



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

DATE/TIME: December 19, 2024, 9:30am

LOCATION: ARPEC School/UA Local 725 Pipefitters
 13201 N.W. 45th Avenue
 (Large Conference Room)
 Opa-Locka, FL 33054

Zoom: https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:46AM on December 19, 2024.

ROLL CALL: 25 members; 13 required; 19 present: Quorum established

SFWIB Members Present	SFWIB Members Absent	SFWIB Staff
<ol style="list-style-type: none"> 1. Brecheisen, Bruce 2. Bridges, Jeff 3. Brown, Clarence 4. Canales, Dequasia (Zoom) 5. Chi, Joe (Zoom) 6. Datorre, Roberto 7. del Valle, Juan-Carlos, Vice Chair (Zoom) 8. Ferradaz, Gilda 9. Garza, Eddie 10. Gibson, Charles, Chair 11. Glean-Jones, Camela 12. Mantilla, Rene' 13. Palacios, Carol 14. Perez, Andy 15. Pintado, Kirenia 16. Rolle, Andrei (Zoom) 17. Rod, Denis 18. Scott, Jr. , Kenneth 19. Whitaker, David 	<ol style="list-style-type: none"> 20. Androver, Bernado 21. Clayton, Lovey 22. Gazitua, Luis <p style="text-align: center; margin-top: 10px;">SFWIB Members Excused</p> <ol style="list-style-type: none"> 23. Grice, Sonia 24. Loynaz, Oscar, MD 25. Piedra, Obdulio 	<ol style="list-style-type: none"> 1. Beasley, Rick 2. Bennett, Renee 3. Morgan, Ebony 4. Parson, Robert 5. Perrin, Yian 6. Petro, Basil 7. Smith, Robert 8. Vice, Karlisha 9. Washington, Jarvis <p style="margin-top: 10px;">SFWIB Administration</p> <ol style="list-style-type: none"> 10. Gonzalez, Yoandy 11. McFarland, Casandra <p style="margin-top: 10px;">Miami-Dade County Attorney's Office</p> <p>Gallo, Melissa</p>
Guest Attendees		
<ol style="list-style-type: none"> 1. Caballo, Victor, Early Learning Coalition 2. Foxx, Bryan, My IT Future 3. Flabell, Tom, Local 725 4. Hobbert, Jason, Training Coordinator, Local 725 5. Mitchell, Carlana, Miami-Dade County Public Schools 6. Perez-Borroto Connie, Youth Co-Op, Inc. (Zoom) 7. Bob Remington, My IT Future 		



- | |
|--|
| <ol style="list-style-type: none">8. Saunders, Lonnie, Florida Department of Commerce (Zoom)9. Torres, Evelio, Early Learning Coalition |
|--|

Agenda items are displayed in the order they are discussed.

2. Public Comments

Public comments should be two minutes or less.

The Executive Office received a Request to Speak Form from Mr. Bryan Foxx, My IT Future. He joined the meeting to answer any concerns or questions the board may have regarding past legal case with New Horizons. Mr. Beasley advised that Global Talent & Competitive Council members had a number of questions for My IT Future representatives, however, no one attended today's session.

Ms. Ferradaz explained that there were questions about the overarching agency that My IT Future was initially associated with, specifically New Horizons Computer Learning Center, and the current dynamics of that relationship. Furthermore, the council wanted to have a more detailed discussion about the court case and the specifics of the settlement outcome.

Mr. Foxx, the CEO of My IT Future, explained that the company is no longer in a contractual agreement with New Horizons. Mr. Remington, the owner of New Horizons, stated that the lead franchisor, New Horizons Computer Learning Center, has since dissolved and sold its assets to another agency. As a result, My IT Future was released from any contractual obligations as a franchisee. Furthermore, Mr. Remington advised that they have since transitioned the franchise into an independent business, operating under a "Doing Business As" (DBA). There have been no changes to the corporation or its ownership.

