



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**Executive Committee Meeting**

**THURSDAY, February 13, 2020**

**8:00 A.M.**

CareerSource South Florida Headquarters  
7300 Corporate Center Drive  
Conference Room 2  
Miami, Florida 33126

### **AGENDA**

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
  - A. November 14, 2019
3. Information – USDOL Targeted Program Compliance and Assistance Review (TPCAR)
4. Information – Annual Performance Update
5. Information – Poverty Simulation Workshop Update
6. Information – Workforce Services Common Measures Report
7. Information – 2016-2020 CareerSource South Florida Strategic Operational Plan Update
8. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public School District for the Summer Youth Internship Program

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



**SFWIB EXECUTIVE COMMITTEE**

**DATE: February 13, 2020**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**November 14, 2019 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Suite 500 (Conference Room 2)

Miami, FL 33126

<p><b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>1. Perez, Andy, Chairman</li> <li>2. Gibson, Charles, Vice – Chairman</li> <li>3. del Valle, Juan Carlos</li> <li>4. Ferradaz, Gilda</li> </ol>	<p><b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>5. Garza, Maria</li> </ol> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick          Almonte, Ivan          Gilbert, David          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Perrin, Yian          Smith, Robert</p>	<p><b>AUDIENCE:</b></p> <p>Cooper, Jaime - <i>New Horizons, Inc.</i></p> <p>Girnun, Arnie – <i>New Horizons, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Chairman Andy Perez called the meeting to order at 8:23am and asked all those present introduce themselves. A quorum of Executive Committee members had been achieved.

**2. A. Approval of Executive Committee Meeting Minutes of July 18, 2019 and August 8, 2019**

Ms. Gilda Ferradaz moved the approval of Executive Committee Meeting minutes of July 18, 2019 and August 8, 2019. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**3. Information – Direct Employment and Training Services Provider Performance Report**

Chairman Andy Perez introduced the item and Mr. Beasley further presented.

Vice-Chairman Gibson requested more details be provided regarding CSSF and Mr. Beasley further explained it is a quasi-judicial government agency.

Chairman Perez inquired about current operations of the one-stop centers and Mr. Beasley explained.

Chairman Perez commended this tool. He inquired about the initial start and potential political issues. Mr. Beasley explained.

There was continued discussion.

Mr. del Valle recommended focusing on the top five politically sensitive topics. Beasley responded.

Chairman Perez shared his comments on minimum wage. Mr. Beasley responded.

Adult Programs Supervisor Robert Smith provided details on migrant farm workers current salary range.

Vice-Chairman Gibson inquired about number 12 with reference to job openings. Mr. Beasley further explained.

There was continued discussion.

Vice-Chairman Gibson inquired about current report format. Mr. Beasley explained.

Vice-Chairman Gibson asked whether if the college located in Monroe County would be able to successfully operate a one-stop center. Mr. Beasley explained.

**4. Information – DCF WAR Reduced the Number of Families in Crisis**

Chairman Perez introduced the item and Mr. Beasley further presented. Ms. Ferradaz provided further details.

Chairman Perez inquired about the agency's efforts to help improve mental health issues. Ms. Ferradaz provided details. Mr. Beasley provided additional information.

There was continued discussion.

**5. Information – WIOA Local Planning Guidelines**

Chairman Perez introduced the item and Mr. Beasley further presented.

There being no further business to come before the Committee, meeting adjourned at 9:18am.

DRAFT



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** USDOL FLORIDA WIOA COMPREHENSIVE MONITORING REVIEW

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

### **BACKGROUND:**

On January 10, 2020, CSSF staff received notification of that the Atlanta Region 3, U.S. Department of Labor, Employment and Training Administration (ETA) is scheduled to conduct a Targeted Program Compliance and Assistance Review (TPCAR) of workforce programs in the State of Florida. The TPCAR is a comprehensive onsite review that will focus primarily on Workforce Innovation and Opportunity Act (WIOA) programs and will assess selected areas of program implementation at the state and local levels. The onsite review will include a state-level and local area workforce review. The two local areas selected by the USDOL ETA for the review are CareerSource North Central Florida and CareerSource South Florida.

