



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, March 31, 2008

8:30 A.M

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. January 18, 2008
3. Chairmen's Report
4. State of the Workforce Event Update
5. Florida Legislative Update
6. Community-Based Organizations (CBOs) Participation
7. Financial Monitoring Report
8. Career Pipeline Discussion
9. Doral Business Council



2.

SFWIB - Executive Committee

March 31, 2008

*MINUTES OF SFWIB EXECUTIVE
COMMITTEE MEETING JANUARY 18, 2008*

South Florida Workforce Investment Board
 Executive Committee Meeting
 January 18, 2008, at 8:30 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Edward Margolis 2. Joe Chi 3. Daniel Fils-Aime 4. Frederick Marinelli 5. Andre (Andy) Perez	6. Jeff Bridges 7. Luis Cerezo 8. Cynthia Gaber 9. Regina Giles	Milian, Dalia, <i>City of Hialeah</i> Milian, Delia, <i>City of Hialeah</i> Rodriguez, Maria, <i>Youth Co-Op, Inc.</i> SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda

Agenda items are displayed in the order they were discussed.

1. Call to Order

Edward Margolis, SFWIB Chair, called the meeting to order at 8:45 A.M. and noted that a quorum had not been achieved. He asked those present to introduce themselves.

3. WIA Rescission

Mr. Beasley, SFW Executive Director, presented the latest information regarding the pending rescission of funds.

He informed the Committee members that on December 26, 2007, President Bush signed into law the FY 2008 Omnibus spending bill. The amended bill included a rescission of \$250,000,000 in prior year Workforce Investment Act unexpended balances for the Youth, Adult and Dislocated Worker formula programs.

He indicated that the \$250 million dollars rescission within the FY2008 Omnibus spending bill will impact the State of Florida by \$13.75 million dollars and based on the implementation rescission instructions in US Congressional Report 110-424, the majority of the rescission will come from State's Governor reserve. AWI/WFI representatives have identified the fiscal impact to the workforce regions will range between \$1 million to \$1.5 million dollars.

Mr. Beasley reviewed and provided an email message dated January 16, 2008 sent to Regional Workforce Board (RWB) Directors, subject *WIA Rescission Update* from Jim Doyal, AWI.

The e-mail indicated that Florida's share of the nationwide rescission dropped to an estimated \$12.2M, pending tabulations to be made by USDOL.

SFW can expect to potentially have another reduction of 1.747% in funding, and another 1.747% reduction on next years funding.

Mr. Beasley noted that in a previous conference call with the State those on the call were informed that a majority of rescission funds would probably be absorbed by the State, and according to staff, following a more recent call, it would still be the case.

Mr. Marinelli said the Intergovernmental Affairs Committee would be available to help plan strategies.

4. Miami-Dade/Monroe Counties Interlocal Agreement

Mr. Beasley reported that the agenda item for the renewal of the Interlocal Agreement had been approved by the Miami-Dade County Commission. The only comment made was by Commissioner Moss who asked about the involvement of for-profit organizations.

Mr. Marinelli noted that when the Interlocal agreement was first submitted there was much conversation before it was approved.

[Joe Chi arrived.]

Mr. Marinelli offered that the information at the end of the Mayor's memo be moved to the beginning of the memo.

Mr. Beasley noted that the information was submitted to the Mayor's office.

Mr. Marinelli commented that appearing before the Commission would be good for marketing the SFW.

Mr. Beasley responded that an additional report for the mayor's office is being prepared. He added that he had met with Commissioner Sorenson and answered her questions.

He added that Deb Barsell, Monroe County, informed him that the Agreement would be included on the Monroe County Commission agenda for February.

2. Approval of Executive Committee Meeting Minutes of November 27, 2007

Mr. Margolis noted that with the arrival of Mr. Chi a quorum had been achieved and called for a motion to approve the minutes.

Mr. Margolis reported that he had had a conversation with Mayor Alvarez' assistant, Luis Gazitua regarding quorum issues and that SFW needs to solicit members from larger local companies such as: American Airlines, Florida Power and Light (FPL), AT&T, and Burger King. Mr. Marinelli added that the Members who are not attending should be replaced, but it would be unmanageable to increase the size of the Board. He agreed with Mr. Margolis that larger companies need to be represented on the board.