In response to the Council's inquiry about the case and its outcome, Mr. Remington stated that the case was settled with the Department of Justice in July 2024. The Department accepted a fee equivalent to the retainer that My IT Future paid its attorneys to represent the case. Although Mr. Remington was not deposed and was not under investigation initially, he was included in the settlement as the franchise's principal after the Department of Justice became aware of the franchisor/franchisee relationship.

Ms. Ferradaz indicated that, by consensus of the members present, the Global Talent and Competitiveness Council (GTCC) decided to defer the item. However, she is open to allowing the board to make the final decision since there was no quorum at the GTCC meeting. Mr. Brown requested that the board maintain the deferment until representatives from My IT Future are able to engage in discussions with the Council members.



Ms. Gallo, representing the Miami-Dade County Attorney's Office, confirmed that the item has not yet been presented to the Council for a vote. Therefore, it is not currently before the board for approval; rather, it is a public statement made to the board at the request of My IT Future. Mr. Beasley advised representatives from My IT Future to submit a second request to speak at the next council meeting and to be present to address any questions or concerns. This will enable the board to move forward with the item based on the Council's recommendation.

Chairman Gibson opened the floor for any additional comments from the public. None were presented. Item closed.

4A. Executive Directors Report

Chairman Gibson introduced the item; Mr. Beasley provided an overview of the following items in the Executive Director's Report:

- **Federal**
 - USCM/NLC/NACo Joint Statement on WIOA Reauthorization: Shared concerns regarding proposed changes.
 - Appropriations/Continuous Resolution
- **State**
 - WIOA 2024-25 First Quarter Performance Outcomes: Reviewed several significant improvements
 - WIOA Four-Year Plan
 - Florida Legislature 2025 Session: A Review of Bills filed as of December 16, 2024

No questions or comments were presented. Item closed.

4B. Approval – 2025 SFWIB Meeting Schedule

Chairman Gibson introduced the agenda item. Mr. Beasley presented the proposed 2025 SFWIB meeting calendar.

Motion: by Mr. Chi to approve the 2025 SFWIB Meeting Schedule. Ms. Canales seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.



5. Community Presentations

5A. Benefits Cliff Presentation

Chairman Gibson introduced the agenda item. Mr. Beasley introduced Mr. Evelio Torres, from the Early Learning Coalition of Miami-Dade/Monroe to present on the Fiscal Cliff and Its Impact on Children, Families, Employers, and Communities.

[Presentation available for review in the December 19, 2024 SFWIB Agenda Packet.]

The discussion focused on the challenges families encounter due to the fiscal cliff, which causes them to lose program benefits more quickly than their income increases. As a result, many families are compelled to decline pay raises or exit the workforce because of childcare costs. The presentation emphasized the fiscal cliff's negative effects on the economy, noting that childcare-related employee turnover and absenteeism cost employers an estimated \$3.47 billion annually.

Mr. Torres explained that the Early Learning Coalition and its partner organizations propose raising the income eligibility threshold for the childcare scholarship program to 65% of the state median income. The Florida Chamber of Commerce and state representatives are aware of this issue and have made some progress during the 2024 session. However, there is growing concern about the long-term consequences of failing to address the problem, particularly in rural areas where the cost of living is higher.

There was ongoing discussion regarding the costs associated with the proposed changes and the potential for implementing incremental adjustments to meet the program's needs. Mr. Torres concluded the presentation by reviewing the recommended actions, which include continued advocacy for policy changes at both the federal and state levels.

At the conclusion of the presentation, Mr. Beasley emphasized the importance of increased advocacy and support from the business community and other organizations to advance this issue. He highlighted the challenges early learning centers encounter as small businesses, particularly regarding compensation for childcare workers and the effects of minimum wage increases. A comprehensive approach will be necessary to tackle these issues effectively.

No further questions or comments were presented. Item closed.



6. Consent Agenda Items

[Mr. Mantilla, a related party for agenda item 6C, was removed from the room prior to the discussion and vote on the proposed item. A Disclosure and Certification of Conflict of Interest in a Contract Form has been completed and signed by Mr. Mantilla and SFWIB Chairman, Mr. Gibson.]

