack of accounting records or no system of accounting, no documentation to support expenditures, lack of internal controls, lack of fully executed contracts, issues indicative of systemic problems in financial operations, has the appearance of fraud or abuse, potential questioned costs, etc.). Findings are expected to be responded to in the Corrective Action Plan (CAP).
2. Other Noncompliance Issue – A medium risk finding that results in deviation from process or practice not likely to result in failure of the management system or process but has a direct impact on financial operations (e.g., missing financial elements, failure to timely conduct follow-ups, etc.) ONIs could potentially be upgraded to a finding over time based on the nature of the deficiency (e.g., repeat violations, issues indicative of systemic problems in financial operations, questioned costs, etc.). ONIs are expected to be responded to in the CAP.
3. Observation – A low risk issue that is intended to offer constructive comments and an opportunity to improve current local practices, processes, and procedures that result in positive financial outcomes. Observations are not expected to be responded to in the CAP except when requested.
4. Technical Assistance – Any assistance provided by the financial monitoring team to LWDB staff.

**MONITORING REPORT
CAREERSOURCE SOUTH FLORIDA
LOCAL WORKFORCE DEVELOPMENT BOARD - 23**

I. DESCRIPTION OF MONITORING APPROACH

The scope of the financial review included an examination of CSSF's internal controls, financial management systems, procurements, contract management processes, subrecipient monitoring, cost allocations, payroll, disbursement testing, and reporting and reconciliation of financial data in SERA to determine if appropriate processes, procedures, and controls were in place and properly implemented. In some instances, interviews were conducted with CSSF staff to gather information about financial management processes.

Compliance Review Abstract Information

- Financial Monitoring Review Dates: April 8, 2024, to April 12, 2024
- Financial Monitoring Sample Review Period Dates: July 1, 2022, to June 30, 2023

II. FINANCIAL MONITORING REVIEW

FMA performed financial monitoring procedures based on the elements described in the PY 2023-2024 Financial Monitoring Tool. The results of financial monitoring testing are described below.

Prior Year Corrective Action Follow-Up

FMA identified two findings in the PY 2022-2023 Quality Assurance Report, which have been resolved.

PY 2023-2024 Financial Monitoring Results

Findings

Finding Number: FMA #23.24.01

Category: WP - 13.0 Property Management

Condition: On February 20, 2023, prior approval was authorized by FloridaCommerce for the purchase of a backup system server. The prior approval authorization stated, "any allocation to indirect must be paid from non-federal sources (see 2 CFR 200.439(b)(7)) but may be recovered through depreciation (see 2 CFR 200.436)." CSSF purchased the backup system server in the amount of \$30,491.00 in March 2023. The expenditure was posted to the indirect cost pool and subsequently allocated to grants [NFAs].

Criteria: 2 CFR 200.439(b)(7) states, "Equipment and other capital expenditures are unallowable as indirect costs. See § 200.436."

Cause: Although the voucher package clearly listed the headquarters cost pool as the funding source, CSSF overrode its own fiscal controls and charged the purchase to the indirect cost pool.

Effect: CSSF was not in compliance with the requirements set forth in 2 CFR 200.439(b)(7) and 200.436.

Required Action: CSSF must refund the amount charged to indirect for the backup system server net of allowable depreciation. CSSF must enhance procedures for purchases of equipment and capitalized expenditures. Staff must be trained on these enhanced procedures.

Questioned Costs: Funds in the amount of \$30,491.00 are questioned costs subject to disallowance. In accordance with FloridaCommerce Division of Finance and Administration Policy 121, a written response must be provided within 60 days.

Other Noncompliance Issues

There were no ONIs identified during the financial monitoring review period of July 1, 2022, to June 30, 2023.

Observations/ Technical Assistance

There were no observations identified or technical assistance provided during the financial monitoring review period of July 1, 2022, to June 30, 2023.

Financial Monitoring Review Dates: April 8, 2024 – April 12, 2024

Financial Monitoring Sample Review Period: July 1, 2022 – June 30, 2023

Name	Agency	Entrance Conference	Exit Conference
The joint entrance conference with LWDB staff was conducted on April 8, 2024. The financial monitoring exit conference was conducted on March 10, 2025. The entrance/exit conference attendees are listed below:			
Kim Ferree	FloridaCommerce	X	
Delaine Arrington	FloridaCommerce	X	X
Yvette McCullough	FloridaCommerce	X	X
Lydia Malone	FloridaCommerce		X
Jennifer Long	FloridaCommerce		X
Rick Beasley	CSSF		X
Renee Bennett	CSSF	X	X
Basil Petro	CSSF		X



FWIB FINANCE EFFICIENCY COUNCIL

DATE: 4/17/2025

AGENDA ITEM NUMBER: 8

AGENDA ITEM SUBJECT: EXTERNAL INDEPENDENT AUDIT

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: FWIB staff recommends to the Finance and Efficiency Council to recommend to the Board the approval to renew the contract for external independent auditing services with BCA Watson Rice LLP, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

On August 17, 2023, the Board approved a recommendation to enter into a contract with BCA Watson Rice LLP, following their selection as the top-ranked respondent to the South Florida Workforce Investment Board's (FWIB) Request for Qualifications (RFQ). This RFQ solicited proposals from qualified Certified Public Accounting firms to perform a single audit of the FWIB, in compliance with the Federal Single Audit Act, Office of Management and Budget Circular A-133, the Florida Single Audit Act, and the Department of Economic Opportunity Final Guidance 05-019.

Subsequently, in October 2023, FWIB executed a contract with BCA Watson Rice LLP for audit services for Program Year 2022–2023. The agreement includes an option to renew under the same terms for up to two additional one-year periods.

BCA Watson Rice LLP has consistently delivered high-quality service and demonstrated professionalism and responsiveness in their engagement with our staff. Based on their performance, we recommend that the Financial Committee advise the Board to approve the renewal of the contract for audit services for Program Year 2024–2025.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT