



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE MEETING
THURSDAY, JUNE 13, 2014
11:00 A.M.**

Greater Miami Convention & Visitors Bureau
MAIN OFFICE
701 Brickell Avenue, Suite 2700
Miami, FL 33131 USA

AGENDA

1. Call to Order and Introductions
2. Approval of Meeting Minutes
 - A. April 10, 2014
 - B. April 24, 2014
3. Information –April 2014 Financial Report
4. Information – Bank Reconciliation for May 2014
5. Information – SFWIB Nominating Committee
6. Recommendation as to Approval of the 2014-2015 Budget
7. Recommendation as to Approval to Reallocate Support Services funds among Youth Coop Inc. career centers.
8. Recommendation as to Approval to Allocate Funds for Career Source Branding Project
9. Recommendation as to Approval to Allocate TANF program funds
10. Recommendation as to Approval to Accept and Allocate UC Funds



SFWIB EXECUTIVE COMMITTEE

DATE: June 13, 2014

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

April 10, 2014 at 8:15 A.M

Doubletree Hotel – Convention Center

711 NW 72nd Avenue

Miami, FL 33126

<p>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. West, Alvin, <i>Chairman</i> 2. Piedra, Obdulio, <i>Vice-Chairman</i> 3. Brown, Clarence 4. Fils-Aime, Sr., Daniel 5. Gibson, Charles A. Marinelli, Frederick 6. Perez, Andy 	<p>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <p>*****</p> <p>SFWIB STAFF</p> <p>Beasley, Rick Alonso, Gus Garcia, Christine Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria</p>	<p>AUDIENCE:</p> <p>Berry, Guylene – Koze-Famn</p> <p>Cooper, Jamie - <i>New Horizons</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>St. Jean, Donard – <i>Campu Design USA</i></p> <p>Vincent, Yanithe – <i>Hebron Technical Institute</i></p>
--	--	---

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Alvin West called the meeting to order at 8:23am, asked all those present introduce themselves, and noted into record that a quorum had been achieved.

2. Approval of February 27, 2014 Meeting Minutes

Mr. Clarence Brown moved the approval of February 27, 2014 meeting minutes. Motion seconded by Mr. Obdulio Piedra; Motion Passed Unanimously

3. Information – February 2014 Financial Report

Chairman West introduced the item then requested Finance Assistant Director, Gus Alonso to further present. Mr. Alonso reviewed with the Committee the following unaudited accompanying notes to the financial report for the period of July 1, 2013 through February 28, 2014:

Revenue:

- \$76,732 increase in DEO Pass-through funds
- \$1,604,128 increase in Second Year Allocation from FY 12-13 -

Expenses:

- Headquarters - \$66,505 increase
- Adult Services - \$13,466 increase
- Youth Services - \$10,500 decrease
- Unallocated Funds - \$791,439 increase
- Facility Costs - \$92,081 increase
- Training and Support Services Cost - \$717,869 increase
- Other Programs and Contracts - \$10,000 increase

Explanation of Significant Variances

1. Training and Support Services – low (19.3% vs. 636.7%)
2. Other Program and Contracts – low (15.2% vs. 66.7%)

Vice-Chairman Piedra requested staff explain the process for monitoring training and support services allocations. He went on to ask how long a voucher remains valid until it expires, and what procedures are in place for reallocating funds from expired vouchers. Both Mr. Alonso and Executive Director, Rick Beasley responded to his concerns. Vice-Chairman Piedra also wanted to know who is responsible for monitoring vouchers. Mr. Beasley responded that both training providers and service providers are responsible, whereby they are given access to the system to make reallocation adjustments. Vice-Chairman Piedra asked at what point in time adjustments are done. Mr. Beasley further explained. Vice-Chairman Piedra commented that the low percentages in the financials for training and support services are as a result of the follow-up process not being done properly.

Mr. Perez gave examples between schools that service more students than others, as an illustration to show the causes of delayed vouchers.

Vice-Chairman Piedra recommended staff monitor outstanding vouchers to ensure training providers are properly de-obligating funds in a timely manner. He additionally noted that this process is also delaying more qualified students from receiving the training they need.

Mr. Beasley further explained the requirements and processes of issuing an invoice and voucher, as well as the process for de-obligating funds after the redemption period expired.

