



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**  
**Executive Committee**  
**Thursday, December 19, 2013**  
**9:30 A.M.**

Camillus House  
1603 NW 7th Avenue, 3rd Floor  
Miami, Florida 33136

**AGENDA**

1. Call to Order and Introductions
2. Executive Committee
  - a. Recommendation as to Approval to Accept Unemployment Compensation Program Supplemental Funds
  - b. Recommendation as to Approval to Accept Wagner-Peyser Program Supplemental Funds
3. Audit Committee
  - a. Recommendation as to Approval of the PY2012-13 Fiscal Audit
  - b. Recommendation as to Approval to Implement ACH Capabilities and Revise Accounting Procedures
4. Workforce Systems Improvement Committee
  - a. Recommendation as to Approval of the Refugee Short Term Training: American Advanced Technician Institute -- Automotive Program (Carried Over from 10/17/13 SFWIB Meeting)
  - b. Recommendation as to Approval of the Acceptance of \$961,099 in WIA Dislocated Worker Program Supplemental Funds
  - c. Recommendation as to Approval of the Acceptance of 14,474 in Emergency Employment and Re-Employment Services Supplemental Funds
5. Economic Development and Industry Sector Committee
  - a. Recommendation as to Approval of New Training Vendors and Programs

6. Strategic Planning Session
  - a. Economic Projections
  - b. Expenses
  - c. Historical Perspective
  - d. Footprint
  - e. Discussion

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**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 2a

**AGENDA ITEM SUBJECT:** UNEMPLOYMENT COMPENSATION PROGRAM SUPPLEMENTAL FUNDS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The Executive Committee recommend to the Board the approval to accept \$5,400 in Emergency Employment and Re-Employment Services Supplemental Funds

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** Raise the Bar/ One-Stop Performance Consistency

**BACKGROUND:**

On September 13, 2013, the SFWIB received a Notification of Fund Availability (NFA) from the Department of Economic Opportunity for \$25,937 in Employment Compensation Supplemental Funds. On October 29, 2013, the SFWIB received a Notification of Fund Availability (NFA) from the Department of Economic Opportunity for an additional \$5,400 in Employment Compensation Supplemental Funds. These funds are being provided to support local one-stop center staff in informing and assisting customers navigate and used the new Reemployment Assistance on-line claim system (Project Connect).

The Executive Committee recommends to the Board the acceptance of these funds.

**FUNDING:** Unemployment Compensation Program

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 2b

**AGENDA ITEM SUBJECT:** WAGNER-PEYSER PROGRAM SUPPLEMENTAL FUNDS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The Executive Committee recommends to the Board the approval to accept \$77,500 in Wagner Peyser program funds.

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** Raise the Bar/ One-Stop Performance Consistency

**BACKGROUND:**

On October 23, 2013, the SFWIB received a Notification of Fund Availability (NFA) from the Department of Economic Opportunity for \$77,500 in Wagner Peyser Program Funds. These funds are being provided to assist with the CareerSource Florida branding transition-related costs such as new signage, business stationary, and website updates to reflect the new universal brand.

The Executive Committee recommends to the Board the acceptance of these funds.

**FUNDING:** Wagner-Peyser Program Funds

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 3a

**AGENDA ITEM SUBJECT:** 2012-13 FISCAL AUDIT

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The Audit Committee to recommends to the Board the approval of the Fiscal Year 2012-13 agency-wide audit reports.

**STRATEGIC GOAL:** Strong, timely reporting standards for end user customers and provider of services.

**STRATEGIC PROJECT:** N/A

**BACKGROUND:**

On July 16, 2013, the South Florida Workforce Investment Board (SFWIB) approved the negotiation of a contract with TCBA Watson Rice, LLP for the performance of an external independent audit of the agency's financial records and reports for Program Year 2012-13.

The fiscal year 2012-2013 SFWIB audit was recently completed by Ron Thompkins, CPA, who is a partner at TCBA Watson Rice LLP.

The audit of the financial statements was performed pursuant to generally accepted auditing standards, government auditing standards, and the Rules of Florida's Auditor General. It included a review of internal controls as well as compliance with applicable laws and regulations.

The audit resulted in an unqualified opinion on the agency's financial statements (i.e., no significant deficiencies or material weaknesses in the internal control systems). Moreover, the OMB Circular A-133 audit was also deemed unqualified (i.e., no matters of non noncompliance).

The Audit Committee recommends to the Board the approval of the Fiscal Year 2012-2013 financial audit.

**FUNDING:** In accordance with the DEO-approved cost allocation plan.

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 3b

**AGENDA ITEM SUBJECT:** ACH PAYMENT CAPABILITIES AND REVISED SFWIB ACCOUNTING PROCEDURES

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The Audit Committee recommends to the Board the approval to authorize staff to enter an agreement with Wells Fargo Bank, NA for the implementation of ACH payments capabilities and to revise SFWIB accounting procedures accordingly.

**STRATEGIC GOAL:** Strong, timely reporting standards for end user customers and provider of services.

**STRATEGIC PROJECT:** N/A

**BACKGROUND:**

On July 16, 2013, the Audit Committee of the South Florida Workforce Investment Board (SFWIB) requested that staff investigate the feasibility and cost effectiveness of implementing Automated Clearing House (ACH) disbursement capabilities as a means of supplementing the current practice of making all Accounts Payable cash payments with paper checks.

Following the request, staff met with Wells Fargo Bank, N.A. representatives and reviewed various options for implementing the ACH payment services offered by the bank. Staff has determined that it is in the best interest of SFWIB to offer ACH payment services to vendors and service providers. The proposed cost for the ACH services are shown in the attached ACH service price schedule.

Staff also has revised the attached Accounting Procedures to reflect the appropriate internal controls for ensuring the security of ACH payment transactions.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



## Wells Fargo Price Schedule

### ACH Origination

Pricing in USD as of August 2013

<u>AFP Code</u>	<u>Service Description</u>	<u>Charge Basis</u>	<u>Price</u>
	<b>Monthly Maintenance</b>		
250000	INTERNET ACH BASE FEE	Company ID	20.00000
	<b>Setup</b>		
251120	INTERNET ACH SET UP FEE	Setup	0.00000
	<b>Transmissions</b>		
250500	ACH PAYMENTS ONLINE BATCH RELEASE	Batch/file	5.00000
	<b>Transactions</b>		
250102	INTERNET ACH SAME DAY ITEM	Transaction	0.05000
250102	INTERNET ACH ONE DAY ITEM	Transaction	0.05000
250102	INTERNET ACH TWO DAY ITEM	Transaction	0.05000
250120	ACH ORIGINATED - ADDENDA REC	Item	0.00000



**AUTHORIZATION AGREEMENT FOR DIRECT DEPOSITS (ACH CREDITS)**

Company Name \_\_\_\_\_ Company FEID # \_\_\_\_\_

I (we) hereby authorize \_\_\_\_\_, hereinafter called COMPANY, to Initiate credit and, if necessary, debit entries and adjustments for any credit entries in error to my (our): (select one)  Checking Account or  Savings Account indicated below, at the depository Financial Institution named below, and to credit or debit the same from such account. I (we) acknowledge that the authority will remain in effect until I have (or either of us) cancelled it in writing and that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

<b><u>Financial Information</u></b> (to be completed by Financial Institution)	
Financial Institution _____	Branch _____
City _____	State _____ Zip _____
Routing Number _____	Account Number _____

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time, and in such manner as to afford COMPANY and Financial Institution a reasonable opportunity to act on it.

