



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE MEETING  
THURSDAY, OCTOBER 13, 2022  
8:15 A.M.**

CAREERSOURCE SOUTH FLORIDA HEADQUARTERS  
7300 CORPORATE CENTER DRIVE  
CONFERENCE ROOM 2  
MIAMI, FLORIDA 33126

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**AGENDA**

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
  - A. September 8, 2022
3. Information – SFWIB Strategic Update
4. Information – WIOA Local Plan Update
5. Recommendation as to Approval to Add an Occupation to the WDA 23 Targeted Occupation List
6. Recommendation as to Approval of New Programs for an Existing Training Provider
7. Recommendation as to Approval for 2021-22 Auditing Services
8. Recommendation as to Approval to allocate Workforce Services Funding for Apprenticeship Navigators

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



**SFWIB EXECUTIVE COMMITTEE MEETING**

**DATE:** 10/13/2022

**AGENDA ITEM:** 2A

**AGENDA TOPIC:** MEETING MINUTES

**SFWIB EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** September 8, 2022

**LOCATION:** CareerSource South Florida  
 7300 Corporate Center Drive, Suite 500  
 Conference Room 2  
 Miami, FL 33126  
 Zoom: [https://us02web.zoom.us/webinar/register/WN\\_gKA-m86nSZSxCXUhvjFhIg](https://us02web.zoom.us/webinar/register/WN_gKA-m86nSZSxCXUhvjFhIg)

1. **CALL TO ORDER:** Vice-Chairman del Valle called to order the regular meeting of the SFWIB Executive Committee Meeting at 8:20AM on September 8, 2022.
2. **ROLL CALL:** 7 members; 4 required; 7 present: Quorum established.

<b>SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT</b>	<b>SFWIB MEMBERS ABSENT</b>	<b>SFWIB STAFF</b>
Chi, Joe del Valle, Juan-Carlos, Vice-Chairman Ferradaz, Gilda Gibson, Charles, Chair (Zoom) Loynaz, Oscar, M.D. (Zoom) Roth, Thomas “Tom” (Zoom)	Canales, Dequasia	Beasley, Rick Gilbert, David Morgan, Ebony Smith, Robert  <b>ADMINISTRATION/IT</b> Almonte, Ivan Anderson, Francis
<b>OTHER ATTENDEES</b>		
Cooper, Jamie, New Horizons		

Agenda items are displayed in the order they were discussed.



## 2A. Approval of Executive Committee Meeting Minutes – August 11, 2022

Vice-Chair del Valle presented agenda item 2A. August 11, 2022 Executive Committee Meeting minutes for approval.

No further questions or comments were presented for consideration.

**Motion** by Mr. Chi to approve the South Florida Workforce Investment Board meeting minutes from August 11, 2022.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

## 3. Information – WIOA Performance Strategies

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

The Florida Department of Economic Opportunity (DEO) recently completed state-level performance negotiations with the U.S. Department of Labor (USDOL) Employment and Training Administration for Workforce Innovation and Opportunity Act (WIOA) Titles I and III funded programs for Program Years (PY) 2022-2023 and 2023-2024. DEO utilized the Statistical Adjustment Model (SAM) to ensure all environmental and economic factors were considered when setting performance levels. SFWIB staff has reviewed and is in agreement with what has been proposed.

Mr. Beasley revisited the regression model data, recently received from DEO, with the Executive Committee; he believes although the region may have a more diverse set of environmental challenges which conceivably may have directly impacted past performance, we are fully capable of meeting established standards – though it may take a change in methodology. In support of this effort, SFWIB staff have assessed the data to ascertain adjustments required to improve outcomes. Mr. Beasley and Mr. Gibson shared the proposed strategies with the Committee, which are listed in the agenda item for further review.

[Chairman Gibson joined the meeting via Zoom at 8:36am.]

Vice-Chair del Valle presented an inquiry associated with strategy #1 – specifically the Work Number and its associated cost.

