



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

FINANCE COMMITTEE MEETING

**Thursday, February 18, 2010
8:00 A.M.**

Doubletree Miami Mart/Airport Hotel and Exhibition Center
711 NW 72nd Avenue
Palm Room
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Finance Committee Meeting Minutes
 - A. April 2, 2009
 - B. April 16, 2009
 - C. June 18, 2009
 - D. August 4, 2009
 - E. August 20, 2009
 - F. October 15, 2009
 - G. December 17, 2009
3. Finance Reports
 - A. December 2009 Financial Report
 - B. December 2009 ARRA Financial Report
4. Informational – Cash Reconciliation for December 2009 and January 2010
5. Recommendation as to Approval to Accept Additional WIA Dislocated Worker Funds
6. Recommendation as to Approval to Accept Additional TAA Training Funds
7. Recommendation as to Approval to Accept Additional Veterans Programs Funds
8. Recommendation as to Approval to Accept a SFWIB-Monster Government Solutions Contract
9. Recommendation as to Approval to Allocate WIA Adult Funds
10. Recommendation as to Approval to Allocate Un-Obligated TANF Funds



2.A

SFWIB - Finance Committee

February 18, 2010

**Minutes of SFWIB Finance Committee Meeting
April 2, 2009**

South Florida Workforce Investment Board
Finance Committee Meeting
April 2, 2009, 8:30 A.M.
South Florida Workforce Headquarters
7300 Corporate Center Dr., Suite 500, Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Jeff Bridges, <i>Chairperson</i> 2. Bernardo Adrover 3. Willie Carpenter 4. Charles Gibson 5. Robert Datorre 	<ol style="list-style-type: none"> 6. Ramiro Inguanzo <p>SFW STAFF Beasley, Rick Alonso, Gustavo Glancy, Anne Kistner, Ken</p>	<p>Adrian, Raymond – <i>UNIDAD of Miami Beach</i> Cushon, Norman – <i>ARBOR E&T</i> Fitzgerald, Neil - <i>Youth Co-Op, Inc.</i> Flores, Oscar – <i>ARBOR E& T</i> Gaviria-Lopez, Beatrice – <i>Ser Jobs for Progress</i> Menendez, Mirizza - <i>UNIDAD of Miami Beach</i> Milian, Dalia – <i>City of Hialeah</i> Miliam, Delia – <i>City of Hialeah</i> Mitchell, Carlene – <i>MDCPS</i> Perez, Julio – <i>Transition, Inc.</i> Perez-Borroto - <i>Youth Co-Op, Inc.</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Rodriguez, Maria – <i>Youth Co-Op, Inc.</i> Sanchez, Ophelia – <i>MRI</i> Sante, Alicia – <i>Youth Co-Op, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

2. Call to Order and Introductions

Mr. Jeff Bridges called the meeting to order at 9:07 a.m. Introductions of those in attendance were provided. He noted that a quorum was achieved.

3. Approval of Finance Committee Meeting Minutes of January 21, 2009, and February 26, 2009

Mr. Bernardo Adrover moved approval of the meeting minutes of January 21, 2009, and February 26, 2009. The motion was seconded by Mr. Charles Gibson, and the motion carried.

3A. Finance Reports for January 2009

Mr. Rick Beasley, Executive Director introduced Mr. Gustavo Alonso, SFWIB Finance Director who presented the finance report for January 2009

The new report format is meant to capture adjustments made to the Board approved budget throughout the year. Adjustments may include:

- Funding changes made by the State,
- Board approved contract allocation and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services

January Adjustments

Expenses:

- Headquarter: Reflects additional HQ allocations from the following programs:
 - REED = \$15,694.
 - UC = \$28,020.
- Adult Services: Reflects additional provider awards for the following programs:
 - REED = \$178,823
 - UC = \$319,258

Also, SER-Jobs was granted a one month extension on their contract pending appeals process and was awarded an additional \$131,928. Youth Co-Op voluntarily deobligated \$5,500 from their Reed allocation to transfer to the facility budget to cover additional parking at Little Havana.

- Refugee Services: Reflects a transfer of \$6,300 from contract funds to training and Support Services, as requested by the service provider.
- Youth Services: Reflects transfers of \$34,876 from contract funds to Training and Support Services, as requested by the service providers.
- Facility: Reflects additional Facility allocations for the following programs:
 - REED = \$31,141
 - UC = \$55,597
 - Voluntary Transfer from Youth Co-Op for parking at Little Havana totaling \$27,900:
 - \$5,500 from Reed Contract Amount
 - \$22,400 from WIA Adult Training and Support Services
- Training and Support Services: Reflects requests from service providers to transfer a portion of their Contract funds to Training and Support Services as well as a request from Youth Co-Op to transfer a portion of their allocation in this category to the facility budget (\$22,400), net effect totaling \$18,776.

Explanation of Significant Budget Variances

- Refugee Services (page # 11) is under anticipated projections by 38.24%. This variance can be attributed to some service partners not drawing down 100% of their funds because they did not produce the contracted unit of service for the contract that ended 9/30/08.
- Training and Support Services is significantly low, 27.06% vs. 58.33% (page 3). This is a category that is always closely monitored due to the constant low expenditure rates. Historically, expenditure rates increase significantly at the end of the fiscal year.

3B. Finance Reports for February 2009

Mr. Alonso presented the finance report for February 2009

The new report format is meant to capture adjustments made to the Board approved budget throughout the year. Adjustments may include:

- Funding changes made by the State,
- Board approved contract allocation and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services

February Adjustments

Revenue:

- AWI- Reflects an additional \$358,310 in award dollars received from the State for REA and a \$13,633 decrease in Unemployment Compensation (July-December) funding that was underutilized, net effect of \$344,677.

- Carry forward- Reflects adjustment from budgeted carry forward amount and actual carry forward now that the audit is complete totaling \$1,749,508.
- Reed Act - Reflects additional \$44,532 in award dollars received from the State.

Expenses:

- Adult Services: Reflects additional SER-Jobs allocation for the remainder of the fiscal year totaling \$596,497.
- Refugee Services: Reflects a transfer of \$4,325 from Training and Support Services back to the contract, as requested by the service provider.
- Youth Services: Reflects transfers of \$19,250 from contract funds to Training and Support Services, as requested by the service providers.
- Training and Support Services: Reflects requests from service providers to transfer a portion of their Contract funds to Training and Support Services or vice versa (see above, Refugee and Youth Services) totaling \$14,925.

Explanation of Significant Budget Variances

- Refugee Services (page # 11) is under anticipated projections by 43.20%. This variance can be attributed to some service partners not drawing down 100% of their funds because they did not produce the contracted unit of service for the contract that ended 9/30/08.
The expenditure rate for the new contract period beginning in October 08 is also low.
- Training and Support Services is significantly low, 33.90% vs. 66.67% (page 3). This is a category that is always closely monitored due to the constant low expenditure rates. Based on historical analysis, expenditure rates increase significantly in April, May and June.

4. SFWIB Accounting Policy and Procedures

Annually, SFWIB staff reviews and updates the SFWIB Accounting Policies and Procedures to reflect changes suggested by the Agency for Workforce Innovation (AWI) Internal Control Questionnaire and other procedural changes implemented to improve the internal control environment.

1. Section III.A. INTERNAL Control, Pages 13 & 14
 - Changed to reflect controls suggested by AWI in their Internal Control Questionnaire
2. Section IV.B. CASH RECEIPTS – OSMIS DRAW REQUESTS, Pages 20 & 21
 - Changed to reflect current job responsibilities among the Accounting staff.
3. Section IV.C. OTHER CASH RECEIPTS, Page 22
 - Changed to require daily deposit of cash receipts
4. Section IV.F. RECONCILIATION OF CASH, Pages 26 & 27
 - Changed to require that Bank reconciliations be included in the Finance Committee agendas
5. Section IV.H. INTEREST, page 29
 - Changed to update procedures to returning interesting income to AWI as per instructions received from AWI grants management.
6. Section V.B. BUDGETING – MONITORING, Pages 30 & 31
 - Changed to reflect new financial reporting methodology in which both the original and adjusted budgets are reflected in the monthly financials.
7. Section VII.A. PURCHASING, Pages 36 to 38
 - Various changes to improve the internal controls over the procurement process and to require that the Executive Director approve all purchase requests.
8. Section VII.B. ENCUMBRANCES, Page 39
 - Various changes to correct procedures in line with current practices.
9. Section VII.C. ACCOUNTS PAYABLE, Pages 40 to 42
 - Various changes to clarify the approval process for purchase orders ant to annual budget appropriations.

10. Section XII.A. MONTH-END CLOSING PROCEDURES, Pages 60 to 62

- Various changes to specify the due dates for the monthly closing process.

Mr. Alonso noted that most changes were procedural, and not policy issues.

One item to note is that the Finance committee will now review bank reconciliations. He added as well that there were many changes to the procurement process. The onus is now on the Executive Director and the Board.

Mr. Roberto Datorre moved approval of the revisions of the SFWIB Accounting Policy and Procedures. Mr. Willie Carpenter seconded the motion and the motion carried.

5. Recommendation to Accept American Recovery and Reinvestment Act 2009 Stimulus Funding

Mr. Willie Carpenter moved approval to authorize staff to accept American Recovery and Reinvestment Act of 2009 Funding, as set forth in the item to include the requirement to have quarterly review meetings to review the spending. Mr. Roberto Datorre seconded the motion and the motion carried.

6. Recommendation to Accept American Recovery and Reinvestment Act 2009 Stimulus Budget

Mr. Beasley noted that when the plan is approved by the full board, then the budget will be submitted for approval. Fifty percent must be spent on training.

Mr. Adrover inquired as to the ages of the un-employed in our area. Mr. Beasley said that he was not able to get the information by zip code. He expects to get the data by ethnicity and also by census tract.

Mr. Adrover noted that Miami-Dade and Monroe counties have lower un-employment than the other areas of the state.

Mr. Beasley asked who we are not counting by using census tract numbers.

Mr. Datorre commented that many people lost jobs and they are now under-employed.

Mr. Carpenter inquired about the formula used regarding the \$165Million. Mr. Beasley responded that he would bring the information to the next meeting.

The meeting adjourned at 10:00am.



2.B

SFWIB - Finance Committee

February 18, 2010

**Minutes of SFWIB Finance Committee Meeting
April 16, 2009**

South Florida Workforce Investment Board

Finance Committee Meeting

April 16, 2009, 8:00 A.M.

Doubletree Miami Mart/Airport Hotel and Exhibition Center

711 NW 72nd Avenue, Salon E, Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Jeff Bridges, <i>Chairperson</i> 2. Robert Datorre 3. Ramiro Inguanzo	4. Bernardo Adrover 5. Willie Carpenter 6. Charles Gibson SFW STAFF Alonso, Gustavo Uptgrow, Madalyn	Acedo, Maleidy – <i>Youth Co-Op, Inc.</i> Cambronne, Robert – <i>Youth Co-Op, Inc.</i> Milian, Delia – <i>City of Hialeah</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i>

Agenda items are displayed in the order they were discussed.

4. Call to Order and Introductions

Mr. Jeff Bridges called the meeting to order at 8:20 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

5. Approval of Finance Committee Meeting Minutes of April 2, 2009

Due to lack of a quorum the minutes were not approved.

6. SFWIB 2009-2010 Budget Discussion

Mr. Bridges noted that as a quorum was not achieved, the SFWIB 2009-2010 budget discussion was tabled to the next meeting of the Committee.

7. Recommendation as to Approval of American Recovery and Reinvestment Act 2009 Budget

Mr. Bridges asked Gustavo Alonso, SFWIB Finance Director to present the item.

Mr. Alonso began with the attachment: "Budget-Funding and Allocations Assumptions, May 1, 2009 to June 30, 2010."

There was discussion concerning the background for the assumptions, and how the funds may be spent.

Mr. Alonso noted that the assumptions were prepared by the Executive Director, Rick Beasley and staff, and aligned with the vision for the organization.

He added that after headquarter (Programs & Administration), Training & Support Services, and Career Center Facility Costs are deducted, the balance of approximately \$12.4 Million, is distributed to contracts and AWI staff.

Mr. Roberto Datorre asked when the funds must be spent and is a plan in place.

Mr. Alonso responded that a request is to be brought before the Board later in the day requesting that the Miami-Dade County School Board provide the youth services. There is no recommendation to release an RFP.

Mr. Roberto Datorre asked if there would be recommendations regarding funding for other programs?

[Rick Beasley arrived.]

Mr. Beasley responded that the providers of adult services would receive funds proportionally to their current funding.

Staff distributed the “Accelerate South Florida: 2009 American Recovery and Reinvestment Act Action Plan.

Mr. Beasley presented the report and noted that SFWIB is in good shape, with some adjustments necessary. There are approximately 2,600 youth registered on the SFW website for the summer program. He added that there will be a tracking system before the program begins.

There was discussion regarding estimating the preparedness of the providers, and suggestions such as distributing a survey.

Mr. Bridges asked if there were any questions on the budget. Hearing none, the meeting was adjourned.

The meeting was adjourned at 9:00am.



2.C

SFWIB - Finance Committee

February 17, 2010

**Minutes of SFWIB Finance Committee
Meeting June 18, 2009**

South Florida Workforce Investment Board

Finance Committee Meeting

June 18, 2009, 8:00 A.M.

Doubletree Miami Mart/Airport Hotel and Exhibition Center

711 NW 72nd Avenue, Salon E, Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Bernardo Adrover, <i>Chairperson</i> 2. Gibson, Charles ADDITIONAL SFWIB MEMBERS IN ATTENDANCE 3. West, Alvin	4. Bridges, Jeff 5. Carpenter, Willie 6. Datorre, Robert 7. Inguanzo, Ramiro SFW STAFF Beasley, Rick Alonso, Gustavo Uptgrow, Madalyn	Adderly, Kevin Cela, Jose Conrad, Martha, CPA, Law, Redd, Crona & Munroe, P.A. Ferguson, Thomas Howell Vickers, Nisha, CPA, Law, Redd, Crona & Munroe, P.A.

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Bernardo Adrover, Finance Committee Chair, called the meeting to order at 8:16 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

2. Approval of Finance Committee Meeting Minutes of April 2, 2009 and April 16, 2009

Due to lack of a quorum the minutes were not approved.

3A. April 2009 Financial Report

Mr. Alonso presented the report on the un-audited financial report for the period July 1, 2008 through April 30, 2009.

Mr. Alonso began with the notes that accompany the report.

The new report format is meant to capture adjustments made to the Board approved budget throughout the year. Adjustments may include:

- Funding changes made by the State,
- Board approved contract allocation and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services

April Adjustments

Revenue (Funding):

- DCF Revenues- Reflects an additional \$3,145,707 in enhancements for the Refugee Grant, accepted by the Board on 4/16/09.

Expenses (Allocations):

1. Headquarter Costs: Reflects:
 - A \$745,707 allocation from the Refugee grant, and
 - A \$62,834 allocation from the Disability Navigator program.
2. Facility Costs: Reflects \$33,000 allocation from Disability Navigator funds.
 - Training and Support Services: Reflects additional award of \$2.4 Million for On the Job Training for the Refugee program participants.