The purpose of the review is to assess programmatic and financial operations and will include a review of policies, procedures, and performance outcomes of programs operated under Workforce Innovation and Opportunity Act (WIOA), Wagner Peyser, and selected discretionary grants for Program Year (PY) and Fiscal Year (FY) 2017, 2018, and 2019. The review will be conducted over a four-week period, beginning the week of February 10, 2020 with an entrance conference and conclude the week of March 16, 2020.

USDOL ETA has tentatively scheduled the local area review for CareerSource South Florida to be held during the week of February 24th. DEO will work with the USDOL ETA regional office staff and the local designated contact person on the exact dates and logistics for the on-site review.

Attached is the official USDOL notice and the list of documents being requesting from the local areas. Although the attached notice has a January 9, 2020 due date, DEO requested and received an extension from USDOL ETA for the document submission. The documents are now due to USDOL ETA from DEO by Thursday, January 23, 2020. DEO requested CSSF to submit the requested documents by Tuesday, January 21, 2020.

What are the requested documents for DEO?

1. Local point of contact (name, email address and phone number) of the person DEO will communicate and coordinate with for information requests.
2. Requested documentation (see attachment) emailed to Trina Travis at Trina.Travis@deo.myflorida.com, no later than close of business Tuesday, January 21, 2020. When submitting the documents, please name them as described in the attached document, to include the LWDB name and the document title. For example:
  - a. LL-1 – CareerSource South Florida WDB MOUs with all WIA WIOA service providers
  - b. LL-2 – CareerSource North Central Florida LEO CEO Agreements

**FUNDING:** N / A

**PERFORMANCE:** N / A

*ATTACHMENT*

**U.S. Department of Labor**

**Employment and Training Administration  
Sam Nunn Atlanta Federal Center  
Room 6M12 – 61 Forsyth Street S.W.  
Atlanta, Georgia 30303**



December 27, 2019

Mr. Ken Lawson  
Florida Department of Economic Opportunity  
The Caldwell Building, Suite 212  
107 East Madison Street, MSC 100  
Tallahassee, Florida 32399-4120

Dear Mr. Lawson:

This letter serves to inform you that the Atlanta Region 3, U.S. Department of Labor, Employment and Training Administration (ETA) is scheduled to conduct a Targeted Program Compliance and Assistance Review (TPCAR) of workforce programs in the State of Florida. Regional Office staff has been in contact with state staff regarding the review and will continue to work together to coordinate the schedule of activities.

The TPCAR is a comprehensive onsite review that will focus primarily on Workforce Innovation and Opportunity Act (WIOA) programs and will assess selected areas of program implementation at the state and local levels. The review will be conducted over a four-week period, beginning the week of January 27, 2020 and concluding the week of March 9, 2020. In preparation for this review, we will be working closely with staff identified by your agency for coordination and planning purposes.

The purpose of the review is to assess programmatic and financial operations, including policies, procedures, and performance outcomes of programs operated under the WIOA, Wagner-Peyser Act (WP), and selected Discretionary grants, as appropriate.

The review includes programmatic and administrative/fiscal components for Program Year (PY) and Fiscal Year (FY) 2017, 2018, and 2019 and encompasses the following programs: WIOA Title I, WP, Workforce Information Grant (WIG/LMI), Migrant and Seasonal Farm Workers (MSFW), National Dislocated Worker Grants (NDWG), Trade Adjustment Assistance (TAA), Work Opportunity Tax Credit (WOTC), American Apprenticeship, and Senior Community Service Employment Program (SCSEP) grant activities for the periods mentioned above, and as appropriate, selected Discretionary grants.

The TPCAR onsite review will include state-level and local area workforce reviews. Monitoring will include onsite visits and discussions with staff from the Department of Economic Opportunity and CareerSource Florida and two Local Workforce Development Areas (LWDAs) to be named under separate correspondence within the next few days. Information on the selected Discretionary grants will also be forthcoming.

The Regional Office team will also review a selection of participant files for PY 17, PY 18, and PY 19. Regional Office staff will request a list of participants from which to draw a selection for

## U.S. Department of Labor

Employment and Training Administration  
Sam Nunn Atlanta Federal Center  
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Atlanta, Georgia 30303



review for the Program Years indicated above and as needed, any preceding program year(s) that are inclusive of participant service records. The review team will require access to the electronic and paper portions of selected files in the state's case management system.