Mr. Beasley and Mr. Gilbert explained that the annual cost of The Work Number is \$300,000. Other workforce boards use a singular approach for each individual they seek employment data for, which drives up the cost. If the data retrieved is extracted, there are additional charges. SFWIB staff runs batch files to garner employment data which lowers

Minutes Prepared by: Ebony Morgan  
SFWIB Executive Committee Meeting  
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**Status:** DRAFT  
**Approval date:** TBD



the overall cost of the service. Mr. Beasley shared that he has urged his colleagues to partner with us to reduce rates for all CareerSource agencies; however, he has not been able to convince them to move forward. CSSF will be launching a pilot program with Equifax, the parent company of The Work Number; hopefully, that will persuade them to move forward with a collaborative approach that will provide the service across the state at a shared reduced cost.

Mr. Roth asked if performance levels will be reviewed next year and what will be SFWIB's performance goal will be.

Mr. Beasley advised that WIOA performance indicators are reviewed by the state annually. The SFWIB's goal will be to exceed the existing performance rate of sixty-four percent; aiming for eighty percent.

Mr. Chi shared that he believes it is a very good idea to engage the Chambers in the strategies employed to increase performance. Currently, he has been working with Mr. Smith on completing hiring objectives for several industries, in particularly the food sector. He further shared that CAMACOL will be hosting a convention next week with over 5,000 business participants. He shares this information to perhaps assist SFWIB staff in meeting the eighty percent goal.

No further questions or comments were presented for consideration.

**Vice-Chairman del Valle acknowledged the arrival of the Chairman, Mr. Gibson. Chairman Gibson requests Vice-Chair del Valle continue facilitating the meeting.**

[Approval items were moved forward for consideration.]

## **6. Approval – Rapid Response and Layoff Aversion Update**

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

On June 16, 2022, the SFWIB Board approved an amount not to exceed \$500,000 in Workforce Innovation Opportunity Act (WIOA) Dislocated Worker funding to continue the Rapid Response and Layoff Aversion projects with The Miami-Dade Chamber of Commerce, Inc. (M-DCC), Cámara de Comercio Latina de los Estados Unidos (CAMACOL), Inc. (CAMACOL), Florida Minority Supplier Development Council, Inc. (FMSDC), the South Florida Progress Foundation Inc., South Florida Hispanic Chamber of Commerce, and The Beacon Council Economic Development Foundation, Inc.

The standard contract initially intended for use with the aforementioned organizations, were structured to manage the SFWIB American Job Centers (AJC). Organizations identified as business intermediaries for the Layoff Aversion Program should instead use a Professional



Service Agreement (PSA). SFWIB requests to rescind the existing contracts and replace them with the aforestated appropriate contractual instrument.

Additionally, allocations for two of the approved organizations, the Florida Minority Supplier Development Council, Inc. (FMSDC) and the South Florida Hispanic Chamber of Commerce, are requested to be increased from \$50,000 to \$75,000, bringing them in alignment with all other approved organizations serving as business intermediaries.

[Mr. Joe Chi is recused from the vote and removed from the room at 8:49am due to his affliction with Cámara de Comercio Latina de los Estados Unidos (CAMACOL), Inc.]

No further questions or comments were presented for consideration.

**Motion** by Ms. Ferradaz to recommend to the Board the approval to rescind the current sub-recipient agreements of the organizations serving as business intermediaries and replace the contracting instrument with Professional Service Agreements and Approval to the Revised Allocation Awards.

Chairman Gibson seconded the motion; **item is passed without dissent.**

Mr. Chi returned to the Executive Committee Meeting at 8:54am.

[Mr. Chi, Cámara de Comercio Latina de los Estados Unidos (CAMACOL), Inc., will submit a completed Related Parties/Conflict of Interest Form.]

## **7. Approval – Sole Source Request to Procure Youth Services for Monroe County**

Mr. Beasley introduced the item and further presented.