Explanation of Significant Budget Variances

- Refugee Program expenditures (page # 11) are under budget by 13% (83% vs 70%). This variance can be attributed to various service partners not drawing down 100% of their allotted funds for the contract that ended 9/30/08.
- Training and Support Services expenditures (page 3) are under budget by 44%. This variance can be attributed to:
- The new OJT Refugee allocation that was approved by the Board on 4/16/09 totaling \$2.4M, which the service providers have until 9/30/09 to expend,
- A low expenditure rate of 49% for funding streams other than the Refugee program. Historically, training and support service expenditures increase significantly in May and June.

3B. April 2009 American Recovery and Reinvestment Act (ARRA) Financial Report

Mr. Alonso presented the report on the un-audited ARRA financial report for the month ending April 30, 2009.

4. Informational - April 2009 Cash Reconciliations

Mr. Alonso presented cash reconciliations for the month ending April 30, 2009.

5. Review of the 2008/2009 Financial Monitoring Report

Mr. Alonso noted that participating via telephone were: Nisha Vickers, CPA, and Martha Conrad, CPA (the team leader), from the firm of Law, Redd, Crona & Munroe, P.A.

Thomas Howell Ferguson (THF) was engaged by the Agency for Workforce Innovation (AWI) to perform its financial monitoring review of SFWIB with during the period May 19, 2009 – May 22, 2009. The consulting service was with their sub-contracted firm of Law, Redd, Crona & Munroe, P. A.

Ms. Vickers noted that there were no findings and no observations in their report of the financial review of SFWIB.

Mr. Adrover congratulated Mr. Beasley and staff, and asked is how many RWBs also had no findings or observations. Ms. Vickers responded that there were probably five regions also without any findings or observations.

Ms. Vickers noted that it was not an audit, but a consulting service to fulfill AWI's financial monitoring requirements.

Mr. Alvin West asked how this monitoring relates to an audit. Ms. Vickers replied that when and audit is conducted, other monitoring reports are requested so as to possible previous areas of concern.

6. Informational – SER-Jobs for Progress, Inc.

Mr. Rick Beasley, SFWIB Executive Director, provided the report.

As per contractual obligations, Service Partners or Contractors are required to have performed an annual certified public accountant's opinion and related financial statements in accordance and compliance with the State of Florida requirements and the U.S. Office of Management and Budget (OMB) Circulars A-122 and A-133. The independent audit reports are to be submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency.

SER-Jobs for Progress, Inc. independent audit report was to be submitted to SFWIB on or before March 31, 2009; as of June 10, 2009, SFWIB has not yet received the report; thus, SER is in breach of contract.

Mr. Jose L. Cela, SER's President, notified SFWIB via e-mail on Tuesday, March 31, 2009, the estimated time of submission of the report to be within 30 to 60 days. On June 10, 2009, a reminder e-mail was sent to Mr. Cela indicating the report has not yet been submitted nor has SFWIB heard from SER regarding this matter. Mr. Cela responded via e-mail on June 10, 2009, that a letter with details on the subject would be submitted by the close of business June 11, 2009 to SFWIB.

Mr. Beasley noted that this is a federal issue, not just an SFWIB issue.

Mr. Adrover asked for a recommendation to take to the full Board. Mr. Beasley replied that there are many concerns and he would meet with the SER-Jobs for Progress, Inc. Chair before a recommendation is submitted.

Mr. West asked whether SFWIB is operating according to OMB, and what is SFWIB's obligation.

Mr. Kevin E. Adderly, Partner, Sharpton, Brunson & Company, P.A., noted that as grantor agency responsibility to find out what is happening, and an extension may be approved. In his opinion SFWIB is performing in concurrence with the OMB circular.

Mr. Beasley noted that the financial stability and internal controls of the organization are important to know before an organization is funded by SFWIB.

Jose Cela apologized and noted that their previous audits have been provided, and this began with their auditor regarding whether or not a line of credit would be extended, which it was to give the auditor time to complete audit. The audit firm wanted to see what the financial institution would do.

He added that the financial institution wants the audit to approve the line of credit, and the auditor wants to hear from the bank before releasing the audit.

8. Recommendation as to Approval to Allocate Welfare Transition Non-Custodial Parent Funds

Mr. Rick Beasley, SFWIB Executive Director, provided the report, and it was the consensus of the Members present to forward the item to the full Board.

9. Recommendation as to Approval to Renew Professional Services Agreement with Sharpton, Brunson & Company, P.A.

It was the consensus of the Members present to recommend the renewal of the Professional Services Agreement with Sharpton, Brunson & Company, P.A. for an amount not to exceed \$130,000 and to forward the item to the full Board.

7. Recommendation as to Approval of SFWIB 2009-10 Budget/Allocations

Mr. Rick Beasley, SFWIB Executive Director, provided the report, and it was the consensus of the Members present to forward the item to the full Board.

Mr. Beasley requested approval to use shift stimulus funding by \$1.3million to increase allocations to the Career Centers.

It was the consensus of the Members present to forward the item to the full Board.

Mr. Adrover asked if there was any new business. Hearing none the meeting was adjourned at 9:26am.



2.D

SFWIB - Finance Committee

February 17, 2010

**Minutes of SFWIB Finance Committee Meeting
August 4, 2009**

South Florida Workforce Investment Board
Finance Committee Meeting
August 4, 2009, 10:00 A.M.
South Florida Workforce Investment Board
7300 Corporate Center Dr., Suite 500, Conf. Room 3
Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	SFW STAFF
1. Piedra, Obdulio, <i>Chairperson</i> 2. Adrover, Bernardo 3. Datorre, Robert	4. Bridges, Jeff 5. Carpenter, Willie 6. Gibson, Charles A. 7. Inguanzo, Ramiro	Beasley, Rick Alonso, Gustavo Glancy, Anne Gonzalez, Francis Parodi, Silvio
		OTHER ATTENDEES Adderly, Kevin – <i>Sharpton, Brunson, & Co.</i> Cela, Jose – <i>SER, Jobs for Progress, Inc.</i>

Agenda items are displayed in the order they were discussed.

8. Call to Order and Introductions

Mr. Obdulio Piedra, Committee Chairperson, called the meeting to order at 10:12 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

9. Approval of Finance Committee Meeting Minutes of April 2, 2009, April 16, 2009, and June 18, 2009

Due to lack of a quorum the minutes were not approved.

10. Finance Reports

3A. June 2009 Financial Report

Mr. Rick Beasley, SFWIB Executive Director, presented the report beginning with the notes on page 2 of the financial report for the period of July 1, 2008, through June 30, 2009, (unaudited).

The financial reports capture adjustments made throughout the year to the Board approved budget. Adjustments may include:

- Funding changes,
- Board-approved contract allocations and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services.

June Adjustments Expenses (Allocations)

This month \$735,816 of HQ allocations, \$49,249 of Career Center Services, \$45,000 of Facility Costs, and \$600,000 of Other Programs and Contracts were transferred to SAMS as obligations in order to certify forward Welfare Transition funding for next fiscal year.

Explanation of Significant Budget Variances

- Headquarter Costs (page 3) were under utilized by 12.56%. This budget has been closely monitored throughout the year and expenditures were made on an as needed basis. Also, the refugee enhancement funding increased this expense category; the unused portion of these funds will carry forward until 9/30/09.
- Refugee Program expenditures (page 11) are under budget by 38% (100% vs. 62%). This variance can be attributed to various service partners not drawing down 100% of their allotted funds for the contract that ended 9/30/08. Current contract expenditures are also low, but carry forward until the contract ends on 9/30/09.
- Career Center-Youth Services are under budget by 12.89% (page 3). At this point, service partners have 30 calendar days from June 30th to submit their final reimbursement requests with their close-out packages. All unexpended funds will be carried forward into the new year.
- Training and Support Services expenditures (page 3) are under budget by 47.32%. This variance can be attributed to:
 - The new OJT Refugee allocation that was approved by the Board on 4/16/09 totaling \$2.4M, which the service providers have until 9/30/09 to expend,
 - A low expenditure rate of 65% for funding streams other than the Refugee program.
 - For the most part, all unexpended funds will be carried forward into the new year.
- Other Programs and Contracts expenditures (page 3) are under budget by 37.52%. This variance is attributed to new awards awarded within the past month for Early Learning Coalition \$350K and Miami Dade College-Future Bankers Camp- \$20K. It is anticipated that these awards will materialize before year end.
 - * Please note- this closing was done for reporting purposes to the State and to the Finance Committee. We will reopen the fiscal year to try to capture any information that was not available at the time of closing, since Service Partners have until 7/30/08 to submit any invoices.

Mr. Beasley noted that he would be meeting with the Chair concerning the budget. He also added that he had a concern regarding carry-forward amounts which may create a shortage in the Dislocated Worker category. If necessary, the Dislocated Worker contracts could be amended.

3B. June 2009 ARRA Financial Report

Mr. Rick Beasley, SFWIB Executive Director, presented the report on the ARRA Financial Report for the period April 1, 2009, through June 30, 2009 (unaudited).

SFWIB will be awarding the remaining stimulus funds and will report as the SFWIB Training Expo is finalized.

SFWIB is the only Workforce Board with an agreement with a government agency for employment and training for all capital improvement projects in Miami-Dade County.

Mr. Beasley provided an overview of the digital system created through the Employ Florida system to identify persons in designated targeted areas (DTA) available to fill vacancies.

11. June 2009 Cash Reconciliation Report

Mr. Gustavo Alonso, SFWIB Finance Director, reported that the two checking accounts, one for the general accounts, and one for the escrow account were reconciled.

12. Discussion – SER-Jobs for Progress, Inc. Fiscal Monitoring Report

Mr. Beasley noted that the corrective action from SER-Jobs for Progress, Inc. had not yet been received, although they still have 10 days remaining. He added that the situation has improved, but not yet to an acceptable level. There is no action to be taken at this time.

Mr. Jose Cela, President of SER-Jobs for Progress, Inc., presented an update on the status of the requested information.

Ms. Frances Gonzalez, SFWIB office of Continuous Improvement, noted that once updated financials are received, a revised summary would be prepared.

Mr. Piedra requested that this item be included on the SFWIB agenda.

13. Informational – Independent Audit Status (Sharpton, Brunson and Company, P.A.)

Mr. Kevin Adderly, Partner, Sharpton, Brunson, & Co., reported that the planning for the upcoming audit for SFWIB has been completed and field work would begin the following day.

Mr. Piedra asked staff to consider a combined Executive and Finance Committee, and asked Mr. Adderly if that is permitted as far as the audit process is concerned. Mr. Adderly suggested that the Board discuss this issue with the Assistant Miami-Dade County Attorney.

Mr. Piedra asked if there were any questions or comments. Hearing none, the meeting was adjourned.

The meeting adjourned at 11:10am.



2.E.

SFWIB - Finance Committee

February 17, 2010

**Minutes of SFWIB Finance Committee Meeting
August 20, 2009**

South Florida Workforce Investment Board
Finance Committee Meeting
August 20, 2009, 8:00 A.M.
South Florida Workforce Investment Board
7300 Corporate Center Dr., Suite 500, Conf. Room 3
Miami, FL 33126

<p>COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Piedra, Obdulio, <i>Chairperson</i> 2. Adrover, Bernardo 3. Gibson, Charles A. 4. Inganzo, Ramiro 	<p>COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 5. Bridges, Jeff 6. Carpenter, Willie 7. Datorre, Robert <p>SFW STAFF</p> <p>Beasley, Rick Alonso, Gustavo Garcia, Christine</p>	<p>OTHER ATTENDEES</p> <p>Cela, Jose – <i>SER, Jobs for Progress, Inc.</i> Corisobis, Manny – <i>SER, Jobs for Progress, Inc.</i> Milian, Dalia – <i>City of Hialeah</i> Milian, Delia – <i>City of Hialeah</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Twigg, David – <i>FIU Gordon Inst.</i></p>
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

As the committee Chair, and Vice-Chair were not present, Mr. Bernardo Adrover, SFWIB Chairperson, called the meeting to order at 8:15 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

2. Approval of Finance Committee Meeting Minutes of April 2, 2009, April 16, 2009, June 18, 2009, and August 4, 2009

Due to lack of a quorum the minutes were not approved.

3. Finance Reports

3A. June 2009 Financial Report

The un-audited financial report for the months ending June 30, 2009 was presented by Mr. Gustavo Alonso, SFWIB Finance Director.

Mr. Alonso began with the accompanying notes to the financial report for the period of July 1, 2008 through June 30, 2009.

He noted that the financial reports captures adjustments made throughout the year to the Board approved budget, and those adjustments may include:

- Funding changes,
- Board-approved contract allocations and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services.

June Adjustments

Expenses (Allocations):

This month \$735,816 of HQ allocations, \$49,249 of Career Center Services, \$45,000 of Facility Costs, and \$600,000 of Other Programs and Contracts were transferred to SAMS as obligations in order to certify forward Welfare Transition funding for next fiscal year.

Explanation of Significant Budget Variances

- Headquarter Costs (page 3) were under utilized by 12.56%. This budget has been closely monitored throughout the year and expenditures were made on an as needed basis. Also, the refugee enhancement funding increased this expense category; the unused portion of these funds will carry forward until 9/30/09.
- Refugee Program expenditures (page 11) are under budget by 38% (100% vs. 62%). This variance can be attributed to various service partners not drawing down 100% of their allotted funds for the contract that ended 9/30/08. Current contract expenditures are also low, but carry forward until the contract ends on 9/30/09.

[SFWIB Executive Director, Mr. Rick Beasley arrived.]

- Career Center-Youth Services are under budget by 12.89% (page 3). At this point, service partners have 30 calendar days from June 30th to submit their final reimbursement requests with their close-out packages. All unexpended funds will be carried forward into the new year.
- Training and Support Services expenditures (page 3) are under budget by 47.32%. This variance can be attributed to:
 - The new OJT Refugee allocation that was approved by the Board on 4/16/09 totaling \$2.4M, which the service providers have until 9/30/09 to expend,
 - A low expenditure rate of 65% for funding streams other than the Refugee program.

For the most part, all unexpended funds will be carried forward into the new year.

- Other Programs and Contracts expenditures (page 3) are under budget by 37.52%. This variance is attributed to new awards awarded within the past month for Early Learning Coalition \$350K and Miami Dade College-Future Bankers Camp- \$20K. It is anticipated that these awards will materialize before year end.

Mr. Alonso ended the report by noting that this closing was done for reporting purposes to the State and to the Finance Committee. We will reopen the fiscal year to try to capture any information that was not available at the time of closing, since Service Partners have until 7/30/08 to submit any invoices.

Mr. Adrover noted that the report had been reviewed before and in the interest of time moved on to the next item.

[The committee Chair, Mr. Obdulio Piedra arrived.]

3B. June 2009 ARRA Financial Report

Mr. Rick Beasley, SFWIB Executive Director, noted that this report is the same as the report presented at the last meeting.

Mr. Alonso noted that SFWIB reports to the State on a monthly basis. The final reports have been reported, but they are not audited reports, and changes would need to be made at that time.

[Mr. Bernardo Adrover left the meeting.]