Fred Marinelli moved to approve the minutes of the November 27, 2007 Executive Committee meeting. The motion was seconded by Daniel Fils-Aime, Sr. and approved.

5. Career Center Evaluation Benchmarks

Mr. Beasley reported that a Workforce Systems Improvement Committee Task Force was scheduled to meet on January 25th to consider proposed Career Center designs. He distributed information collected from the Service Providers and staff. He also distributed the *Guide to Improving One-Stops through Benchmark Critical Success Factors*, which was sent to SFW by Mr. John Metcalf, Senior Partner, Corporation for a Skilled Workforce.

He asked the Members to keep in mind that there will be a rescission, and a cut in funding, and questions are asked whether staff would be impacted. At this time we fund the bricks and mortar, which has meant that we have been cutting staff. This also means that quality services would not be provided if a reduction

in staffing were to be required at this time. We need to look at ways that does not impact staffing, but impacts the brick and mortar. He offered that Career Centers should be a consolidated, not just closed.

He added that the Service Providers are being asked to do more and more with less staff, and it cannot continue in that way.

Mr. Marinelli noted that SFW may need to serve fewer customers and serve them well because SFW may not be able to be all things to all people. He added that SFW may need to fine tune our mission. His preference is not to have bricks and mortar, but would rather have programs with more people per Center and reduce the number of Centers, if necessary.

Mr. Beasley noted that there is now empty space in some of our Career Centers which would permit consolidation of Career Centers. He added that the last time this Region attempted this process, there was no buy-in from the providers and it was difficult and that's why I've asked the providers how the Career Center system should look.

Mr. Fils-Aime commented that politics is a major factor and the last time there was much conversation by local representatives of organizations and elected officials.

Mr. Beasley noted that the past SFW administration of did not get the buy-in of the Providers when decisions were made. He asks that bricks and mortar be affected by the funding reduction, and not the staff. He offered that current staff could be consolidated into fewer Career Centers.

Mr. Marinelli commented that alternative funding must be sought because of the changes to property taxes. We cannot be all things to all people. The one area that needs to be increase is job training because the economy is on a down-turn.

Mr. Andy Perez cautioned that SFW must act quickly with a plan if there is to be a consolidation of Career Centers so all Career Centers needed are staffed.

Mr. Marinelli expressed concern that consolidating sites before all funding is approved could cause confusion if additional funding were to be received. Sites might then need to be opened after having been consolidated.

Mr. Beasley noted that the creation of access points does not require funding, and a number of Miami-Dade County Commissioners have partner agencies that are interested. They would be employment access points, and the computers could be purchased with Reed Act funds. SFW can not be the be-all and end-all.

Mr. Beasley noted that the Career Centers are our major core product, but it does no good if there is insufficient staffing.

Mr. Chi asked the percentage of the budget going to bricks and mortar compared to service delivery. Mr. Beasley responded that bricks and mortar comprise approximately 13 percent of the budget.

Mr. Chi asked if the contract process could cap the brick and mortar costs. Priorities must be established, so creative ideas are necessary.

Mr. Marinelli suggested that staff look at re-negotiating some leases.

Mr. Beasley commented that sites with lower rents have been investigated. He added that SFW must get to a point that regardless of funding cuts, the services are not affected.

Mr. Margolis asked what process is in place with the Service Providers.

Mr. Beasley responded that the Providers have sent information to him, and that one-day training would be held in February. Questions to ask are: current lease expirations; optimal Career Center location; and the cost per ratio, etc.

Mr. Fils-Aime asked if the City of Hialeah had vacant sites to which the Career Centers could be relocated.

Mr. Marinelli responded that the building in which the Career Center is located is the property of another Hialeah department. He added that the savings achieved by moving into a City of Hialeah site would be negligible, even if a site were available.

Mr. Marinelli agreed that developing Access Points is a good idea.

Mr. Beasley responded that the Access Points would allow more access to services. He added that the SFW mobile units would be in some parades, are also available for other neighborhood activities.

Mr. Chi offered that he has vacant office space at his office and room for a mobile unit.

Mr. Marinelli noted that the City of Hialeah would be building a charter school that could become an Access point.