As previously advised, during the August 11, 2022 SFWIB Executive Committee Meeting, SFWIB staff has released a Youth Services Request for Proposal (RFP) to the public twice with no valid response. Per procurement guidelines, once a LWDB releases a RFP and it is unsuccessful, a second or third may be released for solicitation. Furthermore, the LWDB may petition CareerSource Florida and the Department of Economic Opportunity (DEO) to do a sole source procurement.

SFWIB staff has requested the procedures from CSF/DEO regarding how to formally request authorization to conduct a sole source procurement. Therefore, SFWIB staff is seeking the authorization of the Board to move forward in submitting a request to CSF/DEO to procure Youth Service Providers by means of a sole source procurement.

No further questions or comments were presented for consideration.

**Motion** by Ms. Ferradaz to recommend to the Board the approval to seek approval from CareerSource Florida and the Department of Economic Opportunity to conduct a sole source procurement for the selection of Youth Service Providers in Monroe County.

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**Status:** DRAFT  
**Approval date:** TBD



Chairman Gibson seconded the motion; **item is passed without dissent.**

#### **4. Information – Bean Automotive Group Apprenticeship Program Update**

Mr. Beasley introduced the item and further presented.

The first cohort of the Bean Automotive Technician Apprenticeship program is scheduled to graduate on Friday, September 16, 2022 at 9am. In addition to graduation, SFWIB staff will be presenting a check for the SFWIB approved amount of \$215,000, which will provide for twenty-five (25) additional apprentices. All SFWIB members received an invitation to the service.

A representative from CareerSource Florida, Mr. Dan Mc Grew, Sr. Vice President, Business and Workforce Strategies will be attending the event. In addition, Mr. Beasley has petitioned the State to have Governor Ron DeSantis attend the event. The request is outstanding but we will keep the SFWIB posted.

No further questions or comments were presented for consideration.

#### **5. Informational – Summer Youth Employment Program Update**

Mr. Beasley introduced the item and further presented.

At the June 30, 2022 meeting, the South Florida Workforce Investment Board approved to accept \$50,000 in general revenue funds from the City of Opa-Locka for a Summer Youth Employment Program (SYEP) and allocate \$50,000 in matching Temporary Assistance for Needy Families (TANF) funds.

The program was scheduled to begin June 13, 2022, concluding on December 31, 2022. Unfortunately, the City of Opa-Locka was unable to secure the \$50,000 in general revenue funds. Youth Co-op, Inc. recruited and served four (4) SYEP participants from the City of Opa-Locka utilizing TANF funding for the period of August 1, 2022 through August 16, 2022.

Mr. Beasley further advised that the City of Opa-Locka has reached out to discuss an OSY offering. The reason for the hold up with due to their attorney not being able to locate SFWIB/CSSF in Sun-Biz. Before moving forward with an additional offering, Mr. Beasley will ensure all documentation is secured in advance of presenting to the Board.

With no further business presented to the Committee, the meeting adjourned at 9:00 am.



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** 2020-2024 STRATEGIC GOALS OPERATIONAL PLAN UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **National leader in an ROI-focused enterprise**

**BACKGROUND:**

The 2020-2024 Strategic Goals Operational Plan is expected to influence future policy discussions and funding decisions. The following are the approved strategic goals:

- Goal 1: Build a Demand-Driven System with Employer Engagement
- Goal 2: Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery
- Goal 3: Improve Services for Individuals with Barriers
- Goal 4: Dedicated Commitment to Youth Participation
- Goal 5: High ROI through Continuous Improvements
- Goal 6: Strong Workforce System Leadership

As part of the implementation efforts, SFWIB staff developed a tool to track the six strategic goals as they are accomplished. The Strategic Goal Operational Plan Monitoring Tool assists staff in tracking which strategies have been utilized, addresses initiatives and strategies yet to be implemented, as well as, the overall progress in achieving the goals.