We invite the division directors or designated program staff to brief the ETA team on the implementation of WIOA, including best practices and challenges related to the programs. We will also work with your staff to secure a workspace(s) for document reviews and private area in order to conduct interviews with staff, participants, and selected workforce development board members. Other logistical requests will be coordinated as needed by the team lead, Ms. Jessica Otieno. The review will include onsite visits to two LWDA's. We ask that appropriate staff and program information are available for these reviews.

A summary of information needed from the state and local workforce areas prior to the visit is included with this letter. Two of the enclosures include primary grant numbers that will be the focus of this review, as well as a table of documents needed for review prior to the visit, along with the corresponding reviewers' contact names for submitting the documents.

The onsite targeted program review will examine the State's practices and progress in key areas of WIOA implementation, including the following:

- Overall implementation of provisions in WIOA;
- One-stop operator competitive procurement;
- Infrastructure Costs Funding Agreement (IFA) ;
- Memorandum of Understanding (MOU);
- One-stop certification, including operation of the state's American Job Center system;
- Implementation of the 75% older youth expenditure and 20% youth work experience expenditure requirements;
- Administrative and financial standards under the respective acts and regulations, inclusive of selected financial reports for selected period of time; and
- Program performance.

In addition, the review will consider State practices and progress related to:

- Coordination of Rapid Response, Business Services, Dislocated Worker, National Dislocated Worker Grants efforts to mitigate dislocations and support the return of workers to employment;
- Coordination of One-stop Operations
- Integration of TANF with the One Stop system and assistance sought

The Regional Office review team plans to begin the state-level review with an onsite entrance conference with State personnel on January 27, 2020. The Regional Office review team will also schedule an exit debrief upon conclusion of the site visits which will include results from the state and local areas reviews. The review team will provide the State with a summary of findings and written report after the conclusion of all site visits and the exit conference.

**U.S. Department of Labor**

**Employment and Training Administration  
Sam Nunn Atlanta Federal Center  
Room 6M12 – 61 Forsyth Street S.W.  
Atlanta, Georgia 30303**



I would like to thank the State and local area staff in advance for their assistance in coordinating the logistics of this review. The Regional Office review team will continue to work with State and local area staff to finalize the agenda and will schedule a conference call in the near future to confirm the agenda and finalize the review arrangements. Once confirmed, the Regional Office team will share the detailed schedule with State and local staff.

Please submit the attached requested information electronically and or by mail no later than Thursday, January 9, 2020 to allow time for team members to review the materials. Submit all documents via email to [Otieno.jessica@dol.gov](mailto:Otieno.jessica@dol.gov).

We will make every effort to complete the review with minimal disruption to your program operations. If you have any questions regarding this visit, please contact Ms. Jessica Otieno at (404) 302-5379 or by e-mail, [Otieno.jessica@dol.gov](mailto:Otieno.jessica@dol.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "W. Tompoe".

Winston Tompoe  
Regional Director, Office of State Systems

Cc:

Ruth Dillard

Michelle Dennard

Richard Prudom

Requested Documentation and Information – Florida Comprehensive Review

Document Number	Local Level Requests (Administrative, Program)
LL-1	<ul style="list-style-type: none"> <li>WDB MOUs with all WIA/WIOA service providers</li> </ul>
LL-2	<ul style="list-style-type: none"> <li>LEO/CEO Agreements</li> </ul>
LL-3	<ul style="list-style-type: none"> <li>LEO Designated Fiscal Agent</li> </ul>
LL-4	<ul style="list-style-type: none"> <li>One-Stop Operator Agreement</li> </ul>
LL-5	<ul style="list-style-type: none"> <li>WDB policies and procedures for all grants being reviewed including code of conduct and conflict of interest</li> </ul>
LL-6	<ul style="list-style-type: none"> <li>Articles of Incorporation (WDB)</li> </ul>
LL-7	<ul style="list-style-type: none"> <li>Board By-Laws</li> </ul>
LL-8	<ul style="list-style-type: none"> <li>Local WDB Plan (DEO providing link to local plans from website)</li> </ul>
LL-9	<ul style="list-style-type: none"> <li>WDB Employment Agreements</li> </ul>
LL-10	<ul style="list-style-type: none"> <li>WDB Staff job descriptions and duties</li> </ul>
LL-11	<ul style="list-style-type: none"> <li>WDB Member List</li> </ul>
LL-12	<ul style="list-style-type: none"> <li>Procedures for integrating local board members</li> </ul>
LL-13	<ul style="list-style-type: none"> <li>Board Minutes – available in electronic format (DEO providing link to local board website)</li> </ul>
LL-14	<ul style="list-style-type: none"> <li>List of current board members, affiliation, positions and their area of representation</li> </ul>