Name (s) \_\_\_\_\_ Title \_\_\_\_\_  
(Please Print)

Date \_\_\_\_\_ Signature \_\_\_\_\_

Name and Email Address of individual who should receive notification of ACH Deposit:

\_\_\_\_\_

### **Internal Controls for Automated Clearinghouse (ACH)**

Accounts Payable cash disbursements are made by check or ACH transfers and disbursed from SFWIB's Operating Account. Vendors, Training Agents, or Service Partners who wish to be paid through the ACH transfer mechanism must complete a form (attached) indicating the account number and routing information of the financial institution to which they want the funds transferred to. Following receipt of this form, the Assistant Controller, who has input rights but no edit capabilities, will input the appropriated information into the MIP accounting system, print out a transaction report and forward the report to the Assistant Director of Finance who will review and approve it. If an edit is required, it will be documented and performed by the Assistant Director of Finance who will then advise the Finance Administrator to confirm the entry for accuracy by counter signing the corrected transaction report. To segregate duties, the Assistant Director of Finance will have edit rights but no add or delete access rights.

To ensure that ACH deposit data in the MIP system is accurate, the Administrator of Finance will generate a quarterly MIP report of payee names and the financial institution account numbers of vendors with approved ACH deposit capabilities. Discrepancies, if any, will be researched and correctly promptly.

Checks and ACH deposits will continue to be made two times per week, on Mondays and Thursdays. Once a payee has been designated as an ACH payment account, the Account Clerk responsible for generating checks and uploading ACH deposits will print out an ACH disbursement report from the MIP system of all ACH designated payments and prepare a transmittal letter to the Miami-Dade County Mayor's Office. After the Assistant Director of Finance and Executive Director approve the ACH payment report, the transmittal letter and the ACH payment report will be forwarded to the Miami Dade County mayor's office for final approval. Following approval from the County, the Account Clerk will upload the appropriate payment information into the Wells Fargo ACH payment system.

There are dual control procedures in place to approve and release the payments from the Operating Account. Both the Assistant Director of Finance and the Executive Director or their designated back-up, must approve the ACH payments report before the funds are released. Once the approvals are obtained, the Account Clerk will verify the transfer and a copy of the ACH transaction will be attached to each reimbursement package.



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 4a

**AGENDA ITEM SUBJECT:** APPROVAL TO ALLOCATE RET FUNDS FOR SHORT-TERM AUTOMOTIVE TRAINING PROGRAM

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** On October 17, 2013, the WSI Committee recommended to the Board the approval to allocate up to \$50,000 in Refugee Employment & Training Program (RET) funds to train up to 20 RET participants in an Automotive Program at American Advanced Technician Institute (AATI).

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** Raise the Bar One-Stop Performance and Consistency

### **BACKGROUND:**

The Florida Department of Children and Families (DCF) Refugee Services awarded SFWIB \$150,000 for short-term training for RET participants for the period of October 1, 2013 through March 31, 2014. The DCF Refugee Services approved AATI's Automotive (Engine Performance and Electrical/Electronic Systems) Program as appropriate short-term training, affording eligible RET participants an opportunity to acquire specific job skills and industry-recognized certification. This training program was previously approved at the SFWIB emergency meeting on May 14, 2013 for the RET contract period that ended September 30, 2013.

The Automotive Training Program is a partnership between SFWIB and AATI; SFWIB will cover the training and training-related expenses for program participants and AATI will deliver the training services. The course consists of eight weeks of training in preparation for local employment in the automotive industry.

The training will take place at AATI accredited by Accrediting Council for Continuing Education and Training (ACCET) based on twenty students per cohort. The delivery of instruction includes engine performance and electrical/electronic systems.

The following table highlights the program's structure, cost and related occupational skills acquired:

- Funding Up to: \$50,000
- Maximum Number to Be Trained: 20
- Projected Placements within 60 Days of Completion: 80%
- Program Cost: \$1,400 Cost Per Participant
- Program Cost Includes: Registration Fee and Assessment, Books and Supplies, Instruction Cost, Certification Exams, Completion Certificate, County License (Technician or Apprentice), and Continuing Education Letter
- Program Length: 8 weeks
- Automotive Technician Occupations: Annual Average Salary \$23,048
- Economic Benefit Per Placement: \$23,048
- Net Economic Benefit Per Placement: \$16,423
- Return on Investment: \$2.48

**FUNDING:** Refugee Employment and Training dollars \$50,000

**PERFORMANCE:** N/A

*ATTACHMENT*



## Proposed Automotive Employment Training Project American Advanced Technician Institute

### Program Description

To offer a comprehensive workforce training program for eligible refugee participants through American Advanced Technician Institute’s Automotive Program. The program consists of 4 separate modules, each one hundred and ninety hours (190) hours.

- |  |           |
|--|-----------|
| 1) Breaks & ABS System and Electrical/Electronic Systems                 | 190 Hours |
| 2) Engine Performance and Electrical/Electronic Systems                  | 190 Hours |
| 3) Heating & A/C Engine Cooling System and Electrical/Electronic Systems | 190 Hours |
| 4) Suspension, Steering & Alignment, and Electrical/Electronic Systems   | 190 Hours |

Number of students:	20 students per cohort
Expected start date:	TBA
Program length:	190 hours in 7 weeks and 6 days – Monday through Friday
Program Cost:	\$1400 cost per participant
Schedule:	Mornings: Monday – Friday: 8:00 a.m. – 1:00 p.m. or Afternoons: Monday – Friday 1:15 p.m. to 6:15 p.m.
Bilingual Classes:	English/Spanish or English/Creole
Certificate Exams:	Exams will be provided in English, Spanish and Creole
Special Accommodations:	Students may request to bring a reader to the exam
Placement:	80% Commitment based on completion of training, obtaining certificate and/or apprentice license within 90 days
Eligibility Requirements:	Assessment Test to be provided by AATI

### **Program cost includes:**

- Registration Fee and Assessment
- Books and Supplies
- Instruction Cost including Salary/Fringes
- Certification Exams
- Completion Certificate
- County License (Technician or Apprentice)
- Continuing Education Letter

**Program Curriculum/ Syllabus:** Course Syllabus and Detailed Daily Lesson Plan for each Module is Attached. 40% of each module consists of lab hours /hands on experience.

**Accreditation:** Accrediting Council for Continuing Education and Training (ACCET)



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 4b

**AGENDA ITEM SUBJECT:** WIA DISLOCATED WORKER PROGRAM SUPPLEMENTAL FUNDS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The WSI Committee recommends to the Board the approval to accept \$961,099 in WIA Dislocated Worker Program Supplemental Funds

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** Raise the Bar/ One-Stop Performance Consistency

**BACKGROUND:**

On November 21, 2013, the SFWIB received a Notification of Fund Availability (NFA) from the Department of Economic Opportunity for \$961,099 in WIA Dislocated Worker Program Supplemental Funds. The additional WIA Dislocated Worker Program funds will increase the total award amount for Program Year 2013-14 to \$9,720,814.

