



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

EXECUTIVE COMMITTEE MEETING

March 2, 2007

9:00 A.M.

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Executive Committee Orientation
3. Outline of Committee Responsibilities
 - A. Executive Committee
 - B. Economic Development Committee
 - C. Finance Committee
 - D. Workforce Committee
 - E. Intergovernmental Committee
 - F. Youth Council
4. Listing of Committee Members /Assigned Staff
5. Scheduling of Committee Meetings

"Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance."

South Florida Workforce Investment Board is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

SFWIB COMMITTEE ROLES AND RESPONSIBILITIES

EXECUTIVE COMMITTEE: This Committee shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice-Chair.

Focus: The focus of this committee is SFWIB governance.

Objectives: Develop and recommend bylaw changes.
Serve as the nominating committee for SFWIB.

Members: Mr. Edward Margolis – Chairman
Mr. Joe Chi – Vice-Chairman
Mr. Andres M. Perez
Ms. Cynthia Gaber
Mr. Daniel Fils-Aime, Sr.
Mr. Jeff Bridges
Ms. Mayra D. Buttacavoli
Mr. Frederick H. Marinelli
Dr. Nora Hernandez-Hendrix
Ms. Regina Giles
Mr. Luis Cerezo

ECONOMIC DEVELOPMENT AND INDUSTRY SECTOR COMMITTEE: This Committee shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice-Chair. This Committee shall develop policy recommendations to the SFWIB in the following areas:

1. Improvements to the responsiveness of training in Region 23 with respect to business and economic development opportunities.
2. Integration of federal and state workforce funding to improve training and job placements within the business community.
3. Identification of occupations in Region 23 which are critical to business retention, expansion and recruitment activities.

When developing the Committee's policy recommendations to the SFWIB the Committee may: consider existing labor market conditions; identify skill gaps between the needs of the business and the skills of the worker; and identify best practices which coordinate curriculum improvements with changing employer needs.

Focus: The focus of this committee is to enhance service delivery to the employer community.

Objectives: Employer Outreach
Enhancement of the Region's Target Occupational List
Development of Employed Worker & Customize Training initiatives
Identify and analyze regional skills gap for economic growth
Link workforce services to regional economic development initiatives:

- Recruitment
- Retention
- Expansion

Members: Mr. Andres M. Perez – Chairman
Mr. Joe Chi
Mr. Bill Diggs
Mr. Jorge Millan
Ms. Maria C. Regueiro
Mr. Thomas Roth
Ms. Monica Russo
Mr. Gregg Talbert
Ms. Holly Wiedman

WORKFORCE SYSTEM IMPROVEMENT COMMITTEE: This Committee shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice Chair. This Committee shall develop policy recommendations to the SFWIB in the following areas:

- a. Workforce policy and service delivery strategies for SFWIB programs, including, but not limited to, Welfare Transition, WIA, Food Stamp Employment and Training (FSET), and Wagner-Peyser programs such as Veterans, and Job Corps.

When developing the Committee's policy recommendations to the SFWIB the Committee may: review the research for best practices that will enhance and improve the SFWIB's Career Center system; review the procurement policies of the SFWIB with respect to the employment issues of Career Center customers; and obtain community input into the planning process of the SFWIB.

Focus: The focus of this committee is to enhance service delivery and program integration within the Career Centers.

Objectives: Design workforce policies to integrate and/or enhance service delivery within the Career Centers.
Development and alignment of SFW's strategic performance standards to the State's negotiated performance standards.
Development of Educational Scholarship (ITA) policies
Development of the policy structure / service strategies for SFW's Request for Proposals (RFPs).

Members: Mr. Daniel Fils-Aime, Sr.– Chairman
Ms. Cynthia Gaber – Vice-Chairperson
Mr. Jose Acosta
Ms. Victoria DuBois
Ms. Jackie Harder
Ms. Anne Manning
Mr. Alvin Roberts
Mr. Eduardo Rivas
Ms. Ivonne Socorro

FINANCE COMMITTEE: This Committee shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice-Chair. This Committee shall develop policy recommendations to the SFWIB with respect to the financial and budgetary oversight and monitoring responsibilities of the SFWIB, including, but not limited to, the review of SFWIB monthly financial reports and SFWIB budgets.

Focus: The focus of this committee is SFWIB finances.

Objectives: Develop and recommend annual budget for SFWIB.
Review annual SFWIB audit
Review bi-monthly financial reports.
Review fiscal monitoring reports.

Members: Mr. Jeff Bridges – Chairman
Ms. Mayra D. Buttacavoli – Vice-Chairperson
Mr. Roberto Datorre
Mr. Bernard Adrover
Ms. Debra Barsell
Mr. Willie Carpenter

INTERGOVERNMENTAL AFFAIRS COMMITTEE: This Committee shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice-Chair. This Committee shall develop policy recommendation to coordinate workforce services within business and community development activities within the Region. This committee shall develop policy recommendations for submission to the SFWIB with respect to proposed legislative activity which may be approved by both the SFWIB and the Miami-Dade County Office of Intergovernmental Affairs. Additionally, this Committee may develop policy recommendations to provide outreach to community leaders and advocates.

Focus: The focus of this committee is to enhance community outreach and community development.

Objectives: Collaborate and coordinate workforce services within community development activities within Miami-Dade and Monroe Counties, as well as, regional municipalities.
Recommend the legislative agenda for the SFWIB
Collaborate and coordinate workforce services within community development activities within Miami-Dade and Monroe Counties, as well as, regional municipalities.
Community Outreach

Members: Mr. Fred Marinelli – Chairman
Dr. Nora Hernandez-Hendrix – Vice-Chairperson
Ms. Kathryn Abbate
Mr. Joseph M. Corrandino
Commissioner Barabra Jordan
Mr. Edward Margolis
Mr. David Rosemond
Mr. Clyde Rucker

YOUTH COUNCIL: This Council shall be responsible for making policy recommendations to the SFWIB on the matters assigned to it by the Chair or, in the event of a vacancy in the office of the Chair, by the Vice-Chair. This Committee shall develop policy recommendations to the SFWIB in the following areas:

Focus: Developing and recommending youth employment and training policies and practices.

Objectives: Recommend eligible youth service providers.
Broadening the youth employment and training focus in the Region to incorporate a youth development perspective.
Establishing linkages with other organizations serving youth within the South Florida Workforce region.

Members: Ms. Regina Giles – Chairperson
Mr. Luis Cerezo – Vice-Chairperson
Mr. Jeffery Blacher
Mr. Ray Castellanos
Mr. Gilda Ferradaz
Mr. Fred Frost
Mr. Rolando Moreno
Mr. Pedro Rodriguez
Mr. Bill Talbert