4. Recommendation as to Approval of America Recovery and Reinvestment Act Allocations

Mr. Beasley presented the item and noted that a change was made to the item as Transition, Inc. was removed from the allocations list.

He then noted that SFWIB staff requests that the Finance Committee recommend to the Board the approval of the American Recovery and Investment Act Allocation of \$2.9Million on the program side and on the training side \$6.9Million, as set forth in the item.

Mr. Piedra noted that it was the consensus of the members present to forward the item to the full Board with the noted changes.

[Mr. Ramiro Inguanzo arrived.]

5. Recommendation to Accept Employ Florida Healthcare Initiative Funding

Mr. Beasley noted that SFWIB is one of four regions in the state to receive \$500,000 from Employ Florida for healthcare initiative funding. SFWIB staff worked with Jackson Health System and the Healthcare Corporation of America (HCA) in developing the proposal submission.

Mr. Piedra noted that it was the consensus of the members present to forward the item to the full Board.

Mr. Piedra asked how many persons would be served by the approval of \$5.6M and \$2.9M for agenda item #4. Mr. Beasley explained that there are many outcomes possible for each initiative, and he would provide the information when he returns to his office.

That completed the agenda.

Mr. Piedra asked whether the annual audit process had begun and Mr. Alonso responded that the audit began immediately following the last Finance committee meeting, and also noted that the auditors would be sending to all SFWIB members a "Related Party" letter.

The meeting adjourned at 8:40am.



2.

SFWIB - Finance Committee

December 16, 2009

**Minutes of SFWIB Finance Committee Meeting
October 15, 2009**

South Florida Workforce Investment Board
Finance Committee Meeting
October 15, 2009, 8:00 A.M.
Doubletree Miami Mart/Airport Hotel
711 NW 72nd Avenue, Palm Room
Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
7. Piedra, Obdulio, <i>Chairperson</i> 8. Adrover, Bernardo 9. Datorre, Robert 10. Gibson, Charles A. 11. Zewadski-Bricker, Edith	12. Bridges, Jeff 13. Carpenter, Willie 14. Inguanzo, Ramiro 15. SFW STAFF Beasley, Rick Alonso, Gustavo Garcia, Christine	Adderly, Kevin – <i>Sharpton, Brunson & Company</i> Mitchell, Carlana – <i>MDCPS</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Rams, Marilyn – <i>AARP Foundation</i>

Agenda items are displayed in the order they were discussed.

1 Call to Order and Introductions

Mr. Obdulio Piedra, SFWIB Finance Committee Chairperson, called the meeting to order at 8:17 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

Mr. Piedra asked for an update on the Audit.

Kevin Adderley, Partner, Sharpton, Brunson & Company informed the Committee that they were currently performing field work procedures related to major federal programs, by performing testing to determine whether or not funds are spent according to federal rules and regulations. In addition, they are taking sample of program participants from those federal programs to determine if eligibility is being properly determined in accordance with state and federal rules. Also performing tests of the expenditures from a financial statement reporting perspective to ensure they are being presented in accordance with accepted general accounting principles. Also performing testing on revenue and cash balances receivables due from funded agencies, etc. Thus far, there are no none-compliance issues to be reported. Controls seem to be good and strong and in accordance with procedures. They are ahead of schedule and expect to have a draft by mid-November.

[Mr. Roberto Datorre arrived]

14. Approval of Finance Committee Meeting Minutes of April 2, 2009, April 16, 2009, June 18, 2009, August 4, 2009 and August 20, 2009

Due to lack of a quorum the minutes were not approved.

15. Finance Reports

3A. August 2009 Financial Report

The un-audited financial report for the months ending August 31, 2009 was presented by Mr. Gustavo Alonso, SFWIB Finance Director.

Mr. Alonso began with the accompanying notes to the financial report for the period of July 1, 2009 through August 31, 2009.

He noted that the financial reports captures adjustments made throughout the year to the Board approved budget, and those adjustments may include:

- Funding changes,
- Board-approved contract allocations and de-obligations, and
- Provider-requested transfers from Contract funds to Training and Support Services.

The only adjustments included within this report are transfers requested by Refugee Service Partners into SAMS totaling \$4,194.00.

Explanation of Significant Budget Variances

1. Refugee Services is under anticipated projections, 28% vs. 66% over a three month period. Since this contract does not coincide with SFW fiscal year, we carried forward the remaining contract amounts as of 6/30/09. As of this month, expenditures should be 66% since this contract ends 9/30/09 however the expenditure rate is low. This contract is not a cost reimbursement contract; it is a unit of service contract which means the service providers need to perform different benchmarks to be reimbursed.

The Committee questioned why SFW was only at 28% spent instead of 66%.

Mr. Rick Beasley, Executive Director, responded that the Refugee Program it's a two (2) year contract totaling a credit of \$13 million dollars. The Program year runs from October to September. It is not a cost reimbursement contract; providers have to earn the funds. It works like a line of credit from the State. Mr. Beasley stated that the report comes from a 3 month perspective, if we look at the whole year, the percentage of expenditures would be higher.

Mr. Beasley provided additional information on the Refugee Program.

2. Mr. Alonso reported that Training and Support Services is significantly low. The majority of this variance is due to the OJT enhancement offered to the Refugee Contracts which has been significantly underutilized. Again Service Providers have until 9/30/09 to complete these tasks and issue any vouchers.

Mr. Beasley stated he has been in communication with the State requesting an extension to be able to utilize additional dollars that were provided in the amount of \$2 million dollars, but not enough time to spend it; unfortunately the State was not able to approve the request.

Mr. Beasley informed the Committee that in an effort to pick up enrolments, a Career Expo will be taking place on October 29th 2009. Thus far about 4,000 individuals had registered and about 2,300 individuals had been found eligible.

3. Mr. Alonso reported that other Programs and Contracts are under anticipated projection of 3.21%. This variance is mainly due to programs and contracts that are yet to begin, but as Providers move forward additional expenditures will be reported.

Mr. Roberto Datorre requested that a report be prepared for the Committee based on last fiscal year; detailing which programs are under-spent and which are on target so the Committee can have a better understanding of which programs they need to concentrate on.

Ms. Edith Zewadski-Bricker asked what percent of the funds allocated were destined to Monroe County. Mr. Piedra responded that Monroe County is allocated 6.7% across the Board. Mr. Beasley added that according to the Inter-Local Agreement Monroe County has accepted a 6.7% liability. Monroe County does not receive Refugee Program Funds, that is dictated by DCF not SFWIB.

3B. August 2009 ARRA Financial Report

Mr. Alonso noted that SFWIB reports to the State on a monthly basis. The final reports have been reported, but they are not audited reports, and changes would need to be made at that time.

Mr. Alonso stated that the Stimulus funding provided by the State under American Recovery & Reinvestment Act (ARRA) which runs as a Grant Year from April 1st June 30th (about 15 months). The financials for this grant are being tracked separately.

Mr. Alonso summarized the report presented which showed that out of an allocation of \$22 million dollars, SFWIB has spent \$4.1 million. We are suppose to be spent at 33%, but are running a little behind with expenditures. Staff expects the expenditures to pick up as a result of the Career Expo scheduled to take place October 29, 2009.

16. Informational – Cash Reconciliation for the Months of August and September

Mr. Alonso reminded the Committee that based on the Internal Control Procedures recommended by the State, the Finance Committee at its April 2, 2009, meeting requested a monthly cash reconciliation report be provided to the Committee.

Mr. Alonso reviewed the cash reconciliations for the months ending August and September for the Committee.

Mr. Piedra suggested that staff look into a system used by banks called positive pay and try and incorporate the positive aspects of that system to our own procedures.

17. Recommendation as to Approval to Accept and Allocate Reemployment and Eligibility Assessment (REA) Funds

Mr. Beasley described the recommendation that the Finance Committee recommends to the Board the approval to authorize staff to accept and allocate the Reemployment and Eligibility Assessment (REA) funds.

Staff informed the Committee that on August 31, 2009 Workforce Florida Inc. (WFI) awarded SFWIB an additional \$510,720 in Reemployment and Eligibility Assessment (REA) funds for the period July 1, 2009 to March 31, 2010. The REA program assists unemployed workers to find jobs through early intervention and personalized assistance with work search plans and other serviced through the Career Centers.

Mr. Piedra noted that since a quorum had not been achieved, it was the consensus of the Members present to forward the item to the full Board.

18. Recommendation as to Approval to Allocate Welfare Transition Non-Custodial Parent Funds

It was the consensus of the Members present to recommend the approval to allocate Welfare Transition Non-Custodial Parent funds not to exceed \$73,328 and to forward the item to the full Board.

19. Recommendation as to Approval to Allocate TANF Carry-Forward Funds

It was the consensus of the Members present to recommend the approval to authorize staff to allocate TANF Carry-forward funds and to forward the item to the full Board.

Mr. Piedra stated that the issue of not having a quorum needs to be addressed. He will work with the Executive Director to review the By-Laws to see if the size of the Finance Committee can be reduced.

The meeting adjourned at 9:08 am.



2.

SFWIB - Finance Committee

February 18, 2010

**Minutes of SFWIB Finance Committee Meeting
December 17, 2009**

South Florida Workforce Investment Board
Finance Committee Meeting
December 17, 2009, 8:00 A.M.
Doubletree Miami Mart/Airport Hotel
711 NW 72nd Avenue, Palm Room
Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<p>16. Piedra, Obdulio, <i>Chairperson</i> 17. Zewadski-Bricker, Edith</p> <p>ADDITIONAL BOARD MEMBERS IN ATTENDANCE</p> <p>1. Adrover, Bernardo 2. Chi, Joe</p>	<p>18. Bridges, Jeff 19. Carpenter, Willie 20. Datorre, Robert 21. Gibson, Charles A. 22. Inguanzo, Ramiro</p> <p>SFW STAFF</p> <p>Beasley, Rick Alonso, Gustavo Garcia, Christine</p>	<p>Adderly, Kevin – <i>Sharpton, Brunson & Company</i> Cela, Jose – <i>Ser Jobs for Progress, Inc.</i> <i>Manuel Cordoba -</i> Milian, Delia – <i>City of Hialeah</i> Mitchell, Carlana – <i>MDCPS</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Valle, Gabriela – <i>Cuban American National Council</i></p>

Agenda items are displayed in the order they were discussed.

20. Call to Order and Introductions

Mr. Obdulio Piedra, SFWIB Finance Committee Chairperson, called the meeting to order at 8:27 a.m. Introductions of those in attendance were provided. He noted that a quorum was not achieved.

21. Approval of Finance Committee Meeting Minutes of April 2, 2009, April 16, 2009, June 18, 2009, August 4, 2009 and August 20, 2009 and October 15, 2009.

Due to the lack of a quorum the minutes were not approved.

22. Finance Reports

3A. October 2009 Financial Report

Mr. Gus Alonso, Assistant Director for Finance presented the un-audited financial report for the period July 1, 2009 through October 31, 2009.

Mr. Alonso noted that the financial reports captures adjustments made throughout the year to the Board approved budget, and those adjustments may include:

- Funding changes,
- Board-approved contract allocations and de-obligations, and
- Provider-requested transfers from contract funds to Training and Support Services.

Under October Adjustments, Mr. Alonso described the following:

Revenue (Funding):

- AWI Pass-Through Reflects an additional \$201,610 in dollars awarded by the State for the FSET program, and \$10,305 for the veteran programs.
- Other Revenue- Decreased by \$55,74 due to lower funding for the Disability Navigator program.

Expenses (Allocations):

1. Refugee Program Expenditures: Reflects October to December allocations to service providers totaling \$4,050,385.
2. Training and Support Services: Reflects new Refugee allocations for SAMS totaling \$268,654, and WIA Health Care Initiatives allocations totaling \$250,000.
3. Other Programs and Contracts: Reflects an increase of \$73,328 in additional funds allocated to Gulf Coast.

Explanation of Significant Budget Variances

1. Training and Support Services is under projections, 20% vs. 33%, due mainly to under expenditure of the Refugee OJT enhancement.
2. Other programs and contracts are under projections, 5% vs. 33%. This variance is mainly due to programs and contracts that were recently approved and are yet to begin.

3B. October 2009 ARRA Financial Report

Mr. Alonso presented the un-audited ARRA financial report for the period April 1, 2009 through October 31, 2009.

Mr. Alonso stated that the stimulus funding provided by the State under the American Recovery & Reinvestment Act (ARRA) which runs as a grant year from April 1st to June 30th (about 17 months). The financials for this grant are being tracked separately.

Mr. Alonso summarized the report presented which showed that out of an allocation of \$22 million dollars, SFWIB has spent \$4.9 million. We are supposed to be spent at 46%, but are running a little behind with expenditures. Staff expects the expenditures to pick up in the next couple of months with much higher expenditures to be reported on the December reports.

Mr. Bernardo Adrover asked what can be done to bring the expenditures up.

Mr. Alonso responded that the focus had been the summer program in order to get funding out on the street to stimulate the economy. The funding to the adult programs was allocated about 2 months ago.

Mr. Piedra asked if the committee will receive an update on the Expo, since he thought as funding for training is allocated, the numbers will improve. Mr. Alonso responded that the Expo took place in October, and those numbers will be reported in the December report.

23. Informational – Cash Reconciliation for the Months of October and November

Mr. Alonso reminded the committee that based on the internal control procedures recommended by the State, the Finance Committee at its April 2, 2009, meeting requested that a monthly cash reconciliation report be provided to the Committee.

Mr. Alonso reviewed the cash reconciliations for the months ending October and November 2009 for the committee.

5. Recommendation to Accept and Allocate Grant Funds for Workforce Innovative New Generation Solutions (WINGS)

Mr. Alonso described the recommendation to accept and allocate grant funds for Workforce Innovative New Generation Solutions (WINGS) in the amount of \$64,506 received in State-Level WIA Funds with the same amount to be matched by SFWIB WIA funds. The grant funds will be applied to implement SFWIB's Virtual Entrepreneurship Incubation Network (VEIN), a program addressing the business incubation/entrepreneurship focus area of the grant solicitation.

VEIN will provide entrepreneurial training and virtual mentoring to 100 adult and dislocated Region 23 workers. SFWIB will function as the VEIN program administrator while Florida International University (FIU) will function as the training provider offering courses to program participants.

Ms. Edith Zewadski-Bricker asked if a Monroe County resident wanted to travel to Miami to take one of these offered courses/workshops, would travel to and from be covered under any allocation. Mr. Rick Beasley, Executive Director, responded that Monroe County does not have an entrepreneurship program in place, only a small business development piece. Ms. Zewadski-Bricker asked what about for any other training program that provides a certificate. Mr. Beasley responded that if the training falls under one of the programs offered by Youth Co-Op, Inc. who is the provider that serves the Florida Keys, there were some costs covered under supportive services.

Mr. Piedra noted that since a quorum had not been achieved, it was the consensus of the Members present to forward the item to the full Board.

6. Recommendation as to Approval to Allocate Food Stamp Employment and Training (FSET) Funds

Mr. Beasley described the recommendation for approval to allocate Food Stamp Employment and Training (FSET) funds in the amount of \$235,000 allocated by Workforce Florida, Inc. SFWIB will be able to draw down \$201,610 to utilize during the period of October 1, 2009 through June 30, 2010.