Chairman West requested staff explain a rumor regarding the high demand for training, but low supply of vouchers. Mr. Beasley explained that the rumor is false.

Mr. Fils-Aime requested staff explain why some students did not redeem their vouchers within the required deadline. Mr. Beasley further explained.

Mr. Perez requested staff explain columns 3 to 9 of the Fiscal Summary with Obligations report for fiscal program 13-14. Both Mr. Beasley and Assistant Controller, Christine Garcia further explained. The Committee continued their discussion by reviewing in details each column in the report.

After lengthy discussion, the Committee recommended the following:

- ✓ Identify whether funds should be reallocated to another program.
- ✓ Identify the total amount of outstanding vouchers, so that funds are reallocated in a timely manner.
- ✓ Revise internal voucher policy

Mr. Perez commented that the committee should factor in the recent funding cuts, which resulted in the closing of some centers, as well as long term unemployment. Mr. Beasley added that the Committee must also factor in the revision of Florida State policy.

Chairman West inquired about ways to encourage more job seekers to visit the career centers.

There was continued deliberation regarding training and support services funds, of which Mr. Perez shared with the Committee that there are various programs that fall under that particular category. Mr. Piedra requested staff provide a report showing success rate.

Vice-Chairman Piedra opened the discussion to those seated in the audience for their feedback, specifically service provider representatives. Maria Rodriguez, representing Youth Co-Op, Inc. explained to the Committee that the current challenges are lack of basic skills training (limited English, reading and math skills), allocations as previously explained by Mr. Beasley, and challenges with Pell grants and late billing. Jose Cela, representing SER Jobs for Progress, Inc. provided additional details regarding Pell Grants and followed by board member Perez, who also provided his back regarding current challenges.

There was lengthy discussion regarding current challenges with Pell Grants.

The Committee later discussed ways to secure funding for those seeking basic skills and for veterans.

Mr. Brown recommended contacting agencies currently providing basic skill classes that are at no or low cost to students.

Chairman West recommended staff provide a report at a later date addressing the following issues:

- Policies
- Pell Grant
- Monitoring and Utilization of Training and Support Services Funds
- Basic Skills Training
- Veterans
- Staffing for Outreach

5. Recommendation as to Approval to Accept \$2,363 in Emergency Unemployment Program Supplemental Funds

Mr. Beasley presented the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to accept \$2,363.00 in Emergency Unemployment Program Supplemental Funds.

Mr. Andy Perez moved the approval to accept \$2,363 in Emergency Unemployment Program Supplemental Funds. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

6. Recommendation as to Approval to Accept \$51,666 in Wagner Peyser Program Funds

Mr. Beasley presented the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to accept \$51,666 in Wagner Peyser program funds.

Mr. Clarence Brown moved the approval to accept \$51,666 on Wagner Peyser Program funds. Motion seconded by Vice-Chairman, Obdulio Piedra; **Motion Passed Unanimously**

7. Recommendation as to Approval to Accept \$20,000 in TAA Program Funds for Administration Costs

Mr. Beasley presented the item and read it into record noting staff's recommendation for the Committee's approval to recommend to the Board to accept \$20,000 in TAA Program Funds for Administration Costs.

Vice-Chairman, Obdulio Piedra moved the approval to accept \$20,000 in TAA Program Funds for Administration Costs. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

8. Recommendation as to Approval to Accept \$35,024.39 in State Funds

Mr. Beasley presented the item and read it into record noting staff's recommendation for the Committee's approval to recommend to the Board to accept \$35,024.39 in state funds.

Mr. Perez moved the approval to accept \$35,024.39 in state funds. Motion seconded by Vice-Chairman Obdulio Piedra; Further Discussion(s):

Mr. Clarence Brown requested clarification regarding profits earned. Mr. Beasley further explained.

Motion Passed with Unanimous Consent

9. Recommendation as to Approval to Reallocate Support Services Funds Among Youth Co-Op, Inc. Career Centers

Mr. Beasley presented the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to reallocate support services funds among Youth Co-Op, Inc. Career Centers.

Mr. Perez moved the approval to reallocate support services funds among Youth Co-Op, Inc. Career Centers. Motion seconded by Vice-Chairman Obdulio Piedra; **Motion Passed Unanimously**

4. Information – Cash Reconciliation for March 2014

Mr. Alonso presented the item.

