



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Executive Committee Meeting

THURSDAY, August 13, 2020

8:00 A.M.

View Live on the Web:

Dial In Number:

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. July 09, 2020
3. Information – TechHire Summer Boot Camps Update
4. Information – Summer Youth Internship Program Update
5. Information – COVID-19 Layoff Aversion Fund Update
6. Recommendation as to Approval to Authorize SFWIB Staff to provide direct Employment and Training Services
7. Recommendation as to Approval to Authorize SFWIB Staff to Execute a One-Year Contract for Auditing Services

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB EXECUTIVE COMMITTEE

DATE August 13, 2020

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

July 9, 2020 at 8:15 A.M

CareerSource South Florida Headquarters

VIA ZOOM

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
<ol style="list-style-type: none"> 1. Perez, Andy, <i>Chairman</i> 2. Gibson, Charles, <i>Vice-Chairman</i> 3. del Valle, Juan Carlos 4. Ferradaz, Gilda 5. Garza, Maria 	<p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Ford, Odell Gilbert, David Jean-Baptiste, Antoinette Kavehersi, Cheri Kelly, Travis Smith, Marian Smith, Robert</p>	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Andy Perez called the meeting to order at 8:18am, asked all those present introduce themselves, and noted into record that a quorum had been achieved.

2. Approval of Executive Committee Meeting Minutes of June 11, 2020 and June 26, 2020

Vice-Chairman Charles Gibson moved the approval of meeting minutes of June 11, 2020 and June 26, 2020. Motion seconded by Juan Carlos del Valle; Motion Passed Unanimously

(All in Favor with no Opposition)

3. Information – COVID Layoff Aversion Fund Program Update

Chairman Perez introduced the item and Mr. Beasley further presented.

Chairman Perez inquired about the delay and Mr. Beasley explained the glitches in uploading documents.

Chairman Perez asked whether if the partner agencies were responsible for approvals. Mr. Beasley explained the process.

Chairman Perez noted as soon as the Mayor of Miami-Dade made the announcement

He emphasized the importance of getting the necessary assistance and resources in the community that is currently in dire need as a result of the pandemic.

Mr. Beasley provided details.

Ms. Garza also emphasized how dire the current pandemic is. She emphasized the importance of providing resources and assistance to businesses. She requested this initiative be expedited. She further inquired about the amount that would potentially be allocated. Mr. Beasley responded a total of \$2.3 million dollars as been set aside for this program. She recommended increasing the current allocation. She later inquired about current limits and Mr. Beasley explained that the maximum is \$10,000 based on the size of the agency whether if it's for profit or non-for-profit.

Mr. del Valle inquired about the qualifications of resources and Mr. Beasley provided details. Mr. del Valle inquired about strategic ways in disseminating this information out to the community on the various incentives offered (Paycheck Protection, Lay-off Aversion and PPP's).

There was continued discussion.

Mr. del Valle congratulated Mr. Beasley and staff for the efforts made to implement this initiative. He later inquired about the

No further questions or discussions.

3. **Recommendation as to Approval of TechHire Summer Boot Camp Training Providers**
Mr. Beasley presented the item. He commended Youth Programs Administrator Travis Kelly for his efforts in launching this program this year in the mist of the pandemic.

Chairman Perez recommended offering a second set of dates for youth cohorts. He also emphasized the importance of exhausting all allocated resources for this program.

Ms. Juan Carlos del Valle moved the approval to expand, renew and allocate funds for rapid response and layoff aversion pilot project. Motion seconded by Ms. Maria Garza; **Further Discussion(s):**

Motion Passed by Unanimous Consent

(All in favor with no opposition)

4. **Recommendation as to Approval to Expand, Renew and Allocate Funds for Rapid Response and Layoff Aversion Pilot Project**
Item introduced.

Ms. Maria Garza moved the approval to expand, renew and allocate funds for rapid response and layoff aversion pilot project. Motion seconded by Vice Chairman Charles Gibson; **Motion Passed by Unanimous Consent.**

(All in Favor with No Opposition)

Vice-Chairman Gibson noted into record he voted in favor of item#4.

New Business(es):

- Mr. Beasley noted that a few CSSF staff tested positive for COVID-19.
- He also noted the majority of CSSF staff currently working from home.

There being no further business to come before the Committee, meeting adjourned at 9:00am.