Chairman Gibson introduced the following consent agenda items for review:

- 6A: Approval - SFWIB Meeting Minutes – October 17, 2024
- 6B: Approval - Acceptance of Additional Workforce System Funding (\$694,527)
- 6C: Approval - Summer Youth Internship Program
- 6D: Approval – Future Bankers Program

Chairman Gibson inquired whether any member desired to pull an item for additional discussion prior to the vote. None of the consent agenda items were selected for deliberation.

Motion: by Mr. Bridges to approve all consent agenda items. Mr. Garza seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

[Mr. Mantilla returned to the meeting.]

7. Executive Committee Update

Chairman Gibson gave an overview of the items discussed during the November 14, 2024 and December 12, 2024 Executive Committee meetings which included the following:

November 14, 2024 – SFWIB Executive Committee Meeting

- NTIA Digital Equity Competitive Grant Program Application
- 2024 & 2025 Local Performance Levels Negotiation Response from FloridaCommerce
- PY23-24 Earnings Gain Analysis
- Layoff Aversion Analysis

December 12, 2024 – SFWIB Executive Committee Meeting



- WIOA Reauthorization Update
- Nominations for U.S. Departments of Labor and Education
- Pell Grant Update

Items approved during the Executive Committee meeting needing board ratification will be presented during the action items segment of the agenda.

No questions or comments were presented. Item closed.

8. SFWIB Finance and Efficiency Council Update

SFWIB Chairman Gibson provided an overview of the items discussed and the following consent agenda items that were recommended for approval during today's FEC meeting:

- Approval to accept an additional \$694,527 in Workforce System Funding

No questions or comments were presented. Item closed.

9. SFWIB Global Talent and Competitiveness Council Update

Ms. Ferradaz provided an overview of the items discussed and the following consent agenda items that were recommended for approval during today's GTCC meeting:

- **Summer Youth Internship Program**
- **Future Bankers Program**

Six additional items were discussed; five were moved by consensus of members present and will be presented during the "Action Items" segment of the agenda, namely:

- **New Apprenticeship Program – FIU Construction Apprenticeship**
 - Project Manager
- **New CSSF Policy:** SFWIB Temporary Cash Assistance Time Limits and Hardship Extension
- **Revised CSSF Policies:** SFWIB Rapid Response and Paid Work Experience
- **Regional WIOA Plan**

Note: The revised Rapid Response and Paid Work Experience policies were recommended to the board for approval, incorporating language that reflects that the Executive Director will grant exceptions in accordance with the law.



A sixth agenda item, “Approval of a New Training Provider – My IT Future”, is deferred until the February 2025 GTCC meeting.

No questions or comments were presented. Item closed.

10. Performance Council Update

Mr. Mantilla provided an overview of the items discussed and approved during today’s Performance Council meeting.

No questions or comments were presented. Item closed.

11. Action Items

Chairman Gibson introduced agenda items 11A–11E, allowing CSSF staff to review each item with the members and address any questions raised.

[Vice Chairman del Valle, a related party for agenda item 11A, was removed from the Zoom prior to the discussion and vote on the proposed item. A Disclosure and Certification of Conflict of Interest in a Contract Form will be completed at the conclusion of the meeting.]

11A. Approval – FIU Project Management Apprenticeship Program

Chairman Gibson introduced the item; Mr. Beasley presented a new construction Project Manager Apprenticeship program at Florida International University (FIU). The program includes OSHA 30 certification and Disaster Recovery training. The Global Talent and Competitiveness Council recommended the item for approval by consensus of members present.

Motion: by Mr. Chi to approve the FIU Project Management Apprenticeship Program. Ms. Canales seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

[Vice Chairman del Valle returned to the meeting.]