It was the consensus of the Members present to recommend the approval to allocate Food Stamp Employment and Training (FSET) funds and to forward the item to the full Board.

7. Recommendation as to Approval to Allocate Refugee Employment and Training Funds

Mr. Beasley described the recommendation to allocate Refugee Employment and Training funds in the amount of \$9.1 million dollars as negotiated with respondents that scored 80 points and higher. The organizations that did not score 80 points or higher were afforded the opportunity to schedule an informal resolution conference. The conferences were held on December 3, 2009.

It was the consensus of the Members present to recommend the approval to authorize staff to allocate Refugee Employment and Training funds as presented in the agenda item and to forward the item to the full Board.

8. Audit Update

Mr. Piedra asked Kevin Adderly, CPA /Partner of Sharpton, Brunson & Company, P.A. to provide an update to the committee on the 2008-2009 SFWIB audit.

Mr. Adderly addressed the committee and reported that the draft audit report has been submitted to SFWIB staff for review. The audit is expected to be "unqualified", which meant that it would contain no issues of non-compliance. They were ahead of schedule on completion, and as such, it was anticipated that the final audit would be distributed in time for the February 2010 meeting.

Mr. Piedra stated that the lack of a quorum must be addressed. He and the Executive Director would review the By-Laws to determine whether the number of members could be reduced.

The meeting adjourned at 8:58 am.



3.A

SFWIB – Finance Committee

February 18, 2010

December 2009 Financial Report

BACKGROUND

The un-audited financial report for the month ending December 31, 2009 will be reviewed.

Attachment

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

FINANCIAL REPORT

FOR THE PERIOD OF:

**JULY 1, 2009 THRU DECEMBER 31,
2009
(UNAUDITED)**

**Accompanying Notes to the Financial Report (unaudited)
For the Period of July 1, 2009 through December 31, 2009**

Explanation of November Budget Adjustments

Revenue (Funding):

- WIA Dislocated Worker Program - Increased by \$397,246, due to supplemental dollars awarded by the State.
- AWI Pass-Thru- Increased by a total of \$67,966 due to additional dollars awarded for the Local Veterans and Disabled Veterans programs, totaling \$66,277 and \$1,689 respectively.

Expenses (Allocations):

1. Career Center Services: Reflects a decrease of \$360,602 from the previous month, due to Refugee Program dollars transferred to the Training and Support Services Category.
2. Training and Support Services: Reflects an increase of \$360,602 from the previous month due to Refugee Program dollars transferred from program costs.

Explanation of Significant Budget Variances

1. Refugee Services is under projections, 24.52% vs. 50%. This variance is mainly due to the start-up of the newly awarded Refugee Contracts which began 01/01/10.
2. Other Programs and Contracts are under projections, 8.47% vs. 50%. This variance is mainly due to programs and contracts that were recently approved and are yet to begin. Also, some of these projects require a particular service and once that service is completed, then payment will be provided in one lump sum.

Operations (07/01/09-06/30/10)

ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
\$ 7,222,451		\$ 13,263,573	35.26%
\$ 6,876,395		\$ 12,937,223	34.71%
\$ 1,936,585		\$ 4,089,913	32.13%
\$ 2,114,727		\$ 10,885,273	16.27%
\$ 8,717,351		\$ 5,846,576	59.86%
\$ 2,049		\$ 346,104	6.50%
\$ 26,891,558		\$ 47,368,662	36.21%
-			
\$ 3,244,279		\$ 6,016,216	35.03%
\$ 15,161,940		\$ 24,082,469	38.63%
\$ 9,121,767		\$ 8,585,562	51.51%
\$ 3,568,797		\$ 10,983,466	24.52%
\$ 2,471,376		\$ 3,507,565	41.33%
\$ -		\$ 1,005,876	0.00%
\$ 2,472,022		\$ 3,822,724	39.27%
\$ 5,729,386		\$ 9,023,502	38.84%
\$ 283,931		\$ 3,132,861	8.31%
\$ 283,931		\$ 349,908	44.80%
\$ -		\$ 200,000	0.00%
\$ -		\$ 100,000	0.00%
\$ -		\$ 150,000	0.00%
\$ -		\$ 300,000	0.00%
\$ -		\$ 88,000	0.00%
\$ -		\$ 168,000	0.00%
\$ -		\$ 142,508	0.00%
\$ -		\$ 20,000	0.00%
\$ -		\$ 49,998	0.00%
\$ -		\$ 49,998	0.00%
\$ -		\$ 500,000	0.00%
\$ -		\$ 129,012	0.00%
\$ -		\$ 135,436	0.00%
\$ -		\$ 750,001	0.00%
\$ -		\$ -	
\$ 26,891,558		\$ 46,077,772	36.85%
-			

WIA YOUTH
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA	\$ 5,664,809		\$ 5,664,809	\$ 1,267,266		\$ 4,397,543	22.37%
TANF			\$ -			\$ -	
AWI : Passed-through & Other Employment Serv Funds			\$ -			\$ -	
DCF-Refugee			\$ -			\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 1,089,956	\$ (122,056)	\$ 967,900	\$ 967,900		\$ -	100.00%
Other			\$ -			\$ -	
Total Funds Available	\$ 6,754,765	\$ (122,056)	\$ 6,632,709	\$ 2,235,167		\$ 4,397,543	33.70%
Expenditures:							
Headquarter Costs:	\$ 926,098		\$ 926,098	\$ 209,640		\$ 716,458	22.64%
Career Center Services:	\$ 4,604,311	\$ (413,720)	\$ 4,190,591	\$ 1,737,218		\$ 2,453,373	41.46%
<i>Adult Services</i>	\$ -		\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ 4,595,146	\$ (413,720)	\$ 4,181,426	\$ 1,737,218		\$ 2,444,208	41.55%
<i>Unallocated Funds</i>	\$ 9,165		\$ 9,165			\$ 9,165	0.00%
Facilities Cost	\$ 804,356		\$ 804,356	\$ 121,164		\$ 683,192	15.06%
Training and Support Services:	\$ -	\$ 413,720	\$ 413,720	\$ 167,144		\$ 246,576	40.40%
Other Programs & Contracts:	\$ 420,000	\$ (122,056)	\$ 297,944	\$ -		\$ 297,944	0.00%
<i>Gulf Coast Comm Care</i>						\$ -	
<i>Take Stock in Children</i>						\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>						\$ -	
<i>Digital Divide</i>						\$ -	
<i>Public Safety Service Academy</i>						\$ -	
<i>CA Project</i>	\$ 400,000	\$ (257,492)	\$ 142,508			\$ 142,508	0.00%
<i>Future Bankers Camp</i>	\$ 20,000		\$ 20,000			\$ 20,000	0.00%
<i>Greater Miami Chamber of Commerce-Educational Review</i>						\$ -	
<i>Digital Divide with Miami Broad Band</i>						\$ -	
<i>Business Development EWT Monroe</i>						\$ -	
<i>FIU-Vein Program</i>						\$ -	
<i>Phoenix Project</i>		\$ 135,436	\$ 135,436			\$ 135,436	0.00%
<i>Reentry Piece</i>						\$ -	
Total Expenditures	\$ 6,754,765	\$ (122,056)	\$ 6,632,709	\$ 2,235,167		\$ 4,397,542	33.70%
Balance of Funds Available-Unobligated Funds	\$ -	\$ 0	\$ 0	\$ -		\$ 0	

Budget Variance
-27.36%
-8.54%
-8.45%
-34.94%
-9.60%
-50.00%
-50.00%
-50.00%

*see accompanying notes

WIA ADULT
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA	\$ 5,771,242		\$ 5,771,242	\$ 2,051,361		\$ 3,719,881	35.54%
TANF						\$ -	
AWI : Passed-through & Other Employment Serv Funds						\$ -	
DCF-Refugee						\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 1,052,401	\$ 246,979	\$ 1,299,380	\$ 1,299,380		\$ -	100.00%
Other						\$ -	
Total Funds Available	\$ 6,823,643	\$ 246,979	\$ 7,070,622	\$ 3,350,741		\$ 3,719,881	47.39%
Expenditures:							
Headquarter Costs:	\$ 935,541		\$ 935,541	\$ 310,594		\$ 624,947	33.20%
Career Center Services:	\$ 1,971,090	\$ -	\$ 1,971,090	\$ 968,791		\$ 1,002,299	49.15%
<i>Adult Services</i>	\$ 1,971,088	\$ -	\$ 1,971,088	\$ 968,791		\$ 1,002,297	49.15%
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>	\$ 2		\$ 2			\$ 2	0.00%
Facilities Cost	\$ 341,727		\$ 341,727	\$ 172,894		\$ 168,833	50.59%
Training and Support Services:	\$ 3,411,821	\$ -	\$ 3,411,821	\$ 1,898,461		\$ 1,513,360	55.64%
Other Programs & Contracts:	\$ 163,463	\$ -	\$ 163,463	\$ -		\$ 163,463	0.00%
<i>Gulf Coast Comm Care</i>						\$ -	
<i>Take Stock in Children</i>						\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>						\$ -	
<i>Digital Divide</i>						\$ -	
<i>Public Safety Service Academy</i>						\$ -	
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>	\$ 5,794		\$ 5,794			\$ 5,794	0.00%
<i>Digital Divide with Miami Broad Band</i>	\$ 5,794		\$ 5,794			\$ 5,794	0.00%
<i>Business Development EWT Monroe</i>	\$ 64,959		\$ 64,959			\$ 64,959	0.00%
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>	\$ 86,916		\$ 86,916			\$ 86,916	0.00%
Total Expenditures	\$ 6,823,642	\$ -	\$ 6,823,642	\$ 3,350,741		\$ 3,472,902	49.10%
Balance of Funds Available-Unobligated Funds	\$ (0)	\$ 246,979	\$ 246,979	\$ -		\$ 246,979	

*see accompanying notes

WIA DISLOCATED WORKER
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA	\$ 6,122,299	\$ 397,246	\$ 6,519,545	\$ 3,034,334		\$ 3,485,211	46.54%
TANF						\$ -	
AWI : Passed-through & Other Employment Serv Funds						\$ -	
DCF-Refugee						\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 502,891	\$ (216,519)	\$ 286,372	\$ 286,372		\$ -	100.00%
Other						\$ -	
Total Funds Available	\$ 6,625,190	\$ 180,727	\$ 6,805,917	\$ 3,320,706		\$ 3,485,211	48.79%
Expenditures:							
Headquarter Costs:	\$ 908,333		\$ 908,333	\$ 301,053		\$ 607,280	33.14%
Career Center Services:	\$ 1,913,765	\$ -	\$ 1,913,765	\$ 894,005		\$ 1,019,760	46.71%
<i>Adult Services</i>	\$ 1,913,764		\$ 1,913,764	\$ 894,005		\$ 1,019,759	46.71%
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>	\$ 1		\$ 1			\$ 1	0.00%
Facilities Cost	\$ 331,788		\$ 331,788	\$ 187,415		\$ 144,373	56.49%
Training and Support Services:	\$ 3,312,595	\$ -	\$ 3,312,595	\$ 1,938,233		\$ 1,374,362	58.51%
Other Programs & Contracts:	\$ 158,710	\$ -	\$ 158,710	\$ -		\$ 158,710	0.00%
<i>Gulf Coast Comm Care</i>						\$ -	
<i>Take Stock in Children</i>						\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>						\$ -	
<i>Digital Divide</i>						\$ -	
<i>Public Safety Service Academy</i>						\$ -	
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>	\$ 5,626		\$ 5,626			\$ 5,626	0.00%
<i>Digital Divide with Miami Broad Band</i>	\$ 5,626		\$ 5,626			\$ 5,626	0.00%
<i>Business Development EWT Monroe</i>	\$ 63,069		\$ 63,069			\$ 63,069	0.00%
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>	\$ 84,389		\$ 84,389			\$ 84,389	0.00%
Total Expenditures	\$ 6,625,191	\$ -	\$ 6,625,191	\$ 3,320,706		\$ 3,304,485	50.12%
Balance of Funds Available-Unobligated Funds	\$ (0)	\$ 180,727	\$ 180,727	\$ -		\$ 180,727	

*see accompanying notes

TANF- NON CUSTODIAL PARENT
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF	\$ 666,000		\$ 666,000	\$ 204,762		\$ 461,238	30.75%
AWI : Passed-through & Other Employment Serv Funds						\$ -	
DCF-Refugee						\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 53,103	\$ 73,328	\$ 126,431	\$ 126,431		\$ -	100.00%
Other						\$ -	
Total Funds Available	\$ 719,103	\$ 73,328	\$ 792,431	\$ 331,193		\$ 461,238	41.79%
Expenditures:							
Headquarter Costs:	\$ 98,591		\$ 98,591	\$ 32,554		\$ 66,037	33.02%
Career Center Services:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Adult Services</i>	\$ -		\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>			\$ -			\$ -	
Facilities Cost			\$ -	\$ 413		\$ (413)	
Training and Support Services:	\$ 60,000		\$ 60,000	\$ 14,295		\$ 45,705	23.83%
Other Programs & Contracts:	\$ 560,511	\$ 73,328	\$ 633,839	\$ 283,931		\$ 349,908	44.80%
<i>Gulf Coast Comm Care</i>	\$ 560,511	\$ 73,328	\$ 633,839	\$ 283,931		\$ 349,908	44.80%
<i>Take Stock in Children</i>						\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>			\$ -			\$ -	
<i>Digital Divide</i>			\$ -			\$ -	
<i>Public Safety Service Academy</i>			\$ -			\$ -	
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>						\$ -	
<i>Digital Divide with Miami Broad Band</i>						\$ -	
<i>Business Developoment EWT Monroe</i>						\$ -	
<i>FIU-Vein Program</i>						\$ -	
<i>Phoenix Project</i>						\$ -	
<i>Reentry Piece</i>						\$ -	
Total Expenditures	\$ 719,102	\$ 73,328	\$ 792,430	\$ 331,193		\$ 461,237	41.79%
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -	

