



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**Executive Committee Meeting**

**THURSDAY, January 9, 2020**

**8:00 A.M.**

CareerSource South Florida Headquarters  
7300 Corporate Center Drive  
Conference Room 2  
Miami, Florida 33126

**AGENDA**

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
  - A. November 14, 2019
3. Informational – Monroe County Audit Update
4. Informational – Annual Performance Update
5. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public School District for the Summer Youth Internship Program

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



**SFWIB EXECUTIVE COMMITTEE**

**DATE: January 9, 2020**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**November 14, 2019 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Suite 500 (Conference Room 2)

Miami, FL 33126

<p><b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>1. Perez, Andy, Chairman</li> <li>2. Gibson, Charles, Vice – Chairman</li> <li>3. del Valle, Juan Carlos</li> <li>4. Ferradaz, Gilda</li> </ol>	<p><b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>5. Garza, Maria</li> </ol> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick          Almonte, Ivan          Gilbert, David          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Perrin, Yian          Smith, Robert</p>	<p><b>AUDIENCE:</b></p> <p>Cooper, Jaime - <i>New Horizons, Inc.</i></p> <p>Girnun, Arnie – <i>New Horizons, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Chairman Andy Perez called the meeting to order at 8:23am and asked all those present introduce themselves. A quorum of Executive Committee members had been achieved.

**2. A. Approval of Executive Committee Meeting Minutes of July 18, 2019 and August 8, 2019**

Ms. Gilda Ferradaz moved the approval of Executive Committee Meeting minutes of July 18, 2019 and August 8, 2019. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**3. Information – Direct Employment and Training Services Provider Performance Report**

Chairman Andy Perez introduced the item and Mr. Beasley further presented.

Vice-Chairman Gibson requested more details be provided regarding CSSF and Mr. Beasley further explained it is a quasi-judicial government agency.

Chairman Perez inquired about current operations of the one-stop centers and Mr. Beasley explained.

Chairman Perez commended this tool. He inquired about the initial start and potential political issues. Mr. Beasley explained.

There was continued discussion.

Mr. del Valle recommended focusing on the top five politically sensitive topics. Beasley responded.

Chairman Perez shared his comments on minimum wage. Mr. Beasley responded.

Adult Programs Supervisor Robert Smith provided details on migrant farm workers current salary range.

Vice-Chairman Gibson inquired about number 12 with reference to job openings. Mr. Beasley further explained.

There was continued discussion.

Vice-Chairman Gibson inquired about current report format. Mr. Beasley explained.

Vice-Chairman Gibson asked whether if the college located in Monroe County would be able to successfully operate a one-stop center. Mr. Beasley explained.

**4. Information – DCF WAR Reduced the Number of Families in Crisis**

Chairman Perez introduced the item and Mr. Beasley further presented. Ms. Ferradaz provided further details.

Chairman Perez inquired about the agency's efforts to help improve mental health issues. Ms. Ferradaz provided details. Mr. Beasley provided additional information.

There was continued discussion.

**5. Information – WIOA Local Planning Guidelines**

Chairman Perez introduced the item and Mr. Beasley further presented.

There being no further business to come before the Committee, meeting adjourned at 9:18am.

DRAFT



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 1/9/2020

**AGENDA ITEM NUMBER:** 3

**AGENDA ITEM SUBJECT:** MONROE COUNTY AUDIT UPDATE

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **STRONG WORKFORCE SYSTEM LEADERSHIP**

**STRATEGIC PROJECT:** **Strengthen workforce system accountability**

**BACKGROUND:**

On August 14, 2019, CSSF received notification from the Monroe County Clerk of the Court that the Clerk's Internal Audit Department will conduct a review of the funding provided to Monroe County through CareerSource South Florida. The review will include a review of compliance with the Memorandum of Understanding with the Monroe County Board of County Commissioners and Miami Dade County, and adherence to the procedures of CareerSource South Florida policies and procedures.

SFWIB staff provided the requested documentation by the requested date of September 15, 2018. The Internal Audit Department staff of Monroe County Clerk's office are scheduled to meet with CSSF on January 8, 2020. A copy of the letter is attached.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*



**SFWIB EXECUTIVE COMMITTEE**

**DATE:** 1/9/2020

**AGENDA ITEM NUMBER:** 4

**AGENDA ITEM SUBJECT:** CSSF ANNUAL PERFORMANCE OUTCOMES

**AGENDA ITEM TYPE:** **INFORMATIONAL**

**RECOMMENDATION:** N/A

**STRATEGIC GOAL:** **HIGH ROI THROUGH CONTINUOUS IMPROVEMENT**

**STRATEGIC PROJECT:** **Enhance CSSF performance system**

**BACKGROUND:**

The Annual Performance Report outlines workforce development services in Area 23, which is comprised of Miami-Dade and Monroe Counties.

In PY'2018-2019, CSSF in partnership with service providers throughout Area 23, were responsible for providing high quality, customized employment and training solutions to businesses and jobseekers in support of economic development.

CSSF placed 17,151 jobseekers into employment services. Nearly 40 percent of the placements were direct job placements (DJPs). Seventy-four percent of the DJPs were full-time employment. The cost to place a job seeker into a job is \$700, which is less than the targeted goal of \$756. For every dollar invested in PY'2018-2019, there was a net economic impact of \$381,400,851 and a return on investment of \$31.77.