Mr. Piedra requested an update on the implementation of the ACH system.

Chairman West inquired about training for all staff and system launch date. Mr. Beasley provided an update. Vice-Chairman Piedra asked whether both would be completed by July 1st and staff assured that they would. He also inquired about the purpose of relocating Executive Committee meetings to the second floor of SFWIB headquarters building. Mr. Beasley explained this was part of the office space consolidation for significant savings.

New Business:

Mr. Beasley briefly announced that he's scheduled to meet with Miami-Dade County Deputy Mayor and representatives of Center for Post-Secondary Economic Success (CLASP) to discuss career pathway initiatives.

There being no further business to come before the Committee, the meeting adjourned at 9:20am.



SFWIB EXECUTIVE COMMITTEE

DATE: June 13, 2014

AGENDA ITEM NUMBER: 2B

MEETING MINUTES

April 24, 2014 at 9:30 A.M
Doubletree Hotel – Convention Center
711 NW 72nd Avenue
Miami, FL 33126

MEMBERS IN ATTENDANCE	MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. West, Alvin, <i>Chairperson</i> 2. Brecheisen, Bruce 3. Bridges, Jeff 4. Brown, Clarence 5. Datorre, Roberto 6. DuBois, Victoria (non-voting) 7. Ferradaz, Gilda 8. Gazitua, Luis 9. Gibson, Charles 10. Huston, Albert Jr. 11. Manrique, Carlos 12. Perez, Andre 13. Rod, Denis 14. Roth, Thomas 15. Scott, Kenneth 16. Socorro, Ivonne 17. Talbert, Gregg 18. Walker, Wanda 	<ol style="list-style-type: none"> 19. Adrover, Bernardo 20. Arboleda, Carlos J. 21. Carpenter, Willie 22. Chi, Joe 23. Clayton, Lovey 24. Del Valle, Juan-Carlos 25. Diggs, Bill 26. Fils-Aime, Sr., Daniel 27. Garza, Maria 28. Jordan, Barbara 29. Ludwig, Philipp 30. Manning, Anne 31. Marinelli, Frederick 32. Montoya, Rolando 33. Piedra, Obdulio, <i>Vice-Chairperson</i> 34. Regueiro, Maria C. 35. Russo, Monica 36. Zewadski-Bricker, Edith 	<p>Beasley, Rick Almagro, Olivia Francis, Anderson Alonso, Gus Butkowski, Dennis Garcia, Christine Gomez, Maria Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Santis, Elizabeth Smith, Marian</p> <p>Assistant County Attorney</p> <p>Joni Mosley Miami-Dade County Attorney’s office – SFWIB’s Legal Counsel</p>

ATHER ATTENDEES	
Acedo, Maleidy – <i>Youth Co-Op, Inc.</i>	Mitchel, Carlana – Miami-Dade County Public Schools (M-DCPS)
Barroso, Lupe – <i>Cuban National Council, Inc.</i>	Pichardo, Jorge – <i>Youth Co-Op, Inc.</i>
Brown, Delphine – <i>Youth Co-Op, Inc.</i>	Prieto, Susana – <i>Future Tech Institute</i>
Cepeda, Margarita – <i>UNIDAD of Miami Beach</i>	Quirros, Vivian – <i>Sullivan & Cogliano</i>
Colena, Carol – <i>CBT College</i>	Rams, Marilyn – <i>AARP Foundation</i>
Costas, Jorge – <i>Youth Co-Op, Inc.</i>	Randle, Homer – <i>SAFEE</i>
Cruzs, Teresa – <i>Youth Co-Op, Inc.</i>	Raws, Marilyn – <i>AARP Foundation</i>
Donovan, Delvin – <i>UNIDAD of Miami Beach</i>	Raymond, Adrian – <i>UNIDAD of Miami Beach</i>
Farinas, Irene – <i>Adult Mankind Organization</i>	Roberts, Darrell - <i>FAA</i>
Flores, Oscar – <i>American Advance Technology Institute</i>	Rodances, Carlos – <i>New Horizons, Inc.</i>
Gavira- Lopez, Beatriz – <i>SER Jobs for Progress, Inc.</i>	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Gilbert, David – <i>City of Miami</i>	Rodriguez, Tania – <i>Academy South Florida</i>
Gonzalez, Ana – <i>City of Hialeah</i>	Scott, Don – <i>KRC Corporation</i>
Guadalupe, Amy – <i>Cuban National Council</i>	Someillan, Ana – <i>Adult Mankind Organization, Inc.</i>
Gutierrez, Hope – <i>Total International Career Institute</i>	St. Fleur – <i>The Academy of South Florida</i>
Lightburn, Ray – <i>Cuban National Council</i>	St. Jean, Donard – <i>Dade Institute Technology</i>
Malony, Arnold – <i>Arbor E&T, Rescare</i>	Subirana, Maria – <i>City of Hialeah</i>
Marti, Sergio – <i>Miami-Dade County Public Schools (M-DCPS)</i>	Tasanna, Arthur – <i>Total International Career Institute</i>
	Velez, Paulina – <i>Youth Co-Op, Inc.</i>
	Vincent, Yanithe – <i>Hebron Technical Institute</i>
	Williams, Rozalia – <i>Student Life Matters</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Alvin West called the Executive Committee meeting to order at 9:37am as a result of the full Board meeting lacked the required number of members present for a quorum.

