



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Executive Committee Meeting

Thursday, January 14, 2016

8:15 A.M.

SFWIB Headquarters
7300 Corporate Center Drive
Suite 703
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Meeting Minutes
 - a. November 12, 2015
 - b. December 17, 2015
3. Information – PY2015-16 Career Center Performance Presentation/Update
4. Recommendation as to Approval to Allocate \$22,811.61 in Reserve Funds to Lease Additional Warehouse Space
5. Recommendation as to Approval to Allocate TANF Funds to Purchase Take Stock In Children (TSIC) Scholarship
6. Recommendation as to Approval to Accept and Allocate \$221,716 in WIA and WP Incentive Funds



SFWIB EXECUTIVE COMMITTEE

DATE: January 14, 2016

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

November 12, 2015, 2015 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Suite 705

Miami, FL 33126

<p>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Piedra, Obdulio, <i>Chairman</i> 2. del Valle, Juan Carlos 3. Ferradaz, Gilda 4. Gaber, Cynthia 5. Gibson, Charles 6. Perez, Andy 	<p>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 7. Bridges, Jeff, <i>Vice-Chairman</i> 8. Garza, Maria <p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Alonso, Gustavo Garcia, Christine Graham , Tomara Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Smith, Marian</p>	<p>AUDIENCE:</p> <p><i>Cela, Jose – SER Jobs for Progress</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Obdulio Piedra called the meeting to order at 8:15am, asked all those present introduce themselves, and noted into record that a quorum had been achieved.

2. A. Approval of October 8, 2015 Meeting Minutes

Ms. Gaber moved the approval of October 8, 2015 meeting minutes. Motion seconded by Mr. Andy Perez; Motion Passed Unanimously

3. Information – PY2014-15 Career Center Performance Update

Chairman Piedra introduced the item and Executive Director Rick Beasley further discussed the draft performance measures. He announced that the centers are currently performing pretty well.

Mr. Gibson inquired about the measures of Florida Keys center. Mr. Beasley explained and specifically provided reasons for not including a training methodology.

Chairman Piedra opened the discussion to those seated in the audience and asked Youth Co-Op, Inc.'s Executive Director Maria Rodriguez to share current experiences on the services provided in the Florida Keys. Ms. Rodriguez explained that one of the challenges is the size of the population. She explained that the size of the population affects the level of services. Mr. Beasley added that SFWIB recently raised the income level to those seeking employment in Monroe County. Ms. Rodriguez explained that the increase is still not enough to sustain employment and explained the challenges with serving the underemployed population. Mr. Beasley briefly discussed the new implementation of the Workforce Innovation & Opportunity Act (WIOA) that focuses on the "Hardest to Serve" population.

Mr. Perez requested staff explain the purpose of each column in the Balance Scorecard Report for Transition, Inc. He additionally requested details regarding the cost per placement which shows a huge variance and different in each center's report. Mr. Beasley additionally advised that the cost per placement varies by center, specifically this particular center which serves a population that is most challenging to place/replace into employment and in the right categories.

Mr. Perez inquired about the placement numbers and Mr. Beasley responded that it is listed in line 13 of the balance scorecard report for that particular center.

Mr. Beasley shared with the Committee the benefits of ensuring providers place individuals into the right categories. He continued his discussion regarding Direct Job Placements (DJP)

[Mr. Juan Carlos del Valle arrived]

Mr. Perez inquired about the \$300 cost per placement versus what had been budgeted. Mr. Beasley provided details.

Chairman Piedra shared his concern regarding issues with quality control. Mr. Beasley explained how categories may differ among centers and the importances of ensuring individuals are placed into the right categories. Mr. Hernandez provided an example of Transition Inc.'s center which provides services to the ex-offenders population. He explained that although the center is currently meeting its performance, it is not being recognized by the state under the new WIOA terms. And as a result, the entity is not being compensated for its efforts. Chairman Piedra inquired about the causes for these issues. Both Mr. Beasley and Mr. Hernandez explained.