SFWIB EXECUTIVE COMMITTEE

DATE: 8/13/2020

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: TECHHIRE SUMMER BOOT CAMPS UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Joint contribution for youth career pathway models**

BACKGROUND:

At the April 16, 2020 meeting, the South Florida Workforce Investment Board (SFWIB) approved the fourth TechHire Summer Boot Camp program. The TechHire Summer Boot Camp initiative was expanded to provide youth between the ages of 15-22, with the skills necessary to become entry-level professionals in high demand Information Technology (IT) careers.

The TechHire Summer Boot Camps were designed to expose our future workforce to the IT Industry by connecting youth participants to both traditional and nontraditional educational resources. This includes a mix of accelerated learning programs such as Gaming and Web Development, Comp TIA A+, Web Applications, Networking and Cyber Security.

In partnership with our IT training providers, the 2020 TechHire Summer Boot Camps exposed 322 youth to a six-week IT training session. The sessions began on June 15, 2020 and are currently in progress. The boot camps are being held virtually throughout Miami-Dade and Monroe Counties.

A total of 1,027 youth showed interest in the 2020 TechHire Summer Boot Camps. Of the 1,027 interested youth, 643 were income eligible for the program; and a total of 384 were not qualified for the program.

Youth participants who complete the boot camp will receive a \$300 stipend. All participants will be given the opportunity to take the certification exam and will be eligible for an additional \$200 stipend upon passing and obtaining a credential.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/13/2020

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: SUMMER YOUTH INTERNSHIP PROGRAM UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Joint contribution for youth career pathway models**

BACKGROUND:

The Together for Children Youth initiative includes a partnership with Miami-Dade County, The Children's Trust, Miami Dade County Public Schools (The School Board), the Foundation for New Education Initiatives, Inc., and the SFWIB. The initiative launched a Summer Youth Internship Program (SYIP) to provide employment opportunities to South Florida's future workforce, while decreasing crime within Miami-Dade County.

Together for Children is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking the cycle of youth violence plaguing communities.

The SFWIB invested \$1.5 million in Temporary Assistance for the Needy Families (TANF) funds to cover summer youth employment activities and services for youth with barriers to employment, particularly those youth whose families are receiving cash assistance and/or free or reduced lunch.

The SYIP provided participants, ages 15-18, with 30 hours of work per week and a wage subsidy of \$1,384 over a period of five weeks. In addition, participants will earned high school course credits and are given an opportunity to earn college credits.

The wage subsidy consisted of the following:

- \$100 during the first week of the internship to cover transportation and other incidental expenses to help remove barriers that could have prohibited participation; and
- Two subsequent payments of \$642 each.

Preliminary results:

- Of the 2,675 youth that were eligible and applied to the internship program, 2,072 were enrolled.
- The program intentionally recruited participants from high-risk populations. Of those that enrolled in the program: 67% (1,378) qualified for free/reduced lunch and 12% (239) were youth with disabilities. A complete Impact Report will be submitted to the Board for review after the conclusion of the program.

These funds are distributed via direct deposit through collaboration with the South Florida Educational Federal Credit Union and the Foundation for New Education Initiatives, Inc.

The program is designed to provide youth participants with entry-level positions within local businesses, the private sector and community-based organizations. The internships assist youth in obtaining needed skills, while gaining a better understanding of the workplace by linking participants to employers who provide work experience and career advice.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/13/2020

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: WIOA LAYOFF AVERSION FUND UPDATE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N / A

STRATEGIC GOAL: **BUILD DEMAND-DRIVEN SYSTEM W/ EMPLOYER ENGAGEMENT**

STRATEGIC PROJECT: **Develop integrated Business Service teams**

BACKGROUND:

On June 18, 2020, the SFWIB approved the implementation of the COVID-19 Layoff Aversion Fund initiative. The program was launched in an effort to support small businesses and/or community based organizations (CBOs) facing financial impacts and potential layoffs from Coronavirus Disease 2019 (COVID-19). The fund will provide grants to small businesses and/or CBOs experiencing economic distress. The goals of the fund is to prevent potential layoffs or minimize the duration of unemployment resulting from layoffs due COVID-19.

The SFWIB designated Rapid Response funding for the COVID-19 Layoff Aversion Fund. In partnership with our Business Intermediaries, CSSF is accepting grant applications to the COVID-19 Layoff Aversion Fund from any businesses and/or CBO, 30 calendar days following the expiration of the Florida Governor's Executive Order 20-51 which established the Coronavirus Disease 2019 (COVID-19) Response Protocol and Directed a Public Health Emergency Declaration or until funds are exhausted, whichever occurs first.