**FUNDING:** WIA Dislocated Worker Program

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 4c

**AGENDA ITEM SUBJECT:** PROJECT CONNECT

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The WSI Committee recommends to the Board the approval to accept \$14,474 in Emergency Employment and Re-Employment Services Supplemental Funds.

**STRATEGIC GOAL:** Strong, Timely Reporting Standards for End User Customers and Providers of Services

**STRATEGIC PROJECT:** Raise the Bar/ One-Stop Performance Consistency

**BACKGROUND:**

On December 10, 2013, the SFWIB received a Notification of Fund Availability (NFA) from the Department of Economic Opportunity for \$14,474 in Employment Compensation Supplemental Funds. The additional funds will increase the total award amount to \$45,812. These funds are being provided to pay for local DEO Career Center staff who provide assistance on the use of the new Reemployment Assistance on-line claim system (Project Connect).

**FUNDING:** Unemployment Compensation Program

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**DATE:** 12/19/2013

**AGENDA ITEM NUMBER:** 5a

**AGENDA ITEM SUBJECT:** APPROVAL OF A NEW TRAINING VENDORS AND PROGRAMS FOR THE NEW VENDORS

**AGENDA ITEM TYPE:** APPROVAL

**RECOMMENDATION:** The EDIS Committee to recommend to the Board the approval of training vendors and requested programs as listed below.

**STRATEGIC GOAL:** Premier National Provider of Employment and Career Training

**STRATEGIC PROJECT:** Raise the Bar/One Stop Performance Consistency

**BACKGROUND:**

Federal and state law permit regional workforce boards to independently develop criteria for the selection and maintenance of Training Vendors and Programs. In Region 23, the current process to become an approved Training Vendor requires staff to evaluate an applicant's programmatic capabilities. Vendor requests that pass staff review are presented to the EDIS Committee for a recommendation for Board approval. Below are the requests for the committee to review and approve. Request to be a Training Vendor and requested program:

Advance Science Institute, Inc.

- X-ray Machine Operator, Diploma
- Medical Assistant, Diploma

Alexis Institute, Inc.

- Medical Administrative Specialist, Diploma

Life Line Med Training Corp

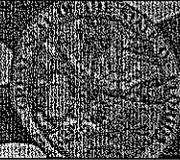
- Clinical Medical Assistant, Diploma
- Medical Coding & Billing Specialist, Diploma
- Medical Assistant, Diploma

Note: ASI was formerly a participating training services provider until it elected to not renew its Training Vendor Agreement; notice of the refusal to renew was sent via email by ASI's president on November 4, 2010.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by Entity Name****Florida Profit Corporation**

ADVANCE SCIENCE INSTITUTE, INC.

**Filing Information**

<b>Document Number</b>	P97000025985
<b>FEI/EIN Number</b>	650817841
<b>Date Filed</b>	03/24/1997
<b>State</b>	FL
<b>Status</b>	ACTIVE

**Principal Address**3750 W. 12TH AVE. 2ND FLOOR  
HIALEAH, FL 33012

Changed: 04/26/2011

**Mailing Address**3750 W. 12TH AVE. 2ND FLOOR  
HIALEAH, FL 33012

Changed: 04/26/2011

**Registered Agent Name & Address**PEREZ, PABLO J  
13965 LAKE LURE CT  
MIAMI LAKES, FL 33014

Address Changed: 11/13/2001

**Officer/Director Detail****Name & Address**

Title P

PEREZ, PABLO J  
3750 W 12TH AVE 2ND FLOOR  
HIALEAH, FL 33012

Title V

## Florida Department of Education

### Advance Science Institute, Inc. (#2007)

3750 W. 12th Avenue  
Hialeah, FL 33012

[Map](#)

**Contact:** Pablo Perez

**Phone:** (305) 827-5452

**Fax:** (305)557-2268

**Email:** [pjperez@asimedschool.com](mailto:pjperez@asimedschool.com)

**Website:** [ASimedschool.com](http://ASimedschool.com)

**License Status:** License By Means of Accreditation

**Licensed Since:** 4/21/1998

#### Accreditation

##### Accredited By

##### Level of Accreditation

ACCSC

Institutional

Note: Accreditation generally means that a college or school has been evaluated by a group of educators, and meets the accrediting agency's standards. This process is VOLUNTARY for the college; it is not "required". However, accreditation is required for financial aid eligibility, recognition of degrees or credits by employers or other colleges, universities, or schools, easy transfer of credits, acceptance into another school, and other education-related opportunities.

Be aware that some so-called "accrediting agencies" may not be recognized by the U.S. Department of Education, or may even be bogus! A current listing of recognized "accrediting agencies" may be found on the [U.S. Department of Education's web site](#). Check with this office before you send money to any college, even if it claims to be accredited.

#### Programs Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Medical Assistant	Diploma	1020		0351080100
Nursing Assistant	Diploma	120		0351390200
X-Ray Machine Operator	Diploma	930		0351090702