Document Number	Wagner- Peyser/One-Stop Delivery System
WP-2	<ul style="list-style-type: none"> <li>Copy of all MOUs and partner agreements for local areas</li> </ul>
WP-3	<ul style="list-style-type: none"> <li>Copy of executed resource sharing agreements</li> </ul>
WP-4	<ul style="list-style-type: none"> <li>Copy of local cost allocation plans</li> </ul>
WP-5	<ul style="list-style-type: none"> <li>Flow chart-operational plan of Career Centers to be visited</li> </ul>
WP-6	<ul style="list-style-type: none"> <li>Each AJC's procedures on service delivery/case management of participants</li> </ul>
WP-7	<ul style="list-style-type: none"> <li>Wagner-Peyser colocation policy/procedures, as applicable</li> </ul>



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** CSSF ANNUAL PERFORMANCE OUTCOMES

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Enhance CSSF performance system**

**BACKGROUND:**

The Annual Performance Report outlines workforce development services in Area 23, which is comprised of Miami-Dade and Monroe Counties.

In PY'2018-2019, CSSF in partnership with service providers throughout Area 23, were responsible for providing high quality, customized employment and training solutions to businesses and jobseekers in support of economic development.

CSSF placed 17,151 jobseekers into employment services. Nearly 40 percent of the placements were direct job placements (DJPs). Seventy-four percent of the DJPs were full-time employment. The cost to place a job seeker into a job is \$700, which is less than the targeted goal of \$756. For every dollar invested in PY'2018-2019, there was a net economic impact of \$381,400,851 and a return on investment of \$31.77.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

REPORT PERIOD: JULY 1, 2018 - JUNE 30, 2019

## NET ECONOMIC IMPACT

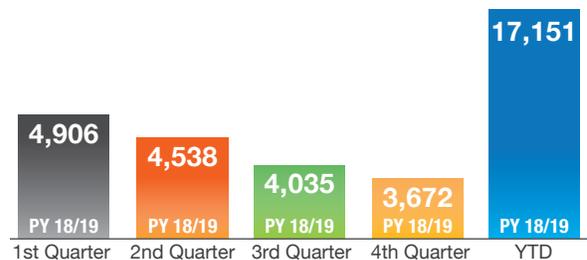
**\$381,400,851**

PY 18/19 wages generated back into the community

## PLACED JOB SEEKERS

**17,151**

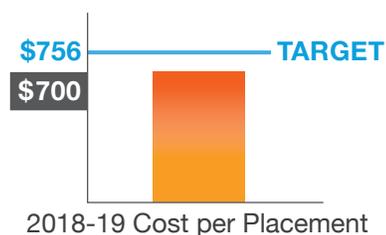
By the end of the fourth quarter, the total number of jobseekers placed into employment



## DIRECT JOB PLACEMENT BREAKDOWN

DJP Types	DJP Total	DJP Rate
Part-Time	205	3.01%
Temporary	710	10.41%
Seasonal	824	12.08%
Full Time	5,081	74.50%
<b>Total DJP</b>	<b>6,820</b>	<b>100.00%</b>

## COST PER PLACEMENT



## RETURN ON INVESTMENT



= **\$31.77**

For every \$1.00 spent, the region received \$31.77 return on investment.

## AVERAGE WAGE

**\$11.03**

The average hourly wage for placed jobseekers



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** POVERTY SIMULATION WORKSHOPS

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

**STRATEGIC PROJECT:** *Seek excellence in customer service*

**BACKGROUND:**

CareerSource South Florida (CSSF) in partnership with the Early Learning Coalition of Miami-Dade/Monroe will facilitate Poverty Simulation Workshops (PSW) for Workforce Development Area (WDA) 23. All CareerSource Center, Youth, Refugee, and CSSF Headquarters staff will participate in the workshops.