SER Jobs for Progress, Inc.'s Executive Director Jose Sela seated in the audience shared his concerns regarding current challenges and market pressures.

Mr. Gibson inquired about the employment average wage listed in the balance scorecard that varies among centers. Mr. Beasley explained that the employment average wage is determined based on the demands of local industries.

There was continued discussion.

The Committee later discussed the difference between obtained and direct placements.

Chairman Piedra requested staff provide information on the percentages of direct and obtained.

Mr. del Valle inquired about staff potentially setting aside resources to provide soft skills training.

Mr. Perez suggested promoting business seminars. Mr. Gibson inquired about the return on investment on workforce and training related conferences. Mr. Perez also recommended this region promote more outreach. He stated that more can be done.

4. Information – Time & Motion Study for Career Center Operations

Chairman Piedra introduced the item and Mr. Beasley further discussed.

No further questions or discussions.

5. Information – 2014-15 Fiscal Audit Update

Chairman Piedra introduced the item. Mr. Beasley further discussed. He noted there were no adjustments needed to be made to the financial, no material weaknesses or findings.

No further questions or discussions.

6. Recommendation as to of the South Florida Workforce Investment Board 2016 Board Meeting Calendar

Chairman Piedra introduced the items. Beasley further presented.

Mr. Andy Perez moved the approval of SFWIB's 2016 Board Meeting Calendar. Motion seconded by Mr. Juan Carlos del Valle; Motion Passed Unanimously

7. Recommendation as to Approval to Release an RQ for IT Penetration Audit Services

Chairman Piedra introduced the item and Mr. Beasley further discussed.

SFWIB Finance Assistant Director Gus Alonso explained that based on his research, the Auditors agreed to conduct an IT Audit not an IT Penetration.

Mr. Perez asked how the state ensures that an IT penetration is conducted. Chairman Piedra recommended staff piggyback off the state's process and contract. Mr. Beasley advised that this could not be done.

Mr. Andy Perez moved the approval to release an RFQ for IT Penetration Audit Services. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

8. Recommendation as to Approval to Accept Funding Reductions for the 2015-16 WIOA Adult and WIOA Dislocated Workers Programs

Mr. Beasley presented the item.

Mr. Juan Carlos del Valle moved the approval to accept funding reductions for the 2015-16 WIOA Adult and WIOA Dislocated Worker Program. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

New Business (es):

Mr. Juan Carlos del Valle congratulated Chairman Piedra on his recent award from Boys Scouts of America.

Meeting adjourned at 10:20am.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD (AND EXECUTIVE COMMITTEE)

AGENDA ITEM NUMBER: 2B

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: December 17, 2015 at 9:30AM
 Miami Dade College North Campus
 11380 NW 27th Avenue
 Miami, FL 33167

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Piedra, Obdulio <i>Chairperson</i> 2. Bridges, Jeff, <i>Vice-Chairman</i> 3. Adrover, Bernardo 4. Brecheisen Bruce 5. Boilini, Gina 6. Brown, Clarence 7. Datorre, Roberto 8. Davis-Raiford, Lucia 9. del Valle, Juan- Carlos 10. Ferradaz, Gilda 11. Gibson, Charles 12. Manrique, Carlos 13. Montoya, Rolando 14. Perez, Andre 15. Roth, Thomas 16. Scott, Kenneth 17. Zewadski-Bricker, Edith 	<ol style="list-style-type: none"> 18. Arboleda, Carlos 19. Chi, Joe 20. Clayton, Lovey 21. Fils-Aime, Sr., Daniel 22. Diggs, Bill 23. Gaber, Cynthia 24. Garza, Maria 25. Gazitua, Luis 26. Huston, Albert Jr. 27. Jordan, Barbara 28. Ludwig, Philipp 29. Regueiro, Maria C. 30. Rod, Denis 31. Russo, Monica 32. Socorro, Ivonne 33. West, Alvin 	<p>Beasley, Rick Almonte, Ivan Alonso, Gus Butkowski, Dennis Garcia, Christine Gomez, Maria Jean-Baptiste, Antoinette Kavehers, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>
		<p>Assistant County Attorney (s)</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES

<p>Allison, Carshena – <i>BCA Watson Rice, LLP</i></p> <p>Banks, Theron – <i>Greater Miami Service Corps.</i></p> <p>Benavides, Vanessa – <i>United Way of Miami-Dade</i></p> <p>Brito, Hilma – <i>Arbor E & T Rescare</i></p> <p>Castillo, Alicia – <i>Adults Mankind Organization (AMO)</i></p> <p>Coney, Kareem – <i>Florida International University (FIU)</i></p> <p>Farinas, Irene – <i>Adults Mankind Organization (AMO)</i></p> <p>Finch, James – <i>Department of Economic Opportunity (DEO)</i></p> <p>Flores, Oscar – <i>Compu-Med</i></p> <p>Gonzalez, Teresa – <i>Miami Dade College</i></p> <p>K, John – <i>Miami Dade College</i></p> <p>Kyriakakis, Jesse – <i>United Way of Miami Dade</i></p> <p>Mendez, Jessy – <i>Community Coalition, Inc.</i></p>	<p>Mitchell, Carlena – <i>Miami-Dade County Public Schools</i></p> <p>Perez, Christ – <i>The Academy</i></p> <p>Quiros, Vivian – <i>Sullivan & Cogliano</i></p> <p>Rodriguez, Maria – <i>Youth Co-op, Inc.</i></p> <p>Sela, Jose – <i>Ser Jobs for Progress, Inc.</i></p> <p>Selaya, Juan – <i>Broward</i></p> <p>Someillia, Ana – <i>Adults Mankind Organization (AMO)</i></p> <p>Thomnpkins, Ronald – <i>BCA Watson Rice, LLP</i></p> <p>Urrutia, Humberto – <i>The Academy</i></p> <p>Vanias, Andrea – <i>Unknown</i></p> <p>Wilma, Brito - <i>ARBOR E& T, Rescare</i></p> <p>Zeno, Miriam – <i>SER Jobs for Progress, Inc.</i></p> <p>Thompson, Robert – <i>BCA Watson Rice, LLP</i></p>
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Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

As a result of the full board meeting that was short of a quorum of members present, the Executive Committee was called to order at 9:38am and the following members were present:

- ✓ SFWIB Chairman Piedra

- ✓ Vice-Chairman Jeff Bridges

- ✓ Juan Carlos del-Valle
- ✓ Gilda Ferradaz
- ✓ Andy Perez

(Quorum Achieved)

4. Executive Director's Report

Executive Director Rick Beasley reviewed with the members his report and each member received a copy. The report contained information regarding: (1) FEDERAL – Appropriations; (2) FEDERAL – Every Student Succeeds Act of 2015; and (3) STATE – Local Planning Guidance; (4) STATE – WIOA State Implementation Teams; (5) LOCAL – Career Center Performance.

4. b. Department of Economic Opportunity Performance Update

SFWIB Chairman Piedra introduced Mr. James Finch of DEO who appeared before the Board and presented the following:

- Florida Workforce System
- PY 2015-16 Total Statewide Funding
- PY 2015-16 Total Local Amount
- PY 2014-15 Direct Client Services & Administrative Expenditures
- PY 2014-15 ITA Expenditure Requirement
- PY 2014-15 Percentage of Expenditures on Out-of-School Youth
- PY 2014-15 Participants Served: WP and WIA Combined
- PY 2014-15 Participants Enrolled in Training
- PY 2014-15 Performance Incentives
- Employer Penetration Incentive Awards
- Common Measures
- Corrective Action
- Programmatic Monitoring and Oversight
- PY 2014-15 Summary of Local Findings
- WIOA Update
- WIOA Timeline

Chairman Piedra thanked Mr. Finch for his presentation.