## 2013-14 Regional Targeted Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.53/hour and Entry Wage of \$11.00/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$21.20/hour and Entry Wage of \$13.53/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2012 Hourly Wage		FLDOE Training Code	In EFI Targeted Industry?	Data Source†††
			Percent Growth	Openings	Mean	Entry			
Occupations with titles in <b>bold type</b> and followed by an <b>asterisk (*)</b> may be found in declining industries and are not projected to return to their historical peak during the forecast period. These occupations may currently have an oversupply of trained workers, allowing the regional workforce boards the local option not to offer training for these occupations.									
111021	HSHW	General and Operations Managers	0.32	222	53.15	25.44	4	Yes	R
472121		<b>Glaziers*</b>	4.53	218	17.20	11.60	3	No	S
271024	HSHW	<b>Graphic Designers*</b>	0.64	89	23.00	13.55	4	Yes	R
292799		Health Technologists and Technicians, All Other	1.82	180	19.82	13.38	3	Yes	S
499021	HSHW	Heating, A.C., and Refrigeration Mechanics and Installers	2.98	110	21.34	13.85	3	No	R
492097		<b>Home Entertainment Electronics Installers and Repairers*</b>	1.85	42	14.97	11.33	3	No	R
434161		<b>Human Resources Assistants, Exc. Payroll*</b>	2.22	76	17.44	13.38	3	No	R
499041	HSHW	Industrial Machinery Mechanics	2.28	63	24.07	16.53	3	No	R
151179	HSHW	Information Security Analysts and Web Developers	1.13	79	33.01	21.07	3	Yes	R
413021	HSHW	<b>Insurance Sales Agents*</b>	1.22	169	28.15	17.03	3	Yes	R
271025		<b>Interior Designers*</b>	1.46	30	23.87	11.57	4	Yes	R
273091	HSHW	Interpreters and Translators	NA	NA	22.57	13.82	4	No	R
436012		<b>Legal Secretaries*</b>	1.12	81	20.48	14.28	3	No	R
292061		<b>Licensed Practical and Licensed Vocational Nurses*</b>	2.07	235	20.85	18.04	3	Yes	R
132071		Loan Counselors	2.62	156	19.99	14.85	4	Yes	S
132072	HSHW	<b>Loan Officers*</b>	1.14	125	33.50	20.01	4	Yes	R
499071		Maintenance and Repair Workers, General	1.47	2,591	15.88	10.87	3	No	S
319011		Massage Therapists	1.00	62	19.56	13.74	3	Yes	R
292011	HSHW	Medical and Clinical Laboratory Technologists	NA	NA	26.02	19.23	4	Yes	R
319092		Medical Assistants	2.35	1,478	13.99	10.86	3	Yes	S
499062		Medical Equipment Repairers	2.81	189	19.45	11.84	3	Yes	S
292071		Medical Records and Health Information Technicians	2.10	449	17.10	11.27	4	Yes	S
436013		<b>Medical Secretaries*</b>	3.21	798	14.23	11.26	3	No	S
131121	HSHW	Meeting and Convention Planners	3.38	37	22.73	14.80	4	No	R
493042	HSHW	Mobile Heavy Equipment Mechanics, Except Engines	NA	NA	23.16	14.89	3	No	R
493051		Motorboat Mechanics	1.62	26	17.96	11.02	3	No	R
151142	HSHW	Network and Computer Systems Architects and Administrators	2.46	87	37.33	26.05	4	Yes	R
472073		<b>Operating Engineers/Construction Equipment Operators*</b>	2.30	56	19.23	13.97	3	No	R
472141		<b>Painters, Construction and Maintenance*</b>	2.64	1,244	15.44	10.85	3	No	S
232011	HSHW	Paralegals and Legal Assistants	2.69	168	25.13	17.84	3	Yes	R
312021	HSHW	Physical Therapist Assistants	2.89	183	27.66	21.29	4	Yes	S
472151		<b>Pipelayers*</b>	3.07	249	16.07	11.70	3	No	S
472152	HSHW	<b>Plumbers, Pipefitters, and Steamfitters*</b>	1.96	91	22.21	15.13	3	No	R
333051	HSHW	<b>Police and Sheriff's Patrol Officers*</b>	NA	NA	33.82	23.85	3	No	R
119141	HSHW	<b>Property, Real Estate &amp; Community Association Managers*</b>	0.09	67	31.30	16.58	4	No	R
131023	HSHW	<b>Purchasing Agents, Except Farm Products &amp; Trade*</b>	0.97	86	25.84	16.09	4	Yes	R
292037	HSHW	Radiologic Technologists and Technicians	1.91	71	25.46	19.03	3	Yes	R
419021	HSHW	<b>Real Estate Brokers*</b>	0.45	42	47.41	18.19	3	Yes	R
419022		<b>Real Estate Sales Agents*</b>	1.73	1,978	21.69	11.00	3	Yes	S
291111	HSHW	Registered Nurses	1.94	904	33.55	24.54	4	Yes	R
291126	HSHW	Respiratory Therapists	NA	NA	26.11	21.03	4	Yes	R
472181		<b>Roofers*</b>	1.97	508	15.75	11.76	3	No	S
414011	HSHW	<b>Sales Reps., Wholesale &amp; Mfg, Tech. &amp; Sci. Products*</b>	0.97	198	41.48	22.01	3	Yes	R
414012		<b>Sales Reps., Wholesale and Manufacturing, Nontechnical*</b>	0.75	540	28.66	13.23	3	Yes	R
492098		Security and Fire Alarm Systems Installers	2.14	58	17.95	14.50	3	No	R

# Commission for Independent Education

[Main Menu](#)

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You are logged in as **Pablo Perez**  
Currently viewing: **Advance Science Institute, Inc. (2007)**

## Institutional Data

If you have questions or concerns regarding the information below please contact [Brandon Eldridge](#), your Program Specialist.

### INSTITUTION DATA

**Institution Name:** Advance Science Institute, Inc.  
**Physical Address** 3750 W. 12th Avenue  
**City, State, Zip:** Hiialeah, FL 33012

### CONTACT DATA

**Phone #:** (305) 827-5452  
**Web Site:** [ASImedschool.com](http://ASImedschool.com)  
**Contact Person:** Pablo Perez  
**Fax Number:** (305)557-2268  
**E-Mail:** [piperez@asimedschool.com](mailto:piperez@asimedschool.com)

### CORPORATION DATA

**Parent Corporation:**  
**Corporate Name:** Advance Science Institute, Inc.  
**Foreign or Domestic:** Domestic  
**Profit or Non Profit:** Profit

### LICENSE DATA

**ID #:** 2007  
**License #:** 2007  
**License Status:** License By Means of Accreditation  
**Renewal Date:** May 31, 2014  
**Campus Type:** Main

# Commission for Independent Education

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[Log Out](#)

You are logged in as **Pablo Perez**  
Currently viewing: **Advance Science Institute, Inc. (2007)**

## Program Data

If you have questions or concerns regarding the information below please contact [Brandon Eldridge](#), your Program Specialist.

Program Title:	Credential:	Degree Level:	Degree Type:	Clock Hours:	Credit Hours:	Tuition:	Total Program Cost:	Distance Education
Medical Assistant	Diploma			1020		\$15,350	\$15,660	No
Nursing Assistant	Diploma			120		\$825	\$1,035	No
X-Ray Machine Operator	Diploma			930		\$15,100	\$15,580	No

**Prospective Training Vendor Program Information for: Advance Science Institute**

Note: ITAs are issued in accord with the SFWIB ITA Policy; the initial ITA may cover up to and including 50 percent of the program's maximum ITA amount; the subsequent ITA is issued upon the participant's arrival at the midpoint of the training program's life and may cover up to and including the remaining 50 percent of the program's maximum ITA amount. Pell Grants: All participants are required to apply for the Pell Grant and if Pell eligible and the program is a Pell eligible program, then the Pell Grant must be used first to cover tuition costs. ITAs only cover up to one year of training and neither A.A. nor Bachelor degrees are covered by ITAs. Tuition Refunds: For guidance on issuing refunds, refer to the SFWIB Standardized Refund Policy. Notice: Case Managers shall advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. SFWIB will not be responsible for any debts that the participant incurs.

