



**WORKFORCE SYSTEMS IMPROVEMENT (WSI) COMMITTEE**

**AGENDA ITEM NUMBER: 2B**

**DATE:** December 18, 2014, 8:00AM

**AGENDA ITEM SUBJECT: MEETING MINUTES**

October 30, 2014 at 8:00am  
 Doubletree Hotel – Convention Center  
 711 N.W 72<sup>nd</sup> Avenue  
 Miami, FL 33126

<b>COMMITTEE MEMBERS IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>
1. DuBois, Victoria 2. Fils-Aime, Sr., Daniel– <i>Chair</i> 3. Garza, Maria	Bernadez, Nelson J. – <i>Transition, Inc.</i>  Gilbert, David – <i>City of Miami</i>  Manning, Ann – <i>Transition, Inc.</i>
<b>COMMITTEE MEMBERS NOT IN ATTENDANCE</b>  4. Arboleda, Carlos 5. Huston, Albert 6. Manning, Anne 7. Socorro, Ivonne	Someillan, Ana – <i>Adult Mankind Organization, Inc.</i>
<b>SFW STAFF</b> Hernandez, Juan	

Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Chairman, Daniel Fils-Aime called the meeting to order at 8:16am, welcomed all those present, asked the members introduce themselves and noted that a quorum had not been achieved.

**2. Approval of June 19, 2014 and August 21, 2014 WSI Committee Meeting Minutes**  
Deferred

**3. Information- Refugee Employment & Training (RET) Program Performance Overview**

Mr. Hernandez presented the item and read into record the following report for the period of October 1, 2013 to September 30, 2014:

A total of 7,069 refugee job seekers were assisted into employment compared to a 5,955 from the previous Program Year (PY) period.

- 17,139 refugee job seekers have been enrolled in the RET program;
- 4,100 refugees placed in employment are still working after 90 days of hire;
- 3,259 refugees placed in employment are still working after 180 days of hire; and
- 2,750 refugees placed in employment are also receiving health benefits through their employer.

Ms. Garza asked whether this agency received the additional refugee employment and training funding given by the State of Florida. Mr. Hernandez explained that this year's budget had included a reduction of 30% for Refugee Employment and Training; however, the original award had been restored. Ms. Garza also asked whether the funding had to be divided among other programs. Mr. Hernandez responded that was part of the initial plan too, but was also restored. With regards to the nationwide news about the large number of migrant children expected to arrive to the U.S., Ms. Garza inquired about the amount of children that received services in Miami-Dade County. Mr. Hernandez explained the numbers are not readily available; however, noted that he had been informed that there had not been much of an impact in Miami-Dade County.

#### **4. Information– Refugee Employment & Training (RET) Program Balanced Scorecard Update**

Mr. Hernandez presented the item and read into record the refugee employment and training program balanced scorecard summary report, which showed that eight (8) of the nine (9) contractors met or exceeded the 65 percent of the PY 2013-14 performance measures.

Mr. Fils-Aime inquired about Community Coalition, Inc.'s low performance for the above reporting period. Mr. Hernandez explained that the performance improvement teams normally take action after two to three consecutive months of low performances. However, he noted that since this had been only one month's performance result, staff will continue monitor their performance.

Ms. Garza commended the contractors and staff for their current performance results.

#### **5. Information– Workforce Services Regional Performance Overview**

Chairman Fils-Aime introduced the item and Mr. Hernandez further discussed and read the following stats into record:

For Program Year (PY) 2014-2015 (July 1, 2014 – August 31, 2014), the Workforce Services Contractors assisted the placement of 7,252 job seekers into employment compared to 5,564 for the same period last Program Year.

Moreover, the performance statistics covering the period of July 1, 2014 through August 31, 2014 in the State's Monthly Management Report (MMR) for the Workforce Services Contractors revealed the following:

- Wagner-Peyser (WP) Program: - WP Entered Employment Rate (EER) is at 54.3% which resulted in this region ranking sixth place out of the 24 Regional Workforce Boards in the State.
- Veterans Program: - EER is slightly over 52%, resulted in seventh place ranking in this category out of the 24 Regional Workforce Boards in the State.

- Career Advancement Program (CAP) / Welfare Transition (WT) Program: the performance statistics for the Workforce Services Contractors revealed the following:
  - The Region' is at 42.6% in the All Family Participation Rate, resulted in twelfth place ranking out of the 24 Regional Workforce Board in the State in this performance category.
  - The Region's Entered Employment rate is slightly over 35% resulted in sixth place ranking out of the 24 Regional Workforce Board in the State.

Mr. Hernandez additionally advised the Committee that this agency has recently transitioned over to performance based contract.

Mr. Garza recommended the avoidance of pressuring contractors to perform more with less. She emphasized the importance of agencies receiving ample resources in order to be able to provide the services needed to clients. Mr. Hernandez explained how it is a work-in-progress, as the agency continues to transition over to performance based contracts. Executive Director Rick Beasley appeared before the Committee and explained the difference between being a direct provider versus contracting services. Mr. Hernandez explained the benefits of contractors meeting the minimum performance standards, by noting that they are able to "carry-forward unearned dollars." Ms. Gaza asked whether this is done on a quarterly basis. Mr. Hernandez responded, on a monthly basis.

#### **6. Information – Workforce Services Balance Scorecard Update**

Mr. Hernandez presented the item and read it into record. He additionally reviewed with the Committee CSSF's Balanced Scorecard Report Monthly Job Placements for the period of July 1, 2014 to July 31, 2014.

#### **7. Recommendation as to Approval of Ex-Offender Services Contractor**

Mr. Hernandez presented and read the item into record.

Chairman Fils-Aime inquired about the deadline for respondents to submit documentations in order to meet due diligence. Mr. Hernandez responded prior to the contract being executed (as soon as possible).

[Chairman Fils-Aime requested introduction from those seated audience that had just arrived]

**This item had been recommended to the full Board by the consensus of committee members present.**

#### **8. Recommendation as to Approval to Allocate Workforce Investment Act Adult Program Funds to Florida International University for First Generation Scholarship Fund Program**

Mr. Hernandez presented and read the item into record. He additionally noted staff's recommendation to waive the competitive procurement process.

At Ms. Garza's request representatives of Florida International University (FIU) appeared before the Committee and provided details on the program.

Ms. Garza asked whether the students must be seeking a degree in one of the Science Technology Engineering and Math (STEM) fields. They responded "Yes." Ms. Garza further asked whether this is a state-wide initiative. The representatives and Mr. Beasley explained that the scholarships are available at all state universities in Florida and students seeking the scholarship, must be Florida residents.

Chairman Fils-Aime briefly shared his reasons for supporting the item.

**This item had been recommended to the full Board by consensus of the members present.**

There being no further business to come before the Committee the meeting adjourned at 8:55am