5c. Recommendation as to Approval to Accept \$2,363 in Emergency Unemployment Program Supplemental Funds

Chairman West introduced the item and Executive Director Rick Beasley further discussed noting the approval to accept \$2,363 in Emergency Unemployment Program Supplemental Funds.

Mr. Clarence Brown moved the approval to accept \$2,363 in emergency unemployment program supplemental funds. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

5.d. Recommendation as to Approval to Accept \$51,666 in Wagner Peyser program funds.

Chairman West introduced the item. Mr. Beasley further discussed, noting the approval to accept \$51,666 in Wagner Peyser program.

Mr. Clarence Brown moved the approval to accept \$51,666 in Wagner Peyser program funds. Motion seconded by Mr. Charles Gibson; **Motion Passed Unanimously**

5.e. Recommendation as to Approval to Accept \$20,000 in TAA Program funds for Administration costs.

Chairman West introduced the item and Mr. Beasley further discussed, noting the approval to accept \$20,000 in TAA funds for administration costs.

Mr. Clarence Brown moved the approval to accept \$20,000 in TAA Program funds for Administration Costs. Motion seconded by Dr. Denis Rod; **Motion Passed Unanimously**

5.f. Recommendation as to Approval to Accept \$35,024.39 in State Funds

Chairman West introduced the item and Mr. Beasley further discussed noting the approval to accept \$35,024.39 in state funds.

Mr. Clarence Brown moved the approval to accept \$35,024.39 in state funds. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

5.g. Recommendation as to Approval to Reallocate Support Services funds among Youth Co-Op, Inc. Career Centers

Chairman West introduced the item. Mr. Beasley further discussed noting the approval to re-allocate support services funds among Youth Co-Op, Inc. Career Centers.

Dr. Denis Rod moved the approval to re-allocate support services funds among Youth Co-Op, Inc. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

8. Workforce Systems Improvement Committee

8.a. Recommendation as to Approval of the Re-Allocation of Refugee Employment and

Training Program Funds

Chairman West introduced the item and Mr. Beasley further discussed, noting the approval to re-allocate refugee employment and training program funds. He additionally noted into record an amendment to this item for the approval of all listed service providers except City of Hialeah, which requires two-thirds of the members present for approval.

Mr. Andy Perez moved the approval to re-allocate refugee employment and training program funds. Motion seconded by Mr. Clarence Brown; **Motion Passed as Amended with Unanimous Consent**

8.b. Recommendation as to Approval of the Re-Allocation of WIA Training Funds

Chairman West introduced the item. Dr. Denis Rod further discussed noting the approval of the re-allocation of WIA Training Funds.

Dr. Denis Rod moved the approval to re-allocate WIA Training Funds. Motion Seconded by Mr. Clarence Brown: **Further Discussion(s)**:

Mr. Perez requested additional details and Mr. Beasley further explained.

Motion Passed with Unanimous Consent

There being no further business to come before the Committee, the meeting adjourned at 9:51am.