Program Name	Campus	Credit Hours	Clock Hours	Course Length (estimated in months)	Tuition Cost	Application Registration Fees Cost	Books Cost	Materials Cost	Uniforms Cost	Tools Cost	Testing Fees Cost	Certification Fees Cost	Licensing Fees Cost	Pell Eligible (Yes/No)	CIP Code	2013-2014 TOL Related Occupations (Name & SOC)	Entry	Mean	2013-2014 TOL Wage Rate
<b>Diploma/Certificate Programs</b>																			
X-ray Machine Operator	100%	\$0	930	12	\$15,100.00	\$150.00	\$330.00	0	\$56.00	\$60.00	\$0	\$0	\$210.00		351090702	Radiologic Technologist 292037	\$19.03	\$25.46	
Medical Assistant	100%	\$0	1020	12	\$15,350.00	\$150.00	\$160.00	0	\$56.00	\$60.00	\$0	\$145.00	\$0	Yes	351080100	Medical Assistant 319092	\$10.86	\$13.99	

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by Entity Name**Florida Profit Corporation

ALEXIS INSTITUTE INC

Filing Information

<b>Document Number</b>	P09000094330
<b>FE/EIN Number</b>	APPLIED FOR
<b>Date Filed</b>	11/17/2009
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Effective Date</b>	11/17/2009
<b>Last Event</b>	REINSTATEMENT
<b>Event Date Filed</b>	03/01/2011
<b>Event Effective Date</b>	NONE

Principal Address4715 NW 157 ST  
SUITE 106  
MAIMI, FL 33014

Changed: 02/25/2013

Mailing Address1024 NW 100 STREET  
MAIMI, FL 33150Registered Agent Name & AddressALEXIS, PATRICIA  
1024 NW 100 STREET  
MAIMI, FL 33150

Address Changed: 03/01/2011

Officer/Director Detail**Name & Address**

Title P

ALEXIS, PATRICIA  
1024 NW 100 STREET  
MAIMI, FL 33150

Title VP

## Florida Department of Education

### Alexis Institute (#4297)

4715 NW 157 Street, Suite 106-107  
Miami Gardens, FL 33014

[Map](#)

**Contact:** Patricia Alexis

**Phone:** (786) 657-2526

**Fax:** (786)657-2524

**Email:** [paservices12@yahoo.com](mailto:paservices12@yahoo.com)

**Website:**

**License Status:** Annual

**Licensed Since:** 7/1/2011

Programs  
Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Business Supervision and Management	Diploma	900		0552020102
Individual Income Tax Preparation	Diploma	75		0552030210
Medical Administrative Specialist	Diploma	1050		0351071602

## 2013-14 Regional Targeted Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.53/hour and Entry Wage of \$11.00/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$21.20/hour and Entry Wage of \$13.53/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2012 Hourly Wage		FLDOE	In EFI	Data
			Percent Growth	Openings	Mean	Entry	Training Code	Targeted Industry?	Source†††
Occupations with titles in <b>bold type</b> and followed by an <b>asterisk (*)</b> may be found in declining industries and are not projected to return to their historical peak during the forecast period. These occupations may currently have an oversupply of trained workers, allowing the regional workforce boards the local option not to offer training for these occupations.									
111021	HSHW	General and Operations Managers	0.32	222	53.15	25.44	4	Yes	R
472121		<b>Glaziers*</b>	4.53	218	17.20	11.60	3	No	S
271024	HSHW	<b>Graphic Designers*</b>	0.64	89	23.00	13.55	4	Yes	R
292799		Health Technologists and Technicians, All Other	1.82	180	19.82	13.38	3	Yes	S
499021	HSHW	Heating, A.C., and Refrigeration Mechanics and Installers	2.98	110	21.34	13.85	3	No	R
492097		<b>Home Entertainment Electronics Installers and Repairers*</b>	1.85	42	14.97	11.33	3	No	R
434161		<b>Human Resources Assistants, Exc. Payroll*</b>	2.22	76	17.44	13.38	3	No	R
499041	HSHW	Industrial Machinery Mechanics	2.28	63	24.07	16.53	3	No	R
151179	HSHW	Information Security Analysts and Web Developers	1.13	79	33.01	21.07	3	Yes	R
413021	HSHW	<b>Insurance Sales Agents*</b>	1.22	169	28.15	17.03	3	Yes	R
271025		<b>Interior Designers*</b>	1.46	30	23.87	11.57	4	Yes	R
273091	HSHW	Interpreters and Translators	NA	NA	22.57	13.82	4	No	R
436012		<b>Legal Secretaries*</b>	1.12	81	20.48	14.28	3	No	R
292061		<b>Licensed Practical and Licensed Vocational Nurses*</b>	2.07	235	20.85	18.04	3	Yes	R
132071		Loan Counselors	2.62	156	19.99	14.85	4	Yes	S
132072	HSHW	<b>Loan Officers*</b>	1.14	125	33.50	20.01	4	Yes	R
499071		Maintenance and Repair Workers, General	1.47	2,591	15.88	10.87	3	No	S
319011		Massage Therapists	1.00	62	19.56	13.74	3	Yes	R
292011	HSHW	Medical and Clinical Laboratory Technologists	NA	NA	26.02	19.23	4	Yes	R
319092		Medical Assistants	2.35	1,478	13.99	10.86	3	Yes	S
499062		Medical Equipment Repairers	2.81	189	19.45	11.84	3	Yes	S
292071		Medical Records and Health Information Technicians	2.10	449	17.10	11.27	4	Yes	S
436013		<b>Medical Secretaries*</b>	3.21	798	14.23	11.26	3	No	S
131121	HSHW	Meeting and Convention Planners	3.38	37	22.73	14.80	4	No	R
493042	HSHW	Mobile Heavy Equipment Mechanics, Except Engines	NA	NA	23.16	14.89	3	No	R
493051		Motorboat Mechanics	1.62	26	17.96	11.02	3	No	R
151142	HSHW	Network and Computer Systems Architects and Administrators	2.46	87	37.33	26.05	4	Yes	R
472073		<b>Operating Engineers/Construction Equipment Operators*</b>	2.30	56	19.23	13.97	3	No	R
472141		<b>Painters, Construction and Maintenance*</b>	2.64	1,244	15.44	10.85	3	No	S
232011	HSHW	Paralegals and Legal Assistants	2.69	168	25.13	17.84	3	Yes	R
312021	HSHW	Physical Therapist Assistants	2.89	183	27.66	21.29	4	Yes	S
472151		<b>Pipelayers*</b>	3.07	249	16.07	11.70	3	No	S
472152	HSHW	<b>Plumbers, Pipefitters, and Steamfitters*</b>	1.96	91	22.21	15.13	3	No	R
333051	HSHW	<b>Police and Sheriff's Patrol Officers*</b>	NA	NA	33.82	23.85	3	No	R
119141	HSHW	<b>Property, Real Estate &amp; Community Association Managers*</b>	0.09	67	31.30	16.58	4	No	R
131023	HSHW	<b>Purchasing Agents, Except Farm Products &amp; Trade*</b>	0.97	86	25.84	16.09	4	Yes	R
292037	HSHW	Radiologic Technologists and Technicians	1.91	71	25.46	19.03	3	Yes	R
419021	HSHW	<b>Real Estate Brokers*</b>	0.45	42	47.41	18.19	3	Yes	R
419022		<b>Real Estate Sales Agents*</b>	1.73	1,978	21.69	11.00	3	Yes	S
291111	HSHW	Registered Nurses	1.94	904	33.55	24.54	4	Yes	R
291126	HSHW	Respiratory Therapists	NA	NA	26.11	21.03	4	Yes	R
472181		<b>Roofers*</b>	1.97	508	15.75	11.76	3	No	S
414011	HSHW	<b>Sales Reps., Wholesale &amp; Mfg, Tech. &amp; Sci. Products*</b>	0.97	198	41.48	22.01	3	Yes	R
414012		<b>Sales Reps., Wholesale and Manufacturing, Nontechnical*</b>	0.75	540	28.66	13.23	3	Yes	R
492098		Security and Fire Alarm Systems Installers	2.14	58	17.95	14.50	3	No	R