6. Finance & Efficiency Council

6. C. Recommendation as to Approval of the Fiscal Year 2014-15 Audit and renew the FY 2016-17 Audit Contract with TCBA Watson Rice, LLP.

Chairman Piedra introduced the item and Finance and Efficiency Council Chairman Perez further presented. He later introduced Carshena Allison and Robert Thompkins of BCA Watson Rice, LLP. Both appeared before the members and presented Fiscal Year 2014-15 audits:

No further questions or discussions.

Vice-Chairman Bridges further requested a vote be taken.

Mr. Beasley noted that the audit cannot be approved by the Board due to lack of quorum. However the Executive Committee has the authority to vote on the approval to ratify the audit.

Mr. Datorre inquired about the deadline to submit the final audit report. Mr. Beasley responded December 31st. Mr. Beasley further clarified into record that staff will submit the audit, but will ratify the submission of the audit. The Executive Committee can move the approval of the contract (ratify the approval of the audit).

Dr. Montoya requested clarification as to whether the presentation had been made to the Committee and not the full board and whether the auditors would be required to present again. Mr. Beasley responded, "No."

Chairman Piedra noted that the item would be bifurcated. However, the Executive Committee would take a vote to approve the extension of the contract for the next fiscal year.

Item had been moved for the approval to extend the contract. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously** (motion passed by consensus of the members present)

Chairman Piedra proudly announced this is the eighth consecutive year of no findings and he commended staff for the great work.

6a. Information – Finance Reports

Chairman Piedra introduced the item and Mr. Beasley further discussed and presented the following accompanying notes to the Financial Report (unaudited) for the period of July 1, 2015 through October 31, 2015:

Budget Adjustments

- Revenues: Not adjustments
- Expenses:
 - ✓ Headquarters increased by \$1,418,918
 - ✓ Refugee Services increased by \$10,831,892
 - ✓ Set Aside funds decreased by \$200,000
 - ✓ Unallocated funds decreased by \$12,522,250
 - ✓ Facilities Cost increased by \$271,440
 - ✓ Training and Support Services increased by \$271,440
 - ✓ Other Program and Contracts increase by \$400,000

Explanation of Significant Variances

- Training and Support Services Expenditures - low (7.7% versus 33.3%)

6b. Information – Cash Reconciliation

6b.i November 2015

Chairman Piedra introduced the item and Mr. Beasley further discussed.

No further questions or discussions.

7. C. Recommendation as to Approval of Workforce Services Contractors

Chairman Piedra introduced the item and Mr. Beasley further presented the recommendation to authorize staff to negotiate contracts with Workforce Services RFP respondent based on available funding. He further noted that Arbor E & T ResCare had been the only respondent and contract will be granted to this entity contingent upon the documents for due diligence.

Mr. Andy Perez moved the approval of Workforce Serves Contractor (Arbor E & T ResCare). Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

Chairman Piedra briefly advised the Committee that all other items would be deferred to the next scheduled full board meeting. However, prior to meeting adjournment, Mr. Datorre inquired about item 5B of which, the Committee later discussed

5. B. Recommendation as to Approval to Release an RFQ for IT Penetration Audit Services

Mr. Datorre inquired about the \$50,000 allocation. Mr. Beasley further explained.

Dr. Montoya briefly provided an overview of what had been discussed at the Finance and Efficiency Council meeting. He later questioned whether a vote could not be taken. Mr. Beasley explained that the Executive Committee is only tasked with the authority to vote on contract related items (no policy related items). Dr. Montoya asked whether if the RFQ is a policy related item. Mr. Beasley explained that the request is to release an RFQ. Dr. Montoya shared his concern regarding potential delays considering the fact the next full Board meeting is scheduled in February 2016. Mr. Beasley noted that the Committee can approve to move forward operationally. However, the item would be brought back to the full board for approval to release the RFQ and selection of a contractor.