Mr. Margolis asked in regards to transportation, how often those being trained must meet with a case worker. Mr. Beasley noted that with staffing as it is he could not guarantee that staff could provide all desired services. He added that the state agencies in Miami-Dade do not own buildings. The workforce regional office in Broward County pays the state rate for their site, and we pay an average cost per square foot of \$21.

Mr. Marinelli noted that the State staff had to be absorbed into our Career Centers.

Mr. Margolis asked how many staff people are there right now in the Region. Mr. Beasley responded that he has that information. He added that the caseloads per Center must also be determined.

Mr. Fils-Aime mentioned that there are also two Career Centers in Monroe County.

Marinelli recommended that the Committee recommend a plan, and have the SFWIB approve the plan before going to the Commission. Mr. Fils-Aime responded that he was referring to the Access Points, not the location of Career Centers.

Mr. Marinelli suggested including local churches in the Region. Mr. Beasley responded that he had been contacting those organizations, and the response has been very positive.

Mr. Perez commented that given the rise in the cost of gasoline, it might be more effective to offer customers a monthly Metrorail/Bus pass at \$45 per month rather than a \$30 gas card.

Mr. Marinelli added that the City of Hialeah has four circulator busses.

6. SFW 08/09 Budget Discussion

Mr. Beasley noted that there would be a 10 percent reduction in all United States Department of Labor (USDOL) program funding and there would be an additional cut of 1.74 percent.

Mr. Beasley brought to their attention a \$5.7million difference in the budget from the last budget.

He added that the Temporary Assistance for Needy Families (TANF) caseload has decreased, and that is in part because many recipients have reached their time limits.

Mr. Beasley reported that the budget is expected be presented to the full Board in April.

Adjournment

Mr. Margolis thanked everyone for their participation and the meeting adjourned at 10:14 A.M.



3.

Executive Committee Meeting

March 31, 2008

Chairmen's Report

BACKGROUND

The Chair will provide a report.



4.

Executive Committee Meeting

March 31, 2008

State of the Workforce Event Update

Informational Item

BACKGROUND

Andy Perez, Chair, EDIS Committee, and SFW staff has been working with the Mayor's office on the release of the State of the Workforce Report. The release of the Report will provide a forum for members of the economic development, education and workforce training and legislative communities to participate in a roundtable discussion.



5.

Executive Committee Meeting

March 31, 2008

Florida Legislative Update

Informational Item

BACKGROUND

The attached chart provides an update on pending and potential legislation that have an impact on workforce development.

Attachment

Bill Number	Corresponding Bill	Committee	Sponsor	Bill Description	Bill Summary
SB0428	HB0959	Senate - Commerce	Sen. Bennett	Regional Workforce Board/One-Stop Operator	Authorizes the designation of a regional workforce board as a one-stop operator and direct provider of intake, assessment, eligibility determinations, or other direct provider services except training services. Provides that such designation is subject to the approval by the chief elected official and the Governor, etc. EFFECTIVE DATE: 07/01/2008.
SB0854	HB0809	Senate - Transportation and Economic Development	Sen. Fasano	Unemployment Compensation/Day Laborer	Provides that a day laborer is disqualified for benefits following loss of employment with a labor pool. Provides that the time of hire for a day laborer is upon acceptance of the first assignment with a labor pool. Requires the labor pool to provide written notice to the temporary employee regarding the availability of work and reassignment, etc. EFFECTIVE DATE: 07/01/2008.
SB108	HB0687	Senate - Military Affairs and Domestic Security	Sen. Fasano; (CO-INTRODUCERS) Bennett; Baker	Service-disabled Veteran Business Enterprises	Creates the "Florida Service-disabled Veteran Business Enterprise Opportunity Act" to rectify the economic disadvantage of service-disabled veterans, who are statistically the least likely to be self-employed when compared to the veteran population as a whole and who have made extraordinary sacrifices, by providing opportunities for service-disabled veteran business enterprises, etc. EFFECTIVE DATE: 11/11/2008.
SB1328		General Bill	Sen. Siplin	State Work Opportunity Tax Credit/Felons	Provides an additional credit against the corporate income tax, beginning January 1, 2009, for a business hiring a person who has been convicted of a felony if the hiring is within 3 years after a person's release from a state prison or if the person has been convicted of a felony and is on community control or probation for the commission of a felony, etc. EFFECTIVE DATE: Upon becoming law.
SB2460	SB2818, HB0985	General Bill	Sen. Lynn	Florida Ready to Work Certification Program	Provides that the powers and duties of Workforce Florida, Inc., include ensuring consistent usage of a credential made available under the Florida Ready to Work Certification Program. Requires certain students to earn a Florida Ready to Work Credential in order to graduate from high school with a major area of interest in a career or technical area, etc. EFFECTIVE DATE: Upon becoming law.
SB2496	Linked S 2436, Identical H 1507, Compare H 1505)	Trust Fund / General Bill	Sen. Wise	Fla. Business & Workforce Competitiveness TF/AWI	Creates the Florida Business and Workforce Competitiveness Trust Fund within the Agency for Workforce Innovation. Establishes the trust fund for use as a depository for funds to be used for the purposes of the Florida Business and Workforce Competitiveness Program. Provides for future review and termination or re-creation of the trust fund, etc. EFFECTIVE DATE: Contingent.
SB2592		General Bill	Sen. Gaetz	Affordable Housing	Requires that a county adopt a local land development regulation that requires certain housing to be affordable. Provides for expedited state and regional review or proposals for affordable housing developments. Requires that certain counties and municipalities amend their local comprehensive plans by a certain date to include criteria for such review, etc. EFFECTIVE DATE: 07/01/2008.
SB2818	Similar S 2460, Compare CS/H 0985	General Bill	Sen. Wise	Workplace Skills of Students	Requires a Florida Ready to Work Credential for high school graduation with a career or technical major area of interest. Requires a student to earn the credential for receipt of a Florida Gold Seal Vocational Scholars award. Requires Workforce Florida, Inc., and the Department of Education to ensure consistent use of the credential, etc. EFFECTIVE DATE: 07/01/2008.