The attached report summarizes the initiatives and strategies implemented to accomplish the six goals during the 2022-2023 program year to date.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

## GOAL 1 STRATEGIES:

**A.** Engage Employers and Seek Continuous Feedback

**B.** Ensure all service providers and Career Centers implement employer engagement in their operations

**C.** Partner with Economic Development to Assist Targeted Industries

**D.** Close the skills gap through work-based learning

**E.** Create entrepreneurship initiatives

**GOAL 1**  
Build a Demand-Driven System with Employer Engagement

### INITIATIVES:

#### Collaborative Partners:

- CareerSource Florida
- Department of Economic Opportunity
- Business Leaders
- Local Chambers of Commerce
- Beacon Council
- SFWIB Business Services Unit
- SFWIB Unit Managers
- OCOG Target Industry Committees
- Industry Associations
- Trade Associations
- Economic Development entities
- CSSF Service/Training Partners
- Colleges, Universities, and School Boards

## GOAL 2 STRATEGIES:

**A.** Develop Integrated Business Service Teams

**B.** Maximize use of the Employ Florida Marketplace (EFM) Among Workforce System Partners

**C.** Strengthen the Partnership with WIOA Required Partners

**D.** Seek excellence in customer service

**E.** Improve the efficiency of career center operations

**GOAL 2**  
Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery

### INITIATIVES:

#### Collaborative Partners:

- Service and Training Providers
- Local Small Businesses
- SFWIB Business Services
- Staffing Agencies
- Community Based Partners
- WIOA Required Partners
- Human Resources Associations

## GOAL 3 STRATEGIES:

**A.** Develop specific programs and initiatives

**B.** Improve Employment Outcomes

**C.** Ensure compliance with WIOA Section 188

**GOAL 3**  
Improve Services for Individuals with Barriers

### INITIATIVES:

#### Collaborative Partners:

- WIOA Required Partners
- Light House for the Blind
- Mental Health Agencies
- Florida Department of Law Enforcement Office
- Department of Corrections
- Community Based Organizations
- Faith Based Organizations
- Service and Training Providers
- Business Community
- U.S. Southern Command

# STRATEGIC GOALS OPERATIONAL PLAN (continued)

## GOAL 4 STRATEGIES:

A. Expand Career Exploration and Pathways Programs

B. Joint Contribution for Youth Career Pathway Models

C. Youth Entrepreneurial Skills Training Programs

D. Improve Service Delivery and Outcomes

**GOAL 4**  
Dedicated Commitment to Youth Participation

### INITIATIVES:

#### Collaborative Partners:

- CareerSource Florida
- Department of Economic Opportunity
- Youth Service Providers
- Community and Faith Based Organizations
- Miami-Dade and Monroe Counties Public Schools
- Colleges and Universities
- Post-Secondary Education Institutions
- Training Providers
- Business Community
- Local and State Government Agencies

## GOAL 5 STRATEGIES:

A. Enhance CSSF Performance System

B. Improve Credential Outcomes for Job Seekers

C. Provide Technical Assistance to Service Providers

**GOAL 5**  
High ROI Through Continuous Improvement

### INITIATIVES:

#### Collaborative Partners:

- US Department of Labor
- CareerSource Florida
- Department of Economic Opportunity
- Service and Training Providers
- Economic Development Agencies
- Community Based Organizations

## GOAL 6 STRATEGIES:

A. National Leader in an ROI-Focused Enterprise

B. Use LMI Data for Policy Development

C. Maximizing Collaborative Partnerships

D. Strengthen Workforce System Accountability

E. Enhance Board Leadership

**GOAL 6**  
Strong Workforce System Leadership

### INITIATIVES:

#### Collaborative Partners:

- CareerSource Florida
- Department of Economic Opportunity
- Chambers of Commerce
- Beacon Council
- The School Board
- Business Leaders



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** GUIDELINES FOR DEVELOPMENT OF THE 2020-2024 WIOA LOCAL WORKFORCE PLAN UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

CareerSource Florida released guidelines for the modification of local workforce development boards (LWDB) comprehensive four-year local plan. The guidelines were provided under Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA), which requires each LWDB, in partnership with chief local elected official(s), to develop and submit a comprehensive four-year local plan to the state. Federal regulations require states and local boards to regularly revisit and modify local plans at the end of the first two-years of the four-year plan. The modification should reflect changes in labor market and economic conditions and/or other factors that may affect the implementation of the state and local plan (20 Code of Federal Regulations (CFR) 676.135).