The poverty simulation is a guided interactive, immersive experience that provides the PSW participants to the realities of poverty, including the challenges of navigating the requirements to utilize governmental services and other essential service providers. The workshops are designed to sensitize PSW participants and create awareness regarding the structural barriers facing individuals living on low-incomes.

At the conclusion of the workshops, PSW participants will have a better understanding of the potential barriers to receiving employment and training services. In addition, services to job seekers should improve.

The four hour Poverty Simulation Workshops will be held on March 13,16, 20, and 30, 2020.

The Poverty Simulation Workshops are aligned with the Strategic Operational Plan, Goal 3: Improve Services for Individuals with Barriers.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 6

**AGENDA ITEM SUBJECT:** WORKFORCE SERVICES COMMON MEASURES REPORT

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Improve service delivery outcomes**

**BACKGROUND:**

The South Florida Workforce Investment Board (SFWIB) is currently working to enhance the Common Measures Report for Adult and Youth programs. The purpose of the report is to increase opportunities and access to employment, education, technical skills training, and support services.

The enhanced report will also provide a more efficient way to forecast the current WIOA caseloads for Adult and Youth programs that can be exited from the system and improve follow-up services to participants in need of additional services.

Common Measures Report will include the following:

1. Employed in the 2nd and 4th quarter after exit
2. Median earnings in the 2nd quarter after exit
3. Credential attainment
4. Measureable skills gain

**FUNDING:** N/A

**PERFORMANCE:** N/A

*NO ATTACHMENT*



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 7

**AGENDA ITEM SUBJECT:** 2016-2020 STRATEGIC GOALS OPERATIONAL PLAN UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **National leader in an ROI-focused enterprise**

**BACKGROUND:**

At its June 21, 2018 meeting, the SFWIB approved revised strategies to the 2016-2020 Strategic Goals Operational Plan. The goals are expected to influence future policy discussions and funding decisions. The following are the approved strategic goals:

- Goal 1: Build a Demand-Driven System with Employer Engagement
- Goal 2: Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery
- Goal 3: Improve Services for Individuals with Barriers
- Goal 4: Dedicated Commitment to Youth Participation
- Goal 5: High ROI through Continuous Improvements
- Goal 6: Strong Workforce System Leadership

As part of the implementation efforts, SFWIB staff developed a tool to track the six strategic goals as they are accomplished. The Strategic Goal Operational Plan Monitoring Tool assists staff in tracking which strategies have been utilized, addresses initiatives and strategies yet to be implemented, as well as, the overall progress in achieving the goals.

The attached report summarizes the initiatives and strategies implemented to accomplish the six goals during the 2019-2020 program year to date.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

**STRATEGIC GOALS OPERATIONAL PLAN MONITORING TOOL**

STRATEGIES					GOAL 1
A.	B.	C.	D.	E.	
Engage Employers and Seek Continuous Feedback	Ensure all service providers and career centers implement employers engagement in their operations	Partner with Economic Development to Assist Targeted Industries	Close the skills gap through work-based learning	Create entrepreneurship initiatives	Build a Demand-Driven System with Employer Engagement
Number of Agendas Utilizing These Strategies					
0	0	0	0	0	2

STRATEGIES					GOAL 2
A.	B.	C.	D.	E.	
Develop Integrated Business Service Teams	Maximize use of the Employ Florida Marketplace (EFM) Among Workforce System Partners	Strengthen the Partnership with WIOA Required Partners	Seek excellence in customer service	Improve the efficiency of career center operations	Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery
Number of Agendas Utilizing These Strategies					
0	0	0	0	0	2

STRATEGIES			GOAL 3
A.	B.	C.	
Develop specific programs and initiatives	Improve Employment Outcomes	Ensure compliance with WIOA Section 188	Improve Services for Individuals with Barriers
Number of Agendas Utilizing These Strategies			
0	2	0	6