6.

Executive Committee Meeting

March 31, 2008

**Community-Based Organizations (CBOs)
Participation**

Discussion

BACKGROUND

Members of the Miami-Dade Board of County Commissioners have inquired how to increase small Community-Based Organizations (CBO) involvement with SFW initiatives. The members have mentioned that SFW does not provide cash advances and requires a 20 percent funding reserve, which limits the ability of small CBOs to participate with SFW.

The Committee members may wish to discuss ways to increase small CBOs participation within the Region's service delivery system.



7.

Executive Committee Meeting

March 31, 2008

Financial Monitoring Report

Informational Item

BACKGROUND

The SFWIB staff conducts financial monitoring of the Region's Service Partners. The Finance Committee at its March 12, 2008, meeting began a discussion on areas that may need to be addressed as part of the financial monitoring report. This discussion will be continued at the April 2, 2008, Finance Committee meeting.

The Executive Committee members may wish to have a conversation concerning the financial monitoring report and the instrument that is used. The Committee's discussion will be provided to the members of the Finance Committee as part of their discussion.



8.

Executive Committee Meeting

March 31, 2008

Career Pipeline Discussion

Discussion

BACKGROUND

The Board at its June 21, 2007, meeting approved developing in partnership with the Early Learning Coalition of Miami-Dade/Monroe (ELC), The Children's Trust and Miami-Dade County Public Schools a Career Pathway Program for Child Care Educators.

Federal Solicitations for Grant Applications (SGAs) most recently the Science, Technology, Engineering and Mathematics (STEM) application and the High Growth Job Training Initiative Grants for the Energy Industry & Construction & Skilled Trades in the Energy Industry are emphasizing the need to develop career pipelines to meet regional talent development.

The Committee may wish to discuss the development of career pipelines and as part of its discussion consider the following three pathways:

- High school pathways for individuals in school
- Existing pathways for individuals who are already working
- Individuals who are in the workforce who want to make a career change



9.

Executive Committee Meeting

March 31, 2008

Doral Business Council

Informational Item

BACKGROUND

The Doral Business Council (DBC) comprised of business and civic leaders is the leading advocate for economic development and business promotion for the City of Doral and the surrounding areas. It has over 800 members.

In partnership with the DBC, SFW will be hosting a breakfast on April 8, 2008 from 7:15 to 9:00 a.m. The breakfast will be held at the:

Intercontinental West Miami
Grand Doral Ballroom
2505 NW 87th Avenue
Miami, FL 33172;

The Chair is asking for all members to participate in this event.