In addition to being in alignment with CareerSource Florida Board of Directors business and market-driven principles to be the global leader for talent, local plan modification responses should be specific, rather than broad. This is due, in part from the passage of The REACH Act (HB-1507), which focuses on simplified access, collaboration, transparency, performance, and accountability. The local plan must include, but not be limited to, the following:

- How the LWDB will identify and implement the LWDB strategy to utilize all allowable resources to assist the local area's citizens with securing employment that leads to economic self-sufficiency and reduces the need for public assistance;
- The identification and description of policies, procedures, and local activities carried out in the local workforce development area (local area), consistent with the strategic and operational elements of the state plan as well as CareerSource Florida Strategic Policy 2021.12.09.A.1 – Comprehensive Employment Education and Training Strategy;

- Address how LWDB will foster strategic alignment, improve service integration and ensure the workforce system is industry-relevant, responding to the economic needs of the local workforce development area and matching employers with skilled workers;
- Provide individuals with an opportunity to develop skills intended to meet the present and future needs of employers;
- Ensure that workforce-related programs are responsive to present and future needs of business and industry and complement the initiatives of state and local economic development partners, including Enterprise Florida, Inc.
- Prioritize evidence-based, results-driven solutions to improve outcomes for both businesses and individuals;
- Lead to greater efficiencies, reduce duplication, and maximize financial and human resources;
- Provide a comprehensive view of the system-wide needs of the local area.

SFWIB Staff have drafted an update to the plan and hosted a series of town hall meetings to solicit feedback from key stakeholders in the community. Community forums were held in person, with a virtual option, at the following locations:

Location	Date
Dr. Dorothy Bendross-Mindingall Social and Economic Institute	October 4, 2022
The Key Clubhouse of South Florida	October 5, 2022
Miami Dade College - North Campus	October 5, 2022
The College of the Florida Keys - Key West Campus	October 6, 2022
The College of the Florida Keys - Upper Keys Center	October 7, 2022
Miami Dade College - Homestead Campus	October 7, 2023

Upon board approval, SFWIB staff will submit the plan to DEO for review and approval. LWDB should receive plan approval by January, 2023.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** 2022-2023 WDA 23 DEMAND OCCUPATIONS LIST (TOL) ADDITION

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee recommends to the Board the approval to add new occupations to the 2022-2023 Targeted Occupation, as set forth below.

**STRATEGIC GOAL:** **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

**STRATEGIC PROJECT:** **Improve credential outcomes for job seekers**

**BACKGROUND:**

On May 17, 2022, The Department of Economic Opportunity (DEO) released the 2022-2023 Demand Occupation List for the 24 Workforce Development Areas (WDA) in the State of Florida. In accordance with CareerSource Florida's Administrative Policy #82, local areas may revise the list, as needed, based on local demand in support the occupation's addition.

SFWIB staff received a request with supporting documentation from Miami Dade County Public Schools to add the following programs:

- Standard Occupational Classification (SOC) codes 49-3051 - Motorboat Mechanics and Service Technicians, and;
- Standard Occupational Classification (SOC) codes 49-2094 - Electrical and Electronics Repairers, Commercial and Industrial Equipment.

SFWIB staff completed the review process and the request is being presented to the Executive Committee for a recommendation to the Board for approval.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** EXISTING TRAINING PROVIDER AND PROGRAMS

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval of New Programs for an Existing Training Provider, as set forth below.