Budget Variance
-16.98%
-26.18%
-5.20%
-5.20%

*see accompanying notes

TANF
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF	\$ 19,147,618		\$ 19,147,618	\$ 6,671,633		\$ 12,475,985	34.84%
AWI : Passed-through & Other Employment Serv Funds			\$ -			\$ -	
DCF-Refugee			\$ -			\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 1,343,595	\$ 1,472,297	\$ 2,815,892	\$ 2,815,892		\$ -	100.00%
Other			\$ -			\$ -	
Total Funds Available	\$ 20,491,213	\$ 1,472,297	\$ 21,963,510	\$ 9,487,525		\$ 12,475,985	43.20%
Expenditures:							
Headquarter Costs:	\$ 2,809,405		\$ 2,809,405	\$ 996,849		\$ 1,812,556	35.48%
Career Center Services:	\$ 12,388,094	\$ 56,689	\$ 12,444,783	\$ 6,388,899		\$ 6,055,884	51.34%
<i>Adult Services</i>	\$ 10,556,093	\$ 88,338	\$ 10,644,431	\$ 5,654,741		\$ 4,989,690	53.12%
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ 1,829,164	\$ (31,649)	\$ 1,797,515	\$ 734,158		\$ 1,063,357	40.84%
<i>Unallocated Funds</i>	\$ 2,837		\$ 2,837			\$ 2,837	0.00%
Facilities Cost	\$ 2,150,289	\$ 545,959	\$ 2,696,248	\$ 1,116,213		\$ 1,580,035	41.40%
Training and Support Services:	\$ 2,100,001	\$ 31,649	\$ 2,131,650	\$ 985,564		\$ 1,146,086	46.23%
Other Programs & Contracts:	\$ 1,043,425	\$ 838,000	\$ 1,881,425	\$ -		\$ 1,881,425	0.00%
<i>Gulf Coast Comm Care</i>						\$ -	
<i>Take Stock in Children</i>		\$ 200,000	\$ 200,000			\$ 200,000	0.00%
<i>5000 Role Models</i>		\$ 100,000	\$ 100,000			\$ 100,000	0.00%
<i>Miami Dade College- Scholarship Administration</i>		\$ 150,000	\$ 150,000			\$ 150,000	0.00%
<i>Elevate Miami</i>		\$ 300,000	\$ 300,000			\$ 300,000	0.00%
<i>Digital Divide</i>		\$ 88,000	\$ 88,000			\$ 88,000	0.00%
<i>Public Safety Service Academy</i>	\$ 168,000		\$ 168,000			\$ 168,000	0.00%
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>	\$ 31,032		\$ 31,032			\$ 31,032	0.00%
<i>Digital Divide with Miami Broad Band</i>	\$ 31,032		\$ 31,032			\$ 31,032	0.00%
<i>Business Development EWT Monroe</i>	\$ 347,883		\$ 347,883			\$ 347,883	0.00%
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>	\$ 465,478		\$ 465,478			\$ 465,478	0.00%
Total Expenditures	\$ 20,491,214	\$ 1,472,297	\$ 21,963,511	\$ 9,487,525		\$ 12,475,985	43.20%
Balance of Funds Available-Unobligated Funds	\$ 0	\$ (0)	\$ 0	\$ -		\$ 0	

Budget Variance
-14.52%
1.34%
3.12%
-9.16%
-50.00%
-8.60%
-3.77%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%
-50.00%

*see accompanying notes

WIA SHORT & LONG TERM INCENTIVES

FISCAL YEAR 2009/2010

Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF						\$ -	
AWI : Passed-through & Other Employment Serv Funds						\$ -	
DCF-Refugee						\$ -	
Carryforward from Last Fiscal Year 08 09	\$ 78,626		\$ 78,626	\$ -		\$ 78,626	0.00%
Other						\$ -	
Total Funds Available	\$ 78,626	\$ -	\$ 78,626	\$ -		\$ 78,626	0.00%
Expenditures:							
Headquarter Costs:	\$ 78,626		\$ 78,626			\$ 78,626	0.00%
Career Center Services:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Adult Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>			\$ -			\$ -	
Facilities Cost			\$ -				
Training and Support Services:							
Other Programs & Contracts:	\$ -	\$ -		\$ -		\$ -	
<i>Gulf Coast Comm Care</i>							
<i>Take Stock in Children</i>							
<i>5000 Role Models</i>							
<i>Miami Dade College- Scholarship Administration</i>							
<i>Elevate Miami</i>							
<i>Digital Divide</i>							
<i>Public Safety Service Academy</i>							
<i>CA Project</i>							
<i>Future Bankers Camp</i>							
<i>Greater Miami Chamber of Commerce-Educational Review</i>							
<i>Digital Divide with Miami Broad Band</i>							
<i>Business Development EWT Monroe</i>							
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>							
Total Expenditures	\$ 78,626	\$ -	\$ 78,626	\$ -		\$ 78,626	0.00%
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -	

Budget Variance
-50.00%

*see accompanying notes

DISABILITY NAVIGATOR
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF			\$ -			\$ -	
AWI : Passed-through & Other Employment Serv Funds			\$ -			\$ -	
DCF-Refugee			\$ -			\$ -	
Carryforward from Last Fiscal Year 08 09			\$ -			\$ -	
Other	\$ 111,394	\$ (55,747)	\$ 55,647	\$ 24,049		\$ 31,598	43.22%
Total Funds Available	\$ 111,394	\$ (55,747)	\$ 55,647	\$ 24,049		\$ 31,598	43.22%
Expenditures:							
Headquarter Costs:	\$ 111,394		\$ 111,394	\$ 23,551		\$ 87,843	21.14%
Career Center Services:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Adult Services</i>	\$ -		\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>			\$ -			\$ -	
Facilities Cost			\$ -	\$ 499		\$ (499)	
Training and Support Services:			\$ -			\$ -	
Other Programs & Contracts:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Gulf Coast Comm Care</i>			\$ -				
<i>Take Stock in Children</i>							
<i>5000 Role Models</i>							
<i>Miami Dade College- Scholarship Administration</i>							
<i>Elevate Miami</i>			\$ -				
<i>Digital Divide</i>			\$ -				
<i>Public Safety Service Academy</i>			\$ -				
<i>CA Project</i>							
<i>Future Bankers Camp</i>							
<i>Greater Miami Chamber of Commerce-Educational Review</i>							
<i>Digital Divide with Miami Broad Band</i>							
<i>Business Developoment EWT Monroe</i>							
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>							
Total Expenditures	\$ 111,394	\$ -	\$ 111,394	\$ 24,049		\$ 87,345	21.59%
Balance of Funds Available-Unobligated Funds	\$ -	\$ (55,747)	\$ (55,747)	\$ -		\$ (55,747)	

Budget Variance
-28.86%

*see accompanying notes

REFUGEE
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF						\$ -	
AWI : Passed-through & Other Employment Serv Funds						\$ -	
DCF-Refugee	\$ 13,000,000		\$ 13,000,000	\$ 2,114,727		\$ 10,885,273	16.27%
Carryforward from Last Fiscal Year 08 09	\$ 4,036,427	\$ 4,449,247	\$ 8,485,674	\$ 2,740,399		\$ 5,745,275	32.29%
Other						\$ -	
Total Funds Available	\$ 17,036,427	\$ 4,449,247	\$ 21,485,674	\$ 4,855,126		\$ 16,630,548	22.60%
Expenditures:							
Headquarter Costs:	\$ 2,335,744		\$ 2,335,744	\$ 778,934		\$ 1,556,810	33.35%
Career Center Services:	\$ 11,741,943	\$ 3,804,191	\$ 15,546,134	\$ 3,568,797		\$ 11,977,337	22.96%
<i>Adult Services</i>	\$ -		\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ 4,340,807	\$ 10,211,456	\$ 14,552,263	\$ 3,568,797		\$ 5,342,891	24.52%
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>	\$ 7,401,136	\$ (6,407,265)	\$ 993,871			\$ 993,871	0.00%
Facilities Cost	\$ 427,000		\$ 427,000	\$ 288,787		\$ 138,213	67.63%
Training and Support Services:	\$ 2,531,740	\$ 645,054	\$ 3,176,794	\$ 218,608		\$ 2,958,186	6.88%
Other Programs & Contracts:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Gulf Coast Comm Care</i>			\$ -			\$ -	
<i>Take Stock in Children</i>			\$ -			\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>			\$ -			\$ -	
<i>Digital Divide</i>			\$ -			\$ -	
<i>Public Safety Service Academy</i>			\$ -			\$ -	
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>						\$ -	
<i>Digital Divide with Miami Broad Band</i>						\$ -	
<i>Business Development EWT Monroe</i>						\$ -	
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>						\$ -	
Total Expenditures	\$ 17,036,427	\$ 4,449,245	\$ 21,485,672	\$ 4,855,126		\$ 16,630,546	22.60%
Balance of Funds Available-Unobligated Funds	\$ (0)	\$ -	\$ (0)	\$ -		\$ (0)	

Budget Variance
-16.65%
-27.04%
-25.48%
17.63%
-43.12%

*see accompanying notes

WIA STATE HEALTH CARE INITIATIVES

FISCAL YEAR 2009/2010

Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -	\$ -		\$ -	
TANF			\$ -			\$ -	
AWI : Passed-through & Other Employment Serv Funds			\$ -			\$ -	
DCF-Refugee			\$ -			\$ -	
Carryforward from Last Fiscal Year 08 09			\$ -			\$ -	
Other		\$ 250,000	\$ 250,000			\$ 250,000	0.00%
Total Funds Available	\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
Expenditures:							
Headquarter Costs:			\$ -			\$ -	
Career Center Services:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Adult Services</i>	\$ -		\$ -	\$ -		\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>			\$ -			\$ -	
Facilities Cost			\$ -			\$ -	
Training and Support Services:		\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
Other Programs & Contracts:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Gulf Coast Comm Care</i>			\$ -			\$ -	
<i>Take Stock in Children</i>						\$ -	
<i>5000 Role Models</i>						\$ -	
<i>Miami Dade College- Scholarship Administration</i>						\$ -	
<i>Elevate Miami</i>			\$ -			\$ -	
<i>Digital Divide</i>			\$ -			\$ -	
<i>Public Safety Service Academy</i>			\$ -			\$ -	
<i>CA Project</i>						\$ -	
<i>Future Bankers Camp</i>						\$ -	
<i>Greater Miami Chamber of Commerce-Educational Review</i>						\$ -	
<i>Digital Divide with Miami Broad Band</i>						\$ -	
<i>Business Development EWT Monroe</i>						\$ -	
<i>FIU-Vein Program</i>							
<i>Phoenix Project</i>							
<i>Reentry Piece</i>						\$ -	
Total Expenditures	\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -	

Budget Variance
-50.00%

*see accompanying notes

Operations (07/01/09-06/30/10)

Budget Variance	
-25.43%	
1.07%	
1.07%	
2.71%	
-13.76%	
-50.00%	
-50.00%	
-50.00%	
-50.00%	
-50.00%	

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Operations (07/01/09-06/30/10)

ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
\$ 408,844		\$ 915,312	30.88%
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
\$ 408,844		\$ 915,312	30.88%

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Budget Variance
-31.22%
-10.10%
-10.10%
-1.47%
-19.39%
-50.00%
-50.00%
-50.00%
-50.00%

\$	-	\$	0
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Workforce Inovative New Generation Solutions(WINGS)

FISCAL YEAR 2009/2010

Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	AMENDED BUDGET	ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
Revenues:							
WIA			\$ -			\$ -	
TANF			\$ -			\$ -	
AWI : Passed-through & Other Employment Serv Funds			\$ -	\$ -		\$ -	
DCF-Refugee			\$ -			\$ -	
Carryforward from Last Fiscal Year 08 09			\$ -			\$ -	
Other		\$ 64,506	\$ 64,506	\$ -		\$ 64,506	
Total Funds Available	\$ -	\$ 64,506	\$ 64,506	\$ -		\$ 64,506	0.00%
Expenditures:							
Headquarter Costs:			\$ -			\$ -	
Career Center Services:	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Adult Services</i>	\$ -		\$ -			\$ -	
<i>Refugee Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Unallocated Funds</i>			\$ -				
Facilities Cost			\$ -			\$ -	
Training and Support Services:			\$ -			\$ -	
Other Programs & Contracts:	\$ -	\$ 64,506	\$ 64,506	\$ -		\$ 64,506	
<i>Gulf Coast Comm Care</i>			\$ -			\$ -	
<i>Take Stock in Children</i>							
<i>5000 Role Models</i>							
<i>Miami Dade College- Scholarship Administration</i>							
<i>Elevate Miami</i>			\$ -				
<i>Digital Divide</i>			\$ -				
<i>Public Safety Service Academy</i>			\$ -			\$ -	
<i>CA Project</i>							
<i>Future Bankers Camp</i>							
<i>Greater Miami Chamber of Commerce-Educational Review</i>							
<i>Digital Divide with Miami Broad Band</i>							
<i>Business Developoment EWT Monroe</i>							
<i>FIU-Vein Program</i>		\$ 64,506	\$ 64,506				
<i>Phoenix Project</i>							
<i>Reentry Piece</i>							
Total Expenditures	\$ -	\$ 64,506	\$ 64,506	\$ -		\$ -	0.00%
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -	

*see accompanying notes

-50.00%

AWI**
FISCAL YEAR 2009/2010
Operations (07/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET
Revenues:			
WIA			\$ -
TANF			-
AWI : Passed-through & Other Employment Serv Funds	\$ 4,648,252	\$ 1,378,246	\$ 6,026,498
DCF-Refugee			-
Carryforward from Last Fiscal Year 08 09	\$ 250,639	\$ 253,012	\$ 503,651
Other			-
Total Funds Available	\$ 4,898,891	\$ 1,631,258	\$ 6,530,149
Expenditures:			
Headquarter Costs:	\$ 646,505	\$ 63,329	\$ 709,834
Career Center Services:	\$ 1,897,115	\$ 549,987	\$ 2,447,102
<i>Adult Services</i>	\$ 1,897,115	\$ 549,987	\$ 2,447,102
<i>Refugee Services</i>	\$ -	\$ -	\$ -
<i>Youth Services</i>	\$ -	\$ -	\$ -
<i>Unallocated Funds</i>	\$ -	\$ -	\$ -
Facilities Cost	\$ 1,467,890	\$ 99,014	\$ 1,566,904
Training and Support Services:	\$ 795,600	\$ -	\$ 795,600
Other Programs & Contracts:	\$ 91,782	\$ -	\$ 91,782
<i>Gulf Coast Comm Care</i>	\$ -	\$ -	\$ -
<i>Take Stock in Children</i>	\$ -	\$ -	\$ -
<i>5000 Role Models</i>	\$ -	\$ -	\$ -
<i>Miami Dade College- Scholarship Administration</i>	\$ -	\$ -	\$ -
<i>Elevate Miami</i>	\$ -	\$ -	\$ -
<i>Digital Divide</i>	\$ -	\$ -	\$ -
<i>Public Safety Service Academy</i>	\$ -	\$ -	\$ -
<i>CA Project</i>	\$ -	\$ -	\$ -
<i>Future Bankers Camp</i>	\$ -	\$ -	\$ -
<i>Greater Miami Chamber of Commerce-Educational Review</i>	\$ 5,398	\$ -	\$ 5,398
<i>Digital Divide with Miami Broad Band</i>	\$ 5,398	\$ -	\$ 5,398
<i>Business Development EWT Monroe</i>	\$ -	\$ -	\$ -
<i>FIU-Vein Program</i>			
<i>Phoenix Project</i>			
<i>Reentry Piece</i>	\$ 80,986	\$ -	\$ 80,986
Total Expenditures	\$ 4,898,892	\$ 712,330	\$ 5,611,222
Balance of Funds Available-Unobligated Funds	\$ -	\$ 918,928	\$ 918,927

ACTUAL (07/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 50%)
		\$ -	
		\$ -	
\$ 1,936,585		\$ 4,089,913	32.13%
		\$ -	
\$ 480,976		\$ 22,675	95.50%
		\$ -	
\$ 2,417,561		\$ 4,112,588	37.02%
		-	
\$ 516,382		\$ 193,452	72.75%
\$ 1,273,667		\$ 1,173,435	52.05%
\$ 1,273,667		\$ 1,173,435	52.05%
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ -	
\$ 520,610		\$ 1,046,294	33.23%
\$ 106,902		\$ 688,698	13.44%
\$ -		\$ 91,782	0.00%
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ -	
\$ -		\$ 5,398	0.00%
\$ -		\$ 5,398	0.00%
\$ -		\$ -	
\$ -		\$ 80,986	0.00%
\$ 2,417,561		\$ 3,193,661	43.08%
		-	
\$ -		\$ 918,927	

Budget Variance
22.75%
2.05%
2.05%
-16.77%
-36.56%
-50.00%
-50.00%
-50.00%

*see accompanying notes

Please note: Funds included as AWI include REA, FSET, UC, LV, DV, JC, WP, MFE, TAA.