The consensus of the Board members present moved the approval to move forward with the RFQ process operationally.

5. A. Recommendation as to Approval to of the South Florida Workforce Investment Board 2016 Board Meeting Calendar

Chairman Piedra recommended all to take a copy of next year's calendar with them for reference.

3. Chairman's Report

Chairman Piedra briefly gave his report by providing the following 2015 highlighted achievements:

- ✓ Successful transition from Workforce Investment Act (WIA) to Workforce Innovation Opportunity Act (WIOA)
- ✓ Another successful year of clean audit
- ✓ Successful Performance Rate (increase in Job Placements and Return on Investments (ROI))
- ✓ Region 23 recognized as Regional Workforce Board of the Year for Veteran's Performance
 - Successful Partnership with United Way of Miami-Dade for veteran's program
- ✓ Successful Youth Program
- ✓ Successful Future Banker's Program
- ✓ Successful Ready to Work Program with Miami-Dade County
- ✓ Potential Partnership with Black Male College Explorer Program
- ✓ Successful Partnership with the National Flight Academy
- ✓ Successful Employ Miami-Dade Program
- ✓ Successful Partnerships with Brickell Civic Center and successes of Mobile Assistant Centers and Access Points

He emphasized the importance of changing the way we do business.

He thanked SFWIB staff and vendors for their outstanding work.

Deferred Items:

- 2. A. Approval of SFWIB Meeting Minutes of October 15, 2015**
- 6d. Recommendation as to Approval to Accept \$166,664 in TANF Funds**
- 6. E. Recommendation as to Approval to Adjust 2015-16 Budget for the Actual Carry Forward Amounts**
- 6. F. Recommendation as to Approval to Update the Accounting Policies and Procedures**
 - 7. Global Talent and Competitiveness Council**
- 7. A. Recommendation as to Approval to Allocate Funds to City Year Miami Program**
- 7. B. Recommendation as to Approval of TRANCON Training**
- 7. D. Recommendation as to Approval to Allocate WIOA Adult Funds to United Way of Miami-Dade County**
 - 8. Performance Council**
- 8a. Information – Refugee Employment and Training Program Performance Overview**
- 8b. Information – Refugee Employment and Training Program Balanced Scorecard Update**
- 8c. Information – Workforce Services Balanced Scorecard and Job Placements Update**
- 8d. Information – Workforce Services Regional Performance Overview**
- 8e. Information – Youth Partner’s and Regional Performance**
- 8f. Information – Consumer Report Card Update**
- 8g. Information – September and October Performance Incentives of \$300 to Each of the Top Two (2) Workforce Services Professionals in the Region**

There being no further business, the meeting adjourned at 10:38am.



SFWIB EXECUTIVE COMMITTEE

DATE: 1/14/2016

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: PERFORMANCE MANAGEMENT TOOLS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Set Standards on Performance Measures Reporting**

BACKGROUND:

At the November 12, 2015 Executive Committee, the members requested for a demonstration of performance management tools for the Career Centers. The Performance Management presentation will include the following:

- Balance Scorecard
- Cap Review Tool
- Wagner-Peyser Performance Tools
- Performance Analysis Reports

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 1/14/2016

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: ALLOCATE FUNDING TO LEASE WAREHOUSE SPACE TO HOUSE THE SFWIB MOBILE UNITS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: Staff recommends that the Executive Committee recommend to the Board the approval to allocate \$22,811.61 in Reserve Funds to lease additional warehouse space.