STRATEGIES				GOAL 4
A.	B.	C.	D.	
Expand Career Exploration and Pathways Programs	Joint Contribution for Youth Career Pathway Models	Youth Entrepreneurial Skills Training Programs	Improve Service Delivery and Outcomes	Dedicated Commitment to Youth Participation
Number of Agendas Utilizing These Strategies				
0	11	0	0	13

STRATEGIES			GOAL 5
A.	B.	C.	
Enhance CSSF Performance System	Improve Credential Outcomes for Job Seekers	Provide Technical Assistance to Service Providers	High ROI Through Continuous Improvement
Number of Agendas Utilizing These Strategies			
0	0	0	1

STRATEGIES					GOAL 6
A.	B.	C.	D.	E.	
National Leader in an ROI-Focused Enterprise	Use LMI Data for Policy Development	Maximizing Collaborative Partnerships	Strengthen Workforce System Accountability	Enhance Board Leadership	Strong Workforce System Leadership
Number of Agendas Utilizing These Strategies					
0	0	1	1	0	3

**GOAL 1 - Build A Demand Driven System with Employer Engagement**

#	BOARD MEETING DATE	AGENDA ITEM SUBJECT	AGENDA ITEM TYPE	RECOMMENDATION TYPE	STRATEGY	PERFORMANCE OUTCOMES					
						FUNDING	NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENT	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL
1	09/05/19	Allocate funds to Monroe County for an Employed Worker Training Initiative	Approval	Initiative	Engage Employers and Seek Continuous Feedback	\$ 6,300.00	4	4	\$ 1,575.00	N/A	N/A
2	12/12/19	Allocate Funds to the Greater Miami Chamber of Commerce	Approval	Initiative	Engage Employers and Seek Continuous Feedback	\$ 50,000.00	N/A	N/A	N/A	N/A	N/A
3											
4											
5											
6											
<b>TOTAL:</b>						<b>\$ 56,300.00</b>		<b>0</b>	<b>\$ 1,575.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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Enhance Board Leadership

**GOAL 2 - Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery**

#	BOARD MEETING DATE	AGENDA ITEM SUBJECT	AGENDA ITEM TYPE	RECOMMENDATION TYPE	STRATEGY	PERFORMANCE OUTCOMES					
						FUNDING	NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENT	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL
1	09/05/19	Approval of Workforce Services Contractors	Approval	Policy	Improve Service Delivery and Outcomes	N/A	N/A	N/A	N/A	N/A	N/A
2	10/17/19	Women-In-Tech Network Administrator Certification Training	Approval	Initiative	Close the Digital Skills Gap through work-based learning	\$ 200,000.00	20	Pending Program Completion	\$ 10,000.00	\$ 2.63	N/A
3											
4											
5											
<b>Total:</b>						<b>\$ 200,000.00</b>		<b>0</b>	<b>\$ 10,000.00</b>	<b>\$2.63</b>	<b>\$0.00</b>

**GOAL 3 - Improve Services for Individuals with Barriers**

#	BOARD MEETING DATE	AGENDA ITEM SUBJECT	AGENDA ITEM TYPE	RECOMMENDATION TYPE	STRATEGY	PERFORMANCE OUTCOMES						
						FUNDING		NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENT	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL	
1	08/08/19	Comcast Internet Essentials Expansion	Informational	Initiative	Close the Digital Skills Gap through work-based learning	N/A	N/A	N/A	N/A	N/A	N/A	
2	09/05/19	Accept funds for Project Second Chance for Incarcerated Parents with Minor Children	Approval	Initiative	Develop specific programs and initiatives	\$ 135,000.00	N/A	N/A	N/A	N/A	N/A	
3	09/05/19	Renew Existing Refugee Services Contracts for Program Year 2019-2020	Approval	Policy	Improve Employment Outcomes	N/A	N/A	N/A	N/A	N/A	N/A	
4	10/17/19	Accept and Allocate Department of Children and Families Refugee Employment and Training Program Funds	Approval	Programmatic	Maximizing Collaborative Partnerships	\$ 7,500,000.00	N/A	N/A	N/A	N/A	N/A	
5	10/17/19	Allocate Funds for the Miami Community Ventures	Approval	Initiative	Improve Employment Outcomes	\$ 200,000.00	200	Pending Program Completion	N/A	N/A	N/A	
6	12/12/19	DCF WAR Reduce the Number of Families in Crisis	Informational	Initiative	Strengthen the Partnership with WIOA Required Partners	N/A	N/A	N/A	N/A	N/A	N/A	
7												
8												
9												
10												
11												
12												
13												
14												
15												
<b>Total:</b>						<b>\$ 7,835,000.00</b>		<b>0</b>	<b>\$ -</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**GOAL 4 - Dedicated Commitment to Youth Participation**