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Improve credential outcomes for job seekers**

### **BACKGROUND:**

In accordance with Section 122 of the Workforce Innovation and Opportunity Act, regional workforce boards are permitted to independently develop criteria for the selection and subsequent eligibility of Training Providers and programs. The South Florida Workforce Investment Board (SFWIB) developed processes to evaluate an applicant's programmatic capabilities.

SFWIB staff completed the review process and documentation is being presented to the Executive Committee for a recommendation to the Board for approval.

Below are the requests to add new programs for an existing training provider for the review and approval of the Committee.

New Request(s) from Existing Training Provider(s) to add New Program(s):

1. M-DCPS Adult Pre-Apprenticeship Program (P-123)

Request to Add a new program(s) to an existing location(s):

- Automotive Service Mechanic (Automotive Service Technology, I470608, Automotive Service Technology) – Pre-Apprenticeship Certificate

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 7

**AGENDA ITEM SUBJECT:** RECOMMENDATION AS TO APPROVE THE AUTHORIZATION FOR SFWIB STAFF TO EXECUTE A ONE YEAR CONTRACT FOR AUDITING SERVICES

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee the approval of a one (1) year contract with Brunson and Associates for external auditing services for fiscal year 2021-2022.

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

On August 20, 2020, the SFWIB approved an additional one year contract with Brunson and Associates for auditing services for fiscal year 2019-2020. SFWIB staff did not release a Request For Quote (RFQ) in fiscal year 2021-2022 for external auditing services as originally planned due to the external hacking of SFWIB's IT infrastructure.

Due to the immediate need to begin the auditing process, staff recommends to the Executive Committee the approval to authorize staff to contract with Brunson and Associates to complete the 2021-2022 external audit.

In following the procurement process of Miami-Dade County, Administrative Order N. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award Brunson and Associates an allocation not to exceed \$75,000 to conduct the fiscal year 2021-2022 external audit.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 10/13/2022

**AGENDA ITEM NUMBER:** 8

**AGENDA ITEM SUBJECT:** RECOMMENDATION TO APPROVE FUNDING FOUR (4) APPRENTICESHIP NAVIGATORS

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee the approval to allocate \$340,388.00 in Workforce Innovation and Opportunity Act (WIOA) funding to hire four (4) apprenticeship navigators as set forth below:

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

CareerSource South Florida (CSSF) leads the State in new registered apprenticeship programs. As of June of 2018 the CSSF board has approved thirty-five (35) registered apprenticeships to its list of approved training programs. In addition, the CSSF board has approved three (3) pre-apprenticeships to its list of approved programs that will train both youth and adults. Just in the first (3) months of Program Year (PY) 2022-2023, the CSSF has invested \$462,426 in employer wage reimbursement for forty-nine (49) apprentices in three (3) different apprenticeship programs for residents of Local Workforce Development Area (LWDA) 23.

Registered Apprenticeship programs are required to have Apprenticeship Navigators. The Apprenticeship Navigators will convene businesses, related training instruction (RTI) providers, and potential sponsors to recruit and establish new apprenticeship and pre-apprenticeship programs by implementing a strategic outreach plan that amplifies its proven success. In addition, Apprenticeship Navigators will assist in screening potential programs to ensure they are inclusive in design. Promoting diversity, equity, and inclusion is a fundamental goal of the LWDA as we strive to connect individuals with barriers to employment (i.e. veterans, individuals with disabilities, homeless individuals, returning citizens, individuals receiving public assistance, and underrepresented populations) with career opportunities.

SFWIB is recommending to fund four (4) positions to be housed at Miami-Dade College. The Workforce Innovation Opportunity Act funding will cover 100 percent of the funding for this initiative. Each position will cost \$85,097.00 which includes fringe benefits for a total of \$340,388.00. These four staff members will serve as apprenticeship navigators for all of SFWIB apprenticeship programs.

**FUNDING:** Workforce Innovation & Opportunity Act Funding - 100%

**PERFORMANCE:** N/A

*NO ATTACHMENT*