STRATEGIC GOAL: **PREMIER NATIONAL PROVIDER OF EMPLOYMENT**

STRATEGIC PROJECT: **Determine Level of Satisfaction of Employers**

BACKGROUND:

The current storage facility does not provide sufficient space for the storage of SFWIB's fleet, computer equipment and furniture (the size is 4,380 sft). Due to the requirement to house the four (4) mobile units in secured, covered spaces during hurricane season or disasters, CSSF performed local research through the Real Estate vendor, Cresa Partners South Florida. Cresa Partners was requested to identify rental options in the following areas: Opa-Locka and Tamiami Airports, Miami Dade county airport as well as various warehouses within Miami Dade County. The potential space is to house the four (4) SFWIB Mobile Units, two (2) trailers, computer equipment and furniture.

To meet the additional storage needs of the organization, staff has located a storage warehouse of 9,706 sft. located at 7245 NW 19th Street Miami, FL 33126. This location is in close proximity to the headquarters office located at 7300 NW 19th Street Miami, FL 33126.

This new facility will require minor renovations which includes:

- Construction of an access ramp
- Renovation of the restroom
- Painting
- Floor refinishing and
- Installation of metal support for the AC equipment

In order to lease this space, the PY 15/16 warehouse facility budget will need to be increased by \$22,811.61.

FUNDING: All Funding Streams

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 01/14/2016

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: ALLOCATE FUNDING TO PURCHASE TAKE STOCK IN CHILDREN SCHOLARSHIPS (TSIC)

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$500,000 in Temporary Assistance to Needy Families (TANF) funds to purchase Take Stock in Children Scholarships(TSIC), as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Develop an Enhance Menue of Youth Services**

BACKGROUND:

The Take Stock in Children Scholarship Program works with economically disadvantaged youth and their families. The programs' main mission is to keep youth in school and offer scholarships to youth who successfully complete high school.

The allocation to purchase scholarships for the TSIC Scholarship Program is as follows:

- Take Stock in Children TSIC, Inc. - \$250,000 (scholarship cost)
- 5000 Roles Models of Excellence - \$100,000 (scholarship cost)
- Mexican American Council - \$ 75,000 (scholarship cost)
- Big Brothers Big Sisters - \$ 75,000 (scholarship cost)

Take Stock in Children (TSIC, Inc.) will continue to manage the scholarship program and serve as the adminisrator, purchasing and fiscal agent for the above organizations. Each organization is responsible for program implementation, youth eligibilty, program selection, case management, and tracking. All organizations provide educational, social, and mentoring services to youth who are likely to enroll in a post-secondary institution.

In the following procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A Two-Thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award an allocation not to exceed \$ 500,000 in TANF funding for Take Stock in Children (TSIC, Inc) to purchase scholarships on behalf of the Take Stock in Children Program, 5000 Role Models of Excellence, Mexican American Council, and Big Brothers Big Sisters.

FUNDING: TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF)

PERFORMANCE: A paid college tuition scholarship (or vocational) for students who complete the program and graduate from high school.

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 1/14/2016

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: BUSINESS SERVICES POSITIONS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends that the Executive Committee recommend to the Board the approval to accept and allocate \$221,716 in WIA and WP Incentive funds to engage three (3) Business Service Manager positions.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Develop an Enhance Menue of Youth Services**

BACKGROUND:

In 2015, the SFWIB received five Notification of Fund Availability (NFA) from the Department of Economic Opportunity (DEO) totaling \$221,716.00 in Workforce Investment Act (WIA) Incentive funds and Wagner Peyser (WP) Employment Services Incentive dollars. These funds were provided to support the expansion of workforce services to employers in the Region. Although the incentive funds expire in January, 2016, SFWIB is able to substitute other grant dollars for use in eligible grant activities during the fiscal year 2014/15.

Enhancing relationships with businesses and expanding the number of employers to whom we provide services is key component of SFWIB employer service strategy. In an effort to increase SFWIB's outreach to the employer community and expand economic opportunities, these dollars will be utilized to fund three (3) Business Service Manager positions

FUNDING: WIA & WP INCENTIVE FUNDS

PERFORMANCE:

NO ATTACHMENT