



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

EXECUTIVE COMMITTEE MEETING

**Tuesday, July 22, 2008
8:30 A.M**

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. April 29, 2008
3. Fiscal Items
 - A. Operational Actions
 - B. 3- Month Allocation
4. Prison Re-Entry Council Discussion
5. Promote Literacy Campaign Discussion



2.

SFWIB - Executive Committee

July 22, 2008

**MINUTES OF SFWIB EXECUTIVE COMMITTEE
MEETING APRIL 29, 2008**

South Florida Workforce Investment Board
 Executive Committee Meeting
 April 29, 2008, at 8:30 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Edward Margolis 2. Daniel Fils-Aime 3. Regina Giles 4. Frederick Marinelli 5. Andre (Andy) Perez	6. Jeff Bridges 7. Luis Cerezo 8. Joe Chi 9. Cynthia Gaber SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda	Alexis, Carl-Youth Co-Op, Inc. Brown, Delphine-Youth Co-Op, Inc. Cambronne, Robert-Youth Co-Op, Inc. Cepeda, Margarita-UNIDAD of Miami Beach, Inc. Costas, Jorge-Youth Co-Op, Inc. Cruz, Teresita-Youth Co-Op, Inc. Diaz, Luis A.-Youth Co-Op, Inc. Milian, Delia-City of Hialeah Pichardo, Jorge-Youth Co-Op, Inc. Rodriguez, Maria-Youth Co-Op, Inc.

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Edward Margolis, SFWIB Chair, called the meeting to order at 8:35 A.M. and noted that a quorum had been achieved. He asked those present to introduce themselves.

2. Approval of Executive Committee Meeting Minutes of March 31, 2008

Fred Marinelli moved to approve the minutes of the March 31, 2008 Executive Committee meeting. The motion was seconded by Daniel Fils-Aime, Sr., and approved.

3. Number of Career Centers an Organization May Manage/Operate

Mr. Margolis reported that the Workforce Systems Improvement committee, at their meeting the previous week, recommended the closure of three (3) Career Centers: Miami Downtown, Hialeah, and Carol City.

Mr. Marinelli cautioned that SFW must be sure to select the best operators. Mr. Margolis added that input from the providers was included, and the goal was to reduce the bricks and mortar expenses by \$2.1Million.

Mr. Marinelli noted his concern that the process serves our community fairly.

Rick Beasley, SFW Executive Director, explained that the Workforce Systems Improvement committee, at their meeting the previous week, recommended the closure of three (3) Career Centers: Miami Downtown, Hialeah, and Carol City. He indicated that the issue presented on this agenda as

Item 3: Number of Career Centers an Organization May Manage/Operate did not go before the Workforce Systems Improvement Committee; instead it was assigned for discussion and approval to the Executive Committee by the Chair, Mr. Margolis.

Mr. Marinelli asked how liability would be affected. Mr. Margolis responded that if one provider was to provide services at a majority of Career Centers it could become a problem if that provider was to leave.

Andy Perez asked for more information regarding Community-Based Organizations (CBOs). Regina Giles noted that Commissioner Jordan had raised the issue at the full Board meeting.

Mr. Beasley added that if cash advances were not to be approved for small CBOs, the suggestion was made to consider limiting the cash advance amount, or to pilot a program with some CBOs.

Mr. Margolis added that Commissioner Jordan was very clear that the grass-roots community organizations be involved. He added that this has been a long-standing issue.

Mr. Margolis commented that SFW must become a more efficient organization and the question is does SFW want one service provider responsible for more than 50% of the Career Centers?

Mr. Perez added that there might be too many changes at the same time.

Mr. Marinelli added that Youth Co-Op, Inc. has more Career Centers because they are performing, and their organization was asked to take over centers that were performing poorly.

Ms. Giles voiced her concern on the appearance of penalizing an organization that was asked to help.

Ms. Giles asked what end result was to be achieved. Mr. Margolis responded that he envisioned a component system, where organizations might come and go, and the system would still operate successfully, so that we are not dependent on a single operator or organization.

Mr. Marinelli noted that he believes in the RFP process and competition, and if that process is limited, it would dilute the RFP process. He asked whether it was a legal issue, and was it to SFW's advantage.

Mr. Beasley replied that SFW must RFP the services, but not the Career Centers.

Daniel Fils-Aime, Sr. moved to limit the number of Career Centers that one organization may manage/operate to no more than 50% of the Region's total Career Centers. The motion was seconded by Fred Marinelli for discussion.

Maria Rodriguez, Executive Director, of Youth Co-op, Inc., explained that two teams were created to consider the Career Center design; one to handle facilities recommendations, and one to handle process recommendations. Each team was composed of providers and SFW staff. Ms. Rodriguez felt that after two months of extensive team meetings it now seemed that the recommendations had been changed, and that the number of Career Centers per provider had not been discussed.

She added that this action, if approved, would only affect Youth Co-op, Inc., although Youth Co-op, Inc. had proven its performance in this community for twenty years.

Mr. Margolis responded that the point was well made, and he recognized Youth Co-Op's good performance.

Mr. Beasley addressed Ms. Rodriguez and stated that this issue came from the SFW Chairman because of his concern of having all SFW dependent on a single operator or organization. In addition, there was a big distance from one center to the other due to the proposed closure of Carol City, which staff had to find a solution to.

Mr. Marinelli asked if the 50% limit applied to the funding total or to the number of Career Center locations. Mr. Margolis responded that it would be applied to locations.

Item 3 recommendations as presented by Mr. Fils-Aime and seconded by Mr. Marinelli was then approved.

4. Northside Career Center

Mr. Beasley described the recommendation to separate the Northside Career Center into two Career Centers to enhance facility cost savings. Two facilities are available; one in Opa-Locka and the other in Liberty City.