3.B

SFWIB – Finance Committee

February 18, 2010

December 2009 ARRA Financial Report

BACKGROUND

The un-audited ARRA financial report for the month ending December 31, 2009 will be reviewed.

Attachment

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

FINANCIAL REPORT ARRA Funds

FOR THE PERIOD OF:

**APRIL 1, 2009 THRU DECEMBER 31,
2009
(UNAUDITED)**

ARRA FUNDS
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET
Revenues:			
ARRA Youth	\$ 7,282,783	\$ -	\$ 7,282,783
ARRA Adult	\$ 3,315,882	\$ -	\$ 3,315,882
ARRA Dislocated Worker	\$ 9,066,390	\$ -	\$ 9,066,390
ARRA Wagner Peyser	\$ 235,912	\$ -	\$ 235,912
ARRA WP Reemployment	\$ 393,187	\$ -	\$ 393,187
ARRA Salaries/OPS paid at State Level	\$ 1,576,291	\$ -	\$ 1,576,291
ARRA Healthcare Initiatives		\$ 250,000	\$ 250,000
Total Funds Available	\$ 21,870,445	\$ 250,000	\$ 22,120,445
Expenditures:			
Headquarter Costs:	\$ 2,083,372	\$ -	\$ 2,083,372
Contract & AWI :	\$ 11,130,949	\$ (96,320)	\$ 11,034,629
<i>Program Initiatives</i>	\$ 2,965,631	\$ -	\$ 2,965,631
-Arbor-Carol City	\$ 268,233	\$ -	\$ 268,233
-City of Hialeah	\$ 268,233	\$ -	\$ 268,233
-Arbor-Hialeah Gardens	\$ 268,233	\$ -	\$ 268,233
-Youth Co-Op-Homestead	\$ 268,233	\$ -	\$ 268,233
-Youth Co-Op-Little Havana	\$ 268,233	\$ -	\$ 268,233
-Unidad-Miami Beach	\$ 268,233	\$ -	\$ 268,233
-Ser Jobs for Progress-North Miami Beach	\$ 268,233	\$ -	\$ 268,233
-Youth Co-Op-Northside	\$ 268,233	\$ -	\$ 268,233
-Youth Co-Op-Perrine	\$ 268,233	\$ -	\$ 268,233
-Youth Co-Op-West Dade	\$ 268,233	\$ -	\$ 268,233
-Youth Co-OP-Monroe	\$ 283,301	\$ -	\$ 283,301
<i>Youth Services</i>	\$ 6,589,027	\$ (96,320)	\$ 6,492,707
-Miami Dade Public School	\$ 6,147,562	\$ -	\$ 6,147,562
-Florida Keys Community College	\$ 264,879	\$ (96,320)	\$ 168,559
-Youth Co-Op Inc.	\$ 176,586	\$ -	\$ 176,586
<i>Operation Employment</i>	\$ 1,576,291	\$ -	\$ 1,576,291
-AWI Staff paid at State Level	\$ 1,576,291	\$ -	\$ 1,576,291
Facilities Cost	\$ 1,164,988	\$ -	\$ 1,164,988
Training and Support Services:	\$ 6,191,136	\$ 1,350,000	\$ 7,541,136
<i>Allocated Funds</i>	\$ 5,691,136	\$ 1,100,000	\$ 6,791,136
<i>Healthcare Initiatives</i>	\$ 500,000	\$ 250,000	\$ 750,000
<i>Unallocated Funds</i>	\$ -	\$ -	\$ -
Work Readiness	\$ 1,300,000	\$ (1,100,000)	\$ 200,000
<i>Florida Educational Institute, Inc.</i>	\$ 100,000	\$ -	\$ 100,000
<i>Haitain Neighborhood Center, Sant La</i>	\$ 100,000	\$ -	\$ 100,000
<i>Unallocated Funds</i>	\$ 1,100,000	\$ (1,100,000)	\$ -
Total Expenditures	\$ 21,870,445	\$ 153,680	\$ 22,024,125
Balance of Funds Available-Unobligated Funds	\$ (0)	\$ 96,320	\$ 96,320

ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)
\$ 4,058,205		\$ 3,224,578	55.72%
\$ 713,078		\$ 2,602,804	21.50%
\$ 1,232,025		\$ 7,834,365	13.59%
\$ 96,728		\$ 139,184	41.00%
\$ 106,315		\$ 286,872	27.04%
\$ 791,698		\$ 784,593	50.23%
\$ -		\$ 250,000	0.00%
\$ 6,998,049		\$ 15,122,396	31.64%
\$ 945,118		\$ 1,138,254	45.36%
\$ 4,884,436		\$ 6,150,193	44.26%
\$ 744,294		\$ 2,221,337	25.10%
\$ 74,041		\$ 194,192	27.60%
\$ 12,610		\$ 255,623	4.70%
\$ 87,915		\$ 180,318	32.78%
\$ 78,641		\$ 189,592	29.32%
\$ 73,843		\$ 194,390	27.53%
\$ 57,330		\$ 210,903	21.37%
\$ 73,153		\$ 195,080	27.27%
\$ 74,585		\$ 193,648	27.81%
\$ 62,958		\$ 205,275	23.47%
\$ 72,667		\$ 195,566	27.09%
\$ 76,552		\$ 206,749	27.02%
\$ 3,348,444		\$ 3,144,263	51.57%
\$ 3,127,758		\$ 3,019,804	50.88%
\$ 127,865		\$ 40,694	75.86%
\$ 92,821		\$ 83,765	52.56%
\$ 791,698		\$ 784,593	50.23%
\$ 791,698		\$ 784,593	50.23%
\$ 372,573		\$ 792,415	31.98%
\$ 795,922		\$ 6,745,215	10.55%
\$ 795,922		\$ 5,995,215	11.72%
		\$ 750,000	0.00%
		\$ -	
\$ -		\$ 200,000	0.00%
\$ -		\$ 100,000	0.00%
\$ -		\$ 100,000	0.00%
\$ -		\$ -	
\$ 6,998,049		\$ 15,026,076	31.77%
\$ -		\$ 96,320	

Budget Variance
-14.64%
-15.74%
-34.90%
-32.40%
-55.30%
-27.22%
-30.68%
-32.47%
-38.63%
-32.73%
-32.19%
-36.53%
-32.91%
-32.98%
-8.43%
-9.12%
15.86%
-7.44%
-9.77%
-9.77%
-28.02%
-49.45%
-48.28%
-60.00%
#VALUE!
-60.00%
-60.00%
-60.00%

ARRA WIA YOUTH
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)	Budget Variance
Revenues:								
ARRA Youth	\$ 7,282,783		\$ 7,282,783	\$ 4,058,205		\$ 3,224,578	55.72%	
ARRA Adult			\$ -			\$ -		
ARRA Dislocated Worker			\$ -			\$ -		
ARRA Wagner Peyser			\$ -			\$ -		
ARRA WP Reemployment			\$ -			\$ -		
ARRA Salaries/OPS paid at State Level			\$ -			\$ -		
ARRA Healthcare Initiatives			\$ -			\$ -		
Total Funds Available	\$ 7,282,783	\$ -	\$ 7,282,783	\$ 4,058,205		\$ 3,224,578	55.72%	
Expenditures:								
Headquarter Costs:	\$ 693,756		\$ 693,756	\$ 637,887		\$ 55,869	91.95%	31.95%
Contract & AWI :	\$ 6,589,027	\$ (96,320)	\$ 6,492,707	\$ 3,348,444		\$ 3,144,263	51.57%	-8.43%
<i>Program Initiatives</i>	\$ -	\$ -	\$ -	\$ -		\$ -		
-Arbor-Carol City			\$ -			\$ -		
-City of Hialeah			\$ -			\$ -		
-Arbor-Hialeah Gardens			\$ -			\$ -		
-Youth Co-Op-Homestead			\$ -			\$ -		
-Youth Co-Op-Little Havana			\$ -			\$ -		
-Unidad-Miami Beach			\$ -			\$ -		
-Ser Jobs for Progress-North Miami Beach			\$ -			\$ -		
-Youth Co-Op-Northside			\$ -			\$ -		
-Youth Co-Op-Perrine			\$ -			\$ -		
-Youth Co-Op-West Dade			\$ -			\$ -		
-Youth Co-OP-Monroe			\$ -			\$ -		
<i>Youth Services</i>	\$ 6,589,027	\$ (96,320)	\$ 6,492,707	\$ 3,348,444		\$ 3,144,263	51.57%	-8.43%
-Miami Dade Public School	\$ 6,147,562		\$ 6,147,562	\$ 3,127,758		\$ 3,019,804	50.88%	-9.12%
-Florida Keys Community College	\$ 264,879	\$ (96,320)	\$ 168,559	\$ 127,865		\$ 40,694	75.86%	15.86%
-Youth Co-Op Inc.	\$ 176,586		\$ 176,586	\$ 92,821		\$ 83,765	52.56%	-7.44%
<i>Operation Employment</i>	\$ -	\$ -	\$ -			\$ -		
-AWI Staff paid at State Level			\$ -					
Facilities Cost			\$ -	\$ 71,873		\$ (71,873)		
Training and Support Services:	\$ -	\$ -	\$ -	\$ -		\$ -		
<i>Allocated Funds</i>			\$ -			\$ -		
<i>Healthcare Initiatives</i>						\$ -		
<i>Unallocated Funds</i>						\$ -		
Work Readiness			\$ -					
<i>Florida Educational Institute, Inc.</i>								
<i>Haitian Neighborhood Center, Sant La</i>								
<i>Unallocated Funds</i>								
Total Expenditures	\$ 7,282,783	\$ (96,320)	\$ 7,186,463	\$ 4,058,205		\$ 3,128,258	56.47%	
Balance of Funds Available-Unobligated Funds	\$ -	\$ 96,320	\$ 96,320	\$ -		\$ 96,320		

ARRA WIA ADULT
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)	Budget Variance
Revenues:								
ARRA Youth			\$ -			\$ -		
ARRA Adult	\$ 3,315,882		\$ 3,315,882	\$ 713,078		\$ 2,602,804	21.50%	
ARRA Dislocated Worker			\$ -			\$ -		
ARRA Wagner Peyser			\$ -			\$ -		
ARRA WP Reemployment			\$ -			\$ -		
ARRA Salaries/OPS paid at State Level			\$ -			\$ -		
ARRA Healthcare Initiatives			\$ -			\$ -		
Total Funds Available	\$ 3,315,882	\$ -	\$ 3,315,882	\$ 713,078		\$ 2,602,804	21.50%	
Expenditures:								
Headquarter Costs:	\$ 315,870		\$ 315,870	\$ 101,451		\$ 214,419	32.12%	-27.88%
Contract & AWI :	\$ 794,176	\$ -	\$ 794,176	\$ 213,204		\$ 580,972	26.85%	-33.15%
<i>Program Initiatives</i>	<i>\$ 794,176</i>	<i>\$ -</i>	<i>\$ 794,176</i>	<i>\$ 213,204</i>		<i>\$ 580,972</i>	<i>26.85%</i>	<i>-33.15%</i>
-Arbor-Carol City	\$ 71,831		\$ 71,831	\$ 19,823		\$ 52,008	27.60%	-32.40%
-City of Hialeah	\$ 71,831		\$ 71,831	\$ 6,305		\$ 65,526	8.78%	-51.22%
-Arbor-Hialeah Gardens	\$ 71,831		\$ 71,831	\$ 23,535		\$ 48,296	32.76%	-27.24%
-Youth Co-Op-Homestead	\$ 71,831		\$ 71,831	\$ 22,961		\$ 48,870	31.97%	-28.03%
-Youth Co-Op-Little Havana	\$ 71,831		\$ 71,831	\$ 21,572		\$ 50,259	30.03%	-29.97%
-Unidad-Miami Beach	\$ 71,831		\$ 71,831	\$ 15,718		\$ 56,113	21.88%	-38.12%
-Ser Jobs for Progress-North Miami Beach	\$ 71,831		\$ 71,831	\$ 19,537		\$ 52,294	27.20%	-32.80%
-Youth Co-Op-Northside	\$ 71,831		\$ 71,831	\$ 21,798		\$ 50,033	30.35%	-29.65%
-Youth Co-Op-Perrine	\$ 71,831		\$ 71,831	\$ 18,367		\$ 53,464	25.57%	-34.43%
-Youth Co-Op-West Dade	\$ 71,831		\$ 71,831	\$ 21,229		\$ 50,602	29.55%	-30.45%
-Youth Co-OP-Monroe	\$ 75,866		\$ 75,866	\$ 22,357		\$ 53,509	29.47%	-30.53%
<i>Youth Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-Miami Dade Public School			\$ -					
-Florida Keys Community College			\$ -					
-Youth Co-Op Inc.			\$ -					
<i>Operation Employment</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-AWI Staff paid at State Level			\$ -					
Facilities Cost	\$ 199,764		\$ 199,764	\$ 44,098		\$ 155,666	22.08%	-37.92%
Training and Support Services:	\$ 1,657,941	\$ 294,573	\$ 1,952,514	\$ 354,325		\$ 1,598,190	18.15%	-41.85%
<i>Allocated Funds</i>	<i>\$ 1,524,045</i>	<i>\$ 294,573</i>	<i>\$ 1,818,618</i>	<i>\$ 354,325</i>		<i>\$ 1,464,293</i>	<i>19.48%</i>	<i>-40.52%</i>
<i>Healthcare Initiatives</i>	<i>\$ 133,896</i>		<i>\$ 133,896</i>			<i>\$ 133,896</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Unallocated Funds</i>						<i>\$ -</i>		
Work Readiness	\$ 348,131	\$ (294,573)	\$ 53,558	\$ -		\$ 53,558	0.00%	-60.00%
<i>Florida Educational Institute, Inc.</i>	<i>\$ 26,779</i>		<i>\$ 26,779</i>			<i>\$ 26,779</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Haitian Neighborhood Center, Sant La</i>	<i>\$ 26,779</i>		<i>\$ 26,779</i>			<i>\$ 26,779</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Unallocated Funds</i>	<i>\$ 294,573</i>	<i>\$ (294,573)</i>	<i>\$ -</i>			<i>\$ -</i>		
Total Expenditures	\$ 3,315,882	\$ -	\$ 3,315,882	\$ 713,078		\$ 2,602,804	21.50%	
Balance of Funds Available-Unobligated Funds	\$ (0)	\$ -	\$ (0)	\$ -		\$ (0)		

