



**SFWIB EXECUTIVE COMMITTEE**

**DATE: February 8, 2018**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**November 16, 2017 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

| <b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b>   | <b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b>  | <b>AUDIENCE:</b>   |
|--|---|--|
| <ol style="list-style-type: none"> <li>1. Bridges, Jeff, <i>Chairman</i></li> <li>2. Perez, Andy, <i>Vice-Chairman</i></li> <li>3. Garza, Maria</li> <li>4. Ferradaz, Gilda</li> </ol> | <ol style="list-style-type: none"> <li>5. del Valle, Juan Carlos</li> <li>6. Gibson, Charles<br/>*****</li> </ol> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick<br/>           Almonte, Ivan<br/>           Alonso, Gus<br/>           Gilbert, David<br/>           Graham, Tomara<br/>           Jean-Baptiste, Antoinette<br/>           Kavehersi, Cheri<br/>           Perrin, Yian<br/>           Smith, Marian<br/>           Smith, Robert</p> | <p>Lopez, Sonia – <i>Cuban American National Council, Inc.</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Silva, Velkis – <i>UMOS</i></p> |

Agenda items are displayed in the order they were discussed. **Note: misplaced recording; minutes based solely on notes taken.**

**1. Call to Order and Introductions**

Chairman Jeff Bridges called the meeting to order at 8:36am, asked all those present introduce themselves. Quorum achieved.

**3. Information – TechHire Summer Boot Camps Update**

Chairman Bridges introduced the item and Executive Director Rick Beasley presented Youth Programs Manager Tomara Graham who provided further updates.

Vice-Chairman Perez inquired about participants that wouldn't be interested in taking the exam. Mr. Beasley and Ms. Graham further explained.

Ms. Garza asked whether if certifications and exams would be required and Ms. Graham responded, "Yes."

Ms. Garza later commended Ms. Graham for her great work in managing the youth programs unit.

**4. Information – National Emergency Grant (NEG) Update**

Chairman Bridges introduced the item and Mr. Beasley presented. Adult Programs Manager David Gilbert further discussed.

Chairman Bridges inquired about the number of positions approved and/ affiliated. Both Mr. Beasley and Mr. Gilbert further explained.

There was continued discussion.

[Quorum verified]

**2. Approval of August 10, 2017 and October 12, 2017**

Vice-Chairman Perez moved the approval of August 10, 2017 and October 12, 2017 meeting minutes. Motion seconded by Ms. Maria Garza; Motion Passed Unanimously

**5. Recommendation as to Approval of SFWIB to Provide Direct Employment and Training Services**

Chairman Bridges introduced the item and Mr. Beasley presented.

Vice-Chairman Perez requested clarification on the termination of Cuban American National Council's (CNC) contract. Mr. Beasley explained.

Chairman Bridges inquired about a timeline for temporary direct services. Mr. Beasley explained.

The Council inquired about the number of centers that would be noncontract providing temporary direct services. Mr. Beasley responded, two.

There was continued discussion regarding temporary direct services, rejection of letter, cost reimbursements, and legal issues.

Ms. Ferradaz inquired about the potential impact with regards to employment of center staff. Mr. Beasley further explained.

Vice-Chairman Perez asked whether there would be enough funding in the current budget to hire additional management staff. Mr. Beasley explained.

There was continued discussion.

Vice-Chairman Perez asked “who would police the police?” Mr. Beasley explained.

There was lengthy discussion.

Ms. Ferradaz inquired about an emergency procurement.

Chairman Bridges inquired about the state’s approval and its processes for this Local Workforce Development Board to provide direct services. Ms. Ferradaz explained that it’s contingent to the State of Florida’s approval. Mr. Beasley explained the approval processes.

Ms. Gilda Ferradaz moved the approval of SFWIB to provide direct Employment & Training Services. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

[Mr. Andy Perez stepped out of the meeting room]

[Mr. Beasley noted into record that a quorum of Council members was no longer present; **No Quorum**).

**6. Recommendation as to Approval of Related Party Training Vendor Agreements**

Mr. Beasley introduced the item.

**Item moved by consensus of the members present.**

**New Businesses:**

Ms. Ferradaz gave an update on the Food for Florida Disaster Food Assistance Program hosted by the Department of Children and Families. She thanked CSSF’s partnership and especially thanked SFWIB Human Resource Manager, Teresa Serrano and HR staff for their diligent work with recruitment for this effort. She noted this agency helped recruit over 800 temporary employees within two weeks with an estimated 89% of employees that showed up to work and 97% retention rate.

Mr. Beasley thanked Department of Economic Opportunity (DEO) Manager, Yian Perrin, Adult Programs Manager David Gilbert, Adult Programs Supervisor Robert Smith for also assisting in the coordination of the recruitment process.

Mr. Beasley gave an update on the National Emergency Grant (NEG) and thanked staff for their efforts as well.

[Mr. Andy Perez returned to the meeting room]

There being no further business to come before the Committee, the meeting adjourned at 9:27am.