



SFWIB EXECUTIVE COMMITTEE

DATE: February 11, 2016

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

January 14, 2016 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Suite 705

Miami, FL 33126

<p>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Piedra, Obdulio, <i>Chairman</i> 2. Bridges, Jeff, <i>Vice-Chairman</i> 3. Ferradaz, Gilda 4. Gaber, Cynthia 5. Gibson, Charles 6. Perez, Andy 	<p>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 7. Garza, Maria 8. del Valle, Juan Carlos <p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Alonso, Gustavo Garcia, Christine Graham , Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Smith, Marian</p>	<p>AUDIENCE:</p> <p>Cela, Jose – <i>SER Jobs for Progress, Inc.</i></p> <p>Quiros, Vivian – <i>Sullivan & Cogliano Training Centers</i></p> <p>Sante, Alicia – <i>Youth Co-Op, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

1. **Call to Order and Introductions**

SFWIB Chairman Obdulio Piedra called the meeting to order at 8:18am and asked all those present introduce themselves. He noted into record that a quorum had been achieved.

2. A. Approval of November 12, 2015 Executive Committee meeting minutes and December 17, 2015 SFWIB &/Executive Committee meeting minutes

Ms. Cynthia Gaber move the approval of November 12, 2015 and December 17, 2015 meeting minutes. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

4. Recommendation as to Approval to Allocate \$22,811.61 in Reserve Funds to Lease Additional Warehouse Space

Chairman Piedra introduced the item and Executive Director Rick Beasley further discussed. Chairman Piedra requested verification on the total cost for warehouse storage. Mr. Beasley verified an estimated total of \$122,000. Ms. Ferradaz asked whether funding would be used for this year's allocation. Mr. Beasley responded, "No." She subsequently asked whether the current lease would be cancelled. Mr. Beasley explained that the lease would be transferred instead.

Chairman Piedra inquired whether the furniture and equipment being stored in the warehouse are still resuable. Mr. Beasley responded, "Yes" then listed the types of items currently stored in the warehouse.

Ms. Ferradaz inquired about renovation costs and whether the costs were included in the total budgeted amount. Mr. Beasley responded that the renovation is included in the recommended total.

Ms. Cynthia Gaber moved the approval to allocate \$22,811.61 in reserved funds to lease additional warehouse space. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

5. Recommendation as to Approval to Allocate TANF Funds to Purchase Take Stock in Children (TSIC) Scholarship

Chairman Piedra introduced the item. Executive Director Rick Beasley further discussed. Ms. Ferradaz asked how many students would potentially receive scholarships based on the budgeted amount.

Youth Programs Manager Tomara Graham stated between 12 to 15 years of age based on the type of institution a student decides to attend (either public or private institutions).

Chairman Piedra questioned whether scholarships can be used for private institutions. Ms. Graham explained that TSIC scholarships would only cover a portion of the tuition if a student decides to attend a private institution.

Mr. Beasley explained this region is the only to purchase scholarship by use of Temporary Assistance for Needy Family (TANF) funds for at risk youths. He briefly advised that he recently met with representatives (Lois Scott and Adrian Grant) from the Florida Department of Economic Opportunity during their stay in Miami.

Ms. Gilda Ferradaz moved the approval to allocate TANF funds to purchase Take Stock in Children (TSIC) scholarships. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

6. Recommendation as to Approval to Accept and Allocate \$221,716 in WIA and WP Incentive Funds

Chairman Piedra introduced the item and Mr. Beasley further discussed.

SFWIB Vice Chairman Jeff Bridges moved the approval to accept and allocate \$221,716 in WIA and WP incentive funds. Motion seconded by Mr. Andy Perez; **Further Discussion(s):**

Ms. Ferradaz asked whether if the budgeted amount includes salary and benefits. Mr. Beasley responded, "Yes."

Mr. Gibson requested clarification as to whether the funds would expire in December. Mr. Beasley further explained.

[Second introduction called]

Added-on Item

7. Information - Strategic Planning Process for SFWIB's Local Plan

Mr. Beasley presented the item.

Ms. Ferradaz noted that she'd volunteered Mr. Beasley to participate in At-Risk Youth Forums to share information on youth employment related discussions.

Mr. Beasley shared with the Council information on a potential partnership with Miami-Dade County Parks Department related to career pathway opportunities for youths. He furthermore provided information on a pilot project with the Department of Juvenile Justice (DJJ).

Chairman Piedra asked whether staff has begun planning for this year's summer youth employment program. Mr. Beasley advised that Youth Programs Manager Tomara Graham has prepared a timeline. Additionally, she has met with both employers and parents to identify process improvements for this year's program. He furthermore stated that Ms. Graham is also working on a 2016 Youth Employment and Training Education Summit.

There was continued discussion.

Chairman Piedra inquired about the status of providing services to the large population of migrants arriving to the United States (specifically those that would potentially be served in Miami-Dade and Monroe counties). He stated Florida is expecting roughly 13,000 to 15,000 migrants.

Chairman Piedra later opened the discussion to those seated in the audience as he wanted feedback on the total number of migrant centers that are receiving walk-ins. Alicia Sante from Youth Co-op, Inc. advised that the centers have been receiving massive number of migrants. She furthermore provided information on the various migrant related service contracts Youth Co-op, Inc. currently holds. And subsequently shared with the Council some policy issues related to Refugee Cash Assistances (RCA). Mr. Beasley added that additional staff have been temporarily relocated to the various centers to assist with the high volume of clients.

Ms. Ferradaz also added that the new policy contains mandatory job search for all clients. Alicia Sante further explained another challenge related to duplicate job searches.

There was continued discussion regarding the various challenges.

3. Information – PY 2015-16 Career Center Performance Presentation/Update

Mr. Beasley presented the Balanced Scorecard.

Chairman Piedra inquired about the total number of job orders and job openings. Mr. Beasley reviewed with the Council the reports in order to explain.

During the discussion of the special population categories, Chairman Piedra requested verification on placement numbers for the ex-offendor population. Mr. Beasley further explained.

[Mr. Andy Perez left the meeting room]

Chairman Piedra inquired about the centers' processes for managing the tools. Executive Director of Ser Jobs for Progress, Inc. explained the data is monitored and divided by population into smaller categories then assigned to staff. Chairman Piedra inquired about the follow-up process for ensuring staff members are completing their assigned task. Mr. Cela responded that the results are monitored on a daily basis.

[Mr. Charles Gibson left the meeting room]

Chairman Piedra commented that the agency has the data and business intelligence to provide more direct job placements. However, he recommended conducting a sales blitz that would focus on the top 10 jobs and provide incentives for each sales blitz conducted. He subsequently noted the need for mathematicians that would be able to break down the data in a way readers/ the public would better understand.

Mr. Perez asked whether the report provides information related to part time and full time employment. Mr. Beasley further explained.

Chairman Piedra stated that he's very impressed with the data presented and hope staff are using the data tool proactively. He staff recommended staff be more creative and proactive.

No further questions or discussions.

Meeting adjourned at 9:44am