# Commission for Independent Education

*Approved Data*

## Alexis Institute (ID# 4297)

### Corporation Data

**Name:** Alexis Institute, Inc.

**Foreign or Domestic:** Domestic

**Profit or Non Profit:** Profit

### Address Data

4715 NW 157 Street, Suite 106-107

Miami Gardens, FL 33014

Miami-Dade County

### Contact Data

**Contact:** Ms. Patricia Alexis

**Phone:** (786) 657-2526 **Phone Ext:**

**Fax:** (786) 657-2524

**E-Mail:** paservices12@yahoo.com

**Web Site:**

### License Data

**Lic #:** 4297 **Campus Type:** Main

**Lic Status:** Annual

**Program Specialist:** Deborah Wagar

**Annual Review Date:** 7/31/2014

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
Business Supervision and Management	900			Diploma
Individual Income Tax Preparation	75			Diploma
Medical Administrative Specialist	1050			Diploma

Name: Alexis Institute, Inc.

Foreign or Domestic: Domestic

Profit or Non Profit: Profit

### Address Data

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Miami Gardens, FL 33014

Miami-Dade County

### Contact Data

**Contact:** Ms. Patricia Alexis

**Phone:** (786) 657-2526 **Phone Ext:**

**Fax:** (786) 657-2524

**E-Mail:** paservices12@yahoo.com

**Web Site:**

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**Lic Status:** Annual

**Program Specialist:** Deborah Wagar

**Annual Review Date:** 7/31/2014

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
Business Supervision and Management	900			Diploma
Individual Income Tax Preparation	75			Diploma
Medical Administrative Specialist	1050			Diploma

Deborah Wagar

Program Specialist

Commission for Independent Education

**Prospective Training Vendor Program Information for: Alexis Institute**

Note: ITAs are issued in accord with the SFWIB ITA Policy; the initial ITA may cover up to and including 50 percent of the program's maximum ITA amount; the subsequent ITA is issued upon the participant's arrival at the midpoint of the training program's life and may cover up to and including the remaining 50 percent of the program's maximum ITA amount. Pell Grants: All participants are required to apply for the Pell Grant and if Pell eligible and the program is a Pell eligible program, then the Pell Grant must be used first to cover tuition costs. ITAs only cover up to one year of training and neither A.A. nor Bachelor degrees are covered by ITAs. Tuition Refunds: For guidance on issuing refunds, refer to the SFWIB Standardized Refund Policy. Note: Case Managers shall advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. SFWIB will not be responsible for any debts that the participant incurs.

													2013-2014 TOL	TOL	Wage			
													Rate					
Program Name	Campus	Credit Hours	Clock Hours	Course Length (estimated in months)	Tuition Cost	Application Registration Fees Cost	Books Cost	Materials Cost	Uniforms Cost	Tools Cost	Testing Fees Cost	Certification Fees Cost	Licensing Fees Cost	Pell Eligible (Yes/No)	CIP Code	2013-2014 TOL Related Occupations (Name & SOC)	Entry	Mean
Diploma/Certificate Programs																		
Medical Administrative Specialist	Miami	N/A	1050	46 WEEKS	12,500	50	150	0	0	12,700	0	0	0	no	351071602	Medical Records and Health Information Technicians 292071	\$11.27	\$17.10

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by FEI/EIN Number****Florida Profit Corporation**

LIFE-LINE MED TRAININGS, CORP.

**Filing Information**

**Document Number** P06000090517  
**FEI/EIN Number** 412210277  
**Date Filed** 07/07/2006  
**State** FL  
**Status** ACTIVE  
**Last Event** REINSTATEMENT  
**Event Date Filed** 02/09/2011  
**Event Effective Date** NONE

**Principal Address**

11200 W FLAGLER ST.  
SUITE # 201  
MIAMI, FL 33174

Changed: 03/14/2012

**Mailing Address**

11200 W FLAGLER ST.  
SUITE # 201  
MIAMI, FL 33174

Changed: 03/14/2012

**Registered Agent Name & Address**

SANTANA, SANTOS  
11200 W FLAGLER ST.  
SUITE #201  
MIAMI, FL 33174

Address Changed: 03/14/2012

**Officer/Director Detail****Name & Address**

Title S

SANTANA, SANTOS  
11200 W FLAGLER ST. STE #201  
MIAMI, FL 33174



# Commission for Independent Education

Approved Data

## Life-Line Med Training (ID# 3823)

### Corporation Data

**Name:** Life-Line Med Trainings, Corp.  
**Foreign or Domestic:** Domestic      **Profit or Non Profit:** Profit

### Address Data

11200 West Flagler Street, Suite 201-207  
Miami, FL 33174  
Miami-Dade County

### Contact Data

**Contact:** Ms. Marisel Santana  
**Phone:** (305) 273-0011    **Phone Ext:**  
**Fax:** (786) 332-3838  
**E-Mail:** msantana2811@gmail.com  
**Web Site:** www.lifelinemedtraining.com

### License Data

**Lic #:** 3823      **Campus Type:** Main  
**Lic Status:** Annual  
**Program Specialist:** Heather Wilkinson  
**Annual Review Date:** 3/31/2014

Program Title as Licensed:	Hours:		Degree Type:	Credential
	Clock	Credit		
Clinical Medical Assistant	800			Diploma
Electrocardiograph Aide	165			Diploma
Home Health Aide	75			Diploma
Massage Therapist	700			Diploma
Medical Coding and Billing Specialist	870			Diploma
Nursing Assistant	120			Diploma
Patient Care Technician	600			Diploma
Phlebotomy Technician	165			Diploma

Miami-Dade County

### Contact Data

**Contact:** Ms. Marisel Santana  
**Phone:** (305) 273-0011    **Phone Ext:**  
**Fax:** (786) 332-3838  
**E-Mail:** msantana2811@gmail.com  
**Web Site:** www.lifelinemedtraining.com

### License Data

**Lic #:** 3823      **Campus Type:** Main  
**Lic Status:** Annual  
**Program Specialist:** Heather Wilkinson  
**Annual Review Date:** 3/31/2014

Program Title as Licensed:	Hours:		Degree Type:	Credential
	Clock	Credit		
Clinical Medical Assistant	800			Diploma
Electrocardiograph Aide	165			Diploma
Home Health Aide	75			Diploma
Massage Therapist	700			Diploma
Heather Wilkinson Program Specialist	870			Diploma
Nursing Assistant	120			Diploma
Patient Care Technician	600			Diploma
Phlebotomy Technician	165			Diploma

## Florida Department of Education

### Life-Line Med Training (#3823)

11200 West Flagler Street, Suite 201-207  
Miami, FL 33174

[Map](#)