11B. Approval – New Training Provider: MY IT Future **{Pulled from the agenda}**



11C. Approval – New Policy: Temporary Assistance for Needy Families Temporary Cash Assistance Time Limits and Hardship Policy

Chairman Gibson introduced the item; Mr. Beasley presented the new Temporary Cash Assistance Time Limits and Hardship Extensions Policy, which aims to guide providers in processing hardship requests in a manner that ensures compliance with federal and state statutes. The Global Talent and Competitiveness Council recommended the item for approval by consensus of members present.

Motion: by Mr. Brown to approve Temporary Assistance for Needy Families Temporary Cash Assistance Time Limits and Hardship Policy. Mr. Perez seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

11D. Approval – Revision: Rapid Response Program Administration Policy

Chairman Gibson introduced the item; Mr. Beasley presented the revised Rapid Response Policy, which has been updated to ensure compliance with new legislation and state policies. The Global Talent and Competitiveness Council recommended the item for approval, incorporating language that reflects the Executive Director will grant exceptions in accordance with the law, by consensus of members present.

Motion: Mr. Rolle to approve revised Rapid Response Program Administration Policy, with additional language that reflects the Executive Director will grant exceptions in accordance with the law. Vice Chairman del Valle seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

11E. Approval – Revision: Paid Work Experience Policy

Chairman Gibson introduced the item; Mr. Beasley presented the revised CSSF Paid Work Experience Policy, which incorporates changes to statutory authorities and relevant federal and state laws regarding work experience. In addition, the maximum allocation for any paid work experience participants has been increased from \$7,800 to \$12,500, ensuring our policy is in line with all other training programs that have an associated work experience activity.

The Global Talent and Competitiveness Council recommended the item for approval, incorporating language that reflects the Executive Director will grant exceptions in accordance with the law, by consensus of members present.



Motion: Mr. Mantilla to approve revised Paid Work Experience Policy, with additional language that reflects the Executive Director will grant exceptions in accordance with the law. Mr. Rolle seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

11E. Approval – WIOA Regional Plan

Chairman Gibson introduced the item; Mr. Beasley presented the WIOA Regional Plan, which aims to standardize business practices across workforce boards in the region, specifically in Broward and Miami-Dade counties.

The Regional Plan will be submitted to Mayor Cava Levine for review and approval.

Motion: Mr. Brown to approve the WIOA Regional Plan Mr. Perez seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

Next Meeting

The next SFWIB meeting is scheduled to take place on February 20, 2025. The location is to be determined.

Notifications will be forwarded to all members in advance of the session.

Being as there were no further questions or concerns, the SFWIB Meeting adjourned at 11:28am.



**SOUTH FLORIDA WORKFORCE INVESTMENT
BOARD
COMPLETED RELATED PARTY CONTRACT
FORMS
DECEMBER 19, 2024 MEETING**

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and The School Board of Miami Dade County

Contractor Name & Address: The School Board of Miami-Dade County, Florida, 1450 N.E. 2nd Ave; Miami, FL 33132

Contractor Contact Phone Number: (305) 995 - 1000

Contract Number or Other Identifying Information, if any: WS-YS-PY'24-21-00

Contract Term: April 1, 2025 to September 30, 2025

Value of the Contract with no extensions or renewals exercised: \$2,500,000.00

Value of the Contract with all extensions and renewals exercised \$2,500,000.00

Description of goods and/or services to be procured: The Summer Youth Internship Program (SYIP).

Method of procurement for the goods and/or services to be procured : Sole Source - MDCPS Summer Employment Program

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

Rene Mantilla, Assistant Superintendent, M-DCPS - Did Not Participate in Vote

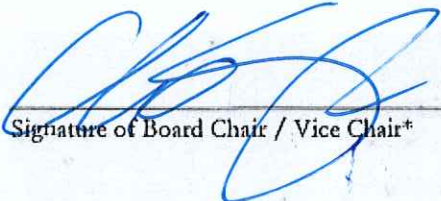
The nature of the conflicting interest in the contract: Employee with M-DCPS and a member of the SFWIB

The board member or employee with the conflict of interest X did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