ARRA WIA DISLOCATED WORKER
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

60%

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)	Budget Variance
Revenues:								
ARRA Youth			\$ -			\$ -		
ARRA Adult			\$ -			\$ -		
ARRA Dislocated Worker	\$ 9,066,390		\$ 9,066,390	\$ 1,232,025		\$ 7,834,365	13.59%	
ARRA Wagner Peyser			\$ -			\$ -		
ARRA WP Reemployment			\$ -			\$ -		
ARRA Salaries/OPS paid at State Level			\$ -			\$ -		
ARRA Healthcare Initiatives			\$ -			\$ -		
Total Funds Available	\$ 9,066,390	\$ -	\$ 9,066,390	\$ 1,232,025		\$ 7,834,365	13.59%	
Expenditures:								
Headquarter Costs:	\$ 863,661		\$ 863,661	\$ 153,398		\$ 710,263	17.76%	-42.24%
Contract & AWI :	\$ 2,171,455	\$ -	\$ 2,171,455	\$ 531,091		\$ 1,640,364	24.46%	-35.54%
<i>Program Initiatives</i>	<i>\$ 2,171,455</i>	<i>\$ -</i>	<i>\$ 2,171,455</i>	<i>\$ 531,091</i>		<i>\$ 1,640,364</i>	<i>24.46%</i>	<i>-35.54%</i>
-Arbor-Carol City	\$ 196,402		\$ 196,402	\$ 54,218		\$ 142,184	27.61%	-32.39%
-City of Hialeah	\$ 196,402		\$ 196,402	\$ 6,305		\$ 190,097	3.21%	-56.79%
-Arbor-Hialeah Gardens	\$ 196,402		\$ 196,402	\$ 64,381		\$ 132,021	32.78%	-27.22%
-Youth Co-Op-Homestead	\$ 196,402		\$ 196,402	\$ 55,679		\$ 140,723	28.35%	-31.65%
-Youth Co-Op-Little Havana	\$ 196,402		\$ 196,402	\$ 52,270		\$ 144,132	26.61%	-33.39%
-Unidad-Miami Beach	\$ 196,402		\$ 196,402	\$ 41,612		\$ 154,790	21.19%	-38.81%
-Ser Jobs for Progress-North Miami Beach	\$ 196,402		\$ 196,402	\$ 53,616		\$ 142,786	27.30%	-32.70%
-Youth Co-Op-Northside	\$ 196,402		\$ 196,402	\$ 52,786		\$ 143,616	26.88%	-33.12%
-Youth Co-Op-Perrine	\$ 196,402		\$ 196,402	\$ 44,591		\$ 151,811	22.70%	-37.30%
-Youth Co-Op-West Dade	\$ 196,402		\$ 196,402	\$ 51,437		\$ 144,965	26.19%	-33.81%
-Youth Co-OP-Monroe	\$ 207,435		\$ 207,435	\$ 54,195		\$ 153,240	26.13%	-33.87%
<i>Youth Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-Miami Dade Public School			\$ -					
-Florida Keys Community College			\$ -					
-Youth Co-Op Inc.			\$ -					
<i>Operation Employment</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-AWI Staff paid at State Level			\$ -					
Facilities Cost	\$ 546,210		\$ 546,210	\$ 105,940		\$ 440,270	19.40%	-40.60%
Training and Support Services:	\$ 4,533,195	\$ 805,427	\$ 5,338,622	\$ 441,597		\$ 4,897,025	8.27%	-51.73%
<i>Allocated Funds</i>	<i>\$ 4,167,091</i>	<i>\$ 805,427</i>	<i>\$ 4,972,518</i>	<i>\$ 441,597</i>		<i>\$ 4,530,921</i>	<i>8.88%</i>	<i>-51.12%</i>
<i>Healthcare Initiatives</i>	<i>\$ 366,104</i>		<i>\$ 366,104</i>			<i>\$ 366,104</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Unallocated Funds</i>						<i>\$ -</i>		
Work Readiness	\$ 951,869	\$ (805,427)	\$ 146,442	\$ -		\$ 146,442	0.00%	-60.00%
<i>Florida Educational Institute, Inc.</i>	<i>\$ 73,221</i>		<i>\$ 73,221</i>			<i>\$ 73,221</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Haitain Neighborhood Center, Sant La</i>	<i>\$ 73,221</i>		<i>\$ 73,221</i>			<i>\$ 73,221</i>	<i>0.00%</i>	<i>-60.00%</i>
<i>Unallocated Funds</i>	<i>\$ 805,427</i>	<i>\$ (805,427)</i>	<i>\$ -</i>			<i>\$ -</i>		
Total Expenditures	\$ 9,066,390	\$ -	\$ 9,066,390	\$ 1,232,025		\$ 7,834,365	13.59%	
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -		

ARRA WP
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)	Budget Variance
Revenues:								
ARRA Youth			\$ -			\$ -		
ARRA Adult			\$ -			\$ -		
ARRA Dislocated Worker			\$ -			\$ -		
ARRA Wagner Peyser	\$ 235,912		\$ 235,912	\$ 96,728		\$ 139,184	41.00%	
ARRA WP Reemployment			\$ -			\$ -		
ARRA Salaries/OPS paid at State Level	\$ 591,109		\$ 591,109	\$ 360,867		\$ 230,242	61.05%	
ARRA Healthcare Initiatives						\$ -		
Total Funds Available	\$ 827,021	\$ -	\$ 827,021	\$ 457,595		\$ 369,426	55.33%	
Expenditures:								
Headquarter Costs:	\$ 78,782		\$ 78,782	\$ 25,470		\$ 53,312	32.33%	-27.67%
Contract & AWI :	\$ 591,109	\$ -	\$ 591,109	\$ 360,867		\$ 230,242	61.05%	1.05%
<i>Program Initiatives</i>	\$ -	\$ -	\$ -	\$ -		\$ -		
-Arbor-Carol City			\$ -			\$ -		
-City of Hialeah			\$ -			\$ -		
-Arbor-Hialeah Gardens			\$ -			\$ -		
-Youth Co-Op-Homestead			\$ -			\$ -		
-Youth Co-Op-Little Havana			\$ -			\$ -		
-Unidad-Miami Beach			\$ -			\$ -		
-Ser Jobs for Progress-North Miami Beach			\$ -			\$ -		
-Youth Co-Op-Northside			\$ -			\$ -		
-Youth Co-Op-Perrine			\$ -			\$ -		
-Youth Co-Op-West Dade			\$ -			\$ -		
-Youth Co-OP-Monroe			\$ -			\$ -		
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -		
-Miami Dade Public School			\$ -			\$ -		
-Florida Keys Community College			\$ -			\$ -		
-Youth Co-Op Inc.			\$ -			\$ -		
<i>Operation Employment</i>	\$ 591,109	\$ -	\$ 591,109	\$ 360,867		\$ 230,242	61.05%	1.05%
-AWI Staff paid at State Level	\$ 591,109		\$ 591,109	\$ 360,867		\$ 230,242	61.05%	1.05%
Facilities Cost	\$ 157,130		\$ 157,130	\$ 71,259		\$ 85,871	45.35%	-14.65%
Training and Support Services:	\$ -	\$ -	\$ -	\$ -		\$ -		
<i>Allocated Funds</i>			\$ -			\$ -		
<i>Healthcare Initiatives</i>						\$ -		
<i>Unallocated Funds</i>						\$ -		
Work Readiness			\$ -					
<i>Florida Educational Institute, Inc.</i>								
<i>Haitian Neighborhood Center, Sant La</i>								
<i>Unallocated Funds</i>								
Total Expenditures	\$ 827,021	\$ -	\$ 827,021	\$ 457,595		\$ 369,426	55.33%	
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -		

ARRA WP REEMPLOYMENT
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)	Budget Variance
Revenues:								
ARRA Youth			\$ -			\$ -		
ARRA Adult			\$ -			\$ -		
ARRA Dislocated Worker			\$ -			\$ -		
ARRA Wagner Peyser			\$ -			\$ -		
ARRA WP Reemployment	\$ 393,187		\$ 393,187	\$ 106,315		\$ 286,872	27.04%	
ARRA Salaries/OPS paid at State Level	\$ 985,182		\$ 985,182	\$ 430,831		\$ 554,351	43.73%	
ARRA Healthcare Initiatives						\$ -		
Total Funds Available	\$ 1,378,369	\$ -	\$ 1,378,369	\$ 537,146		\$ 841,223	38.97%	
Expenditures:								
Headquarter Costs:	\$ 131,303		\$ 131,303	\$ 26,912		\$ 104,391	20.50%	-39.50%
Contract & AWI :	\$ 985,182	\$ -	\$ 985,182	\$ 430,831		\$ 554,351	43.73%	-16.27%
<i>Program Initiatives</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-Arbor-Carol City			\$ -			\$ -		
-City of Hialeah			\$ -			\$ -		
-Arbor-Hialeah Gardens			\$ -			\$ -		
-Youth Co-Op-Homestead			\$ -			\$ -		
-Youth Co-Op-Little Havana			\$ -			\$ -		
-Unidad-Miami Beach			\$ -			\$ -		
-Ser Jobs for Progress-North Miami Beach			\$ -			\$ -		
-Youth Co-Op-Northside			\$ -			\$ -		
-Youth Co-Op-Perrine			\$ -			\$ -		
-Youth Co-Op-West Dade			\$ -			\$ -		
-Youth Co-OP-Monroe			\$ -			\$ -		
<i>Youth Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ -</i>		
-Miami Dade Public School			\$ -			\$ -		
-Florida Keys Community College			\$ -			\$ -		
-Youth Co-Op Inc.			\$ -			\$ -		
<i>Operation Employment</i>	<i>\$ 985,182</i>	<i>\$ -</i>	<i>\$ 985,182</i>	<i>\$ 430,831</i>		<i>\$ 554,351</i>	<i>43.73%</i>	<i>-16.27%</i>
-AWI Staff paid at State Level	\$ 985,182		\$ 985,182	\$ 430,831		\$ 554,351	43.73%	-16.27%
Facilities Cost	\$ 261,884		\$ 261,884	\$ 79,403		\$ 182,481	30.32%	-29.68%
Training and Support Services:	\$ -	\$ -	\$ -	\$ -		\$ -		
<i>Allocated Funds</i>			\$ -			\$ -		
<i>Healthcare Initiatives</i>						\$ -		
<i>Unallocated Funds</i>						\$ -		
Work Readiness			\$ -					
<i>Florida Educational Institute, Inc.</i>								
<i>Haitian Neighborhood Center, Sant La</i>								
<i>Unallocated Funds</i>								
Total Expenditures	\$ 1,378,369	\$ -	\$ 1,378,369	\$ 537,146		\$ 841,223	38.97%	
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -		

ARRA Healthcare Initiatives
FISCAL YEAR 2009/2010
Operations (04/01/09-06/30/10)

Description	BOARD APPROVED ORIGINAL BUDGET	Adjustments	BUDGET	ACTUAL (04/01/09 THRU 12/31/09)	REF. #	AMOUNT- BUDGET VS. ACTUAL	RATE-BUDGET VS. ACTUAL (STD Rate 60%)
Revenues:							
ARRA Youth			\$ -			\$ -	
ARRA Adult			\$ -			\$ -	
ARRA Dislocated Worker			\$ -			\$ -	
ARRA Wagner Peyser			\$ -			\$ -	
ARRA WP Reemployment			\$ -			\$ -	
ARRA Salaries/OPS paid at State Level			\$ -			\$ -	
ARRA Healthcare Initiatives		\$ 250,000	\$ 250,000			\$ 250,000	0.00%
Total Funds Available	\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
Expenditures:							
Headquarter Costs:			\$ -			\$ -	
Contract & AWI :	\$ -	\$ -	\$ -	\$ -		\$ -	
<i>Program Initiatives</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
-Arbor-Carol City			\$ -			\$ -	
-City of Hialeah			\$ -			\$ -	
-Arbor-Hialeah Gardens			\$ -			\$ -	
-Youth Co-Op-Homestead			\$ -			\$ -	
-Youth Co-Op-Little Havana			\$ -			\$ -	
-Unidad-Miami Beach			\$ -			\$ -	
-Ser Jobs for Progress-North Miami Beach			\$ -			\$ -	
-Youth Co-Op-Northside			\$ -			\$ -	
-Youth Co-Op-Perrine			\$ -			\$ -	
-Youth Co-Op-West Dade			\$ -			\$ -	
-Youth Co-OP-Monroe			\$ -			\$ -	
<i>Youth Services</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
-Miami Dade Public School			\$ -			\$ -	
-Florida Keys Community College			\$ -			\$ -	
-Youth Co-Op Inc.			\$ -			\$ -	
<i>Operation Employment</i>	\$ -	\$ -	\$ -	\$ -		\$ -	
-AWI Staff paid at State Level			\$ -			\$ -	
Facilities Cost			\$ -			\$ -	
Training and Support Services:	\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
<i>Allocated Funds</i>			\$ -			\$ -	
<i>Healthcare Initiatives</i>		\$ 250,000	\$ 250,000			\$ 250,000	0.00%
<i>Unallocated Funds</i>			\$ -			\$ -	
Work Readiness			\$ -				
<i>Florida Educational Institute, Inc.</i>							
<i>Haitian Neighborhood Center, Sant La</i>							
<i>Unallocated Funds</i>							
Total Expenditures	\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 250,000	0.00%
Balance of Funds Available-Unobligated Funds	\$ -	\$ -	\$ -	\$ -		\$ -	

Budget Variance
-60.00%



4.

SFWIB – Finance Committee

February 18, 2010

**Cash Reconciliation for December 2009 and
January 2010**

Informational

BACKGROUND

Based on the Internal Control Procedures recommended by the State, the Finance Committee at its April 2, 2009 meeting requested a monthly cash reconciliation report be provided to it.

The cash reconciliation for December 2009 and January 2010 is attached and will be reviewed.