**Contact:** Marisel Santana

**Phone:** (305) 273-0011

**Fax:** (786)332-3838

**Email:** [msantana2811@gmail.com](mailto:msantana2811@gmail.com)

**Website:** [www.lifelinemedtraining.com](http://www.lifelinemedtraining.com)

**License Status:** Annual

**Licensed Since:** 3/23/2009

Programs  
Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Clinical Medical Assistant	Diploma	800		0351080100
Electrocardiograph Aide	Diploma	165		0351090202
Home Health Aide	Diploma	75		0351260200
Massage Therapist	Diploma	700		0351350100
Medical Coding and Billing Specialist	Diploma	870		0351070702
Nursing Assistant	Diploma	120		0351390200
Patient Care Technician	Diploma	600		0351390205
Phlebotomy Technician	Diploma	165		0351100901

## 2013-14 Regional Targeted Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.53/hour and Entry Wage of \$11.00/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$21.20/hour and Entry Wage of \$13.53/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2012 Hourly Wage		FLDOE	In EPI	Data
			Percent		Openings	Mean			
Occupations with titles in <b>bold type</b> and followed by an asterisk (*) may be found in declining industries and are not projected to return to their historical peak during the forecast period. These occupations may currently have an oversupply of trained workers, allowing the regional workforce boards the local option not to offer training for these occupations.									
113011	HSHW	Administrative Services Managers	1.40	56	52.34	32.45	4	Yes	R
413011	HSHW	Advertising Sales Agents	0.34	70	23.99	14.21	3	Yes	R
532011	HSHW	<b>Airline Pilots, Copilots, and Flight Engineers*</b>	NA	NA	NA	NA	4	Yes	R
493023		<b>Automotive Service Technicians and Mechanics*</b>	1.03	1,612	18.14	11.29	3	Yes	S
433031		<b>Bookkeeping, Accounting, and Auditing Clerks*</b>	0.91	316	16.58	11.53	4	Yes	R
472021		<b>Brickmasons and Blockmasons*</b>	4.42	243	17.84	13.06	3	No	S
493031	HSHW	<b>Bus and Truck Mechanics and Diesel Engine Specialists*</b>	0.02	33	24.96	17.42	3	No	R
533021		<b>Bus Drivers, Transit and Intercity*</b>	NA	NA	NA	NA	3	No	R
131199	HSHW	Business Operations Specialists, All Other	1.34	316	30.79	17.18	4	No	R
292031		Cardiovascular Technologists and Technicians	1.85	29	21.17	11.89	3	Yes	R
435011		<b>Cargo and Freight Agents*</b>	0.72	112	19.05	12.03	3	Yes	R
472031		<b>Carpenters*</b>	2.04	164	17.55	11.31	3	No	R
472051		<b>Cement Masons and Concrete Finishers*</b>	2.72	34	15.53	12.35	3	No	R
131031	HSHW	Claims Adjusters, Examiners, and Investigators*	0.43	535	27.26	18.06	3	Yes	S
532012	HSHW	<b>Commercial Pilots*</b>	0.70	36	46.53	24.73	3	Yes	R
131041	HSHW	<b>Compliance Officers, Exc. Safety, Agri, Constr &amp; Transp.*</b>	0.68	59	33.26	22.57	3	No	R
151131	HSHW	Computer Programmers	0.63	556	34.31	21.06	3	Yes	S
151150	HSHW	Computer Support Specialists	0.84	142	22.42	14.88	3	Yes	R
151121	HSHW	Computer Systems Analysts	NA	NA	41.61	26.93	4	Yes	R
474011	HSHW	<b>Construction and Building Inspectors*</b>	1.40	40	29.97	19.53	3	No	R
119021	HSHW	<b>Construction Managers*</b>	1.66	84	56.75	31.17	4	No	R
333012	HSHW	<b>Correctional Officers and Jailers*</b>	NA	NA	NA	NA	3	No	R
131051	HSHW	<b>Cost Estimators*</b>	3.49	52	29.85	18.53	4	No	R
151141	HSHW	Database Administrators	2.32	25	38.56	26.23	4	Yes	R
319091		Dental Assistants	2.59	736	16.19	12.06	3	Yes	S
292021	HSHW	Dental Hygienists	3.21	64	24.38	17.49	4	Yes	R
292032	HSHW	Diagnostic Medical Sonographers	3.27	38	26.99	18.41	3	Yes	R
472081		<b>Drywall and Ceiling Tile Installers*</b>	3.95	349	16.25	11.79	3	No	S
499051	HSHW	<b>Electrical Power-Line Installers and Repairers*</b>	4.10	70	26.26	18.93	3	Yes	R
472111		<b>Electricians*</b>	1.94	189	20.95	14.85	3	No	R
292041		<b>Emergency Medical Technicians and Paramedics*</b>	NA	NA	13.97	11.29	4	Yes	R
436011	HSHW	<b>Executive Secretaries and Administrative Assistants*</b>	1.07	261	21.33	15.04	3	No	R
274032		Film and Video Editors	NA	NA	19.32	13.67	4	Yes	R
332011	HSHW	<b>Fire Fighters*</b>	1.57	117	NA	NA	3	No	R
471011	HSHW	<b>First-Line Superv. of Construction and Extraction Workers*</b>	2.80	187	29.44	19.36	4	No	R
331021	HSHW	<b>First-Line Superv. of Fire Fighting and Prevention Workers*</b>	NA	NA	NA	NA	3	No	R
351012		First-Line Superv. of Food Preparation & Serving Workers	0.76	180	17.09	11.68	3	No	R
371012		First-Line Superv. of Landscaping and Groundskeeping	1.41	27	21.10	14.94	3	No	R
531031	HSHW	<b>First-Line Superv. of Material-Moving Vehicle Operators*</b>	0.72	41	29.00	18.82	3	Yes	R
491011	HSHW	<b>First-Line Superv. of Mechanics, Installers, and Repairers*</b>	0.56	85	29.83	19.54	3	No	R
431011	HSHW	First-Line Superv. of Office and Admin. Support Workers	1.16	455	26.12	17.36	4	Yes	R
511011	HSHW	<b>First-Line Superv. of Production and Operating Workers*</b>	0.42	361	27.19	17.86	3	Yes	S
411012	HSHW	<b>First-Line Supervisors of Non-Retail Sales Workers*</b>	0.15	145	48.10	26.14	4	No	R
391021		<b>First-Line Supervisors of Personal Service Workers*</b>	1.43	93	18.71	12.06	3	No	R
411011		First-Line Supervisors of Retail Sales Workers	0.28	373	20.85	13.80	3	No	R