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: FINANCIAL STATEMENTS

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

Per the amended SFWIB By-Laws approved at the Board's January 5, 2012 meeting, the Executive Committee subsumes the role of the Finance Committee. Accordingly, the attached un-audited financial report for the month of April 2014 are being presented to the Executive Committee.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

Based on the Internal Control Procedures recommended by the State, the Finance Committee at its April 2, 2009, meeting requested a monthly cash reconciliation report be provided to it. Per the amended SFWIB By-Laws approved at the Board's January 5, 2012, meeting, the Executive Committee subsumes the role of the Finance Committee. Accordingly, the reconciliation report for May 2014 is being presented to the Executive Committee.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 5/31/14
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	1,343,430.53	
Less Checks Drawn	(4,283,108.86)	224
Plus Deposits		
Checks Voided	29,972.49	3
Deposits	4,195,182.51	71
Plus Other Items	(165.76)	2
Unreconciled Items:		
Ending Book Balance	<u><u>1,285,310.91</u></u>	
Bank Balance	2,422,221.73	
Less Checks Outstanding	(1,136,910.82)	80
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	<u><u>1,285,310.91</u></u>	
Unreconciled difference	<u><u>0.00</u></u>	

Prepared by: Odell J. Ford Jr.
Odell J. Ford Jr.

Approved by: [Signature]



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: SFWIB NOMINATING COMMITTEE

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

In accordance with Article III, section A of the SFWIB By-Laws, the Chair of the SFWIB shall be elected by the SFWIB at a meeting of the SFWIB. The SFWIB Chair will appoint a nominating committee to recommend a Chairman to the SFWIB

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: 2014-2015 BUDGET

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: SFWIB Staff recommends to the Executive Committee to recommend to the Board to approve the 2014-2015 Budget

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

The attached "SFWIB Budget – 2014-15" chart is a summary of the annual budgeted revenues and expenditures for the South Florida Workforce Investment Board (SFWIB). The chart is comprised of four major sections:

1. Prior Budget Year Obligations / Reserves. The award period for the WIA Adult, Youth and Dislocated Worker grants are for two years. Accordingly, SFWIB allocates WIA program awards so that grant amounts are expended over the two-year award period. The amounts shown under the column "Prior Budget Year Obligations/Reserves" are the remaining funds available from the previous program year awards. These unexpended amounts roll over to the current fiscal year and will be available for use during the current budget year.
2. 2014-15 State Funding. These second group of columns reflects the new funding awards that SFWIB is anticipating it will receive for each program during the upcoming budget year. The total award amounts are divided into amounts: The funds that will be utilized during budget year 2014-15 and the amounts that will be reserved for budget year 2015-16.
3. 2014-15 Program Budget. The third section is the amounts that form the basis for the funding levels that will be included in the 2014-15 Budget.
4. 2014-15 Cost Distributions. This section of the budget shows all the proposed expenditures for the 2014-15 budget years. Expenditures are sub-divided into four major cost categories:
 - HQ (Programs and Administrative). These are the anticipated expenditures for operating the SFWIB Headquarter office. Included under this category are all the staffing and occupancy costs associated with operating the SFWIB main office. Employees at the Headquarters office work on both administrative and programmatic activities.

- Training and Support Services. These are the anticipated costs associated with the skills training services offered by SFWIB, and any related support services such as public transportation, books, tools, uniforms, etc. Note that only certain grants allow for training and support services expenditures, but all grants require that employment services be offered to participants.
- Career Center Facility Costs. These are the occupancy costs associated with operating the Career Centers. SFWIB leases all these facilities from third parties, and directly pays for insurance, utilities and other facility expenditures. SFWIB does not own any of the locations.
- Provider Contract: These are the expenditure reimbursements to the subcontractors that perform employment services on behalf of SFWIB. Currently, SFWIB contracts with approximately 15 community based organizations across Miami Dade and Monroe counties.

SFWIB staff recommends the approval of:

1. The Performance Goals shown in the attachment and the linking of these performance goals to the expenditure budgets.
2. An additional one year extension of the 2013-14 approved ITA percentage of 40%.
3. The Fiscal Year 2014-15 proposed \$62 million expenditure budget and provider allocations as set forth in the attachment.