The Committee had a lengthy discussion in reference to actual cost savings in the first, 2nd and 3rd year. Mr. Beasley recommended for the Committee approve drafting the RFP for the Northside Career Center as is, then if the split negotiations prove to be cost saving, then the operator who gets awarded the Northside Career Center would also get the additional career center.

Regina Giles moved to approve that the RFP be prepared for the operation of the Northside Career Center as is, with the understanding that if cost savings are found, and the center was to be split into two separate centers, the operator selected for the Northside Career Center would also be the operator for the additional Career Center and the 50% limit on the number of Career Centers operated by one provider would be waived. The motion was seconded by Fred Marinelli and approved.

5. Region 23 Allocation Discussion

Mr. Margolis commented on an article in the Miami Herald which stated that Miami-Dade County Public School funding is being counted different than the rest of the State. Senator Lisa Carlton one of the two Budget Chiefs, stated that due to the change of formula used in 2004, Miami-Dade County had lost funds. Mr. Margolis thought it important that Tallahassee is aware of the funding formula's negative impact on the Region. The Committee had a lengthy discussion on different options that could be taken in a very short turn around time in an attempt to inform legislators of the current situation.

6. State of the Workforce Event Update

Mr. Perez, Chair of the EDIS Committee provided an update on the status of Mayor Alvarez's Economic Development and Job Training/State of the Workforce Event. The event will be on May 8th, and Mr. Perez was looking for companies that were willing to provide sponsorship, but they needed the information as soon as possible.

Daniel Fils- Aime also announced the Mayor's 3rd Annual Haitian Job Fair taking place on Thursday, May 1st, at Notre Dame D'Ahaiti Catholic Church located at 110 NE 62nd Street, Miami, FL. All were welcome to attend.

Adjournment

Mr. Margolis thanked everyone for their participation and the meeting adjourned at 10:05 A.M.



3A.

Executive Committee Meeting

July 22, 2008

Operational Actions

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The agenda for the meeting included a number of action items to allocate TANF funding. Since a quorum was not achieved, the Executive Director informed the members that were present the operational actions that will be implemented. Under administrative authority, the SFW Executive Director allocated TANF funds before June 30, 2008, or they could not be certified forward for the next fiscal year.

Attachments

Fiscal Item	Funding Stream	Amount Allocated
Gulf Coast Community Care	TANF / Welfare Transition	\$47,057.00
City of Hialeah		\$94,433.00
	TANF / Welfare Transition	\$59,370.00
	Unemployment Compensation Funds	\$35,063.00
Take Stock in Children (15 Scholarships)	TANF / Welfare Transition	\$92,576.50
5,000 Role Models of Excellence (22 Scholarships)	TANF / Welfare Transition	\$92,576.50



3B.

Executive Committee Meeting

July 22, 2008

Fiscal Item: 3 Month Allocation

Informational

BACKGROUND

At the June 26th, 2008, SFWIB Board/Executive Emergency meeting, a quorum was not achieved. The agenda for the meeting included a number of action items to declare the Workforce Services and Youth Services, Request For Proposals (RFP) failed procurements, as well as to authorize staff to renew the current contracts for three months.

Since a quorum was not achieved, the Executive Director informed the members that were present of the operational actions that will be implemented. Under administrative authority, the SFW Executive Director renewed the current contracts for Workforce and Youth Services for three months.

The attached chart sets forth the Career Center allocations for the next 3 months of business (July 1, 2008 – September 30, 2008).

Attachments



4.

Executive Committee Meeting

July 22, 2008

Prison Re-Entry Council (Discussion)

Discussion Item

On January 28, 2008, the Miami Dade County Blue Ribbon Advisory Committee released a final report which provided recommendations to the issues listed above. The Committee recommended that a local Prison Re-Entry Council be created under the South Florida Workforce Investment Board.

To ensure the development and implementation of the local Prison Re-Entry Council, the Executive Committee will engage in further discussion.

BACKGROUND

The Miami-Dade County, Blue Ribbon Advisory Committee held several meetings over the course of one year to discuss a 1.8 Million dollar burn grant, which will help set up pilot Prison Re-entry Programs at the following correctional facilities: Metro West, the Stockade, and the Women's Detention Center. In addition, the committee explored the following issues facing Miami-Dade-County's correctional facilities/ prison population:

- Re-Entry Implications for Government and Service Systems
- Re-Entry Implications for Criminal Justice
- Re-Entry Implications for Correctional Operations
- Re-Entry Implications for Service Providers
- Re-Entry Implications for Facilities Design
- Re-Entry from State or Federal Prisons.



5.

Executive Committee Meeting

July 22, 2008

Promote Literacy Campaign (Discussion)

Discussion Item

To ensure that Region 23’s low educational attainment issues are further explored in detail, the Executive Committee will engage in discussions to lead to the creation of an awareness campaign entitled, “Promote Literacy Campaign”.

BACKGROUND

As reported in the State of the Workforce Report (SOW), one of the many challenges facing the future workforce of Region 23, is the low educational attainment rate in the age group 25 years and older. Nearly 51 percent of our Region’s population in the age group 25 years and older have a high school diploma or less. Further research is highly suggested for Region 23, in the areas of improving and upgrading skill needs, developing industry and occupational pipelines, developing career ladders, and leveraging resources with other agencies.

The following is the Educational Attainment breakdown of Region 23:

- Graduate Degree/Ph.D (9.7%)
- Bachelors’ Degree (16.8%)
- Associates Degree Certificate (8.1%)
- Some College No Degree (14.4%)
- High School Graduate (27.5%)
- 9th to 12th Grade, No Diploma (11.0%)
- Less than 9th Grade (12.3%)