Attachment

**South Florida Workforce
Reconcile Cash Accounts**

Reconciliation Date: 12/31/09

Cash Account: 1190 Cash Escrow A/C Servi Provider

Beginning Book Balance 35,209.94 ✓

Less Checks Drawn

Plus Deposits

Less Other Items

Interest 2.99 ✓

Transfer to Operating Acct

Bank services charges (15.13) ✓

Ending Book Balance 35,197.80 ✓

Bank Balance 35,197.80

Less Checks Outstanding

Plus Deposits In Transit

Plus Other Items Outstanding:

Reconciled Bank Balance 35,197.80 ✓

Unreconciled difference 0.00

Prepared by:

Blanca M. Richardson
Blanca M. Richardson

Approved by:

[Signature] 1/2/10

01/06/10

**South Florida Workforce
Reconcile Cash Accounts**

Reconciliation Date: 12/31/09

Cash Account: 1102 Cash -General Operating Account

Beginning Book Balance	2,203,777.70
Less Checks Drawn	(8,233,398.12) ✓
Plus Deposits	
Checks Voided	43,828.31 ✓
Deposits	6,568,669.61 ✓
Plus Other Items	
Unreconciled Items:	
Ending Book Balance	<u><u>582,877.50</u></u>
Bank Balance	3,911,215.40 ✓
Less Checks Outstanding	(3,328,337.90) ✓
Plus Deposits In Transit	
Other Items:	
Unreconciled Items:	
Reconciled Bank Balance	<u><u>582,877.50</u></u> ✓
Unreconciled difference	<u><u>0.00</u></u>

Prepared by: Blanca M. Richardson 01/06/10
Blanca M. Richardson

Approved by: [Signature] 1/8/10

**South Florida Workforce
Reconcile Cash Accounts**

Reconciliation Date: 01/31/10

Cash Account: 1190 Cash Escrow A/C Servi Provider

Beginning Book Balance	35,197.80	✓
Less Checks Drawn		
Plus Deposits		
Less Other Items		
Interest	2.80	✓
Transfer to Operating Acct	(15.00)	✓
Bank services charges		
Ending Book Balance	<u>35,185.60</u>	✓
Bank Balance	35,185.60	✓
Less Checks Outstanding		
Plus Deposits In Transit		
Plus Other Items Outstanding:		
Reconciled Bank Balance	<u>35,185.60</u>	✓
Unreconciled difference	<u>0.00</u>	

Prepared by:

Blanca M. Richardson

Approved by:

[Signature]

02/04/2010
2/5/2010

**South Florida Workforce
Reconcile Cash Accounts**

**Reconciliation Date: 01/31/2010
Cash Account: 1102 Cash -General Operating Account**

Beginning Book Balance 582,877.50 ✓

Less Checks Drawn (3,675,197.95) ✓

Plus Deposits
Checks Voided 2,039.33 ✓

Deposits 5,175,754.20 ✓

Plus Other Items (26.51) ✓

Unreconciled Items:

Ending Book Balance 2,085,446.57

Bank Balance 3,661,890.96 ✓

Less Checks Outstanding (1,576,444.39) ✓

Plus Deposits In Transit

Other Items:

Unreconciled Items:

Reconciled Bank Balance 2,085,446.57 ✓

Unreconciled difference 0.00

Prepared by:

Blanca M. Richardson
Blanca M. Richardson

Approved by:

S. Hone 2/05/2010

2/04/2010



5.

SFWIB – Finance Committee

February 18, 2010

Recommendation as to Approval to Accept and Allocate Additional WIA Dislocated Worker Funds

RECOMMENDATION

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept and allocate the additional WIA Dislocated Worker formula funds as set forth below.

BACKGROUND

On January 14, 2010, the Agency for Workforce Innovation (AWI) released a Notification of Fund Availability (NFA) to SFWIB for an additional supplemental award of WIA Dislocated Worker Formula Funds in the amount of \$397,246. Expenditures utilizing these funds must be consistent with the Master Agreement executed between SFWIB and the AWI and in compliance with SFWIB's approved plan and all federal and state rules, regulations, policies and grant conditions applicable to the Dislocated Worker Program.

Dislocated workers are individual who become unemployed and are eligible to receive Unemployment Compensation or have established an attachment to the labor market. Displaced homemakers are included in this category. The WIA Dislocated Worker Program is designed to provide quality employment and training services to assist eligible individuals find meaningful employment. The Program also assists employers by finding them skilled workers.

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept Region 23's (Miami and Monroe Counties) additional allocation of WIA Dislocated Worker Formula Funds.

Due to a shortage in the projected 08/09 carry forward of \$216,519, the remaining funds of \$180,727 will be allocated to the Career Centers.

Attachment

DISLOCATED WORKER ALLOCATIONS				
CAREER CENTER	ALLOCATION PERCENTAGE	STAFFING ALLOCATION	SAMS ALLOCATION	TOTAL
		\$180,727.00		
		\$ 108,924.16	\$ 46,681.78	\$ 155,605.95
Hialeah Gardens	6.68%	\$ 6,793.53	\$ 2,911.51	\$ 9,705.04
West Dade	21.73%	\$ 22,079.65	\$ 9,462.71	\$ 31,542.36
Hialeah Downtown	17.18%	\$ 17,456.40	\$ 7,481.31	\$ 24,937.71
Carol City	6.36%	\$ 6,465.62	\$ 2,770.98	\$ 9,236.59
Little Havana	13.56%	\$ 13,784.25	\$ 5,907.54	\$ 19,691.79
Miami Beach	11.94%	\$ 12,132.88	\$ 5,199.80	\$ 17,332.68
North Miami Beach	4.35%	\$ 4,422.55	\$ 1,895.38	\$ 6,317.93
Perrine	8.35%	\$ 8,483.43	\$ 3,635.75	\$ 12,119.18
Homestead	3.30%	\$ 3,351.89	\$ 1,436.52	\$ 4,788.41
Northside	6.55%	\$ 6,656.07	\$ 2,852.60	\$ 9,508.67
TOTAL	100.00%	\$ 101,626.24	\$ 43,554.10	\$ 145,180.35
Monroe County	6.7%	\$ 7,298	\$ 3,128	\$ 10,426
HQ	13.8%	\$ -	\$ -	
Facility Cost	13.9%	\$ -	\$ -	\$ 25,121
SAMS Training	30.00%	\$ 108,924.16	\$ 46,681.78	\$ 180,727.00



6.

SFWIB – Finance Committee

February 18, 2010

**Recommendation as to Approval to Accept
Additional TAA Funds**

RECOMMENDATION

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept the additional Trade Adjustment Assistance (TAA) funds as set forth below.

BACKGROUND

The Agency for Workforce Innovation (AWI) recently released three Notices of Fund Availability (NFA) totaling \$497,560 regarding additional TAA allocations: December 7, 2009 (\$183,600) and December 9, 2009 (\$12,960) and (\$301,000). The TAA NFAs represent an increase of \$68,400 in funding from the amounts that were previously received and accepted by the Board. Expenditures utilizing these funds must be consistent with the Master Agreement executed between SFWIB and the AWI and in compliance with SFWIB's approved plan and all federal and state rules, regulations, policies and grant conditions applicable to the TAA Program.

Under the Trade Act of 1974, workers who are totally or partially separated or may become separated from employment as a result of imports being a substantial cause of the worker's actual or threatened separation, may be certified by the Secretary of the United States Department of Labor as being eligible to apply for the adjustment assistance provided by the Act. The Program's benefits for workers include weekly Trade Readjustment Allowances (TRA), training, job search, relocation allowances, and health insurance. In addition, eligible individuals may receive the full range of employability services such as counseling, testing, job referral, etc., which are available to all customers.

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept the additional TAA allocations.



7.

SFWIB – Finance Committee

February 18, 2010

**Recommendation as to Approval to Accept
Additional Veterans' Program Funds**

RECOMMENDATION

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept the additional Veterans' Program funds as set forth below.

BACKGROUND

On December 28, 2009, the Agency for Workforce Innovation (AWI) released a Notification of Fund Availability (NFA) to SFWIB for an additional award for the following veteran programs:

- LVER (Local Veterans Employment Representative) = \$66,277
- DVOP (Disabled Veterans Outreach Program) = \$1,689

Expenditures utilizing these funds must be consistent with the Master Agreement executed between SFWIB and the AWI and in compliance with SFWIB's approved plan and all federal and state rules, regulations, policies and grant conditions applicable to the Veterans' Program.

The mission of the Veterans' Program is to promote and maximize the employment of Florida's veterans, especially veterans with barriers to employment, using the complete menu of One-Stop Career Center resources.

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to accept Region 23's (Miami-Dade and Monroe Counties) additional Veterans' Program allocations.



8.

SFWIB – Finance Committee

February 18, 2010

**Recommendation as to Approval to Accept a
SFWIB-Monster Government Solutions
Contract**

RECOMMENDATION

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to execute a SFWIB-Monster Government Solutions Contract (Monster.com) not to exceed \$60,000 in WIA Incentive Funding.

BACKGROUND

Workforce Florida Inc. (WFI), the State's Workforce Investment Board, has entered into a partnership with Monster.com, to assist local workforce boards meet the challenges facing the state. Workforce Investment Boards (WIBs) and One-Stops are facing unprecedented difficulties in helping job seekers to find employment. WIBs and One-Stops are working with people who never expected to be searching for a new job, who have not searched for a job in a decade or more, and who need help in transferring their skills to new careers.

Monster Public Sector & Education is focused on helping job seekers navigate through this economic storm. Power Job Seeker Workshops get job seekers back to work faster with better jobs, helping to rebuild the workforce. By leveraging Monster solutions, WIBs and One-Stop can enhance the range of services they provide by customizing Monster's workshop offerings to meet very specific needs. Monster provides the foundation and supports the One-Stop staffs as they create custom offerings.

In an effort to diversify SFWIB's employment services, SFWIB staff proposes to enter into a sole source contract with Monster.com, the globally popular internet job search portal. During the proposed contract term, representatives from Monster.com will conduct 10 Power Seeker Workshops throughout Region 23 (Miami-Dade and Monroe County). The Workshops are designed to give job seekers an opportunity to meet with career experts and explore strategies to aid them develop skills to successfully navigate Monster.com and other internet job search portals. Career experts will ensure that job seekers become adept at applying Monster.com's interactive career management tools. Moreover, Monster.com career experts will furnish specific resume-building techniques so job seekers can stand out in today's uniquely rough job market.

The total cost for ten (10) Power Seeker Workshop(s) is \$60,000. WFI will cover up to \$2,500 of the Power Seeker Workshop cost.

In following the procurement process of Miami-Dade County, Administrative Order No.: 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Monster.com an allocation of \$60,000 in unobligated WIA Incentive funds .

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to authorize staff to execute a SFWIB-Monster Government Solutions Contract.



9.

SFWIB – Finance Committee

February 18, 2010

**Recommendation as to Approval to Allocate
Un-obligated WIA Adult Funds**

RECOMMENDATION

SFWIB staff recommends that the Finance Committee recommend to the Board the approval to allocate the un-obligated Adult Program funds as set forth below.

BACKGROUND

On June 18, 2009, the South Florida Workforce Investment Board (SFWIB) approved the 09/10 budget for Region 23 (Miami-Dade and Monroe Counties). The SFWIB approved the Adult Program budget of \$6,823,643, with a projected carry forward balance of \$1,052,401.

A financial review indicates \$246,979 in un-obligated Adult Program funds.

In the best interest of the SFWIB, the Adult Program funds are being allocated to provide low-income customers with employment and training services. The total Adult Program funds being allocated is \$246,979.

The Table below details the Adult allocation.

SFWIB recommends that the Finance Committee recommend to the Board the approval to authorize staff to allocate the above-specified un-obligated WIA Adult Funds.

Attachment

ADULT ALLOCATIONS				
CAREER CENTER	ALLOCATION PERCENTAGE	STAFFING ALLOCATION	SAMS ALLOCATION	TOTAL
		\$246,979.00		
		\$ 138,221.80	\$ 74,427.12	\$ 212,648.92
Hialeah Gardens	6.41%	\$ 8,269.85	\$ 4,453.00	\$ 12,722.85
West Dade	7.29%	\$ 9,401.55	\$ 5,062.37	\$ 14,463.93
Hialeah Downtown	8.20%	\$ 10,579.04	\$ 5,696.41	\$ 16,275.45
Carol City	8.88%	\$ 11,452.27	\$ 6,166.61	\$ 17,618.88
Little Havana	12.18%	\$ 15,708.57	\$ 8,458.46	\$ 24,167.04
Miami Beach	7.06%	\$ 9,103.97	\$ 4,902.14	\$ 14,006.11
North Miami Beach	15.64%	\$ 20,164.98	\$ 10,858.07	\$ 31,023.05
Perrine	8.79%	\$ 11,330.48	\$ 6,101.03	\$ 17,431.50
Homestead	4.66%	\$ 6,007.80	\$ 3,234.97	\$ 9,242.77
Northside	20.89%	\$ 26,942.41	\$ 14,507.45	\$ 41,449.86
TOTAL	100.00%	\$ 128,960.94	\$ 69,440.50	\$ 198,401.44
Monroe County	6.7%	\$ 9,261	\$ 4,987	\$ 14,247
HQ	13.8%	\$ -	\$ -	\$ -
Facility Cost	13.9%	\$ -	\$ -	\$ 34,330
SAMS Training	35.00%	\$ 138,221.80	\$ 74,427.12	\$ 246,979.00



10.

Finance Committee

February 18, 2010

Approval to Allocate Un-obligated TANF Funds

RECOMMENDATION

The SFWIB Staff recommends that Finance Committee recommend to the Board the approval to allocate the un-obligated TANF Program funds as set forth below.

BACKGROUND

On June 18, 2009, the South Florida Workforce Investment Board (SFWIB) approved the 09/10 budget for Region 23 (Miami-Dade and Monroe Counties). The SFWIB approved the TANF Program budget of \$20,491,213 with a projected carry forward balance of \$1,343,595.

A part of the approved budget included funding a Re-entry Program for ex-offenders. The program is an initiative of the Honorable Mayor Carlos Alvarez. The approved allocation sum is \$1,000,000. The allocation consists of \$750,000 program cost and \$250,000 in training cost. Nearly 60 percent of the funding allocation is from the TANF program.

A financial review indicates \$595,403 in un-obligated TANF Program funds. In consultation and approval from Mayor Alvarez's Office, funds are being released to assist in the shortage of TANF funding for transportation and support services.

In the best interest of the SFWIB, the TANF Program funds are being allocated to provide low-income customers with employment and training services. The total TANF Program funds being allocated is \$595,403.

The Table below details the Adult allocation.

Attachment

TANF ALLOCATIONS				
CAREER CENTER	ALLOCATION PERCENTAGE	STAFFING ALLOCATION	SAMS ALLOCATION	TOTAL
		\$595,403.00		
		\$ 138,505.62	\$ 415,516.87	\$ 554,022.49
Transition Inc.	-	\$ 104,500.00	\$ 5,750.00	\$ 110,250.00
Hialeah Gardens	9.70%	\$ 3,298.55	\$ 39,747.39	\$ 43,045.93
West Dade	13.50%	\$ 4,590.76	\$ 55,318.53	\$ 59,909.29
Hialeah Downtown	6.80%	\$ 2,312.38	\$ 27,864.15	\$ 30,176.53
Carol City	7.30%	\$ 2,482.41	\$ 29,912.98	\$ 32,395.39
Little Havana	14.20%	\$ 4,828.80	\$ 58,186.90	\$ 63,015.69
Miami Beach	0.90%	\$ 306.05	\$ 3,687.90	\$ 3,993.95
North Miami Beach	6.00%	\$ 2,040.34	\$ 24,586.01	\$ 26,626.35
Perrine	12.70%	\$ 4,318.71	\$ 52,040.39	\$ 56,359.11
Homestead	7.80%	\$ 2,652.44	\$ 31,961.82	\$ 34,614.25
Northside	19.40%	\$ 6,597.09	\$ 79,494.77	\$ 86,091.86
Transition Inc.	1.70%	\$ 578.10	\$ 6,966.04	\$ 7,544.13
TOTAL	100.00%	\$ 138,505.62	\$ 415,516.87	\$ 554,022.49
Facilities	13.90%	\$ -	\$ -	\$ 41,380.51
SAMS Training	75.00%	\$ 138,505.62	\$ 415,516.87	\$ 595,403.00