## 2013-14 Regional Targeted Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.53/hour and Entry Wage of \$11.00/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$21.20/hour and Entry Wage of \$13.53/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2012 Hourly Wage		FLDOE	In EFI	Data
			Percent Growth	Openings	Mean	Entry	Training Code	Targeted Industry?	Source†††
Occupations with titles in <b>bold type</b> and followed by an asterisk (*) may be found in declining industries and are not projected to return to their historical peak during the forecast period.									
These occupations may currently have an oversupply of trained workers, allowing the regional workforce boards the local option not to offer training for these occupations.									
111021	HSHW	General and Operations Managers	0.32	222	53.15	25.44	4	Yes	R
472121		<b>Glaziers*</b>	4.53	218	17.20	11.60	3	No	S
271024	HSHW	<b>Graphic Designers*</b>	0.64	89	23.00	13.55	4	Yes	R
292799		Health Technologists and Technicians, All Other	1.82	180	19.82	13.38	3	Yes	S
499021	HSHW	Heating, A.C., and Refrigeration Mechanics and Installers	2.98	110	21.34	13.85	3	No	R
492097		<b>Home Entertainment Electronics Installers and Repairers*</b>	1.85	42	14.97	11.33	3	No	R
434161		<b>Human Resources Assistants, Exc. Payroll*</b>	2.22	76	17.44	13.38	3	No	R
499041	HSHW	Industrial Machinery Mechanics	2.28	63	24.07	16.53	3	No	R
151179	HSHW	Information Security Analysts and Web Developers	1.13	79	33.01	21.07	3	Yes	R
413021	HSHW	<b>Insurance Sales Agents*</b>	1.22	169	28.15	17.03	3	Yes	R
271025		<b>Interior Designers*</b>	1.46	30	23.87	11.57	4	Yes	R
273091	HSHW	Interpreters and Translators	NA	NA	22.57	13.82	4	No	R
436012		<b>Legal Secretaries*</b>	1.12	81	20.48	14.28	3	No	R
292061		<b>Licensed Practical and Licensed Vocational Nurses*</b>	2.07	235	20.85	18.04	3	Yes	R
132071		Loan Counselors	2.62	156	19.99	14.85	4	Yes	S
132072	HSHW	<b>Loan Officers*</b>	1.14	125	33.50	20.01	4	Yes	R
499071		Maintenance and Repair Workers, General	1.47	2,591	15.88	10.87	3	No	S
319011		Massage Therapists	1.00	62	19.56	13.74	3	Yes	R
292011	HSHW	Medical and Clinical Laboratory Technologists	NA	NA	26.02	19.23	4	Yes	R
319092		Medical Assistants	2.35	1,478	13.99	10.86	3	Yes	S
499062		Medical Equipment Repairers	2.81	189	19.45	11.84	3	Yes	S
292071		Medical Records and Health Information Technicians	2.10	449	17.10	11.27	4	Yes	S
436013		<b>Medical Secretaries*</b>	3.21	796	14.23	11.26	3	No	S
131121	HSHW	Meeting and Convention Planners	3.38	37	22.73	14.80	4	No	R
493042	HSHW	Mobile Heavy Equipment Mechanics, Except Engines	NA	NA	23.16	14.89	3	No	R
493051		Motorboat Mechanics	1.62	26	17.96	11.02	3	No	R
151142	HSHW	Network and Computer Systems Architects and Administrators	2.46	87	37.33	26.05	4	Yes	R
472073		<b>Operating Engineers/Construction Equipment Operators*</b>	2.30	56	19.23	13.97	3	No	R
472141		<b>Painters, Construction and Maintenance*</b>	2.64	1,244	15.44	10.85	3	No	S
232011	HSHW	Paralegals and Legal Assistants	2.69	168	25.13	17.84	3	Yes	R
312021	HSHW	Physical Therapist Assistants	2.89	183	27.66	21.29	4	Yes	S
472151		<b>Pipelayers*</b>	3.07	249	16.07	11.70	3	No	S
472152	HSHW	<b>Plumbers, Pipefitters, and Steamfitters*</b>	1.96	91	22.21	15.13	3	No	R
333051	HSHW	<b>Police and Sheriff's Patrol Officers*</b>	NA	NA	33.82	23.85	3	No	R
119141	HSHW	<b>Property, Real Estate &amp; Community Association Managers*</b>	0.09	67	31.30	16.58	4	No	R
131023	HSHW	<b>Purchasing Agents, Except Farm Products &amp; Trade*</b>	0.97	86	25.84	16.09	4	Yes	R
292037	HSHW	Radiologic Technologists and Technicians	1.91	71	25.46	19.03	3	Yes	R
419021	HSHW	<b>Real Estate Brokers*</b>	0.45	42	47.41	18.19	3	Yes	R
419022		<b>Real Estate Sales Agents*</b>	1.73	1,978	21.69	11.00	3	Yes	S
291111	HSHW	Registered Nurses	1.94	904	33.55	24.54	4	Yes	R
291126	HSHW	Respiratory Therapists	NA	NA	26.11	21.03	4	Yes	R
472181		<b>Roofers*</b>	1.97	508	15.75	11.76	3	No	S
414011	HSHW	<b>Sales Reps., Wholesale &amp; Mfg, Tech. &amp; Sci. Products*</b>	0.97	198	41.48	22.01	3	Yes	R
414012		<b>Sales Reps., Wholesale and Manufacturing, Nontechnical*</b>	0.75	540	28.66	13.23	3	Yes	R
492098		Security and Fire Alarm Systems Installers	2.14	58	17.95	14.50	3	No	R

**Prospective Training Vendor Program Information for: LIFE-LINE MED TRAINING**

*Note:* ITAs are issued in accord with the SFWIB ITA Policy; the initial ITA may cover up to and including 50 percent of the program's maximum ITA amount; the subsequent ITA is issued upon the participant's arrival at the midpoint of the training program's life and may cover up to and including the remaining 50 percent of the program's maximum ITA amount. *Pell Grants:* All participants are required to apply for the Pell Grant and if Pell eligible and the program is a Pell eligible program, then the Pell Grant must be used first to cover tuition costs. ITAs only cover up to one year of training and neither A.A. nor Bachelor degrees are covered by ITAs. *Tuition Refunds:* For guidance on issuing refunds, refer to the SFWIB Standardized Refund Policy. *Refunds:* Case Managers shall advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. SFWIB will not be responsible for any debts that the participant incurs.

														2013-2014 TOL		Wage			
														Rate		Rate			
Program Name	Campus	Credit Hours	Clock Hours	Course Length (estimated in months)	Tuition Cost	Application Registration Fees Cost	Books Cost	Materials Cost	Uniforms Cost	Lab Cost	Testing Fees Cost	Certification Fees Cost	Licensing Fees Cost	Pell Eligible (Yes/No)	CIP Code	2013 2014 TOL Related Occupations (Name & SOC)	Entry	Mean	
<b>Diploma/Certificate Programs</b>																			
Clinical Medical Assistant	Main	0	800	10	\$7,200	\$50.00	\$195.00	\$125.00	\$60.00	\$110.00	\$385	Included in Testing Cost	Included in Testing Cost	NO	351080100	Medical Assistant 319092	\$10.86	\$13.99	
Medical Coding & Billing Specialist	Main	0	870	11	\$7,362	\$50.00	\$275.00	\$100.00	\$60.00	\$110.00	\$275	Included in Testing Cost	Included in Testing Cost	NO	351070702	Medical Coder/Biller 292071	\$11.29	\$17.10	
Electrocardiograph Aide	Main	0	165	2.25	\$1,285	\$50.00	\$85.25	\$50.00	\$60.00	\$75.00	\$220	Included in Testing Cost	Included in Testing Cost	NO	351090202	Electrocardiograph Technician 292031	\$11.89	\$21.17	