FUNDING: N/A

PERFORMANCE: N/A



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 7

AGENDA ITEM SUBJECT: REALLOCATION OF TRAINING FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Executive Committee recommend to the Board the approval to reallocate Training funds from the WIA Dislocated Worker Program to WIA Adult Program, as set forth below.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On April 28, 2014, the SFWIB received a request from Youth Coop, Inc. to transfer training funds from the WIA Dislocated Worker Program to WIA Adult Program, as set forth below.

WIA Dislocated Worker Program:	\$(18,000.00)
WIA Adult Program:	\$18,000.00

On May 7, 2014, the SFWIB received a additional request from Youth Coop, Inc. to transfer \$500.00 in training funds from the Northside Adult Program to the West Dade Adult Program, as set forth below:

Northside Adult Program:	\$500.00
West Dade Adult Program	\$500.00

The above changes in allocations are requested in order to more effectively utilize available training funds.

FUNDING: WIA Adult and Dislocated Worker

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 8

AGENDA ITEM SUBJECT: ALLOCATION OF BRANDING PROJECT FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends to the Executive Committee to recommend to the Board the approval to allocate \$129,166.00 in Wagner Peyser program funds, as set forth below.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On October 23, 2013 and February 21, 2014, the SFWIB received Notifications of Fund Availability (NFA) from the Department of Economic Opportunity for \$129,166.00 in Wagner Peyser Program Funds. These funds were provided to assist with CSSF re-branding costs, such as new signage, business stationary, and website updates to reflect the new brand. Staff recommends allocating these funds as set forth below:

SFWIB Facility Costs	\$103,332.00
SFWIB HQ Costs	\$ 25,834.00

FUNDING: Wagner Peyser

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 6/12/2014

AGENDA ITEM NUMBER: 9

AGENDA ITEM SUBJECT: ALLOCATION OF TANF PROGRAM FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Executive Committee recommend to the Board the approval to allocate \$9,800.00 in TANF program funds, as set forth below.

STRATEGIC GOAL: Dedicated Commitment to Youth Participation in the 21st Century Economy; Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: The Age 14 to 24 Agenda

BACKGROUND:

On October 10, 2013, the SFWIB approved an allocation in an amount not to exceed \$100,000.00 to the National Flight Academy to support the Explore Ambition Program for Miami-Dade County Public School students. The approved funds cover the cost of instruction material, room and board and academics for the students.

An additional \$9,800.00 in TANF funds are required for transporting the students to Penacola, Florida and for room and board for two chaperons. Staff recommends that \$9,800.00 in TANF funds be used for this purpose.

FUNDING: TANF

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 6/13/2014

AGENDA ITEM NUMBER: 10

AGENDA ITEM SUBJECT: ACCEPTANCE AND ALLOCATION OF UC PROGRAM FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: Staff recommends that the Executive Committee recommend to the Board the approval to accept and allocate \$178,112.05 in UC program funds, as set forth below.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On June 6, 2014, the SFWIB received a Notice of Funding Award (NFA) from the Department of Economic Opportunity (DEO) for an award of \$178,112.05 in supplemental UC funds. These supplemental funds must be used by June 30, 2014.

Staff recommends acceptance and allocation of these supplemental funds as set forth in the attachment.

FUNDING: UC

PERFORMANCE: N/A

ATTACHMENT

UC PROGRAM ALLOCATIONS

UC Allocation

Carol City (Arbor E&T, LLC.)	\$ 13,078
Hialeah, City of	\$ 13,078
Homestead (Youth Coop, Inc.)	\$ 13,078
Little Havana (Youth Coop, Inc.)	\$ 13,078
Miami Beach (UNIDAD of MB, Inc.)	\$ 13,078
North Miami Beach (Ser Jobs Inc.)	\$ 13,078
Northside (Youth Coop, Inc.)	\$ 13,078
Perrine (Youth Coop, Inc.)	\$ 13,078
West Dade (Youth Coop, Inc.)	\$ 13,078
City of Miami	\$ 13,078
SFWIB HQ Costs	\$ 21,017
SFWIB Faciltiy Costs	\$ 16,921
Total Miami Dade County	\$ 168,720
Total Monroe County	\$ 9,392

Total \$ 178,112