



WORKFORCE SYSTEMS IMPROVEMENT (WSI) COMMITTEE

AGENDA ITEM NUMBER: 2B

DATE: April 17, 2014, 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

February 27, 2014 at 8:00am
 Doubletree Hotel – Convention Center
 711 N.W 72nd Avenue
 Miami, FL 33126

| COMMITTEE MEMBERS IN ATTENDANCE | COMMITTEE MEMBERS NOT IN ATTENDANCE | OTHER ATTENDEES |
|--|---|--|
| 1. Fils-Aime, Sr., Daniel– <i>Chair</i> 2. DuBois, Victoria 3. Garza, Maria 4. Huston, Albert 5. Socorro, Ivonne | 6. Arboleda, Carlos 7. Manning, Anne SFW STAFF Almagro, Olivia Hernandez, Juan | Gilbert, David – <i>City of Miami</i> Malony, Arnold – <i>Arbor E & T Rescare</i> Rodriguez, Elsa – <i>CareerSource South Florida - Hialeah Downtown</i> Someillan, Ana – <i>Adult Mankind Organization</i> St. Jean – <i>Dade Institute of Technology</i> |

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Committee Chairman Daniel Fils-Aime called the meeting to order at 8:28am, welcomed all those present, asked the members to introduce themselves and noted that a quorum had not been achieved.

3. Information- Refugee Employment and Training Contractors Performance Overview

Mr. Hernandez presented the item and noted that a total of 2,321 refugee job seekers received placement services during the period of October 1, 2013, through January 31, 2014. He also read the following stats into record:

- x 5,963 refugee job seekers have been enrolled in the RET program;
- x 1,326 refugees placed in employment are still working after 90 days of hire;
- x 876 refugees placed in employment are still working after 180 days of hire; and
- x 939 refugees placed in employment are also receiving health benefits through their employer.

No further questions or discussions.

4. Information– Refugee Employment and Training Program Balanced Scorecard Update

Mr. Hernandez presented the item, noting into record a scrivener’s error in the agenda item. He stated that the reporting period should read January 2014. He further read into record that all nine (9) RET

services Contractors were meeting or exceeding 50% of the PY '12-'13 Performance Measures standards. He additionally reviewed with the Committee the RET Services Contractors Performance Summary table provided in the agenda.

Chairman Fils-Aime asked whether there has been any improvement in performances. Mr. Hernandez further explained.

No further questions or discussions.

[Mr. Albert Huston arrived]

5. Information– Workforce Services Contractors Performance Overview

Mr. Hernandez read the following stats into record:

For Program Year (PY) 2013-2013 (July 1, 2013 – December 13, 2013), the Workforce Services Contractors assisted the placement of 19,359 job seekers into employment.

The performance statistics covering the period of July 1, 2013 through December 13, 2013 in the State's Monthly Management Report (MMR) for the Workforce Services Contractors revealed the following:

- x Wagner-Peyser (WP) Program: - WP Entered Employment Rate (EER) is slightly over 40% which resulted in this region ranking tenth place out of the 24 Regional Workforce Boards in the State.
- x Veterans Program: - EER is slightly over 48%, resulting in tenth place ranking in this category out of the 24 Regional Workforce Boards in the State.
- x Career Advancement Program (CAP) / Welfare Transition (WT) Program: the performance statistics for the Workforce Services Contractors revealed the following:
 - f The Region' is slightly over 47% in the All Family Participation Rate, resulting in ninth place ranking out of the 24 Regional Workforce Board in the State in this performance category.
 - f The Region's Entered Employment rate is slightly over 30% resulting in sixth place ranking out of the 24 Regional Workforce Board in the State.

No further questions or discussions.

6. Information – Workforce Services Contractors Balance Scorecard Update

Mr. Hernandez presented the item, noting that as of the end of October 2013, eight (8) RET services Contractors were meeting or exceeding 65% of the PY '12-'13 Performance Measures standards. He additionally reviewed with the Committee the Workforce Services Contractors Performance Summary for the period of July 1, 2013 through December 31, 2013.

Representative from Hialeah Downtown Career Center appeared before the Committee and provided an update.

Mr. Hernandez moreover gave an update on Transition, Inc. and Northside Career Center performances.

7. Recommendation as to Approval of the Allocation of \$75,984 in National Emergency Grant OJT Funds

Mr. Hernandez introduced the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to allocate \$75,984 in NEG OJT funds.

Mr. Huston asked whether staff is making efforts to ensure funds are used before the end of the period. Mr. Hernandez further explained.

This item was recommended to the full Board by consensus of the members present.

8. Recommendation as to Approval of the Acceptance and Allocation of Refugee Employment and Training Funds

Mr. Hernandez introduced the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to accept and allocate funds to the Refugee Employment Service Providers.

Mr. Huston asked whether staff is making efforts to reach out to the culturally diverse population. He additionally inquired about services provided to the Haitian Community and Mr. Hernandez further explained.

This item was recommended to the full Board by consensus of the members present.

Mr. Fils-Aime requested a brief update on the branding changes and Mr. Hernandez explained.

Meeting adjourned.

[The Committee reconvened its meeting as a result of a quorum]

Chairman Fils-Aime began with introductions and noted that a quorum had been achieved.

2. Approval of Workforce Systems Improvement Meeting Minutes for December 19, 2013

Mr. Albert Huston moved the approval of December 19, 2013 meeting minutes. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

7. Recommendation as to Approval of the Allocation of \$75,984 in National Emergency Grant OJT Funds

Mr. Hernandez introduced the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to allocate \$75,984 in NEG OJT funds.

Ms. Maria Garza moved the approval to allocate \$75,984 in NEG OJT funds. Motion seconded by Mr. Albert Huston; **Motion Passed Unanimously**

8. Recommendation as to Approval of the Acceptance and Allocation of Refugee Employment and Training Funds

Mr. Hernandez introduced the item and read it into record, noting staff's recommendation for the Committee's approval to recommend to the Board to accept and allocate funds to the Refugee Employment Service Providers.

Mr. Albert Huston moved the approval to accept and allocate funds to the Refugee Employment Services Providers. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

There being no further business to come before the Committee adjourned the meeting.