Since the launch of the program, a total of 922 business / CBOs have applied for the grants. The total request amount is \$5.3 million dollars. The attached chart provides a summary of the program.

FUNDING: N / A

PERFORMANCE: N / A

ATTACHMENT

Partner Agency: **(All Partner Agencies)**

Partner Agency	# of Businesses	Total Amount Requested	Approved	Requested Amount (From Approved Businesses)	Approved Amount (Receipts)	Denied	Denied Amount
Beacon Council	510	\$2,933,048.85	100	\$585,415.63	\$371,235.34	62	\$502,347.56
CAMACOL	1	\$5,000.00	0	\$0.00	\$0.00	0	\$0.00
CAMACOL - Latin Chamber of Commerce of U.S.A	62	\$317,814.39	13	\$80,670.66	\$59,135.75	14	\$68,098.54
Greater Key West Chamber of Commerce	14	\$112,499.99	9	\$72,499.99	\$62,246.13	0	\$0.00
Greater Marathon Chamber of Commerce	12	\$58,255.69	7	\$35,707.69	\$24,202.74	1	\$5,000.00
Greater Miami Chamber of Commerce	261	\$1,612,965.09	52	\$312,322.75	\$215,631.17	58	\$423,504.81
Tools for Change	62	\$341,154.73	6	\$36,767.52	\$31,840.36	9	\$51,859.48
GRAND TOTAL:	922	\$5,380,738.74	187	\$1,123,384.24	\$764,291.49	144	\$1,050,810.39



SFWIB EXECUTIVE COMMITTEE

DATE: 8/13/2020

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: REQUEST TEMPORARY AUTHORIZATION FOR THE SOUTH FLORIDA WORKFORCE INVESTMENT BOARD TO PROVIDE EMPLOYMENT & TRAINING SERVICES IN FIVE CAREERSOURCE CENTERS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to submit a formal request for authorization of the South Florida Workforce Investment Board staff to providing employment and training services for Program Year 2020-2021, as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Conduct an analysis of Career Centers**

BACKGROUND:

The SFWIB released a Workforce Services Request for Proposals (RFP) on March 24, 2020 to solicit organizations capable of providing employment and training services. Due to a lack of respondents by the applicable deadlines, at the June 18, 2020 board meeting, the SFWIB board approved a recommendation for SFWIB staff to directly contract with Career Team to operate the Opa Locka, Key Largo and Key West Centers in conjunction with their current centers; Carol City and Miami Beach.

SFWIB staff attempted unsuccessfully to negotiate contract terms that were agreeable to both parties and as a result of which, Career Team has expressed a desire to no longer contract with the SFWIB for any of the five centers. In an effort to continue to provide services to the community SFWIB staff recommends to the Executive Committee to recommend to the board that SFWIB under the entity know as ABC Workforce Services assume operational control of the aforementioned centers effective September 1, 2020 for a period not to exceed one year.

In accordance with CareerSource Florida Administrative Policy 83, the SFWIB must formally request approval to provide direct services through June 30, 2021. Approval of the request will allow SFWIB staff to provide direct services while preparing to release a Workforce Services RFP for program year 2021-2022.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 8/13/2020

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: RECOMMENDATION AS TO APPROVE THE AUTHORIZATION FOR SFWIB STAFF TO EXECUTE A ONE YEAR CONTRACT FOR AUDITING SERVICES

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends to the Executive Committee to recommend to the Board the approval authorizing staff to execute a one year contract with Brunson and Associates for external auditing services as set forth below.

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The current contract with Brunson and Associates, P. A. for auditing services was competitively procured in 2017 and expired on June 30, 2020. At the April 2020 board meeting, the SFWIB Board approved the release of a Request for Quotes (RFQ) to competitively procure a new external auditor. SFWIB staff will release that RFQ in August, 2020 for external auditing services for Fiscal Years 2021 to 2023.

SFWIB's current external audit is due in December, 2020. The competitive procurement process will not allow staff the required time necessary to complete the RFQ process and the external audit; therefore staff recommends to the executive committee the approval to authorize staff to contract with Brunson and Associates to complete the current year's external audit.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award Brunson and Associates an allocation not to exceed \$75,000.00 to conduct the fiscal year 2019 -2020 external audit.

FUNDING: Workforce Services

PERFORMANCE: N/A

NO ATTACHMENT