#	BOARD MEETING DATE	Agenda Item Subject	Agenda Item Type	RECOMMENDATION TYPE	Strategy	PERFORMANCE OUTCOMES					
						FUNDING	NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENT	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL
1	07/18/19	TechHire Summer Boot Camp Training Providers	Approval	Programmatic	Close the Digital Skills Gap through work-based learning	\$ 1,020,000.00	N/A	N/A	N/A	N/A	N/A
2	07/18/19	Accept a Donation for the City of Miami Gardens Summer Youth Employment Program	Approval	Programmatic	Joint Contribution for Youth Career Pathways Models	\$ 55,000.00	N/A	N/A	N/A	N/A	N/A
3	08/08/19	TechHire Summer Boot Camp Update	Informational	Programmatic	Joint Contribution for Youth Career Pathways Models	N/A	N/A	N/A	N/A	N/A	N/A
4	08/08/19	Summer Youth Internship Program Update	Informational	Programmatic	Joint Contribution for Youth Career Pathways Models	N/A	N/A	N/A	N/A	N/A	N/A
5	09/05/19	Allocate funds for the Stanley G. Tate Florida Prepaid College Foundation, Inc.	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 498,429.12	57	Pending Program Completin	N/A	N/A	N/A
6	09/05/19	Allocate funds to Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 250,000.00	N/A	N/A	N/A	N/A	N/A
7	09/05/19	Allocate funds to Miami Dade County Public Schools for the Miami-Dade Youth Pre-Apprenticeship Career and Technical Training Initiative	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 250,000.00	120	86	N/A	N/A	N/A
8	09/05/19	Allocate funds to Monroe County Public Schools for the Marathon High School Fire Academy	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 87,300.00	12	Pending Training Completion	N/A	N/A	N/A
9	10/17/19	Summer Youth Employment Programs Update	Informational	Programmatic	Expand Career Exploration and Pathways Programs	N/A	N/A	N/A	N/A	N/A	N/A
10	10/17/19	Summer Youth Internship Program Update	Informational	Programmatic	Joint Contribution for Youth Career Pathways Models	N/A	N/A	N/A	N/A	N/A	N/A
11	10/17/19	TechHire Summer Boot Camp Program Update	Informational	Programmatic	Joint Contribution for Youth Career Pathways Models	N/A	N/A	N/A	N/A	N/A	N/A
12	12/12/19	Allocate funds for the National Flight Academy Program	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 100,000.00	100	Program Cancelled	N/A	N/A	N/A
13	12/12/19	Allocate funds to Miami-Dade College for the Futur Banker's Training Program	Approval	Initiative	Joint Contribution for Youth Career Pathways Models	\$ 125,000.00	N/A	N/A	N/A	N/A	N/A
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<b>Total:</b>						<b>\$ 2,385,729.12</b>	<b>0</b>	<b>\$ -</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**GOAL 5 - High ROI Through Continuous Improvement**

#	BOARD MEETING DATE	Agenda Item Subject	Agenda Item Type	RECOMMENDATION TYPE	Strategy	PERFORMANCE OUTCOMES						
						FUNDING		NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENTS	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL	
1	12/12/19	Accept Fiscal Year 2018-2019 Audit Reports	Approval	Policy	Strengthen Workforce System Accountability	N/A	N/A	N/A	N/A	N/A	N/A	
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<b>Total:</b>						\$	-	0	\$	-	\$0.00	\$0.00