12/19/24

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Rene Mantilla a board member an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: The School Board of Miami-Dade County, Florida; 1450 N.E. 2nd Ave; Miami, FL 33132

Contractor Contact Phone Number: (305) 995 - 1000

Description or Nature of Contract: Summer Youth Internship Program (SYIP)

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is:



Signature of Board Member/Employee

Rene Mantilla

Print Name

12/19/24

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWTB and Miami Dade College

Contractor Name & Address: Miami Dade College (Padron Campus) 627 SW 27th Ave, Miami, FL 33135

Contractor Contact Phone Number: (305) 237-6000

Contract Number or Other Identifying Information, if any: WS-CTVA-24-04-01

Contract Term: July 7, 2025 to August 1, 2025

Value of the Contract with no extensions or renewals exercised: \$125,000

Value of the Contract with all extensions and renewals exercised \$125,000

Description of goods and/or services to be procured: The Future Bankers Program

Method of procurement for the goods and/or services to be procured: Sole Source - MDC- Future Bankers Program

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz, Campus President

The nature of the conflicting interest in the contract: High-level employee of MDCPS

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

February 14, 2025

Date

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member an employee of the board (circle one) hereby disclose that I, myself my employer / my business / my organization / OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida
Contractor Name & Address: Miami Dade College (Padron Campus) 627 SW 27th Ave, Miami, FL 33135
Contractor Contact Phone Number: (305) 237-6000
Description or Nature of Contract: Summer Youth Internship Program

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

X have no relative who is a member of the board or an employee of the board; OR

_____ have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** _____ is X is not (check one) a member of the board. If applicable, the principal's / owner name is:

Dr. Oscar Loynaz
Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

2/10/2025
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (1), Florida Statutes.

Identification of all parties to the contract: The SFWIB and Florida International University (FIU)

Contractor Name & Address: Florida International University; 10555 W Flagler St, Miami, FL 33174

Contractor Contact Phone Number: (305) 348-2522

Contract Number or Other Identifying Information, if any: There is no contract issued for an apprenticeship program; this item was to approve the apprenticeship program as an offering for Region 23.

Contract Term: _____

Value of the Contract with no extensions or renewals exercised: 0.00

Value of the Contract with all extensions and renewals exercised 0.00

Description of goods and/or services to be procured: Apprenticeship Program (Project Manager)

Method of procurement for the goods and/or services to be procured: Sole Source

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: JC Del Valle- Did Not Participate in Vote

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

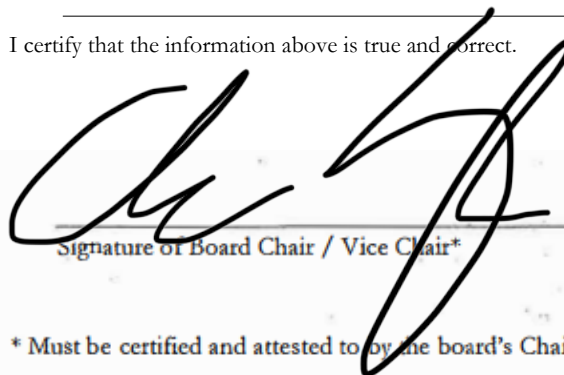
The board member or employee with the conflict of interest X did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.

 Signature of Board Chair / Vice Chair*



Charles A. Gibson
 Print Name

February 14, 2025
 Date

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Juan Carlos del Valle, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employee / my business / my organization / OR Other (describe) _____
(circle out or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Florida International University, 10555 W Flagler St, Miami, FL 33174

Contractor Contact Phone Number: (305) 348-2522

Description or Nature of Contract: Addition of a new apprenticeship program offering

Description of Financial Benefit*: None, Florida International University is a client of the board member but not related to Apprenticeship Programs.

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board, OR

have a relative who is a member of the board or an employee of the board, whose name is _____

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is: _____



Signature of Board Member/Employee

Juan Carlos del Valle

Print Name

Date

2-5-25

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.