**FUNDING:** N/A

**PERFORMANCE:** N/A

*ATTACHMENT*

REPORT PERIOD: JULY 1, 2018 - JUNE 30, 2019

## NET ECONOMIC IMPACT

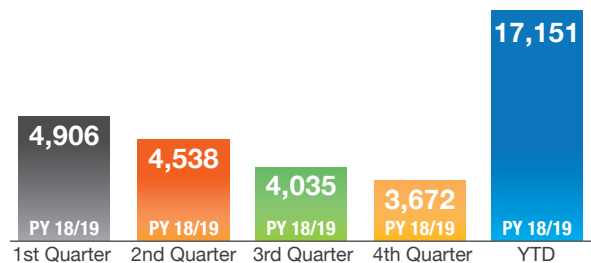
**\$381,400,851**

PY 18/19 wages generated  
back into the community

## PLACED JOB SEEKERS

**17,151**

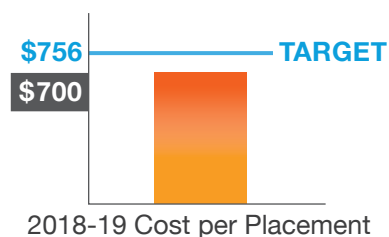
By the end of the fourth quarter, the total number  
of jobseekers placed into employment



## DIRECT JOB PLACEMENT BREAKDOWN

DJP Types	DJP Total	DJP Rate
Part-Time	205	3.01%
Temporary	710	10.41%
Seasonal	824	12.08%
Full Time	5,081	74.50%
<b>Total DJP</b>	<b>6,820</b>	<b>100.00%</b>

## COST PER PLACEMENT



## RETURN ON INVESTMENT



= **\$31.77**

For every \$1.00 spent, the region received  
\$31.77 return on investment.

## AVERAGE WAGE

**\$11.03**

The average hourly wage for  
placed jobseekers



## **SFWIB EXECUTIVE COMMITTEE**

**DATE:** 1/9/2020

**AGENDA ITEM NUMBER:** 5

**AGENDA ITEM SUBJECT:** SUMMER YOUTH INTERNSHIP PROGRAM

**AGENDA ITEM TYPE:** **APPROVAL**

**RECOMMENDATION:** SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not exceed \$1,500,000 in Temporary Assistance for Needy Families (TANF) funds to Miami-Dade County Public Schools for the Summer Youth Internship Program (SYIP), set forth below.

**STRATEGIC GOAL:** **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

**STRATEGIC PROJECT:** **Emphasize work-based learning and training**

### **BACKGROUND:**

At the February 15, 2018 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding to support the Together for Children Youth Initiative. The Together for Children Youth Initiative includes a partnership with Miami-Dade County, The Children's Trust, Miami-Dade County Public Schools (The School Board), the Foundation for New Education Initiatives, Inc., and the SFWIB. The initiative launched the SYIP to provide employment opportunities to South Florida's future workforce, while decreasing crime within Miami-Dade County.

Together for Children is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking a cycle of youth violence plaguing communities. The coalition of partners recruited a total of 3,045 youth in the 2019 SYIP.

The following are the overall program results for the 2019 SYIP:

- Of the 3,896 youth who were recruited and applied to the internship program, 3,055 were placed with 839 Miami-Dade County organizations.
- 3,045 (99%) completed the program.
- The program intentionally recruited participants from high risk populations. 80% (2,456) qualified for free/reduced lunch and 8% (258) were youth with disabilities.

A total of 2,450 participants completed the program and earned high school credits. In addition 123 youth received college credit through dual enrollment.



The following chart provides a side-by-side comparison of the SYIP outcomes for the funding SFWIB invested:

<b>SYIP CATEGORIES</b>	<b>PY2018</b>	<b>PY2019</b>
SFWIB Funding Invested	\$1,500,000	\$1,500,000
Youth Served / Completed	894	913
Qualified for Free and Reduced Lunch	894	913
Youth with a Disability	55	37
Earned High School Credit	100%	100%
Cost Per Youth Completed	\$1,678	\$1,642

The SFWIB Staff is recommending the Board invest Temporary Assistance for the Needy Families (TANF) funds to cover summer youth employment activities and services for youth with barriers to employment, particularly those youth whose families are receiving cash and or free or reduced lunch.

The SYIP will provide participants ages 15-18 with 30 hours of work per week and a wage subsidy of \$1,237.50 over a five week period. In addition to receiving a wage subsidy, participants will earn high school course credits and be given an opportunity to earn college credits. The wage subsidy will consist of the following:

- \$112 within the first week of the internship to cover transportation and other incidental expenses to help remove barriers that may prohibit participation; and
- Two subsequent payments of \$567.50 each.

These funds will be distributed via direct deposit through collaboration with the South Florida Educational Federal Credit Union and the Foundation for New Initiatives, Inc.

The internships will assist youth in obtaining needed skills while gaining a better understanding of the workplace by linking participants to employers that will provide work experience and career advice.

The SYIP recruitment will begin in April 2020 and the program will end in September 2020.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A two-thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County Public Schools, an allocation not to exceed \$1,500,000 in Temporary Assistance for Needy Families Funds for the Summer Youth Internship Program.

**FUNDING:** Temporary Assistance for Needy Families

**PERFORMANCE:** The following chart contains the proposed performance outcomes for the PY2019 SYIP:

<b>SYIP CATEGORIES</b>	<b>PY2020</b>
SFWIB Funding Invested	\$1,500,000
Youth Served / Completed	789
Qualified for Free and Reduced Lunch	789
Youth with a Disability	78
Earned High School Credit	100%
Cost Per Youth Completed	\$1,901

*NO ATTACHMENT*