**Goal 6 - Strong Workforce System Leadership**

#	BOARD MEETING DATE	Agenda Item Subject	Agenda Item Type	RECOMMENDATION TYPE	Strategy	PERFORMANCE OUTCOMES					
						FUNDING	NUMBER OF PARTICIPANTS		PARTICIPANT DETAILS	RETURN ON INVESTMENTS	
						INVESTMENT AMOUNT	PROJECTED	ACTUAL	COST Per	PROJECTED	ACTUAL
1	12/12/19	Approval of the 2020 SFWIB Meeting Calendar	Approval	Policy	Maximizing Collaborative Partnerships	N/A	N/A	N/A	N/A	N/A	N/A
2	12/12/19	Direct Employment and Training Services Provider Performance Report	Informational	Programmatic	Strengthen Workforce System Accountability	N/A	N/A	N/A	N/A	N/A	N/A
3	12/12/19	WIOA Local Planning Guidelines	Discussion	Policy	Strengthen the Partnership with WIOA Required Partners	N/A	N/A	N/A	N/A	N/A	N/A
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<b>Total:</b>						\$ -		0	\$ -	\$0.00	\$0.00



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 2/13/2020

**AGENDA ITEM NUMBER:** 8

**AGENDA ITEM SUBJECT:** SUMMER YOUTH INTERNSHIP PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not exceed \$1,500,000 in Temporary Assistance for Needy Families (TANF) funds to Miami-Dade County Public Schools for the Summer Youth Internship Program (SYIP), set forth below.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At the February 15, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding to support the Together for Children Youth Initiative. The Together for Children Youth Initiative includes a partnership with Miami-Dade County, The Children's Trust, Miami-Dade County Public Schools (The School Board), the Foundation for New Education Initiatives, Inc., and the SFWIB. The initiative launched the SYIP to provide employment opportunities to South Florida's future workforce, while decreasing crime within Miami-Dade County.

Together for Children is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking a cycle of youth violence plaguing communities. The coalition of partners recruited a total of 3,045 youth in the 2019 SYIP.

The following are the overall program results for the 2019 SYIP:

- Of the 3,896 youth who were recruited and applied to the internship program, 3,055 were placed with 839 Miami-Dade County organizations.
- 3,045 (99%) completed the program.
- The program intentionally recruited participants from high risk populations. 80% (2,456) qualified for free/reduced lunch and 8% (258) were youth with disabilities.

A total of 2,450 participants completed the program and earned high school credits. In addition 123 youth received college credit through dual enrollment.

The following chart provides a side-by-side comparison of the SYIP outcomes for the funding SFWIB invested:

<b>SYIP CATEGORIES</b>	<b>PY2018</b>	<b>PY2019</b>
SFWIB Funding Invested	\$1,500,000	\$1,500,000
Youth Served / Completed	894	913
Qualified for Free and Reduced Lunch	894	913
Youth with a Disability	55	37
Earned High School Credit	100%	100%
Cost Per Youth Completed	\$1,678	\$1,642

The SFWIB Staff is recommending the Board invest Temporary Assistance for the Needy Families (TANF) funds to cover summer youth employment activities and services for youth with barriers to employment, particularly those youth whose families are receiving cash and or free or reduced lunch.

The SYIP will provide participants ages 15-18 with 30 hours of work per week and a wage subsidy of \$1,237.50 over a five week period. In addition to receiving a wage subsidy, participants will earn high school course credits and be given an opportunity to earn college credits. The wage subsidy will consist of the following:

- \$112 within the first week of the internship to cover transportation and other incidental expenses to help remove barriers that may prohibit participation; and
- Two subsequent payments of \$567.50 each.

These funds will be distributed via direct deposit through collaboration with the South Florida Educational Federal Credit Union and the Foundation for New Initiatives, Inc.

The internships will assist youth in obtaining needed skills while gaining a better understanding of the workplace by linking participants to employers that will provide work experience and career advice.

The SYIP recruitment will begin in April 2020 and the program will end in September 2020.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County Public Schools, an allocation not to exceed \$1,500,000 in Temporary Assistance for Needy Families Funds for the Summer Youth Internship Program.

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** The following chart contains the proposed performance outcomes for the PY2019 SYIP:

<b>SYIP CATEGORIES</b>	<b>PY2020</b>
SFWIB Funding Invested	\$1,500,000
Youth Served / Completed	789
Qualified for Free and Reduced Lunch	789
Youth with a Disability	78
Earned High School Credit	100%
Cost Per Youth Completed	\$1,901

*NO ATTACHMENT*